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The Town Council held its regular monthly meeting Wednesday night, June 7, 1961 in Council room. Those present were Mayor H.W. Gwaltney, Councilmen J.E. Turner, W.I. West, V.A. Bell, R.T. Delk, Police Chief D. Hemmis Jr., Newspaper Reporter s Mrs. Bell, E.M. Clarke and Troy Williams and visitors Mr. W.S. Barrett and Mr. Wagner.

The Mayor called the meeting to order and the minutes of the last regular Council meeting were read and approved.

Mr. West introduced Mr. Barrett, of Eastern Industries Inc. to the Council. Mr. Barrett demonstrated an Electro-Matic Radar Signal meter, Model S-5 stating that the unit had a two year warranty and the tube a one year guarantee, the complete unit costing \$897.60 plus \$10.00 for a tuning fork. On the recommendation of the Police Committee, J.K. West made a motion, seconded by V.A. Bell that the Town purchase the Electro-Matic Radar Signal meter, as demonstrated plus one tuning fork at a total cost of \$910.35. The motion was carried.

Mr. Wagner of Motorola appeared before the Council and stated that he was testing an antennae with the portable radio the police are trying out and that the Town would be under no obligation to purchase same after the 30 day trial.

Mr. V.A. Bell presented that actuarial report on the Town entering the Town Employees in the retirement system of the Virginia Supplemental Retirement System. Councilmen were given copies of same and requested to study and make their recommendations at the next meeting.

Mr. W.I. Bell reported that Mr. Barrett was in the process of painting the exterior of the Town Hall.

Mr. Turner reported that the streets in the annexed area had been patched.

The Mayor reported that he had written the Board of Supervisors recommending a figure of 1935 as the population annexed from the County and read a letter from the Board of Supervisors stating they would accept the figure of 1900. On motion made by R.T. Delk, seconded by Mr. Turner, the Council accepted the figure of 1900 and the Clerk was advised to write the State Comptroller for the purpose of the division of the County profits distribution. The Mayor reported also that the V.E. & P. Co. were in the process of making a survey on the street lighting needs.

A letter was read from Sheriff Taylor thanking the Town for their cooperation in hiring a relief dispatcher for the Town and County.

The Ordinance on the dumping of trash and garbage within the corporate limits was read and adopted on motion made by Mr. Delk, seconded by Mr. W.I. Bell. Said Ordinance is recircled on page # 2.

On motion made by Mr. Delk, seconded by Mr. W.I. Bell, the Clerk was instructed to write the Dept. of Highways requesting a study be made on traffic on Rt. 10, both North and South entrances to the Town, for the purpose of lowering the speed limits in certain areas.

The Police Committee made the following recommendations 1. that the starting



salary of patrolmen be \$70.00 per week, 2. that they be paid weekly, 3. that the probation period be six months. On motion made by Mr. West, seconded by Mr. Turner the Police Committee's recommendations were accepted.

On motion made by Mr. Bell, seconded by Mr. West, Mr. C.S. Jordan's salary was increased to \$70.00 per week beginning June 11, 1961. The motion was carried.

The Clerk presented a request from Mr. Geo. Thomas Cofer that his privilege license be reduced, since he was not doing as much business this year as last, and he asked that he be allowed to make an estimate and pay on same. It was decided that Mr. Cofer was to pay as all merchants in the annexed area did, which is on their previous year's sales.

The bills for the month were presented and ordered paid, with Mr. V.A. Bell objecting to the payment of dues to TVDC.

There being no further business, the meeting adjourned.

*John Chapman*  
Clerk

*Howard H. Gwaltney*  
Mayor

An ordinance to prohibit the dumping of garbage, trash, debris, waste materials and offensive matter in the Town of Smithfield and to provide penalty for the violation thereof.

Be it ordained by the Council of the Town of Smithfield, as follows, to-wit:

1. It shall be unlawful for any person, firm or corporation to dump or deposit garbage, trash, debris, waste materials, litter, discarded materials or offensive or diseased producing materials upon any property within the corporate limits of the Town of Smithfield for the purpose of filling or otherwise without the consent or permission first obtained from the town sergeant or from the sanitation officer of Isle of Wight County; and,

2. Any person, firm or corporation violating any of the provisions of this ordinance shall be fined not less than Ten (\$10.00) Dollars nor more than Fifty (\$50.00) Dollars for each offense and each act of dumping in violation hereof shall constitute a separate offense hereunder.

3. This ordinance shall be in effect from the date of its passage.

Town of Smithfield  
Smithfield, Virginia  
Receipts & Expenses  
5/31/61  
M.J.

# REVENUE

From Local	
Taxes	
Licenses:	
Vehicle	
Privilege	
Fines	\$4442
Interest	144
Rentals:	821
Town Hall	
Others	
Miscellaneous	
Bank Stock Taxes	72
From The Commonwealth:	
A.B.C. Profits	
Total Revenue	129

# EXPENDITURES

General Government	
Finance	
Law & Judiciary	
Police	132
Fire	14
Public Works	142
" Welfare	37
Debt Service	
Capital Outlays	
Isle of Wight County	334
Total Expenses	718
Excess Revenue over Expenses	

Balance Sheet

AS

# CASH

On Deposit:	
General Fund:	
Bank of Smithfield	
Merchants & Farmers	
Sinking Fund:	
Bank of Smithfield	
UNCOLLECTED TAXES	
Real estate & Personal Property	
Total Assets	

LIABILITIES

# CURRENT LIABILITIES

Reserve for F.I.C.A.	
" Withholding Tax	
BONDS PAYABLE	
"Water Project" Bonds	
Street Improvement Bonds	
RESERVE FOR REPLACEMENT-FIRE DEPT.	
TRANSFER FROM WATER DEPT.	
PLUS	
Balance 1/1/61	
Excess Revenue over Expenses	
Total Liabilities	



week, 2. that they be paid weekly, 3. that the motion made by Mr. West, seconded by Mr. Turner was accepted.

seconded by Mr. West, Mr. C.S. Jordan's salary was on June 11, 1961. The motion was carried.

st. from Mr. Geo. Thomas Cofer that his privilege in doing as much business this year as last, and an estimate and pay on same. It was decided that the residents in the annexed area did, which is on their own. The motion was presented and ordered paid, with Mr. V.A. Bell as VDC.

ness, the meeting adjourned.

*Howard W. Gwaltney*  
Mayor

the dumping of garbage, trash, debris, or other matter in the Town of Smithfield and violation thereof.

ncil of the Town of Smithfield, as follows:

for any person, firm or corporation who dumps, disposes, or causes to be disposed of any ash, debris, waste materials, litter, or other material or diseased producing materials outside the corporate limits of the Town of Smithfield, or otherwise without the consent of the town sergeant or from the town sergeant of Wight County; and, any corporation violating any of the provisions of this ordinance shall be fined not less than Ten (\$10.00) Dollars for each offense and the provisions hereof shall constitute a separate ordinance in effect from the date of its

Town of Smithfield  
Smithfield, Virginia  
Receipts & Expenses at 5/31/61

VENUE	May	Total	Budget
From Local Sources:		\$5934.37	
Taxes		2986.95	
Licenses:		412.50	
Vehicle	\$4442.50	\$6152.50	4500.00
Privilege	114.10	16121.37	15000.00
Fines	2821.30	3012.19	4000.00
Interest	1.59	62.49	25.00
Rentals:			
Town Hall	139.00	706.50	1200.00
Others	35.25	196.25	500.00
Miscellaneous	75.79	918.97	7000.00
Bank Stock Taxes	81.72	72.89	
From The Commonwealth:			
A.B.C. Profits	1239.39		8000.00
Total Revenue	12936.89	34444.44	68725.00
EXPENDITURES			
General Government	54.65	1564.86	7325.00
Finance	195.35	1332.68	4517.00
Law & Judiciary	2.10	581.90	1363.00
Police	109.20	7166.44	106.00
Fire	1323.46	1848.55	196.00
Public Works	182.93	4892.29	28.00
" Welfare	1437.76	1405.89	1585.00
Debt Service	378.15	34.07	3975.00
Capital Outlays	202.25	361.68	8023.00
Isle of Wight County	28.75	3340.00	68725.00
Total Expenses	7184.15	22528.36	
Excess Revenue over Expenses		11915.80	

Balance Sheet at 5/31/61

ASSETS		
CASH		
On Deposit:		
General Fund:		
Bank of Smithfield	\$11586.63	
Merchants & Farmers	7087.64	
Sinking Fund:		
Bank of Smithfield	330.24	\$19004.51
UNCOLLECTED TAXES		
Real estate & Personal Property	2369.28	
Total Assets	21373.79	
LIABILITIES		
CURRENT LIABILITIES		
Reserve for F.I.C.A.	200.91	
" " Withholding Tax	288.75	489.66
BONDS PAYABLE		
"Water Project" Bonds	59000.00	74750.00
Street Improvement Bonds	15750.00	898.75
RESERVE FOR REPLACEMENT-FIREDEPT.	3000.00	
TRANSFER FROM WATER DEPT.		
PLUS		
Balance 1/1/61	11915.80	21373.79
Excess Revenue over Expenses		
Total Total Liabilities		25439.68







Abstract of votes cast in the Town of Smithfield, Virginia, for Town Council  
AND TOWN TREASURER  
in the general election held in said Town on Tuesday, June 13, 1961.

Town Treasurer

Ida Wright Chapman 247

Town Council

Carl M. Beale Jr 198  
Victor A. Bell 180  
Wilton I. Bell 193  
R. Sidney Cox Jr. 174  
Rodham T. Delk 212  
P. D. Gwaltney IV 226  
J. B. Turner 202

F. Perry Chapman 141  
H. W. Love 72  
J. C. Watts 15  
J. B. Whitmore 15  
Cecil W. Gwaltney 13  
Howard W. Cotton 12  
H. W. Gwaltney 10  
R. L. Thompson 10  
Melvin S. Dodson 9  
R. P. Edwards 8  
J. T. Edwards 3  
James L. Bullock Sr. 2  
R. L. Magette 2  
Sidney Underwood 2  
Raymond Tatum 1  
Arthur Gee 1

Wayne Duncan 1  
C. M. Gillis 1  
C. C. Howell 1  
W. J. Edwards 1  
James B. Chapman 1  
Dr. Milton Baum 1  
James B. Chapman 1  
R. M. Driver 3rd 1  
H. G. Dashiell Jr. 1

Attest: Ruth E. Holland Clerk

Clerk's Office of the Circuit Court of Isle of Wight County, June 15, 1961.

I, Ruth E. Holland, Clerk of the Circuit Court of the County of Isle of Wight, Virginia, do hereby certify that the foregoing is a true abstract of votes given at the election above named, as certified, signed and attested according to law and deposited in my office.

In testimony whereof I have hereunto set my hand and affixed the seal of said Court, this the 15th day of June, 1961.

Ruth E. Holland  
Clerk Circuit Court of Isle  
of Wight County, Virginia.

A copy.

Teste Ruth E. Holland Clerk

The Town Council held a special room. Those present were Mayor H.W.Gw R.T.Delk and W.I.Bell and Police Chief

The Mayor called the meeting to to decide on the applications for Town one from the Town Manager from Poquoson less than \$7500.00 salary, and two appl available until October, but both office After a general discussion and since th J.E.Turner made a motion, second by W.I Town Managership at a salary of \$6000. Town Hall and a car be made available t

The water accounts delinquent to have these delinquents water cut off Turner.

There being no further bus

Ida Wright Chapman  
Clerk

Lucille M. Beale  
Rosa W. White  
Estelle Beale



d, Virginia, for Town Council  
sday, June 13, 1961.

247

198  
180  
193  
174  
212  
226  
202

141  
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15  
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1

*Lucille M. Bival*  
*Dea W. Whitebe*  
*Estelle Seale Sw*

3rd  
1 Jr.1

Wight County, June 15, 1961.

of the County of Isle of Wight,  
is a true abstract of votes  
d, signed and attested according  
my hand and affixed the seal

*Ruth E. Hollman*  
Clerk Circuit Court of Isl  
of Wight County, Virginia.

Clerk

The Town Council held a special meeting Monday night, June 12, 1961 in the Council  
room. Those present were Mayor H.W.Gwaltney, Councilmen J.E.Turner, J.K.West, V.A.Bell,  
J.J.Dalk and W.I.Bell and Police Chief David Hemmis Jr.

The Mayor called the meeting to order and stated the purpose of this meeting was  
to decide on the applications for Town Manager. The Mayor presented three applications  
one from the Town Manager from Poquoson, whom he did not think would be available for  
less than \$7500.00 salary, and two applicants of Army officers, one officer not being  
available until October, but both officers would accept a salary of \$6000.00 per year.  
After a general discussion and since the Town wanted a Town Manager as soon as possible,  
J.E.Turner made a motion, second by W.I.Bell that ~~Col.~~ Col. James O.Branch be offered the  
Town Managership at a salary of \$6000.00 per year and he be furnished an office in the  
Town Hall and a car be made available to him in his work. The motion was carried.

The water accounts delinquents was presented and the Treasurer was authorized  
to have these delinquents water cut off, on motion made by V.A.Bell, seconded by J.E.  
Turner.

There being no further business, the meeting adjourned.

*William J. Hemmis Jr.*  
Clerk

*Howard W. Gwaltney*  
Mayor



The Town Council held its regular monthly meeting Wednesday night, July 5, 1961 in the Council room. Those present were Mayor H.W. Gwaltney, Councilmen J.E. Turner, R.T. Delk, W.I. Bell, H.W. Love, J.K. West, V.A. Bell, Reporters Mrs. V.A. Bell, Troy Williams and visitors W. Atwill Gwaltney, P.D. Gwaltney IV, R.S. Cox Jr., C.M. Beale Jr., W.H. Sykes Jr., Rev. Warren Taylor and Police Chief Hemmis.

The Mayor called the meeting to order and the minutes of the last regular meeting was read and approved.

Mr. West reported that while the Council approved the purchase of one tuning fork for the new radar, it was found that two would be needed. Approval was given for the purchase of two tuning forks. Mr. West recommended that the Town wait on the Town Manager before deciding on the purchase of the one-way

receiver radio. Mr. West's recommendation was accepted. Mr. West stated that a new policeman was expected to be hired within a week, making a total of four on the force. Mr. V.A. Bell stated that the cost to the Town to enter the Town

employees into the Virginia Supplement Retirement System would be approximately \$500.00 per year and he so made the motion that the Town enter as of Jan. 1, 1962 with no prior year's service and adopt the necessary resolution. The motion was seconded by J.K. West and passed.

Mr. W. Atwill Gwaltney appeared before the Council with a request that the street leading from highway # 10 into Magruder Road be repaired and stated that he would grant the necessary drainage from the street to the creek across his property. Since the Town had promised in the annexation court to spend \$2,000 on the streets in the annexed area and since only \$500 had been spent, the Street Committee was authorized to spend the balance on repairs to streets and roads in the annexed area. The Mayor read a letter from Attorney Joseph Kelly Jr. giving his opinion that the Town would not be required to take over new streets and roads in the annexed area until they met state requirements. The Clerk was instructed to ask the Town Attorney to draw up the required resolution covering new streets and roads. However, Mr. Kelly stated that the Town had full responsibility in maintaining the present streets.

Rev. Warren Taylor of the Smithfield Baptist Church appeared before the Council asking for an easement over the Town property leading from the Church's parking lot on Hill St. into Cedar St, which would ease the traffic on Sundays. On motion made by J.K. West, seconded by J.E. Turner the Council allowed an easement over the Town's property at a yearly rental of \$1.00, provided there would be no cost to the Town and further providing that if the Town should ever find it necessary to take over this easement, the Town would pay the Smithfield Baptist Church what expense they had made. The motion was carried.

A letter was read from Res. Eng. D.S. Butler of St Highway Dept. stating that the Highway Dept. did not feel it necessary to make another traffic survey at this time. Since there are no traffic signs on the streets off of the main highway, the Mayor was requested to contact Mr. Butler on this matter and find out if the Town could set its own speed limits on these streets.

Mr. Delk presented the street lighting report. Electric & Power Co. based on Illumination cost would be \$14,895.00. The Councilmen went home and make their recommendations at a later date into effect stage by stage.

Mr. W.I. Bell reported that the painting was completed and also reported that larger closets. Bell was instructed to get bids on installing new meeting.

Mr. Love stated STOP signs were needed on highway which led into the main highway. The Mayor was instructed to have the Highway Dept. on having these signs installed.

Mr. V.A. Bell asked the Council if the Town was within the corporate limits. It was decided that the Town was within the corporate limits. Mr. Bell asked that the Committee Chairmen prepare the 1962 budget.

Mr. W.H. Sykes Jr., Chairman of the School Board, presented plans for building a new high school in Smithfield. He stated that the Board knew what plans the State Board of Education had to be given the State Board of Education the plans for the new school. Since the Town has sewage disposal, Mr. Sykes was asked to find out if the State Board of Education. If necessary an adjourned meeting could be held.

The Clerk presented a request from Mrs. J. E. Turner, that the Registrar's books on the Town be purchased.

The bills for the month were presented and the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*



held its regular monthly meeting Wednesday night, July 1. Those present were Mayor H.W. Gwaltney, Councilmen J.K. West, H.W. Love, J.K. West, V.A. Bell, Reporters Mrs. V.A. Bell, W. Atwill Gwaltney, P.D. Gwaltney IV, R.S. Cox Jr., Rev. Warren Taylor and Police Chief Hemmis.

The meeting to order and the minutes of the last regular meeting were approved.

It was found that while the Council approved the purchase of one set of tuning forks, it was found that two would be needed. Approval was given for the purchase of two tuning forks. Mr. West recommended that the Town recommend the purchase of the one-way traffic sign. The recommendation was accepted. Mr. West stated that a new sign had been hired within a week, making a total of four on the town. He stated that the cost to the Town to enter the Town

Supplement Retirement System would be approximately \$100.00. He so made the motion that the Town enter as of record the necessary resolution. J.K. West and passed.

Mr. Gwaltney appeared before the Council with a request that the highway # 10 into Magruder Road be repaired and that the necessary drainage from the street to the creek be provided. The Town had promised in the annexation court to provide for the drainage in the annexed area and since only \$500 had been authorized to spend the balance on repairs to the annexed area. The Mayor read a letter from Attorney J.K. West stating that the Town would not be required to take any action in the annexed area until they met state requirements. He asked the Town Attorney to draw up the required resolution. However, Mr. Kelly stated that the Town had no money for the present streets.

Mr. Kelly of the Smithfield Baptist Church appeared before the Council and asked for an easement over the Town property leading from the property on Cedar St. into Cedar St, which would ease the traffic on Cedar St. J.K. West, seconded by J.E. Turner the Council allowed the easement at a yearly rental of \$1.00, provided there was no other property and further providing that if the Town should ever have this easement, the Town would pay the Smithfield property owner. The motion was carried.

A letter was read from Res. Eng. D.S. Butler of St Highway Dept. Mr. Butler did not feel it necessary to make another traffic sign. There are no traffic signs on the streets off of the town. He requested to contact Mr. Butler on this matter and to set its own speed limits on these streets.

Mr. Delk presented the street lighting recommendations made by the Virginia Electric & Power Co. based on Illumination Engineering Society practices. The annual cost would be \$14,895.00. The Councilmen were requested to take a copy of this study home and make their recommendations at a later meeting, since the plan would be put into effect stage by stage.

Mr. W.I. Bell reported that the painting of the interior of Town Hall had been completed and also reported that larger closets were needed in the rest rooms. Mr. Bell was instructed to get bids on installing new closets and report at the next meeting.

Mr. Love stated STOP signs were needed on the streets in the annexed area which led into the main highway. The Mayor was requested to contact the Highway Dept. on having these signs installed.

Mr. V.A. Bell asked the Council if the Town could not regulate out door signs within the corporate limits. It was decided to investigate and if possible regulate them. Mr. Bell asked that the Committee Chairmen start working on their needs for the 1962 budget.

Mr. W.H. Sykes Jr., Chairman of the School Board, told the Council of the plans for building a new high school in Smithfield and it would be necessary before the Board knew what plans the Town had for sewage disposal, since this information had to be given the State Board of Education before they would approve plans for the new school. Since the Town has had preliminary plans drawn up for sewage disposal, Mr. Sykes was asked to find out if this would satisfy the State Board of Education. If necessary an adjourned meeting could be called.

The Clerk presented a request from Mrs. Lucille M. Gwaltney, Judge in Election, that the Registrar's books on the Town be purged. No action was taken at this time.

The bills for the month were presented and ordered paid, after which the meeting adjourned.

*William H. Sykes Jr.*  
Clerk

*Howard W. Gwaltney*  
Mayor



Town of Smithfield  
Smithfield, Virginia  
Receipts & Expenses at 6/30/61

REVENUE	June	Total	Budget
From Local Sources:			
Taxes			\$28000.00
Licenses:			
Vehicle	\$440.00	\$6592.50	4500.00
Privilege	775.07	16896.44	15000.00
Fines	766.29	3778.48	4000.00
Interest		62.49	25.00
Rentals:			
Town Hall	125.00	831.50	1200.00
Others	65.25	261.50	500.00
Miscellaneous	40.65	959.62	500.00
Bank Stock Taxes		7273.89	7000.00
From The Commonwealth:			
A.B.C. Profits			8000.00
Total Revenue	2212.26	36656.42	68725.00
EXPENDITURES			
General Government	471.81	2036.67	7325.00
Finance	219.04	1551.72	4517.00
Law & Judiciary	46.00	627.90	1363.00
Police	1366.47	8532.91	21106.00
Fire	130.89	1979.44	2996.00
Public Works	1145.76	6038.05	15000.00
" Welfare	1250.85	2656.74	2835.00
Debt Service		34.07	1585.00
Capital Outlays	2000.00	2371.68	3975.00
Isle of Wight Co.	20.00	3360.00	8023.00
Total Expenses	6660.82	29189.18	68725.00
Excess Revenue over Expenses		7467.24	
Balance Sheet at 6/30/61			
ASSETS			
CASH			
On Deposit:			
General Fund:			
Bank of Smithfield	\$9472.41		
Merchants & Farmers	5150.45		
Sinking Fund:			
Bank of Smithfield	330.24	119510	
UNCOLLECTED TAXES			
Real State & Personal Property		21.55	
Total Assets		171.65	
LIABILITIES			
CURRENT LIABILITIES			
Reserve for F.I.C.A.	295.33		
" " Withholding Tax	416.75	.08	
BONDS PAYABLE			
"Water Project" Bonds	59000.00	72.00	
Street Improvement Bonds	15750.00	3.75	
RESERVE FOR REPLACEMENT-FIRE DEPT.		0.00	
TRANSFER FROM WATER DEPT.			
SURPLUS			
Balance 1/1/61	69670.45		
Excess Revenue over Expenses	7467.24		
Total Liabilities			

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor H.W.C. I. Bell, V.A. Bell, H.W. Love, Town Manager James R.J. Little Jr., Mr. Troy Williams and Mrs. V. F.M. Barrett II, R.S. Cox Jr. and P.D. Gwaltney.

The Mayor called the meeting to order and approved, with an amendment that the Smithfield Town the construction expense of the driveway which would be the expense refunded to them if a driveway.

The Mayor welcomed the Town's first Mayor. He expressed his appreciation of the cooperation of the Town Council and also give them their cooperation.

Mr. West reported that R.E. Albus had been hired as a clerk beginning July 20, 1961 at a salary of \$70.00 per month.

Mr. Turner reported that dirt had been dumped on Magruder Rd. and that his committee was not satisfied.

Mr. W.I. Bell, reporting on the closets, said that one closet at a time be installed. This matter was left to decide upon.

Superintendent of Schools Paul Collins reported on the Town's plans on a Sewage Disposal system. He said that it was necessary before the State Board of Education would approve a high school in Smithfield, for the State Water Control Board that they had plans for the construction of a sewage treatment plant. Supt. Collins felt he could obtain a school with a hook-up on the present sewage lines. He said that he was going to arrange a meeting with Mr. A.H. Branch, and Town Manager James Branch and at this time many members of the School Board and Councilmen to be present at the meeting.

Mr. W.I. Bell reported that he had purchased a celatex board on the wall for displaying maps in the Council room. He said that he was given for these purchases on motion made by Mr. Love.

Mr. Love suggested to the Council that they do the residences in the taking up of trash by changing the fiscal year of the Town to July 1st, so that a fiscal year beginning on July 1st.



LOW ROOST POLICE:

# OPERATING REVENUE

Metered Sales	\$7251.07	
Flat Sales	3678.50	
Other Sales	495.00	\$114247
<b>COST OF PRODUCTION AND DISTRIBUTION</b>		
Power & Pumping:		
Salary-Engineer	\$600.00	
Labor	360.00	
Supplies & Expenses	34.75	
Maintenance Pumping Equipment	11.35	
Power Purchased	453.48	1459.58
Transmission & Distribution:		
Supervision	40.00	
Operation of Meters	1080.36	
Maintenance-Water Main	1375.56	
" " " "	18.25	2514.17
<b>GROSS INCOME FROM OPERATING CUSTOMERS, ACCOUNTING &amp; COLLECTING</b>		
Accounting & Collecting:		
Meter Reading & Collecting	298.13	
Cutting Water on & off	2.00	
Uncollectable Accounts	31.07	331.20
Administration & General:		
Treasurer's Salary	565.00	
Office Supplies & Expenses	174.51	
Audit	203.25	
Special Legal Services	33.75	
Insurance	105.40	1081.91
F.I.C.A.		54.25
DEBT SERVICE		446.92
<b>NET INCOME FROM OPERATING OTHER INCOME</b>		
Private Fire Protection	100.00	
Miscellaneous	144.08	
Rents	25.00	
<b>NET INCOME FOR PERIOD</b>		

Balance Sheet at 6/30/61

## ASSETS

### CURRENT AND ACCRUED ASSETS

Cash on Deposit:	
Bank of Smithfield	\$13651.76
Loan to Town	3000.00
Investment Account	4932.05
Reserve for Replacement	1618.13
Accounts Receivable	
Prepaid Insurance	
Total Assets	

## LIABILITIES

### CURRENT AND ACCRUED LIABILITIES

Unearned Water Rents	1368.15
Customers' Deposits	2226.00
Reserve for F.I.C.A.	54.89
" " Withholding Tax	106.20

### SURPLUS

### NET INCOME FOR PERIOD

Total Liabilities

The Town Council held its regular monthly meeting in Council room. Those present were Mayor H.W. Gwaltney, V.A. Bell, V.A. Bell, H.W. Love, Town Manager James O. Branch, R.J. Little Jr., Mr. Troy Williams and Mrs. V.A. Barrett.

The Mayor called the meeting to order and read and approved, with an amendment that the Smithfield the Town the construction expense of the driveway from which would be the expense refunded to them if at any this driveway.

The Mayor welcomed the Town's first Town Manager, assured him of the cooperation of the Town Council and Town also give him their cooperation.

Mr. West reported that R.E. Albus had been beginning July 20, 1961 at a salary of \$70.00 per week.

Mr. Turner reported that dirt had been put to Magruder Rd. and that his committee was not ready.

Mr. W.I. Bell, reporting on the closets for that one closet at a time be installed. This matter was to decide upon.

Superintendent of Schools Paul Collins regards to the Town's plans on a Sewage Disposal Plant, necessary before the State Board of Education would approve high school in Smithfield, for the State Water Control Board raw sewage being dumped into Pagan River. If the Town would Board that they had plans for the construction of a Sewage next few years, Supt. Collins felt he could obtain approval school with a hook-up on the present sewage lines. Mayor that he was going to arrange a meeting with Mr. A.H. Paess Board, and Town Manager James Branch and at this time he any members of the School Board and Councilmen to be present meeting.

Mr. W.I. Bell reported that he had purchased one for the Town Manager and would like to purchase also one celatex board on the wall for displaying maps in the Town was given for these purchases on motion made by Mr. Bell.

Mr. Love suggested to the Council that they give as they do the residences in the taking up of trash and changing the fiscal year of the Town to July 1st, since most fiscal year beginning on July 1st.



Town of Smithfield  
Smithfield, Virginia  
Receipts & Expenses at 6/30/61

june	Total
\$440.00	\$6592.50
775.07	16896.44
766.29	3778.48
	62.49
125.00	831.50
65.25	261.50
40.65	959.62
	7273.89

2212.26	36656.42
471.81	2036.67
219.04	1551.72
46.00	627.90
1366.47	8532.91
130.89	1979.44
1145.76	6038.05
1250.85	2656.74
	34.07
2000.00	2371.68
20.00	3360.00
6660.82	29189.18
	7467.24

Balance Sheet at 6/30/61  
ASSETS

\$9472.41  
5150.45  
330.24

LIABILITIES

295.33  
416.75

59000.00  
15750.00

7467.24

The Town Council held its regular monthly meeting Tuesday night, August 8, 1961 in the Council room. Those present were Mayor H.W. Gwaltney, Councilmen J.E. Turner, J.K. West, W.I. Bell, V.A. Bell, H.W. Love, Town Manager James O. Branch, Police Chief D. Hemmis Jr., Fire Chief R.J. Little Jr., Mr. Troy Williams and Mrs. V.A. Bell of the Press; also visiting were Mrs. F.M. Barrett II, R.S. Cox Jr. and P.D. Gwaltney IV, and Supt. of Schools Paul Collins.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved, with an amendment that the Smithfield Baptist Church give to the Town the construction expense of the driveway from their parking lot to Cedar St., which would be the expense refunded to them if at any time the Town should take over this driveway.

The Mayor welcomed the Town's first Town Manager, Col. James O. Branch and assured him of the cooperation of the Town Council and asked that the citizens of the Town also give him their cooperation.

Mr. West reported that R.E. Albus had been employed on the police force, beginning July 20, 1961 at a salary of \$70.00 per week.

Mr. Turner reported that dirt had been put on the road leading from Rt. 10 to Magruder Rd. and that his committee was not ready to recommend any widening of Rt. 10.

Mr. W.I. Bell, reporting on the closets for rest rooms in Town Hall, suggested that one closet at a time be installed. This matter was left to Mr. Bell and Col. Branch to decide upon.

Superintendent of Schools Paul Collins appeared before the Council in regards to the Town's plans on a Sewage Disposal Plant, since this information was necessary before the State Board of Education would approve the construction of a new high school in Smithfield, for the State Water Control Board would permit no longer any sewage being dumped into Pagan River. If the Town would assure the State Water Control Board that they had plans for the construction of a Sewage Disposal Plant within the next few years, Supt. Collins felt he could obtain approval of the construction of the plant with a hook-up on the present sewage lines. Mayor Gwaltney informed Supt. Collins that he was going to arrange a meeting with Mr. A.H. Paessler, Exec. Sec. State Water Control Sanitary Inspect. Stewart and Town Manager James Branch and at this time he would like for Supt. Collins and members of the School Board and Councilmen to be present and participate at the meeting.

Mr. W.I. Bell reported that he had purchased one desk and one chair for \$50.00 for the Town Manager and would like to purchase also one filing cabinet and have erected a poster board on the wall for displaying maps in the Town Manager's office. Authority was given for these purchases on motion made by Mr. Bell seconded by Mr. Love.

Mr. Love suggested to the Council that they give the same service to merchants as they do the residences in the taking up of trash and garbage; also that they consider changing the fiscal year of the Town to July 1st, since most cities and towns are on fiscal year beginning on July 1st.



Mr. West reported that summer uniforms had been purchased for the policemen at an approximate cost of \$100.00 for each of the four policemen.

Mr. V.A. Bell reported that the new lights had been installed by the V.E. & P. Co. and suggested that we give further study to the recommendations of the V.E. & P. Co. on new street lighting. Also, Mr. Bell requested that the Council give serious thought to the 1962 budget and the committee heads confer with the Town Manager in preparing their figures. A sample ordinance on the entering of the Town employees into the Va. Supplement Retirement System was presented and Mr. Bell stated that Life Group Insurance could be offered to the employees.

Col. Branch reported to the Council that he had interviewed Mr. Bruce Northam, who was applying for the job in Smithfield as street superintendent. Mr. Northam is at present Asst. Sup. of Roads in Newport News, and has earned his maximum retirement with the City and would like to move to Smithfield, since he had a son living in Carrollton. Col. Branch felt that he could be well utilized in the Town for keeping the Town Hall, checking on garbage collection, keeping the time of the street cleaners, keeping the lots around the water tank and pump in order. Since a pickup truck would be needed, Col. Branch was requested to find out prices on same and also to find out at what salary Mr. Northam could be employed.

The Mayor suggested that the following plans be given priority at this time by the Town Manager 1, street repair, since \$11400.00 was now in the budget for this work, 2, review the Town's taking up trash and garbage for merchants and 3, the setting up of a Planning Commission.

The "resolution on the Town's responsibility on maintenance of streets in the annexed area, <sup>recorded on page 11</sup> was read and adopted on motion made by J.E. Turner, seconded by W.I. Bell.

The Mayor brought to the attention of the Council that the Virginia Municipal League was meeting in Norfolk Sept. 24-26 and suggested that the Town Manager attend and as many Councilmen as could.

Since the Town Manager is the Town's Purchasing Agent, V.A. Bell on the motion, seconded by J.K. West that he be allowed to purchase supplies needed up to the amount of \$300.00 without bringing before the Council.

Col. Branch presented a request from the 4 policemen for winter uniforms at a total cost of \$470.00. On motion made by Mr. West, seconded by Mr. Turner, approval was given for the purchase of same.

Col. Branch told the Council of Mr. Bell, Engineer for Ball-Hasall & Associates, had called on him bringing to his attention the need of having the street lines established in Town. No action was taken. Also, Col. Branch stated he would be needing a Secretary. The Council ask that he find out at what salary a secretary would be available.

The Mayor suggested to Col. Branch that he r meters.

This being the last <sup>regular Council</sup> meeting of the Mayor Council, he expressed his appreciation for the Council, he expressed his appreciation for the Council for eleven years and offered his services at any interest in the Town and expressed the wish that retiring from the Council, would continue their

There being no further business, the meet

*John Chapman*  
Clerk

*For*

WHEREAS, by a certain order of court created for the purpose of considering of this Town, said order having been entered in opinion of said Court rendered on June 10, on January 1, 1961, a certain plat of survey Smithfield Showing Boundaries Determined by 1960, Scale 1" = 400' July 20, 1960, F. D. Petersburg, Virginia" was incorporated in said

and the boundaries shown on said plat were true and correct corporate boundaries of the

WHEREAS, there are shown on said plat of the streets, alleys and highways situated within the limits of said Town and it became the duty of the Town, on January 1, 1961, to keep and maintain all of the public streets then open and in use by the public and the highway system, both primary and secondary of Virginia; and,

WHEREAS, to the end that there be a system of public streets in this Town and that there be a system of public streets in this Town of width, type, etc., governing new streets this Town to provide that all new public streets opened in this Town be (a) Dedicated as public streets provided by the statutes applicable to Towns and, (c) Be constructed in accordance with the Virginia Department of Highways governing the streets in sub-divisions, or in the absence of



iforms had been purchased for the policemen  
each of the four policemen.

he new lights had been installed by the V.E.  
urther study to the recommendations of the  
Also, Mr. Bell requested that the Council give  
d the committee heads confer with the Town  
A sample ordinance in the entering of the  
t Retirement System was presented and Mr. Bell  
ld be offered to the employees.

Council that he had interviewed Mr. Bruce  
in Smithfield as street superintendent. Mr.  
loads in Newport News, and has earned his m  
like to move to Smithfield, since he had a  
elt that he could be well utilized in the  
on garbage collection, keeping the time of  
ound the water tank and pump in order. Since  
Branch was requested to find out prices on  
salary Mr. Northam could be employed.  
the following plans be given priority at th  
repair, since \$11,000.00 was now in the budge  
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on him bringing to his attention the need of  
shed in Town. No action was taken. Also, Col.  
g a Secretary. The Council ask that he find ou  
d be available.

The Mayor suggested to Col. Branch that he review the Town's file on parking  
meters.

regular Council  
This being the last meeting of the Mayor, after thirty years on the Town  
Council, he expressed his appreciation for the Council's cooperation while being Mayor  
for eleven years and offered his services at any time for he would continue to have  
interest in the Town and expressed the wish that Mr. Love and Mr. West, who also are  
retiring from the Council, would continue their interest in the Town.

There being no further business, the meeting adjourned.

*Paul Chapman*  
Clerk

*Howard W. Gwaltney*  
Mayor

WHEREAS, by a certain order entered by the annexation  
court created for the purpose of considering the annexation petition  
of this Town, said order having been entered pursuant to the oral  
opinion of said Court rendered on June 10, 1960, and became effective  
on January 1, 1961, a certain plat of survey entitled "Town of  
Smithfield Showing Boundaries Determined by Annexation Court June,  
1960, Scale 1" = 400' July 20, 1960, F. D. P. Bruner, Engineer,  
Petersburg, Virginia" was incorporated in said order by reference  
and the boundaries shown on said plat were adjudged to be the  
true and correct corporate boundaries of this Town; and,

WHEREAS, there are shown on said plat of survey all  
of the streets, alleys and highways situate within the corporate  
limits of said Town and it became the duty of this Town as of January  
1, 1961, to keep and maintain all of the public streets within said  
Town then open and in use by the public and that are not a part of  
the highway system, both primary and secondary, of the Commonwealth  
of Virginia; and,

WHEREAS, to the end that there be an adequate system  
of public streets in this Town and that there be uniformity in the  
width, type, etc., governing new streets this body deems it wise  
to provide that all new public streets opened in the future in  
this Town be, (a) Dedicated as public streets; (b) Of the width  
provided by the statutes applicable to Towns the size of this Town;  
and, (c) Be constructed in accordance with the specifications of the  
Virginia Department of Highways governing the construction of new  
streets in sub-divisions, or in the absence of such specifications



t summer uniforms had been purchased for t  
 \$100.00 for each of the four policemen.  
 ted that the new lights had been installed  
 we give further study to the recommendati  
 lighting. Also, Mr. Bell requested that the  
 budget and the committee heads confer with  
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 up. of Roads in Newport News, and has earned  
 would like to move to Smithfield, since he  
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 ecking on garbage collection, keeping the tim  
 lots around the water tank and pump in order  
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 what salary Mr. Northam could be employed.  
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 the Council of Mr. Bell, Engineer for Ball-  
 on him bringing to his attention the need of  
 shed in Town. No action was taken. Also, Col.  
 ng a Secretary. The Council ask that he find ou  
 d be available.

then in accordance with the specifications established by this  
 Council pursuant to the provisions of the Virginia Land Sub-Division  
 Act, Sec. 15-779, et seq., of the Code of Virginia, 1950, and the  
 acts amendatory thereof:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

1. That no street hereafter opened in this Town shall  
 be deemed a public street and subject to maintenance by this Town  
 except that it be established, opened and constructed in accordance  
 with the following conditions, to-wit:

(a) That it be dedicated for use as a public street  
 without reservation or restrictions; and,

(b) That it conform to all statutory provisions then in  
 force governing the width, travelled portion, width of paving, etc.,  
 of public streets in a town the size of Smithfield; and,

(c) That it be constructed in strict accordance with  
 the regulations and specifications of the Virginia Department of  
 Highways governing the construction of streets in sub-divisions,  
 and in the event there be no such regulations and specifications  
 thence in force then in accordance with regulations and specifications  
 established by this Council pursuant to the provisions of the Virginia  
 Land and Sub-Division Act, Sec. 15-779, et seq., of the Code of  
 Virginia, 1950, and the acts amendatory thereof.



Town of Smithfield  
Smithfield, Virginia  
Receipts & Expenses at 7/31/61

	July	Total	Budget
<b>REVENUE</b>			
From Local Sources:			
Taxes			\$28000.00
Licenses:			
Vehicle	\$1670.00	\$8262.50	4500.00
Privilege	85.00	16981.44	15000.00
Fines	1308.55	5087.03	4000.00
Interest	1.82	64.31	25.00
Rentals:			
Town Hall	80.00	341.50	1200.00
Others	55.25	886.75	500.00
Miscellaneous	121.75	1081.37	500.00
Bank Stock Taxes		7273.89	7000.00
From The Commonwealth:			
A.B.C. Profits			8000.00
Total Revenue	3322.37	39978.79	68725.00
<b>EXPENDITURES</b>			
General Government	192.76	2229.43	7325.00
Finance	245.24	1796.96	4517.00
Law & Judiciary	107.64	735.54	1363.00
Police	1567.28	10100.19	21106.00
Fire	102.81	2082.25	2996.00
Public Works	1245.77	7283.82	15000.00
" Welfare	124.89	2781.63	2835.00
Debt Service		34.07	1585.00
Capital Outlays		2371.68	3975.00
Isle of Wight County	110.00	3470.00	8023.00
Total expenses	3696.39	32885.57	68725.00
Excess Revenue over Expenses		7093.22	

Balance Sheet at 7/31/61

<b>CASH</b>	<b>ASSETS</b>	
On Deposit:		
General Fund:		
Bank of Smithfield	\$8767.55	
Merchants & Farmers	5150.45	
Sinking Fund:		
Bank of Smithfield	330.24	\$11241
<b>UNCOLLECTED TAXES</b>		
Real state & Personal Property		21
Total Assets		16
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Reserve for F.I.C.A.	132.32	
" " Withholding Tax	160.80	
<b>BONDS PAYABLE</b>		
"Water Project" Bonds	59000.00	
Street Improvement Bonds	15750.00	
<b>RESERVE FOR REPLACEMENT-FIRE DEPT.</b>		
<b>TRANSFER FROM WATER DEPT.</b>		
<b>SURPLUS</b>		
Balance 1/1/61	69680.42	
Excess Revenue over Expenses	7093.22	
Total Liabilities		
<b>NET INCOME FOR PERIOD</b>		
Total Liabilities		

The Town Council held a special meeting Wednesday night, August 1st, 1961, in the Town Council room. Those present were Mayor H.W. Gwaltney, Councilmen W. J. K. West, J. E. Turner and visitors Mr. Glynn Garranger, P. I. R. S. Cox Jr., Town Manager Jas. O. Branch and members of the Daily Press and Mrs. V. A. Bell of Suffolk News Herald.

The Mayor called the meeting to order and stated the meeting was held on Aug. 29, 1961 with the Water Control Board. The meeting is recorded on page 14.

Mr. Barranger of Hayes, Seay Mattern and Mattern appeared at the meeting and requested, and read a sample proposal on the completion of a Sewage Disposal Plant, which had been started for the purpose of the completion of the report would be \$750.00 unless it was completed with Hayes, Seay, Mattern & Mattern; at which time an estimate would be made. Mr. Barranger explained to the Council that the report on the full report for that part which had been paid for by H.W. Love made a motion second by J. E. Turner that Hayes, Seay, Mattern & Mattern be given the contract to complete the feasibility report. The report was then put to a review of the contract by the Town Attorney and was carried. The Town Manager was requested to write the report on this action taken by the Council.

Col. Branch, Town Manager, reported that he had requested the roads in the Grimes area of the annexed territory and that the low bidder of \$1300.00 and had been awarded their approval.

There being no further business, Mr. Barranger thanked the Council for their action in his firm, and the meeting adjourned.

*W. H. Gwaltney*  
Mayor

*Forwarded*  
May



## OPERATING REVENUE

Metered Sales	38561.59	
Flat Sales	4259.15	
Other Sales	577.50	\$13398.24

## COST OF PRODUCTION &amp; DISTRIBUTION

Power & Pumping:		
Salary-H.C.Carroll	\$700.00	
" P.W.Carroll	420.00	
Maint.-Pumping Equip.	21.96	
Supplies & Expenses	42.55	
Power Purchased	520.78	1705.29
Transmission & Distribution:		
Supervision	40.00	
Operation of Meters	1080.36	
Maint.-Water Main	1632.80	
" Sewer "	18.25	2771.41
		4476.70

## GROSS INCOME FROM OPERATING

CUSTOMERS ACCOUNTING & COLLECTION		
Accounting & Collecting:		
Meter Reading & Collecting	323.13	
Cutting Water On & Off	2.00	
Uncollectable Accounts	31.07	356.20
Administration & General:		
Treasurer's Salary	659.16	
Supplies & Expenses	225.91	
Special Services	203.25	
Special Legal Services	38.25	
Insurance	147.56	1274.13
		62.63
		446.92

## F.I.C.A.

		2139.88
--	--	---------

## NET INCOME FROM OPERATING

		6781.66
--	--	---------

## OTHER INCOME

Private Fire Protection	100.00	
Miscellaneous	212.70	
Rents	25.00	337.7

## NET INCOME FOR PERIOD

		7119.3
--	--	--------

## Balance Sheet at 7/31/61

## ASSETS

## CURRENT AND ACCRUED ASSETS

Cash on deposit:		
Bank of Smithfield	\$15013.64	
Loan to Town	3000.00	
Investment Account	4932.05	
Reserve for Replacement	1618.13	\$245
Accounts Receivable		37
Prepaid Insurance		1
		27

Total Assets

## LIABILITIES

## CURRENT AND ACCRUED LIABILITIES

Unearned water rents	1368.15	
Customers' deposits	2226.00	
Reserve for F.I.C.A.	16.77	
" " Withholding Tax	35.40	

## SURPLUS

## NET INCOME FOR PERIOD

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Total Liabilities

The Town Council held a special meeting Wednesday in council room. Those present were Mayor H.W. Twilley, Cour W. Love, J.K. West, J.E. Turner and visitors Mr. Glynn Barnale Jr., R.S. Cox Jr., Town Manager Jas. C. Branch and the editor of Daily Press and Mrs. V.A. Bell of Suffolk News.

The Mayor called the meeting to order and stated the result of the meeting held on Aug. 29, 1961 with the Water Board. This meeting is recorded on page 14.

Mr. Barranger of Hayes, Seay, Mattern and Mattern presented their request, and read a sample proposal on the contract for a Sewage Disposal Plant, which had been started. The cost for the completion of the report would be \$750.00. The contract with Hayes, Seay, Mattern & Mattern, at which \$750.00 would be made. Mr. Barranger explained to the Council that given credit on the full report for that part which was discussed, H.W. Love made a motion second by J.E. Turner that the contract be given to complete the feasibility study, subject to a review of the contract by the Town Council. The motion was carried. The Town Manager was requested to report on this action taken by the Council.

Col. Branch, Town Manager, reported that he had received bids for repair to roads in the Grimes area of the annexed territory. A.C. Dillon was the low bidder of \$1300.00 and the Council gave their approval.

There being no further business, Mr. Barranger presented a letter of confidence in his firm, and the meeting adjourned.

*H.W. Twilley*  
Mayor



The Town Council held a special meeting Wednesday night, August 30, 1961, in the council room. Those present were Mayor H.W. Gwaltney, Councilmen W.I. Bell, V.A. Bell, R.T. Dell, J.K. West, J.E. Turner and visitors Mr. Glynn Garranger, P.D. Gwaltney IV, C.M. Jr., R.S. Cox Jr., Town Manager Jas. O. Branch and members of the press Mr. Robert of Daily Press and Mrs. V.A. Bell of Suffolk News Herald.

The Mayor called the meeting to order and stated the meeting was called as a result of the meeting held on Aug. 29, 1961 with the Water Control Board. A resume of meeting is recorded on page 14.

Mr. Barranger of Hayes, Seay Mattern and Mattern appeared before the Council, made his request, and read a sample proposal on the completion of the feasibility report on a Sewage Disposal Plant, which had been started for the annexation suit. The cost for the completion of the report would be \$750.00 unless the Town terminated the contract with Hayes, Seay, Mattern & Mattern; at which time an additional charge of \$900.00 would be made. Mr. Barranger explained to the Council that the Town was being charged credit on the full report for that part which had been paid for. After a general session, H.W. Love made a motion second by J.E. Turner that Hayes, Seay, Mattern & Mattern be given the contract to complete the feasibility report on a Sewage Disposal Plant, subject to a review of the contract by the Town Attorney and the Council. The motion was carried. The Town Manager was requested to write the State Water Control Board of this action taken by the Council.

Col. Branch, Town Manager, reported that he had requested five bids on the widening of roads in the Grimes area of the annexed territory and had received three bids. C. Dillon was the low bidder of \$1300.00 and had been awarded the contract. The Council gave their approval.

There being no further business, Mr. Barranger thanked the Council for their assistance in his firm, and the meeting adjourned.

*Howard W. Gwaltney*  
Mayor

*William H. Brown*  
Clerk

Town of Smithfield  
Smithfield, Virginia  
Receipts & Expenses at 7/31/61

July	Total	Budget
		\$28000.00
\$1670.00	\$8262.50	4500.00
85.00	16981.44	15000.00
1308.55	5087.03	4000.00
1.82	64.31	25.00
80.00	341.50	1200.00
55.25	886.75	500.00
121.75	1081.37	500.00
	7273.89	7000.00
		8000.00
3322.37	39978.79	68725.00
192.76	2229.43	7325.00
245.24	1796.96	4517.00
107.64	735.54	1363.00
1567.28	10100.19	21106.00
102.81	2082.25	2996.00
1245.77	7283.82	15000.00
124.89	2781.63	2835.00
	34.07	1585.00
	2371.68	3975.00
110.00	3470.00	8023.00
3696.39	32885.57	68725.00
	7093.22	

Balance Sheet at 7/31/61

ASSETS	
	\$8767.55
	5150.45
	330.24
	\$14248.24
Property	21
	16
LIABILITIES	
	132.32
Tax	160.80
	59000.00
	15750.00
E DEPT.	
	7093.22

6968042  
7093.22



RESUME  
WATER CONTROL BOARD MEETING  
29 AUGUST 1961

Mayor Howard W. Gwaltney called the meeting of the Water Control Board to order.

Mayor Gwaltney called on Mr. Glynn D. Barranger to report on his study of the existing problems in sewage.

Mr. Glynn D. Barranger reported that during the process of developing the annexation data for the town it became necessary for him to develop information with regard to a sewage disposal system for the Town of Smithfield. Cost estimates have been made and we will work with the Town Officials in determining those areas causing most damage. These areas are those emptying into the Pagan River. The only way to approach the project is to do so in steps. We must keep in mind an alternate system and the basic information has been prepared.

The question was asked, "Where do we go from here?"

Mr. R. R. Jennings, Water Control Board, Richmond, replied that they suggested that preliminary reports first be approved by the Town be routed to the State Health Department and that the State Health Dept. would forward the reports to the Water Control Board for approval. This is a long term proposition complicated by financing.

W. E. Lindsey, Engineer, replied that it took 90 days for a report.

Town Manager James O. Branch asked Mr. Barranger if there would be bids on the work. (His Feasibility Study on Preliminary Plan)

Barranger replied that there would be no bidding on the project, but there would be bidding on the construction.

Mr. Jennings stated that when the information was approved by the Water Control Board they would

- (1) Meet with the engineer
- (2) Authorize preliminary plans and specs.
- (3) Outline the program for financing
- (4) They will consider when engineers could start work and the completion date.

Mr. W.H. Sykes, Chairman of the School Board said that they were concerned about the financial aspect. They have the plans to turn over to the contractors for bids. They are not anticipating more sewage only a change from the present school to the proposed school with no increase except for approximately 20 additional pupils.

Jennings stated that the Water Control Board states that a town that does not have a sewage program will not be allowed to make connections and that the program will take two years.

V. Rodman Delk asked if the Water Control Board would permit the school Board connection to the existing line.

The Town Council held its regular monthly meeting in the Council room. Those present were Councilmen J.E. Turner, R.T. Delk, C.M. Beale Jr., Town Manager James J.J. Scott, members of the press Mrs. V.A. Bell and Mr. Robert Graves. J.A. Everett Jr., Richard Greene, E.M. Clarke and N.K. ...

Councilman J.E. Turner called the meeting to order. The first order of business was the election of Mayor. Mr. Turner refused to permit his name to stand. R.T. Delk, seconded by R.S. Cox Jr. It was moved and seconded and Mr. Delk was elected by a unanimous vote.

Mayor Delk took the chair and stated he was in service to the Town and hoped for cooperation in order to get the job done.

Mayor Delk asked for nominations for Vice-Mayor. R.T. Delk, seconded by C.M. Beale Jr. It was moved and seconded and Mr. Gwaltney was unanimously elected.

The minutes of the last regular and special meeting were read.

Col Branch made the following report: No report from Dept. of Highways was read stated that for the last fiscal year; work on the road within a week; George Johnson now collecting \$225.00 per month from individual men.

Out the cost to the Town for Johnson to collect the including those who hauled their own; a letter had been sent to the State Water Control Board st.

ervation & Economic Development offering their services and requesting the Council to set a date and time for a general discussion the dates of Sept. 19 and Sept. 27th.

read a copy of a letter received by the architect of the high school from the State Water Control Board st.

and specifications and if they were found in order of approval on the sewage facilities until the problem was solved.

ern and Mattern was read by Col. Branch giving a rough outline of plans and specifications, review by the Water Control Board.

Approval was given on this tentative rough schedule by R.S. Cox Jr. The contract from Hayes, Seay, Matt and Branch, was to be given to the Town Attorney for his review.

The Town Manager. Col. Branch asked for the authority to hire a Secretary, from 9 A.M. to 3 P.M. at \$1.25 per hour. On motion made, Col. Branch was given the authority to hire a Secretary to chase the necessary office furniture and equipment. Col. Branch asked for the authority to hire a Secretary to chase the necessary office furniture and equipment. Col. Branch asked for the authority to hire a Secretary to chase the necessary office furniture and equipment.

loy Mr. Bruce Northam at a salary of \$300.00 per month, to handle street repairs, water and sewage operation, garbage collection and other town work.

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Mr. Jennings answered that they will look with favor on a firm schedule as being in good faith. But it will be hard to make a schedule before the specifications are in. It is necessary to compile the data we have.

Mr. A. Roy Pentecost, Jr., Architect, says that he is limited to what he can do. Could he have information as to what he could do about the construction?

Mr. Jennings replied that we must see action develop before we can say if you need not proceed with the Rotary Sand Filter. If you will write a letter to (Mr. Chapman? or Hassler?) outlining this plan he may give permission to go on with construction.

Mayor Gwaltney wished to know how long this would take.

Mr. Jennings said that if the Council goes on good faith we can pinpoint the time element more closely.

Mr. Barranger replied, "We can give you a schedule in a week or ten days."

Mr. Jennings- That will help things that much more. The Board meets on September 6th. I can call Mr. Pascall explaining what is taking place at this meeting and it is possible we can get this rushed for the School Board.

Lt. Gov., A. E. S. Stevens, Town Attorney, stated that this is after all just a substitution not a new plant. I think the Town is ready to go ahead with a new sewage system and we should not be held up.

Mr. W. H. Sykes asked if this sewage would go down the same way as the other.

Mayor Gwaltney replied that it would.

Paul W. Collins, Supt. of Schools, replied in answer to a question about the rate of enrollment growth that it was normal at 20 or 3 per year.

In reply to this Mr. Jennings said that this put things in a much better position since there would be no addition to the amount of sewage.

Mr. Harry Dashiell asked about Federal appropriations.

Mr. Jennings replied that Federal appropriations have doubled. In November the Board assigned men to work with the towns. Though the Board was in a bad light it did not ask any committee to appear before a hearing unless the town was negligent in its preparation for a sewage system.

The Town Council held its regular monthly meeting in the Council room. Those present were Councilmen J.E. Turner, R.T. Delk, C.M. Beale Jr., Town Manager James J.J. Scott, members of the press Mrs. V.A. Bell and Mr. Robert Grave. J.A. Everett Jr., Richard Greene, E.M. Clarke and N.K.

Councilman J.E. Turner called the meeting to order. The first order of business was the election of Mayor. Mr. Turner refused to permit his name to stand. R.T. Delk, seconded by R.S. Cox Jr. It was moved and Mr. Delk was elected by a unanimous vote.

Mayor Delk took the chair and stated he was pleased to be Vice to the Town and hoped for cooperation in order to improve the town.

Mayor Delk asked for nominations for Vice-Mayor. R.T. Delk, seconded by C.M. Beale Jr. It was moved and Mr. Gwaltney was unanimously elected.

The minutes of the last regular and special meeting were read and approved.

Col Branch made the following report: No report from Dept. of Highways was received for the last fiscal year; work on the highway within a week; George Johnson was collecting \$225.00 per month from individual men.

Col Branch stated the cost to the Town for Johnson to collect the trash including those who hauled their own; a letter had been received from the State Water Control Board.

Col Branch stated that the State Water Control Board was offering their services and requesting the Council to set a date and time for a discussion the dates of Sept. 19 and Sept. 27.

Col Branch read a copy of a letter received by the architect from the high school from the State Water Control Board.

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asked if he could make application so that he could  
without being held up.

Mr. Jennings said the engineer should make application to the Board. After the Water Control Board approves the Town, formal preliminary program and schedule, an application will be needed. They should in by May first of each year. The Board has one policy. The Town must be responsible for their share of money and they must have it before the allotment is made.

Dr. H. J. Rittner asked what would happen if the Board did not approve.

Mr. Jennings said that there was not much possibility. Write Mr. Pascall and we will go to see Mr. Chapman. We will notify all parties concerned about the Sand Filter.

Question was asked if the Lagoon System was approved.

Mr. Jennings- The Lagoon System is approved as well as the sand treatment. It is up to the engineer. Lagoon System is allowable at a rate of 400 persons per acre of lagoon.

Enclosure: (1) Personnel attending meeting

The Town Council held its regular monthly meeting Tuesday in the Council room. Those present were Councilmen J.E. Turner, V. R.T. Delk, C.M. Beale Jr., Town Manager James O. Branch, J.J. Scott, the press Mrs. V.A. Bell and Mr. Robert Graves and others. Mr. Everett Jr., Richard Greene, E.M. Clarke and N.K. Jones. Councilman J.E. Turner called the meeting to order, well the first order of business was the election of a Mayor. Mr. Turner refused to permit his name to stand for nomination, Mr. Delk, seconded by R.S. Cox Jr. It was moved and seconded Mr. Delk was elected by a unanimous vote. Mayor Delk took the chair and stated he was willing to serve the Town and hoped for cooperation in order that the Town would prosper. Mr. Delk asked for nominations for Vice-Mayor. Mr. W. Beale Jr. It was moved and seconded Mr. Gwaltney was unanimously elected. The minutes of the last regular and special meeting were read. Col. Branch made the following report: No action has been taken from Dept. of Highways was read stating \$11,238 for the last fiscal year; work on the streets a week; George Johnson collecting \$225.00 per month from individual merchants- cost to the Town for Johnson to collect the trash from those who hauled their own; a letter had been received from Economic Development offering their services in requesting the Council to set a date and alternative discussion the dates of Sept. 19 and Sept. 27th were suggested. A copy of a letter received by the architect of the new school from the State Water Control Board stating specifications and if they were found in order they would be the sewage facilities until the problem was solved. A pattern was read by Col. Branch giving a rough schedule and specifications, review by the Water Control Board approval was given on this tentative rough schedule. R.S. Cox Jr. The contract from Hayes, Seay, Mattern & Branch, was to be given to the Town Attorney for his approval. Town Manager. Col. Branch asked for the authority to hire from 9 A.M. to 3 P.M. at \$1.25 per hour. On motion made by Mr. Delk, Col. Branch was given the authority to hire a Secretary to have the necessary office furniture and equipment. Col. Branch by Mr. Bruce Northam at a salary of \$300.00 per month, for house and street repairs, water and sewage operation, garbage collection.



PERSONNEL ATTENDING THE WATER CONTROL BOARD MEETING  
29 AUGUST 1961

Mr. Howard W. Gwaltney-----Mayor  
Col. James O. Branch (Ret)-----Town Manager  
Mr. J. E. Turner-----Councilman  
Mr. W. I. Bell-----Councilman  
Mr. Rodham T. Delk-----Councilman  
Mr. J. K. West-----Councilman  
Mr. C. M. Beale, Jr.-----Councilman Elec  
Mr. P. D. Gwaltney 1V-----Councilman Elec  
Mr. Glynn D. Barranger,-----Partner, Hayes,  
Mattern & Mattern  
Mr. W. E. Lindsey-----Engineer, Hayes,  
Mattern & Mattern  
Mr. J. R. Sutherland-----St. Health Dep  
Norfolk  
Dr. H. J. Rittner-----Health Director  
Mr. R. R. Jennings-----Water Control  
Richmond  
P. M. Stewart-----Isle of Wight  
Dept.  
Mr. A. Roy Pentecost, Jr.-----Architect, No  
Mr. Harry Dashiell-----Chairman, Bd  
Supervisors  
Mr. W.H. Sykes, Jr.-----Chairman, Sc  
Lt. Gov. A. E. S. Stevens-----Town Attorn  
Mr. Paul W. Collins-----Supt. of Sc  
Isle of Wight

The Town Council held its regular monthly meet  
Council room. Those present were Councilmen J.E.  
y 1V, R.T. Delk, C.M. Beale Jr., Town Manager James O  
J.J. Scott,  
rs of the press Mrs. V.A. Bell and Mr. Robert Graves  
A. Everett Jr., Richard Greene, E.M. Clarke and N.K.J

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ploy Mr. Bruce Northam at a salary of \$300.00 per month,

perwise street repairs, water and sewage operation, garbag



RESUME  
CONTROL BOARD MEETING  
29 AUGUST 1961

called the meeting of the Water Control Board. Mr. Glynn D. Barranger to report on his problems in sewage. He reported that during the process of development for the town it became necessary for him with regard to a sewage disposal system for the town. Most estimates have been made and we will be in determining those areas causing most trouble those emptying into the Pagan River. The project is to do so in steps. We must keep the town and the basic information has been prepared.

Where do we go from here?" The Control Board, Richmond, replied that their reports first be approved by the Town Board and the State Health Department and that the State Health Department to the Water Control Board for approval. The situation complicated by financing.

replied that it took 90 days for a report. The town asked Mr. Barranger if there would be a feasibility study on Preliminary Plan. He replied there would be no bidding on the project until the construction. When the information was approved by the town would (1) Meet with the engineer (2) Authorize preliminary plans and specs. (3) Outline the program for financing (4) They will consider when the project could start work and the cost date.

of the School Board said that they had the financial aspect. They have the plans for bids. They are not anticipating the present school to the proposed for approximately 20 additional pupils.

The Water Control Board states that the large program will not be allowed to start until the program will take two years.

The Water Control Board would permit the existing line.

The Town Council held its regular monthly meeting Tuesday night, September 5, 1961 in the Council room. Those present were Councilmen J.E. Turner, V.A. Bell, W.I. Bell, P.D. Delk, R.T. Delk, C.M. Beale Jr., Town Manager James O. Branch, Police Chief D. Hemmis Jr. J.J. Scott, members of the press Mrs. V.A. Bell and Mr. Robert Graves and other visitors were J.B. Whitcomb, A. Everett Jr., Richard Greene, E.M. Clarke and M.V. Jones.

Councilman J.E. Turner called the meeting to order, welcoming the new members, and the first order of business was the election of a Mayor. Mr. V.A. Bell nominated Mr. J.E. Turner. Mr. Turner refused to permit his name to stand for nomination. Mr. Gwaltney nominated Mr. P.D. Delk, seconded by R.S. Cox Jr. It was moved and seconded that the nominations be for Mr. Delk and Mr. Delk was elected by a unanimous vote.

Mayor Delk took the chair and stated he was willing to do everything in his power to serve the town and hoped for cooperation in order that real progress could be made.

Mayor Delk asked for nominations for Vice-Mayor. Mr. W.I. Bell nominated Mr. P.D. Delk, seconded by C.M. Beale Jr. It was moved and seconded that the nominations be for Mr. Delk and Mr. Gwaltney was unanimously elected.

The minutes of the last regular and special meeting were read and approved.

Col. Branch made the following report: No action had been taken on street cleaning report from Dept. of Highways was read stating \$1121.76 had been spent on street cleaning for the last fiscal year; work on the streets in the annexed area would be completed within a week; George Johnson was collecting \$225.00 per month from individual merchants. Col. Branch was requested to estimate the cost to the town for Johnson to collect the trash and garbage from all merchants.

Those who hauled their own; a letter had been received from the Dept. of Planning & Economic Development offering their services in setting up a Planning Commission and requesting the Council to set a date and alternate date for a meeting. After discussion the dates of Sept. 19 and Sept. 27th were set for the meeting. Col. Branch presented a copy of a letter received by the architect of the new Smithfield addition to the high school from the State Water Control Board stating that they would receive the specifications and if they were found in order they would stamp a conditional approval on the sewage facilities until the problem was solved. A letter from Hayes, Seay, Mattern & Mattern was read by Col. Branch giving a rough schedule for the preliminary plans and specifications, review by the Water Control Board and awarding of the contract. Approval was given on this tentative rough schedule on motion made by J.E. Turner, seconded by R.S. Cox Jr. The contract from Hayes, Seay, Mattern & Mattern, having been received by Col. Branch, was to be given to the Town Attorney for his approval and then to be signed by the Town Manager. Col. Branch asked for the authority to hire a Secretary for 5 days a week from 9 A.M. to 3 P.M. at \$1.25 per hour. On motion made by Mr. Bell, seconded by Mr. Delk, Col. Branch was given the authority to hire a Secretary as set forth above and to purchase the necessary office furniture and equipment. Col. Branch asked that the Town hire Bruce Northam at a salary of \$300.00 per month, for he was well qualified to handle street repairs, water and sewage operation, garbage collection, street cleaners.



It was decided to wait until the figures on the 1961 budget were available before hiring Mr. Northam. Col. Branch was requested to get bids on a new and used pickup truck. The cost of operating the two police cars was given by Col. Branch as follows: 1960 Chevrolet- \$938.00 and the 1958 Chevrolet- \$684.95. Since the figures were not excessive, Col. Branch recommended that the Town continue with these cars. A letter was read from the Virginia Municipal League by Col. Branch asking if the Council wanted or did not want Daylight Saving Time. Since no figures were available to make a complete survey, it was decided that the League be asked that the Council would leave this matter to the General Assembly to decide statewide. A discussion was held on the advisability of installing water meters at residences and businesses. It was decided that the Town Manager would meet with the new Water Committee and make recommendations. The Town Manager requested the Town join for him the International City Managers Association at an annual fee of \$17.50. On motion made by Mr. Gwaltney, seconded by Mr. V.A. Bell it was decided to pay the fee for the membership. Col. Branch presented a request from the Town Master that street signs be installed where there are none. The Town Manager was asked to get prices on new street marker signs and at the request of Mr. Beale contact the Department of Highways on establishing speed limits on streets in the annexed area and also STOP and Yield Right of Way signs in this area. At Mr. Gwaltney's suggestion on establishing water lines in Town, Col. Branch was requested to obtain sample forms for applicants making connections to water and sewer mains.

Mr. V.A. Bell read a sample resolution for the Town to adopt in order to enter the Town employees into the Virginia Retirement System. On motion made by Mr. Bell, seconded by Mr. Beale the Town Attorney was to be instructed to draw up said resolution for adoption by Council.

On motion made by Mr. Beale, seconded by Mr. V.A. Bell, Hon. A.E.S. Stephens was reappointed as Town Attorney. The motion was carried unanimously.

The bills for the month were presented and ordered paid. A letter from Armistead & Beck, Civil Engineers, was referred to Town Manager.

There being no further business, the meeting adjourned.

*W. W. Chapman*  
Clerk

*W. A. Bell*  
Mayor

Town of Smithfield  
Smithfield, Virginia  
Statement of Income

OPERATING REVENUE

Metered Sales	
Flat Sales	
Other Sales	
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>	
Power & Pumping:	
Salary-Carroll, H.C.	\$800.00
" " P.W.	480.00
Supplies & Expenses	57.80
Maint.-Power Equip.	29.91
Power Purchased	559.63
Transmission & Distribution:	
Supervision	52.50
Operation of Meters	1537.58
Maint. Water Main	1970.11
From Sewer	18.25

GROSS INCOME FROM OPERATING

CUSTOMERS, ACCOUNTING & COLLECTING

Accounting & Collecting:	
Meter Reading & Collecting	\$364.45
Cutting Water On & Off	15.00
Uncollectable Accounts	42.07
Administration & General:	
Treasurer's Salary	753.32
Office Supplies & Exp.	240.16
Audit	203.25
Special Legal Services	45.75
Insurance	168.64
Miscellaneous	9.75

F.I.C.A.

DEBT SERVICE

NET INCOME FROM OPERATING

OTHER INCOME

Private Fire Protection

Miscellaneous

Rents

NET INCOME FOR PERIOD

Balance Sheet at

Bank of Smithfield  
Merchants & Farmers

ASSETS

CURRENT AND ACCRUED ASSETS

Cash on Deposit:	
Bank of Smithfield	
Loan to Town	
Reserve for Replacement	
Accounts Receivable	
Unpaid Insurance	

Total Assets

LIABILITIES

CURRENT AND ACCRUED LIABILITIES

Unearned Water Rents	
Customers' Deposits	
Reserve for F.I.C.A.	
Withholding Tax	

NET INCOME FOR PERIOD

Total Liabilities



until the figures on the 1961 budget were available. Col. Branch was requested to get bids on a new and used for seven months of operating the two police cars/was given by Col. Branch et- \$938.00 and the 1958 Chevrolet-\$684.95. Since these, Col. Branch recommended that the Town continue with read from the Virginia Municipal League by Col. Branch. It was decided that the League be advised on the advisability of installing water meters at s. It was decided that the Town Manager would meet with and make recommendations. The Town Manager requested the International City Managers Association at an annual by Mr. Gwaltney, seconded by Mr. V.A. Bell it was decided. Col. Branch presented a request from the Police installed where there are none. The Town Manager was street marker signs and at the request of Mr. Beale Highways in establishing speed limits on streets in and Yield Right of Way signs in this area. At Mr. Cox water lines in Town, Col. Branch was requested to obtain making connections to water and sewer mains. A sample resolution for the Town to adopt in order into the Virginia Retirement System. On motion made the Town Attorney was to be instructed to draw opinion by Council. by Mr. Beale, seconded by Mr. V.A. Bell, Hon. A.E.S. Stephens carried. The motion was unanimously. The month were presented and ordered paid. A letter from members, was referred to Town Manager. Further business, the meeting adjourned.

*Robert A. Bell*  
Mayor

Town of Smithfield-Water Dept.  
Smithfield, Virginia  
Statement of Income at 8/31/61

<u>OPERATING REVENUE</u>			
Metered Sales	\$9895.57		
Flat Sales	4840.10		
Other Sales	660.00		\$15395.67
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			
Salary-Carroll, H.C.	\$800.00		
" " P.W.	480.00		
Supplies & Expenses	57.80		
Maint.-Power Equip.	29.91		
Power Purchased	559.63	1927.34	
Transmission & Distribution:			
Supervision	52.50		
Operation of Meters	1537.58		
Maint. Water Main	1970.11		
" " Sewer	18.25	3578.44	5505.78
GROSS INCOME FROM OPERATING			9889.89
<u>CUSTOMERS, ACCOUNTING &amp; COLLECTING</u>			
Accounting & Collecting:			
Meter Reading & Collecting	\$364.45		
Cutting Water On & Off	15.00		
Uncollectable Accounts	42.07	421.52	
Administration & General:			
Treasurer's Salary	753.32		
Office Supplies & Exp.	240.16		
Audit	203.25		
Special Legal Services	45.75		
Insurance	168.64		
Miscellaneous	9.75	1420.87	
F.I.C.A.		71.78	
DEBT SERVICE		446.92	2361.09
NET INCOME FROM OPERATING			7528.80
<u>OTHER INCOME</u>			
Private Fire Protection		100.00	
Miscellaneous		310.92	
Rents		25.00	435.92
NET INCOME FOR PERIOD			7964.72

Balance Sheet at 8/31/61

<u>ASSETS</u>			
<u>CURRENT AND ACCRUED ASSETS</u>			
Cash on Deposit:			
Bank of Smithfield	\$15573.06		
Loan to Town	3000.00		
Reserve for Replacement	6642.40		\$25215.46
Accounts Receivable			3464.02
Unpaid Insurance			174.59
Total Assets			28854.07
<u>LIABILITIES</u>			
<u>CURRENT AND ACCRUED LIABILITIES</u>			
Unearned Water Rents	1368.15		
Customers' Deposits	2226.00		
Reserve for F.I.C.A.	35.07		
" " Withholding Tax	70.80		3700.02
NET FOR PERIOD			17189.33
Total Liabilities			7964.72
			28854.07



the figures on the 1961 budget were available. Branch was requested to get bids on a new and for seven months operating the two police cars/was given by Col. Branch \$938.00 and the 1958 Chevrolet-\$684.95. Since then Col. Branch recommended that the Town continue with ad from the Virginia Municipal League by Col. Branch and or did not want Daylight Saving Time. Since no final complete survey, it was decided that the League be advised on this matter to the General Assembly to decide on the advisability of installing water meters at It was decided that the Town Manager would meet with make recommendations. The Town Manager requested the International City Managers Association at an annual Mr. Gwaltney, seconded by Mr. V.A. Bell it was decided. Col. Branch presented a request from the Police installed where there are none. The Town Manager was street marker signs and at the request of Mr. Beale highways on establishing speed limits on streets in and Yield Right of Way signs in this area. At Mr. Beale water lines in Town, Col. Branch was requested to obtain making connections to water and sewer mains. and a sample resolution for the Town to adopt in order into the Virginia Retirement System. On motion made Beale the Town Attorney was to be instructed to draft option by Council. by Mr. Beale, seconded by Mr. V.A. Bell, Hon. A.E.S. Stephens carried. The motion was unanimously. the month were presented and ordered paid. A letter to engineers, was referred to Town Manager. no further business, the meeting adjourned.

*William A. Bell*  
Mayor

#### From Local Sources:

##### Taxes

##### Licenses:

##### Vehicle

##### Privilege

##### Fines

##### Interest

##### Rentals:

##### Town Hall

##### Others

##### Miscellaneous

##### Bank Stock Taxes

#### From The Commonwealth:

##### A.B.C. Profits

##### Total revenue

#### EXPENDITURES

##### General Government

##### Finance

##### Law & Judiciary

##### Police

##### Fire

##### Public Works

##### " Welfare

##### Debt Service

##### Capital Outlays

##### Islg of Wight County

##### Total Expenses

##### Excess Revenue over Expenses

\$ 82.50

40.00

1271.85

.03

182.50

45.25

73.94

8241.37

9937.44

584.50

171.05

175.80

1932.96

92.72

1024.60

111.90

204.58

973.10

70.00

5341.21

11689.45

Total

Budget

\$28000.00

4500.00

15000.00

4000.00

25.00

1200.00

500.00

500.00

7000.00

8000.00

68725.00

\$8345.00

17021.44

6358.88

64.34

1094.00

362.00

1155.31

7273.89

8241.37

49916.23

2813.93

1968.01

911.34

12033.15

2174.97

8308.42

2893.53

238.65

3344.78

3540.00

38226.78

11689.45

#### Balance Sheet at 8/31/61

##### ASSETS

##### CASH

##### On Deposit:

##### General Fund:

##### Bank of Smithfield

##### Merchants & Farmers

##### Sinking Fund:

##### Bank of Smithfield

##### UNCOLLECTED TAXES

##### Real Estate & Personal Property

##### Total Assets

\$ 7642.55

10356.03

100.66

\$18099.24

2097.42

20196.66

##### LIABILITIES

##### CURRENT LIABILITIES

##### Reserve for F.I.C.A.

##### " " Withholding Tax

##### DEBT PAYABLE

##### "Water Project" Bonds

##### Street Improvement Bonds

##### FOR REPLACEMENT-FIRE DEPT.

##### FROM WATER DEPT.

280.02

387.90

667.92

59000.00

14625.00

73625.00

898.75

3000.00

1/1/61

Revenue over Expenses

Total Liabilities

69684.46

11689.45

57995.01

20196.66



TOWN OF SMITHFIELD  
Smithfield, Virginia

Balance Sheet as of September 30, 1961

ASSETS

Cash

Cu  
Ca

On Deposit:  
General Fund:

Bank of Smithfield  
Merchants and Farmers

5342.13  
4797.42

Sinking Fund:  
Bank of Smithfield

100.66 10,240.21

Cu Uncollected Taxes

Real Estate and Personal Property

37,488.62

Total Assets

47,728.83

Sur  
Net

Liabilities

St Current Liabilities

Op

Reserve for F.I. C. A.  
Reserve for Withholding Tax

454.96  
637.90 1,092.86

Co

Bonds Payable

"Water Project" Bonds  
Street Improvement Bonds

59,000.00  
14,625.00 73,625.00

Reserve for Replacement - Fire Department

898.75

Tr Transfer from Water Department

3,000.00

Surplus

Balance 1-1-61  
Excess of Revenue over expenses

38,796.68

Gr  
Cu  
Ac

Total Liabilities

47,728.83

Uncollectable Accounts

42.07

492

Administrative and General

Salary  
Supplies and Expenses  
Special Services  
Special Legal Services  
Insurance  
Miscellaneous

878.48  
295.76  
203.25  
45.75  
189.72  
9.75

159

F. I. C. A.  
Debt Service  
Net Income From Operating  
Other Income Private Fire Prot.  
Miscellaneous

Net Income for Period

The following committees were appointed by M

FINANCE COMMITTEE

V.A.Bell, Ch.

J.E.Turner

C.M.Beale, Jr.

PUBLIC SAFETY-FIRE DIV.

R.S.Cox, Jr., Ch.

P.D.Gwaltney, IV

R.T.Delk

PUBLIC SAFETY-POLICE DIV.

P.D.Gwaltney IV, Ch.

V.A.Bell

J.E.Turner

WATER DEPARTMENT

R.T.Delk, Ch.

V.A.Bell

W.I.Bell

The Town Council held a special meeting 5 P.M. in the Council room. Those present were Mayor R.S.Cox Jr., P.D.Gwaltney IV and V.A.Bell.

The Mayor called the meeting to order. The meeting was to decide on the hiring of Mr. Bruce L. pickup truck.

Mr. J.E.Turner made the motion, seconded, that Northam be employed as Superintendent of Public Works at an annual salary of \$3600.00. The motion was carried.

On motion made by Mr. V.A.Bell, seconded, that the Mayor was authorized to negotiate with local dealers on the purchase of a pickup truck and after conferring with the Public Works Department, the motion was duly carried.

There being no further business, the

*Frank H. Hays*  
Clerk



TOWN OF SMITHFIELD  
Smithfield, Virginia

Receipt and Expenses at 9-30-61

	Sept.	Total	Budget
<u>Revenue</u>			
<u>From Local Sources:</u>			
Taxes	35391.20	35391.20	28000.00
Licenses:			
Privilege	68.00	17089.44	15000.00
Vehicle	60.00	8405.00	4500.00
Fines	1622.40	7981.28	4000.00
Interest		64.34	25.00
Rentals:			
Town Hall	95.00	1189.00	1200.00
Others	45.25	407.25	500.00
Miscellaneous	46.30	1201.61	7000.00
From the Commonwealth			
A.B.C. Profits		8241.37	8000.00
<u>Total Revenue</u>	37,328.15	87,244.38	68,725.00
<u>Expenditures</u>			
General Government	887.56	3701.49	7325.00
Finance	242.28	2210.29	4517.00
Law and Judiciary	142.10	1053.44	1363.00
Police	1967.00	14000.15	21106.00
Fire	129.67	2304.64	2996.00
Public Works	1175.23	9483.65	15000.00
Public Welfare	118.47	3012.00	2835.00
Debt Service		238.65	1585.00
Capitol Outlay		3344.78	3975.00
Isle of Wight County	5568.61	9098.61	8023.00
<u>Total Expenditures</u>	10220.97	48447.70	68725.00
<u>Excess Revenue Over Expenses</u>		38796.68	

Gross  
Current  
Accounts

Uncollectable Accounts	42.07	492
<u>Administrative and General</u>		
Salary	878.48	
Supplies and Expenses	295.76	
Special Services	203.25	
Special Legal Services	45.75	
Insurance	189.72	
Miscellaneous	9.75	159:

F. I. C. A.  
Debt Service  
Net Income From Operating  
Other Income Private Fire Prot.  
Miscellaneous

Net Income for Period

The following committees were appointed by:

FINANCE COMMITTEE

V.A.Bell, Ch.

J.E.Turner

C.M.Beale, Jr.

PUBLIC SAFETY-FIRE DIV.

R.S.Cox, Jr., Ch.

P.D.Gwaltney, IV

R.T.Delk

PUBLIC SAFETY-POLICE DIV.

P.D.Gwaltney IV, Ch.

V.A.Bell

J.E.Turner

WATER DEPARTMENT

R.T.Delk, Ch.

V.A.Bell

W.I.Bell

The Town Council held a special meeting 5 P.M. in the Council room. Those present were May R.S.Cox, Jr., P.D.Gwaltney IV and V.A.Bell.

The Mayor called the meeting to order meeting was to decide on the hiring of Mr. Bruce N pickup truck.

Mr. J.E.Turner made the motion, second Northam be employed as Superintendent of Public Works annual salary of \$3600.00. The motion was carried.

On motion made by Mr. V.A.Bell, second was authorized to negotiate with local dealers on truck and after conferring with the Public Works Commission purchase truck. The motion was duly carried.

There being no further business, the

*J. E. Turner*  
Clerk



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Balance Sheet as of 9-30-61

Assets		
Current and Accrued Assets		
Cash on Deposit		
Bank of Smithfield	16325.07	
Loan to Town	3000.00	
Reserve for Replacement	6642.40	5967.47
Accounts Receivable		3452.34
Prepaid Insurance		153.51
Total Assets		\$9,573.32

Liabilities		
Current and Accrued Liabilities		
Unearned Water Rent	1368.15	
Customers Deposits	2226.00	
Reserve for F. I. C. A.	54.47	
Reserve for Withholding Tax	106.20	3754.82
Surplus		17189.33
Net Income For Period		8629.17
		\$29,573.32

Statement of Income at 9-30-61

Operating Revenue (Metered Sales)	11199.03	
Flat	5501.95	
Other	742.50	17443.48
Cost of Production and Distribution		
Power and Pumping		
Salary - Carroll	900.00	
Labor	540.00	
Supplies	67.65	
Main. Pumping Equipment	40.18	
Power Purchased	629.48	2177.31
Transmission and Distribution		
Supervision	65.00	
Operation Meters	1909.65	
Main. Water Main	2517.53	
" Sewer Main	18.25	4510.43
		668
		10,759
Gross Income From Operating		
Customer Account and Collecting		
Accounting and Collecting		
Meter Reading and Collecting	433.31	
Cutting Water Off and on	17.00	
Uncollectable Accounts	42.07	492.38
Administrative and General		
Salary	878.48	
Supplies and Expenses	295.76	
Special Services	203.25	
Special Legal Services	45.75	
Insurance	189.72	
Miscellaneous	9.75	1591.71
F. I. C. A.		81.48
Debt Service		446.92
Net Income From Operating		26
Other Income Private Fire Prot.		8
Miscellaneous		88
		81
Net Income for Period		

The following committees were appointed by Mayor P

FINANCE COMMITTEE  
V.A.Bell, Ch.

J.E.Turner

C.M.Beale, Jr.

PUBLIC SAFETY-FIRE DIV.

R.S.Cox, Jr. Ch.

P.D.Gwaltney, LV

R.T.Delk

PUBLIC SAFETY-POLICE DIV.

P.D.Gwaltney LV, Ch.

V.A.Bell

J.E.Turner

WATER DEPARTMENT COM

R.T.Delk, Ch.

V.A.Bell

W.I.Bell

The Town Council held a special meeting Thursday 5 P.M. in the Council room. Those present were Mayor R. S.Cox, Jr., P.D.Gwaltney LV and V.A.Bell.

The Mayor called the meeting to order and meeting was to decide on the hiring of Mr. Bruce Northam pickup truck.

Mr. J.E.Turner made the motion, seconded by Northam be employed as Superintendent of Public Works, at an annual salary of \$3600.00. The motion was carried unanimously.

On motion made by Mr. V.A.Bell, seconded by was authorized to negotiate with local dealers on the purchase truck and after conferring with the Public Works Committee purchase truck. The motion was duly carried.

There being no further business, the meeting

*James H. Cox*  
Clerk



TOWN OF SMITHFIELD  
Smithfield, Virginia

Meeting as of September 30, 1961

ASSETS

5342.13  
4797.42  
  
100.66      10,240.21

Property

37,488.62  
47,728.87

Liabilities

Pay

454.96  
637.90      1,092.86

59,000.00  
14,625.00      73,625.00

Department

3      63.00

Expenses

38,796.68

42.07

492.38

878.48  
295.76  
203.25  
45.75  
189.72  
9.75

1591.71

81.48  
446.92

100.00  
335.92

Period

The following committees were appointed by Mayor R.T.Delk Sept.9,1961:

FINANCE COMMITTEE  
V.A.Bell, Ch.

J.E.Turner

C.M.Beale, Jr.

PUBLIC SAFETY-FIRE DIV.

R.S.Cox, Jr., Ch.

P.D.Gwaltney, IV

R.T.Delk

PUBLIC SAFETY-POLICE DIV.

P.D.Gwaltney IV, Ch.

V.A.Bell

J.E.Turner

PUBLIC WORKS COMMITTEE

J.E.Turner, Ch.

C.M.Beale, Jr.

P.D.Gwaltney, IV

PUBLIC WELFARE COMMITTEE

W.I.Bell, Ch.

R.S.Cox, Jr.

R.T.Delk

PUBLIC BUILDING COMMITTEE

C.M.Beale, Jr., Ch.

W.I.Bell

R.S.Cox, Jr.

WATER DEPARTMENT COMMITTEE

R.T.Delk, Ch.

V.A.Bell

W.I.Bell

The Town Council held a special meeting Thursday, September 21, 1961, at 7:00 p.m. in the Council room. Those present were Mayor R.T.Delk, Councilmen J.E.Turner, R.S.Cox, Jr., P.D.Gwaltney IV and V.A.Bell.

The Mayor called the meeting to order and stated the purpose of the meeting was to decide on the hiring of Mr. Bruce Northam and the purchase of a used pickup truck.

Mr. J.E.Turner made the motion, seconded by Mr. V.A.Bell that Mr. Bruce Northam be employed as Superintendent of Public Works, effective Oct. 1, 1961, at an annual salary of \$3600.00. The motion was carried unanimously.

On motion made by Mr. V.A.Bell, seconded by Mr. Turner, the Town Manager was authorized to negotiate with local dealers on the purchase of a used pickup truck and after conferring with the Public Works Committee to have the authority to purchase the truck. The motion was duly carried.

There being no further business, the meeting adjourned.

Clerk

Mayor



The Town Council held a special meeting Wednesday night, September 27, 1961 in the Council room. Those present were Mayor R.T. Delk, Councilmen V.A. Bell, P.D. Gwaltney IV, J.E. Turner, W.I. Bell, C.M. Beale Jr., members of the press from the B.C. Leynes Jr., Virginian Pilot and Daily Press and visitors W.H. Sykes Jr., H.W. Gwaltney, M.B. Tennis and Police Chief David Hemmis Jr.

The Mayor called the meeting to order and stated the purpose of the meeting was to hear from Mr. B.C. Leynes Jr., Planner, from the <sup>Division</sup> ~~Development~~ of Conservation and Economic Development who was present to help the Town in establishing a Planning Commission.

Mr. Leynes explained to the Council that first they must adopt an ordinance setting up a Planning Commission, then appoint, preferably, five to seven members, one should be a Councilman and one a lady. The Planning Commission would act as an advisory commission to the Council with no legislative power. The Commission should have technical assistance, which was obtainable from the State for approximately \$2,000.00 or the Town could employ an engineering firm at a cost from \$8,000.00 to \$10,000.00. If a private engineering firm was employed, the town would be eligible for a grant from the Federal Government of 2/3 of the cost.

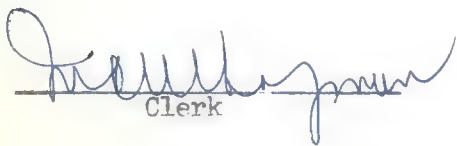
Mr. Leynes stated the purpose of the Planning Commission was to set up a Master Plan and in order to set up a Master Plan the following would be necessary:

1. Town Map, showing property lines,
2. Land-use survey,
3. Economic base study and
4. Regulation plan, such as zoning.

Mr. Leynes brought to the attention of the Council that setting up a Planning Commission was a lengthy plan, for it would take a consultant two to two and a half years study, with a series of public hearings, for the public would have to accept the plan in order for it to be successful.

Mr. Leynes suggested that the plan be adopted in sections, such as Public Works, Building Code, Subdivision Code, with the zoning Code last. These codes could be adopted at anytime, with the authority to include within a two mile radius of the Town's corporate limits.

After a general discussion the meeting adjourned, with Mr. Leynes promising to send the Council a sample ordinance and some legislative material and the Mayor thanking Mr. Leynes for his assistance.

  
Clerk

  
Mayor

The Town Council held its regular 3, 1961 in the Council room. Those present were R.S. Cox Jr., W.I. Bell, P.D. Gwaltney IV, J.E. Turner, Chief D. Hemmis Jr. and members of the press from Suffolk News Herald.

The Minutes of the last regular are approved.

The Mayor read a resolution on the Virginia Retirement System. Since the Town is not in the system, the Town Manager was requested to have the Town leaving out allowance for prior years' service.

The Town Manager made the following report: a map on streets lights from V.E. & P. Co., he was told that three different street markers had been ordered, for future purchases; Mr. Bruce Northam would report that the truck had not been purchased. Col. Branch read a report on the removal of a large elm tree on S. Church St. in time of storms or high winds. After a general discussion, seconded by Mr. W.I. Bell, that the tree be removed, Public Utilities would not take care of it. Col. Branch reported that a Carpenter had called on him with reference to street lights which would cost approximately \$300.00. At the suggestion, he was asked to contact the Chamber of Commerce, offering street lights plus \$250.00, which has been set up in the bank. Also reported by Col. Branch was the Bank of Smithfield's petition of 4 parking spaces in front of their new parking lot, which was con- ingress and egress to the parking lot, which was con- restricted to the bank's customers and Thomas Coffee limit in front of his business on W. Main St. It was recommended that the Public Safety-Police Div. Committees meet with the recommendations concerning the Bank of Smithfield's request to contact all merchants concerned with the 2 hr. parking lot, deciding on this matter. The motion was made by J.E. Turner and duly carried.

The Town Manager was requested to have the Town on the removal of abandoned cars from streets.

A letter was read by Col. Branch from the Chan- Soil Conservation was conducting a feasibility study on a 1,094 A. lake from what is not Cypress Creek and its



special meeting Wednesday night, September 27, 1961  
 nt were Mayor R.T.Delk, Councilmen V.A.Bell, P.D.  
 , C.M.Beale Jr., members of the press from the  
 B.C.Leynes Jr.,  
 and visitors/W.H.Sykes Jr., H.W.Gwaltney, M.B.  
 mmis Jr.

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 Division  
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 it to be successful.

that the plan be adopted in sections, such as Public  
 Code, with the zoning Code last. These codes could  
 authority to include within a two mile radius of the  
 ssion the meeting adjourned, with Mr.Leynes promising  
 finance and some legislative material and the Mayor  
 stance.

*Rodney Delk*  
 Mayor

The Town Council held its regular monthly meeting Tuesday night, October  
 1961 in the Council room. Those present were Mayor R.T.Delk, Councilmen V.A.Bell,  
 S.S.Cox Jr., W.I.Bell, P.D.Gwaltney IV, J.E.Turner, Town Manager Jas. O.Branch, Police  
 Chief D.Hemmis Jr. and members of the press from Virginian\*Pilot, Daily Press and  
Suffolk News Herald.

The Minutes of the last regular and special meetings were read and  
 approved.

The Mayor read a resolution on entering the Town employees into the  
 Virginia Retirement System. Since the Town is not providing for prior years' service,  
 the Town Manager was requested to have the Town Attorney draw up another resolution,  
 leaving out allowance for prior years' service.

The Town Manager made the following report: Since he had just received  
 amp on streets lights from V.E. & P. Co., he was not ready for recommendations;  
 the different street markers had been ordered, from which the Council could decide  
 the future purchases; Mr. Bruce Northam would report on October 15, 1961; the pickup ~~truck~~  
 truck had not been purchased. Col. Branch read a letter signed by 12 people request-  
 ing the removal of a large elm tree on S. Church St., which was considered dangerous  
 time of storms or high winds. After a general discussion, Mr. Cox made the motion,  
 seconded by Mr. W.I. Bell, that the tree be removed, the Town to bare what expense the  
 Public Utilities would not take care of. Col Branch reported that Mr. Carroll A.  
 Carpenter had called on him with reference to street Christmas light decorations,  
 which would cost approximately \$300.00. At the suggestion of Mr. V.A. Bell, Col. Branch  
 was to contact the Chamber of Commerce, offering the Town's present Christmas  
 lights plus \$250.00, which has been set up in the budget for Christmas lighting.  
 As reported by Col. Branch was the Bank of Smithfield was requesting the elimina-  
 tion of 4 parking spaces in front of their new parking lot in order to give better  
 access and egress to the parking lot, which was contributing 26 parking spaces not  
 restricted to the bank's customers and Thomas Cofer was requesting two hour parking  
 lot in front of his business on W. Main St. It was decided that the Public Works  
 and Public Safety-Police Div. Committees meet with the Town Manager and decide on  
 recommendations concerning the Bank of Smithfield's request and that the Town Manager  
 contact all merchants concerned with the 2 hr. parking limit on W. Main St. before  
 deciding on this matter. The motion was made by J.E. Turner, seconded by P.D. Gwaltney IV  
 and duly carried.

The Town Manager was requested to have the Town Attorney draw up an ordinance  
 the removal of abandoned cars from streets.

A letter was read by Col. Branch from the Chamber of Commerce that the Peanut  
 Conservation was conducting a feasibility study concerning the creation of a  
 lake from what is not Cypress Creek and its tributaries. This information



was being given the Town in order that the engineers for the Sewage Disposal Plant might be informed.

An invitation to the Town from the State Highway Department to attend the Highway Conference to be held at V.M.I. was read but thought to be of no benefit to the Town.

A street map was displayed by Col. Branch showing several streets unnamed. The Town Manager was requested to make recommendations at a later date for names for these streets.

Col. Branch brought to the attention of the Council that it had been found in several instances that one water line/lead ~~to several~~ houses with two or more families as occupants and he recommended that the property owners be charged and be responsible for the water accounts. On motion made by Mr. Turner, seconded by Mr. V.A. Bell, the Water Committee was to meet with the Town Manager to set up necessary regulations.

Col. Branch reported that the Highway Dept. did not want to reduce the speed limit on Rt. 10. The Council asked the Town Manager to discuss with the Highway Dept. the setting up speed limits on Jordan Dr. and other streets in the annexed area.

Also reported by Co. Branch was that he had signed the contract with Hayes Mattern and Mattern on Sept. 6, 1961 and had had no word from them since.

At the suggestion of the Town Manager, the Public Works Com. was to visit Farmville, Va. and view their sewage disposal system before the Council received the report from the engineers on the Town's Sewage Disposal Plant.

A sample ordinance on creating a Planning Commission was presented by Col. Branch and he was asked to confer with the Town Attorney on drawing up the ordinance. Booklets on Planning Legislation and Planning Zoning-Subdivision Regulations were distributed to the Councilmen for study.

Col. Branch reported on attending the Virginia Municipal League meeting one day and brought to the Council's attention that the Planning Commission committee pointed out the necessity of Towns and Cities looking into future right of ways before such property became expensive.

The bills were presented and ordered paid.

A letter from the Smithfield Women's Club was read asking for the privilege of moving the crepe myrtle trees in front of the Town Hall and planting a tree which could be used as a Community Christmas tree. On motion made by Mr. V.A. Bell, seconded by Mr. R.S. Cox Jr., permission was granted for this request.

A request was made from the Smithfield Women's Club that they be granted free use of Town Hall for <sup>public</sup> meetings on Civil Defense. This request was granted and the Town Manager was requested to write the State Director of Civil Defense to find out the local coordinator.

The first reading of the budget for the Town and Water Dept. was presented by Mr. V.A. Bell and on motion made by Mr. V.A. Bell, seconded by Mr. Turner was

for the first reading.

The Town Manager reported that he felt and trash in Town from residences and businesses per month. The Public Works Com. and Town Manager for next year's budget.

Mr. V.A. Bell brought to the Council's attention that had been set up in the budget with annexation been paid and he recommended that effective October the salary as set up in the 1962 budget. Mr. Turner requested and the Town Manager was to confer with the Town Attorney Mr. Bell's recommendation was to become Mr. Gwaltney suggested that all Councilmen The Town Manager was asked to write the Clerk to distribute one to each Councilman.

After the regular business meeting, Mr. Turner that the Council go into executive session.

The Mayor suggested to the Council that meetings was given to the Councilmen before the orderly and swifter meeting. It was decided that Councilman all matters that had been brought to the regular meeting. If found necessary, the Council and open the meetings formally at 8 P.M.

There being no further business, the meeting

*W. H. Chapman*  
Clerk

The Town Council at the Regular Scheduled approved increases in salaries as follows:

Miss Ida Wright Chapman Salary  
Mr. George F. Whitley, Jr. Salary

The increase to be effective 1 October 1961 contrary to law.

The Town Attorney, A. E. S. Stephens, advised 1961 that he was not aware of any statute which salary of the above persons.

*Jan*  
*Tor*



order that the engineers for the Sewage Disposal  
 wn from the State Highway Department to attend the  
 d at V.M.I. was read but thought to be of no benefit.

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 ic  
 bing on Civil Defense. This request was granted  
 ed to write the State Director of Civil Defense  
 .

budget for the Town and Water Dept. was present

by Mr. V.A. Bell, seconded by Mr. Turner was accepted

the first reading.

The Town Manager reported that he felt George Johnson would collect all garbage  
 trash in Town from residences and business houses, except manufacturers, for \$800.00  
 month. The Public Works Com. and Town Manager were to confer and make recommendations  
 next year's budget.

Mr. V.A. Bell brought to the Council's attention that while an increase in salary  
 been set up in the budget with annexation for the Treasurer and Judge, this had not  
 paid and he recommended that effective Oct. 1, 1961, the Treasurer and Judge be paid  
 salary as set up in the 1962 budget. Mr. Turner stated that this might not be legal  
 requested  
 the Town Manager was to confer with the Town Attorney and if approved by the Town  
 Mr. Bell's recommendation was to become effective as of Oct. 1, 1961.

Mr. Gwaltney suggested that all Councilmen be given a copy of the Town Charter.  
 Town Manager was asked to write the Clerk of House of Delegates for enough copies  
 distribute one to each Councilman.

After the regular business meeting, Mr. V.A. Bell made a motion, seconded by Mr.  
 that the Council go into executive session.

The Mayor suggested to the Council that he felt if the agenda for the Council  
 was given to the Councilmen before the meeting that it would lead to a more  
 and swifter meeting. It was decided that the Town Manager would notify each  
 man all matters that had been brought to his attention at least a day before  
 regular meeting. If found necessary, the Council might meet informally at 7:30 P.M.  
 the meetings formally at 8 P.M.

There being no further business, the meeting adjourned.

Clerk

Mayor

The Town Council at the Regular Scheduled Meeting on Tuesday, 3 October, 1961  
 approved increases in salaries as follows:

Miss Ida Wright Chapman	Salary per Annum	\$3730.00
Mr. George F. Whitley, Jr.	Salary per Annum	780.00

The increase to be effective 1 October 1961, provided the increase was not  
 contrary to law.

The Town Attorney, A. E. S. Stephens, advised the Town Manager on 4 October  
 1961 that he was not aware of any statute which would preclude the increase in  
 salary of the above persons.

James O. Branch  
 Town Manager  
 4 Oct 61



Memo. for Record

The following facts were developed with regard to delinquent water accou

John Willis Sykes \$25.00

Whereabout of SYKES unknown

Herbert Cook 7.50

Whereabout of COOK unknown

Otis Batten 15.07

Deceased

Thurrell Wilcox 12.50

Cost of collection vs possibility of collection considered. Not believed good business to try collection through judgement or garnishee

Herman Terrell 1.88

Amount Neglible

This is authority to charge off amount indicated above as uncollectable.

12/16,

*James O. Branch*  
James O. Branch  
Colonel USA Ret.  
Town Manager

The Town Council held a special meeting the Council room with the following present R.S.Cox Jr., C.M.Beale Jr. and Town Manager .

The Mayor called the meeting to order. The Manager, who had requested the meeting.

The Town Manager presented to the installation of additional street lighting. First, covering that area North of the Pagan old Town of Smithfield and Third, that part of Cypress Creek.

The Town Manager advised the Council Jr., Pres. of Smithfield Packing Co., in connection was asked by the Town Manager if he desired alternate existing lights, having the alternate present poles 180 so as to overhang the highway. Later stated that he desired the lighting of remain as is, but that he had no objections to installation of lights on the opposite side of the road. The Town Manager recommended that no changes be made in the Smithfield Packing Co. area at this time, in order to benefit from the lights now installed.

The marked maps presented by the Town Manager showed the intensity of the lights recommended to be installed. The recommendation included the installation of 23 x 100 lumen lights. The recommendation also included 10 x 100 lumen lights. It was explained by the Town Manager that the lights remain as is except for the two lights referred to. The additional lighting as fill in in the future. The arrangement of the new lights that were recommended.

The Town Manager presented a map indicating the area to be lighted by the Town in the annexation exhibit. The area indicated exceeded the total requirements included in the survey.

The Town Manager stated that the recommendation was based on a survey conducted for the Town by the Town Manager. The survey was recommending 7000 lumen lights. The Virginia Electric & Power Co. survey recommended 10,000 lumen lights.

The Town Manager stated that his survey was conducted by Mr. W.I. Bell and that both were in accordance with the Town Manager. Mr. J.E. Turner made a motion that the recommendation be accepted and the motion was seconded.

Income from operating

Other Income

Private Fire Protection

Miscellaneous

Interest

Net Income For Period

100.00

100.00

50.00

50.00



Smithfield, Virginia  
 11-20-61

The Town Council held a meeting in the Council room with the following members present: R.S.Cox Jr., C.M.Beale Jr. and

The Mayor called the meeting to order. The Manager, who had requested the

The Town Manager proposed the installation of additional street lights. First, covering that area North of the old Town of Smithfield and Thence to Cypress Creek.

The Town Manager advised that Mr. J.E. Turner, Jr., Pres. of Smithfield Packing Co. was asked by the Town Manager to install alternate existing lights, having present poles 180 so as to cover the area. Mr. Turner later stated that he desired the lights to remain as is, but that he had no objection to the installation of lights on the Smithfield Packing Co. area at the expense of the Town. The Town Manager recommended that the Smithfield Packing Co. area at the expense of the Town benefit from the lights now in

The marked maps presented show the intensity of the lights recommended. The recommendation included the installation of 300 lumen lights. The recommendation also included 2500 lumen lights. It was explained that the lights to remain as is except for the addition of additional lighting as far as the rearrangement of the new lights.

The Town Manager presented the proposal proposed by the Town in the amount of \$10,000.00. The proposed amount exceeded the total required.

The Town Manager stated that the lighting survey conducted for the Town of Smithfield by the Town Manager was recommending the Virginia Electric & Power Co.

The Town Manager stated that he had met with Mr. W.I. Bell and that because of the Town Manager Mr. J.E. Turner's recommendation the Town Manager be accepted and the motion



held a special meeting Wednesday night, October 25, 1961 in the following present: Mayor R.T. Delk, Councilmen J.E. Turner Jr. and Town Manager Jas.O. Branch.

called the meeting to order and asked to hear from the Town Manager who presented the meeting.

Manager presented to the Town Council a program covering additional street lighting. The presentation was made in three parts: First, that part covering the area North of the Pagan River; Second, that part covering the area South of the Pagan River; and Third, that part covering the annexed area South of the Pagan River.

Town Manager advised the Council that he had contacted Mr. J.W. L.

Smithfield Packing Co., in connection with highway lighting. Mr. L.

asked the Town Manager if he desired or would want the Town to take over existing lights, having the alternate existing lights turned on their

so as to overhang the highway. The Town Manager stated that

he desired the lighting of the Smithfield Packing Co. area

that he had no objections to any action taken with regard to

of lights on the opposite side of poles from existing lights. The

recommended that no changes be made along Highway 10 in front of

Packing Co. area at this time, in as much as the highway did receive

lights now installed.

maps presented by the Town Manager indicated the location

lights recommended to be installed. The Town Manager's recommendation

the installation of 23 additional 7000 lumen lights and

lights. The recommendation also included the removal of 2 existing

lights. It was explained by the Town Manager that existing lighting

for the two lights referred to and that the additions

lighting as fill in in the future, when money was available

the new lights that were recommended to be installed.

Manager presented a map indicating the lighting required

in the annexation exhibits and explained that the lighting

total requirements included in the exhibit.

in general, the Manager stated that the recommendations were in line with

led for the Town by the Virginia Electric & Power Co.

recommending 7000 lumen lights along highway 10 and 258,

Power Co. survey recommended 11000 lumen lights.

Manager stated that his survey had been discussed with Mr. J.

that both were in accord with the recommendations made

Turner made a motion that the recommendations of the

the motion was seconded by Mr. R.S. Cox Jr. By unanimous

# CASH

On deposit:

General Fund:

Bank of Smithfield

Merchants Bank of Smithfield

100.00

Uncollected Taxes

Real Estate and Personal Property

Total Assets

## Liabilities

Reserve for I. O. O. F.

Reserve for Smithfield

Bonds Payable

Water Project Bonds

Street Improvement Bonds

Debt Service Fund

Trust Fund

Other

Revenue over Expenses

Total Liabilities

11-30-61

# Revenue

From Local Sources:

General

Real Estate

Personal Property

Other

Stock Tax

Profits

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other

Other



The Town Council held a special meeting Wednesday night, October 25, 1961 in Council room with the following present: Mayor R.T. Delk, Councilmen J.E. Turner, Jr., C.M. Beale Jr. and Town Manager Jas. O. Branch.

The Mayor called the meeting to order and asked to hear from the Town Manager, who had requested the meeting.

The Town Manager presented to the Town Council a program covering the installation of additional street lighting. The presentation was made in three parts: First, that part covering that area North of the Pagan River; Second, that part covering the town of Smithfield and Third, that part covering the annexed area South of Pagan Creek.

The Town Manager advised the Council that he had contacted Mr. J.W. Luter, Pres. of Smithfield Packing Co., in connection with highway lighting. Mr. Luter asked by the Town Manager if he desired or would want the Town to take over the existing lights, having the alternate existing lights turned on their poles 180 so as to overhang the highway. The Town Manager stated that Mr. Luter stated that he desired the lighting of the Smithfield Packing Co. area to remain as is, but that he had no objections to any action taken with regard to the installation of lights on the opposite side of poles from existing lights. The Town Manager recommended that no changes be made along Highway 10 in front of the Smithfield Packing Co. area at this time, in as much as the highway did receive some benefit from the lights now installed.

The marked maps presented by the Town Manager indicated the location and intensity of the lights recommended to be installed. The Town Manager's recommendation included the installation of 23 additional 7000 lumen lights and 28 100 lumen lights. The recommendation also included the removal of 2 existing 100 lumen lights. It was explained by the Town Manager that existing lighting was to remain as is except for the two lights referred to and that the additions would enable additional lighting as fill in in the future, when money was available without the rearrangement of the new lights that were recommended to be installed.

The Town Manager presented a map indicating the lighting ~~required~~ proposed by the Town in the annexation exhibits and explained that the lighting proposed exceeded the total requirements included in the exhibit.

The Town Manager stated that the recommendations were in line <sup>in general</sup> with the lighting survey conducted for the Town by the Virginia Electric & Power Co. except the Town Manager was recommending 7000 lumen lights along highway 10 and 258, whereas, the Virginia Electric & Power Co. survey recommended 11000 lumen lights.

The Town Manager stated that his survey had been discussed with Mr. V.A. Bell and with Mr. W.I. Bell and that both were in accord with the recommendations made by the Town Manager. Mr. J.E. Turner made a motion that the recommendations of the Town Manager be accepted and the motion was seconded by Mr. R.S. Cox Jr.. By unanimous vote

re developed with regard to delinquent water accou

John Willis Sykes \$25.00

Whereabout of SYKES unknown

Herbert Cook 7.50

Whereabout of COOK unknown

Otis Batten 15.07

Deceased

Thurrell Wilcox 12.50

Cost of collection vs possibility of collection considered. Not believed good business to try collection through judgement or garnishee

Ierman Terrell 1.88

Amount Negligible

Large off amount indicated above as uncollectable.

*James O. Branch*  
James O. Branch  
Colonel USA Ret.  
Town Manager



the motion was passed to proceed with the immediate installation of 23 - 7000 lumen lights and 28 - 3300 lumen lights in accordance with the survey presented, including the removal of two 2500 existing lights. Total cost per year in addition to the current cost is in the amount of approximately \$1291.00. It was understood that there would not be construction cost without further approval of Council.

There being no further business, the meeting adjourned.

Lawrence  
Clerk

*William A. Sch*  
Mayor

The Town Council held its regular mont  
7,1961 in the Council room. Those present were M  
V.A.Bell, J.E.Turner, W.I.Bell, R.S.Cox Jr., C.M.Be  
Mr.J.A.Barbour of Daily Press, Mrs.V.A.Bell of S  
Mrs.Dakie Havery of Jr.Womans' Club and member  
field High School.

The Mayor called the meeting to order and special meetings were read and approved.

The Town Manager, reporting on old busin  
a recommendation on the no-parking by the Bank o  
plans for a dam at Cypress Creek would not effec  
Town map was being reproduced by the Highway Dep  
before naming streets; that the Town Attorney has  
the salaries of Town Treasurer and Judge as recor  
the cost of copies of Town Charter was prohibitiv

The Town Manager reported that he had cc of Supervisors and found that no successor had be local director of Civil Defense. Mr. Dashiell was a field is interested in cooperating in Civil Defen Isle of Wight County had not forwarded their plan of Civil Defense in Richmond.

The Council was informed that the Virginia Town Councils to discuss their legislative needs and

Reporting for the Water Dept., the Town M<sup>r</sup>.  
Portsmouth Water dept. and found that their rules  
ours and that he expects to put in a new meter rea  
work orders are now being used for all work done b

The Town Manager presented a request from given credit for the \$35.00 charge being made to him of Smithfield, since they already had a tap, which he location. The Town Manager was requested to find who changing of this tap and that Mr. Thompson be billed charge, with Mr. Thompson being given credit for the

The Ordinance to prohibit the operation of corporate limits of the Town of Smithfield while un-  
cants etc., to provide for the use of chemical analy-  
procedure, cost etc. was read by the Town Manager and  
Turner, seconded by V.A. Bell, and is recorded on page

The Resolution enabling the Town of Smiths-  
dale in the Virginia Retirement System was adopted on



ed with the immediate installation of 23 - 7000  
en lights in accordance with the survey presented,  
500 existing lights. Total cost per year in addition  
amount of approximately \$1291.00. It was understood  
action cost without further approval of Council.  
whether business, the meeting adjourned.

  
Mayor

27  
The Town Council held its regular monthly meeting Tuesday night, November 7, 1961 in the Council room. Those present were Mayor R. T. Delk, Councilmen P. D. Gwaltney IV, V. A. Bell, J. E. Turner, W. I. Bell, R. S. Cox Jr., C. M. Beale Jr., Police Chief D. Hemmis Jr., Mr. J. A. Barbaur of Daily Press, Mrs. V. A. Bell of Suffolk News Herald, Mrs. Geo. Webb and Mrs. Daffie Raverty of Jr. Womans' Club and members of the Government Class of Smithfield High School.

The Mayor called the meeting to order and the minutes of the last regular and special meetings were read and approved.

The Town Manager, reporting on old business, stated he was not ready to make a recommendation on the no-parking by the Bank of Smithfield's parking lot; that the plans for a dam at Cypress Creek would not effect the Sewage Disposal Plant; that the Town map was being reproduced by the Highway Dept. and he was waiting on same before naming streets; that the Town Attorney had advised him it was legal to pay the salaries of Town Treasurer and Judge as recommended at the last meeting and that the cost of copies of Town Charter was prohibitive.

The Town Manager reported that he had contacted Mr. Harry Dashiell, Ch. Board of Supervisors and found that no successor had been appointed to Mr. F. P. Chapman as local director of Civil Defense. Mr. Dashiell was advised that the Town of Smithfield is interested in cooperating in Civil Defense activities. As of October 17, 1961 Isle of Wight County had not forwarded their plans for Civil Defense to the Office of Civil Defense in Richmond.

The Council was informed that the Virginia Municipal League is urging all Town Councils to discuss their legislative needs to their Senator and Delegate.

Reporting for the Water Dept., the Town Manager told of visiting the Portsmouth Water dept. and found that their rules and regulations are similar to ours and that he expects to put in a new meter reading form the first of year. Also, work orders are now being used for all work done by Mr. M. T. Nelms.

The Town Manager presented a request from Mr. R. L. Thompson that he be given credit for the \$35.00 charge being made to him for a sewer tap at the Bank of Smithfield, since they already had a tap, which he closed and moved to another location. The Town Manager was requested to find what expense the Town had in the changing of this tap and that Mr. Thompson be billed for any excess of the \$35.00 charge, with Mr. Thompson being given credit for the \$35.00 tapping charge.

The Ordinance to prohibit the operation of a motor vehicle within the corporate limits of the Town of Smithfield while under the influence of intoxicants etc., to provide for the use of chemical analysis to determine alcohol content, procedure, cost etc. was read by the Town Manager and adopted on motion made by J. E. Turner, seconded by V. A. Bell, and is recorded on page 30.

The Resolution enabling the Town of Smithfield employees to participate in the Virginia Retirement System was adopted on motion made by C. M. Beale Jr.



seconded by R.S.Cox Jr. and is recorded on page 31.

The Town Manager reported on the meeting he had had with Sheriff Taylor, Chief Hemmis, Fire Chief Little, Mr. P.D. Gwaltney IV, and Mr. R.S. Cox Jr. to discuss radio communication and that it was decided to continue to operate in the net on the present frequency until it becomes necessary to make a change in frequency, at which time, with a minimum expenditure of funds, all units can be transferred to Municipal frequency.

At the request of the Town Manager, the Davey Tree Expert Co. had given a price of \$302.00 for the removal of <sup>ten</sup> stumps from sidewalks and streets in Town at not less than 4" below the soil or street level. The Town Manager estimated the total cost, with the filling of holes and resurfacing, to be \$500. On motion made by Mr. Cox, seconded by Mr. Beale, the Town Manager was instructed to have this work done and to see that all holes were filled as soon as stumps removed.

An Ordinance to prohibit parking on the streets for a continuous period in excess of 24 hrs. and to provide for removal of such vehicle was read by the Mayor and passed on motion made by J.E. Turner, seconded by W.I. Bell, with one dissenting vote by V.A. Bell. Said Ordinance is recorded on page 32.

The Town Manager reported that the V.E. & P. Co. would endeavor to complete the installation of street lights by Dec. 1, 1961. Mr. Gwaltney read a letter from the Executive Board of the P.T.A. of Smithfield High School asking for better street lighting around the school. This request was referred to the Town Manager to investigate and recommend to Council. Also a request from Mr. J.B. Whitmore was presented for additional street lights along Rt. 258 in the business district. No action was taken until the planned lights are installed.

The Ordinance to provide for a Planning Commission was presented and adopted on motion made by J.E. Turner, seconded by C.M. Beale Jr. to become effective Dec. 1, 1961 and changing the word on line 5 from the bottom of Sec. 1 from "Mayor" to "Council". Said Ordinance is recorded on page 32.

The Town Manager reported that the Highway Dept. could not install STOP signs for any street in Town that was not maintained by the Highway Dept. On motion made by W.I. Bell, seconded by V.A. Bell the Town Manager was instructed to get the cost of STOP signs at the time he got cost of street marker signs.

Also reported by Town Manager was that the Town had purchased 8 tons of cold mix for repairs to streets, and 7 new meters had been installed within the past week and that Mr. J.B. Gale will repair all the Christmas light steamers, Mr. Wright would install them, provided he would be relieved of any property damage. Town's insurance would cover any damage, Mr. Wright was to be so informed to proceed.

Reporting on the streets, the citizens living on Astrid St. would like

street widened, the cost estimated to be \$500.00, on the west side of Mason St. between Main and Cedar. decided to wait until spring before making plans to get two bids on the replacing of sidewalk on Main.

Mr. Gwaltney read a letter from the P.T.A. to the attention of Council the need of patrol duty at Thomas and James & Graces Sts. and suggesting that the Town furnish uniforms. It was decided that the Committee would investigate this matter and report.

Mr. Cox presented a request from the Fire Dept. for 2 1/2" hose. Authority was given for the purchase of and approved by the Town Manager received on motion made by Mr. Turner, seconded by Mr.

Many complaints on vicious dogs had been received. It was reported that the Town Manager was waiting on a written the Board of Supervisors asking if they had. If it was found that the County did not have such a requested to have one drawn up for the Town.

The budget was presented for the second year by J.E. Turner, seconded by V.A. Bell.

The Town Manager was asked to get bids of 1 year 1962 and have a meeting with the insurance agent five years in Town, and try and come to a mutual agreement on Town's insurance and the distribution of premiums on.

The bills for the month were presented and.

An invitation was extended to the Council by to attend a Civil Defense meeting in the Town Hall on.

The Mayor presented a request from the Seneca Bird Sanctuary. The Town Manager was requested to file the Town in establishing a Bird Sanctuary.

It was reported that the Town Manager and Mr. Ordinance and the Town Manager brought to the attention for a Building Code.

The Town Manager reported that nothing had been large elm on S. Church St., since the Public Utilities they would bare.

On the recommendation of the Public Works and the motion, seconded by V.A. Bell that 2 Hr. parking be Main Street, beginning at a point approximately 125 ft. extending a distance of approximately 125 ft. along the was unanimously carried.

There being no further business, the meeting adjourned.  
Clerk



recorded on page 31.

and on the meeting he had had with Sheriff Little, Mr. P.D. Gwaltney IV, and Mr. R.S. Cox Jr. and that it was decided to continue to operate until it becomes necessary to make a change. A minimum expenditure of funds, all units can be by.

Town Manager, the Davey Tree Expert Co. had given ten of/tred stumps from sidewalks and streets the soil or street level. The Town Manager filling of holes and resurfacing, to be \$500. by Mr. Beale, the Town Manager was instructed to at all holes were filled as soon as stumps re-

parking on the streets for a continuous period. A resolution for removal of such vehicle was read by the by J.E. Turner, seconded by W.I. Bell, with one ordinance is recorded on page 32.

and that the V.E. & P. Co. would endeavor to complete by Dec. 1, 1961. Mr. Gwaltney read a letter from the Smithfield High School asking for better street request was referred to the Town Manager to cil. Also a request from Mr. J.B. Whitmore was prets along Rt. 258 in the business district. No actio s are installed.

s for a Planning Commission was presented and ner, seconded by C.M. Beale Jr. to become effective on line 5 from the bottom of Sec. 1 from "Mayor" rded on page 32.

that the Highway Dept. could not install STOP stot maintained by the Highway Dept. On motion and the Town Manager was instructed to get the cost cost of street marker signs.

Manager was that the Town had purchased 8 tons s, and 7 new meters had been installed within the ill repair all the Christmas light steamers, Mr. R. i he would be relieved of any property damage. If damage, Mr. Wright was to be so informed to proceed, the citizens living on Astrid St. would like this

street widened, the cost estimated to be \$500.00, if right-of-ways given and the sidewalk on the west side of Mason St. between Main and Cedar Sts. needed to be replaced. It was decided to wait until spring before making plans for Astrid St. but the Town Manager was to get two bids on the replacing of sidewalk on Mason St. and report back to Council.

Mr. Gwaltney read a letter from the P.T.A. of Smithfield High School bringing to the attention of Council the need of patrol duty at the intersection of N. Church and Thomas and James & Graces Sts. and suggesting that female school officers be used with the Town furnishing uniforms. It was decided that the Town Manager with the Public Safety Committee would investigate this matter and report to Council.

Mr. Cox presented a request from the Fire Dept. for 500 ft. of 1½" hose and 150 ft. of 2½" hose. Authority was given for the purchase of this hose, after two bids had been and approved by the Town Manager received on motion made by Mr. Turner, seconded by Mr. Beale.

Many complaints on vicious dogs had been received by the Town Manager and it was reported that the Town Manager was waiting on an answer from the letter he had written the Board of Supervisors asking if they had an ordinance to cover this matter. If it was found that the County did not have such an ordinance the Town Manager was requested to have one drawn up for the Town.

The budget was presented for the second reading and accepted on motion made by J.E. Turner, seconded by V.A. Bell.

The Town Manager was asked to get bids of fuel oil for the Town Hall for the year 1962 and have a meeting with the insurance agents, who had been in business at least five years in Town, and try and come to a mutual agreement as to the handling of the Town's insurance and the distribution of premiums on same.

The bills for the month were presented and ordered paid.

An invitation was expended to the Council by the Clerk from Mrs. A.B. Butterworth to attend a Civil Defense meeting in the Town Hall on Nov. 8, 1961 at 8 P.M.

The Mayor presented a request from the Senior Womens Club that the Town have a Bird Sanctuary. The Town Manager was requested to find out just what was expected of the Town in establishing a Bird Sanctuary.

It was reported that the Town Manager and Mr. Gwaltney were working on a Traffic Ordinance and the Town Manager brought to the attention of Council the need at present for a Building Code.

The Town Manager reported that nothing had been done on the removal of the large elm on S. Church St., since the Public Utilities were not ready to say what expense they would bare.

On the recommendation of the Public Works and Police Committees, W.I. Bell made a motion, seconded by V.A. Bell that 2 Hr. parking be established on the South side of Main Street, beginning at a point approximately 125 ft. west of Underwood Lane and extending a distance of approximately 125 ft. along the south side of Main St. The motion was unanimously carried.

There being no further business, the meeting adjourned.

*[Signature]* Clerk

*[Signature]* Mayor



An ordinance to prohibit the operation of a motor vehicle, etc., within the corporate limits of the Town of Smithfield while under the influence of intoxicants, self-administered drugs, etc., to provide for the use of chemical analysis to determine alcohol in blood, procedure, cost, evidence with reference thereto, the presumptions arising as a result of the report of such alcohol content, and to fix the penalty for driving under the influence of intoxicants, self-administered drugs, etc.

Be it ordained by the Council of the Town of Smithfield, as follows, to-wit:

SECTION 1. It shall be unlawful for any person to drive or operate any automobile, or other motor vehicle, car, truck, or vehicle of any character while under the influence of alcohol, brandy, rum, whiskey, gin, wine, beer, lager beer, ale, porter, stout or any other liquid beverage or article containing alcohol or while under the influence of any narcotic drug or any self-administered intoxicant or drug of whatsoever nature.

SECTION 2. In any criminal prosecution under section next above, no person shall be required to submit to a determination of the amount of alcohol in his blood at the time of the alleged offense as shown by a chemical analysis of his blood; however, any person arrested for violation of the above preceding section if within two (2) hours of the time of the alleged offense, shall be entitled to a determination of the amount of alcohol in his blood at the time of the alleged offense as shown by a chemical analysis of his blood, provided the request for such determination is made within such time. Any such person shall, at the time of his arrest, if within two (2) hours of the time of the alleged offense, be informed by the arresting

WHEREAS, it has been brought to the attention of the Town Council that pursuant to the Act of the General Assembly of Virginia which became effective as of July 1, 1967, the Town who are regularly employed by the Town are eligible to participate in the Virginia Supplemental Retirement System under conditions set forth in Title 51, Chapter 9 through Section 51-111.67, and Section 51-111.67:1 through Section 51-111.67:2;

WHEREAS, this council is of the opinion that it is in the advantage of all eligible employees of the Town of Smithfield to participate in the Virginia Supplemental Retirement Insurance program, and to this end resolve that the Town Council does, hereby, elect the following officers who are regularly employed by the Town whose tenure is not restricted as to time, to become eligible, effective January 1, 1968, to participate in Virginia Supplemental Retirement Insurance as set forth in Title 51, Chapter 9 through Section 51-111.67 and for groups as such Code has been or may be established by the General Assembly of Virginia for group life insurance after January 1, 1968.

NOW, THEREFORE, BE IT RESOLVED that the Town of Smithfield, an incorporated town, do hereby, elect the following officers who are regularly employed by the Town whose tenure is not restricted as to time, to become eligible, effective January 1, 1968, to participate in Virginia Supplemental Retirement Insurance as set forth in Title 51, Chapter 9 through Section 51-111.67 and for groups as such Code has been or may be established by the General Assembly of Virginia for group life insurance after January 1, 1968.

RECEIVED FOR THE TOWN OF SMITHFIELD  
TOWN CLERK'S OFFICE  
JAN 10 1968  
TOWN OF SMITHFIELD

TIVBILITIES

RECEIVED INSURANCE  
RECEIVED RECEIPTS  
RECEIVED FOR REBATEMENT  
TOWN OF SMITHFIELD  
JAN 10 1968



authorities of his right to such determination and if he makes such request, the arresting authorities shall render full assistance in obtaining such determination with reasonable promptness. Only a physician, registered professional nurse or laboratory technician, shall withdraw blood for the purpose of determining the alcoholic content therein. The blood sample shall be placed in a sealed container provided by the Chief Medical Examiner of the Commonwealth of Virginia. Upon completion of taking of the sample, the container must be resealed in the presence of the accused after calling the fact to his attention. The container shall be especially equipped with a sealing device, sealed so as not to allow tampering, labelled and identified showing the person making the test, the name of the accused, the date and time of taking. The sample shall be delivered to the police officer for transporting or mailing to the Chief Medical Examiner of the Commonwealth of Virginia. Upon receipt of the blood sample, the Chief Medical Examiner of the Commonwealth of Virginia or an Assistant Chief Medical Examiner shall examine it for alcoholic content and shall execute a certificate which certificate shall indicate the name of the accused, the date, time and by whom the same was received and examined, and a statement that the container seal had not been broken or otherwise tampered with and a statement of the alcoholic content of the sample. The certificate, attached to the container shall be returned to either the police officer making the arrest, the department from which it came, or to the clerk of the court in which the matter will be heard. Upon the request of the person who was given a chemical test of blood, the results of such test shall be made available to him. An amount not to exceed five (\$5.00) Dollars to cover the costs of taking blood and making an analysis thereof shall be taxed as part of the costs of the case.

WHEREAS, it has been brought by that pursuant to the Act of the G ch became effective as of July 1, 1 the Town who are regularly employed ame eligible to participate in the tem under conditions set forth in T. 9 through Section 51-111.67, and fo Section 51-111.67:1 through Section 0;

WHEREAS, this council is of 1 advantage of all eligible employees Virginia Supplemental Retirement S rance program, and to this end resc

NOW, THEREFORE, BE IT RESOLVE Town of Smithfield, an incorporated Town Council does, hereby, elect to officers who are regularly employed hose tenure is not restricted as t ntment, to become eligible, effect. rticipate in Virginia Supplemental ions set forth in Title 51, Chapt h Section 51.111.67 and for group h 51-111.67:1 through Section 51- as such Code has been or may be an group life insurance after Janua

RECEIVED FOR E. I. C. V.  
CUSTOMERS DEPOSIT  
QUESTIONS UNDER VARIOUS  
SUBJECTS AND VARIOUS ACTIVITIES

RECEIVED

RECEIVED INSURANCE  
RECEIVED RECEIPTS  
RECEIVED FOR REDEMPTION  
LOAN TO LOAN  
DATE OF



SECTION 3. When any blood sample taken in accordance with the provisions of Section "2" above is forwarded for analysis to the office of the Chief Medical Examiner of the Commonwealth of Virginia, a report of the results of such analysis shall be made and filed in that office. Upon proper identification of such vial, tube or container the copy of such certificate as provided for in Section "2" above <sup>shall,</sup> when duly attested by the Chief Medical Examiner of the Commonwealth of Virginia, or any Assistant Chief Medical Examiner, be admissible in the Court trying any case arising under Section "1" hereof as evidence of the facts therein stated and of the results of such analysis.

(a) If there was at that time 0.05 per cent or less by weight of alcohol in the accused's blood, it shall be presumed that the accused was not under the influence of alcoholic intoxicants;

-3-

NOW, THEREFORE, BE IT RESOLVED  
That the Town of Smithfield, an incorporated  
Town Council does, hereby, elect those  
officers who are regularly employed whose  
tenure is not restricted as to re-employment,  
to become eligible, effective January 1, 1967,  
to participate in Virginia Supplemental Pension  
Plans set forth in Title 51, Chapter 11.1,  
Section 51.111.67 and for groups covered by  
Code Section 51-111.67:1 through Section 51-  
111.67:8 as such Code has been or may be amended  
after January 1, 1967.

RECEIVED FOR THE DIRECTOR  
STATEMENT DEPOSITS  
QUESTIONS AND ANSWERS  
SUBJECT AND VOLUME INFORMATION

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(c) If there was at that time 0.15 per cent or more by weight of alcohol in the accused's blood, it shall be presumed that the accused was under the influence of alcoholic intoxicants.

SECTION 5. Any person violating any provisions of Section "1" hereof shall be guilty of a misdemeanor and shall be punished, for a first offense, by a fine of not less than \$100.00 nor more than \$1,000.00, or by confinement in jail for not less than one (1) month nor more than six (6) months, either or both in the discretion of the Court trying the case. Any person convicted within any period of ten (10) years of a second or other subsequent offense, under Section "1" hereof, or convicted of a first offense under Section "1" hereof, after having been convicted within a period of ten (10) years prior thereto of an offense under the former drunken driving ordinance in effect prior to the effective date of this ordinance, shall be punishable by a fine of not less than \$100.00 nor more than \$1,000.00 and by confinement in jail for not less than one (1) month nor more than one (1) year.

-4-

NOW, THEREFORE, BE IT R

the Town of Smithfield, an incorpo

its Town Council does, hereby, el

and officers who are regularly emp

and whose tenure is not restricted

appointment, to become eligible, c

to participate in Virginia Supplier

conditions set forth in Title 51,

through Section 51.111.67 and for

Section 51-111.67:1 through Sectio

1950, as such Code has been or may

and for group life insurance after

VEGETABLE FOR L. I. C. A.  
QUESTIONS DEPOSED  
QUESTIONS DEPOSED  
CURRENT AND ACCUMULATED LIABILITIES

RECEIVED

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t the operation of a motor vehicle,  
ts of the Town of Smithfield while  
nts, self-administered drugs, etc.,  
cal analysis to determine alcohol  
lence with reference thereto, the  
lt of the report of such alcohol  
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red drugs, etc.

Council of the Town of Smithfield,

be unlawful for any person to  
e, or other motor vehicle, car, truck,  
ile under the influence of alcohol,  
e, beer, lager beer, ale, porter,  
rge or article containing alcohol or  
any narcotic drug or any self-administered  
ver nature.

iminal prosecution under section next  
uired to submit to a determination of  
blood at the time of the alleged offense  
is of his blood; however, any person  
above preceding section if within two  
alleged offense, shall be entitled to a  
f alcohol in his blood at the time of  
by a chemical analysis of his blood,  
a determination is made within such time.  
e time of his arrest, if within two (2)  
eged offense, be informed by the arresting

WHEREAS, it has been brought to the attention of this  
at pursuant to the Act of the General Assembly of Virginia  
became effective as of July 1, 1960, all employees and officers  
Town who are regularly employed full time on a salary basis  
eligible to participate in the Virginia Supplemental Retirement  
nder conditions set forth in Title 51, Chapter 3.2 Section 51-  
rough Section 51-111.67, and for group life insurance pursuant  
on 51-111.67:1 through Section 51-111.67:13, Code of Virginia

WHEREAS, this council is of the opinion that it would be to  
tage of all eligible employees of this Town to participate in  
inia Supplemental Retirement System and the group life  
program, and to this end resolve, as follows:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, to-wit: That  
of Smithfield, an incorporated town, acting by and through  
Council does, hereby, elect to have such of its employees  
rs who are regularly employed full time on a salary basis  
tenure is not restricted as to temporary, or provisional  
t, to become eligible, effective as of January 1, 1962,  
ate in Virginia Supplemental Retirement System, under  
set forth in Title 51, Chapter 3.2, Section 51-111.9  
tion 51.111.67 and for group life insurance pursuant to  
111.67:1 through Section 51-111.67:13, Code of Virginia  
h Code has been or may be amended from time to time,  
p life insurance after January 1, 1962, and also to

RECEIVED  
JAN 10 1962  
TOWN OF SMITHFIELD

RECEIVED

JAN 10 1962



prohibit the operation of a motor vehicle,  
the limits of the Town of Smithfield while  
toxicants, self-administered drugs, etc.,  
chemical analysis to determine alcohol  
evidence with reference thereto, the  
result of the report of such alcohol  
penalty for driving under the influence  
administered drugs, etc.

the Council of the Town of Smithfield,  
shall be unlawful for any person to  
mobile, or other motor vehicle, car, truck,  
or while under the influence of alcohol,  
wine, beer, lager beer, ale, porter,  
beverage or article containing alcohol or  
of any narcotic drug or any self-administered  
of soever nature.

by criminal prosecution under section next  
required to submit to a determination of  
his blood at the time of the alleged offense  
analysis of his blood; however, any person  
the above preceding section if within two  
the alleged offense, shall be entitled to a  
test of alcohol in his blood at the time of  
determined by a chemical analysis of his blood,  
such determination is made within such time.  
the time of his arrest, if within two (2)  
alleged offense, be informed by the arresting

from said employees' wages and pay over in the manner  
described, the respective amounts required by law:

BE IT FURTHER RESOLVED: That Rodham T. Delk, Mayor,  
Linda Wright Chapman, Clerk, are hereby authorized and directed  
in the name of said Town to execute any required contracts in order  
that the employees of this Town may become entitled to benefits  
provided under the Virginia Supplemental Retirement Act. In  
execution of any such contract the seal of this Town shall be  
used and attested by the Clerk and Mayor, or Vice Mayor, and  
they are, hereby, authorized and directed to do all things instant  
and necessary in the lawful conclusion of this matter. And the  
Council of this Town is, hereby, authorized and directed to pay  
from time to time such sums as are due to be paid under said  
act by this Town and employees.

RECEIVED  
TOWN OF SMITHFIELD  
CLERK'S OFFICE  
JAN 10 1973

RECEIVED  
TOWN OF SMITHFIELD  
MAYOR'S OFFICE  
JAN 10 1973

RECEIVED  
TOWN OF SMITHFIELD  
TREASURER'S OFFICE  
JAN 10 1973







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Town of Smithfield  
Smithfield, Virginia

RECEIPTS AND EXPENSES AT 10-31-61

REVENUE	October	Total	Budget
From Local Sources:			
Taxes		35375.26	28,000.00
Licenses:			
Vehicle	105.00	8510.00	4,500.00
Privilege	23.50	17112.94	15,000.00
Fines	1633.35	9614.63	4,000.00
Interest		64.34	25.00
Rentals:			
Town Hall	22.50	1211.50	1,200.00
Others	75.25	482.50	500.00
Miscellaneous	26.88	1060.55	500.00
Bank Stock Tax		7273.89	7,000.00
From the Commonwealth:			
A. B. C. Profits		8241.37	8,000.00
Total Revenue	1886.48	88,946.98	68,725.00
Expenditures			
General Government	849.80	4,451.29	7,325.00
Finance	203.80	2,414.09	4,517.00
Law and Judiciary	225.25	1,278.69	1,363.00
Police	1674.62	15,674.77	21,106.00
Fire	135.94	2,440.58	2,996.00
Public Works	2546.03	12,029.68	15,000.00
Public Welfare	398.93	3,410.93	2,835.00
Debt Service		238.65	1,585.00
Capitol Outlays	675.00	4,019.78	3,975.00
Isle of Wight County	52.50	9,151.11	8,023.00
Total Expenditures	6,761.87	55,109.57	68,725.00
Excess Revenue Over Expenses		33837.41	

Town of Smithfield  
Smithfield, Virginia  
BALANCE SHEET AT 10-31-61

ASSETS	
Cash	
On Deposit:	
General Fund:	
Bank of Smithfield	5342.13
Merchants & Farmers	3657.06
Sinking Fund:	
Bank of Smithfield	100.66
Uncollected Taxes	
Real Estate & Personal Property	33013.05
Total Assets	42112.90
LIABILITIES	
CURRENT LIABILITIES	
Reserve for F. I. C. A.	159.30
Reserve for Withholding Tax	276.90
BONDS PAYABLE	
"Water Project" Bonds	56,000.00
Street Improvement Bonds	
Reserve for Replacement - Fire Depa	
Transfer from Water Department	
Surplus	
Balance 1/1/61	
Excess Revenue Over	

(69684.46)

(35847.05)

33837.41

42,112.90



Town of Smithfield  
Smithfield, Virginia

RECEIPTS AND EXPENSES AT 10-31-61

REVENUE	October	Total	Budget
From Local Sources:			
Taxes		35375.26	28,000.00
Licenses:			
Vehicle	105.00	8510.00	4,500.00
Privilege	23.50	17112.94	15,000.00
Fines	1633.35	9614.63	4,000.00
Interest		64.34	25.00
Rentals:			
Town Hall	22.50	1211.50	1,200.00
Others	75.25	482.50	500.00
Miscellaneous	26.88	1060.55	500.00
Bank Stock Tax		7273.89	7,000.00
From the Commonwealth:			
A. B. C. Profits		8241.37	8,000.00
Total Revenue	1886.48	88,946.98	68,725.00
Expenditures			
General Government	849.80	4,451.29	7,325.00
Finance	203.80	2,414.09	4,517.00
Law and Judiciary	225.25	1,278.69	1,363.00
Police	1674.62	15,674.77	21,106.00
Fire	135.94	2,440.58	2,996.00
Public Works	2546.03	12,029.68	15,000.00
Public Welfare	398.93	3,410.93	2,835.00
Debt Service		238.65	1,585.00
Capitol Outlays	675.00	4,019.78	3,975.00
Isle of Wight County	52.50	9,151.11	8,023.00
Total Expenditures	6,761.87	55,109.57	68,725.00
Excess Revenue Over Expenses		33837.41	

Town of Smithfield  
Smithfield, Virginia  
BALANCE SHEET AT 10-31-61

ASSETS

Cash

On Deposit:

General Fund:

Bank of Smithfield	5342.13
Merchants & Farmers	3657.06

Sinking Fund:

Bank of Smithfield	100.66	9099.85
--------------------	--------	---------

Uncollected Taxes

Real Estate & Personal Property	33013.05
Total Assets	42112.90

LIABILITIES

CURRENT LIABILITIES

Reserve for F. I. C. A.	159.30	
Reserve for Withholding Tax	276.90	436.20

BONDS PAYABLE

"Water Project" Bonds	56,000.00	
Street Improvement Bonds	14,625.00	70625.00

Reserve for Replacement - Fire Department

Transfer from Water Department	898.75
Surplus	6000.00

Balance 1/1/61 (69684.46)

Excess Revenue Over Expenses

33837.41 (35847.05)

Total Liabilities

42,112.90



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TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME AT 10-30-61

ing Revenue			
red Sales		12469.29	
, Sales		6077.80	
or Sales		825.00	19372.09
Production and Distribution			
& Pumping:	1000.00		
ury - Carroll	600.00		
ury - Carroll	73.70		
olies & Expenses	40.18		
o Pumping Equipment	632.98	2346.86	
er Purchased			
ission Distribution:	80.00		
er Vision	2073.55		
rating Meters	3262.61		
o. Water Main	142.14	5558.30	7905.16
o. Sewer			11466.93
Income From Operating			
ers Accounting & Collecting	474.36		
ounting & Collecting (Meter Reading & Collecting	59.25		
ing Water on or Off	104.02	637.63	
ectable Accounts			
stration & General:	941.64		
aries - Treas.	295.76		
pplies & Expenses	203.25		
dit	45.75		
ecial Legal Services	210.80		
urance	9.75	1706.95	
scellaneous		90.34	
G. A.		1340.77	
Service Payment on Bonds		3000.00	6775.69
			4691.24

Net Income From Operating			
Other Income		100.00	
Private Fire Protection		357.87	
Miscellaneous		50.00	507.87
Rent-Pond			5199.11
Net Income For Period			

Water Dept.  
Balance Sheet at 10-31-61

ASSETS

CURRENT ACCRUED ASSETS			
Cash on Deposit:	13229.78		
Bank of Smithfield	3000.00		
Loan To Town	6642.40	22872.18	
Reserve for Replacement		3031.13	
Accounts Receivable		132.43	
Prepaid Insurance		26035.74	
Total Assets			

LIABILITIES

CURRENT AND ACCRUED LIABILITIES			
Unearned Water Rents	1368.15		
Customers Deposits	2226.00		
Reserve For F. I. C. A.	17.75		
Reserve for Withholding Tax	35.40	3647.30	
Surplus		17189.33	
Net Income For Period		5199.11	
Total Liabilities		26035.74	



An ordinance to prohibit parking on the streets of this Town for a continuous period in excess of 24 hours, to provide for the removal of any such vehicle and the payment of the costs of such removal, and providing, also, penalties for the violation of this ordinance.

Be It Ordained by the Council of the Town of Smithfield, as follows, to-wit:

(1) That on and after the effective date of this ordinance it shall be unlawful for any person, firm or corporation to leave abandoned and parked any vehicle of any character upon any public street in this Town for a continuous period of more than twenty-four (24) hours; and,

(2) That in the event of a violation of this ordinance any police officer of this Town shall remove, or cause to be removed, any such vehicle from the place where it is abandoned and parked to some place or point off of a public street. The cost of such removal, together with any parking or storage charges incurred in connection with the removal of such vehicle, shall be paid by the person claiming such vehicle before delivery of such vehicle to the claimant; and,

(3) That in addition to paying the cost of removal and storage charges any person found guilty of abandoning and parking a vehicle in violation of this ordinance shall be fined not less than \$5.00 nor more than \$25.00 and costs.

This ordinance shall be in force from its passage.

The Town Council held its regular monthly meeting on May 1, 1961 in the Council room. Those present were Mayor V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., Police Officer Jas. O. Branch, former Mayor H.W. Gwaltney, members of the Suffolk News Herald and Daily Press and members of the class of Smithfield High School.

The Mayor welcomed the government class and presented them to the Town Manager and explaining the purpose of the meeting.

The minutes of the last meeting were read and approved.

The Town Manager presented the Agenda and the following items were discussed:

#### Section 1- Information

1. (a) At request of Gwaltney Inc., street lights to be installed in front of Plant # 3 in lieu of reimbursement by Gwaltney Inc. reimbursing the Town in the amount of \$100.00 difference in cost.

(b) The new street lights have been installed on Magruder Road and the balance will be installed by the Town.

2. Authorization has been given the Fire Department to purchase a new fire truck.

3. No further action has been taken on Civil Rights of Wight County to take first steps.

4. Refund of \$35.00 made to R.L. Thompson at the last Council meeting.

5. Virginia Supplement Retirement System has been approved. The following elected to participate: D. Hemmison, V.A. Bell made the motion seconded by P.D. Bell.

entering Town employees into the Virginia Retirement System. The system will be amended to include prior years service. The Town Manager elected to enter the Virginia Retirement System.

structed to have the Town Attorney draw up an amendment to the Virginia Retirement System.

6. The sycamore tree on S. side of Main St. is deemed to be a hazard and does not jeopardize utility lines.

7. The Highway Dept. will surface areas where needed.

8. Delinquent Water Accounts-32 on Oct. 15 and on; second notices are being sent as of 15th of Oct.

9. The Town Attorney has been requested to prepare a contract for the purchase of a new fire truck.

10. Town Manager has one copy of Town Charter.



An ordinance of the Town of Smithfield providing for the creation of a Town Planning Commission, fixing the numbers of members thereof, the length of their terms, providing for the appointment of the members of such commission, the filling of vacancies thereon and prescribing the functions, powers and duties of said planning commission:

Be it ordained by the Council of the Town of Smithfield, State of Virginia, as follows, to-wit:

SECTION 1. A Town Planning Commission is hereby created for the Town of Smithfield, Virginia, in accordance with the provisions of Chapter 25, Title 15, Article 2, Code of Virginia. Said commission shall consist of seven (7) members, one of whom may be a member of the Town Council, and one of whom may be the Town Manager, and the remaining five (5) of whom, hereinafter referred to as appointed members, shall be qualified voters of Smithfield. All of the members shall be appointed by the Mayor of Smithfield. The terms of the councilmanic members and/or town manager shall in all cases correspond with their tenures of office. Of the other members first appointed, two (2) shall be appointed for terms of four years and two (2) shall be appointed for terms of five (5) years and one (1) shall be appointed for a term of six (6) years from and after the effective date of this ordinance. Their successors shall be appointed for the same terms. Any vacancy in membership shall be filled by appointment and such appointment, in the case of an appointed member, shall be for the unexpired term. Any appointed member may be removed by the Council for inefficiency, neglect of duty or malfeasance in office, provided that such removal be made only after a public hearing at which said member shall have the opportunity to appear and be heard on the charges against him. The Town Planning Commission shall serve as such without compensation.

The Planning Commission shall have the functions, powers and duties prescribed by law.

After appointment to the members shall adopt bylaws and establish a program of work for the Council. This program of work shall include the following: (a) assembling and surveying adjacent territory as said territory may be necessary in the future; (b) preparing the development of the Town and as such regulations: and (d) recommending and enacting the comprehensive plan.

This ordinance shall take effect and shall be in full force and effect from and after the date of its passage.

All ordinances or parts thereof which are inconsistent with the provisions of this ordinance are hereby repealed.

The Town Council held its regular monthly meeting on October 19, 1961 in the Council room. Those present were Mayor V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., Police Officer Jas. O. Branch, former Mayor H.W. Gwaltney, members of the Suffolk News Herald and Daily Press and members of the class of Smithfield High School.

The Mayor welcomed the government class and introduced them to the Town Manager and explaining the purpose of the meeting.

The minutes of the last meeting were read and approved.

The Town Manager presented the Agenda for the meeting.

#### Section 1- Information

1. (a) At request of Gwaltney Inc., street lights will be installed in front of Plant # 3 in lieu of reimbursement by Gwaltney Inc. reimbursing the Town in the amount of the difference in cost.

(b) The new street lights have been installed on five, Magruder Road and the balance will be installed by the Town.

2. Authorization has been given the Fire Department to purchase a new fire engine.

3. No further action has been taken on the application of Wight County to take first steps.

4. Refund of \$35.00 made to R.L. Thompson for the last Council meeting.

5. Virginia Supplement Retirement System and the following elected to participate: D. Hennis, V.A. Bell made the motion seconded by P.I. to enter the system.

entering Town employees into the Virginia Supplement Retirement System be amended to include prior years service. The Town Manager elected to enter the Virginia Retirement System and requested to have the Town Attorney draw up an amendment.

6. The sycamore tree on S. side of Main Street is dead and should be removed as it is a hazard and does not jeopardize utility.

7. The Highway Dept. will surface areas within the town.

8. Delinquent Water Accounts-32 on Oct. 15, 1961; second notices are being sent as of 15th of October.

9. The Town Attorney has been requested to prepare a resolution.

10. Town Manager has one copy of Town Charter.



An ordinance of the Town of Smithfield providing for the creation of a Town Planning Commission, fixing the numbers of members thereof, the length of their terms, providing for the appointment of the members of such commission, the filling of vacancies thereon and prescribing the functions, powers and duties of said planning commission:

Be it ordained by the Council of the Town of Smithfield, State of Virginia, as follows, to-wit:

SECTION 1. A Town Planning Commission is hereby created for the Town of Smithfield, Virginia, in accordance with the provisions of Chapter 25, Title 15, Article 2, Code of Virginia. Said commission shall consist of seven (7) members, one of whom may be a member of the Town Council, and one of whom may be the Town Manager, and the remaining five (5) of whom, hereinafter referred to as appointed members, shall be qualified voters of Smithfield. All of the members shall be appointed by the Mayor of Smithfield. The terms of the councilmanic members and/or town manager shall in all cases correspond with their tenures of office. Of the other members first appointed, two (2) shall be appointed for terms of four years and two (2) shall be appointed for terms of five (5) years, and one (1) shall be appointed for a term of six (6) years from and after the effective date of this ordinance. Their successors shall be appointed for terms of four years. Any vacancy in membership shall be filled by appointment by the Mayor and such appointment, in the case of an appointed member, shall be for the unexpired term. Any appointed member may be removed by the \* Mayor for inefficiency, neglect of duty or malfeasance in office, provided that such removal may be made only after a public hearing at which said member is given an opportunity to appear and be heard on the charges against him. All members of the Town Planning Commission shall serve as such without compensation.

SECTION 2. The Town Planning Commission shall have the functions, powers and duties which are prescribed by law.

SECTION 3. As soon as practicable after appointment of the members thereof, the Town Planning Commission shall adopt bylaws and establish a program of work after consultation with the Council. This program of work shall outline the activities in which the commission expects to engage in (a) assembling such data regarding the Town of Smithfield and adjacent territory as said Commission may deem to be necessary in exercising its functions, powers and duties; (b) analyzing such data and making such studies as may be necessary in the preparation of a comprehensive plan for Smithfield; (c) preparing the comprehensive plan as a general guide for the development of the Town and as a basis for the preparation of zoning and other regulations; and (d) recommending to the Council appropriate procedures for effectuating the comprehensive plan.

SECTION 4. This ordinance shall take effect and shall be in full force and effect from and after December 1, 1961.

SECTION 5. All conflicting ordinances or parts thereof which are inconsistent with the provisions of this ordinance are hereby repealed.

The Town Council held its regular monthly meeting on November 1, 1961 in the Council room. Those present were Mayor V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., Police J.O. Branch, former Mayor H.W. Gwaltney, members of the Suffolk News Herald and Daily Press and members of the class of Smithfield High School.

The Mayor welcomed the government class and introduced them to the Town Manager and explaining the purpose of the meeting.

The minutes of the last meeting were read and approved.

The Town Manager presented the Agenda for the meeting.

Section 1- Information

1. (a) At request of Gwaltney Inc., street lights will be installed in front of Plant # 3 in lieu of Gwaltney Inc. reimbursing the Town in the amount of the difference in cost.

(b) The new street lights have been installed on Drive, Magruder Road and the balance will be installed on the balance of the road.

2. Authorization has been given the Fire Department to purchase a new fire truck.

3. No further action has been taken on the application of Isle of Wight County to take first steps.

4. Refund of \$35.00 made to R.L. Thompson for the last Council meeting.

5. Virginia Supplement Retirement System and the following elected to participate: D. Hemmis, V.A. Bell made the motion seconded by P. I. Chapman.

entering Town employees into the Virginia Retirement System be amended to include prior years service. The Town Manager elected to enter the Virginia Retirement System and requested to have the Town Attorney draw up an amendment.

6. The sycamore tree on S. side of Main Street is deemed to be a hazard and does not jeopardize utility.

7. The Highway Dept. will surface areas within the town limits.

8. Delinquent Water Accounts-32 on Oct. 1, 1961 and on; second notices are being sent as of 15th of October.

9. The Town Attorney has been requested to prepare a resolution.

10. Town Manager has one copy of Town Charter.



The Town Council held its regular monthly meeting Tuesday night, December 5, 1961 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., Police Chief D. Hemmis Jr. Town Manager Jas. O. Branch, former Mayor H.W. Gwaltney, members of the press from Virginian-Pilot, Suffolk News Herald and Daily Press and members of Mrs. Robt. Gale's government class of Smithfield High School.

The Mayor welcomed the government class of Smithfield High School, introducing them to the Town Manager and explaining the Town's form of government.

The minutes of the last meeting were read and approved.

The Town Manager presented the Agenda as follows:

#### Section 1- Information

1. (a) At request of Gwaltney Inc., street lights of 20,000 lumen capacity be installed in front of Plant # 3 in lieu of 7,000 lumen capacity lights; Gwaltney Inc. reimbursing the Town in the amount of \$99.00 per year for the difference in cost.

(b) The new street lights have been installed on Wilson Road, Talbot Magruder Road and the balance will be installed as soon as material received.

2. Authorization has been given the Fire Chief for purchase of fire hose.

3. No further action has been taken on Civil Defense, as we are waiting on Wight County to take first steps.

4. Refund of \$35.00 made to R.L. Thompson in accordance with directive at Council meeting.

5. Virginia Supplement Retirement System has been explained to Town employees. The following elected to participate: D. Hemmis Jr. and C.S. Jordan. After general discussion, V.A. Bell made the motion seconded by P.D. Gwaltney IV that the ordinance on

entering Town employees into the Virginia Supplement Retirement System be amended to include prior years service. The motion was carried and Miss Ida

Thompson elected to enter the Virginia Retirement System. The Town Manager was instructed to have the Town Attorney draw up an amendment to the former ordinance.

6. The sycamore tree on S. side of Main St., east of Cocke's Lane is not deemed to be a hazard and does not jeopardize utility facilities.

7. The Highway Dept. will surface areas where stumps removed by Davie Tree Co.

8. Delinquent Water Accounts-32 on Oct. 15th, 13 on Nov. 15; only 4 cut off on; second notices are being sent as of 15th of each month giving date of cut off

9. The Town Attorney has been requested to prepare a Traffic Ordinance.

10. Town Manager has one copy of Town Charter available for loan.

prohibit parking on the streets of this town during a continuous period in excess of 24 hours, to the removal of any such vehicle and the costs of such removal, and providing, for the violation of this ordinance.

by the Council of the Town of Smithfield,

and after the effective date of this ordinance

any person, firm or corporation to leave

vehicle of any character upon any public

a continuous period of more than twenty-four

in the event of a violation of this ordinance

this Town shall remove, or cause to be

removed from the place where it is abandoned and

at the point off of a public street. The cost of

with any parking or storage charges incurred

removal of such vehicle, shall be paid by the

vehicle before delivery of such vehicle to the

In addition to paying the cost of removal and

any person found guilty of abandoning and parking

violation of this ordinance shall be fined not less

than \$25.00 and costs.

This ordinance shall be in force from its passage.

The Planning Commission shall serve as such without

The Commission shall have the functions, powers and authority provided by law.

After appointment of the members of the Commission, the Commission shall adopt bylaws and establish a program of work with the Council. This program of work shall include the Commission expects to engage in (a) assembling a comprehensive plan for Smithfield and adjacent territory as said in exercising its functions, powers and making such studies as may be necessary in the plan for Smithfield; (c) preparing the plan for the development of the Town and as to zoning and other regulations; and (d) recommending such other actions for effectuating the comprehensive plan.

This ordinance shall take effect and shall be in full force on January 1, 1961.

Any ordinance or parts thereof which are inconsistent with this ordinance are hereby repealed.



11. The Ordinances and resolutions have been copied from the books and indexed and copies given to:
1. Town Mayor & Attorney
  2. Chief of Police
  3. Office File
  4. Available for loan.
- These copies and index will be kept current.

12. Two hour parking has been established in the vicinity of The Cofer's store on W. Main Street.

13. The second 8 ton cold mix has been ordered for repairs to

14. No further action has been taken on abolishing parking space Main St. by Bank of Smithfield parking lot.

15. Mr. Lindsey of Hayes, Seay, Mattern & Mattern was in Town Dec. Preliminary Sewage Report due Dec. 1, 1961 will not be submitted until Dec. 15. State Water Control Board is cognizant of this.

16. Street name signs-awaiting receipt of all signs ordered.

17. Map with street names indicated thereon for adoption to officially establish names of streets not yet available.

18. Caterpillar Diesel\*located at water works\* has been inspected by a Diesel Service Engineer and the Town Manager and it is the opinion that this diesel should either be placed in condition for operation at set intervals to prevent deterioration or offer same for sale where is as is. No action was taken.

#### Section 11 of Agenda-For action by Council

1. Final Reading of Budget- On motion made by V.A. Bell, seconded by J.E. Turner the budget for the Town and Water Dept. was adopted as presented.

2. Bulk Purchase of gasoline for town vehicles- After a complete study, the Town Manager recommended that the Town continue the purchase of gasoline from service stations. On motion made by Mr. Gwaltney, seconded by Mr. W.I. Bell, the Town Manager's recommendation was accepted with the Town including the service stations in the annexed area.

3. Display signs, boards and placards-The Town does not have an ordinance controlling the installation of signs, marquetts etc. that overhang the side walks. The Mayor read the ordinance the Town has on same. Since this ordinance is not sufficiently broad in subject, the Town Manager was requested to draw an ordinance, after consultation with Town Attorney.

4. Replacement of Water Main-New High School-Upon suggestion from School Board, the Town Manager had investigated the cost of replacing the present 4" main with a 6" main at the school and estimated the cost to be \$6000.00 and cost of installing 2 Fire Hydrants and laying an 8" main in rear of school on Read to be 4000.00. This matter was referred back to the Town Manager and the Committee to confer with the School Board and report further to Council.

5. Fuel Oil Bids- Opened and found to be as follows, less wagon price, with S.W. Rawls Inc. stipulating that not less than 200 gal. be purchased one time: Smithfield Oil Co.-.0178, S.W. Rawls Inc.-.022, The Pure Oil Co.-.021, S.W. Rawls Inc. was the low bidder, Mr. V.A. Bell made the motion, seconded by W.I. Bell that his bid be accepted for the year 1962.

#### 6. Planning Commission

The Mayor announced the following had been appointed and accepted with their term of office set as follows:

Town Manager. Col. Jas. O Branch, Town Manager-Duration of his appointment as  
Councilman. C.M. Beale Jr., Town Council-Duration of his term of office as  
W.H. Sykes Jr.-12/1/67  
Howard W. Gwaltney-12/1/66  
Cecil W. Gwaltney-12/1/66  
R. Howard Cotton-12/1/65  
Mrs. Virginia H. Chapman-12/1/65

7. Status of removal and/or repair of large elm tree on S. Church St.-The Public Utilities are not interested in sharing the cost of removal,

unless all limbs are removed below the power lines. A. Bartlett Tree Expert Co. was read, after their representative had in opinion that the tree should not be removed. The cost of power lines and houses, remove all deadwood and install crotches from splitting during high winds would be for consultation fee. A contract price of \$45.00 was and stubs from the Basswood at 357 S. Church St. On motion made by W.I. Bell, the Town Manager was authorized to A. Bartlett Tree Expert Co. at the price as set above.

8.-Insurance 1962. Mr. V.A. Bell and the Edwards, Clay and Driver on Nov. 7, 1961 and it was the opinion that the Town should have one agent of record with basis as 1961. Since the fire policies did not expire, the Town Manager recommended that Mr. Clay continue as agent of motion made by J.E. Turner, seconded by V.A. Bell, the Town Manager accepted with the understanding that competitive bids be received for a three year basis.

9. Dog Ordinance- The Town Manager recommended that an ordinance, similar to Nansemond Co. Ordinance be drawn up and presented to the Town Council. The Police Officer to take into custody any vicious, destructive dogs. On motion made by Mr. Gwaltney, seconded by Mr. W.I. Bell, the Town Manager recommended that such an ordinance, repealing all prior ordinances, be drawn up and presented to the Town Council.

10. Additional Street Lighting at School- The Town Manager recommended that additional light on James St. and one additional light on motion made by Mr. Turner, seconded by Mr. Beale the Town Manager recommended that these lights be installed.

11. The Town Manager recommended that Mail be carried to Commerce with Commerce remaining two-way. After the Town Manager was asked to make further study and continue the study.

12. Sidewalk on S. Mason St.-the cost for material and labor for 210 sq. yds. and \$50.00 for the rounding of Church in a 8ft. radius, total cost \$1100.00. On motion made by C.M. Beale Jr. the Town Manager was authorized to have the work out of the 1961 surplus.

13. Flashing Beacon Light-Church & Main. The Town Manager recommended that the light either be placed in operation or removed. On motion made by Mr. Gwaltney, seconded by Mr. Beale that the light be placed into operation at a cost not to exceed \$150.00, Mr. V.A. Bell made the motion.

14. Blinking Light at School-The Highway Dept. advised the Town Manager that such lights were cost estimated to be \$500.00. No action was taken by the Town Manager.

15. The Town Manager with Mr. Turner had in street over school property. The Town Manager was asked to form a Planning Commission.

16. Salary for Town Attorney-The Town Manager recommended that the Town Manager be taken off a salary of \$720.00 and recommended the Town Attorney be taken off a salary of \$720.00. On motion made by Mr. V.A. Bell, the Town Manager recommended that the salary for the year 1962 be set at \$720.00. The motion was put to a vote and was carried. P.D. Gwaltney IV, Mayor, took retirement from the chair.

17. Request from Jaycees for \$20.00 rental for dance. This was denied since this dance was not a school dance and no fee to be charged.

The bills for the month were presented and there being no further business, the meeting adjourned.

Clerk



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 Mayor & Attorney  
 of Police  
 e File  
 able for loan.  
 d index will be kept current.

arking has been established in the vicinity of Thomas et.

8 ton cold mix has been ordered for repairs to street action has been taken on abolishing parking space on old parking lot.

of Hayes, Seay, Mattern & Mattern was in Town Dec. 1. Dec. 1, 1961 will not be submitted until Dec. 15. cognizant of this.

signs-awaiting receipt of all signs ordered.

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Diesel\*located at water works\* has been inspected by the Town Manager and it is the opinion that this is in condition for operation at set intervals to same for sale where is as is. No action was taken.

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mission  
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 t as follows:

anch, Town Manager-Duration of his appointment as

Town Council-Duration of his term of office as

12/1/67  
 ney-12/1/66  
 ey-12/1/66  
 n-12/1/65  
 .Chapman-12/1/65

removal and/or repair of large elm tree on S. Church not interested in sharing the cost of removal,

unless all limbs are removed below the power lines. A letter from F.A. Bartlett Tree Expert Co. was read, after their representative had inspected the tree, and gave their opinion that the tree should not be removed. The cost to head back limbs from over power lines and houses, remove all deadwood and install five cables to protect weak crotches from splitting during high winds would be \$245.00, less the \$25.00 paid for consultation fee. A contract price of \$45.00 was given to remove the dead wood and stubs from the Basswood at 357 S. Church St. On motion made by C.M. Beale Jr., seconded by W.I. Bell, the Town Manager was authorized to have this work done by the F.A. Bartlett Tree Expert Co. at the price as set above.

8.-Insurance 1962. Mr. V.A. Bell and the Town Manager had met with Agents Edwards, Clay and Diver on Nov. 7, 1961 and it was the consensus of opinion of all that the Town should have one agent of record with commissions divided on the same basis as 1961. Since the fire policies did not expire until Jan. 1, 1964, The Town Manager recommended that Mr. Clay continue as agent of record until Jan. 1, 1964. On motion made by J.E. Turner, seconded by V.A. Bell, the Town Manager's recommendation was accepted with the understanding that competitive bids would be requested on Jan. 1, 1964 for a three year basis.

9. Dog Ordinance- The Town Manager recommended that the Town Attorney draw up an ordinance, similar to Nansemond Co. Ordinance, allowing the Dog Warden or Police Officer to take into custody any vicious, destructive dog or one suspected of rabies. On motion made by Mr. Gwaltney, seconded by Mr. Turner, the Town Attorney was to draw up such an ordinance, repealing all prior ordinances.

10. Additional Street Lighting at School-The Town Manager recommended one additional light on James St. and one additional street light on Washington St. On motion made by Mr. Turner, seconded by Mr. Beale the Town Manager was authorized to have these lights installed.

11. The Town Manager recommended that Main Street be made one-way from Church to Commerce with Commerce remaining two-way. After a general discussion, the Town Manager was asked to make further study and contact all businesses effected.

12 Sidewalk on S. Mason St.-the cost for replacement would be \$5.00 per sq. yd. for 210 sq. yds. and \$50.00 for the rounding of the corner of Thomas and S. Church in a 8ft. radius, total cost \$1100.00. On motion made by J.E. Turner seconded by C.M. Beale Jr. the Town Manager was authorized to have this work done with \$1200 being appropriated for the work out of the 1961 surplus.

13. Flashing Beacon Light-Church & Main. The State Highway has advised that the light either be placed in operation or removed. After a general discussion Mr. Gwaltney made a motion, seconded by Mr. Beale that the Town Manager have this light put into operation at a cost not to exceed \$150.00, Mr. V.A. Bell vetoing "no".

14. Blinking Light at School-The Highway Dept. would not install this light and advised the Town Manager that such lights were usually given by civic clubs, the cost estimated to be \$500.00. No action was taken by Council.

15. The Town Manager with Mr. Turner had inspected the possibility of a new street over school property. The Town Manager was asked to refer this matter to the Planning Commission.

16. Salary for Town Attorney-The Town Manager had reviewed the salaries of Town Attorneys in Towns with 2000-3000 population and found the average to be \$784.00 and recommended the Town Attorney be taken off a fee basis and be given an annual salary of \$720.00. On motion made by Mr. V.A. Bell, seconded by Mr. Turner the salary for the Town Attorney for the year 1961 was set at \$720.00 contingent upon this being satisfactory with Town Attorney. The motion was put to the Council by the Vice-Mayor P.D. Gwaltney IV, Mayor Belk retiring from the chair for the motion.

17. Request from Jaycees for \$20.00 rental of Town Hall for Homecoming Dance. This was denied since this dance was not a school sponsored dance, the \$40.00 rental to be charged.

The bills for the month were presented and ordered paid.

There being no further business, the meeting adjourned.

*W. I. Bell*  
 Clerk

*W. A. Bell*  
 Mayor



WHEREAS, it has been brought to the attention of this body that pursuant to the Act of the General Assembly of Virginia which became effective as of July 1, 1960, all employees and officers of the Town who are regularly employed full time on the salary basis became eligible to participate in the Virginia Supplemental Retirement System under conditions set forth in Title 51, Chapter 3.2 Section 51-111.9 through Section 51-111.67, and for group life insurance pursuant to Section 51-111.67:1 through Section 51-111.67:13, Code of Virginia 1950;

WHEREAS, this council is of the opinion that it would be to the advantage of all eligible employees of this Town to participate in said Virginia Supplemental Retirement System and the group life insurance program, and to this end resolve, as follows:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, to-wit: That the Town of Smithfield, an incorporated town, acting by and through its Town Council does, hereby, elect to have such of its employees and officers who are regularly employed full time on a salary basis and whose tenure is not restricted as to temporary, or provisional appointment, to become eligible, effective as of January 1, 1962, to participate in Virginia Supplemental Retirement System, under conditions set forth in Title 51, Chapter 3.2, Section 51-111.9 through Section 51-111.67 and for group life insurance pursuant to Section 51-111.67:1 through Section 51-111.67:13, Code of Virginia 1950, as such Code has been or maybe amended from time to time, and said Town agrees to pay its cost of participation of its employees for all services for the Town of Smithfield after January 1, 1934, for which credit is authorized and established, on forms required by

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA Ret.  
Town Manager

JOB/cr

TOWN OF SMITHFIELD  
WATER DEPT.  
BUDGET FOR THE YEAR

OPERATING REVENUE:

Rate of Water  
Fire Hydrant Rental  
Other Revenue  
TOTAL REVENUE

EXPENDITURES:

Power and Pumping  
Salary - Carroll, H. C.  
Salary - Carroll, P. W.  
Supplies and Expenses  
Main. Structure & Improvement  
Power Purchased  
TOTAL POWER AND PUMP

Fire Dept. Transmission & Distribution  
Supervision  
Operation of Meters  
Main. Structure & Improvement  
Main. Water Main  
Main. Sewer Main  
TOTAL TRANS. & DIST.

Accounting and Collecting  
Meter Reading & Collecting  
Supplies  
Cutting Water on and  
Uncollectable Account  
TOTAL ACCT. & CO

Public Welfare

Library  
Town Hall  
Fuel  
Lights  
Insurance  
Maintenance  
Tot

Administration & General  
Salary - Treasurer  
Office Supplies & F  
Audit  
Special Legal Serv  
Insurance  
Miscellaneous  
F. I. C. A. Reti  
TOTAL ADM. &

Public Works

Garbage  
Collection and D.

Streets and Sidewalks  
Cleaning  
Labor  
Supplies  
Repair and Maintenance  
Labor  
Supplies  
Contract Work  
Supervision  
Superintendents Salary  
Truck Expense

Debt Retirement  
Bonds  
Interest  
TOTAL DEBT  
Capitol Outlay  
TOTAL EXP

Less Revenue  
Serve for Ca  
Future Exp  
Expendi



the Retirement Board and for membership service in the System<sup>x</sup> for group life insurance after such date and also to deduct from said employees' wages and pay over in the manner prescribed, the respective amounts required by law:

BE IT FURTHER RESOLVED: That Rodham T. Delk, Mayor, and Ida Wright Chapman, Clerk, are hereby authorized and directed in name of said Town to execute any required contracts in order that employees of this Town may become entitled to benefits provided under the Virginia Supplemental Retirement Act. In execution of any such contract the seal of this Town shall be affixed and attested by the Clerk and Mayor, or Vice Mayor, and they are, hereby, authorized and directed to do all things instant to and necessary in the lawful conclusion of this matter. And the Treasurer of this Town is, hereby authorized and directed to pay from time to time such sums as are directed to be paid under said contract by this Town and employees.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA Ret.  
Town Manager

JOB/cr

TOWN OF SMITHFIELD  
WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BUDGET FOR THE YEAR, 1962

Estimate  
1961

\$21,000.00  
990.  
492.  
22,482

ESTIMATING REVENUE:

Rate of Water  
Fire Hydrant Rental  
Other Revenue  
TOTAL REVENUE

EXPENDITURES:

Power and Pumping  
Salary - Carroll, H. C.  
Salary - Carroll, P. W.  
Expenses  
Improvement

Total Capital

Service

Total Normal Expenditures

of Revenue

sent to Isle of Wight County

\$9.1

Total All Expenditures

66,547.75

Estimated Surplus for 1961 \$18,000.00



Sam T. Delk, Mayor  
Gwaltney IV, Vice-Mayor

Witness:  
Sam T. Delk  
Gwaltney IV  
Turner  
Bell  
Beale Jr.  
Cox Jr.

Miss Ida W. Chapman, Treasurer  
Smithfield Water Department  
Smithfield, Virginia

Dear Miss Chapman:

This is your authority to charge off the following water customers  
account in the amount indicated:

Willie Mck. Wilson -----\$7.50

J. L. Bullock, Jr.----- 7.50

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA Ret.  
Town Manager

JOB/cr

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

January 8, 1962

Miss Ida Wright Chapman

Town Manager  
Col. James O. Branch

Public Works

Miscellaneous  
I. C. A.

Non-Department

Planning Commission

Liability

Christmas Light

Total

### Capital Outlays

Legislative and Administration

Finance

Police

Fire

Public Welfare

Public Works

Garbage

Street Signs

Streets & Sidewalks

Trucks & Equipment

Sewage Disposal

Sanitation

Total Capital Outlays

Debt Service

Grand Total Normal Expenditures

Amount of Revenue

Amount to Isle of Wight County

Grand Total All Expenditures

Estimated Surplus for 1961 \$18,000.00

TOWN OF SMITHFIELD  
WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BUDGET FOR THE YEAR

ESTIMATING REVENUE:

Estimated Revenue  
Estimated Expenditures  
Estimated Surplus  
Estimated Deficit

1,750,000.

\$5,330.00

\$1,534.16

\$57,447.75

\$9,100.00

66,547.75



FINAL  
READING

TOWN OF SMITHFIELD  
WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BUDGET FOR THE YEAR, 1962

ESTIMATING REVENUE:	Estimated 1961	Budget 1961	Budget 1962
Rate of Water	\$21,000.00	\$21,000.00	\$21,000.00
Fire Hydrant Rental	990.00	990.00	990.00
Other Revenue	492.00	250.00	350.00
TOTAL REVENUE	22,482.00	22,240.00	22,340.00
EXPENDITURES:			
Power and Pumping	1,200.00	1,200.00	---
Salary - Carroll, H. C.	720.00	720.00	720.00
Salary - Carroll, P. W.	70.00	150.00	150.00
Supplies and Expenses	50.00	500.00	500.00
Main. Structure & Improvement	900.00	925.00	925.00
Power Purchased			
TOTAL POWER AND PUMPING	\$2,940.00	\$3,495.00	\$2,295.00
Transmission & Distribution			900.00
Supervision	100.00	100.00	1,500.00
Operation of Meters	1,800.00	100.00	100.00
Main. Structure & Improvements	3,200.00	2,500.00	3,500.00
Main. Water Main	50.00	500.00	500.00
Main. Sewer Main			
TOTAL TRANS. & DIST.	\$5,150.00	\$4,400.00	\$6,500.00
Accounting and Collecting			500.00
Meter Reading & Collecting	600.00	500.00	25.00
Supplies	5.00	10.00	50.00
Cutting Water on and Off	30.00	50.00	100.00
Uncollectable Accounts	50.00	50.00	
TOTAL ACCT. & COLL.	\$ 685.00	610.00	675.00
Administration & General			1,130.00
Salary - Treasurer	1,130.00	1,650.00	500.00
Office Supplies & Expenses	350.00	500.00	225.00
Audit	203.25	225.00	100.00
Special Legal Services	60.00	25.00	255.00
Insurance	255.00	255.00	50.00
Miscellaneous	50.00	50.00	200.00
F. I. C. A. Retirement	120.00	50.00	
TOTAL ADM. & GEN.	\$ 2,168.25	\$ 2,755.00	\$2,460.00
Debt Retirement			3,000.00
Bonds	3,000.00	3,000.00	1,697.00
Interest	1,787.60	1,787.60	
TOTAL DEBT RETIREMENT	\$ 4,787.60	\$ 4,787.60	\$4,697.00
Capitol Outlay		1,000.00	1,000.00
TOTAL EXPENDITURES	\$15,730.95	\$17,047.60	\$17,627.00
Excess Revenue Over Expenditures			
Reserve for Capitol Additions	6,751.05	5,192.40	4,713.00
and Future Expensions)			
Expenditures & Reserve	\$22,482.00	\$22,240.00	\$22,340.00



# BUDGET FOR THE YEAR 1962

VENUE:	Estimate 1961	Budget 1961	Budget 1962
<u>FROM LOCAL SOURCES</u>			
Taxes:			
Real & Personal Property	\$32,000.00	\$28,000.00	\$33,000.00
Licenses:			
Privilege	17,100.00	15,000.00	17,000.00
Vehicle	8,400.00	4,500.00	8,500.00
Fines	9,000.00	4,000.00	9,000.00
Interest	75.00	25.00	50.00
Rentals:			
Town Hall	1,400.00	1,200.00	1,200.00
Other	550.00	500.00	500.00
Miscellaneous	1,000.00	500.00	1,000.00
Bank Stock Taxes	7,273.89	7,000.00	7,300.00
			\$77,550.00
From the Commonwealth			
A. B. C. Profits	8,241.37	8,000.00	8,240.00
TOTAL REVENUE	\$85,040.26	\$68,725.00	\$85,790.00

## EXPENDITURES:

### General Government

Legislative:			
Election Expense	\$ 183.76	200.00	
Legal & Auditing	575.00	600.00	600.00
Advertising	50.00	75.00	100.00
Miscellaneous	100.00	100.00	100.00
TOTAL LEGISLATIVE+	\$ 908.76	975.00	\$ 800.00

### ADMINISTRATIVE:

Salary - Mayor	\$ 400.00	\$ 0	\$ 0
Salary - Town Manager	2,500.00	5,000.00	\$6,000.00
Expenses - Town Manager	50.00	0	250.00
Salary - Secretary	550.00	0	1,950.00
Dues and Subscriptions	227.00	100.00	250.00
Telephone	40.00	50.00	150.00
Miscellaneous	50.00	50.00	100.00
F. I. C. A. & Retirement 5%	87.00	150.00	400.00
TOTAL ADMINISTRATIVE	\$ 3,904.00	\$5,350.00	\$9,100.00

### TOTAL GENERAL GOVERNMENT

\$ 4,812.76	\$6,325.00	\$9,900.00
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### Finance

Salary - Treasurer	\$2,080.00	\$3,730.00	\$2,200.00
Office Supplies	250.00	250.00	300.00
License Tags	228.50	150.00	250.00
Legal	47.25	300.00	300.00
Telephone	70.00	75.00	100.00
Miscellaneous	50.00	100.00	100.00
and Retirement 5%	62.40	112.00	110.00
Total Finance	\$ 2,788.15	\$4,517.00	\$ 3,360.00



- 2 -

## BUDGET FOR THE YEAR - 1962

## EXPENDITURES \* (Cont'd):

Law & Judiciary

	Estimated 1961	Budget 1961	Budget
Salary - Judge	\$ 520.00	700.00	780.00
Salary - Clerk	240.00	80.00	400.00
Warrant & Supplies	650.00	60.00	500.00
FICA & Retirement	22.80	2.00	45.00
<b>TOTAL LAW AND JUDICIARY</b>	<b>\$ 1,432.80</b>	<b>\$ 1,340.00</b>	<b>1,725.00</b>

Police Department

Salary - Chief	\$4,860.00	4,590.00	\$ 4,860.00
Salary - Policemen	7,763.92	1,270.00	16,920.00
Supplies	200.00	40.00	100.00
Telephone	300.00	75.00	150.00
Street Lights	1,825.13	2,410.00	3,200.00
Prisoner's Board	100.00	300.00	200.00
Mail Maintenance	0	25.00	25.00
Uniforms	1,020.00	450.00	300.00
Auto Maintenance	2,900.00	2,500.00	3,000.00
FICA & Retirement - 5%	380.00	446.00	790.00
<b>Total Police Department</b>	<b>19,349.05</b>	<b>\$21,106.00</b>	<b>\$23,545.00</b>

Fire Department

Fire Hydrant Rental	\$ 990.00	990.00	990.00
Equipment Maintenance	1,000.00	500.00	500.00
Truck Maintenance	350.00	300.00	500.00
Fire House Maintenance	150.00	400.00	200.00
Supplies	5.00	25.00	25.00
Insurance - Trucks	237.90	190.00	240.00
Insurance - Firemen	291.00	291.00	295.00
Miscellaneous	200.00	300.00	300.00
<b>Total Fire Department</b>	<b>\$3,213.90</b>	<b>\$ 2,996.00</b>	<b>\$ 3,050.00</b>

Public Welfare

Library	\$ 300.00	\$ 300.00	\$ 300.00
Town Hall	625.00	650.00	650.00
Fuel	90.00	100.00	100.00
Lights	285.43	285.00	285.00
Insurance	2,100.00	1,500.00	900.00
Maintenance			
<b>Total Public Welfare</b>	<b>\$ 3,400.43</b>	<b>\$ 2,835.00</b>	<b>\$ 2,235.00</b>

Public Works

Garbage Collection and Disposal	\$ 5,900.00	\$ 6,840.00	\$ 6,000.00
Streets and Sidewalk:			
Cleaning	5,000.00		5,200.00
Labor	150.00		200.00
Supplies			1,000.00
Repair and Maintenance	35.00		500.00
Labor	800.00		5,300.00
Supplies	1,500.00		2,400.00
Contract Work			750.00
Supervision	900.00		
Superintendents Salary	200.00		
Truck Expense			

*James O. Branch*  
James O. Branch  
Colonel USA Ret.  
Town Manager



been brought to the attention of the  
 act of the General Assembly of Virg  
 of July 1, 1960, all employees and  
 y employed full time on the salary  
 te in the Virginia Supplemental Ret  
 orth in Title 51, Chapter 3.2 Sect.  
 7, and for group life insurance pu  
 Section 51-111.67:13, Code of Virg

is of the opinion that it would be  
 employees of this Town to participate  
 ment System and the group life  
 d resolve, as follows:

ESOLVED AS FOLLOWS, to-wit: That  
 rated town, acting by and through  
 t to have such of its employees  
 oyed full time on a salary basis  
 is to temporary, or provisional  
 ective as of January 1, 1962,  
 al Retirement System, under  
 ter 3.2, Section 51-111.9  
 p life insurance pursuant to  
 -111.67:13, Code of Virginia  
 ended from time to time,  
 participation of its employees  
 eld after January 1, 1934,  
 lished, on forms required by

*James O. Branch*  
 James O. Branch  
 Colonel USA Ret.  
 Town Manager

# **Public Works Continued**

miscellaneous  
 P. I. C. A. Retirement

\$ 1,175.00	\$ 1,303.00	\$ 1,352.00
85.00	33.00	12.00
920.00	520.00	200.00
580.00	380.00	100.00
\$ 2,500.00	100.00	100.00
307	307	307
Expenses	Expenses	Expenses

## **Public Works Continued**

miscellaneous  
 P. I. C. A. Retirement

150.00	360.00	300.00
14,635.00	15,000.00	21,650.00

## **Non-Departmental**

Planning Commission  
 Liability & Workmen's Compensation  
 Christmas Lights

750.00	750.00	1,000.00
201.50	250.00	900.00
		250.00

Total Non-Departmental

951.50	1,000.00	2,150.00
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## **Capital Outlays**

Legislative and Administrative  
 Finance  
 Police  
 Fire  
 Public Welfare  
 Public Works  
 Garage  
 Street Signs  
 Streets & Sidewalks  
 Trucks & Equipment  
 Sewage Disposal  
 Irrigation

450.00	50.00	250.00
	25.00	50.00
925.00	800.00	800.00
	500.00	500.00
	100.00	-----
	500.00-	-----
-----	-----	2,200.00
205.00-	2,000.00-	2,500.00
1,000.00	-----	500.00
750.00	-----	750.00
2,000.00	-----	750.00

Total Capital Outlays

\$5,330.00	3,975.00	7,550.00
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Net Service

\$1,534.16	1,585.00	1,506.00
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Total Normal Expenditures

\$57,447.75	\$60,702.00	\$76,671.00
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## **Use of Revenue**

Sent to Isle of Wight County

\$9,100.00	\$8,023.00	\$9,119.00
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Total All Expenditures

66,547.75	68,725.00	85,790.00
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Estimated Surplus for 1961 \$18,000.00



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 12-31-61

ASSETS

CASH

On Dep: 11.00.00  
General  
Bank of Smithfield 13,729.24  
Mercha & Farmers 10,788.95  
Sink Fund:  
Bank of Smithfield 100.66

24,618.85

Uncollect Taxes

Real Estate and Personal Property

4,522.77  
29,141.62

CURRENT LIABILITIES

Reservfor F. I. C. A.  
Reservfor Withholding  
Bonds Payable  
"WaterProject Bonds"  
Stre. Imp. Bonds  
Reserve or Replacement - Fire Dept.  
Transfer from Water Dept.  
Surplus

LIABILITIES

527.24  
880.60

1,407.84

70,625.00

898.75

3,000.00

Balance at 1-1-61

Excess Revenue Over Expenses

(69,684.46)

22,894.49

(46,789.97)

29,141.62

RECEIPTS AND EXPENSES AT 12-31-61

REVENUE

FROM LOCAL SOURCES:

TAXES  
Licenses:  
Vehicle  
Privilege  
Fines  
Interest  
Rentals:  
Town Hall  
Others  
Miscellaneous  
Bank Stock Tax  
FROM THE COMMONWEALTH  
A. B. C. Profits  
Total Revenue

Dec.

Total

Budget

35,533.22

28,000.00

8,617.50

17,112.94

10,947.88

1,666.50

543.00

1,124.12

7,273.89

8,241.37

91,124.99

68,725.00

851.41

7,900.45

68,230.50

68,725.00

22,894.49

5,984.07

2,961.37

1,528.69

19,904.51

4,185.88

15,441.32

3,896.91

238.65

4,917.99

9,171.11

8,023.00

1,585.00

3,975.00

2,835.00

21,106.00

1,363.00

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TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 12-31-61

ASSETS

13,729.24  
10,788.95  
100.66 24,618.85

Real Property

LIABILITIES

527.24  
880.60  
1,407.84

56,000.00  
14,625.00  
Dept. 70,625.00  
898.75  
3,000.00

(69,684.46)  
22,894.49  
(46,789.97)  
29,141.62

EXPENSES AT 12-31-61

Dec.	Total	Budget
	35,533.22	28,000.00

42.50	8,617.50	4,500.00
562.00	17,112.94	15,000.00
	10,947.88	4,000.00

190.00	1,666.50	1,200.00
25.25	543.00	500.00
31.66	1,124.12	500.00
	7,273.89	7,000.00

851.41	8,241.37	8,000.00
	91,124.99	68,725.00

793.82	5,984.07	7,325.00
91.65	2,961.37	4,517.00
36.00	1,528.69	1,363.00
463.43	19,904.51	21,106.00
528.28	4,185.88	2,996.00
93.88	15,441.32	15,000.00
13.38	3,896.91	2,835.00
	238.65	1,585.00
58.01	4,917.99	3,975.00
10.00	9,171.11	8,023.00

0.45	68,230.50	58.62
	68,725.00	74.61
	22,894.49	

The Town Council held its regular monthly meeting Tuesday night, Jan. 2, 1962 in the room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, P.D. Gwaltney IV, W.I. Bell, C.M. Beale Jr., R.S. Cox Jr., Police Chief D. Hemmis Jr., Mrs. Davie Haverty and Williams of Jr. Woman's Club and members of the press from the Daily Press, News Herald and Virginian Pilot.

The Mayor called the meeting to order, welcomed the members of the Jr. Woman's Club and the minutes of the last meeting were read and approved.

Mr. Gwaltney made the motion, seconded by Mr. Beale that the agenda be approved. The motion was carried.

Col. Branch, Town Manager presented the Agenda as follows:

Section 1 - Information

Installation of street lights will be continuing as material is received by V.E. & P. Co. Further action has been taken regarding Civil Defense - Action Body is the County Board of Wight.

Employees are covered under the Virginia Supplemental Retirement System, effective January 1, 1962 with retroactive credit where applicable.

Work at Thomas and N. Church St. has been "rounded off". Highway Dept. will paint lines for turn lane for traffic entering the Town from the North on Highway # 10 and sidewalk. On motion made by Mr. Cox seconded by Mr. Turner the Town Manager was requested to investigate the painting of STOP signs at both the east and west entrances of Thomas St. and Church St.

Enforce action was not taken on delinquent water accounts-Christmas Season-approximately 100 outstanding delinquent accounts to date.

Further action on abolishing parking spaces on Main St.-Modlin's to corner, awaiting plans from Bank of Smithfield.

Ordinary report regarding Sewage Disposal has been received, copies are available for review by Council members. No action required at this meeting pending clarification of technical questions by Architect Engineer.

With street names indicated thereon for adoption to officially establish names. Plans not yet complete.

Recommendation regarding Caterpillar Diesel located at Water Works will be made at a future date.

Ordinance regarding Control of Dogs will be presented for consideration at next meeting.

Ordinance regarding Display signs etc. will be presented for consideration at next meeting.

Road from Highway # 626 (New Road) along Southern boundary of the Epps property extending in an easterly direction and connecting with existing street North of Washington recorded in Memo for record 27 Dec. 1961-recorded on page 41-no action necessary at this time.



this time.

13. Planning Commission had its organizational meeting on 27 Dec. 1961:

Mr. W. H. Sykes, Jr., Chairman  
Mr. R. Howard Cotton, Vice-Chairman  
Col. Jas. O. Branch, Secretary

Mr. Jeaynes is expected to meet with the Planning Commission early in January, after time working plans will be made.

14. Entrance to Talbot Drive has been widened - 40 ft. of drain pipe installed.

15. Sidewalk on Mason St. complete.

16. Bartlett has not completed tree work on S. Church St.

17. Main St. down Wharf Hill-One Way- No further action-Highway Dept. does not recommend unless Commerce can also be one-way.Col. Branch was asked to investigate the elimination of two parking spaces on Wharf Hill at the entrance to Church St.Mayor Delk informed the Council that the Episcopal Church would trim the shrubs in front of their property on Wharf Hill.

18. Flashing Beacon-Church & Main-in progress to have light checked, controls removed for check and repair.

19. Road to trash dump continues in a deplorable condition. The Town Manager was requested to work with the Town Attorney and Commonwealth Attorney in trying to get road repaired

20. Effective January 8, 1962 trash and garbage collection will be made on the West side of Pagan River Bridge on Mondays and Thursdays, beginning at 8 A.M., on the East side of Pagan River Bridge on Tuesdays and Fridays, beginning at 8 A.M.

21. Town Attorney A.E.S. Stephens has accepted the annual salary of \$720.00, effective Jan. 1, 1962.

## Section 11-Action

1. Traffic Ordinance. Mr. Gwaltney reported that the Ordinance was complete in his opinion and was in agreement with the Town Attorney on all sections. On motion made by Mr. Turner, seconded by Mr. Cox the reading of the Ordinance was dispensed with. The

read the Preamble and concluding paragraph and the Ordinance was adopted on motion by Mr. Beale, seconded by Mr. Cox with the proviso that copies be sent each Council

2. Street Signs. Street signs were displayed for selection by Council, ranging in cost from \$6.95 to \$23.00. The Town Manager recommended the purchase of the Lyle sign at a cost of \$10.50 each, with 10% discount on purchase of 100 signs, the cost of pipe to be \$5.00. On motion made by Mr. Cox, seconded by Mr. V.A. Bell, it was decided to purchase the Lyle sign and the Town Manager was asked to proceed in making a survey of the number of signs needed and report at the next meeting.

3. Expansion of Water lines-new high school area-refer to memo 27 Dec. 1961 record page 41. On motion made by Mr. Gwaltney, seconded by Mr. Turner the Town Manager was to investigate the cost of extending the water line down Washington St. pass the ball field and the cost of installing an additional fire hydrant on Cary St.

4. Parking Meters-Request expression from Council with regard to installation of Meters. On motion made by Mr.V.A.Bell,seconded by Mr.Gwaltney this matter was tabled.

5. Virginia Municipal League-Letter of 19 Dec. 1961 regarding fee-\$50.00 per year 1966, when the Town will not have to pay Isle of Wight County for loss in revenue as a result of annexation. On motion made by Mr. Turner, seconded by Mr. Cox, it was decided to continue membership in the League at annual dues until 1966 of \$50.00.

The bills for the month were presented and ordered paid.

The meeting adjourned to meet Wednesday night, January 3, 1962, at 7:30 in closed session.

*Paul H. Hays*  
Clerk

  
Mayor

The Town Council held an adjourned Council room. Those present were Mayor R. Beale Jr., J.E. Turner, R.S. Cox Jr., W.I. Bel

The Mayor called the meeting to order. Col. Branch brought to the attention of the Board that the Charter required the Town Manager to live within the Town limits, and suggested having the Charter changed. After a general discussion, the motion was seconded by Mr. Turner that the Town Charter be amended to require the Town Manager living within the corporate limits of the Town. The motion was carried.

also  
Col Branch brought to the attention  
planning on  
was building houses on Wilson Road and pro  
to the Tastee-Freeze. They desire to know t  
streets. After a general discussion, R.S. Co.  
that the Town Manager advise the Percy Smith  
surfacing streets at the present time are t  
specifications are revised by the Town in a  
motion was carried.

On motion made by Mr. Delk, seconded, the Board of Directors shall perform any work on a dedicated basis from the Town Manager. The motion was duly carried.

Col. Branch presented the feasibility  
Since the study of this report would require  
meetings, it was decided to meet the second week  
Since Mr. Gwaltney had made a complete  
his comments.

Mr. Gwaltney asked that the Town Manager request the complete plans for Grimesland for the Town's files, as was set up in the original. He also requested that the Town notify the State Water Control Board that this plan had been proposed or accepted by the Council as yet and that this letter sent to Hayes, Seay, Mattern & Mattern, in his opinion, the change in location of the plant would cost the Town of the Plant as much as \$75,000.00, proving the feasibility of his proposed location. This matter was referred to the engineers.

Since the Town would have to float a  
was decided to investigate having a bond issue



Meeting was held in the office of the Town Manager on 27 December 1961 with the following persons present:

Mr. Norman T. Bell - Mayor  
 Mr. J. E. Turner - Councilman, Chairman of Public Works Committee  
 Mr. P. D. Gaultney IV - Councilman, Member Public Works Committee  
 Mr. C. H. Beale, Jr. - Councilman, Member Public Works Committee  
 Mr. W. H. Sykes, Jr. - Chairman, Isle of Wight County School Board  
 Mr. Paul Collins - Superintendent, Isle of Wight Schools  
 Mr. Hollick - Inspector of Schools under construction  
 Colonel James O. Branch - Town Manager

The purpose of the meeting was to discuss the feasibility and practicability of -

(1) Building a road from Highway 626 (New Road) along southern boundary of the Apps property, extending in an Easterly direction and connecting with existing street North of Washington Street.

After lengthy discussion it was the consensus of opinion in view of an estimated cost of \$10,000.00 and other factors, that the project was not practicable at this time.

(2) Extension of Water Main to provide additional fire protection and water supply for High School now under construction.

The following conclusions were reached, those present indicating concurrence.

(a) Install 8" Main along Cary Street (Highway 626) from the 8" Main now existing, opposite water tank on Cary Street to a perpendicular line projected through passageway between school buildings. Line to terminate in a T with Fire Hydrant at T.

(b) Install 6" Main approximately 390' from T (para. A) through passageway and connect with existing 4" Main on James Street.

(c) Present 4" Main along James Street to remain "as is".

(d) Existing Fire Hydrants to be relocated in connection with school construction at the expense of School Board, Isle of Wight.

(e) Town is to defray engineering costs.

(f) Town to defray cost (para. A).

(g) School Board to defray cost (para. B).

Town to contract for installation of 8" and 6" Mains with reimbursement from School Board for cost of 6" Main.

Adequate valves to isolate Mains to be installed.

Resolved that the Town Manager is to proceed with effecting completion of required engineering work by a competent engineering firm.

Manager be advised of any connection for additions desired.

Memo. to be furnished each person present at this meeting, except Mr. [unclear] copies to W. I. Bell, V. A. Bell and R. S. Cox, Jr.



# MOTOR VEHICLE CODE OF THE TOWN OF SMITHFIELD, VIRGINIA

AN ORDINANCE TO REGULATE THE TRAFFIC AND CONDUCT OF VEHICLES ON, OVER AND UNDER THE STREETS, AVENUES, ALLEYS, AND HIGHWAYS IN THE TOWN OF SMITHFIELD, VIRGINIA, INCLUDING THE REGULATION OF SPEED LIMITS, RECKLESS DRIVING, SIGNALS, RIGHT OF WAY, VEHICLES, TRAFFIC PEDESTRIAN, VEHICLE INSPECTION, TRAFFIC SIGNS, TRAFFIC CONTROL SIGNS, ONE WAY STREETS, TRAFFIC LIGHTS, TRAFFIC WEIGTHS AND CHAUFFEUR LICENSE, IMPROPER PARKING, AND THE REGULATION OF ENFORCE-ROADS OF VEHICLES, GENERAL TRAFFIC REGULATIONS, AND THE REGULATION OF TRAFFIC DEVICES: PROVIDE PENALTIES FOR VIOLATIONS OF THIS CODE AND TO PROVIDE FOR THE COLLECTION OF FINES, IN REUNDER, AND TO REPEAL ALL ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS CODE.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF SMITHFIELD, VIRGINIA, as follows:

1. Title. - Motor Vehicle Code of the Town of Smithfield, Virginia

The laws embraced in the Motor Vehicle Code and sections of this ordinance shall constitute the Motor Vehicle Code of the Town of Smithfield, Virginia.

2. (a) Application of ordinance.

This ordinance applies to every vehicle, sidewalk, drive-park area, and every other way within the limits of this municipality, the use of which is subject to the jurisdiction authority to regulate.

(b) Effect of ordinance.

If any part or parts of this ordinance shall for any reason held be invalid or unconstitutional, the same shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Council hereby declares that it has passed this ordinance and each part of it is valid, constitutional, and the fact that any one part or parts of it are invalid or unconstitutional.

(c) Uniformity of interpretation of this ordinance and the Laws of the State of Virginia.

It is the dominating purpose of this ordinance that its provisions be adopted and made applicable to the subjects for the presently existing laws of the State of Virginia. The subjects for this provision is made herein, in order that uniformity of application interpretation may be attained. No application or interpretation of this ordinance, regardless of the wording of any section of this ordinance, shall deviate from that uniformity of application and interpretation between comparable provisions of this ordinance and the laws of the State of Virginia, except where such deviation is required by differing governmental or administrative requirements.



Sec. 3. Definitions

The following words and phrases when used in this ordinance shall, for the purpose of this ordinance, have the meanings respectively ascribed to them in this section except in those instances where the context clearly indicates a different meaning:

- (1) "Business District" - The territory contiguous to a highway where seventy-five (75) per centum of the total frontage on both sides of the highway for a distance of three hundred feet or more is occupied by buildings actually in use and operation for business purposes.
- (2) "Chauffeur" - Every person employed for the principal purpose of operating a motor vehicle and every person who drives a motor vehicle while in use as a public conveyance or for the purpose of persons or property.
- (3) "Commission" - The State Corporation Commission.
- (4) "Commissioner" - The Commissioner of the Division of Motor Vehicles of this State.
- (5) "Division" - The Division of Motor Vehicles of this State.
- (6) "Essential parts" - All integral parts and body parts, the removal, alteration or substitution of which will tend to conceal the identity of a vehicle.
- (7) "Farm tractor" - Every motor vehicle designed and used primarily as a farm, agricultural or horticultural implement for drawing plows, mowing machines and other farm, agricultural or horticultural machinery and implements.
- (8) "Financial responsibility" - Ability to respond in damages for liability thereafter incurred arising out of ownership, maintenance, use or operation of a motor vehicle, in the amount of \$15,000 because of bodily injury to or death of any one person and, subject to such limit for the period, in the amount of \$30,000 because of bodily injury to or death of two or more persons in any one accident, and in the amount of \$5,000 because of injury to or destruction of property in any one accident.
- (9) "Foreign vehicles" - Every motor vehicle, trailer or semi-trailer which shall be brought into this State otherwise than in the ordinary course of business by or through a manufacturer or dealer and which has not been registered in this State.
- (10) "Highway" - The entire width between the boundary lines of every way or place of whatever nature open to the use of the public for purposes of vehicular travel in this Town.



(10a) "Roadway" - That portion of a highway improved, designed or ordinarily used for vehicular travel, exclusive of the shoulder. A highway may include two or more roadways, if divided by a physical barrier or barriers or unpaved area.

(10b) "Traffic lane" or "lane" - That portion of a roadway designed or designated to accommodate the forward movement of a single line of vehicles.

(10c) "Shoulder" - That part of a highway between the portion regularly traveled by vehicular traffic and the lateral curb line or ditch.

(11) "Intersection" - (a) The area embraced within the prolongation or connection of the lateral curb lines, or, if none, then the lateral boundary lines of the roadways of two highways which join one another at, or approximately at, right angles, or the area within which vehicles traveling upon different highways joining at any angle may come in conflict.

(b) Where a highway includes two roadways thirty (30) feet or more apart, then every crossing of each roadway of such divided highway by an intersecting highway shall be regarded as a separate intersection. In the event such intersection also includes two roadways thirty (30) feet or more apart, then every crossing of two roadways of such highway shall be regarded as a separate intersection.

(12) "Manufacturer" - Every person engaged in the business of constructing or assembling motor vehicles, trailers or semi-trailers at an established place of business in this Town.

(12a) "Dealer" - Every person engaged in the business of buying, selling or exchanging motor vehicles, trailers, and semi-trailers in this State and who has an established place of business for such purpose in this Town at which place of business the books and records of such dealer are kept and at which a substantial part of the business of such dealer is conducted.

(13) "Metal tires" - All tires the surface of which in contact with the highway is wholly or partly of metal or other hard, non-resilient material.

(14) "Motorcycle" - Every motor vehicle designed to travel on not more than three wheels in contact with the ground and any four-wheeled vehicle weighing less than five hundred pounds and equipped with an engine of less than six horsepower, except any such vehicle as may be included within the term "tractor" as herein defined.

(15) "Motor vehicles" - Every vehicle as herein defined which is self-propelled or designed for self-propulsion.



(15a) "Antique motor vehicle" - Every motor vehicle, as herein defined, which is over twenty-five years old and is owned solely as a collector's item, and is used for participation in club activities, exhibits, tours, parades, and similar uses, but in no event used for general transportation, may be classified by the Commissioner as an antique motor vehicle.

(16) "Nonresident" - Every person who is not domiciled in this State, except:

(a) Any foreign corporation which is authorized to do business in this State by the State Corporation Commission shall be deemed a resident of this State for the purpose of this ordinance; provided, however, that in the case of corporations incorporated in this State but doing business without the State, only such principal place of business or branches located within this State, shall be dealt with as residents of this State.

(b) A person who becomes engaged in a gainful occupation in this State for a period exceeding sixty days shall be deemed a resident for the purpose of this ordinance.

(c) A person who has actually resided in this State for a period of six months, whether employed or not, or who has registered a motor vehicle, listing an address within this State in the application for registration, shall be deemed a resident for the purpose of this ordinance.

(17) "Operator" - Every person who drives or is in actual physical control of a motor vehicle upon a highway or who is exercising control over or steering a vehicle being towed by a motor vehicle.

(18) "Owner" - A person who holds the legal title of a vehicle or, in the event a vehicle is the subject of any agreement for the conditional sale or lease thereof with the right of purchase upon performance of the conditions stated in the agreement and with an immediate right of possession vested in the conditional vendee or lessee or in the event a mortgagor of a vehicle is entitled to possession, then such conditional vendee or lessee or mortgagor shall be deemed the owner for the purpose of this ordinance, except that in all such instances when the rent paid by the lessee includes charges for services of any nature or when the lease does not provide that title shall pass to the lessee upon payment of the rent stipulated, the lessor shall be regarded as the owner of such vehicle and the vehicle shall be subject to such requirements of this ordinance as are applicable to vehicles operated for compensation provided, however, that a "truck lessor" as hereinafter defined, shall be regarded as the owner, and his vehicles shall be subject to such requirements of this ordinance as are applicable to vehicles of private carriers.

(19) "Peace" or "police officer" - Every officer authorized to direct or regulate traffic or to make arrests for violations of traffic regulations.



(20) "Person" - Every natural person, firm, partnership, association or corporation.

(21) "Pneumatic tires" - All tires inflated with compressed air.

(22) "Private road or driveway" - Every way in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner, but not by other persons.

(23) "Reconstructed vehicle" - Every vehicle of a type required to be registered hereunder materially altered from its original construction by the removal, addition or substitution of essential parts, new or used.

(24) "Residence District" - The territory contiguous to a highway not comprising a business district where seventy-five per centum or more of the total frontage, on both sides of the highway, for a distance of three hundred feet or more is occupied by dwellings or dwellings and buildings in use for business purposes.

(25) "Road tractor" - Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry any load thereon independently or any part of the weight of a vehicle or load so drawn.

(26) "Safety zone" - The area or space officially set apart within a roadway for the exclusive use of pedestrians and which is protected or is so marked or indicated by adequate signs as to be plainly visible at all times while set apart as a safety zone.

(27) "Semi-trailer" - Every vehicle of the trailer type so designed and used in conjunction with a motor vehicle that some part of its own weight and that of its own load rests upon or is carried by another vehicle.

(28) "Solid rubber tires" - Every tire made of rubber other than a pneumatic tire.

(29) "Specially constructed vehicle" - Any vehicle which shall not have been originally constructed under a distinctive name, make, model or type by a generally recognized manufacturer of vehicles, and not a reconstructed vehicle as herein defined.

(30) "Superintendent" - The Superintendent of the Department of State Police of this State.

(31) "Tractor truck" - Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the load and weight of the vehicle attached thereto.

(32) "Trailer" - Every vehicle without motive power designed for carrying property or passengers wholly on its own structure and for being drawn by a motor vehicle.



(33) "Vehicle" - Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, except devices moved by human power or used exclusively upon stationary rails or tracks.

(34) "Operation or use for rent or for hire, " etc. - The terms operation or use for rent or for hire, for the transportation of passengers, or as a property carrier for compensation, and the term business of transporting persons or property, wherever used in this ordinance, mean any owner or operator of any motor vehicle, trailer or semi-trailer operating over the highways of this State and/or Town who accepts or receives compensation for the carrier, directly or indirectly; but such terms shall not be construed to mean a "truck lessor" as defined herein.

(35) "Truck lessor" - A person who holds the legal title to any motor vehicle, trailer or semi-trailer which is the subject of a bona fide written lease for a term of one year or more to another person, provided that:

(a) Neither the lessor nor the lessee is a common carrier by motor vehicle as defined in the Code of Virginia, 1950, as amended; and,

(b) The leased motor vehicle, trailer or semi-trailer is used exclusively for the transportation of the property of the lessee; and,

(c) The lessor is not employed in any capacity by the lessee; and,

(d) The operator of the leased motor vehicle is a bona fide employee of the lessee and is not employed in any capacity by the lessor; and,

(e) A true copy of such lease, verified by affidavit of the lessor, is filed with the Commissioner.

Sec. 4. Reckless driving: general rule.

Irrespective of the maximum speeds herein provided, any person who drives a vehicle upon a street, alley, avenue or private or public property recklessly or at a speed, or in a manner so as to endanger life, limb or property of any person shall be guilty of reckless driving; provided that the driving of a motor vehicle in violation of any speed limit shall not of itself constitute a ground for prosecution under this section.



Sec. 5. Reckless driving: specific instances.

A person shall be guilty of reckless driving who shall:

(a) Drive a vehicle when not under proper control or with inadequate or improperly adjusted brakes upon any highway of this Town:

(b) While driving a vehicle, overtake and pass another vehicle proceeding in the same direction, upon or approaching the crest of a grade or upon or approaching a curve in the highway, where the driver's view along the highway is obstructed, except where the overtaking vehicle is being operated on a highway having two or more designated lanes of roadway for each direction of travel or on a designated one-way street or highway:

(c) Drive a vehicle when it is so loaded, or when there are in the front seat such number of persons, as to obstruct the view of the driver to the front or sides of the vehicle or to interfere with the driver's control over the driving mechanism of the vehicle;

(d) Pass or attempt to pass two other vehicles abreast, moving in the same direction, except on highways having separate roadways of three or more lanes for each direction of travel, or on designated one-way streets or highways;

(e) Overtake or pass any other vehicle proceeding in the same direction at any steam, diesel or electric railway grade crossing or at any intersection of highways unless such vehicles are being operated on a highway having two or more designated lanes of roadway for each direction of travel or on a designated one-way street or highway, or while pedestrians are passing or about to pass in front of either of such vehicles, unless permitted so to do by a traffic light or police officers;

(f) Fail to stop at a school bus stopped on the highway for the purpose of taking on or discharging school children, when approaching the same from any direction and to remain stopped until all school children are clear of the highway and the bus is put in motion, provided, however, that this shall apply only to school buses marked or identified as provided in the regulations of the State Board of Education;

(g) Fail to give adequate and timely signals of intentions to turn, partly turn, slow down or stop, as required by Sections 17 through 21;

(h) Exceed a reasonable speed under the circumstances and traffic conditions existing at the time regardless of any posted speed limit;

(i) Drive a motor vehicle upon the highways of this Town at a speed in excess of 75 miles per hour; except as provided in subsection (1) of this section;



(j) Fail to bring his vehicle to a stop immediately before entering a highway from a side road when there is traffic approaching upon such highway within five hundred feet of such point of entrance, unless a "Yield Right of Way" sign is posted; or where such sign is posted, fail, upon entering such highway, to yield the right of way to the driver of a vehicle approaching on such highway from either direction: or

(k) Drive or operate any automobile or other motor vehicle upon any driveway or premises of a church, or school, or of any recreational facilities or of any business property open to the public, recklessly or at a speed or in a manner so as to endanger the life, limb or property of any person:

(l) Drive a truck or tractor or tractor-truck, or a motor vehicle being used to tow a vehicle designed for self-propulsion, or a house trailer, or combination of vehicles designed to transport property, upon the highways of this Town at a speed in excess of 65 miles per hour.

(m) Drive or operate a motor vehicle of any kind upon private, or public property, other than a street, alley or avenue, in a reckless manner so as to endanger life, limb or property.

Sec. 6. Same: racing on highways.

Any person who shall engage in a race between two or more motor vehicles on the highways of this Town shall be guilty of reckless driving. When any person shall be convicted of reckless driving under this section, then in addition to any other penalties provided by law, the operator's or chauffeur's license of such person shall be suspended by the court or judge for a period of not less than six months nor more than two years. In case of conviction the court or judge shall order the surrender of the license to the court where it shall be disposed of in accordance with the 1950 Code of Virginia, as amended.

Sec. 7. Same: penalties.

Every person convicted of reckless driving under Sections 4, 5, or 6 shall for the first violation be punished as provided by Section 171 and in addition, the Judge may suspend any license issued to a convicted person for not less than 10 days nor more than 60 days. For each second or subsequent conviction for the offense of reckless driving under Sections 4, 5, or 6 committed within twelve months before or after the date of another act of reckless driving for which he has been convicted, such person shall be punished by a fine of not less than fifty dollars nor more than five hundred dollars, or by imprisonment in jail for not less than ten days nor more than twelve months, or by both such fine and imprisonment.



Any person who shall:

(1) Drive any vehicle upon a highway in this Town at such speed as unnecessarily to block, hinder or retard the orderly and safe use of the highway or so as to cause congestion on the highway:

(2) Drive upon any highway in the Town any motor vehicle at a speed in excess of:

(a) Fifteen miles an hour when passing a school during recess or while children are going to or leaving school, provided that markers be placed on or along the highways so as to indicate the location of such school;

(b) Twenty-five miles an hour in a business or residential district, unless posted to indicate a higher speed.

(c) Such maximum speed limits as are posted by the State Department of Highways for such street, or streets, in the Town over which it has control of the traffic thereon.

(3) Drive to the left of the center of the street except upon one-way streets;

(4) Violate any provision of the right of way laws, as set forth in Sections 11, 12, 13 and 14;

(5) Drive a vehicle out of an alley, lane, driveway or building into a street without first bringing such vehicle to a stop immediately before entering such street;

(6) Make a left turn in violation of sub-section (b) of Section 46.1-215 of the Code of Virginia 1950, as amended.

(7) Make a right turn without keeping close to the curb;

(8) Coast or operate a motor vehicle with the gears in neutral;

(9) While operating a vehicle upon any highway, fail or refuse to control the lights of such vehicle by shifting, depressing, tilting or dimming the headlight beams thereof so as not to project into the eyes of the driver of any oncoming vehicle a glaring or dazzling light;

(10) Pass or attempt to pass on an upgrade hill in such manner as to impede the passage of following traffic, while operating a truck or tractor and trailer, any truck or tractor and trailer going in the same direction;

(11) Drive any vehicle or combination of vehicles which is operating under a special permit issued by the Department of Highways in accordance with Section 46.1-343 of the 1950 Code of Virginia at a speed greater than thirty miles per hour;



(12) Drive a vehicle when it is so loaded, or when there are in the front seat such number of persons, as to obstruct the view of the driver to the front or sides of the vehicle or as to interfere with the driver's control over the driving mechanism of the vehicle.

Shall be guilty of a misdemeanor and upon conviction shall be punished in accordance with the provisions of Section 171.

c. 9. Checking on speed with electrical devices; prima facie evidence; restrictions on arrest.

(a) The speed of any motor vehicle may be checked by the use of radio microwaves or other electrical device. The results of such checks shall be accepted as prima facie evidence of the speed of such motor vehicle in any court or legal proceedings where the speed of the motor vehicle is at issue.

(b) The driver of any motor vehicle may be arrested without a warrant under this section provided the arresting officer is in uniform and displays his badge of authority; provided that such officer has observed the registration of the speed of such motor vehicle by the radio microwaves or other electrical device, or has received a radio message from the officer who observed the speed of the motor vehicle registered by the radio microwaves or other electrical device; provided further in case of an arrest based on such a message that such radio message has been dispatched immediately after the speed of the motor vehicle was registered and furnished the license number or other positive identification of the vehicle and the registered speed to the arresting officer.

(c) No operator of a motor vehicle may be arrested under this section unless signs have been placed at the corporate limits on the state primary highway system to indicate the legal rate of speed and that the speed of motor vehicles may be measured by radio microwaves or other electrical devices; there shall be a prima facie presumption that such signs were in place at the time of the commission of the offense of exceeding the legal rate of speed, and a certificate of the Town Manager as to the placing of such signs shall be admissible in evidence to support such presumption.

ec. 10. Prohibiting conviction for speeding under certain circumstances.

No person shall be convicted of a violation of the speed limit in an area where the speed limit has been decreased unless such area is clearly indicated by a conspicuous marker at the termini of such area.



Except as provided in Section 13 when two vehicles approach or enter an intersection at approximately the same time, the driver of the vehicle on the left shall yield the right of way to the vehicle on the right unless a "yield Right of Way" sign is posted. Where any such sign is posted, the driver of the vehicle approaching or entering such intersection on the highway, road or street on which such sign is posted shall yield the right of way to the driver of a vehicle approaching or entering such intersection from either direction. At traffic circles vehicles already in the circle shall have the right of way over vehicles approaching and entering the circle. The driver of any vehicle traveling at an unlawful speed shall forfeit any right of way which he might otherwise have hereunder.

Sec. 12. Same: vehicle turning to left.

The driver of a vehicle, in an intersection and turning therein to the left across the line of travel of vehicles within or approaching the intersection shall yield the right of way to such other vehicles, provided, however, that where there is an automatic signal device governing the flow of traffic at any intersection and allowing turns to the left while all other vehicular traffic is required to stop, any vehicle making such turn shall have the right of way over all other vehicles approaching the intersection.

Sec. 13. Stop before entering public highway or sidewalk from private road, etc.: yielding right of way.

The driver of a vehicle entering a public highway or sidewalk from a private road, driveway, alley or building shall stop immediately before entering such highway or sidewalk, and, upon entering such highway or sidewalk, shall yield the right of way to all vehicles approaching on such public highway or to all pedestrians or vehicles approaching on such public sidewalk.

Sec. 14. Vehicles entering through street intersection.

The driver of a vehicle shall stop as required by this ordinance at the entrance to a through street and shall yield the right of way to other vehicles which have entered the intersection from said through street, or which are approaching so closely on said through street as to constitute an immediate hazard, but said driver having so yielded may proceed and the drivers of all other vehicles approaching the intersection on said through street shall yield the right of way to the vehicle so proceeding into or across the through street.



Sec. 15. (a) Stop when traffic obstructed.

No operator of a vehicle shall enter an intersection or a marked crosswalk unless there is sufficient space beyond such intersection or crosswalk in the direction in which said vehicle is proceeding to accommodate the vehicle without obstructing the passage of other vehicles or pedestrians, notwithstanding any traffic control signal indication to proceed.

(b) Vehicles to stop at stop signs.

Every driver of a vehicle approaching a stop sign shall stop before entering the cross walk on the near side of the intersection or in the event there is no cross walk shall stop at a clearly marked stop line, but if none, then at the point nearest the intersecting roadway where the driver has a view of approaching traffic on the intersecting roadway before entering the intersection except when directed to proceed by a police officer or traffic control signal.

(c) Vehicle to yield at "Yield Right of Way" signs.

The driver of a vehicle approaching a yield sign shall yield the right of way to all vehicles approaching from the right or left on the intersecting street, which are so close as to constitute a hazard.

Sec. 16. Eliminated in its entirety.

Sec. 17. Signals required on starting, stopping, or turning.

Every driver who intends to start, stop, turn or partly turn from a direct line shall first see that such movement can be made in safety and whenever the operation of any other vehicle may be affected by such movement shall give a signal as required in Section 18, 19, or 21, plainly visible to the driver of such other vehicle, of his intention to make such movement.

Sec. 18. How signals given.

The signal required in the preceding section shall be given by means of the hand and arm or by some mechanical or electrical device approved by the Superintendent of State Police in the manner herein specified. Whenever the signal is given by means of the hand and arm, the driver shall indicate his intention to start, stop, turn or partly turn by extending the hand and arm from and beyond the left side of the vehicle, in the manner following:

(1) For left turn or to pull to the left, the arm shall be extended in a horizontal position straight from the level with the shoulder;

(2) For right turn or to pull to the right, the arm shall be extended upward;



(3) For slowing down or to stop, the arm shall be extended downward.

Wherever the lawful speed is more than twenty five miles per hour such signals shall be given continuously for a distance of at least one hundred feet, and in all cases at least fifty feet, before slowing down, stopping, turning, partly turning or materially altering the course of the vehicle.

Sec. 19. Change of course after giving signal.

Drivers having once given a hand, electrical or mechanical device signal must continue the course thus indicated, unless they alter the original signal and take care that drivers of vehicles and pedestrians have seen and are aware of the change.

Sec. 20. Duty of drivers receiving signals.

Drivers receiving a signal from another driver shall keep their vehicle under complete control and shall be able to avoid an accident resulting from a misunderstanding of such signal.

Sec. 21. Drivers of parked vehicles.

Drivers of vehicles standing or stopped at the curb or edge before moving such vehicles shall give signals of their intention to move into traffic, as hereinbefore provided, before turning in the direction the vehicle will proceed from the curb.

Sec. 22. Required position and method of turning at intersections.

The driver of a vehicle intending to turn at an intersection shall do so as follows:

(1) Right turn: Both the approach for a right turn and a right turn shall be made as close as practicable to the right hand curb or edge of the roadway:

(2) Left turns on two-way roadways: At any intersection where traffic is permitted to move in both directions on each roadway entering the intersection, an approach for a left turn shall be made in that portion of the right half of the roadway nearest to the center line thereof and by passing to the right of such center line where it enters the intersection and after entering the intersection the left turn shall be made so as to leave the intersection to the right of the center line of the roadway being entered. Whenever practicable the left turn shall be made in that portion of the intersection to the left of the center of the intersection.



(3) Left turns on other than two-way roadway: At any intersection where traffic is restricted to one direction on one or more of the roadways, the driver of a vehicle intending to turn left at any such intersection shall approach the intersection in the extreme left-hand lane lawfully available to traffic moving in the direction of travel of such vehicle and after entering the intersection the left turn shall be made so as to leave the intersection, as nearly as practicable, in the left-hand lane lawfully available to traffic moving in such direction upon the roadway being entered.

(4) The Town Manager and/or Chief of police may cause markers, buttons, or signs to be placed within or adjacent to intersections and thereby require and direct that a different course from that specified in this section be traveled by vehicles turning at any intersection, and when markers, buttons, or signs are so placed no driver of a vehicle shall turn a vehicle at an intersection other than as directed and required by such markers, buttons or signs.

Sec. 23. Obedience to no-turn signs.

Whenever authorized signs are erected indicating that no right or left or "U" turn is permitted, no driver of a vehicle shall disobey the directions of any such signs.

Sec. 24. Limitation upon turning so as to proceed in opposite direction.

(a) The driver of a vehicle shall not turn such vehicle so as to proceed in the opposite direction except at an intersection of highways, all such turns to be made only after first bringing the vehicle to a complete stop, on its right side of a driveway, after giving a proper signal of the direction of the turn to be made and on every occasion to be done with reasonable care and prudence.

(b) No vehicle shall be turned so as to proceed in the opposite direction upon any curve, or upon the approach to or near the crest of a grade, where such vehicle cannot be seen by the driver of any other vehicle approaching from any direction within 500 feet.

Sec. 25. Limitations on backing.

The driver of a vehicle shall not back the same unless such movement can be made with reasonable safety and without interfering with other traffic, and shall in every case yield the right of way to moving traffic and also to pedestrians.

Sec. 26. Opening door of and entering and emerging from vehicle.

No person shall open the door of, or enter or emerge from any vehicle in the path of any approaching vehicle without due regard for the safety of persons and property.



Sec. 27. Drive on right side of highways.

Except as otherwise provided by law upon all highways of sufficient width the driver of a vehicle shall drive the same upon the right half of the highway, unless it is impracticable to travel on such side of the highway and except when overtaking and passing another vehicle, subject to the limitations applicable in overtaking and passing set forth in Sections 30 and 34.

Sec. 28. Keep to the right in crossing intersections.

In crossing an intersection of highways the driver of a vehicle shall at all times cause such vehicle to travel on the right half of the highway unless such right side is obstructed or impassable.

Sec. 29. Passing vehicles proceeding in opposite directions.

Drivers of vehicles proceeding in opposite directions shall pass each other to the right, each giving to the other, as nearly as possible at least one half of the main traveled portion of the roadway.

Sec. 30. Passing upon overtaking a vehicle.

The driver of any vehicle overtaking another vehicle proceeding in the same direction shall pass at least two feet to the left thereof and shall not again drive to the right side of the highway until safely clear of such overtaken vehicle, except as hereinafter provided.

Sec. 31. Horn signal upon overtaking vehicle.

The driver of an overtaking motor vehicle when traveling outside of a business or residence district shall give audible warning with his horn or other warning device before passing or attempting to pass a vehicle proceeding in the same direction.

Sec. 32. When overtaking vehicle may pass on right.

(1) The driver of a vehicle may overtake and pass upon the right of another vehicle only under the following conditions:

(a) When the vehicle overtaken is making or about to make a left turn, and the driver of such vehicle has given a signal as required:

(b) Upon a street or highway with unobstructed pavement not occupied by parked vehicles of sufficient width for two or more lines of moving vehicles in each direction provided the street or highway has been divided into clearly marked right and left lanes for traffic moving in the same direction.

(c) Upon a one-way street, or upon any roadway on which traffic is restricted to one direction of movement, where the roadway is free from obstructions and of sufficient width for two or more lines of moving vehicles.



(2) The driver of a vehicle may overtake and pass another vehicle upon the right only under conditions permitting such movement in safety. In no event shall such movement be made by driving off the pavement or main-traveled portions of the roadway.

ec. 33. Driver to give way to overtaking vehicle.

Except when overtaking and passing on the right is permitted, the driver of an overtaken vehicle shall give way to the right in favor of overtaking vehicle and shall not increase the speed of his vehicle until completely passed by the overtaking vehicle.

ec. 34. Limitations on privileges of overtaking and passing.

The driver of a vehicle shall not drive to the left side of the center line of a highway in overtaking and passing another vehicle proceeding in the same direction unless such left side is clearly visible and is free of oncoming traffic for a sufficient distance ahead to permit such overtaking and passing to be made in safety and such overtaking vehicle shall give way to an oncoming vehicle.

ec. 35. One-way roadways and rotary traffic islands.

The Town Manager may designate any highway or any separate roadway for one-way traffic and shall erect appropriate signs and traffic thereon shall move only in the direction designated.

A. A vehicle passing around a rotary traffic island shall be driven only to the right of such island.

Cl of c. 36. Special regulations applicable on streets and highways laned for traffic.

Whenever any highway has been divided into clearly marked lanes for traffic, drivers of vehicles shall obey the following regulations:

(1) A vehicle shall normally be driven in the lane nearest the right hand edge or curb of the highway when such lane is available for travel except when overtaking another vehicle or in preparation for a left turn as permitted in paragraph (4) of this section:

(2) A vehicle shall be driven as nearly as is practicable entirely within a single lane and shall not be moved from such lane until the driver has first ascertained that such movement can be made with safety:

(3) Upon a highway which is divided into three lanes a vehicle shall not be driven in the center lane except when overtaking and passing another vehicle or in preparation for a left turn or unless such center lane is the time allocated exclusively to traffic moving in the direction the vehicle is proceeding and is signposted or marked to give notice of such allocation:



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(4) Wherever a highway is marked with double traffic lines consisting of a solid line immediately adjacent to a broken line, no vehicle shall be driven to the left of such line if the solid line is on the right of the broken line, except that it shall be lawful to make a left turn for the purpose of entering or leaving a public, private or commercial road or entrance:

(5) Wherever a highway is marked with double traffic lines consisting of two immediately adjacent solid lines, no vehicle shall be driven to the left of such lines, except that it shall be lawful to make a left turn for the purpose of entering or leaving a public, private or commercial road or entrance.

Sec. 37. Driving on divided streets.

Whenever any street has been divided into two roadways by leaving an intervening space or by a physical barrier or clearly indicated dividing section so constructed as to impede vehicular traffic, every vehicle shall be driven only upon the right-hand roadway and no vehicle shall be driven over, across, or within any such dividing space, barrier or section, except through an opening in such physical barrier or dividing section or space or at a crossover or intersection established by the Town Manager.

Sec. 38. Restricted access.

When signs are erected giving notice thereof, no person shall drive a vehicle onto or from any controlled-access roadway, except at those entrances and exits which are indicated by said signs.

Sec. 39. Following or parking near fire apparatus.

It shall be unlawful for the driver of any vehicle, other than one on official business, to follow any fire apparatus traveling in response to a fire alarm at any distance closer than five hundred feet to such apparatus or to park such vehicle within five hundred feet of where fire apparatus has stopped in answer to a fire alarm.

Sec. 40. Driving over fire hose.

It shall be unlawful, without the consent of the fire department official in command, for the driver of any vehicle to drive over any unprotected hose of a fire department laid down for use at any fire or alarm of fire.

Sec. 41. Following too closely.

The driver of a motor vehicle shall not follow another motor vehicle, trailer or semi-trailer more closely than is reasonable and prudent, having due regard to the speed of both vehicles and the traffic upon, and conditions of, the highway at the time.



Sec. 42. Driving through funeral or other procession.

No operator of a vehicle shall drive between the vehicles, persons, or animals comprising a funeral or other authorized procession when such funeral or procession vehicles are properly identified by pennants or other authorized insignia and while such funeral or procession is in motion except when otherwise directed by a police officer. This provision shall not apply to authorized emergency vehicles as defined in this ordinance.

Sec. 43. Drivers and participants in a procession.

All vehicles, persons, or animals comprising a funeral or other procession shall proceed as near to the right hand edge of the roadway, as practicable and shall follow the preceding vehicles, persons, or animals in such procession as closely as is practicable and safe.

Sec. 44. When permits required for parades, processions, and sound trucks.

No funeral, procession, or parade, excepting the forces of the United States armed services, the military forces of this State, and the forces of the police and fire departments shall occupy, march, or proceed along any street or roadway except in accordance with a permit issued by the chief of police and such other regulations as are set forth herein which may apply. No sound truck or other vehicle equipped with amplifier or loudspeaker shall be driven upon any street for the purpose of selling, offering for sale, or advertising in any fashion except in accordance with a permit issued by the Town Manager.

Sec. 45. Vehicles shall not be driven or parked on a sidewalk.

(a) The driver of a vehicle shall not drive upon or within any sidewalk area except at a permanent or temporary driveway.

(b) No vehicle shall be wholly or partially parked on any part of a sidewalk, or sidewalk area, except where such parking is permitted as is indicated by a clearly marked official sign.

Sec. 46. Driving through safety zone prohibited.

The driver of a vehicle shall not at any time drive through or over a safety zone.



Sec. 47. Riding upon or operating motorcycles.

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A person operating a motorcycle shall ride only upon the permanent and regular seat attached to the motorcycle, and such operator shall not carry any other person, and no other person shall ride on a motorcycle unless such motorcycle is designed to carry more than one person, in which event a passenger may ride upon the permanent and regular seat if designed for two persons, or upon another seat firmly attached to the rear or side of the seat for the operator. Any person who violates this section shall be guilty of a misdemeanor and shall be punished as provided in Section 171.

Sec. 48. Clinging to vehicles.

Any person riding upon any bicycle, motorcycle, motor-driven cycle, coaster, sled, roller skates or any toy vehicle shall not attach the same or himself to any vehicle upon any street.

Sec. 49. Boarding or alighting from vehicles.

No person shall board or alight from any vehicle while such vehicle is in motion.

Sec. 50. Unlawful riding.

No person shall ride on any vehicle upon any portion thereof not designed or intended for the use of passengers. This provision shall not apply to an employee engaged in the necessary discharge of a duty, or to a person or persons riding within truck bodies in space intended for merchandise.

Sec. 51. Coasting prohibited.

The driver of a motor vehicle when traveling upon a down grade upon any highway shall not coast with the gears of such vehicle in neutral.

Sec. 52. Police officers and others exempt from regulations in certain emergencies: exceptions and additional requirements.

(a) The operator of any publicly owned vehicle operated by or under the direction of a police officer in the chase or apprehension of violators of the law or persons charged with or suspected of any such violation, and the operator of any vehicle used for the purpose of fighting fire or a vehicle owned by a political subdivision of the Commonwealth for rescue purposes when traveling in response to a fire alarm or respirator call, and the operator of any ambulance or rescue or life saving vehicle, whether such vehicle is publicly owned or operated by a non-profit corporation or association when such vehicle is being used in the performance of public services, and when such vehicle is operated under emergency conditions may, without subjecting himself to criminal prosecution:



(1) Proceed past red signal, light, stop sign or device indicating moving traffic shall stop if the speed and movement of the vehicle is reduced and controlled so that it can pass a signal light or device with due regard to the safety of persons and property.

(2) Park or stand notwithstanding the provisions of this ordinance.

(3) Disregard regulations governing a direction of movement of vehicles turning in specified directions so long as the operator does not endanger life or property.

(b) These exemptions, hereinbefore granted to such a moving vehicle, shall apply only when the operator of such vehicle displays a flashing, blinking or alternating red light and sounds a siren, bell, or exhaust whistle, as may be reasonably necessary, and only when there is in force and effect for such vehicle standard automobile liability insurance covering injury or death to any one person in the sum of at least \$25,000. Such exemptions shall not, however, protect the operator of any such vehicle from criminal prosecution for conduct constituting reckless disregard of the safety of persons and property. Nothing in this section shall be construed to release the operator of any such vehicle from civil liability for failure to use reasonable care in such operation.

Sec. 53. Approach of police or fire department vehicles, ambulances, etc.: rescue vehicle defined.

Upon the approach of any police vehicle, fire department vehicle, rescue vehicle or ambulance, giving audible signal by siren or exhaust whistle, the driver of every other vehicle shall immediately drive the same to a position as near as possible and parallel to the right-hand edge or curb, clear of any intersection of highways, and shall stop and remain in such position unless otherwise directed by a police or traffic officer, until the police or fire department vehicle shall have passed. This provision shall not operate to relieve the driver of a police or fire department vehicle from the duty to drive with due regard for the safety of all persons using the highway, nor shall it protect the driver of any such vehicle from the consequences of an arbitrary exercise of such right of way.

As used in this ordinance, the term "rescue vehicle" is defined as any vehicle designed or utilized for the principal purposes of supplying resuscitation or other emergency relief where human life is endangered.

Sec. 54. Motor truck route. Eliminated in its entirety



Sec. 55. Driving without license prohibited.

No person, except those expressly exempt by statute shall drive or operate any motor vehicle in this Town unless such person shall have a operator's and/or chauffeur's license issued under the State law, but any person charged with the violation of this Section shall have five (5) days from the date of such charge in which to produce a valid operator's and/or chauffeur's license issued prior to the date of such charge.

Sec. 56. Driving while license suspended or revoked.

(a) No person resident or non-resident whose operator's or chauffeur's license or instruction permit has been suspended or revoked by any court or by the Commissioner of by operation of law or who has been forbidden as prescribed by law by the Commissioner, the State Corporation Commission, the State Highway Commissioner, or the Superintendent of State Police, to operate a motor vehicle in this State shall thereafter drive any motor vehicle in this Town unless and until the period of such suspension or revocation shall have terminated and shall have obtained a new operator's or chauffeur's license.

(b) Any person violating this section shall for the first offense be confined in jail not less than 10 days nor more than 6 months; and may in addition be fined not less than fifty (\$50.00) dollars nor more than one hundred (\$100.00) dollars; and for the second or any subsequent offense be confined in jail not less than two months nor more than one year; and may in addition be fined not less than one hundred (\$100.00) dollars nor more than one thousand (\$1,000.00) dollars.

(c) Notwithstanding any other provisions of law, no person whose operator's or chauffeur's license has been suspended or revoked by any court or by the commissioner shall, after such suspension or revocation shall have terminated, drive any motor vehicle in this town unless and until such license has been reinstated or a new license issued in accordance with law. Any person violating the provisions of this sub-section shall, upon conviction thereof, be punished by imprisonment for not less than two days nor more than 6 months or be fined not less than \$25.00 nor more than \$500.00, or by both such fine and imprisonment.

Sec. 57. Violation of license provisions.

It shall be unlawful for any person to commit any of the following acts:

(1) To display or cause or permit to be displayed or to have in his possession any operator's or chauffeur's license knowing the same to be fictitious or to have been cancelled, revoked, suspended or altered, or photographed for the purpose of evading the intent of this ordinance:

(2) To lend to, or knowingly permit the use of by, one not entitled thereto, any operator's or chauffeur's license issued to the person so lending or permitting the use thereof:



(3) To display or represent as his own any operator's or chauffeur's license not issued to the person so displaying the same.

Sec. 58. Unlawful to employ unlicensed chauffeur.

No person shall knowingly employ any chauffeur to operate a motor vehicle who is not licensed as provided by law.

Sec. 59. Inspection of vehicles.

It is unlawful for any person to drive, stop or park, or for the owner to cause or knowingly permit to be driven, stopped, or parked on any street within this municipality any vehicle which is required under the laws of the State of Virginia to be inspected, unless such vehicle has been inspected and has attached thereto, in proper position, a valid and unexpired certificate of inspection as required by the laws of the State of Virginia.

Sec. 60. Display of State license plates.

License plates assigned to a motor vehicle, other than a motorcycle, trailer or semi-trailer, or to persons licensed as motor vehicle dealers or transporters of unladen vehicles, shall be attached to such motor vehicle, one in front and the other in the rear. The State license plate assigned to a motorcycle, trailer or semi-trailer shall be attached to the rear thereof. The State license plates issued to licensed motor vehicle dealers and to persons licensed as transporters of unladen vehicles shall consist of one plate for each set issued and shall be attached to the rear of the vehicle to which it is assigned. State license plates shall be so displayed during the current registration year.

Sec. 61. Town license tags.

(a) It shall be unlawful for any person, or persons or any corporation to run, drive or operate any automobile, motorcycle, or any other motor vehicle of any kind other than those used by licensed dealers for sales purposes, on, along or across any public street, highway, road or alley within this town except and until such person, or persons, or corporation shall have complied with the provisions of the Town License Tag Ordinance on motor vehicles and prescribing certain rules and imposing penalties, and shall have paid the proper license fee as therein imposed; provided, however, that this section shall not apply to any person not a resident of the town, owning and operating a motor vehicle, when the motor vehicle is used exclusively for pleasure or personal transportation (other than transportation for hire), or when used both for such pleasure or personal transportation and for transporting into and within the town, for sale in person or by his employees of wood, meats, poultry, fruits, flowers, vegetables, milk, butter, cream and eggs produced or grown by him, and not purchased by him for sale; provided, further, however, that any such motor vehicle is not used in said town in the conduct of any business or occupation, other than those herein set out.



(b) Every vehicle for which a license tag has been issued by the Town shall have such license tag attached to it at all times in front of such motor vehicle, so that it may be plainly visible, and shall be maintained in such condition that the numbers thereon shall be at all times clearly visible and clearly legible.

Sec. 62. Signing and possession of registration cards; exhibiting of registration card and operator's, etc., licenses: failure to carry license or registration card.

(a) Every owner of a motor vehicle, trailer or semi-trailer upon receiving a registration card issued by the Division shall write his usual signature with pen and ink in the space provided for that purpose and such registration card shall not be valid unless so signed.

(b) The operator or chauffeur of a motor vehicle, trailer or semi-trailer, while such motor vehicle, trailer or semi-trailer is operated upon the highways of this town, shall have in his possession the registration card issued by the Division or the registration card issued by the state or country in which the motor vehicle, trailer, or semi-trailer is registered and his operator's or chauffeur's license or temporary instruction or driver's permit. s

(c) The owner, operator or chauffeur of any motor vehicle, trailer or semi-trailer shall stop upon the signal of any peace or police officer who shall be in uniform or who shall show his badge or other sign of authority and shall upon request exhibit his registration card, operator's or chauffeur's license or temporary instruction or driver's permit and shall write his name in the presence of such peace or police officer if so required for the purpose of establishing his identity.

(d) Every person licensed by the Division as an operator and every person licensed by the Division as a chauffeur or issued a temporary instruction or driver's permit who fails to carry his license or permit and the registration card for the vehicle which he operates shall be guilty of a misdemeanor and upon conviction punished by a fine of not less than one dollar nor more than ten dollars provided, however, if any person, when summoned to appear before a court for failure to display his license, permit, or the registration card, upon such demand being made of him, shall present to the officer making such demand before the return date of the summons a proper license or permit duly issued to him prior to the time of such demand or a proper registration card, as the case may be, or shall appear pursuant to such summons and produce before the court a proper license or permit duly issued to him prior to the time of such demand or a proper registration card, as the case may be, he shall be deemed to have complied with the provisions of this section.



Any person who shall knowingly have in his or her possession a motor vehicle, trailer or semi-trailer, the motor number, serial number or identification number of which has been removed, changed or altered without the consent of the Division shall be guilty of a misdemeanor and shall be punished as provided in Section 171.

Sec. 64. Records required of persons renting motor vehicles without drivers.

Every person or persons engaged in the business of renting motor vehicles without drivers who shall rent any such vehicle without a driver, otherwise than as a part of a bona fide transaction involving the sale of such motor vehicle, shall maintain a record of the identity of the persons to whom the vehicle is rented and the exact time the vehicle is the subject of such rental or in possession of the person renting and having the use of the vehicle. Every such record shall be a public record and open to inspection by any person damaged as to his person or property by the operation of the vehicle or by any member of any traffic or police department in the discharge of his duty. Any person who has been damaged as to his person or property may require a production of such written record in person or by his duly authorized agent or attorney. us  
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It shall be a misdemeanor for any such person who shall rent a motor vehicle as herein provided to fail to make or have in possession or to refuse an inspection of the record required in this section.

Sec. 65. Reports of accidents.

The driver of any vehicle involved in any accident resulting in injuries or death to any person or property damage to an extent of fifty dollars or more, shall immediately call the police, and remain on the scene until the police arrive or until he is advised by the police that he may leave. If, for any reason, the police cannot respond, a report on Division of Motor Vehicle forms shall be submitted to the Police Department of the town. The driver shall in any event file or cause to be filed a report of such accident with the Division of Motor Vehicles within five days.

Sec. 66. Duty of driver to stop, etc., in event of accident: duty of occupant: reports additional to other accident reports required by ordinance.

(a) The driver of any vehicle involved in an accident in which a person is killed or injured or in which an attended vehicle or other attended property is damaged shall immediately stop as close to the scene of the accident as possible without obstructing traffic and report to a police officer, or to the person struck and injured if such person appears to be capable of understanding and retaining the information, or to the driver or some other occupant of the vehicle collided with or to the custodian of other damaged property, his name, address, operator's or chauffeur's license number and the registration number of his vehicle. The driver shall also render reasonable assistance to any person injured in such accident, including the carrying of such injured person to a physician, surgeon or hospital for medical treatment if it is apparent that such treatment is necessary or is requested by the injured person. y,



(b) If the driver fails to stop and make the report required by paragraph (a) of this section, any person in the vehicle with the driver at the time of the accident who has knowledge of the accident shall report within twenty-four hours from the time of the accident to the Chief of Police his name, address and such other information within his knowledge as the driver must report pursuant to paragraph (a) of this section

(c) The driver of any vehicle involved in an accident in which no person is killed or injured but in which an unattended vehicle or other unattended property is damaged shall make a reasonable effort to find the owner or custodian of such property and shall report to the owner or custodian the information which the driver must report pursuant to paragraph (a) of this section if such owner or custodian is found. If the owner or custodian of such damaged vehicle or property cannot be found, the driver shall leave a note in a conspicuous place at the scene of the accident and shall report the accident in writing within twenty-four hours to the Chief of Police. Such note and written report shall contain the information which the driver must report pursuant to paragraph (a) of this section and such written report shall state in addition the date, time and place of the accident and the driver's estimate of the property damage.

(d) If the driver fails to stop and make a reasonable search for the owner or custodian of an unattended vehicle or property or to leave a note for such owner or custodian as required by paragraph (c) of this section, any person in the vehicle with the driver at the time of the accident who has knowledge of the accident shall report within twenty-four hours from the time of the accident to the Chief of Police, his name, address and such other facts within his knowledge as are required by paragraph (c) of this section to be reported by the driver.

(e) The reports required by this section are in addition to other accident reports required by this ordinance and shall be made irrespective of the amount of property damage involved.

(f) The provisions of this section shall apply irrespective of whether such accident occurs on the public streets or highways or on private property.

Sec. 67. Penalty for violation of Section 66.

Any person convicted of violating the provisions of Section 66, shall, if such accident result in injury to, or the death of, any person, be punished: (1) By confinement in the penitentiary for not less than one year nor more than five years. (2) by confinement in jail for not less than thirty days nor more than one year, (3) by a fine of not less than twenty-five dollars nor more than five thousand dollars, or (4) by both such confinement in the penitentiary or in jail and such fine. If such accident result only in damage to property, the person so convicted shall be deemed guilty of a misdemeanor and punished in accordance with Section 171, provided, however, if the vehicle struck is unattended and such damage be less than twenty-five dollars, such person shall be punished only by a fine not exceeding fifty dollars.



Sec. 68. Driver to give immediate notice of certain accidents.

(a) The driver of any vehicle involved in any accident resulting in injury to or death of any person or total property damage to an apparent extent of fifty dollars, or more, shall, within five days after the accident, make a written report of it to the Division.

(b) The Commissioner may require any driver of a vehicle involved in any accident of which report must be made to file a supplemental report whenever any report is insufficient in his opinion and he may require witnesses of accidents to render reports to the Division. A willful failure to file a report required in this section shall constitute a misdemeanor and be punishable under Section 171.

Sec. 69. Occupants to report when driver incapable.

Whenever the driver of a vehicle is physically incapable of making an immediate or a written report of an accident of which a report is required each other occupant of the vehicle at the time of the accident, if any, who is capable of so doing must make the report required by this ordinance to be made primarily by the driver. A willful failure to file the report required by this section shall constitute a misdemeanor and be punishable under section 171.

Sec. 70. Report required of person in charge of garage or repair shop.

The person in charge of any garage or repair shop to which is brought any motor vehicle that shows evidence of having been involved in a serious motor vehicle accident with evidence of blood stains shall report to the nearest police station or to the State Police, within twenty-four hours after the motor vehicle is received, giving the engine number, registration number and the name and address of the owner or operator of the vehicle if known.

Sec. 71. Reports made by persons involved in accidents or by garages without prejudice and confidential: exceptions.

All accident reports made by



(a) The driver of any vehicle involved in any accident resulting in injury to or death of any person or total property damage to an apparent extent of fifty dollars, or more, shall, within five days after the accident, make a written report of it to the Division.

(b) The Commissioner may require any driver of a vehicle involved in any accident of which report must be made to file a supplemental report whenever any report is insufficient in his opinion and he may require witnesses of accidents to render reports to the Division. A willful failure to file a report required in this section shall constitute a misdemeanor and be punishable under Section 171.

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Whenever the driver of a vehicle is physically incapable of making an immediate or a written report of an accident of which a report is required each other occupant of the vehicle at the time of the accident, if any, who is capable of so doing must make the report required by this ordinance to be made primarily by the driver. A willful failure to file the report required by this section shall constitute a misdemeanor and be punishable under section 171.

Sec. 70. Report required of person in charge of garage or repair shop.

The person in charge of any garage or repair shop to which is brought any motor vehicle that shows evidence of having been involved in a serious motor vehicle accident with evidence of blood stains shall report to the nearest police station or to the State Police, within twenty-four hours after the motor vehicle is received, giving the engine number, registration number and the name and address of the owner or operator of the vehicle if known.

Sec. 71. Reports made by persons involved in accidents or by garages without prejudice and confidential: exceptions.

All accident reports made by persons involved in accidents or by garages shall be without prejudice to the individual so reporting and shall be for the confidential use of the Police Department, Division of Motor Vehicles or other State agencies having use of the records, for accident prevention purposes, except that the Division of Motor Vehicles may disclose the identity of a person involved in an accident when his identity is not otherwise known or when he denies his presence at the accident.

Sec. 72. Failure to report accident or to give correct information.

Failure to report an accident as required or failure to give correctly the information required of him herein in connection with any requisite report shall be a misdemeanor and shall constitute a ground for suspension or revocation of the operator's or chauffeur's license and all certificates of registration of all motor vehicles, or of both, of the person failing to make the report as required,



Sec. 73. Use of accident reports made by investigating officers.

Subject to the provisions of Section 74, all accident reports made by investigating officers shall be for the confidential use of the Police Department and of other State agencies for accident prevention purposes and shall not be used as evidence in any trial, civil or criminal, arising out of any accident. The Police Department shall disclose from the reports, upon request of any person, the date, time and location of the accident and the names and addresses of the drivers, the owners of the vehicles involved, the injured persons, the witnesses and one investigating officer.

Sec. 74. Extent to which such reports may be used as evidence.

No such report shall be used as evidence in any trial, civil or criminal, arising out of an accident, except that the Police Department shall furnish upon demand of any person who has or claims to have made such a report or upon demand of any court a certificate showing that a specified accident report has or has not been made to the Police Department, solely to prove compliance or non-compliance with the requirement that the report be made to the Police Department.

Sec. 75. Report of officer.

Every law enforcement officer who in the course of duty investigates a motor vehicle accident of which report must be made, either at the time of and at the scene of the accident or thereafter and elsewhere, by interviewing participants or witnesses shall, within twenty-four hours after completing the investigation, forward a written report of the accident to the Division of Motor Vehicles.

Sec. 76. Leaving scene of accident.

A person shall leave the scene of an accident when directed to do so by a police officer.

Sec. 77. Parties

Every person who commits, attempts to commit, conspires to commit, or aids or abets in the commission of, any act declared herein to be in violation of the traffic ordinances of this municipality, whether individually, or in connection with one or more other persons, or as a principal, agent, or accessory, shall be guilty of such offense, and every person who falsely, fraudulently, forcibly, or wilfully induces, causes, coerces, requires, permits, or directs another to violate any provision of this ordinance is likewise guilty of such offense.

Sec. 78. Offenses by persons owning or controlling vehicles.

Neither the owner, or any person, employing or otherwise directing the driver of any vehicle, shall require or knowingly permit the operation of such vehicle upon a street of this municipality in any manner contrary to law.



Sec. 79. Signals by lights or semaphores.

Signals by lights or semaphores shall be as follows: (a) (1) Red indicated that traffic then moving shall stop and remain stopped as long as the red signal is shown, except in the direction indicated by a lighted green arrow. Green indicates that traffic shall then move in the direction of the signal and remain in motion as long as the green signal is given.

Amber indicates that a change is about to be made in the direction of the moving of traffic. When the amber signal is shown, traffic which has not already entered the intersection, including the crosswalks, shall stop but that which has entered the intersection shall continue to move until the intersection has been entirely cleared.

When semaphores are not in operation, the use of amber light indicates need for caution, and the use of a flashing red indicates that traffic shall stop before entering the intersection.

Officers of the law may assume control of traffic otherwise controlled by lights or semaphores and in such event signals by such officers shall take precedence over such lights or semaphores.

(2) Pedestrians facing the signal may proceed across the roadway within any marked or unmarked crosswalk, unless such movement is governed by a pedestrian control signal.

(b) Yellow alone or "Caution" when shown following the green or "Go" signal:

(1) Vehicular traffic facing the signal is thereby warned that the red or "Stop" signal will be exhibited immediately thereafter, and such vehicular traffic shall not enter or be crossing the intersection when the red or "Stop" signal is exhibited.

(2) Pedestrians facing such signal are thereby advised that there is insufficient time to cross the roadway, and any pedestrian then starting to cross shall stop and yield the right-of-way to all vehicles, provided, however, that any pedestrian lawfully within the intersection at the time such signal is exhibited shall retain the right-of-way as to vehicles.

(c) Red alone or "Stop":

(1) Vehicular traffic facing the signal shall stop before entering the crosswalk on the near side of the intersection or, if none, then before entering the intersection and shall remain standing until green or "Go" is shown alone.

(2) No pedestrian facing such signal shall enter the roadway or otherwise interfere with any vehicular traffic, unless directed so to proceed by a pedestrian control signal.



(d) Red with green arrow:

(1) Vehicular traffic facing such signal may cautiously enter the intersection only to make the movement indicated by such arrow but shall yield the right of way to pedestrians lawfully within a crosswalk, and to other traffic lawfully using the intersection.

(2) No pedestrian facing such signal shall enter the roadway unless he can do so safely and without interfering with any vehicular traffic.

(e) In the event an official traffic-control signal is erected and maintained at a place other than an intersection, the provisions of this section shall be applicable except as to those provisions which by their nature can have no application. Any stop required shall be made at a sign or marking on the pavement indicating where the stop shall be made, but in the absence of any such sign or marking the stop shall be made at the signal.

Sec. 80. Other than official signs prohibited.

No unauthorized person shall erect or maintain upon any highway any warning or direction sign, marker, signal or light in imitation of any official sign, marker, signal or light erected under the provisions of this ordinance and no person shall erect or maintain upon any highway any traffic or highway sign or signal bearing thereon any commercial advertising. Nothing in this section shall be construed to prohibit the erection or maintenance of signs, markers or signals bearing thereon the name of an organization authorized to erect the same by the State Highway Commission or by the local authorities of this town; nor shall this section be construed to prohibit the erection by contractors or public utility companies of temporary signs approved by the State Highway Department warning motorists that work is in progress upon the highway or adjacent thereto.

Sec. 81. Flashing signals.

When a yellow lens is illuminated with rapid intermittent flashes, drivers of vehicles may proceed through the intersection or past such signal only with caution.

Sec. 82. Injuring signs.

Any person who shall deface, injure, knock down or remove any sign legally posted as provided in this ordinance shall be guilty of a misdemeanor.



The Town Manager is further authorized to erect and maintain such appropriate signs, markers, semaphores, signals or other devices as may be deemed necessary by him to enforce the rules and regulations made and promulgated by him to regulate and control vehicular traffic and travel upon highway by pedestrians, and to execute the provisions of this ordinance. The Town Manager shall also have the authority to designate private driveways as either "entrances" or "exits" and when the property owner or lessee is notified in writing of such designation, such owner or lessee shall install appropriate signs in accordance with specification drawn by the Town Manager and the drivers of all vehicles using such highways shall obey such signs.

Sec. 84. Obedience to official traffic-control devices.

No driver of a vehicle shall disobey the instructions of any traffic control device placed in accordance with the provisions of the ordinances of this municipality, unless at the time otherwise directed by a police officer, subject to the exceptions granted the driver of an authorized emergency vehicle in this ordinance.

Sec. 85. When traffic devices required for enforcement purposes.

No provision of this ordinance for which signs or marking are required shall be enforced against an alleged violator, if at the time and place of the alleged violation an official sign or marking is not in proper position and sufficiently legible to be seen by an ordinarily observant person.

Sec. 86. Barriers or signs placed by public utilities or town departments.

No person, public utility or any town department shall erect or place any barrier or sign on any highway or sidewalk unless first authorized by the Chief of Police or the Town Manager. It shall be unlawful for any person to disobey the instructions of any barrier or sign placed in any highway or sidewalk when the type of the barrier or sign has been first approved by the Town Manager and the same has been erected pursuant to authority from the Chief of Police or the Traffic Engineer.

No person shall ride or drive any animal or vehicle or walk over any newly made pavement or freshly painted marking in any highway when a barrier or sign is in place warning persons not to drive over such pavement or marking or when a sign is in place stating that the street or any portion thereof is closed.

Sec. 87. Report of convictions to be sent to the Division: disposition of records.

The Clerk of the Town Council shall keep a record of every case in which a person is charged with violation of any provision of this ordinance and, in the event that such person is convicted or that his bail is forfeited, an abstract of such record shall be sent forthwith to the Division of Motor Vehicles.



Sec. 88. Illegal cancellation of traffic citations.

It shall be unlawful for any person to cancel or solicit the cancellation of any traffic citation in any manner other than as provided by this ordinance.

Sec. 89. Disposition of traffic fines and forfeitures.

All fines or forfeitures collected upon a finding of violation of ordinance, or upon the forfeiture of bail of any person charged with violation of any of the provisions of this ordinance, shall be paid into the municipal treasury and deposited in the general fund.

Sec. 90. Official misconduct.

Failure, refusal, or neglect on the part of any judicial or other officer or employee receiving or having custody of any such fine or forfeiture, either before or after a deposit in said fund, to comply with the provisions of Section 89 shall constitute misconduct in office and shall be grounds for removal therefrom.

Sec. 91. Violations: Horns and Warning Devices.

The following acts, if done within the limits of the Town are declared to be violations of this section, namely:

The sounding of any horn or signal device on any automobile, motorcycle, bus or other vehicle while not in motion, except as a danger signal if another vehicle is approaching apparently out of control, or if in motion only as a danger signal; the creation by means of any such signal device of any unreasonably loud or harsh sound; and the sounding of such device for an unnecessary and unreasonable period of time.

Any person convicted of violating any of the provisions of this section shall be fined not less than two (\$2.00) dollars nor more than twenty-five (\$25.00) dollars.

Sec. 92. Injuring vehicles.

Any person who shall individually or in association with one or more others wilfully break, injure, tamper with or remove any part or parts of any motor vehicle, trailer or semi-trailer for the purpose of injuring, defacing or destroying such motor vehicle, trailer or semi-trailer, or temporarily or permanently preventing its useful operation, or for any purpose against the will or without the consent of the owner of such motor vehicle, trailer or semi-trailer, or who shall in any other manner wilfully or maliciously interfere with or prevent the running or operation of such motor vehicle, trailer or semi-trailer, shall be guilty of a misdemeanor.



Sec. 93. When lights to be lighted: number of lights to be lighted at any time: use of warning lights.

(a) Every vehicle upon a highway within this Town shall display lighted lamps and illuminating devices as required by this section from a half hour after sunset to a half hour before sunrise and at any other time when, due to insufficient light or unfavorable atmospheric conditions, persons in vehicles on the highway are not clearly discernible at a distance of five hundred feet.

(b) Not more than four lamps used to provide general illumination ahead of the vehicle, including at least two head lamps and any other combination of fog lamps, passing lamps, driving lamp or other auxiliary lamp approved by the Superintendent shall be lighted at any time. Provided, however, this limitation shall not preclude the display of such warning lights as may be authorized, nor such lights as may be authorized by the Superintendent for purposes of identification, other than warning lights.

(c) Vehicles equipped with authorized warning lights shall display such lights at all times when engaged in emergency calls, and if engaged in towing disabled vehicles or in constructing, repairing and maintaining public highways or utilities on or along public highways, such lights shall be displayed during the periods prescribed in paragraph (a).

(d) Every vehicle upon a highway within this Town shall be equipped with rear lamps or lights, so arranged that a red signal is given at all times when the brakes are being applied.

Sec. 94. When dimming headlights, etc., required.

Whenever a vehicle is being operated upon a highway or a portion thereof which is sufficiently lighted to reveal any person or object upon such way at a distance of three hundred and fifty feet ahead, the operator of such vehicle shall use one of the lowermost distributions of light or shall dim the headlamps if the vehicle has single beam lamps. Whenever a vehicle approaches an oncoming vehicle within five hundred feet it shall be the duty of the operator of such vehicle to use one of the lowermost distributions of light so aimed that glaring rays are not projected into the eyes of the oncoming driver or to dim the headlamps if the vehicle has single beam lamps. Whenever the operator of any motor vehicle approaches for the rear or follows within two hundred feet of another vehicle proceeding in the same direction, such operator shall use the lowermost distributions of light or shall dim the headlamps if the vehicle has single beam lamps.

Sec. 95. Driving more than thirteen hours in twenty-four prohibited.



It shall be unlawful for any person to drive any motor vehicle on the highways of this Town for more than thirteen hours in any period of twenty-four hours or for a period which, when added to the time such person may have driven a motor vehicle over the highways of any state, would make an aggregate of more than thirteen hours in any period of twenty-four hours.

It shall also be unlawful for the owner of any such vehicle to cause or permit the same to be driven in violation of this section.

Sec. 96. Flares and other signals when vehicle disabled in highway after dark.

(a) Whenever any bus or truck is disabled and stops any portion of the traveled portion of any highway in this town at any time during which lights are required upon motor vehicles by Section 93 the operator of such bus or truck shall place or cause to be placed on the roadway three flares or torches of a type approved by the Superintendent of State Police. One of the flares shall be placed in the center of the lane of traffic occupied by the disabled bus or truck and not less than one hundred feet therefrom in the direction of traffic approaching in that lane, one not less than one hundred feet from such bus or truck in the opposite direction and one at the traffic side of such bus or truck not closer than ten feet from the front or rear thereof; provided, however, that if such bus or truck is disabled within five hundred feet of a curve or crest of a hill, or other obstruction to view, the flares in that direction shall be so placed as to afford ample warning to other users of the highway, but in no case less than five hundred feet from the disabled vehicle.

(b) Provide the operator of any motor vehicle, other than the motor vehicle referred to in the above paragraph (a), which is disabled on a highway or street during the time lights are required as provided in Section 93, must give adequate warning signals by his vehicle lights, or other lighted devices, to warn all moving traffic of his position in the highway or street.

Sec. 97. Depositing glass or other harmful substance, etc., on highway.

No person shall throw, place or cause to be placed upon any highway any glass bottles, glass, nails, tacks, wire, cans, mud, or any other substance likely to injure any person, animal or vehicle upon such highway and any person dropping such material on any highway shall immediately remove or cause the same to be removed. Any person removing a wrecked or damaged vehicle from a highway shall remove any glass or other injurious substance dropped upon the highway from such vehicle.



Any person who shall take, drive or use a motor vehicle, trailer or semi-trailer not his own, without the consent of the owner thereof and in the absence of the owner, and with intent temporarily to deprive the owner thereof of his possession thereof, without intent to steal the same, shall be confined in the penitentiary not less than one nor more than five years or, in the discretion of the court or jury trying the case, confined in jail not exceeding twelve months and fined not exceeding five hundred dollars. The consent of the owner of a motor vehicle, trailer or semi-trailer to its taking, driving or using shall not in any case be presumed or implied because of such owner's consent on a previous occasion to the taking, driving or using of such motor vehicle, trailer or semi-trailer by the same or a different person. Any person who assists in, or is a party or accessory to, or an accomplice in, any such unauthorized taking, driving or using shall be subject to the same punishment as if he were the principal offender.

Sec. 99. Entering motor vehicle or trailer, or setting same in motion, made a misdemeanor; exceptions.

Any person who shall, without the consent of the owner or person in charge of a motor vehicle, trailer, or semi-trailer, climb into or upon such motor vehicle, trailer or semi-trailer, with intent to commit any crime, malicious mischief or injury thereto or who, while a motor vehicle, trailer or semi-trailer is at rest and unattended, shall attempt to manipulate any of the levers and starting crank or other device, brakes or mechanism thereof or to set such motor vehicle, trailer or semi-trailer in motion, with the intent to commit any crime, malicious mischief or injury thereto, shall be guilty of a misdemeanor, except that the foregoing provision shall not apply when any such act is done in an emergency or in furtherance of public safety or by or under the direction of an officer in the regulation of traffic or performance of any other official duty.

Sec. 100. Obstruction to driver's view or driving mechanism.

(a) No person shall drive a vehicle when it is so loaded, or when there are in the front seat such a number of persons, as to obstruct the view of the driver to the front or sides of the vehicle or as to interfere with the driver's control over the mechanism of the vehicle.

(b) No passenger in a vehicle shall ride in such position as to interfere with the driver's view ahead or to the sides, or to interfere with his control over the driving mechanism of the vehicle.

(c) No person in a bus, or other transit vehicle shall stand beyond the safety line which shall be inlaid, constructed in the floor, or painted upon the floor, so as to interfere with, or obstruct the driver's view to the front or sides, or to obstruct the view of signals he may give to drivers of other vehicles.



poster, or other non-transparent material upon the front windshield, sidewings, side or rear windows of such vehicle so as to obstruct the driver's view, other than a certificate or other paper required to be so displayed by law.

(f) No owner shall display upon any part of his vehicle any official designation, sign, or insignia, of any public or quasi-public corporation, municipal, state, or national department or government subdivision without authority of such agency.

Sec. 101. Muffler in good working order required.

No person shall drive and no owner of a motor vehicle shall permit or allow the operation of any owned vehicle upon a highway unless such motor vehicle is equipped with a muffler or mufflers of a type installed as standard factory equipment, or comparable to that designed for use upon the particular vehicle as standard factory equipment, in good working order and in constant operation to prevent excessive or unusual noise, annoying smoke and escape of excessive gas, steam or oil. A muffler shall not be deemed to prevent excessive or unusual noise if it permits or allows the escape of noise in excess of that permitted by the standard factory equipment muffler of private passenger motor vehicles or trucks of standard make.

Sec. 102. Muffler cutout, etc., illegal.

It shall be unlawful to sell or offer for sale a muffler without interior baffle plates or other effective muffling device, commonly called "gutted muffler", "muffler cutout" or "straight exhaust" or for any motor vehicle to be equipped with or for any person to use such a "gutted muffler", "muffler cutout" or "straight exhaust" while such motor vehicle is being operated upon a highway.

Sec. 103. Horns required.

Every motor vehicle, trailer or semi-trailer operated upon a highway shall be equipped with a horn in good working order, capable of emitting sound audible under normal conditions over a distance of not less than two hundred feet.



It shall be unlawful for any vehicle to be equipped with or for any person to use upon any vehicle any siren or exhaust, compression or spark plug whistle or horn except as may be authorized in this ordinance. It shall be unlawful for any vehicle to be equipped with or for any person to use any horn or warning device while upon a highway or any way open to public travel that is not of a type that has been approved by the Superintendent or for any person at any time to use a horn otherwise than as a reasonable warning or to make any unnecessary or unreasonably loud or harsh sound by means of a horn or other warning device, except that the vehicles of common carriers or extraordinarily large and heavy vehicles may be equipped with such type of warning device as the Superintendent may require or permit.

Sec. 105. Sirens or exhaust whistles upon emergency vehicles.

Every police vehicle and fire department vehicle and every ambulance or rescue vehicle used for emergency calls shall be equipped with a siren or exhaust whistle of a type not prohibited by the Superintendent.

Sec. 106. Mirrors.

No person shall operate a motor vehicle upon a highway which is not equipped with a mirror so located as to reflect to the operator a view of the highway for a distance of not less than two hundred feet to the rear of such vehicle.

Sec. 107. Flag or light at end of load.

Whenever the load on any vehicle shall extend more than four feet beyond the rear of the bed or body thereof, there shall be displayed at the end of such load in such position as to be clearly visible at all times from the rear of such load, a red flag, not less than twelve inches, both in length and width, except that between one-half hour after sunset and one-half hour before sunrise, there shall be displayed at the end of such load a red light plainly visible in clear weather at least five hundred feet to the sides and rear of such vehicle.

Sec. 108. Rear fenders, flaps or guards required for certain motor vehicles.

No person shall operate upon a highway any motor vehicle or combination of vehicles having a carrying capacity in excess of twenty-two thousand five hundred pounds which motor vehicle or combination of vehicles is not equipped with rear fenders, flaps, or guards which shall be of such size as will substantially prevent the projection of rocks, dirt, water or other substances to the rear. Such fenders, flaps or guards shall be of a type approved by the Superintendent of State Police. Vehicles used exclusively for hauling logs shall be exempt from the provisions of this section.



Sec. 109. Fastening load of logs, barrels, etc.

(a) No vehicle which is designed or used for the purpose of hauling logs, poles or lumber, barrels, hogsheads or other materials or containers which by their nature may shift or roll, shall be operated or moved over any highway unless its load is securely fastened by adequate log chains or metal cables so as to prevent the shifting, or falling of such load from the vehicle, provided, however, that tobacco hogsheads may, in lieu of chains or metal cables, be secured by manila or hemp rope of such strength as to fasten securely the hogshead against shifting, falling, or rolling, and in any case of not less than five-eighths inch in diameter,

(b) But nothing in this section shall be construed to release the owner or operator from liability for failure to use reasonable care in securing or fastening said load from shifting or falling.

Sec. 110. Equipment required.

Every vehicle operated or moved upon a highway within this town shall at all times be equipped with such lamps as are in this ordinance respectively required for different classes of vehicles, which lamps shall at all times be capable of being lighted, except as herein otherwise provided, but this section shall not apply to any vehicle for transporting well-drilling machinery licensed under Section 46.1-156 of the Code of Virginia of 1950, as amended, when operated only between the hours of sunrise and sunset.

Sec. 111. Head lamps on motor vehicles.

Every motor vehicle other than a motorcycle, road roller, road machinery or tractor used on a highway shall be equipped with at least two head lamps as approved by the Superintendent, at the front of and on opposite sides of the motor vehicle.

Sec. 112. Head lamps on motorcycles.

Every motorcycle shall be equipped with at least one and not more than two head lamps which shall be of a type that has been approved by the Superintendent of State Police and shall be capable of projecting sufficient light to the front of such motorcycle to render discernible a person or object at a distance of two hundred feet but shall not project a glaring or dazzling light to persons approaching such motorcycles.



Sec. 113. Rear lamps.

(a) Every motor vehicle, trailer or semi-trailer which is being drawn at the end of one or more other vehicles, or motor-cycles shall carry at the rear a lamp capable of exhibiting a red light plainly visible in clear weather from a distance of five hundred feet to the rear of such vehicle and such rear lamp shall be constructed and so mounted in its relation to the rear license plate as to illuminate by a white light such license plate so that the same may be read from a distance of fifty feet to the rear of such vehicle; or a separate white light shall be so mounted as to illuminate and make visible such rear license from a distance of fifty feet to the rear of such vehicle, such rear light or special white light to be of a type approved by the Superintendent.

(b) Every vehicle, trailer or semi-trailer which is being drawn at the end of one or more vehicles shall carry at the rear thereof a lamp capable of exhibiting a red light (stop light) plainly visible in clear weather from a distance of five hundred feet to such lamp to become visible upon operation of foot brake pedal.

Sec. 114. Dimension or marker lights: generally.

All motor vehicles, trailers or semi-trailers exceeding seven feet in height or in width or the widest portion of which extends four inches beyond the front fender extremes shall be equipped with lamps mounted at the extreme right and left hand front top corners of such vehicle, each of which lamps shall be capable of projecting an amber light visible in clear weather for a distance of at least five hundred feet to the front of such vehicle, and shall be equipped with lamps mounted at the extreme right and left hand rear top corners of such vehicle, each of which lights shall be capable of projecting a red light visible in clear weather for a distance of at least five hundred feet to the rear of such vehicle. If the front or the rear of such vehicle shall not be the widest portion of such vehicle the dimension or marker lights required in this section shall be mounted on the widest portions of the vehicle with the amber lights herein required visible from the front as herein required and the red lights herein required visible from the rear as herein required. The lamps herein required shall be of a type that has been approved by the Superintendent.

Sec. 115. Spotlights and ditch lights.

Any motor vehicle or motorcycle may be equipped with not to exceed two spotlights or two ditch lights which when lighted shall be aimed and used so that no portion of the beam will be directed to the left of the center of the highway at any time or more than one hundred feet ahead of the vehicle and shall be of a type that has been approved by the Superintendent of State Police. No such spotlights shall be used in conjunction with or as a substitute for required headlights, except in case of emergency.



Sec. 116. Other permissible lights: police and fire department vehicles, emergency vehicles, etc.

Any motor vehicle may be equipped with not to exceed two fog lamps, one passing lamp, one driving lamp, two side lamps of not more than six candle power; interior light of not more than fifteen candle power; vacant or destination signs on vehicles operated as public carriers, and signal lamps.

Any police vehicle, fire department vehicle, ambulance, any rescue vehicle, whether publicly or privately owned, used for emergency calls, and any vehicle used for the principal purpose of towing disabled vehicles or in constructing, maintaining and repairing public highways or utilities on or along public highways, may be equipped with flashing, blinking or alternating warning lights of a type approved by the Superintendent. The Superintendent may limit the number of vehicles to be equipped with such warning lights owned by any one department, association or person.

In addition to the foregoing, the Superintendent, upon application of the chief of any volunteer fire department, may issue permits to not more than three members of any volunteer fire department, designated by the chief in such application, to equip one privately owned vehicle each with warning lights for use in emergency calls.

No motor vehicle shall be operated on any highway which is equipped with any lighting device other than lamps required or permitted in this ordinance or required or permitted by the Superintendent.

Sec. 117. Other lights not permitted.

No motor vehicle shall be operated on any highway which is equipped with any lighting device other than lamps required or permitted in this ordinance or required or permitted by the Superintendent of State Police.

Sec. 118. Signs on windshields, etc.

It shall be unlawful for any person to operate any motor vehicle, trailer or semi-trailer upon a highway with any sign, poster or other non-transparent material upon the front windshield, sideshields or rear windows of such motor vehicle other than a certificate or other paper required to be placed by law or which may be permitted by the Superintendent of State Police.



Every permanent windshield on a motor vehicle shall be equipped with a device for cleaning snow, rain, moisture or other matter from the windshield directly in front of the operator. The device shall be so constructed as to be controlled or operated by the operator of the vehicle; provided that every such device on a vehicle designed or used to carry passengers for compensation or hire or as a public conveyance to transport school children or others shall be of a mechanically or electrically operated type. The device or devices on any motor vehicle manufactured or assembled after January first, nineteen hundred and forty-three, shall clean both the right and left sides of the windshield, and shall be of a mechanically or electrically operated type.

The devices required by this section shall be of a type approved by the Superintendent of State Police.

Sec. 120. Steering gear.

Every motor vehicle being operated upon a highway shall be equipped with steering gear adequate to insure the safe control of the vehicle which shall not show signs of weakness or breaking under ordinary conditions. The Superintendent of State Police may adopt and promulgate standards of adequacy of steering gear which shall be the current standard specifications of steering gear adopted by the United States Bureau of Standards or the Society of Automotive Engineers, for determining whether or not any motor vehicle operated upon any highway conforms to the requirements of the Department of State Police.

Sec. 121. Brakes.

Every motor vehicle when operated upon a highway shall be equipped with brakes adequate to control the movements of and to stop and hold such vehicle, and such brakes shall be maintained in good working order and shall conform to regulations provided in Section 122 thru Section 124.

Sec. 122. Within what distances brakes should stop vehicle.

On a dry, hard, approximately level stretch of highway free from loose materials, the service (foot) brake shall be capable of stopping the motor vehicle at a speed of twenty miles per hour within a distance of twenty-five feet with four wheel brakes or forty-five feet with two wheel brakes. The hand brake shall be capable of stopping the vehicle under like conditions within a distance of not more than seventy-five feet.

Sec. 123. Same: trucks, etc.

Motor trucks and tractor-trucks with semi-trailers attached shall be capable of stopping on a dry, hard, approximately level highway free from loose material at a speed of twenty miles per hour within the following distances: Thirty feet with both hand and service brake applied simultaneously and fifty feet when either is applied separately.



Sec. 124. Brakes on trailers.

(a) Every semi-trailer or trailer or separate vehicle attached by a drawbar, chain or coupling to a towing vehicle and having an actual gross weight of three thousand pounds, or more, shall be equipped with brakes controlled or operated by the driver of the towing vehicle which shall conform to the specifications set forth in the preceding section and shall be of a type approved by the Superintendent of State Police.

(b) "Gross weight" for the purpose of this section includes the load upon such semi-trailer, trailer or separate vehicle.

Sec. 125. When signal device required.

Any motor vehicle which is so constructed or carries a load in such a manner as to prevent a hand and arm signal required in Section 18 from being visible, both to the front and rear of such vehicle, or any vehicle the driver of which is incapable of giving the required hand and arm signals, shall be equipped with a mechanical or electrical signal device which meets the requirements of the Superintendent of State Police.

It shall be unlawful for any person to operate on any highway a motor vehicle registered in this State and manufactured or assembled after January first, nineteen hundred and fifty-five, unless such vehicle be equipped with such a mechanical or electrical signal device on both front and rear.

Any such mechanical or electrical signal device may be used in lieu of the hand and arm signal required by Section 18.

Sec. 126. Connection between vehicles.

The connection between any two vehicles one of which is towing or drawing the other on a highway shall consist of a fifth wheel, drawbar or other similar device not to exceed ten feet in length from one vehicle to the other and such two vehicles shall in addition to such drawbar or other similar device be equipped at all times when so operated on the highway with an emergency chain.

Sec. 127. Same: in case of breakdown.

The provisions of the preceding section shall not apply in case of a bona fide emergency resulting from a mechanical breakdown or an accident when such vehicle is being towed to the nearest garage or repair shop which can furnish the required service. In any such case such connection may consist solely of a chain, rope or cable of not over fifteen feet in length between vehicles; provided that a licensed operator shall be at the controls of the towed vehicle to brake, steer and control the lights thereof.



(c) To stop and start traffic by whistle - One blast, moving traffic to stop: two blasts, traffic in opposite direction to move.

(d) Emergency stop of traffic by whistle - Three or more short blasts, all traffic shall immediately clear the intersection and stop.

Sec. 133. Right to inspect in garages, etc.

Any police officer or division officer or employee who shall be in uniform or shall exhibit a badge or other sign of authority shall have the right to inspect any motor vehicle, trailer or semi-trailer in any public garage or repair shop, for the purpose of locating stolen motor vehicles, trailers and semi-trailers and for investigating the title and registration of motor vehicles, trailers and semi-trailers. For such purpose the owner of any such garage or repair shop shall permit any such officer or division officer or employee without let or hindrance to make investigation as herein authorized.

Sec. 134. Same: inspection of vehicle, etc.

Any police officer who shall be in uniform or who shall exhibit his badge or other sign of authority shall have the right to stop any motor vehicle, trailer or semi-trailer, upon request or signal, for the purpose of inspecting the motor vehicle, trailer or semi-trailer as to its equipment and operation, its manufacturer's serial or engine number or its contents or load, if such motor vehicle, trailer or semi-trailer is a property carrying vehicle or for the purpose of securing such other information as may be necessary.

Sec. 135. Report by person in charge of garage, etc., of vehicle struck by bullet.

The person in charge of any garage or repair shop to which is brought any motor vehicle that shows evidence of having been struck by a bullet shall report to the nearest police station, within twenty-four hours after the motor vehicle is received, giving the engine number, registration number, serial number or identification number, and the name and address of the owner or operator of the vehicle if known.

Sec. 136. Report of vehicles left unclaimed.

The person in charge of any garage or repair shop or automotive service, storage, or parking place shall report to the nearest police station any motor vehicle left unclaimed in his place of business for more than two weeks when he does not of his own knowledge know the name of the owner and the reason for such storage.



Sec. 137. Report of vehicles with certain equipment.

The person in charge of any garage or repair shop shall within twenty-four hours report to the Chief of Police and to the Superintendent of State Police any motor vehicle, other than an authorized police or fire department vehicle, brought to his place of business upon which is discovered any radio transmitter, any short wave radio receiver capable of receiving radio transmissions of a frequency greater than 1600 Kilocycles, any bullet-proof glass or any smoke screen device of any nature.

Sec. 138. Radios tunable to emergency frequencies.

The owner of every vehicle in which a radio, portable or otherwise, capable of being tuned to the local police and other emergency frequencies designated by the Chief of Police is installed for operation in such vehicle shall file a written report with the Chief of Police giving the name and address of such owner, and the motor and license number of such vehicle.

Sec. 139. Stopping on highways and streets: general rule.

(a) No vehicle shall be stopped in such a manner as to impede or render dangerous the use of the highway by others, except in the case of an emergency as the result of an accident or mechanical breakdown, in which case a report shall be made to the nearest police officer as soon as practicable and the vehicle shall be removed from the roadway to the shoulder as soon as possible and removed from the shoulder without unnecessary delay; and, if said vehicle is not promptly removed, such removal may also be ordered by a police officer at the expense of the owner if the disabled vehicle creates a traffic hazard.

(b) No vehicle shall be stopped except close to and parallel to the right hand edge of the curb or roadway, except that a vehicle may be stopped close to and parallel to the left-hand curb or edge of the roadway on one-way streets or may be parked at an angle where permitted by appropriate signing.

Sec. 140. Obedience to angle-parking signs or markings.

Upon those streets which have been signed or marked by the Town Manager for angle parking, no person shall stop, stand or park a vehicle other than at the angle to the curb or edge of the roadway indicated by such signs or markings.

Sec. 141. Lights on parked vehicles.

Any lighted headlamps upon a parked vehicle shall be depressed or dimmed, in event cowl or parking lamps are not used.



It shall be unlawful for the owner, operator or driver of any motor passenger bus, or the owner, operator or driver of any truck, trailer or semi-trailer, to park the same or permit the same to be parked on any highway or public place between the hours of twelve midnight and six A.M. following of any day; provided, however, that the restrictions prescribed by this section in relation to the parking of trucks, trailers or semi-trailers, shall not be applicable to trucks not exceeding half-ton capacity.

Sec. 143. Parking trucks on public highway, etc.

It shall be unlawful to park any truck on any public right of way without a special permit from the Chief of Police which shall be issued only in cases of extreme hardship and physical necessity for the purpose of loading or unloading.

Sec. 144. Parking vehicles with no State license.

It shall be unlawful to park any vehicle on any highway within this Town unless a valid license plate, or plates, is displayed thereon.

Sec. 145. Parking in certain areas.

No person shall park a vehicle other than a bus in a bus stop, or a vehicle other than a taxicab in a taxicab stand, except that the driver of a passenger vehicle may stop temporarily in such areas for the immediate purpose of loading or unloading passengers and while actually engaged therein when such stoppin goes not interfere with any bus, or taxicab desiring to use such area.

Sec. 146. Leaving vehicle standing for more than four days.

It shall be unlawful to park any vehicle on any highway or within any municipal parking lot and leave the same standing for a period of more than four consecutive days.

Sec. 147. Storing, placing or parking vehicles on highways by parking lot operators.

It shall be unlawful and constitute a violation of this ordinance for any person who operates a lot or place for the storage or parking of vehicles for others, whether compensated therefor or not, and for any agent or employee of such person, to store, place or park any vehicle, after it has been delivered into his care, custody or control, upon any highway or municipal parking lot or to order, cause or permit the same to be done.



Manager.  
The Town Manager is hereby authorized and directed to make, promulgate and enforce rules and regulations for the parking or stopping of vehicles upon the highways and municipal parking lots; to classify vehicles with reference to parking or stopping; to designate the time, place and manner such vehicles may be allowed to park or stop on the highways; to designate areas for bus stops, taxicab stands and loading zones; and to revoke, alter or amend such rules and regulations at anytime when, in his opinion, traffic conditions and use of the highways require. It shall be unlawful for any person to fail, refuse or neglect to observe and comply with any such rule or regulation made and promulgated by the Town Manager; provided, however, no such rule or regulation shall be deemed to have been violated unless appropriate and adequate signs, markers or other devices are erected to inform ordinarily observant persons using the highway of such rule or regulation, which signs, markers or other devices shall be so placed that they may be readily and easily seen. Except as otherwise provided, every person who fails, refuses or neglects to observe and comply with or who violates any such rule or regulation shall upon conviction, be punished by a fine of not more than fifty (\$50.00) dollars or by imprisonment for not more than thirty (30) days, or by both such fine and imprisonment.

Sec. 149. Manner of parking generally.

(a) Except upon highways designated by the Town Manager as one-way streets no vehicle shall be parked except close to and parallel to the right curb or edge of the roadway unless otherwise provided by rules and regulations made and promulgated by the Town Manager, and upon highways designated by the Town Manager as one-way streets, no vehicle shall be parked except close to and parallel to either curb or edge of the roadway, unless otherwise provided by rules and regulations made and promulgated by the Town Manager. Where parallel parking is required, the front and rear wheels of the vehicle, nearest the curb, shall not be more than twelve (12) inches from the curb or edge of the highway and the front and rear of the vehicle shall not be closer than two (2) feet to other parked vehicles, unless otherwise indicated by signs or markings. No person having control or charge of a motor vehicle shall allow such vehicle to stand on any highway unattended without first effectively setting the hand brake thereon cutting off and locking the ignition, removing the key, turning the front wheels into the curb or side of the highway and, except when deliveries are being made to or from the vehicle, locking the doors and trunk of the vehicle and otherwise securing the vehicle.

(b) All motor vehicles shall be parked within parking lines where the parking lines are painted and clearly visible, but no motor vehicle shall be parked in "No Parking" areas so indicated by yellow painted lines clearly visible.



Whenever a driver of a vehicle pulls up parallel with a parked vehicle for the purpose of backing into the parking space behind such parked vehicle, he shall have the first privilege of using such parking space and no driver of any other vehicle shall drive his vehicle into such space or stop immediately behind the first vehicle in such a way as to block access to the parking space.

Sec. 151. School bus stopping.

Every school bus shall stop as far to the right of the street as possible before discharging or loading passengers and, when possible, shall not stop where the visibility is obscured for a distance of 200 feet either way from the bus.

Sec. 152. Notice on illegally parked vehicle.

Whenever any motor vehicle without driver is found parked, stopped, or standing, in violation of any of the restrictions imposed by ordinance of this municipality, the officer finding such vehicle shall take its registration number and make, take any other information displayed on the vehicle which may identify its user, and shall conspicuously affix to such a vehicle a traffic citation or notice in writing, on a form provided by the municipal clerk, for the driver to answer the charge against him within 5 days, during the hours and at a place specified in the notice. The officer shall send one copy of such notice to the police department or to the traffic violations bureau.

Sec. 153. Right of way of pedestrians.

(a) The driver of any vehicle upon a highway within a business or residence district shall yield the right of way to a pedestrian crossing such highway within any clearly marked crosswalk or any regular pedestrian crossing included in the prolongation of the lateral boundary lines of the adjacent sidewalk at the end of a block, except at intersections where the movement of traffic is being regulated by traffic officers or traffic direction devices.

(b) No pedestrian shall enter or cross an intersection in disregard of approaching traffic.

(c) The drivers of vehicles entering, crossing or turning at intersections shall change their course, slow down or come to a complete stop if necessary to permit pedestrians to cross such intersections safely and expeditiously.

(d) Pedestrians crossing highways or streets at intersections shall at all times have the right of way over vehicles making turns into the highways or streets being crossed by the pedestrians.



Sec. 154. Pedestrians' right of way at crosswalks.

Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall neither overtake nor pass such vehicle.

Sec. 155. Pedestrians crossing streets.

When crossing highways or streets pedestrians shall not carelessly or maliciously interfere with the orderly passage of vehicles. They shall cross wherever practicable only at intersections. They shall cross only at right angles.

Sec. 156. Stepping where they cannot be seen.

Pedestrians shall not step into that portion of a highway or street open to moving vehicular traffic at any point between intersections where their presence would be obscured from the vision of drivers of approaching vehicles by a vehicle or other obstruction at the curb or side, except to board a street car or passenger bus or to enter a safety zone, in which event they shall cross the highway or street only at right angles.

Sec. 157. Boarding or alighting from buses.

When actually boarding or alighting from passenger buses, pedestrians shall have the right of way over vehicles, but shall not, in order to board or alight from passenger buses, step into the highway or street sooner nor remain there longer than is absolutely necessary.

Sec. 158. Pedestrians not to use highways except when necessary: keeping to left.

Pedestrians shall not use the highways or streets, other than the sidewalk thereof, for travel, except when necessary to do so because of the absence of sidewalks, reasonably suitable and passable for their use, in which case, if they walk upon the hard surface, or the main travelled portion of the highway, they shall keep to the extreme left side or edge thereof, or where the shoulders of the highway are of sufficient width to permit, they may walk on either shoulder thereof.

Sec. 159. Playing on streets or highways: roller skates, toys or other devices on wheels or runners: person riding bicycles, etc., not to attach to vehicles.

(a) No person shall play on a highway or street, other than upon the sidewalk thereof. No person shall use on a highway or street where playing is prohibited roller skates, snow sleds, coasters or similar vehicles or toys or other devices on wheels or runners, except bicycles, tricycles and motorcycles. The Town Manager may from time to time, and on a strictly limited basis, designate highways or streets or parts thereof, whereon the use of coasting sleds is permitted. Such designation shall be for a limited time and the area so designated shall be plainly marked by a sign designating that it is temporarily set aside for such use.



(b) No person riding upon any bicycle, roller skates, toys or other devices on wheels or runners shall attach the same or himself to any vehicle upon a roadway.

Sec. 160. When vehicles to stop for pedestrians carrying white or red-tipped white cane.

Whenever a pedestrian is crossing or attempting to cross a public street or highway within the corporate limits of the town, carrying in a raised or extended position a cane or walking stick clearly visible above the body which is white in color or white tipped with red, the driver of every vehicle approaching the intersection or place of crossing shall bring his vehicle to a full stop before arriving at such intersection or place of crossing, unless such intersection or place of crossing is controlled by a traffic officer.

Sec. 161. Unlawful for person not blind or incapacitated to carry such cane.

It is unlawful for any person, unless totally or partially blind or otherwise incapacitated, while on any public street or highway, within the corporate limits of this town to carry in a raised or extended position a cane or walking stick which is white in color or white tipped with red.

Sec. 162. Construction of Section 160 to 161; failure to use cane or guide dog not contributory negligence.

Nothing contained in the preceding sections shall be construed to deprive any totally or partially blind or otherwise incapacitated person, not carrying such a cane or walking stick or not being guided by a dog, of the rights and privileges conferred by law upon pedestrians crossing streets or highways, nor shall the failure of such totally or partially blind or otherwise incapacitated person to carry a cane or walking stick, or to be guided by a guide dog upon the streets, highways or sidewalks of this town, be held to constitute nor be evidence of contributory negligence.

Sec. 163. Penalties.

Any person convicted of violating any of the provisions of Section 153 thru 159 shall be fined not less than two dollars nor more than twenty-five dollars for each offense. Any person who violated any provision of Sections 160 thru 161 shall, upon conviction thereof, be punished by a fine not exceeding twenty-five dollars or imprisonment in jail not exceeding ten days, or both.



Sec. 164. Congregation of pedestrians on sidewalk.

Pedestrians on sidewalks shall keep to the right and when stopping, shall not obstruct the sidewalks, crossings or entrance to a building. All persons are forbidden to congregate on sidewalks so as to interfere with pedestrians. Any person convicted of violating any of the provisions of this section shall be fined not less than two (\$2.00 dollars nor more than twenty-five (\$25.00) dollars.

Sec. 165. Solicitation of transportation in motor vehicles forbidden: penalty.

It shall be unlawful for any person, while upon any highway or the right of way of any highway, to endeavor by words, gestures or otherwise, to beg, invite or secure transportation in any motor vehicle not engaged in passenger carrying for hire, unless said person knows the driver thereof or any passenger therein. Provided, nothing in this section shall prohibit the solicitation of aid in the event of accidents or by persons who are sick or seeking assistance for the sick; and, provided, furthermore, that the exception for sickness shall apply only in cases of bona fide sickness in which an emergency exists.

Any person violating any of the provisions of this section shall be punished by a fine of not more than fifty dollars (\$50.00) or by imprisonment for not more than thirty (30) days or both fine and imprisonment.

Sec. 166. Persons riding bicycles or riding or driving animals subject to traffic regulations.

Every person riding a bicycle or an animal upon a roadway and every person driving any animal thereon shall be subject to the provisions of this ordinance applicable to the driver of a vehicle, unless the context of the provision clearly indicates otherwise.

Sec. 167. Ordinance applicable to drivers of all vehicles regardless of ownership.

The provisions of this ordinance applicable to the drivers of vehicles upon the highways shall apply to the drivers of all vehicles regardless of ownership subject to such specific exceptions as are set forth in this ordinance.

Sec. 168. Unlawful to permit violations of ordinance.

No person shall authorize or knowingly permit a motor vehicle owned by him or under his control to be driven by any person who has no legal right to do so or in violation of any of the provisions of this ordinance.

Sec. 169. Arrest for misdemeanor: release on summons and promise to appear: admitting to bail: violations.



Whenever any person is arrested for a violation of any provision of this ordinance punishable as a misdemeanor the arresting officer shall, except as otherwise provided in Section 170, take the name and address of such person and the license number of his motor vehicle and issue a summons or otherwise notify him in writing to appear at a time and place to be specified in such summons or notice, such time to be at least five days after such arrest unless the person arrested shall demand an earlier hearing, and such person shall, if he so desires have a right to an immediate hearing or a hearing within twenty-four hours at a convenient hour, and before a court having jurisdiction under this ordinance within the town. Such officer shall thereupon and upon the giving of such person of his written promise to appear at such time and place forthwith release him from custody.

Any person refusing to give such written promise to appear shall be taken immediately by the arresting officer before the nearest or most accessible judicial officer or other person qualified to admit to bail having jurisdiction under this ordinance.

Any person who wilfully violates his written promise to appear, given in accordance with this section, shall be guilty of a misdemeanor, regardless of the disposition of, and in addition to, the charge upon which he was originally arrested.

Any officer violating any of the provisions of this section shall be guilty of misconduct in office and subject to removal therefrom upon complaint filed by any person in a court of competent jurisdiction. This section shall not be construed to limit the removal of a police officer for other misconduct in office.

Sec. 170. When arresting officer may take person before judicial officer in lieu of issuing summons.

If any person is:

- (1) Arrested and charged with an offense causing or contributing to an accident resulting in injury or death to any person.
- (2) Believed by the arresting officer to have committed a felony:

- (3) Believed by the arresting officer to be likely to disregard a summons issued under Section 169:

- (4) Charged with reckless driving; the arresting officer may take such person forthwith before the nearest or most accessible judicial officer or other person qualified to admit to bail in lieu of issuing the summons required by Section 169.

Sec. 171. Penalties for misdemeanors for moving traffic violation.

It shall be unlawful and shall constitute a misdemeanor for any person to violate any of the provisions of this ordinance unless such violation is by any of such provisions declared to be a felony.



Every person convicted of a misdemeanor for a moving traffic regulation under any provision of this ordinance for which no other penalty is provided shall, for a first conviction thereof, be punished by a fine of not less than five dollars nor more than one hundred dollars, or by imprisonment in jail for not less than one nor more than ten days, or by both such fine and imprisonment; for a second such conviction within one year such person shall be punished by a fine of not less than ten dollars nor more than two hundred dollars or by imprisonment in jail for not less than one nor more than twenty days, or by both such fine and imprisonment; for a third or subsequent conviction within one year such person shall be punished by a fine of not less than twenty-five dollars nor more than five hundred dollars or by imprisonment in jail for not less than ten days nor more than six months, or by both such fine and imprisonment.

Sec. 172. Police Justice or Judge may order surrender of license: disposition of surrendered license.

In any case in which the accused is convicted of an offense, upon the conviction of which the law requires revocation or suspension of the operator's or chauffeur's license of the person so convicted, such justice or judge shall order the surrender of such license, which shall remain in the custody of the court until (1) the time allowed by law for appeal has elapsed, when it shall be forwarded to the Commissioner of Motor Vehicles, or (2) an appeal is effected and proper bond posted, at which time it shall be returned to the accused.

Provided, however, when the time of suspension or revocation coincides or approximately coincides with the appeal time, such justice or judge may retain the license and return the same to the accused upon the expiration of the suspension of revocation.

All ordinances, or parts of ordinances in conflict herewith are, subject to the following proviso, hereby repealed, provided, however, that nothing herein contained shall be construed or taken as affecting any offense or prosecution committed under the Motor Vehicle Ordinance in effect at the time this ordinance becomes effective, and nothing herein contained shall be construed as releasing any person, firm or corporation from any liability accruing under the ordinances superseded by this ordinance and nothing herein contained shall be construed as affecting any prosecution now or hereafter instituted for the violation of any ordinance that is repealed upon the effective date of this ordinance.

This ordinance shall be in full force and effect at )  
midnight on the first day of the month immediately succeeding  
its passage. t-



234.  
In the event any part, or parts, of this ordinance should be declared unconstitutional by a court of competent jurisdiction it shall not affect its validity of the rest of this ordinance which shall remain in full force and effect until repealed, amended or altered by action of this council.

Approved: 2nd, day of January, 1962,

Rodham Wells  
Mayor

Attest:

J. Lee Chapman  
Clerk of the Council of the Town  
of Smithfield, Smithfield, Virginia.

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Be it ordained by the Council of the Town of Smithfield, as follows,  
to-wit:

SECTION 1. It shall be unlawful for any person to drive or operate any automobile, or other motor vehicle, car, truck, or vehicle of any character while under the influence of alcohol, brandy, rum, whiskey, gin, wine, beer, lager beer, ale, porter, stout or any other liquid beverage or article containing alcohol or while under the influence of any narcotic drug or any self-administered intoxicant or drug of whatsoever nature.

SECTION 2. In any criminal prosecution under section next above, no person shall be required to submit to a determination of the amount of alcohol in his blood at the time of the alleged offense as shown by a chemical analysis of his blood; however, any person arrested for violation of the above preceding section if within two (2) hours of the time of the alleged offense, shall be entitled to a determination of the amount of alcohol in his blood at the time of the alleged offense as shown by a chemical analysis of his blood, provided the request for such determination is made within such time. Any such person shall, at the time of his arrest, if within two (2) hours of the time of the alleged offense, be informed by the arresting authorities of his right to such determination and if he makes such request, the arresting authorities shall render full assist-



54.  
ADDENDUM

AN ORDINANCE TO PROHIBIT THE OPERATION OF A MOTOR VEHICLE ETC., WITHIN THE CORPORATE LIMITS OF THE TOWN OF SMITHFIELD WHILE UNDER THE INFLUENCE OF INTOXICANTS, SELF-ADMINISTERED DRUGS, ETC., TO PROVIDE FOR THE USE OF CHEMICAL ANALYSIS TO DETERMINE ALCOHOL IN BLOOD, PROCEDURE, COST, EVIDENCE WITH REFERENCE THERETO, THE PRESUMPTIONS ARISING AS A RESULT OF THE REPORT OF SUCH ALCOHOL CONTENT, AND TO FIX THE PENALTY FOR DRIVING UNDER THE INFLUENCE OF INTOXICANTS, SELF-ADMINISTERED DRUGS, ETC.

Be it ordained by the Council of the Town of Smithfield, as follows, to-wit:

SECTION 1. It shall be unlawful for any person to drive or operate any automobile, or other motor vehicle, car, truck, or vehicle of any character while under the influence of alcohol, brandy, rum, whiskey, gin, wine, beer, lager beer, ale, porter, stout or any other liquid beverage or article containing alcohol or while under the influence of any narcotic drug or any self-administered intoxicant or drug of whatsoever nature.

SECTION 2. In any criminal prosecution under section next above, no person shall be required to submit to a determination of the amount of alcohol in his blood at the time of the alleged offense as shown by a chemical analysis of his blood; however, any person arrested for violation of the above preceding section if within two (2) hours of the time of the alleged offense, shall be entitled to a determination of the amount of alcohol in his blood at the time of the alleged offense as shown by a chemical analysis of his blood, provided the request for such determination is made within such time. Any such person shall, at the time of his arrest, if within two (2) hours of the time of the alleged offense, be informed by the arresting authorities of his right to such determination and if he makes such request, the arresting authorities shall render full assist-



55.  
ance in obtaining such determination with reasonable promptness. Only a physician, registered professional nurse or laboratory technician, shall withdraw blood for the purpose of determining the alcoholic content therein. The blood sample shall be placed in a sealed container provided by the Chief Medical Examiner of the Commonwealth of Virginia. Upon completion of taking of the sample, the container must be resealed in the presence of the accused after calling the fact to his attention. The container shall be especially equipped with a sealing device, sealed so as not to allow tampering, labelled and identified showing the person making the test, the name of the accused, the date and time of taking. The sample shall be delivered to the police officer for transporting or mailing to the Chief Medical Examiner of the Commonwealth of Virginia. Upon receipt of the blood sample, the Chief Medical Examiner of the Commonwealth of Virginia or an Assistant Chief Medical Examiner shall examine it for alcoholic content and shall execute a certificate which certificate shall indicate the name of the accused, the date, time and by whom the same was received and examined, and a statement that the container seal had not been broken or otherwise tampered with and a statement of the alcoholic content of the sample. The certificate, attached to the container shall be returned to either the police officer making the arrest, the department from which it came, or to the clerk of the court in which the matter will be heard. Upon the request of the person who was given a chemical test of blood, the results of such test shall be made available to him. An amount not to exceed five (\$5.00) Dollars to cover the costs of taking blood and making an analysis thereof shall be taxed as part of the costs of the case.



Other than as expressly provided herein, the provisions of this section shall not otherwise limit the introduction of any competent evidence bearing upon any question at issue before the court. The failure of the accused to request such a determination is not evidence and shall not be subject to comment in the trial of the case.

SECTION 3. When any blood sample taken in accordance with the provisions of Section "2" above is forwarded for analysis to the office of the Chief Medical Examiner of the Commonwealth of Virginia, a report of the results of such analysis shall be made and filed in that office. Upon proper identification of such vial, tube or container the copy of such certificate as provided for in Section "2" above shall, when duly attested by the Chief Medical Examiner of the Commonwealth of Virginia, or any Assistant Chief Medical Examiner, be admissible in the Court trying any case arising under Section "1" hereof as evidence of the facts therein stated and of the results of such analysis.

SECTION 4. In any prosecution for a violation of Section "1" hereof, the amount of alcohol in the blood of the accused at the time of the alleged offense as indicated by a chemical analysis of the accused's blood in accordance with the provisions of Section "2" hereof, shall give rise to the following presumptions:

(a) If there was at that time 0.05 per cent or less by weight of alcohol in the accused's blood, it shall be presumed that the accused was not under the influence of alcoholic intoxicants;

(b) If there was at that time in excess of 0.05 per cent but less than 0.15 per cent by weight of alcohol in the accused's blood, such facts shall not give rise to any presumption that the



accused was or was not under the influence of alcoholic intoxicants, but such facts may be considered with other competent evidence in determining the guilt or innocence of the accused;

(c) If there was at that time 0.15 per cent or more by weight of alcohol in the accused's blood, it shall be presumed that the accused was under the influence of alcoholic intoxicants.

SECTION 5. Any person violating any provisions of Section "1" hereof shall be guilty of a misdemeanor and shall be punished, for a first offense, by a fine of not less than \$100.00 nor more than \$1,000.00, or by confinement in jail for not less than one (1) month nor more than six (6) months, either or both in the discretion of the Court trying the case. Any person convicted within any period of ten (10) years of a second or other subsequent offense, under Section "1" hereof, or convicted of a first offense under Section "1" hereof, after having been convicted within a period of ten (10) years prior thereto of an offense under the former drunken-driving ordinance in effect prior to the effective date of this ordinance, shall be punishable by a fine of not less than \$100.00 nor more than \$1,000.00 and by confinement in jail for not less than one (1) month nor more than one (1) year.

SECTION 6. This ordinance shall be in effect from the date of its passage; shall and does hereby repeal all ordinances inconsistent therewith and all subsequent amendments made by the General Assembly of Virginia to Sections 18.1-54 through Section 18.1-59 of the Code of Virginia 1950, both inclusive; shall operate to amend the pertinent section, or sections, of this ordinance so long as the title of this ordinance sufficiently describes the objects of the amended sections.



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In the event any part, or parts, of this ordinance should be declared unconstitutional by a court of competent jurisdiction it shall not affect its validity of the rest of this ordinance which shall remain in full force and effect until repealed, amended or altered by action of this council.

Approved: 2nd, day of January, 1962.

Rodham Wells  
Mayor

Attest:

I. Lee Chapman  
Clerk of the Council of the Town  
of Smithfield, Smithfield, Virginia.



ts organizational meeting on 27 Dec. 1961:

Jr., Chairman  
Cotton, Vice-Chairman  
ranch, Secretary

with the Planning Commission early in January, after  
e.

as been widened - 40 ft. of drain pipe installed.

lete.

tree work on S. Church St.

ne Way- No further action-Highway Dept. does not re-  
be one-way. Col. Branch was asked to investigate the  
ces on Wharf Hill at the entrance to Church St. Mayor  
the Episcopal Church would trim the shrubs in front

ain-in progress to have light checked, controls removed

es in a deplorable condition. The Town Manager was re-  
Attorney and Commonwealth Attorney in trying to get

rash and garbage collection will be made on the West  
Mondays and Thursdays, beginning at 8 A.M., on the East  
Tuesdays and Fridays, beginning at 8 A.M.

ns has accepted the annual salary of \$720.00, effective

#### Section 11-Action

ey reported that the Ordinance was complete in his  
with the Town Attorney on all sections. On motion made  
he reading of the Ordinance was dispensed with. The Mayor

ng paragraph and the Ordinance was adopted on motion  
x with the proviso that copies be sent each Councilman

were displayed for selection by Council, ranging in price  
Manager recommended the purchase of the Lyle sign at  
discount on purchase of 100 signs, the cost of pipe to be  
; seconded by Mr. V.A. Bell, it was decided to purchase the  
was asked to proceed in making a survey of the number  
the next meeting.

w high school area-refer to memo 27 Dec. 1961 recorded  
waltney, seconded by Mr. Turner the Town Manager was asked  
ending the water line down Washington St. pass the foot  
installing an additional fire hydrant on Cary St.

ession from Council with regard to installation of Park  
.A. Bell, seconded by Mr. Gwaltney this matter was tabled

letter of 19 Dec. 1961 regarding fee-\$50.00 per year un-  
ive to pay Isle of Wight County for loss in revenue as  
on made by Mr. Turner, seconded by Mr. Cox. it was decided  
League at annual dues until 1966 of \$50.00.

month were presented and ordered paid.

led to meet Wednesday night, January 3, 1962, at 7:30 P.M.

  
Mayer

The Town Council held an adjourned meeting Wednesday night, January 3, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, V.A. Bell, C.M. Dale Jr., J.E. Turner, R.S. Cox Jr., W.I. Bell and Town Manager Jas. O. Branch.

The Mayor called the meeting to order.

Col. Branch brought to the attention of the Council that the present Charter required the Town Manager to live within the corporate limits and asked their wishes in having the Charter changed. After a general discussion, Mr. Gwaltney made the motion, seconded by Mr. Turner that the Town Charter be amended to eliminate the requirement of the Town Manager living within the corporate limits and to substitute that the Town Manager live either within the corporate limits of the Town or the immediate vicinity thereof. The motion was carried.

also  
Col Branch brought to the attention of the Council that the Percy-Smith Corp. planning on building houses on Wilson Road and proposed to surface Wilson Road and Evans Drive to the Taste-Freeze. They desire to know the requirements the Town has for surfacing streets. After a general discussion, R.S. Cox Jr. made a motion, seconded by Mr. Gwaltney that the Town Manager advise the Percy Smith Corp. that the Town's requirements for surfacing streets at the present time are the same as State specifications until such specifications are revised by the Town in accordance with a study to be instigated. The motion was carried.

On motion made by Mr. Delk, seconded by Mr. V.A. Bell no person, firm or corporation shall perform any work on a dedicated street within the Town without a permit from the Town Manager. The motion was duly carried.

Col. Branch presented the feasibility report for the Sewage Disposal Plant. Since the study of this report would require extra time from the regular Council meetings, it was decided to meet the second Wednesday night in each month for this study. Since Mr. Gwaltney had made a complete study of the report, the Mayor asked for his comments.

Mr. Gwaltney asked that the Town Manager contact Hayes, Seay, Mattern & Mattern and request the complete plans for Grimesland, Red Point Heights and Pinewood Heights for the Town's files, as was set up in the original agreement. Also, that the Town Manager notify the State Water Control Board that this preliminary report has not been considered or accepted by the Council as yet and that modifications may be required; a copy of this letter sent to Hayes, Seay, Mattern & Mattern. Mr. Gwaltney explained in detail why, in his opinion, the change in location of the pumping station could possibly reduce the cost of the Plant as much as \$75,000.00, provided the engineers recognized the feasibility of his proposed location. This matter was to be brought to the attention of the engineers.

Since the Town would have to float a bond issue for a Sewage Disposal Plant, it was decided to investigate having a bond issue which would cover also the purchase



of the water companies in the annexed area, laying of larger water mains and erecting a water tank in the annexed area and the resurfacing of streets in the annexed area.

The Town Manager was requested to ask Mr. Glyn Barranger of Hayes, Seay, Mattern & Mattern to meet with the Town Council on January 10, 1962.

There being no further business, the meeting adjourned.

*H.W. Chapman*  
Clerk

*William F. ...*  
Mayor

The Town Council held an adjourned meeting Thursday night, January 4, 1962 in the Council room with the following present Mayor R.T. Delk, Councilmen J.E. P.D. Gwaltney IV, R.S. Cox Jr., W.I. Bell, V.A. Bell, C.M. Beale Jr. and visitor J.T. Edwards.

The Mayor called the meeting to order and stated the meeting was called to hear from Mr. J.T. Edwards, who had requested to appear before the Council with regard to the action taken by the Council on surfacing old roads in the annexed area meeting on January 3, 1962.

Mr. Edwards explained to the Council that he was interested in financing being built on Wilson Road by Percy Smith Corp. and that both the Veterans Admin. Federal Housing Admin. required that all houses financed by them be built on surfaced streets and that they had been advised by the Town Manager in September that the Town had no specifications; therefore had gone ahead at great expense preparing to build houses and also planning to resurface 1800 ft. of streets. Mr. Edwards asked that the Council rescind their action requiring streets to be built at State specifications, the cost being prohibitive. Mr. Edwards explained also that the Percy Smith Corp. grades and surfaces the streets at no cost to the Town and no way would be detrimental to any future plans of the Town and that if pipe had been laid on the East side of the street for driveways, the property owners would have been asked to bear the expense of the pipe and the Highway would install the pipe.

Mr. Turner made a motion, seconded by Mr. Cox that since this project had started before action taken on January 3, 1962 and that the type of surface laid by Percy Smith Corp. would not be detrimental to Town's plans, that the Town Manager be authorized to sign a permit to Percy Smith Corp. for surfacing of Wilson Road and Evans Dr. to Taster Freeze, in view of prior commitments and in light of work having been done on the project; however this permit was not to set a precedent. The motion was carried and Mr. Edwards thanked the Council for their action.

There being no further business, the meeting adjourned.

*H.W. Chapman*  
Clerk

*William F. ...*  
Mayor

The Town Council held an adjourned meeting in the Council room. Those present were Vice Mayor R.S. Cox Jr., V.A. Bell, Town Manager Jas. O. Branch Seay, Mattern & Mattern.

In the absence of the Mayor, Vice-Mayor Gwaltney and the minutes of the last two adjourned meetings.

Col. Branch, reporting for the Planning Commission a base map as a first step in their planning; the map made by Mr. Turner, seconded by Mr. W.I. Bell, \$100.00 Planning Commission.

Mr. Barranger, speaking on a bond issue, told the Council to educate the people on the benefit they would receive over several years for streets, sewage plant and in the future while the Council could issue general obligation bonds. It would have to be a referendum for revenue bonds. Since the utilities operating without a franchise with the Town, the Town Attorney be contacted as to the legality of it.

After a general discussion, the Council asked the Town Manager to draw up a proposal for the Town to finance the water companies in the annexed area, installing water mains in the annexed area and the surfacing of streets in the annexed area to have this information within a week and upon receipt give this information to the Town Attorney for approval.

There being no further business, the meeting adjourned.

*H.W. Chapman*  
Clerk



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annexed area and the resurfacing of streets in the  
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et with the Town Council on January 10, 1962.  
further business, the meeting adjourned.

*[Signature]*  
Mayor

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W.I. Bell, V.A. Bell, C.M. Beale Jr. and visitor J.T. Edwards.  
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*[Signature]*  
Mayor

The Town Council held an adjourned meeting Thursday night, January 11, 1962 in  
Council room. Those present were Vice Mayor P.D. Gwaltney IV, J.E. Turner, W.I. Bell,  
Cox Jr., V.A. Bell, Town Manager Jas. O. Branch and Mr. Glynn Barranger of Hayes,  
Mattern & Mattern.

In the Absence of the Mayor, Vice-Mayor Gwaltney called the meeting to order  
the minutes of the last two adjourned meetings were read and approved.

Col. Branch, reporting for the Planning Commission, stated that they would need  
a map as a first step in their planning; the cost to be \$100.00. On motion  
by Mr. Turner, seconded by Mr. W.I. Bell, \$100.00 was appropriated for a map for the  
Planning Commission.

Mr. Barranger, speaking on a bond issue, told the Council that it was necessary  
to educate the people on the benefit they would receive; that the bonds could be sold  
over several years for streets, sewage plant and installing water mains and that  
the Council could issue general obligation bonds without a referendum, they  
would have to be a referendum for revenue bonds. Since the Town now has water compa-  
nies operating without a franchise with the Town, Mr. Barranger suggested that the  
Town Attorney be contacted as to the legality of this.

After a general discussion, the Council asked Mr. Barranger to give them his  
best to draw up a proposal for the Town to finance the purchase of the private  
water companies in the annexed area, installing water mains and a water tank in the  
annexed area and the surfacing of streets in the annexed area. Mr. Barranger promised  
to have this information within a week and upon receipt of same, Col. Branch was to  
give this information to the Town Attorney for approval.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Vice-Mayor



The Town Council held an adjourned meeting Tuesday night, January 23, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, V.A. Bell, J.E. Turner, R.S. Cox Jr., W.I. Bell and Town Manager Jas. O. Branch.

The Mayor called the meeting to order and the minutes of the last adjourned meeting were read and approved.

The Mayor asked for a report from Town Manager Jas. O. Branch.


Col. Branch presented the cost of the Engineers for a Preliminary Report of Sewage, Water Mains and Streets at \$2,500.00, which had been approved legally by the Town Attorney. The Sewage Disposal Plan had been submitted to the State Water Control Board and they had approved same for one year period. The contract with Hayes, Seay, Mattern and Mattern, Engineers, was

presented and discussed at length. Col. Branch was asked to clarify with the Engineers if the Town would be liable for the additional fee, if all phases of the report were not adopted at the same time; also, the time limit on the contract and when the report would be ready to present to Council. At the same time, Col. Branch was to ask the Engineers for more detail in what they would present on the report on streets, and to give prices with and without gutter.

Since all the streets in the annexed area had not been deeded to the Town, Col. Branch was to bring this matter to the attention of the Town Attorney.

The Town Manager and the Water Committee were requested to contact Mr. C.M. Beale and Mr. R.L. Magette, owners of water companies in the annexed area, as to what price they would accept for their water companies and what they had to offer the Town, if and when they sold.

There being no further business, the meeting adjourned.

  
Clerk

  
Mayor

The Town Council held its regular monthly meeting, January 6, 1962 in the Council room. Those present were J.E. Turner, V.A. Bell, P.D. Gwaltney IV, R.S. Cox Jr., W.I. Bell, Police Chief D. Hemmis Jr., members of the press field Times and Mrs. L.L. Chapman Jr. from the J. Frances Robinson Yeoman and Patsy Mays from the Gov. @ class

The Mayor called the meeting to order and the minutes of the regular and special meetings were read and approved. The report was rendered by the Treasurer due to the audit for the year. The Mayor brought to the attention of the Councilman C.M. Beale Jr. had been in the hospital for home within the week.

Col. Branch reported that he had not read the Ordinances on Dogs and Displaying Signs and in his opinion of requiring the payment of Person purchase of Town Tags. Each Councilman had been read the Vehicle Ordinance. Mr. H.W. Gwaltney had resigned and Mr. P.D. Gwaltney III had been appointed by the term of Mr. H.W. Gwaltney.

Mayor Delk reported that he had been in a meeting of the owners of the water companies in the area to do so within three weeks. Mayor Delk stated that on repairing Edgewood Dr. at the time the Town was paving roads in Grimesland and he felt Mr. Beale should be paid. Mr. Delk so made a motion, seconded by Mr. Turner to Mr. Beale. The motion was duly carried.

A letter to the Town Attorney and Mayor was read advising the Town of the incorporation of Mr. Magette. The Mayor explained to the Council that it would be necessary for home owners to obtain loans from the Adm. and that while this notification was a legal notice, it had no effect on the Town and no action was necessary.

The Town Manager presented the Agenda.

#### INFORMATION

1. Town Attorney by letter dated 25 January, 1962, gave a legal opinion with regard to title to streets in the 1 Areas. The Town Attorney wrote the Town Manager his opinion that the Town only has a right of use and the right of maintenance.

2. Russell McKay, Laborer, was paid one week sick leave in Dec. 1961 and two weeks sick leave for the

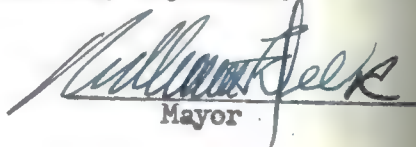


held an adjourned meeting Tuesday night, January 23, 1962. Those present were Mayor R.T. Delk, Councilmen P.D. Turner, R.S. Cox Jr., W.I. Bell and Town Manager Jas. O. Branch. The meeting was called to order and the minutes of the last meeting were read and approved.

For a report from Town Manager Jas. O. Branch. He presented the cost of the Engineers for a Preliminary Plan of Streets at \$2,500.00, which had been approved by the Council. The Sewage Disposal Plan had been submitted to the Council and they had approved same for one year period. With Hayes, Seay, Mattern and Mattern, Engineers, was present. Col. Branch was asked to clarify with the Council whether he would be liable for the additional fee, if all phases of the plan were completed at the same time; also, the time limit on the plan would be ready to present to Council. At the same time, the Engineers were requested to give more detail in what they would do for the streets, and to give prices with and without gutters. Streets in the annexed area had not been decided to bring this matter to the attention of the Town Council.

Mr. and Mrs. L. Magette were requested to confer with the Water Committee. Mr. L. Magette, owners of water companies in the annexed area, would accept for their water companies and what they would do if and when they sold.

After further business, the meeting adjourned.

  
Mayor

47  
The Town Council held its regular monthly meeting Tuesday night, February 6, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, V.A. Bell, P.D. Gwaltney IV, R.S. Cox Jr., W.I. Bell, Fire Chief R.J. Little Jr., Police Chief D. Hemmis Jr., members of the press from the Daily Press and Smithfield Times and Mrs. L.L. Chapman Jr. from the Jr. Woman's Club, Misses Constance Frances Robinson and Patsy Mays from the Gov. Class of S.H.S.

The Mayor called the meeting to order and the minutes of the last regular and special meetings were read and approved. No financial statement was rendered by the Treasurer due to the auditors not having closed the books for the year. The Mayor brought to the attention of the Council that Councilman C.M. Beale Jr. had been in the hospital for the past month but was expected home within the week.

Col. Branch reported that he had not received from the Town Attorney the Ordinances on Dogs and Displaying Signs and had not received a letter on his opinion of requiring the payment of Personal Property Taxes prior to the purchase of Town Tags. Each Councilman had been given a copy of the Motor Vehicle Ordinance. Mr. H.W. Gwaltney had resigned from the Planning Commission and Mr. P.D. Gwaltney III had been appointed by the Mayor to fill the unexpired term of Mr. H.W. Gwaltney.

Mayor Delk reported that he had been unable to set a date for the meeting of the owners of the water companies in the annexed area but hoped to do so within three weeks. Mayor Delk stated that Mr. C.M. Beale had spent \$150.00 on repairing Edgewood Dr. at the time the Town spent \$1300.00 on repair of roads in Grimesland and he felt Mr. Beale should be reimbursed the \$150.00. Mr. Delk so made a motion, seconded by Mr. Turner that \$150.00 be reimbursed to Mr. Beale. The motion was duly carried.

A letter to the Town Attorney and Mayor from Mr. R.L. Magette was read advising the Town of the incorporation of the water companies owned by Mr. Magette. The Mayor explained to the Council that Mr. Magette had found this to be necessary for home owners to obtain loans from F.H.A. and Veterans Admin. and that while this notification was a legal requirement, it would have no effect on the Town and no action was necessary.

The Town Manager presented the Agenda as follows:

#### INFORMATION

1. Town Attorney by letter dated 25 January was requested to render a legal opinion with regard to title to streets located in Beale and Grimes Areas. The Town Attorney wrote the Town Manager on Feb. 6, 1962 that it was his opinion that the Town only has a right of user, which carries with it the right of maintenance.

2. Russell McKay, Laborer, was paid one week sick leave for the last week in Dec. 1961 and two weeks sick leave for the first two weeks in Jan. 1962



He has not returned to work.

3. Police Department has been operating with 3 persons available for duty since Mid-December 1961, due to injuries and resignation. Some policemen have been working seven days per week. I have authorized payment of one extra day per week-\$10.00-when a policeman worked a seven day week.

4. Mr. Jimmie Allen Foster, now residing at 334 S. Church St., age 26, has been employed as a policeman in place of Albus, resigned, at a salary of \$70.00 per week, beginning January 31, 1962.

5. Tidewater Chapter, National Multiple Sclerosis Society has requested permission to conduct a Fund Drive in Smithfield sometime during the period 1 May - June 30, 1962. Letter will be written granting and offering cooperation unless I am instructed otherwise. No objection was voiced.

6. Percy Smith Inc. has been granted a Permit for road work on Wilson Road as per minutes of Council meeting.

7. Mr. R.R. Bowden fell on the sidewalk in front of Gulf Station, Main & Mason Sts. Allegedly the fall was caused by cracks in walks. This is a general condition of sidewalks. Verbal complaint was registered. If we find one, then we should fix all.

8. Revised drawings have been received from Hayes, Seay, Mattern & Mattern indicating location of sewage lines, pumping station etc., for the Grimes land, Red Point and Pinewood Heights Areas. Estimated cost \$228,000.00. Copies of revised drawings were not furnished the Water Control Board.

9. V.E. & P.Co. has not completed the installation of street lights.

10. No further action on Civil Defense-Action Body is the County of Isle of Wight.

11. No further action on abolishing parking spaces on Main St.-Modlin Corner-awaiting action on entrances from Bank of Smithfield.

12. No further action on Caterpillar Deisel located at Water Works.

13. Bartlett has not completed tree work on S. Church St.

14. Flashing Beacon-Main & Church-in process.

15. Road to trash dump-improved at a cost of \$99.00.

16. Va. Dept. of Conservation & Economic Dev. are proceeding with base for the Planning Commission.

#### Section 11

#### ACTION

1.a. Consideration of Hayes, Seay, Mattern and Mattern regard to Road improvements, water service (purchase of water companies) and fire protection in annexed areas. Since the letter of 29 Jan. 1962 from Hayes, Seay, Mattern & Mattern was not clear as to the cost to the Town if the Town decided not to complete all phases of the program, the Town Manager was requested to contact Mr. Glyn Barranger and have this matter clarified, reporting at the Council meeting on Feb. 14, 1962.

b. Sewage Disposal-The Town Attorney had been able to obtain an option on property belonging to Mrs. Isabelle T. Delk; the purchase price to be \$7,500.00 and the option price of \$500.00 to be applied to purchase price when exercised. On motion made by Mr. Cox, seconded by Mr. Turner \$500.00 was appropriated from the general fund for the option on said property, said \$500.00 to be incorporated in the cost of Sewage Disposal Plant when installed. The motion was duly carried.

2. Real Estate Tax Sale-1960. On motion made by Mr. Turner, seconded by Mr. Bell the Treasurer was authorized to have a sale of delinquent 1960 Real Estate.

3. Extension of Water Mains-New School. Consideration of Mr. R. Kenneth Weeks proposal. School Board will bear \$2,000.00 of expense. After a general discussion, the Town Manager was requested to get bids on both 6" and 8" Water Mains and on motion made by Mr. Delk, seconded by Mr. Turner Mr. Weeks was to be employed for Field Surveys, Plotting, Plans and Specifications at a cost

of \$750.00. If the Town Manager felt it necessary Mr. Weeks could be employed on a per diem basis.

4. An ordinance to prohibit use of BB guns in ordinance does not specifically include BB guns asked on having Town Attorney draw up an ordinance made by Mr. Gwaltney, seconded by Mr. Turner, the have the Town Attorney draw up an ordinance for Town without special permission.

5. Paragraph 7, Page 23, Charter and Ordinances shall keep or store gasoline or other explosives in containers above ground, except upon permit for skid tanks being used. S.W. Rawls Inc. bulk storage permit and are now within Town limits. The Council wanted taken. Col. Branch was requested to get Municipal League and present sample ordinance.

6. Virginia State Chamber of Commerce has extended invitation to join. Since the Smithfield Chamber was felt not necessary for the Town to join.

7. A letter had been received from the Bank of Town connect the present drain pipe from the pipe on their parking lot. It was estimated that would be required. Since there was no other way Turner made a motion, seconded by Mr. Gwaltney of the cost of laying the pipe underground to motion was carried.

8/ Street Map-A map of the streets in the annexed mission was asked for the naming of streets named, to names submitted by the J.G. Grimes, the William, Holt and the changing of Wilson Drive by Mayor Delk, seconded by Mr. Turner the above Permission was asked also for the doing away in Lumar Road, with Jordan Dr. Extended to include be included in Grace Street. On motion made by the names for the above mentioned streets was requested to blank out all streets on map, which present to Council to be accepted as the official map. On motion made by Mr. V.A. Bell, seconded by authorized to purchase the street markers with letters.

10. The Town Manager presented maps showing markers, giving an estimated cost of the signs by Council on the location of street markers.

11. The Town Manager asked if the Council wish Building Code. on motion made by Mr. V.A. Bell, was requested to work with the Town Attorney to present to Council for approval.

Fire Chief Little requested that the \$40.00 paid to the Town for rent of Town Hall be seconded by Mr. Turner the Treasurer was authorized. Fire Chief Little presented a check of \$700.00 in the \$1000.00 donated to the Fire Dept. for Fire Chief Little was asked to give his recommendation for either a 6" or 8" water line at the High School active Firemen to office of Treasurer.

The bills for the month were presented. There being no further business, the

*William Delk*  
Clerk



ork.  
been operating with 3 persons available for 1961, due to injuries and resignation. Some ing seven days per week. I have authorized payment k-\$10.00-when a policeman worked a seven day week r, now residing at 334 S. Church St., age 26, has been in place of Albus, resigned, at a salary of \$70.00 ry 31, 1962.

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the sidewalk in front of Gulf Station, Main & fall was caused by cracks in walks. This is a ewalks. Verbal complaint was registered. If we fix ll.

been received from Hayes, Seay, Mattern & Mattern, ewage lines, pumping station etc. for the Grimes- ood Heights Areas. Estimated cost \$228,000.00. gs were not furnished the Water Control Board. completed the installation of street lights.

a Civil "efense-Action Body is the County of Isle

a abolishing parking spaced on Main St.-Modlin to n entrances from Bank of Smithfield.

a Caterpillar Deisel located at "ater Works.

ompleted tree work on S. Church St.

a & Church-in process.

Improved at a cost of \$99.00.

ration & Economic Dev, are proceeding with base n sion.

Section 11

ACTION

Hayes, Seay, Mattern and Mattern regard to Road lce(purchase of water companies) and fire protec- Since the letter of 29 Jan. 1962 from Hayes, Seay, ot clear as to the cost to the Town if the Town all phases of the program, The Town Manager was , Glyn Barranger and have this matter clarified, l meeting on Feb. 11, 1962. e Town Attorney had been able to obtain an option Mrs. Isabelle T. Delk; the purchase price to be n price of \$500.00 to be applied to purchase price n made by Mr. Cox, seconded by Mr. Turner \$500.00 was neral fund for the option on said property, said ted in the cost of Sewage Disposal Plant when in- dully carried.

-1960. On motion made by Mr. Turner, seconded by Mr. authorized to have a sale of delinquent 1960 Real

ains-New School. Consideration of Mr. R. Kenneth Weeks ill bear \$2,000.00 of expense. After a general dis- r was requested to get bids on both 6" and 8" Water e by Mr. Delk, seconded by Mr. Turner Mr. Weeks was to urveys, Plotting, Plans and Specifications at a cost

of \$750.00. If the Town Manager felt it necessary for additional supervision, Mr. Weeks could be employed on a per diem basis.

4. An ordinance to prohibit use of BB guns in the Town of Smithfield. The present ordinance does not specifically include BB guns and the Council's wishes were asked on having Town Attorney draw up an ordinance covering BB guns. On motion made by Mr. Gwaltney, seconded by Mr. Turner, the Town Manager was authorized to have the Town Attorney draw up an ordinance prohibiting the use of BB guns in Town without special permission.

5. Paragraph 7, Page 23, Charter and Ordinances states "No person, firm or corporation shall keep or store gasoline or other explosive liquids in tanks or other containers above ground, except upon permit from Town Council". There are several skid tanks being used. S.W. Rawls Inc. bulk storage tanks are not covered by a permit and are now within Town limits. The Council was asked what action they wanted taken. Col. Branch was requested to get sample ordinances from the Va. Municipal League and present sample ordinance to Council.

6. Virginia State Chamber of Commerce has extended the Town of Smithfield an invitation to join. Since the Smithfield Chamber of Commerce is a member, it was felt not necessary for the Town to join.

7. A letter had been received from the Bank of Smithfield requesting that the Town connect the present drain pipe from the street with the Bank's drain pipe on their parking lot. It was estimated that 143 ft. of pipe @ \$1.25 per ft. would be required. Since there was no other way to route the drain water, Mr. Turner made a motion, seconded by Mr. Gwaltney that the Town defray \$150.00 of the cost of laying the pipe underground to the Bank's drain receptacle. The motion was carried.

8/ Street Map-A map of the streets in the annexed area was displayed and permission was asked for the naming of streets in Grimsland, which had not been named, to names submitted by the J.C. Grimes' heirs. The names given were Mercer, William, Holt and the changing of Wilson Drive to Grimes Street. On motion made by Mayor Delk, seconded by Mr. Turner the above mentioned names were accepted. Permission was asked also for the doing away with First St. and including it in Lumar Road, with Jordan Dr. Extended to include in Edgewood Dr. and Alt. 258 be included in Grace Street. On motion made by Mr. Gwaltney, seconded by Mr. Bell the names for the above mentioned streets were accepted. The Town Manager was requested to blank out all streets on map, which are not streets at present and present to Council to be accepted as the official street map.

9. On motion made by Mr. V.A. Bell, seconded by Mr. Gwaltney the Town Manager was authorized to purchase the street markers with black background and white letters.

10. The Town Manager presented maps showing where he proposed to display street markers, giving an estimated cost of the signs at \$1140.00. Approval was given by Council on the location of street markers.

11. The Town Manager asked if the Council wished an ordinance drawn up on Building Code. on motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell, Col Branch was requested to work with the Town Attorney in drawing up a sample ordinance to present to Council for approval.

Fire Chief Little requested that the Town reimburse the Fire Dept. for \$40.00 paid to the Town for rent of Town Hall. On motion made by Mr. V.A. Bell, seconded by Mr. Turner the Treasurer was authorized to refund \$40.00 to Fire Dept. Chief Little presented a check of \$700.00 to the Town, the Town's share in the \$1000.00 donated to the Fire Dept. from Isle of Wight County. Chief Little was asked to give his recommendation to the Council on the laying of either a 6" or 8" water line at the High School and also to send a list of active Firemen to office of Treasurer.

The bills for the month were presented and ordered paid. There being no further business, the meeting adjourned.

*Levitt*  
Clerk

*William Delk*  
Mayor



The Town Council held an adjourned meeting Wednesday night, February 14, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen V.A. Bell, P.D. Gwaltney IV, W.I. Bell, R.S. Cox Jr., Town Manager Jas.O. Branch and Mr. Bryce D. Bogart of Daily Press.

The Mayor called the meeting to order and la under Section 11 of the minutes of February 6, 1962, were read and approved.

The Town Manager presented a bill of \$750.00 from Hayes, Seay, Mattern & Mattern which was approved to be paid on motion made by V.A. Bell, seconded by W.I. Bell.

Col. Branch reported that after receiving a letter from Mr. Glynn Barranger and talking to him over the phone, that it was his opinion that the Town would not be liable for extra fees in their agreement with Hayes, Seay, Mattern & Mattern unless the Town employed another architect engineer at the time they went forward with phases, on which they had drawn preliminary plans.

After a general discussion, Mr. Gwaltney made the motion, seconded by Mr. Delk, that the Town Manager sign the agreement with Hayes, Seay, Mattern & Mattern under the following proviso: that the Town Manager confer with the Town Attorney on the agreement in conjunction with the letters dated Jan. 16th, Jan. 29th. and Feb. 9th, 1962 from Mr. Glynn Barranger, that the surveys on streets and water be worked in close association with the Town Manager, that the engineers confer with the Town Manager in Smithfield on details of the scope of their work, that bi-weekly progress reports be given by the engineers and that if the Town Attorney recommended any change in the agreement, that the Town Council be notified before the agreement was signed by the Town Manager.

The Mayor brought to the attention of Council that all that was necessary in order to have a bird sanctuary in Smithfield was to have the State Highway Dept. erect signs at the entrances to the Town, the Woman's Club agreeing to pay for same, and that a proclamation be published and signed by the Mayor. On motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell, the Mayor was given the approval to sign and publish said proclamation.

Mr. Cox extended an invitation to all Councilmen and their wives to attend the Firemen's Banquet on Feb. 28, 1962.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Mayor

TOWN OF SMITHFIELD, VIRG.  
Balance Sheet at 12/31/61

## ASSETS

Operat	CASH	
	On Deposit	
	General Fund	
	Bank of Smithfield	12,394.00
	Merchants & Farmers	10,788.90
Cost o	at Sinking Fund	
	Bank of Smithfield	100.60
	Uncollected Taxes	
	Real Estate & Personal Prop.	
	Total Assets	
	LIABILITIES	
	Current Liabilities	
	Reserve for F. I. C. A.	180.20
	Reserve for U. S. R. S.	27.45
	Reserve for U. S. R. S. Ins.	7.80
gross	Reserve for Withholding Tax	302.70
Cust	Unaudited Accounts Payable	4031.88
	Accrued Interest Payable	159.12
	Bonds Payable	
	Water Project Bonds	56,000.00
Ad	Street Improvement Bonds	14,625.00
	Surplus	
	Balance 1-1-61	(48695.18)
	Excess Revenue over Expenses	838.09
F. I	Total Liabilities	
Capi		
Net		
Othe		

## RECEIPTS AND EXPENSES AT 12-31-62

	Revenue : From Local Sources	
Net	Taxes	
	Licenses:	
	Vehicle	37.50
	Privilege	4412.00
	Fines	775.20
Curre	Interest	3.50
	Rentals:	
Bank	Town Hall	50.00
Rese	Others	55.25
Acco	Miscellaneous	
	Bank Stock Tax	
	From the Commonwealth	5333.50
Curren	Expenditures	
Un	General Government	983.10
Ad	Finance	189.00
Cus	Law and Judiciary	199.20
Res	Police	1459.00
Res	Fire	85.60
Res	Public Works	1288.00
	Public Welfare	276.20
Surplus	Debt Service	
Net Inco	Capitol Outlay	
	le of Wight County	15.00
	Total Expenses	4495.09
	Excess Revenue Over Expenses	838.09



an adjourned meeting Wednesday night, February  
present were Mayor R.T. Delk, Councilmen V.A.  
Box Jr., Town Manager Jas.O. Branch and Mr. Bryce  
meeting to order and la under Section 11 of the  
ad and approved.  
nted a bill of \$750.00 from Hayes, Seay, Mattern  
which  
Report/was approved to be paid on motion made  
it after receiving a letter from Mr. Glynn  
e phone, that it was his opinion that the Town  
n their agreement with Hayes, Seay, Mattern &  
ther architect engineer at the time they went  
d drawn preliminary plans.  
sion, Mr. Gwaltney made the motion, seconded by  
e agreement with Hayes, Seay, Mattern & Mattern  
Town Manager confer with the Town Attorney  
the letters dated Jan. 16th, Jan. 29th. and  
that the surveys on streets and water be  
Town Manager, that the engineers confer with  
ails of the scope of their work, that bi-  
ne engineers and that if the Town Attorney  
it, that the Town Council be notified before  
anager.  
attention of Council that all that was  
tuary in Smithfield was to have the State  
nces to the Town, the Woman's Club agreeing  
n be published and signed by the Mayor. On  
Mr. W.I. Bell, the Mayor was given the  
lamation.  
then to all Councilmen and their wives to  
1962.  
iness, the meeting adjourned.

*R.T. Delk*  
Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
Balance Sheet at 12-31-62

ASSETS

CASH

On Deposit			
General Fund			
Bank of Smithfield	12,394.17		
Merchants & Farmers	10,788.95	2,283.78	2029.48
Sinking Fund			
Bank of Smithfield		4,193.28	
Uncollected Taxes		27,477.06	
Real Estate & Personal Property			
Total Assets			

LIABILITIES

Current Liabilities	180.20		
Reserve for F. I. C. A.	27.45		
Reserve for U. S. R. S.	7.80		
Reserve for U. S. R. S. Ins.	302.70		
Reserve for Withholding Tax	4031.88		
Unaudited Accounts Payable	159.12	4,709.15	
Accrued Interest Payable			1643.59
Bonds Payable			
Water Project Bonds	56,000.00		
Street Improvement Bonds	14,625.00	70,625.00	
Surplus	(48695.18)		
Balance 1-1-61	838.09	(47857.09)	
Excess Revenue over Expenses		27477.06	
Total Liabilities			

RECEIPTS AND EXPENSES AT 1-31-62

Revenue : From Local Sources		33000.00	
Taxes			
Licenses:		8500.00	
Vehicle	37.50	17000.00	
Privilege	4412.03	9000.00	
Fines	775.25	50.00	
Interest	3.55		
Rentals:		1200.00	
Town Hall	50.00	500.00	
Others	55.25	1000.00	
Miscellaneous		7300.00	
Bank Stock Tax		8240.00	
From the Commonwealth		85790.00	
Expenditures			
General Government	983.15	12050.00	
Finance	189.06	3360.00	
Law and Judiciary	199.28	1725.00	
Police	1459.02	23545.00	
Fire	85.67	3050.00	
Public Works	1288.02	21650.00	
Public Welfare	276.29	2235.00	
Debt Service		1506.00	
Capitol Outlay		7550.00	
le of Wight County	15.00	9119.00	
Total Expenses	4495.49	85790.00	
Excess Revenue Over Expenses	838.09		



cil held an adjourned meeting Wednesday night, Feb. 28, 1962. Those present were Mayor R.T. Delk, Councilmen W.I. Bell, R.S. Cox Jr., Town Manager Jas. O. Branch and J. Bell. The meeting was called to order and the minutes of the previous meeting were read and approved. The Mayor presented a bill of \$750.00 from Hayes, Seay, Mattern & Co. for a Disposal Report which was approved to be paid on motion of W.I. Bell. The Mayor reported that after receiving a letter from Mr. Glynn over the phone, that it was his opinion that the extra fees in their agreement with Hayes, Seay, Mattern & Co. employed another architect engineer at the time they had drawn preliminary plans. After a verbal discussion, Mr. Gwaltney made the motion, seconded by the Mayor, for the Mayor to sign the agreement with Hayes, Seay, Mattern & Co. that the Town Manager confer with the Town Attorney with the letters dated Jan. 16th, Jan. 29th. and Barranger, that the surveys on streets and water be made with the Town Manager, that the engineers confer with the Town Manager on details of the scope of their work, that bills be given by the engineers and that if the Town Attorney approves the agreement, that the Town Council be notified by the Town Manager. The Mayor brought to the attention of Council that all that was to be done at a bird sanctuary in Smithfield was to have the State seal at the entrances to the Town, the Woman's Club agreed that a proclamation be published and signed by the Mayor, seconded by Mr. W.I. Bell, the Mayor was given the honor of signing said proclamation. The Mayor read an invitation to all Councilmen and their wives to a dinner on Feb. 28, 1962. After no further business, the meeting adjourned.

*W.I. Bell*  
Mayor

STATEMENT OF Income at 1-31-62

Revenue			
Sales		1431.53	
Gas Sales		515.45	
Water Sales		82.50	2029.48
Electricity			2029.48
Operation and Distribution			
and Pumping			
Carroll	60.00		
Purchases	106.65	166.65	
Commission and Distribution			
Division	5.00		
Setting of Meters	189.64		
Maintenance Water Main	11.10		
Maintenance Sewer Main	13.50	219.24	385.89
From Operating			1643.59
Accounting and Collecting			XXXXXX 1643.59
Reading and Collecting	25.00		
Collectable Accounts	15.00	40.00	
Maintenance & General			
Treas.	94.16		
Office Supplies & Expenses	3.50	97.66	
Depreciation		5.59	
From Operating		45.25	188.50
Private Fire Protection			1455.09
Miscellaneous		100.00	
For Period		31.50	131.50
			1586.59
ASSETS			
Accrued Assets			
On Deposit			
Smithfield	19649.29		
Replacement	6642.40	26291.69	
Receivable		2853.46	
Total Assets		29,145.15	
LIABILITIES			
Accrued Liabilities			
Water Rents	1564.69		
Interest Payable	424.20		
Reserve deposit	2226.00		
for U. S. R. S.	4.24		
for F. I. C. A.	11.18		
for Withholding Tax	36.40	4266.71	
For Period		23291.85	
Total Liabilities		1586.59	
		29,145.15	



VIRGINIA IN THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT:

FEBRUARY 21 1962

IN RE: Petition of Council of Town of  
Smithfield for authority to sell  
real estate for 1960 Town taxes

This day came the Council of the Town of Smithfield, an incorporated town situate in Isle of Wight County, Virginia, by counsel, and, by leave of Court, filed its petition in accordance with the provisions of Section 58-1111 of the 1950 Code of Virginia, praying that the Treasurer of said Town be authorized and directed to sell all real estate reported as delinquent for the non-payment of taxes assessed against it by said Town for the tax year 1960, to which there was no exception, and was argued by counsel:

And it appearing to the Court that the Treasurer of said Town of Smithfield has heretofore filed with the Clerk of this Court a list of all real estate taxes returned delinquent for non-payment of the taxes assessed thereon by said Town for the tax year 1960 in accordance with Section 58-1110 of the said 1950 Code of Virginia: that it is proper that all real estate delinquent for the non-payment of said taxes for the tax year 1960 be sold in satisfaction of said taxes, together with interest thereon at the rate of six per centum (6%) per annum, and all other legal costs:

It is, therefore, ordered that the Treasurer of the Town of Smithfield sell, at public auction, after advertisement thereof for at least sixty (60) days prior to the date of the sale, by written or printed posters posted in five (5) or more public places in the said Town of Smithfield, in front of the office of said Treasurer situate in the said Town of Smithfield, on Saturday, May 26, 1962, at 11:00 A. M. all real estate delinquent for taxes assessed against it by the said Town of Smithfield for the taxable year 1960, for the payment of such taxes, together with interest thereon at the rate of six per centum (6%) per annum, and costs, exclusive of the costs attending the redemption thereof, And upon the completion of said sale the said Treasurer shall make a report thereof to the Clerk of this Court



in accordance with the provisions of Section 58-1111 of the 1950  
Code of Virginia.

A copy.

Teste

Ruth E. Holland

Clerk

The Town Council held its regular monthly  
in the Council room. Those present were Mayor R.T.D.  
W.I. Bell, J.E. Turner, C.M. Beale Jr., R.S. Cox Jr., V.A.  
Police Chief D. Hemmis Jr. and Mr. B.D. Bogart of Da

The Mayor called the meeting to order and  
read and approved, with the correction being ma  
endations on a 6" and 8" main at the High Sch  
recorded.

The Mayor welcomed Councilman Beale back t  
Smithfield Chamber of Commerce serving ham b  
which were nicely received.

Col. Branch told the Council of the letter  
which stated that he had appraised the land  
side of Rt. 626 and in his opinion the va  
il was asked their wishes in obtaining an  
r. Turner, seconded by Mr. V.A. Bell the Town  
ing an option at 10% of the purchase price.  
motion was carried.

A letter was read from Mr. C.M. Beale Sr. re  
ly 935 ft. of Edgewood Dr. On motion made  
anager was authorized to issue a permit to  
n his letter of March 2, 1962.

The Town Manager presented the Agenda as

#### Section 1

#### Information

ney's opinion regarding an ordinance pro  
License to any person who had not paid  
copy of his letter, which stated that he  
Council decide to pursue the matter.  
ney's opinion regarding title to streets  
ished by copy of his letter, which stated  
l streets now open and used, which carried  
urther action unless Council decide to p  
Control Board had been requested to ac  
Mattern & Mattern's proposal for Prelin  
y letter dated 20 February 1962.  
is-Ordered, also 2" pipe, which has been d  
action on Civil Defense.  
action on abolishing parking spaces on  
tion of parking lot.  
Diesel located at Water Works-No action  
not completed tree work on S. Church St  
acon-Main & Church-in progress.  
h Dump required attention; additional \$  
f Water Main-School-nothing to report  
gasoline-nothing to report at this time  
Tax sale-Scheduled for May 26, 1962.  
requested to install Bird Sanctuary st  
Water Companies-Nothing to report at  
k property-Subject option was recorded  
65, page 311. If at the end of the year  
r, it forfeits the \$500.00 consideration



The Town Council held its regular monthly meeting Tuesday night, March 6, 1962 in the Council room. Those present were Mayor R.T. Delk Councilmen P.D. Gwaltney IV, W.L. Bell, J.E. Turner, C.M. Beale Jr., R.S. Cox Jr., V.A. Bell, Town Manager Jas. O. Branch, Police Chief D. Hemmis Jr. and Mr. B.D. Bogart of Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting read and approved, with the correction being made on the Fire Chief making his foundations on a 6" and 8" main at the High School, instead of 6" and 4" main as recorded.

The Mayor welcomed Councilman Beale back to the Council and told the Council Smithfield Chamber of Commerce serving ham biscuits to the General Assembly which were nicely received.

Col. Branch told the Council of the letter received from Mr. J. Travers, which stated that he had appraised the land belonging to the Epps Estate on the side of Rt. 626 and in his opinion the value would be approximately \$750.00. Council was asked their wishes in obtaining an option on said property. On motion Mr. Turner, seconded by Mr. V.A. Bell the Town Manager was authorized to go ahead making an option at 10% of the purchase price, which would apply on the purchase. The motion was carried.

A letter was read from Mr. C.M. Beale Sr. requesting a permit to hard surface approximately 935 ft. of Edgewood Dr. On motion made by Mr. Turner, seconded by Mr. Cox the Town Manager was authorized to issue a permit to Mr. Beale for this work as stated in his letter of March 2, 1962.

The Town Manager presented the Agenda as follows:

#### Section 1

#### Information

Attorney's opinion regarding an ordinance providing for the Town's refusal to issue a Town License to any person who had not paid personal property tax was furnished by copy of his letter, which stated that he felt it unconstitutional. No further action unless Council decide to pursue the matter.

Attorney's opinion regarding title to streets located in Beale and Grimes furnished by copy of his letter, which stated that the Town only has right of way on all streets now open and used, which carries with it the right of maintenance. Further action unless Council decide to pursue the matter.

Water Control Board had been requested to accept suggested revised schedule. May, Mattern & Mattern's proposal for Preliminary Studies-Water and Roads submitted by letter dated 20 February 1962.

Signs-Ordered, also 2" pipe, which has been delivered.

Action on Civil Defense.

Action on abolishing parking spaces on Main St.-Modlin to corner completion of parking lot.

Gar Diesel located at Water Works-No action recommended at this time.

Tree work on S. Church St. has not completed tree work on S. Church St.

Beacon-Main & Church-in progress.

Trash Dump required attention; additional \$30.00 spent.

Water Main-School-nothing to report at this time.

Gasoline-nothing to report at this time.

State Tax sale-Scheduled for May 26, 1962.

Dept. requested to install Bird Sanctuary signs.

Water Companies-Nothing to report at this time.

Delk property-Subject option was recorded in Clerk's office on 8 Feb. Book 165, page 311. If at the end of the year the Town does not exercise its option, it forfeits the \$500.00 consideration.

ons of Section 58-1111 of the 1950

Paul E. Hemmis Clerk



Section 11  
Action

1. Street Lighting: Department of Highways has questioned the V.E. & P. request to install poles on highway right of way on Rt. 10 between Color store and bridge and first pole north of bridge, due to bad spacing of which would result in a traffic hazard.

Recommend we cancel the request to install the five lights and that install 2 lights between existing new lights on Hwy. 258 going west in of Little's and Whitmore's.

Mr. W.W. Lonberger has a light in his wood yard on Spring Dr. and Branch suggested that he be asked to turn it over to the Town and change the light to Spring Dr. Mr. Garland Batten has requested the installation of street light on Magruder Rd. near the entrance to his driveway.

On motion made by Mr. Beale, seconded by Mr. Turner Col. Branch was to investigate the lighting on the East side of Rt. 10 and that he cancel the installation of the 5 lights on South side of Pagan River Bridge, install 2 lights on Rt. 258, the western side of Town, install 1 light on Magruder road and ask Mr. Lonberger to turn over to the Town the light in his wood yard. The motion was carried.

2. Planning Commission: Town Planning Commission passed a motion at the meeting as follows: "Town Council be requested to appropriate \$1,000.00 for use by the Planning Commission". \$100.00 for base map is included in the \$1,000.00, which is budgeted for 1962. On motion made by Mr. Cox, seconded by Mr. Turner the \$1,000.00 budgeted for the Planning Commission be appropriated to them with their paying the \$100.00 for the base map. The motion was carried.

3. Planning Commission: After discussion of widening of Hwy. 10 (4 lanes) bridge over Pagan River to N. Town limit, it being understood that Indiana Funds might be available. Mr. P.D. Gwaltney III made the following motion, seconded by Mr. Cecil Gwaltney: Planning Commission recommends that the Council proceed with the necessary steps to provide a four lane highway bridge over Pagan River to North Town Limit (Hwy. 10) and Town Council request the Isle of Wight Board of Supervisors and State Highway Dept. use their best effort to extend the proposed 4 lane highway from the N. limit to the intersection of Hwy. 10 and Hwy. 674 (Blount's Corner). Motion was passed unanimously. In order to carry out the recommendation of the Planning Commission, Mr. Gwaltney made the motion, seconded by Mr. V.A. Bell, that the Town Manager contact the property owners in order to determine west of right of way. The motion was carried. Mr. Gwaltney made the motion, seconded by Mr. Turner that the Council request the Planning Commission incorporate this project into their overall planning on streets and highways. The motion was duly carried. The request that Isle of Wight Board of Supervisors use their best efforts in extending the 4 lane highway was tabled until information was available on the right of way. The Planning Commission was to be advised of the steps being taken by the Council.

4. Planning Commission-Town Manager briefed the Planning Commission with regard to interim Building Restriction Ordinance which the Town Attorney has been requested to prepare for consideration by the Town Council. The following motion was made by Mr. P.D. Gwaltney III, seconded by Mr. Cecil Gwaltney and passed unanimously. Planning Commission recommends that the Town Council immediately consider the interim Building Restriction Ordinance-resume of which was read by the Secretary to the Planning Commission. The Town Manager, having received the ordinance too late to study before the meeting of Council, is to present the ordinance at the next meeting.

5. Agreement-Trash and Garbage Collection-Present agreement expires 11/1/62. Johnson is requesting an increase in the amount of \$30.00 per month. On motion made by Mr. Turner, seconded by Mr. Beale, Johnson's request was granted by unanimous vote.

6. Quarter Mile Road- Which quarter mile road does the Council wish take over by the State in 1962? Recommend Talbot Drive beginning at its intersection with Hwy. 10 and 258 extending westward. On motion made by Mr. Beale, seconded by Mr. Turner this recommendation was accepted.

7. Noise from parked trucks-Complaints have been received that tractors are leaving engines running at night, also refrigeration units, annoying residents in the vicinity of V.W. Joyner's. On motion made by Mr. Beale, seconded by Mr. Gwaltney, the Town Manager was to take action on the above mentioned at his discretion.

8. Water Department-Percy Carroll is currently budgeted for and being paid \$60.00 per month, allegedly for checking pump stations (2) and cutting grass around pumping station. I have advised Carroll that I expect him to work sufficient hours per month at 90¢ per hour to equal \$60.00 per month and any extra time necessary for checking pumping houses will be compensated by the privilege of occupying the house at the pond. Last year we paid

Nelson Moody \$550.00-collection, reading meters, cut approval to place Carroll in a full time status (occupy Town house at pond, read meters, cut water or and laborer. Cost-\$1872.00 per year (90¢ per hour). salary and \$550.00 per year Nelson Moody; net increase made by Mr. V.A. Bell, seconded by Mr. Beale approval.

9. Police Department Salaries-Chairman of Police (are recorded on page 56. Mr. Gwaltney made the motion recommendations be accepted. The motion was carried.

10. Town Library-Smithfield Library is requesting Electric service at Town rate (cost of service for On motion made by Mr. V.A. Bell, seconded by Mr. Delk was increased for the calendar year 1961 to \$350.

11. Street Map-The street map was presented for approval showed Bellwood Dr. in place of Edgewood Dr. M. Edgewood Dr. be placed on the map instead of Bellwood Dr. motion made by Mr. Turner, seconded by Mr. Beale the map was given a dissenting vote.

12. Lost Revenue to County (\$4000.00) Merchants Caid a letter from Mr. W.E. Laine, Com. of Rev. of Isle estimated loss to the County, after annexation, from \$4000.00 and suggested that, if the Town accepted the loss, the Board of Supervisors would agree. On motion made by Mr. V.A. Bell \$4000.00 was accepted as the loss of revenue for the five year period and the Town Manager was asked if they would concur.

13, 14, 15, 16, 17-Ordinances of B.B. Guns, Building and Display Signs were in the hands of Town Manager. To review them, the ordinances were to be presented to the Board of Supervisors.

Mr. R.S. Cox Jr. requested for the Smithfield donation for their annual supper. On motion made by Treasurer was authorized to pay the Fire Dept. \$75.

Since the Town had been spending more money set up in the budget in the past few years, Mr. V.A. Bell that the motion made at the Council meeting reserve fund for capital improvements and replacement of the budget for the Fire Dept. be rescinded. The motion was given on the payment of bills.

There being no further business, the meeting

Approval was given on the payment of bills.

There being no further business, the meeting

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# Section 11 Action

Department of Highways has questioned the V.E. & P. Co. highway right of way on Rt. 10 between Colonial pole north of bridge, due to bad spacing of light traffic hazard.

request to install the five lights and that existing new lights on Hwy. 258 going west in front

a light in his wood yard on Spring Dr. and Col. asked to turn it over to the Town and change Garland Batten has requested the installation of a light near the entrance to his driveway.

Beale, seconded by Mr. Turner Col. Branch was on the East side of Rt. 10 and that he cancel lights on South side of Pagan River Bridge, the western side of Town, install a light on onberger to turn over to the Town the light at was carried.

Planning Commission passed a motion at the Council be requested to appropriate \$1,000.00 for "base map" \$100.00 for base map is included in the budget for 1962. On motion made by Mr. Cox, seconded by Mr. Beale for the Planning Commission be appropriated the \$100.00 for the base map. The motion was carried. Discussion of widening of Hwy. 10 (4 lanes) from N. Town limit, it being understood that Industrial P.D. Gwaltney III made the following motion, Planning Commission recommends that the necessary steps to provide a four lane highway from North Town Limit (Hwy. 10) and Town Council board of Supervisors and State Highway Dept. attend the proposed 4 lane highway from the N. of Hwy. 10 and Hwy. 674 (Blount's Corner). Motion order to carry out the recommendation of the Gwaltney made the motion, seconded by Mr. V.A. Bell, act the property owners in order to determine motion was carried. Mr. Gwaltney made the motion the Council request the Planning Commission to their overall planning on streets and by carried. The request that Isle of Wight Board best efforts in extending the 4 lane highway on was available on the right of way. The be advised of the steps being taken by the

Manager briefed the Planning Commission with Restriction Ordinance which the Town Attorney are for consideration by Mr. P.D. Gwaltney. Planning Commission consider the ordinance was read by the Secretary, having received Council, is to provide

Page Collection-P an increase in tax, seconded by Mr.

a quarter mile road recommend Talbot 58 extending west of this recommends s-Complaints have at night, also request of V.W. Joyner's, Council Town Manager was

Carroll is current for checking pump have advised Carroll at 90¢ per hour for checking pump in the house at

Nelson Moody \$550.00-collection, reading meters, cutting water on & off. Request your approval to place Carroll in a full time status (laborer) at 90 ¢ per hour. Carroll to occupy Town house at pond, read meters, cut water on & off, operate power lawn mower and laborer. Cost-\$1872.00 per year (90¢ per hour), less \$720.00 per year present salary and \$550.00 per year Nelson Moody; net increase \$602.00 per year. Upon motion made by Mr. V.A. Bell, seconded by Mr. Beale approval was given on action by Town Manager. Police Department Salaries-Chairman of Police Committee made recommendations, which are recorded on page 56. Mr. Gwaltney made the motion, seconded by Mr. Cox that the recommendations be accepted. The motion was carried.

10. Town Library-Smithfield Library is requesting 1. Free Water-\$30.00 per year, 2. Electric service at Town rate (cost of service for 1961 was \$19.65); budgeted-\$300.00. On motion made by Mr. V.A. Bell, seconded by Mr. Delk the budget for the Smithfield Library was increased for the calendar year 1961 to \$350.00.

11. Street Map-The street map was presented for approval as official street map. Said map showed Bellwood Dr. in place of Edgewood Dr. Mr. V.A. Bell made the motion that Edgewood Dr. be placed on the map instead of Bellwood Ave. Their was no second. On motion made by Mr. Turner, seconded by Mr. Beale the map, as presented, was accepted, with Mr. V.A. Bell giving a dissenting vote.

12. Lost Revenue to County (\$4000.00) Merchants Capital Tax. The Treasurer had received a letter from Mr. W.E. Laine, Com. of Rev. of Isle of Wight County stated that the estimated loss to the County, after annexation, from Merchants Capital Tax to be \$4000.00 and suggested that, if the Town accepted this amount for the five year period he felt the Board of Supervisors would agree. On motion made by Mr. Beale, seconded by Mr. V.A. Bell \$4000.00 was accepted as the loss of revenue from Merchants Capital Tax for the five year period and the Town Manager was requested to write the Board of Supervisors asking if they would concur.

13, 14, 15, 16, 17-Ordinances of B.B. Guns, Building Restriction Ordinance, Dog Ordinance and Display Signs were in the hands of Town Manager. Since he had not had opportunity to review them, the ordinances were to be presented at a later meeting.

Mr. R.S. Cox Jr. requested for the Smithfield Vol. Fire Dept. the \$75.00 donation for their annual supper. On motion made by Mr. Delk, seconded by Mr. Cox the Treasurer was authorized to pay the Fire Dept. \$75.00.

Since the Town had been spending more money in the Fire Dept. than had been set up in the budget in the past few years, Mr. V.A. Bell made the motion, seconded by Mr. Cox that the motion made at the Council meeting on Dec. 2, 1958 setting up a special reserve fund for capital improvements and replacements of any unexpended funds in the budget for the Fire Dept. be rescinded. The motion was carried.

Approval was given on the payment of bills.

There being no further business, the meeting adjourned.

Clerk

Mayor

12-0000 BEARING EAST

10:00  
9:00  
8:00  
7:00  
6:00  
5:00  
4:00  
3:00  
2:00  
1:00  
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1:00  
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n Manager briefed the Planning Commission with  
Restriction Ordinance which the Town Attorney  
are for consideration by the Town Council.The  
by Mr.P.D.Gwaltney lll,seconded by Mr.Cecil  
nously. Planning Commission recommends that  
ely consider the interim Building Restriction  
was read by the Secretary to the Planning  
er,having received the ordinance too late to  
of Council,is to present the ordinance at the

arbage Collection-Present agreement expires 14 Mo  
ng an increase in the amount of \$30.00 per month  
ner,seconded by Mr.Beale,Johnson's request was  
e.  
hich quarter mile road does the Council wish take  
52'.Recommend Talbot Drive beginning at its inter  
d 258 extending westward. On motion made by Mr.  
rner this recommendation was accepted.  
ucks-Complaints have been received that tractors  
ning at night,also refrigeration units,annoying  
ty of V.W.Joyner's.On motion made by Mr.Beale,  
7,the Town Manager was to take action on the above  
ation.

rey Carroll is currently budgeted for and being paid  
edly for checking pump stations (2) and cutting grass  
I have advised Carroll that I expect him to work  
month at 90¢ per hour to equal \$60.00 per month and  
ary for checking pump houses will be compensated  
occupying the house at the pond.Last year we paid

On motion made by Mr.V.A.Bell,seconded by Mr.Delk the budget for the  
was increased for the calendar year 1961 to \$350.00.  
11. Street Map-The street map was presented for approval as official street map.Said  
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14,15,16,17-Ordinances of B.B.Guns,Building Restriction Ordinance,Dog Ordinance  
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Since the Town had been spending more money in the Fire Dept. than had been  
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Mr.Cox that the motion made at the Council meeting on Dec.2,1958 setting up a special  
reserve fund for capital improvements and replacements of any unexpended funds in  
the budget for the Fire Dept. be rescinded. The motion was carried.

Approval was given on the payment of bills.  
There being no further business,the meeting adjourned.

*W. A. Bell*  
Clerk

*William A. Bell*  
Mayor

TOWN OF SMITHFIELD - WATER DEPARTMENT  
Smithfield, Virginia  
Balance Sheet at 2-28-62

ETS		
rent and Arued Assets	10482.71	
on Depos - Bank of Smithfield	16742.03	27224.74
erve for Rdacement		322.31
aid Insurace		3052.34
ounts Receiable		30599.39
Total Assets		

ILITIES		
ount and Accrued Liabilities	1564.69	
urned Water Rents	424.40	
ed Interest Payable	2226.00	
omers Deposits	4.24	
erve for V.S.R.S.	22.36	
erve for F. I. C. A.	72.80	4314.29
erve for Withholding Tax		23291.85
lus		2993.25
Income For Period		30599.39
Total Liabilities		

Statement of Income at 2-28-62		
Operating Revenue	2609.86	
Metered Sales	1033.40	
Flat Sales	165.00	3808.26
Other Sales		

Cost of Production and Distribution			
Power and Pumping:			
Salary: Carroll	120.00		.00
Supplies and Expenses	5.75		.00
Main. Pumping Equipment	13.70		.00
Power Purchases	110.15	249.60	.00
Transmission and Distribution			
Supervision	10.00		.00
Operation of Meters	195.59		.00
Main. Water Main	114.76		.00
Main. Sewer Main	33.75	354.10	603.70
			3204.56
Accounting and Collecting			
Meter Reading	50.00		.00
Cutting Water on and Off	58.50		.00
Uncollectable Accounts	15.00	123.50	.00
Administrative and General			
Salary Treas.	188.32		.00
Supplies and Expenses	29.23		.00
Insurance	64.46	273.01	.00
F. I. C. A.		11.18	.00
Capitol Outlays		45.25	452.94
Net Income From Operating			2751.62
Other Income		100.00	.00
Private Fire Protection		141.63	241.63
Miscellaneous			.00
Net Income For Period			2993.25



[illegible]

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 2-28-62

ASSETS

cash on Deposit:		
Bank of Smithfield	12394.17	
Merchants and Farmers	12438.74	24832.91

TOWN OF SMITHFIELD		
SMITHFIELD, VIRGINIA		
BALANCE SHEET AT 2-28-62		
<u>ASSETS</u>		
Cash on Deposit:		
Bank of Smithfield	12394.17	
Merchants and Farmers	<u>12438.74</u>	24832.91
<u>collected Taxes</u>		
Real Estate and Personal Property		<u>4102.27</u>
Total Assets		28935.18

TOWN OF SMITHFIELD		
SMITHFIELD, VIRGINIA		
BALANCE SHEET AT 2-28-62		
<u>ASSETS</u>		
Cash on Deposit:		
Bank of Smithfield	12394.17	
Merchants and Farmers	<u>12438.74</u>	24832.91
collected Taxes		
Real Estate and Personal Property		<u>4102.27</u>
Total Assets		28935.18
<u>LIABILITIES</u>		
Current Liabilities		
Service for F. I. C. A.	352.44	
Service for Withholding Tax	607.80	
Service for V.S.R.S	36.60	
Service for V.S.R.S. Ins.	10.20	
Audited Accounts Payable	<u>4000.00</u>	5007.04
Accounts Payable		

TOWN OF SMITHFIELD		
SMITHFIELD, VIRGINIA		
BALANCE SHEET AT 2-28-62		
<u>ASSETS</u>		
Cash on Deposit:		
Bank of Smithfield	12394.17	
Merchants and Farmers	<u>12438.74</u>	24832.91
Unassessed		
collected Taxes		
Real Estate and Personal Property		<u>4102.27</u>
Total Assets		<u>28935.18</u>
<u>LIABILITIES</u>		
Current Liabilities		
Accrue for F. I. C. A.	352.44	
Accrue for Withholding Tax	607.80	
Accrue for V.S.R.S.	36.60	
Accrue for V.S.R.S. Ins.	10.20	
Audited Accounts Payable	<u>4000.00</u>	5007.04
Long Term Liabilities		
Bonds Payable		
Water Project Bonds	56000.00	
Street Improvement Bonds	<u>14625.00</u>	70625.00
Surplus		
Balance at 1-1-61	(48695.18)	
Excess Revenue over Expenses	<u>1998.32</u>	<u>(46696.86)</u>

Total Liabilities	28935.18
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Total Liabilities		28935.18
Receipts and Expenses at 2-28-62	Feb.	Total
Revenue:		Budget
From Local Sources		33000.00
Taxes		
Licenses:		
Vehicle	37.50	75.00
Privilege	7292.60	11704.63
Fines	938.80	1714.05
Interest		3.55
Rentals:		
Town Hall	145.00	195.00
Others	25.25	80.50
Miscellaneous	700.00	700.00
Bank Stock Tax		7300.00
From the Commonwealth: ABC Profits		8240.00
Total Revenue	9139.15	14472.73
Expenditures:		
General Government	1263.19	2246.34
Finance	212.31	401.37
Law and Judiciary	197.28	396.56
Police	2130.49	3589.51
Fire	730.27	815.94
Public Works	1420.31	2708.33
Public Welfare	671.93	948.22
Debt Service	31.79	31.79
Capitol Outlays	1316.85	1316.85
Isle of Wight County	4.50	19.50
Total Expenses	7978.92	12474.41



March 6, 1962

TO: All Councilmen, Town of Smithfield  
FROM: Chairman, Police Safety Committee  
SUBJECT: Recommendations for Salaries of Police Department Employees

On Monday, March 5, 1962, at 7:30 P.M. in the council room, the Police Safety Committee consisting of Mr. P. D. Gwaltney, IV, Chairman; Mr. J. E. Turner, and Mr. V. A. Bell, Committee Members, met with the Town Manager to consider recommendations for a minimum and maximum salary plan for employees of the Smithfield Police Department.

It was the unanimous opinion of the committee that the following salary plan be considered and adopted by the Town Council at its regular monthly meeting on Tuesday, March 6, 1962.

Part I. Salary Scale

Chief		Longevity Steps	Patrolmen	
Weekly	Annual		Weekly	Annual
\$90.00	\$4,680.00	1 - 6 mo.	\$70.00	\$3,640.00
92.50	4,810.00	7 - 12 mo.	72.50	3,770.00
95.00	4,940.00	13 - 18 mo.	75.00	3,900.00
97.50	5,070.00	19 - 24 mo.	77.50	4,030.00
100.00	5,200.00	After 24 mo.	80.00	4,160.00

Part II. Longevity and Satisfactory Work

- A. Longevity of present employees will be calculated as of 31 December 1961.
- B. For any employee to be considered for salary advancement to the next longevity step, he must have completed a minimum of 6 months' satisfactory service with the force. Recommendation for advancement must be made in writing by the Police Chief to the Town Manager, for his approval.

Part III. Effective Date of Longevity Step Increases

- A. Longevity step increases will become effective semi-annual on 1 July 1962 and on 1 January 1963, and on each July and January anniversary date thereafter.

The Town Council held an adjourned meeting in Council room. Those present were Mayor R.T. Delk, Mr. W.I. Bell, C.M. Beale Jr., J.E. Turner, R.S. Cox Jr., and Mr. V.A. Bell.

The Mayor called the meeting to order and read and approved.

Mr. White asked the Council for the privilege of giving a public address system to the Town and at the same time Mr. White brought to the attention of the Council chairs, tables and silver ware for use in Town Hall. Mr. White stated that no money had been set up in the Town for a motion made by Mr. Turner seconded by Mr. Beale for a public address system from the Jr. Chamber of Commerce with the proviso that if at any time the Town wanted the system that it be returned to the Jr. Chamber of Commerce. A motion made by Mr. V.A. Bell seconded by Mr. Turner was adopted to set up rules on the use of the public address system and that the Town bare all expense of same.

The Town Manager read a letter from Mr. W.I. Bell, Jr. Library Association thanking the Council for their contribution.

Since Mr. Delk is counsel for both water and sewer departments, a motion made by Mr. Turner, seconded by Mr. W.I. Bell, was adopted to appoint the following special committee to negotiate with the water and sewer companies: P.D. Gwaltney IV, V.A. Bell, W.I. Bell, with Mr. Delk as Chairman and employing legal counsel, if necessary.

Col. Branch read from Preliminary Application for Water Treatment Works as follows: Source of Applicant's water is from the State Water Commission. Money will not be considered as available until a referendum is necessary and one has not yet been held.

Branch was requested to write the State Water Commission for a copy of the application.

The Mayor brought to the attention of the Council any member of the Council receiving any compensation for services rendered and that the Town could do no direct dealings with any member of the Council.

The Town Manager recommended the following items for purchase of supplies needed that should have approval of Council:

1. Capital Equipment whose cost is in excess of \$500.00 purchase by the Town Council prior to date of purchase.
2. Partial payments on contracts.
3. Emergency purchases in excess of \$300.00.
4. Purchases in excess of \$300.00 without prior approval.

On motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell, the Council adopted the following resolution:



Part IV. Consideration by Council of Changes in Salary Scale (Part I)

In accordance with Chapter 138, Acts of Assembly, 28 February 1958, changes in the Salary Scale (Part I) will be considered by Council semi-annually at either the March or September Council meetings.

Part V. Vacation and Sick Leave

The present policy for Vacation and Sick Leave as recorded on Page 394 Minute Book #6, dated May 1, 1961, shall remain unchanged.

It is hereby moved that the above plan be adopted; with any excess funds required for its implementation, which are over the 1962 budget for salaries for the Police Department employees, to be appropriated from the General Fund.

*P. D. Gwaltney*  
P. D. Gwaltney, IV, Chairman  
Police Safety Committee

*adopted 2/20/63*  
PART VI. WORK WEEK

Normal work week for members of the Police Department Town of Smithfield, Virginia is forty-eight (48) hours per Calendar week.

PART VII. OVERTIME PAY

Members of the Police Department of the Town of Smithfield, Virginia will be paid for all hours worked in excess of 48 hours per Calendar week at the rate of one dollar and fifty cents ( \$1.50 ) per hour multiplied by one and a half ( 1½ ) for each hour overtime worked.

The Town Council held an adjourned meeting in the Council room. Those present were Mayor R.T. DeWitt, W.I. Bell, C.M. Beale Jr., J.E. Turner, R.S. Cox Jr.

The Mayor called the meeting to order and read and approved.

Mr. White asked the Council for the purchase of a public address system to the Town. At the same time Mr. White brought to the attention of the Council chairs, tables and silver ware for use in the Town. On motion made by Mr. Turner seconded by Mr. White, the Council approved the purchase of a public address system from the Jr. Chamber of Commerce with the proviso that if at any time the Town should have a public address system that it be returned to the Jr. Chamber of Commerce. Motion made by Mr. V.A. Bell seconded by Mr. Turner, the Council set up rules on the use of the public address system and that the Town bear all expenses.

The Town Manager read a letter from the Library Association thanking the Council for the purchase of a new library.

Since Mr. Delk is counsel for both the Town and the Library Association, he appointed the following special committee: P.D. Gwaltney IV, V.A. Bell, W.I. Bell, Chairman and employing legal counsel, if necessary. On motion made by Mr. Turner, seconded by Mr. White, the Council approved.

Col. Branch read from Preliminary Treatment Works as follows: Source of Appraisal or other. Money will not be considered as a referendum is necessary and one has not. Branch was requested to write the State.

The Mayor brought to the attention of any member of the Council receiving any and that the Town could do no direct deal.

The Town Manager recommended that the Town purchase supplies needed that should have approval of the Council.

1. Capital Equipment whose cost is in excess of \$300.00 purchase by the Town Council prior to purchase.
2. Partial payments on contracts.
3. Emergency purchases in excess of \$300.00.
4. Purchases in excess of \$300.00 without approval of the Council.

On motion made by Mr. V.A. Bell, the Council approved.



Wednesday

The Town Council held an adjourned meeting ~~Tuesday~~ night, March 14, 1962 in the Council room. Those present were Mayor R.T. Delk, Town Manager Jas. O. Branch, Councilmen V.A. Bell, P.D. Gwaltney IV, Mr. Chas. W. White of Jr. Chamber of Commerce, W.I. Bell, C.M. Beale Jr., J.E. Turner, R.S. Cox Jr. and Mr. Bogard of Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

Mr. White asked the Council for the privilege of the Jr. Chamber of Commerce giving a public address system to the Town and installing same in the Town Hall. At the same time Mr. White brought to the attention of the Council the need for additional chairs, tables and silver ware for use in Town Hall. Mr. V.A. Bell brought to the attention of Mr. White that no money had been set up in the budget for supplies for Town Hall. On motion made by Mr. Turner seconded by Mr. Beale the Council accepted the public address system from the Jr. Chamber of Commerce as a liberal donation to the Town Hall with the proviso that if at any time the Town wishes to dispose of the public address system that it be returned to the Jr. Chamber of Commerce. The motion was carried. On motion made by Mr. V.A. Bell seconded by Mr. Turner the Town Manager was requested to set up rules on the use of the public address system, that he supervise the installation of same and that the Town bare all expense of the installation over \$300.00.

The Town Manager read a letter from Mrs. F.M. Barrett, Pres. of Smithfield Library Association thanking the Council for their increase in donation to the Library.

Since Mr. Delk is counsel for both water companies in the annexed area, he appointed the following special committee to negotiate the purchase of the water companies: P.D. Gwaltney IV, V.A. Bell, W.I. Bell, with the committee appointing its Chairman and employing legal counsel, if necessary. Approval of committee was given on motion made by Mr. Turner, seconded by Mr. W.I. Bell.

Col. Branch read from Preliminary Application for Federal Grant for Sewage Treatment Works as follows: Source of Applicant's Share of Cost (Bonds, sewer charges, or other. Money will not be considered as available for applicant's use if a bond referendum is necessary and one has not yet been held and voted favorably). Col. Branch was requested to write the State Water Control Board for clarification.

The Mayor brought to the attention of the Council that the Code prohibits any member of the Council receiving any compensation from any contract or purchase and that the Town could do no direct dealings with any member of the Council.

The Town Manager recommended the following policy for purchase of supplies needed that should have approval of Council before payment:

1. Capital Equipment whose cost is in excess of \$100.00, except items approved for purchase by the Town Council prior to date of order.
2. Partial payments on contracts.
3. Emergency purchases in excess of \$300.00.
4. Purchases in excess of \$300.00 without prior authority from the Council.

On motion made by Mr. V.A. Bell, seconded by Mr. Turner, the above recommendation

March 6, 1962

of Smithfield  
ety Committee

Salaries of Police Department Employees

3:30 P.M. in the council room, the Police Mr. P. D. Gwaltney, IV, Chairman; Mr. J. Committee Members, met with the Town tions for a minimum and maximum salary hfield Police Department.

f the committee that the following salary by the Town Council at its regular monthly 962.

Longevity Steps	Patrolmen	
	Weekly	Annual
1 - 6 mo.	\$70.00	\$3,640.00
7 - 12 mo.	72.50	3,770.00
13 - 18 mo.	75.00	3,900.00
19 - 24 mo.	77.50	4,030.00
After 24 mo.	80.00	4,160.00

factory Work

esent employees will be calculated as of l.

e to be considered for salary advancement geivity step, he must have completed a nth's satisfactory service with the force. for advancement must be made in writing by f to the Town Manager, for his approval.

ongevity Step Increases

increases will become effective semi-annual and on 1 January 1963, and on each July an sary date thereafter.

Police Department of the Town of Smi be paid for all hours worked in exces alendar week at the rate of one dolla (\$1.50 ) per hour multiplied by one a r each hour overtime worked.







to fix the punishment for the violation of any part or parts thereof. On motion made by Mr. Turner, seconded by Mr. V. A. Bell the ordinance was accepted on its first reading subject to publication.

The Town Manager presented an Ordinance to regulate the location, installation and operation of all display signs, billboards, placards, banners or screens having letters or illustrations or both, printed, painted, raised or otherwise appearing thereon, to provide for enforcement of this ordinance and fix penalties for violation thereof. On motion made by Mr. Cox, seconded by Mr. Turner this ordinance was accepted on its first reading, subject to publication.

The Town Manager was requested to publish in the Smithfield Times the heads of the Ordinances, which had been accepted on the first reading, and also Ordinances on Discharging Firearms and Selling of Fireworks, advising the public that the Ordinances are available for reading at the Town Manager's office and that they will be presented on April 3, 1962 for adoption.

There being no further business, the meeting ~~adjourned~~.

There being no  
W. L. Thompson  
 Clerk

William Bell  
Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT March 31, 1962

22A	Deposit - Bank of Smithfield	\$13504.78		
230	Merchants and Farmers	12438.74		25943.52
240	ATED TAXES			
250	ate and Personal Property			
260	Total Assets	21047.00		3759.77
270		25714.03		29703.29
280	TIES			
290	Liabilities			
300	for F. I. C. A.	559.58		
310	for Withholding Tax	959.20		
320	for V.S.R.S.	36.60		
330	for V.S.R.S. Ins.	10.20		
340	for Garnishee	88.83		
350	ited Accounts Payable	4000.00		5654.41
360				
370	PAYABLE			
380	Project Bonds	56000.00		
390	et Improvement Bonds	14625.00		70625.00
400				
410	plus Balance 1-1-62	(48695.18)		
420	cess Revenue Over Expenses	2119.06		
430	Total Liabilities			(46576.12)
440				29703.29
450	Receipts and Expenses at 3-31-62			
460	Revenue - From Local Sources			
470	Taxes			
480	licenses:			
490	privilege			33000.00
500	Vehicle	5716.04		
510	Fines	38.00		
520	Interest	818.25		
530	Revenue - Town Hall	15.21		
540	Other	180.00		
550	Scellaneous	25.25		
560	Bank Stock Tax			
570	Commonwealth			
580	B. Profits			
590				
600	Peritures			
610	neil Government			
620				
630				
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There being no further business, the meeting adjourned.

*W. H. Bell*  
Clerk

*William A. Bell*  
Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT March 31, 1962

Bank Deposit - Bank of Smithfield	\$13504.78	
and Merchants and Farmers	12438.74	25943.52
<b>TAXES</b>		
State and Personal Property	3759.77	
Total Assets	29703.29	
<b>LIABILITIES</b>		
Liabilities		
for F. I. C. A.	559.58	
for Withholding Tax	959.20	
for V.S.R.S. Liabilities	36.60	
for V.S.R.S. Ins.	10.20	
for Garnisheeable	88.83	
Accounts Payable	4000.00	5654.41
<b>PAYABLE</b>		
Project Bonds	56000.00	
et Improvement Bonds	14625.00	70625.00
Balance 1-1-62	(48695.18)	
cess Revenue Over Expenses	2119.06	(46576.12)
Total Liabilities		29703.29

Receipts and Expenses at 3-31-62	March	Total	Budget
Revenue - From Local Sources			
Taxes		33000.00	
Licenses:			
Privilege	5716.04	17420.67	17000.00
Vehicle Registration and Disposition	38.00	113.00	8500.00
Fines	818.25	2531.80	9000.00
Interest	15.21	18.76	50.00
Events - Town Hall	180.00	375.00	1200.00
Water and Pumping	25.25	105.75	500.00
Miscellaneous		700.00	1000.00
Bank Stock Tax			7300.00
From the Commonwealth			
R. A. Profits			8240.00
	6792.75	21264.98	85790.00
<b>Expenditures</b>			
General Government	859.70	3106.04	12050.00
Finance	485.18	886.55	3360.00
Tax and Judiciary	314.79	611.35	1725.00
Police	2220.51	5810.02	23545.00
Fire	244.05	1059.99	1725.00
Public Works	2099.61	4807.94	21650.00
Public Welfare	255.87	1204.09	2235.00
Debt Service		31.79	1506.00
Capitol Outlays	284.30	1601.15	7550.00
Isle of Wight County	7.50	27.00	9119.00
	6771.51	19145.92	85790.00
Excess Revenue Over Expenses		2119.06	

Income  
Private Fire Protection  
Miscellaneous  
Income For Period



presented an Ordinance to regulate the posting of  
and private property and to regulate the placing of  
sidewalk, to provide for the enforcement thereof and

Ba lance Sheet at 3-31-2			
<b>ASSETS</b>			
<b>Current and Accrued Assets</b>			
Cash on Deposit			
Bank of Smithfield	11047.02		
Reserve for Replacement	16742.03	27789.05	
Accounts Receivable		3017.55	
Prepaid Insurance		290.08	
<b>Total Assets</b>			<b>31096.68</b>
<b>LIABILITIES</b>			
<b>Current and accrued Liabilities</b>			
Earned Water Rents	1564.69		
Accrued Interest Payable	424.20		
Customers Deposits	2226.00		
Reserve for F. I. C. A.	36.82		
Reserve for V.S.R.S.	4.24		
Reserve for Withholding Tax	123.10	4379.05	
<b>SURPLUS</b>			
Net Income For Period		23291.85	
<b>Total Liabilities</b>			<b>31096.68</b>
<b>Statement of Income at 3-31-62</b>			
<b>Operating Revenue</b>			
Metered Sales		3851.12	
Flat Sales		1639.05	
Other Sales		247.50	5737.67
<b>Cost of Production and Distribution</b>			
Power and Pumping			
Salary - Carroll	237.45		
Supplies and Expenses	11.50		
Main. Power and Pumping	88.74		
Power Purchased	246.00	583.69	
Transmission and Distribution			
Supervision	20.00		
Operation of Meters	412.87		
Main. Structure and Imp.	27.30		
Main. Water Main	698.40		
Main. Sewer Main	42.75	1201.32	1785.01
<b>Gross Income From Operating</b>			<b>3952.66</b>
<b>Accounting and Collecting</b>			
Meter Reading	75.00		
Cutting Water on and Off	67.50		
Uncollectable accounts	15.00	157.50	
<b>Administrative and General</b>			
Salary - Treasurer	282.48		
Supplies and Expenses	194.68		
Insurance	96.69	573.85	
F. I. C. A.		18.41	
Capital Outlays		45.25	795.01
<b>Net Income From Operating</b>			<b>3157.05</b>
<b>Other Income</b>			
Private Fire Protection		100.00	
Miscellaneous		168.13	268.13
<b>Income For Period</b>			<b>3425.78</b>



The Town Council held its regular monthly meeting Tuesday night, April 3, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, W.I. Bell, C.M. Beale Jr., V.A. Bell, R.S. Cox Jr., J.E. Turner, Town Manager Jas. O. Branch, Police Chief David Hemmis Jr. and visitors H.G. Dashiell Jr., Mrs. Jean Brown of Jr. Womans' Club, Game Warden Peyton Minga, C.W. Gwaltney, W.H. Sykes Jr., J.L. West and members of the press from the Virginian-Pilot and Daily Press.

The Mayor called the meeting to order, welcoming the visitors, and the minutes of the last meeting were read and approved.

Mr. C.W. Gwaltney appeared before the Council in behalf of the Merchants and Farmers Bank, requesting that 2 hour parking be established in front of the new bank. This matter was left in the hands of the Town Manager.

The Town Manager presented the Agenda as follows:

#### Section I INFORMATION

1. State Water Control Board has approved revised Sewage Disposal Schedule.
2. No further action on Civil Defense
3. Parking eliminated on Main St. (South side) from Modlin to corner, Church & Main; two parking spaces eliminated.
4. Caterpillar Diesel located at Water Works-No action recommended at this time.
5. Bartlett has completed tree work on S. Church St.
6. Extension of Water Main (High School Area) contract documents, drawings, specifications received from Weeks, Architect Engineer. Bids requested. Bids opening on Tuesday 10 April, 1962. Action on acceptance at Council meeting, Wednesday, 11 April.
7. Storage of gasoline-Nothing to report at this time.
8. Real Estate Tax sale advertised.
9. Bird Sanctuary Signs installed.
10. Purchase of Water Companies. Town Manager had met with Mr. Beale and committee and Town Manager had met with Mr. R.L. Magette.
11. No further action on purchase of Epps' property.
12. V.E. & P. Co. in process of completing street lighting order.
13. Quarter mile Road. No further action required.
14. Water Department-Effective 1 March 1962-Mr. Percy Carroll was employed at 90¢ per hour. For the privilege of occupying residence at lake, he will check pumps etc. daily and on emergencies.
15. Lost revenue to County-Town Attorney approved as legal, acceptance of Isle Wight County's proposal to accept \$4000.00 per year for 5 years reimbursement lost revenue on Merchants Capital Tax.
16. Public Address System has been installed. Cabinet will be provided for system. Cabinet will be locked and key furnished to a responsible person of organization desiring to use the system.

#### Section II ACTION

1. Dog Ordinance. Adopted on motion made by J.E. Turner, seconded by W.I. Bell and recorded on page 62. Mr. Gwaltney suggested that the Town Manager look into an ordinance on dogs which would cover dogs which are a nuisance.
2. Building Permit Ordinance- Adopted on motion made by J.E. Turner, seconded by W.I. Bell, recorded on page 63. The Town Manager was requested to furnish copies to licensed contractors.
3. Ordinance to regulate Posting of Advertising, Awnings etc. was adopted on motion made by R.S. Cox Jr. seconded by C.M. Beale. *Recorded on page 63*
4. Ordinance to regulate Location, Installation and Operation of Display Signs, boards etc.-On motion made by V.A. Bell, seconded by W.I. Bell this Ordinance was tabled until the 11 April meeting for further clarification.
5. Ordinance to control Fireworks-On motion made by V.A. Bell, seconded by W.I. Bell this Ordinance was tabled until the 11 April meeting for amendments.
6. Ordinance to Prohibit Discharge of Firearms, Air Rifles etc. The Mayor read from the Newport News Ordinance for comparison. Mr. Dashiell, speaking for parents of Boy Scouts, thought the original ordinance too prohibitable. The Town Manager requested to have Town Attorney draw up another ordinance, similar to Newport News Ordinance.
7. Sewage Disposal Grant-Letter from State Water Control Board-22 March 1962 follows "Receipt is acknowledged of your letter of March 16, 1962, inquiring as to whether the Town should submit a grant application this year since it will not have its share of money available. Although the Board has adhered to the same policy each time it considered grant applications, it has right to change policy. Since the staff has no way of knowing whether the policy will remain intact,

suggest that you go ahead and submit an application. It may become available on 1 July 1962". On motion Mr. Cox the Town Manager was authorized to file.

8. An Ordinance to Control Growth of Weeds, removal of any and all trash, garbage, refuse. Town Manager asked the Council's wishes on this. On motion made by Mr. Beale, seconded by Mr. V.A. Bell, requested to have such an ordinance drawn up and he also look into having an ordinance drawn up for buildings.

9. Four Lane Industrial Highway-No Report.

10. Highway # 10 and # 258. Letter was written with copy to Mr. C.P. Johnson, District Engineer. Letters were written during high tide. Letters were written to Mr. J. Gov. had been received and were read to Council. Acknowledge receipt of letters and try and get to whom he wrote and the Council. Also, the Engineer requested to write the Highway Department and the Town Attorney-Retainer vs. Salary. The Town Attorney on a retainer basis rather than salary. On motion Mr. Turner, the compensation of Town Attorney was approved of Jan. 1, 1962.

12. The audit for the year 1961 by A. Lee "Law" the Councilmen and approval of audit was given seconded by Mr. W.I. Bell.

There being no further business, the

*H. G. Dashiell Jr.*  
Clerk



regular monthly meeting Tuesday night, April 3,  
present were Mayor R.T. Delk, Councilmen P.D.  
Jr., V.A. Bell, R.S. Cox Jr., J.E. Turner, Town Manager  
d Hemmis Jr. and visitors H.G. Dashiell Jr., Mrs. Joan  
Warden Peyton Minga, C.W. Gwaltney, W.H. Sykes Jr., J.I.  
from the Virginian-Pilot and Daily Press.  
ating to order, welcoming the visitors, and the minutes  
and approved.

before the Council in behalf of the Merchants and  
2 hour parking be established in front of the new  
the hands of the Town Manager.

ated the agenda as follows:

#### Section 1

#### FORMATION

has approved revised Sewage Disposal Schedule.  
11 Defense  
in St. (South side) from Modlin to corner, Church &  
minated.  
ed at Water Works-No action recommended at this time.  
ree work on S. Church St.  
(High School Area) contract documents, drawings, speci-  
ks, Architect Engineer. Bids requested. Bids opening dis-  
on on acceptance at Council meeting, Wednesday, 11 April.  
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anies. Town Manager had met with Mr. Beale and committee  
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urchase of Epps' property.  
s of completing street lighting order.  
urther action required.  
ative 1 March 1962-Mr. Percy Carroll was employed at  
vilege of occupying residence at lake, he will check  
urgencies.  
r-Town Attorney approved as legal, acceptance of Isle  
accept \$4000.00 per year for 5 years reimbursement  
Capital Tax.  
has been installed. Cabinet will be provided for system  
d key furnished to a responsible person of organization

#### Section 11

#### ACTION

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waltney suggested that the Town Manager look into another  
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submit a grant application this year since it will not  
available. Although the Board has adhered to the same  
sidered grant applications, it has right to change policy  
way of knowing whether the policy will remain intact,

suggest that you go ahead and submit an application for a grant from funds which  
may become available on 1 July 1962". On motion made by Mr. Turner, seconded by  
Mr. Cox the Town Manager was authorized to file for said grant.

8. An Ordinance to Control Growth of Weeds, Grass, Unhealthy growths, including  
removal of any and all trash, garbage, refuse and litter and other substances. The  
Town Manager asked the Council's wishes on having such an ordinance drawn up.  
On motion made by Mr. Beale, seconded by Mr. V.A. Bell the Town Manager was re-  
quested to have such an ordinance drawn up for the Council's approval and that  
he also look into having an ordinance drawn up on removal of dilapidated  
buildings.

9. Four Lane Industrial Highway-No Report.

10. Highway # 10 and # 258. Letter was written to Mr. D.S. Butler, Resident Engineer,  
with copy to Mr. C.P. Johnson, District Engineer, regarding condition of Highway #  
10 and # 258 during high tide. Letters were written to Lt. Gov., District Commis-  
sioner. Delegate with copies of letter to Mr. Butler attached. Replies from all but  
Lt. Gov. had been received and were read to Council. The Town Manager was asked to  
acknowledge receipt of letters and try and arrange a meeting with those persons  
to whom he wrote and the Council. Also, the Industries and School Board were to be  
requested to write the Highway Department and State Officers.

11. Town Attorney-Retainer vs. Salary. The Town Attorney had requested that he be  
on a retainer basis rather than salary. On motion made by Mr. V.A. Bell, seconded by  
Mr. Turner, the compensation of Town Attorney was established on a retainer basis as  
of Jan. 1, 1962.

12. The audit for the year 1961 by A. Lee "awlings & Co. and been distributed to  
the Councilmen and approval of audit was given on motion made by Mr. V.A. Bell,  
seconded by Mr. W.I. Bell.

There being no further business, the meeting adjourned.

*W.I. Bell*  
Clerk

*R.T. Delk*  
Mayor



- 6 -

ARTICLE V.

## Validity

If any section, sub-section, sentence, clause or phrase of this ordinance is for any reason held by the court of a competent jurisdiction to be invalid, such decision shall not effect the validity of the remaining portion of this ordinance.

This ordinance shall be in effect from the date of its passage.

AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF PERMITS, CERTIFICATES OF OCCUPANCY, APPLICATIONS BY ANY SUCH BUILDING CERTIFICATE OF OCCUPANCY, TO PROVIDE ENFORCEMENT TO FIX THE PUNISHMENT.

Be it ordained by the Council of the Town of follows, to-wit:

(1) After the effective date of this ordinance, no building or structure of any kind shall be started, reconstructed, altered so as to change its current use, until a building permit, hereinafter referred to, has been obtained from the Town Manager in accordance with the provisions hereof. Provided, however, that no permits are not required for the additions to, reconstruction of existing industrial facilities within the present limits of the town.

(2) Each application for a building permit shall be submitted by the owner or his duly authorized representative upon a form furnished by the Town Manager and shall be completed in duplicate in accordance with the instructions printed thereon. Such instructions are attached to this Council. One copy of each application will be retained by the Town Manager when the permit is issued. Each such application shall show the shape of the parcel of land on which the proposed structure is to be constructed, reconstructed, enlarged or altered. The application in connection with the application shall indicate the intended use of the structure, building or land, and the location of the structure with respect to the property lines of the parcel of land on which it is situated and the location of the right of way of any street or highway adjoining said parcel of land. The Town Manager, in his discretion, may request and secure from the applicant such additional information as he deems necessary for the proper consideration of the application.

Violations of this ordinance shall upon conviction be punishable by a fine of not less than \$5.00 nor more than \$25.00. Provided, however, that any awning in place before the passage of this ordinance shall not be subject to the provisions of this ordinance.



AN ORDINANCE TO PREVENT CERTAIN DOGS FROM RUNNING AT LARGE IN ORDER TO PREVENT THE SPREAD OF RABIES AND TO REGULATE AND CONTROL THE RUNNING AT LARGE OF VICIOUS AND DESTRUCTIVE DOGS, TO PROVIDE FOR THE ENFORCEMENT OF THIS ORDINANCE AND TO FIX PUNISHMENT FOR ITS VIOLATION.

Be it ordained by the Council of the Town of Smithfield, as follows, to-wit;

ARTICLE I

Dogs having or suspected of having Rabies

1. If any person, association, firm or corporation shall permit any dog owned or kept by him or it having rabies, or suspected of having rabies to go, be or run at large, whether licensed or not he shall be guilty of a misdemeanor and punished as is hereinafter set out.

2. It shall be the duty of the Town Sergeant, any Town Police Officer, the Sanitation and/or Health Officer having jurisdiction within this town, who may find any dog having rabies, or suspected of having rabies, that is running at large to forthwith take the dog into custody and quarantine and confine such dog in the following manner, to-wit:

a. If the owner or keeper of any such dog is known to any enforcement officer and the said owner or keeper has a substantial and satisfactory enclosure (in the opinion of any such enforcement officer) in which a dog may be placed, it shall be the duty of the owner or keeper to place the dog in such enclosure for a period of not less than two (2) consecutive weeks, during which said period the dog shall not be permitted to leave the enclosure at any time and it shall be under the observation of the enforcement officers above mentioned.

b. If the owner or keeper of any such dog is not known to or



cannot be readily located by, the enforcement officer, or said owner or keeper does not have a satisfactory enclosure in which the dog can be places, then, the enforcement officer shall confine the dog in the County pound for the aforesaid period of two (2) consecutive weeks. When such dogs are placed in the County pound the owner shall pay such per diem charge as the County may impose, for each dog using its pound and such per diem charge may be collected by the Town in the same manner as fines and forfeitures are collected.

c. At the end of the said two (2) weeks quarantine period if the dog is well and the suspicion of rabies has passed and if the owner or keeper of said dog has not violated any of the provisions of this ordinance with reference to such dog, the dog may be released from the enclosure in which it is kept upon payment of all legal charges. If the dog is kept in the County pound and the owner fails to claim such dog, or pay such costs, or if the dog is proven rabid, the dog may be destroyed by an enforcement officer above named.

## ARTICLE II

### VICIOUS DOGS

If any person, association, firm or corporation shall permit any dog owned or kept by him that is vicious to go or run at large, whether such dog be licensed or not, said person, association, firm or corporation shall be guilty of a misdemeanor and punished as in hereinafter set out.

1. A "vicious dog" is hereby defined as a dog that has bitten, or who constantly and continuously attempts to bite any person of any age.

2. It shall be the duty of the owner or keeper of any such dog that has bitten any person to immediately confine the dog in an enclosure deemed satisfactory by an enforcement officer, or have the



dog confined in the County pound, as provided in Article 1 of this ordinance, and to immediately notify any enforcement officer of this Town or any enforcement officer of Isle of Wight County, giving the name and address of the person bitten, if known, where the incident occurred and the address of the location in which the dog is confined. Any such dog shall be quarantined under the observation of any enforcement officer, Town or County, for a period of not less than two (2) weeks, during which period said dog is not, at any time, to be permitted to leave the enclosure in which he is confined under the provisions of this ordinance.

3. Where a dog has bitten a person and the owner is not known, or cannot readily be located, the dog shall be taken into custody by any enforcement officer of either the Town or the County and confined in such a manner as is required under the provisions of Article 1 of this ordinance.

4. At the end of the quarantine period a "vicious dog" as defined herein, may be released from owner's or keeper's enclosure, or the County pound, only if in the opinion of the Dog Warden of Isle of Wight County the dog is not vicious or destructive as hereinafter set forth, and after compliance by the owner or keeper of such dog with the other provisions of this ordinance. Where a dog is considered by any enforcement officer to be vicious and the owner or keeper refuses to keep the dog confined, or to remove the dog from the corporate limits of the Town, it shall then be the duty of any enforcement officer to summons the owner or keeper before the Trial Justice of the Town, or if the owner or keeper cannot readily be found, present such facts to the Trial Justice who may order the dog destroyed, if, in his opinion, this should be done, whether or



not the owner or keeper is found guilty under the provisions of this ordinance.

### ARTICLE III

#### DESTRUCTIVE DOGS

A "destructive dog" shall be considered, for the purpose of this ordinance, to mean any dog that destroys or damages any building, fence, cage, enclosure, livestock, fowl, pets or anything of value, not the property of the owner of such dog.

(1). If any person, association, firm or corporation shall permit any destructive dog owned or kept by any person, association, firm or corporation, to go, run, or be at large, whether licensed or not, said person, association, firm or corporation shall be guilty of a misdemeanor and punished as hereinafter set out.

(2) It shall be the duty of the owner or keeper of any such dog to keep s uch dog confined on his own premises. The owner or keeper of any that would be considered destructive under the provisions of this ordinance, after receiving notice from any property owner, or enforcement officer, and who thereafter refuses to keep said dog confined on his premises, may be summonsed before the Trial Justice of this town on a charge of violating the provisions of this article of this ordinance and if the Trial Justice is of the opinion that such dog is destructive and that it is in the best interest of the Town, he may order the dog destroyed or removed from the corporate limits of the Town. The provisions of this section pertaining to notice to the owner shall in nowise be construed as releiving the owner of any responsibility for any damages done by any such dog.



3. Any destructive dog, whether licensed or not, going, being or running at large may be taken into custody by any enforcement officer and placed in the County pound if the owner or keeper is not known or cannot be readily located. The enforcement officer shall notify the owner or keeper of such dog, if known or can be readily located, that such dog has been placed in the pound and may be released upon the assurance by the owner or keeper that he will guarantee that the provisions of this ordinance are complied with. If the dog is not licensed and the owner or keeper is not known, or cannot be readily located, the dog may be destroyed by the Dog Warden, as provided under general law. If the dog is licensed and the owner fails to claim said dog within the two (2) weeks period, or refuses to pay the per diem accumulated cost, then the dog may be destroyed by the enforcement officers, as hereinabove provided.

#### ART ICLE IV

##### Punishment for Violation of this Ordinance.

Any person, firm or corporation who violates any provision of this ordinance shall be fined not less than Five Dollars (\$5.00) and not more than Twenty-five Dollars (\$25.00), and each days continuance of such violation shall constitute a separate offense. The findings of the Court as to the guilt of the owner or keeper of the dog under the provisions of the ordinance shall not be construed in any way to effect the decision of the Court as to the disposal of the dog in cases where he may consider this advisable. There may be cases where a dog is vicious or destructive without the knowledge of the owner and in such cases the court may wish to order the dog destroyed without penalizing the owner.



- 6 -

ARTICLE V

## Validity

no section, sentence, clause or phrase of  
 any reason held by the court of a competent  
 jurisdiction shall not effect the validity of  
 this ordinance.

shall be in effect from the date of its

AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF BUILDING  
 PERMITS, CERTIFICATES OF OCCUPANCY, APPLICATIONS, THE  
 MAKING OF APPLICATIONS BY ANY SUCH BUILDING PERMIT OR  
 CERTIFICATE OF OCCUPANCY, TO PROVIDE ENFORCEMENT AND  
 TO FIX THE PUNISHMENT.

Be it ordained by the Council of the Town of Smithfield, as  
 follows, to-wit:

- (1) After the effective date of this ordinance no building  
 or structure of any kind shall be started, reconstructed, enlarged, or  
 altered so as to change its current use, until a building permit, as is  
 hereinafter referred to, has been obtained from the Town Manager in  
 accordance with the provisions hereof. Provided, however, that building  
 permits are not required for the additions to, reconstruction or alteration  
 of existing industrial facilities within the present property lines.
- (2) Each application for a building permit shall be made by owner  
 or his duly authorized representative upon a form furnished by the Town  
 Manager and shall be completed in duplicate in accordance with the  
 instructions printed thereon. Such instructions are to be first approved by  
 this Council. One copy of each application will be returned to the applicant  
 when the permit is issued. Each such application shall indicate the size and  
 shape of the parcel of land on which the proposed structure is to be  
 constructed, reconstructed, enlarged or altered. The plot plan furnished  
 in connection with the application shall indicate the nature of the proposed  
 use of the structure, building or land, and the location of such building  
 with respect to the property lines of the parcel of land on which it is  
 situate and the location of the right of way of any street or highway  
 adjoining said parcel of land. The Town Manager, in his discretion,  
 may request and secure from the applicant such additional information as  
 the Town Manager deems necessary for the proper consideration of the application.

Violations of this ordinance shall upon conviction thereof be punished  
 with a fine of not less than \$5.00 nor more than \$25.00.

Provided, however, that any law in place before the enactment



ARTICLE V

Validity

sub-section, sentence, clause or phrase of any reason held by the court of a competent jurisdiction. Such decision shall not effect the validity of this ordinance.

shall be in effect from the date of its

(3) That within three (3) working days after the receipt of any such application said Town Manager shall either issue or refuse the permit. In case of a refusal he shall immediately notify the applicant of his action, in writing, giving his reasons for his action. In the event of a refusal the applicant shall have the right of appeal and shall within five (5) days from the date of the refusal to issue such permit notify the Mayor of his desire to appeal to the full council. Upon receipt of any such notice the Mayor shall immediately call a special meeting of the Town Council and notify the applicant of the time and place of the special meeting of the Council to hear his appeal.

(4) No land or building shall be used or occupied after completion of any construction, reconstruction, modification, enlargement or alteration until a certificate of occupancy shall have been issued by the Town Manager. Such certificate of occupancy shall be issued by the Town Manager within three (3) working days from the date his office receives the request for the certificate of occupancy, without the payment of any fee, provided all requirements established as a condition for the issuance of a building permit have been complied with. Provided, however, that in the event the Town Manager should refuse to issue a certificate of occupancy the procedure of reference to notification of the applicant, and the later

shall be mutatis mutandis with the procedure established for the right to appeal refusal by the Town Manager to issue a building permit as in hereinabove provided herein.

(5) A fee of \$1.00 is to be charged each applicant, which said fee shall be paid at the time of the filing of the application. No permit shall be issued unless the fee has been paid.

Any person violating any provision of this ordinance shall be fined each offense not less than \$5.00 no more than \$25.00.

This ordinance shall be in effect from the date of its passage.

Any person, association, firm or corporation violating any of the provisions of this ordinance shall upon conviction thereof be punished with a fine of not less than \$5.00 nor more than \$25.00.

Provided, however, that any ordinance in place before the enactment



ARTICLE V

Validity

ab-section, sentence, clause or phrase of  
r reason held by the court of a competent jurist  
uch decision shall not effect the validity of  
this ordinance.

ll be in effect from the date of its

AN ORDINANCE TO REGULATE THE POSTING OF ADVERTISING  
MATTER ON PUBLIC AND PRIVATE PROPERTY AND TO REGULATE  
THE PLACING OF AWNINGS THAT EXTEND OVER ANY SIDEWALK,  
TO PROVIDE FOR THE ENFORCEMENT HEREOF AND TO FIX THE  
PUNISHMENT FOR THE VIOLATION OF ANY PART, OR PARTS,  
HEREOF.

be it ordained by the Council of the Town of Smithfield, as follows, to-wit:

- 1) That it shall be unlawful for any person, association, firm or corporation to display any sign, billboard, poster or other advertising matter on any electric light or telephone pole or supporting device on any of the streets of this town except a written permit is first obtained from the Town Manager.
- (2) No banners, emblems or other advertising matter shall be hung or suspended across any street without a permit in writing obtained in accordance with the provisions of this ordinance.
- (3) All awnings extending over any sidewalk, or any part thereof, shall be securely fastened to the building and shall be at least seven (7) feet above the general level of the sidewalk at the point of installation.
- (4) Permits provided for in this ordinance shall be obtained only upon written application to the Town Manager accompanied by a fee of \$1.00 or each such permit, such written application to contain such information as the Town Manager might require and shall be signed by a resident of the Town or some official of any firm or corporation having a fixed place of business within the corporate limits of the Town.

Any person, association, firm or corporation violating any of the provisions of this ordinance shall upon conviction thereof be punished with a fine of not less than \$5.00 nor more than \$25.00.

Provided, however, that any awning in place before the enactment



- 6 -

ARTICLE V

Validity

sub-section, sentence, clause or phrase of  
reason held by the court of a competent jurisd  
such decision shall not effect the validity of  
this ordinance.

ice s.

effect from the date of its

of this ordinance shall be allowed to so remain even though it is less than  
seven (7) feet above the general level of the sidewalk at its location,  
but the Town Manager shall make a survey of all such awnings and the owner  
or user of any awnings now in position that is less than seven (7) feet  
above the general level of the sidewalk at its location shall be given written  
notice by the Town Manager to the effect that the position of his awning does  
not comply with the terms of this ordinance and that in case of its renewal,  
or replacement, it can be installed only upon compliance with all of the  
provisions of this ordinance.

This ordinance shall be in effect from the date of its passage.



AN ORDINANCE TO REGULATE THE LOCATION,  
INSTALLATION AND OPERATION OF ALL DISPLAY  
SIGNS, BILLBOARDS, PLACARDS, BANNERS OR  
SCREENS HAVING LETTERS OR ILLUSTRATIONS,  
OR BOTH, PRINTED, PAINTED, RAISED OR  
OTHERWISE APPEARING THEREON, TO PROVIDE  
FOR ENFORCEMENT OF THIS ORDINANCE AND  
FIX PENALTIES FOR VIOLATIONS HEREOF.

*Passed  
1 MAY 1962*

Be it ordained by the Council of the Town of Smithfield, as follows,

o-wit:

1. Definitions

(a) "Banner Signs" are hereby defined to mean signs of suspended display either printed, painted or formed on cloth or nonmetallic netting or other material, and being without frames.

(b) "Billboards" are hereby defined to mean permanent display boards having paper, or other materials attached thereon, with letters or illustrations or both, printed, painted or in anywise appearing thereon.

(c) "Electric Signs" are hereby defined to mean signs with characters or letters illuminated or formed by electric lights or other artificial means.

(d) "Signboards" are hereby defined to mean all display boards having letters or illustrations printed or raised or otherwise appearing thereon.

2. No sign shall be swung over a sidewalk lower than nine (9) feet from the general level of the sidewalk.

• No sign erected on any building in the Town shall extend horizontally beyond the curb line or Street Right of Way line.

All signs extending over any sidewalk in this Town shall be attached to the building by all necessary steel bolts and bars and as many bolts passing through the wall as may be necessary for proper and safe erection.

• No sign which requires support from the sidewalk either within or beyond building line shall be erected on any street in this Town.



6. All signs requiring one or more supports from the ground upon that portion of any private property not generally used by the public as a sidewalk must be placed off the street line and sidewalk line and not in the area between the front of a building and inside line of a sidewalk unless in the latter case the property between the front of the building and the inside line of the sidewalk is not used by the general public as a part of the sidewalk.

7. Permits from the Town Manager will be required for all signs erected after the effective date of this ordinance which are to be suspended over any sidewalk or Right of Way or which overhang any street or Right of Way and signs not complying with Paragraph 6 above. A Fee of \$1.00 will be charged for each permit.

8. All signs carrying a gross weight in excess of 10 lbs. extending over the sidewalk, or so erected that they may fall on the sidewalk, shall be covered by an indemnifying bond in the penalty of \$3000.00 approved security, payable to the Town to indemnify and save harmless the said Town against any loss or damage suffered by it resulting from the erection, suspension, keeping or maintaining of such sign. Such bond shall continue in force during the existence of the sign, shall be deposited with the Town Manager whose duty it shall be to see that the same is kept continuously in force.

9. Any person, association, firm or corporation desiring a permit for the installation, relocation, substitution, replacement or removal to another location of any sign as herein defined and required under Paragraph 7 above, shall make written application in such form as the Town Manager may require, in which application there shall be contained all pertinent information.

10. All signs shall be erected and attached under the supervision of the Town Manager and shall be so erected and attached as to secure them from falling or from extraordinary swaying caused by wind or other causes.



- 3 -

11. Any provisions of this ordinance to the contrary notwithstanding this ordinance shall not apply for any sign as herein defined already existing to the owner, or user, of any such sign now in existence to replace, alter or generally repair any such sign to the extent temporary removal is necessary, he shall make application in accordance with this ordinance for the restoration of said sign as though new sign. Provided, however, that in the event the Town Manager finds any sign now in existence in a unsafe, unsightly or otherwise in condition he shall so notify the owner or user or keeper of such sign, who shall remove the same within ten (10) days from the date of such notice and shall not thereafter restore said sign to its old, or any other location without first applying for and obtaining a permit in accordance with the provisions of this ordinance.

Any person, association, firm or corporation violating any of the provisions of this ordinance shall be fined not less than \$5.00 nor more than \$25.00 for each such offence and each days violation shall constitute a separate offence. This ordinance shall be in effect from the date of its passage.

The Town Council held an adjourned meeting in the Council room. Those present were Mayor R.T. Delaney IV, J.E. Turner, W.I. Bell and Town Manager Jas. Mayor Delk called the meeting to order and as follows:

## Section 1

Information

Page Disposal-Request for grant was submitted on letter regarding Highways # 258 and # 10 received Council. All letters received had been answered. The industries, businesses, the Board of Supervisors proper authorities asking their help in alleviating # 10.

## Section 11

Action

tion of Water Mains-near High School, Bids were requested and two were received-A. Stuart Bol are recorded on page 65. On motion made by M Bid 6 of A.L. Pinkston Co. was accepted with not having same and request the School Board and Hydrant.

meeting-Suggest change from second Wednesday meeting. On motion made by Mr. Cox seconded by M changed from the second Wednesday night to

ated Buildings-Town Attorney has advised the Finance, Health Code etc., it is not legally possible to effect the removal or repair of dilapidated by resolution similar to the 1958 resolution was requested to contact the Planning Commission and advise them that to hear their intention.

There being no further business, the meeting

*[Signature]*

1/5 re



AN ORDINANCE TO PROHIBIT TRANSPORTATION,  
MANUFACTURE, STORING, SELLING, OFFERING  
FOR SALE, EXPOSING FOR SALE, ETC., OF  
CERTAIN FIREWORKS, WITH CERTAIN EXCEPTIONS:  
TO PROVIDE FOR THE SEIZURE AND DESTRUCTION OF  
CERTAIN FIREWORKS AND TO FIX THE PUNISHMENT  
FOR THE VIOLATION OF THIS ORDINANCE, OR  
ANY SECTION THEREOF.

Be it ordained by the Council of the Town of Smithfield, as follows,  
to-wit:

1. Except as otherwise provided in this ordinance, it shall be unlawful for any person, firm or corporation to transport, manufacture, store, sell, offer for sale, expose for sale or to buy, use, ignite or explode any fire cracker, torpedo, sky rocket or other substance or thing, of whatever form or construction containing nitrates, chlorates, oxalates, sulphates of lead, barium, antimony, nitroglycerin, phosphorus or any other explosive or inflammable compound or substance, and intended or commonly known as fireworks.
2. The above paragraph (1) shall not apply to sparklers, fountains, Pharoah's serpents, caps for toy pistols, nor shall it apply to pin wheels commonly known as whirligigs or spinning jennies when used, ignited or exploded on private property with the consent of the owner of such property.
3. The Town Manager may, upon special Public Occasions, issue permits to certain organizations, persons or individuals to set off and display certain fireworks or firecrackers, upon such person, individual or organization entering into a bond in the penalty of not less than one thousand dollars (\$1000.00) with sufficient security, payable to the town, and conditioned to pay all damage, loss or claim to any person or property caused or resulting from the use of such explosive.

Town Council held an adjourned meeting in the Town Council room. Those present were Mayor R.T. Turner, W.I. Bell and Town Manager. Mayor DeJk called the meeting to order.

#### Section 1

#### Information

1.-Request for grant was submitted for Highway # 258 and # 10 receiving letters received had been answered by businesses, the Board of Supervisors asking their help in all.

#### Section 11

#### Action

Extension of Water Mains-near High School, Bid # 1 requested and two were received-A. Stuar and B. Bid 6 of A.L. Pinkston Co. was accepted as not having same and request the School Board and Hydrant.

At the meeting-Suggest change from second Wednesday meeting. On motion made by Mr. Cox seconded was changed from the second Wednesday night.

Delapidated Buildings-Town Attorney has advised ordinance, Health Code etc., it is not legal to effect the removal or repair of delapidated buildings by resolution similar to the 1958. Manager was requested to contact the Planning Board to hear their intention.

There being no further business, the meeting adjourned.

SCHOOL  
LOT

8"

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8"

6"

WEEK  
ESTIM

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6862

7560

6097



...of the Town Council held an adjourned meeting in the council room. Those present were Mayor R.T. DeJong, J.E. Turner, W.I. Bell and Town Manager Ja...

The Town Council held an adjourned meeting in the council room. Those present were Mayor R.T. DeJong, J.E. Turner, W.I. Bell and Town Manager Ja...

Section 1  
Information

Disposal-Request for grant was submitted regarding Highways # 258 and # 10 received. All letters received had been answered. Industries, businesses, the Board of Supervisors or authorities asking their help in alleviating the situation.

Section 11  
Action

Extension of Water Mains-near High School, Bids have been requested and two were received-A. Stuart and Bids are recorded on page 65. On motion made by the Mayor, Bid 6 of A.L. Pinkston Co. was accepted. Bids not having same and request the School Board to Main and Hydrant.

Council meeting-Suggest change from second Wednesday night meeting. On motion made by Mr. Cox seconded by the Mayor, the meeting was changed from the second Wednesday night to the first Wednesday night.

Delapidated Buildings-Town Attorney has advised that Ordinance, Health Code etc., it is not legal to effect the removal or repair of delapidated buildings by resolution similar to the 1958 Ordinance. Town Manager was requested to contact the Planning Commission on delapidated buildings and advise them of the situation and waiting to hear their intention.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

4. Any law enforcement officer arresting any person for a violation of this ordinance shall seize any articles specifically mentioned in the provisions hereof in the possession or under the control of such person so arrested and shall hold same until final disposition of criminal proceedings against such person. If a judgment of conviction be entered in any such case the court shall order destruction of articles upon the expiration of the time allowed for appeal of conviction.

5. Any person, association, firm or corporation violating the provisions of this ordinance shall be fined a minimum of \$25.00 for each such offense, except that if a vehicle is used in the violating of this ordinance the fine shall be less than \$50.00 nor more than \$100.00, and the sentence not to exceed thirty (30) days.

All ordinances or parts of ordinances heretofore in effect are hereby specifically repealed.

This ordinance shall be effective from and after the date of its passage.

AN ORDINANCE  
AT LAW  
AND TO  
OF VIOLATION  
ENFORCEMENT  
FOR THE

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CARY STREET	SCHOOL LOT	
8"	8"	8375
8"	8"	7461
8"	8"	686
8"	8"	75
8"	6"	6

WEEK  
EST



...Council held an adjourned meeting Wednesday night, April 11, 1962  
in the Council room. Those present were Mayor R.T. Delk, Councilmen R.S. Cox Jr., P.D.  
Malney IV, J.E. Turner, W.I. Bell and Town Manager Jas.O. Branch.

Mayor Delk called the meeting to order and the Town Manager presented the  
agenda as follows:

Section 1

Information

Sewage Disposal-Request for grant was submitted on 6 April 1962.

Letter regarding Highways # 258 and # 10 received from Lt. Gov. Godwin, which was read  
to Council. All letters received had been answered. The Town Manager was requested to  
ask all industries, businesses, the Board of Supervisors and Caroline Trailways to write  
the proper authorities asking their help in alleviating the flooding conditions on  
Highway # 10.

Section 11

Action

Extension of Water Mains-near High School, Bids were opened 10 April, 1962, five bids  
had been requested and two were received-A. Stuart Bolling & Co. Inc. and A.G. Pinkston Co.  
The bids are recorded on page 65. On motion made by Mr. Turner, seconded by Mr. Cox  
Alternate Bid 8 of A.L. Pinkston Co. was accepted with valves being installed in front of  
hydrants not having same and request the School Board to have valve installed between the  
Water Main and Hydrant.

Council meeting-Suggest change from second Wednesday to third Wednesday for adjourned  
Council meeting. On motion made by Mr. Cox seconded by Mr. Turner the adjourned Council  
meeting was changed from the second Wednesday night to the third Wednesday night.

Delapidated Buildings-Town Attorney has advised that in the absence of Building Code,  
Building Ordinance, Health Code etc., it is not legally possible to provide a "cure-all  
ordinance" to effect the removal or repair of delapidated buildings. Each case, however,  
may be handled by resolution similar to the 1958 resolution that covered 362 S. Church.  
The Town Manager was requested to contact the Planning Commission as to their type of  
schedule on delapidated buildings and advise them that the Council has discussed same and  
is waiting to hear their intention.

There being no further business, the meeting adjourned.

Clerk

Mayor

*WEEK'S ESTIMATE*

CARY STREET	SCHOOL LOT	WASHINGTON STREET	Bid PRICES
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8"	8"	8375	8" BASE 8945. 9240
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8"	8"	7965	6" ALT B 8645 8900	P B
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8"	8"	6862	X ALT A 7345 7840	P B
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6"	6"	7560	6" ALT C 7885 8600	P B
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6"	X	6087	ALT D 6885 7540	P B
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The Town Council held its regular 1962 in the Council room. Those present were W.I. Bell, R.S. Cox Jr., J.E. Turner, C.M. Beale from the Daily Press, Virginian-Pilot and

The Mayor called the meeting to order and special meeting were read and approved.

The Town Manager presented the A  
Section 1  
INFORMATION

1. Contract of extension of Water Mains and Pipe Valves scheduled for delivery 30 April was requested to have valves installed before are relocated.
2. Civil Defense-Mr. George Walls has been
3. No further action on purchase of Epps same.
4. V.E. & P.Co. has completed street light
5. Water and Street Improvements-Hayes Sea that "We have completed the initial design projects and have started putting the report them and get them to you by May 1, 1962." A would be ready by May 15, 1962.
6. Police personnel-Mr. R.L. Marsh resigned 13 April 1962. The Chief and two patrolmen Col. Branch has authorized one additional schedule. Patrolmen Foster and Jordan will period in May and June.

Section 11  
ACTION

1. Purchase of new and larger Conference Tables Public Buildings Committee. - Cost \$131.00.
2. Tables for Town Hall-Recommendation from After a general discussion, Mr. Cox made that the Town Manager purchase a larger conference table and that action on the purchase of tables for August meeting. The motion was carried.
3. Storage of Gasoline-Report from Chairman stated he was not ready to report at this time.
4. Purchase of Water Companies-Nothing to report.
5. Building Permit Ordinance-On motion made the ordinance was adopted and recorded on page 64.
6. Ordinance to Regulate Location, Installation of Billboard etc. On motion made by Mr. Turner, same was adopted and recorded on page 64.
7. Ordinance to Prohibit Discharge of Firearms on motion made by Mr. Gwaltney, seconded by Mr. Cox.
8. Ordinance to Control Fireworks-Adopted on motion made by Mr. Beale and recorded on page 64.
9. Ordinance to control Growth of Weeds, Grass
10. Four Lane Industrial Highway-Report by Smithfield Packing Co., Smithfield Farmers, Union Gwaltney Inc. would give a right of way, if it to be reasonable for a right of way and Mr. J. for \$8,000.00-no definite report from Mr. Jun seconded by Mr. Cox the Town Manager was requested by the District State Highway Commissioner, the Highway Commission on May 25, 1962, and bring place on the development of a four-lane industrial highway. A request for this subject.
11. Highway # 10 and # 258-Letters were written requesting that they use their influence to all Highway #10 and #258. Mayor Delk reported that men J.E. Turner, C.M. Beale Jr., Mr. Atwill Gwaltney had met on April 27th with Mr. R.S. Holland, Member of House of Delegates, Engineer and an inspection was made of Highway Cypress Creek, which location is frequently the subject of this meeting the Mayor and a representative case to the Highway at a hearing in Richmond. The attention of Council that while all recommendations



AN ORDINANCE TO PROHIBIT THE DISCHARGE  
OF FIREARMS, AIR RIFLES, SLINGSHOTS OR  
OTHER LIKE DEVICES, WITH CERTAIN EXCEPTIONS  
AND TO PROVIDE PENALTY THEREOF

*Passed  
MAY 1962*

Be it ordained by the Council of the Town of Smithfield, as follows;  
to-wit:

1. No person shall shoot, fire or discharge any gun, pistol or other firearm, slingshot or other like device for the projection of missiles within the corporate limits of this town except that any person may in the event of an urgent necessity and in order to protect person or property discharge a firearm.
2. No person shall shoot, fire or discharge any B. B. Gun or Air Rifle from or along or across or toward when within one hundred (100) <sup>YARDS</sup> ~~feet~~ of any ~~public~~ public highway or any building in the Town, or to shoot, fire or discharge any B. B. Gun or Air Rifle from a boat, barge, skiff or other similar vessel, in the direction of any land, where such boat, barge, skiff or other vessel is moored or otherwise located closer than one hundred (100) <sup>YARDS</sup> ~~feet~~ of such land.
3. The provisions of this ordinance shall not apply to a licensed shooting gallery or shooting ranges within the corporate limits of this town and for which a license and a permit to operate have been <sup>first</sup> obtained.
4. Any person, violating any provision of this ordinance shall be fined not less than \$10.00 nor more than \$50.00 and the Court trying the case may, in its discretion, order the confiscation of any instrumentality used in violation of this section.

This ordinance shall be in effect from the date ~~it~~ of its passage.



INSTRUCTIONS FOR USE IN ISSUING BUILDING  
PERMITS IN ACCORDANCE WITH THE BUILDING  
PERMIT ORDINANCE ADOPTED BY THE TOWN  
COUNCIL.

1. Dedicated Street

A building permit is not to be issued for any single or multiple residence , business structure or facility unless the same is adjacent to a dedicated street. A dedicated street for the purpose of these instructions means a street included on the official street map maintained in the office of the Town Manager.

2. Markers

Metal stakes, or metal pipes, not less than 1" in diameter and not less than  $2\frac{1}{2}$  feet in length, and to be driven in the ground to a point where the stakes or pipe, is level with the general level of the ground, must be in place at the time the application for a permit is made. Such stakes, or pipes, are to be placed at each corner of the real property and at each point where the property line changes direction.

3. Set Back

Where a structure or building is to be built between existing structures or buildings the proposed structure will conform to the set back line of adjacent property, or properties. In all other cases the set back line shall be not less than 35 feet from the property line parallel to the front of the structure. A structure or building, except commercial or industrial, shall not occupy more than 80% of the width of the lot on which it is situate or be closer than 8 feet to the adjacent side and rear property lines.



#### 4. Parking

All new structures for commercial and industrial purposes, and all existing structures modified or altered for commercial or industrial purposes whose square footage is in excess of 5000 square feet will provide for off street parking for one vehicle for each 5000 square feet of gross area, or minor fraction thereof in the structure. Off street parking will be required for not less than one vehicle for each residence constructed or modified, and in the case of multiple residential units off street parking shall be required for at least one vehicle for each residential unit.

#### 5. Sanitary Facilities

All new or remodeled structures shall be equipped and provided with sanitary facilities that have been approved by the State Health Authorities, except that a pit privy shall not be taken or considered to be an approved sanitary facility.

#### 6. Area for Residences

Single or multiple residences shall not be constructed or remodeled containing less than 800 square feet of floor space exclusive of garage, furnace or utility room for each family unit.



AN ORDINANCE TO PROVIDE FOR THE ISSUANCE  
OF BUILDING PERMITS, CERTIFICATES OF  
OCCUPANCY, APPLICATIONS, THE MAKING OF  
APPLICATIONS BY ANY SUCH BUILDING PERMIT  
OR CERTIFICATE OF OCCUPANCY, TO PROVIDE FOR  
ENFORCEMENT AND TO FIX THE PUNISHMENT.

Be it ordained by the Council of the Town of Smithfield,  
as follows, to-wit:

(1) After the effective date of this ordinance no building  
or structure of any kind shall be started, reconstructed, enlarged  
or altered so as to change its current use, until a building permit  
as is hereinafter referred to, has been obtained from the Town  
Manager in accordance with the provisions hereof. Provided, however,  
that building permits are not required for the additions to, recon-  
struction or alteration of existing industrial facilities within  
the present property lines.

(2) Each application for a building permit shall be made by  
owner or his duly authorized representative upon a form furnished by  
the Town Manager and shall be completed in duplicate in accordance  
with the instructions printed thereon. Such instructions are to be  
first approved by this Council. One copy of each application will  
be returned to the applicant when the permit is issued. Each such  
application shall indicate the size and shape of the parcel of land  
on which the proposed structure is to be constructed, reconstructed  
enlarged or altered. The Plot Plan furnished in connection with the  
application shall indicate the nature of the proposed use of the  
structure, building or land, and the location of such building  
with respect to the property lines of the parcel of land on which  
it is situate and the location of the right of way of any street  
or highway adjoining said parcel of land. The Town Manager, in  
his discretion, may request and secure from the applicant such  
additional information as said Town Manager deems necessary for  
the proper consideration of the application.



(3) That within three (3) working days after the receipt of any such application said Town Manager shall either issue or refuse the permit. In case of a refusal he shall immediately notify the applicant, of his action, in writing, giving his reasons for his action. In the event of a refusal the applicant shall have the right of appeal and shall within five (5) days from the date of the refusal to issue such permit notify the Mayor of his desire to appeal to the full council. Upon receipt of any such notice the Mayor shall immediately call a special meeting of the Town Council and notify the applicant of the time and place of the special meeting of the Council to hear his appeal.

(4) No land or building shall be used or occupied after completion of any construction, reconstruction, modification, enlargement or alteration until a certificate of occupancy shall have been issued by the Town Manager. Such certificate of occupancy shall be issued by the Town Manager within three (3) working days from the date his office receives the request for for the certificate of occupancy, without the payment of any fee, provided all requirements established as a condition for the issuance of a building permit have been complied with. Provided, however, that in the event the Town Manager should refuse to issue a certificate of occupancy the procedure with reference to notification of the applicant, and the latter's right to appeal, shall be mutatis mutandis with the procedure established for the refusal by the Town Manager to issue a building permit as in hereinabove



(3) That within three (3) working days after the receipt of any such application said Town Manager shall either issue or refuse the permit. In case of a refusal he shall immediately notify the applicant, of his action, in writing, giving his reasons for his action. In the event of a refusal the applicant shall have the right of appeal and shall within five (5) days from the date of the refusal to issue such permit notify the Mayor of his desire to appeal to the full council. Upon receipt of any such notice the Mayor shall immediately call a special meeting of the Town Council and notify the applicant of the time and place of the special meeting of the Council to hear his appeal.

(4) No land or building shall be used or occupied after completion of any construction, reconstruction, modification, enlargement or alteration until a certificate of occupancy shall have been issued by the Town Manager. Such certificate of occupancy shall be issued by the Town Manager within three (3) working days from the date his office receives the request for for the certificate of occupancy, without the payment of any fee, provided all requirements established as a condition for the issuance of a building permit have been complied with. Provided, however, that in the event the Town Manager should refuse to issue a certificate of occupancy the procedure with reference to notification of the applicant, and the latter's right to appeal, shall be mutatis mutandis with the procedure established for the refusal by the Town Manager to issue a building permit as in hereinabove provided herein.

(5) A fee of \$1.00 is to be charged each applicant, which said fee shall be paid at the time of the filing of the application. No permit shall be issued unless the fee has been paid.

(6) Any person violating any provision of this ordinance shall be fined for <sup>each</sup> offense not less than \$5.00 nor more than \$25.00

This ordinance shall be in effect from the date of its passage.



**TOWN OF SMITHFIELD, VIRGINIA, BUILDING PERMIT  
REQUIRED BY ORDINANCE DATED 3 APRIL 1962**

\_\_\_\_\_, 19\_\_\_\_

Building Permit is requested to erect, reconstruct — enlarge — alter a  
Circle Applicable Word

Location \_\_\_\_\_

Nature and Use of Proposed Structure \_\_\_\_\_

Markers (have) or (have not) been set at each corner of the real property line and at each point  
Circle Applicable Word  
where the property line changes direction.

Signature \_\_\_\_\_

Address \_\_\_\_\_

Owner or Duly Authorized Representative

Receipt is hereby acknowledged for \$1.00 Fee.

\_\_\_\_\_  
Ida W. Chapman, Treas. of the Town of Smithfield

Building Permit No. \_\_\_\_\_ Issued on \_\_\_\_\_ 19\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_. A Certificate of Occupancy must be requested in  
writing from the Town Manager and issued before premises or facilities may be occupied or used.

\_\_\_\_\_  
Date

\_\_\_\_\_  
James O. Branch, Colonel USA Retired  
Town Manager

Permit Placard must be conspicuously displayed on Site prior to beginning construction, and remain  
conspicuously displayed until certificate of occupancy is issued.

Note — Forms must be complete and in duplicate — Complete Reverse Side



The following information must be indicated —

1. Sewage Facilities — Septic Tank — Connection to Sewer

Circle Applicable Word

2. Indicate on sketch size and shape of building or facility.

3. Indicate on sketch distance of building or facility to each property line.

4. Area of residence, facility or structure, (for each unit in multiple residences) exclusive of garage, furnace or utility room is —

\_\_\_\_\_ sq ft.

5. Indicate on sketch location and area for off street parking.

Sketch —





The Town Council held its regular monthly meeting Tuesday night, May 1, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney, W.I. Bell, R.S. Cox Jr., J.E. Turner, C.M. Beale Jr., V.A. Bell and members of the Press from the Daily Press, Virginian-Pilot and Suffolk News-Herald.

The Mayor called the meeting to order and the minutes of the last regular and special meeting were read and approved.

The Town Manager presented the Agenda as follows:

#### Section I INFORMATION

1. Contract of extension of Water Mains has been executed with A.G. Pinkston Co. Pipe Valves scheduled for delivery 30 April have arrived in part. Mr. W.H. Sykes Jr. was requested to have valves installed between hydrants and main when 2 hydrants are relocated.
2. Civil Defense-Mr. George Walls has been appointed County Civil Defense Director.
3. No further action on purchase of Epps property-Attorney Stephens working on same.
4. V.E. & P. Co. has completed street lighting.
5. Water and Street Improvements-Hayes Seay Mattern & Mattern advised 17 April that "We have completed the initial design, drafting and cost estimates for both projects and have started putting the report in final form. We plan to complete them and get them to you by May 1, 1962." A subsequent letter stated the report would be ready by May 15, 1962.
6. Police personnel-Mr. R.L. Marsh resigned from the Police Department effective 13 April 1962. The Chief and two patrolmen are on a 3 shift basis, 7 days per week. Col. Branch has authorized one additional days pay per man, per week, while on this schedule. Patrolmen Foster and Jordan will attend Police School for two weeks period in May and June.

#### Section II ACTION

1. Purchase of new and larger Conference Table-Recommendation from Chairman Public Buildings Committee. - Cost \$131.00.
2. Tables for Town Hall-Recommendation from Chairman Public Buildings Com.  
After a general discussion, Mr. Cox made the motion, seconded by Mr. Beale that the Town Manager purchase a larger conference table at a cost of \$131.00 and that action on the purchase of tables for Town Hall be deferred until the August meeting. The motion was carried.
3. Storage of Gasoline-Report from Chairman Public Safety-Fire Division. Mr. Cox stated he was not ready to report at this time.
4. Purchase of Water Companies-Nothing to report at this time.
5. Building Permit Ordinance-On motion made by Mr. W.I. Bell, seconded by Mr. Beale the ordinance was adopted and recorded on page 66.
6. Ordinance to Regulate Location, Installation and Operation of Display Signs-Billboard etc. On motion made by Mr. Turner, seconded by Mr. V.A. Bell the Ordinance was adopted and recorded on page 64.
7. Ordinance to Prohibit Discharge of Firearms etc.-Adopted with amendments on motion made by Mr. Gwaltney, seconded by Mr. W.I. Bell and recorded on Page 64.
8. Ordinance to Control Fireworks-Adopted on motion made by Mr. V.A. Bell, seconded by Mr. Beale and recorded on page 64.
9. Ordinance to control Growth of Weeds, Grass etc.-Deferred until next meeting.
10. Four Lane Industrial Highway-Report by Town Manager on cost of Right of Way-Smithfield Packing Co., Smithfield Farmers, Union-Bag Co. would give a right of way, Gwaltney Inc. would give a right of way, if others did so, Mr. Craig Nelson promised to be reasonable for a right of way and Mr. J.E. Turner would sell a right of way for \$8,000.00-no definite report from Mr. Junius Batten. On motion made by Mr. Beale seconded by Mr. Cox the Town Manager was requested to contact Mr. Richard S. Holland, District State Highway Commissioner, after the Council's appearance before the Highway Commission on May 25, 1962, and bring him up to date on what had taken place on the development of a four-lane industrial highway, after which a conference be requested on this subject.
11. Highway # 10 and # 258-Letters were written to 39 industries, businesses etc. requesting that they use their influence to alleviate the flooding conditions on Highways #10 and #258. Mayor Delk reported that he with the Town Manager, Councilmen J.E. Turner, C.M. Beale Jr., Mr. Atwill Gwaltney, representing the Chamber of Commerce had met on April 27th with Mr. R.S. Holland, District State Highway Commissioner, Mr. S.T. Holland, Member of House of Delegates and Mr. C.P. Johnson, District Engineer and an inspection was made of Highway # 10 and # 258 at the mouth of Cypress Creek, which location is frequently flooded during high tides. As a result of this meeting the Mayor and a representative group were invited to present their case to the Highway at a hearing in Richmond on May 25, 1962. The Mayor brought to the attention of Council that while all recommendations for the year 62-63 had







for persons to visit Isle of Wight Courthouse for the purchasing Dog Tags. Dog Tags may be purchased by mail, sending back to cover the cost.

## ASSETS

## Abilities

## Bonds Payable

## Surplus

## Receipts and Expenses at 4-30-62

## Expenditures

### Excess Expenses over Revenue

1295.79



ags. Dog Tags may be purchased by mail, se  
he cost.

advised that a representative of "Nations  
al Chamber of Commerce had requested cooper  
to the "Nations Business" at \$19.75 for a t  
er requests Council's desire in this connect  
in the negative.

ger advised that he had prepared from the  
e Town Treasurer a detailed breakdown of the  
ur months of the Calendar Year 1962. That th

adequate with the exception of several minor overrides.  
that the budget was short in the amount of \$1000.00 for t  
of Public Works and that the salary of the Town Attorney  
the budget. Council concurred in the Town Manager's rec  
the budget to remain as is at this time. Town Manager s  
had been expended as of 30 April 1962, (four month perio  
budget for year in the amount of \$85790.00.

Accounts Receivable  
Prepaid Insurance

Total Assets

31041.00

Liabilities  
Current and Accrues Liabilities

Unearned Water Rents 1564.69  
Customers Deposits 2226.00  
Reserve for F. I. C. A. 15.08  
Reserve for VSRS 4.24  
Reserve for Withholding Tax 53.20  
Surplus  
Net Income For Period

3863.21  
23291.85  
3892.58  
31047.64

Total Liabilities

Statement of Income at 4-30-62

Operating Revenue  
Metered Sales  
Lat Sales  
Other Sales  
Cost of Production and Distribution  
Power and Pumping  
Salary - Carroll  
Supplies and Expenses  
Maintenance Power and Pumping  
Power Purchased  
Transmission and Distribution  
Supervision  
Operation of Meters  
Main. Structure and Imp.  
Main. Water Main  
Main. Sewer Main

5080.38  
2152.00  
330.00

7562.36

770.18

1835.43

205.61  
456.77

Gross Income From Operating

Accounting and Collecting :

Meter Reading 75.00  
Cutting Water on and Off 67.50  
Uncollectable Accounts 15.00  
Administration and General:  
Salary - Treasurer 376.64  
Supplies and Expenses 194.68  
Insurance 128.92  
Debt Service  
F. I. C. A.  
Capitol Outlay  
Net Income Form Operating  
Other Income  
Private Fire Protection  
Miscellaneous  
Net Income For Period

157.50

700.24  
424.20  
26.13  
45.25

1353.32  
369.45

100.00  
189.13

29.13  
388.58



me to request allocation for the year 63-64 and get 62-63

y was contacted regarding amendment of Dog Ordinance. It is unlawful for a. Dogs to chase bicycles, b. Dogs to commit nuisance such as barking or turning over. It is recommended that the Ordinance not be amended due to the fact that it is difficult if not impossible to enforce. No action was taken at this time. Mr. [Name] from citizens of the Town that the County Treasurer sell dog tags for sale in the Town. The Town Manager was consulted on this matter—that if the sale of tags would be a nuisance for license tag for dogs be made available in the Town in their application rather than make a trip to the County Treasurer's office.

Association-Police Committee Recommendation—Recommendation for membership and False Arrest Coverage for four years, seconded by Mr. V. A. Bell the Chief of Police. The Committee recommended for False Arrest.

from Mr. Jack P. Barnes, Chairman of Airport Commission of Council that the General Assembly had authorized a subdivision known as Tidewater Airport 27 and that since Smithfield was named in the deed the Council designate a representative to this commission. Mr. V. A. Bell, seconded by Mr. Beale, the Town Manager Smithfield on the commission.

letter from Mr. Brock J. Scott, Potentate of the Smithfield group during their parade in Smithfield on April 10 from the Department of Highways stating that their investigation of the possibility of marking a right of way on Rt. 258 at its intersection with Rt. 10 in Smithfield pavement width was insufficient to mark the section request would have to be denied.

he had attended the Azalea Festival in Norfolk at Smithfield and also had attended a special call meeting in Smithfield.

business, the meeting adjourned.

*[Signature]*  
Mayor

188.73 268.6  
100.00 13.682  
12.52 309.6  
52.73 23.356  
157.50  
100.37  
12.00 121.20  
21.20  
12.00  
28.50 183.73 11.9  
100.75 19.0  
51.30  
21.20  
52.00  
57.20 110.78  
17.00  
50.77  
387.72

# MINUTES OF THE TOWN COUNCIL MEETING May 16, 1962

The Town Council held an adjourned meeting Wednesday Night May 16, 1962 in the Council Room. Those present were:

Mayor R. T. Delk  
Councilmen  
R. S. Cox, Jr.  
P. D. Gwaltney, IV  
J. E. Turner

W. I. Bell  
V. A. Bell  
C. M. Beale, Jr.  
Col. James O. Branch, Town Mgr.  
Bryce D. Bogard, Daily Press

Vice-Mayor P. D. Gwaltney IV called the meeting to order. The reading of the minutes of the last prior Council Meeting was deferred, and scheduled to be read at the next regular council meeting.

Mr. R. T. Delk upon arrival assumed the chair from the Vice-Mayor.

The Town Manager presented the agenda as follows: After discussion it was agreed that the water service in the Town of Smithfield would be interrupted beginning at 4:00 A. M. on Saturday Morning the 19th. of May instead of 7:00 A. M. on Saturday Morning the 19th. of May, for the purpose of connecting the 8" extension along Cary Street to the present system.

The Town Manager stated that Mr. Russell Laine advised that it was not necessary for persons to visit Isle of Wight Courthouse for the purpose of purchasing Dog Tags. Dog Tags may be purchased by mail, sending along check to cover the cost.

The Town Manager advised that a representative of "Nations Business" affiliated with the National Chamber of Commerce had requested cooperation in the form of a subscription to the "Nations Business" at \$19.75 for a three year period.

The Town Manager requests Council's desire in this connection. Unanimous voice vote was in the negative.

The Town Manager advised that he had prepared from the records of the Town Treasurer a detailed breakdown of the expenditures for the first four months of the Calendar Year 1962. That the budget was adequate with the exception of several minor overrides. Town Manager advised that the budget was short in the amount of \$1000.00 for the salary of the foreman of Public Works and that the salary of the Town Attorney was not included in the budget. Council concurred in the Town Manager's recommendation to allow the budget to remain as is at this time. Town Manager stated that \$23985.22 had been expended as of 30 April 1962, (four month period) against the total budget for year in the amount of \$85790.00.



Rodham T. Delk, Mayor  
P. D. Gwaltney IV, Vice-Mayor

Miss Ida Wright Chapn

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

Councilmen:  
Rodham T. Delk  
P. D. Gwaltney IV  
J. E. Turner  
V. A. Bell  
W. I. Bell  
C. M. Beale Jr.  
R. S. Cox Jr.

Town Manag  
Col. James O. Branch, 1

May 31, 1962

Miss Ida W. Chapman, Treasurer  
Town of Smithfield  
Water Department  
Smithfield, Virginia

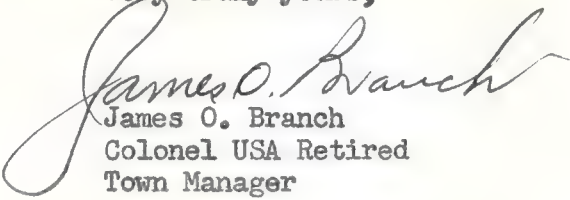
Dear Miss Chapman:

The following persons have departed from Smithfield and we are unable to locate them and/or legal action has not effected payment:

James Ellis	\$3.74
George Batten	7.50
R. L. Johnson, Jr.	10.94
Alice Stokes	7.82
Willie Davis	25.51
George Winnegan	5.00
W. M. Saunders	7.50
Joel Hardy	5.70

This is your authority to charge-off as uncollectable the amounts indicated above.

Very truly yours,

  
James O. Branch  
Colonel USA Retired  
Town Manager

JOB/cr



Town of Smithfield  
Smithfield, Virginia  
Balance Sheet at 5-31-62

ASSETS

<u>Cash</u>		
On Deposits:		
Bank of Smithfield	10576.73	
Merchants and Farmers	<u>11471.92</u>	22048.65
UNCOLLECTED TAXES		
Real Estate and Personal Property		<u>3457.97</u>
Total Assets		<u>25506.62</u>

LIABILITIES

Reserve for F. I. C. A.	344.01	
Reserve for Withholding Tax	645.40	
Reserve for V.S.R.S.	<u>86.60</u>	
Reserve for V. S. R. S. Ins.	10.20	1036.21
BONDS PAYABLE		
Water Project Bonds	56000.00	
Street Improvement Bonds	<u>14625.00</u>	70625.00
Surplus		
Balance 1-1-62	<u>48695.18</u>	
Excess Revenue Over Expenses	2540.59	<u>46154.59</u>
Total Liabilities		<u>25506.62</u>

Receipts and Expenses at 5-31-62

Revenue	May	Total	Budget
From Local Sources			
Taxes			33000.00
Licenses:			
Vehicle	3.75	138.50	8500.00
Privilege	268.44	17891.91	17000.00
Fires	840.80	<u>4217.15</u>	9000.00
Interest	10.04	30.45	50.00
Rentals:			
Town Hall	172.50	767.50	1200.00
Others	25.25	186.25	500.00
Miscellaneous	107.49	885.94	1000.00
Bank Stock Tax	7633.53	7633.53	7300.00
From the Commonwealth			
A B C Profits			8240.00
Total Revenue	<u>9061.80</u>	<u>31751.23</u>	<u>85790.00</u>
Expenditures			
General Government	1325.14	5220.98	12050.00
Finance	254.54	1346.15	3360.00
Law and Judiciary	224.29	1052.41	1725.00
Police	1929.56	9568.48	23545.00
Fire	87.82	1278.34	3050.00
Public Works	1298.00	7469.30	21650.00
Public Welfare	105.45	1400.91	2235.00
Debt Service		31.79	1506.00
Capitol Outlays	12.05	1760.28	7550.00
Isle of Wight County	10.00	82.00	9119.00
Total Expenses	<u>5246.85</u>	<u>29210.64</u>	<u>85790.00</u>
Excess Revenue Over Expenses		<u>2540.59</u>	



Town of Smithfield

Water Department

Balance Sheet and Statement of Income at 5-31-62

ASSETS

Current and Accrued Assets

Cash on Deposit:		
Bank of Smithfield	11272.38	
Reserve for Replacement	<u>16742.03</u>	28014.41
Accounts Receivable	2	3074.96
Prepaid Insurance		225.62
Total Assets		<u>31314.99</u>

Liabilities

Current and Accrued Liabilities

Unearned Water Rents	1564.69	
Customers Deposits	2226.00	
Reserve for F. I. C. A.	28.82	
Reserve for VSRS	4.24	
Reserve for Withholding Tax	<u>103.30</u>	3927.05
Surplus		23291.85
Net Income for Period		<u>4096.09</u>
Total Liabilities		<u>31314.99</u>

Operating Revenue

Metered Sales	6387.50	
Flat Sales	2659.95	
Other Sales	<u>412.50</u>	9459.95

Cost of Production and Distribution

Power and Pumping:		
Salary - Carroll	510.15	
Supplies and Expenses	25.89	
Main. Power and Pumping	125.59	
Power Purchased	<u>329.35</u>	990.98

Transmission and Distribution

Supervision	66.00	
Operation of Meter	1067.81	
Main. Structure and Imp.	27.30	
Main. Water Main	891.12	
Main. Sewer Main	<u>116.20</u>	2168.43
Gross Income from Operating		<u>3159.41</u>
Customers Accounting and Collecting		6300.54

Accounting and Collecting:

Meter Reading and Collecting	88.50	
Cutting Water on and Off	74.50	
Uncollectable Accounts	<u>15.00</u>	178.00

Administrative and General

Treas. Salary	470.81	
Supplies and Expenses	246.08	
Audit	237.78	
Insurance	<u>161.15</u>	1115.82
Debt Service		424.20
F. I. C. A.		33.00
Capital Outlay		<u>791.56</u>
Net Income From Operating		2542.58
		<u>3757.96</u>

Other Income

Private Fire Protection	100.00	
Miscellaneous	213.13	
Rent of Pond	<u>25.00</u>	338.13
Net Income For Period		<u>4069.09</u>



Invoice of the Tidewater Virginia Development ( \$177.00 (1180 pop at 15¢ per capita) was presented by Mr. V. A. Bell, seconded by Mr. C. M. Beale, Jr.,

Town Manager advised Council that State Highway Department proposed that portion of Red Point Drive in the Highway District be resurfaced and resurfacing during the fiscal year beginning July 1, 1961. Town Manager advised that the State Highway Department proposed to resurface that portion of Red Point Drive (85 feet wide) in the Highway District, at the same time as the improvement at a cost of approximately \$177,400.00. The billing will be on a cost plus 10% basis.

After discussion Mr. J. E. Turner made a motion that the State Highway Department be requested to resurface that portion of Red Point Drive at a cost of approximately \$177,400.00 by the Town of Smithfield.

Town Manager requested Council's approval of \$600.00 per week a partial pay, eighty per cent of contract for engineering services in Main extensions.

Motion was made by Mr. C. M. Beale, Jr., seconded by Mr. V. A. Bell, and passed authorizing payment.

An ordinance to prohibit the uncontrolled grazing of livestock presented by the Town Manager. After discussion Mr. C. M. Beale, Jr., seconded by Mr. V. A. Bell, and passed authorizing payment.

The Town Manager presented to the Council an ordinance to prohibit the uncontrolled grazing of livestock presented by the Town Manager. After discussion Mr. C. M. Beale, Jr., seconded by Mr. V. A. Bell, and passed authorizing payment.

Discussion ensued which included possible extension of the work in each of the studies and commenced. Discussion ensued with regard to the purchase of the work in each of the studies and commenced.



Invoice of the Tidewater Virginia Development Council in the amount of \$177.00 (1180 pop at 15¢ per capita) was presented. Motion was made by Mr. V. A. Bell, seconded by Mr. C. M. Beale, Jr., <sup>was</sup> passed authorizing payment.

Town Manager advised Council that State Highway Department had programmed that portion of Red Point Drive in the Highway Secondary System for reshaping and resurfacing during the fiscal year beginning 1 July 1962. The Town Manager advised that the State Highway Department would reshape and resurface that portion of Red Point Drive (855 ft.) that is the responsibility of the Town of Smithfield, at the same time that they accomplish their improvement at a cost of approximately \$1500.00. It is understood that the billing will be on a cost plus 10% basis.

After discussion Mr. J. E. Turner made a motion, seconded by Mr. P. D. Gwaltney IV, motion was subsequently passed to provide as follows: That the State Highway Department be requested to resurface and reshape 855 feet of Red Point Drive at a cost of approximately \$1500.00, cost to be borne by the Town of Smithfield.

Town Manager requested Council's approval of payment to Mr. R. Kenneth Weeks a partial pay, eighty per cent of contract (\$750.00) Six Hundred Dollars (\$600.00) for engineering services in connection with the water main extensions.

Motion was made by Mr. C. M. Beale, Jr., seconded by Mr. V. A. Bell and passed authorizing payment.

An ordinance to prohibit the uncontrolled growth of weeds etc. was presented by the Town Manager. After discussion motion was made by Mr. C. M. Beale, Jr., seconded by Mr. V. A. Bell and passed to refer the ordinance to the Public Works Committee for further study and report.

The Town Manager presented to the Council engineering studies prepared by Hayes, Seay, Mattem and Mattem with regard to street and road improvements and water system improvements in the Town of Smithfield, Virginia. The total cost of the work presented by the architect engineer was as follows; Water System Improvements \$177400.00, Street and Road Improvements \$172024.00.

Discussion ensued which included possible elimination of certain phases of the work in each of the studies and comments with regard to additions. Discussion ensued with regard to the purchase of private water companies.



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After discussion Mr. J. E. Turner made a motion, seconded by Mr. P. D. Gwaltney IV, motion was subsequently passed to provide as follows: That the State Highway Department be requested to resurface and reshape 855 feet of Red Point Drive at a cost of approximately \$1500.00, cost to be borne by the Town of Smithfield.

Town Manager requested Council's approval of payment to Mr. R. Kenneth Weeks a partial pay, eighty per cent pf contract (\$750.00) Six Hundred Dollars (\$600.00) for engineering services in connection with the Water Main extensions.

Motion was made by Mr. C. M. Beale, Jr., seconded by Mr. V. A. Bell and passed authorizing payment.

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Rod  
P. D

Counc  
Rodl  
P. D.  
J. E.  
V. A  
W. I.  
C. M.  
R. S.

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L. I

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Recommendations and conclusions were not  
discussion it was the general consensus c  
individual study was required. Town Mana  
to Mr. C. M. Beale, Sr. additional financ  
financial data compiled with regard to pu  
water company that serves the Red Point A

The Town Council was advised that Mr. C.  
Subdivision Committee, Town of Smithfield  
committee was proceeding with the prepara

The Town Manager advised that at the May  
Town Planning Commission that the Plannin  
Town Council requested information as to  
Ordinances would be presented for conside  
Manager advised that after discussion in  
Commission Meeting, that the considered o  
the ordinances, would be submitted as the

The Town Manager read for the record the  
of the Town Planning Commission held on 1  
was made by P. D. Gwaltney III, seconded  
as follows: That the Smithfield Planning  
of Industrial Development and Planning to  
with the program as outlined in enclosure  
requested to adopt a resolution approving  
by the Division of Industrial Development

Motion was made by Mr. Sidney Cox, second  
as follows: That the Town Council appr  
in accordance with program of planning as  
"Virginia Local Planning Assistance" by th  
Development and Planning without fee.

There being no further business the meetin

Resy

*L. W. Chapman*  
Clerk



1 T. Delk, Mayor  
waltney IV, Vice-Mayor

Miss Ida

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

men:  
m T. Delk  
waltney IV  
Furner  
Bell  
Bell  
Beale Jr.  
Fox Jr.

August 9, 1962

Col. .

Miss Ida W. Chapman  
Treasurer Town of Smithfield  
Smithfield, Virginia

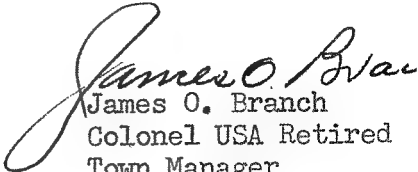
Dear Miss Chapman:

The following individuals have moved from their Smithfield ad  
Their present addresses are unknown and also it is unlikely t  
moneys due the Water Department could be collected.

This is your authority to charge off the moneys due in the am  
indicated:

Clorine Liverman	\$9.84
John P. Day	6.59
Edward Wells	2.50

Very truly yours,

  
James O. Branch  
Colonel USA Retired  
Town Manager

JOB/cr



TOWN OF SMITHFIELD  
BALANCE SHEET AT 7-31-62

ASSETS

Cash on Deposit:		
Bank of Smithfield	7673.96	
Merchants and Farmers	7583.23	15,257.19
Uncollected Taxes		
Real Estate and Personal Property	3,109.92	
Total Assets		18,367.11

LIABILITIES

Current Liabilities		
Reserve for F. I. C. A.	179.04	
Reserve for Withholding	284.68	
Reserve for V. S. R. S.	46.73	
Reserve for V. S. R. S. Ins.	12.60	523.05
BONDS PAYABLE		
Water Project Bonds	56000.00	
Street Improvement Bonds	14625.00	
SURPLUS		71,148.05

Balance 1-1-62		
Excess Expenses over Revenue		
Total Liabilities		18,367.11

Revenue and Expenses 7-31-62			
Revenue - From Local Sources	July	Total	Budget
Taxes			33,000.00
Licenses:			
Vehicle	5375.50	8692.50	8500.00
Privilege	63.00	18672.21	17,000.00
Fines	798.30	5913.05	9,000.00
Interest	1.52	31.97	50.00
Rentals-			
Town Hall	100.00	1092.50	1200.00
Others	75.25	306.75	500.00
Miscellaneous	76.45	995.80	1000.00
Bank stock tax		7633.53	7300.00
FROM THE COMMONWEALTH ABC PROFITS			8240.00
Total Rev.	\$6490.02	43338.31	85790.00

Expenditures

General Government	680.69	6893.04	12050.00
Finance	215.60	1770.96	3360.00
Law and Judiciary	246.40	1496.22	1725.00
Police	2030.04	13961.66	23545.00
Fire	111.88	2338.75	3050.00
Public Works	1457.09	10699.64	21650.00
Public Welfare	145.56	1688.44	2230.00
Debt Service		31.79	1500.00
Capitol Outlays	18.30	4896.57	7550.00
Isle of Wight County	2520.00	3647.00	9110.00
	7425.56	47424.07	85790.00
Total Expenses over Revenue			



Town of Smithfield - Water Department  
Balance Sheet at 7-31-62

ASSETS

Current and Accrued Assets

Cash on Deposit

Bank of Smithfield	5772.90	
Reserve for Replacement	<u>16742.03</u>	22514.93
Accounts Receivable		2679.77
Prepaid Insurance		<u>161.16</u>
Total Assets		<u>25355.86</u>

LIABILITIES

Current and Accrued Liabilities

Unearned Water Rents	1564.69	
Customers Deposits	2226.00	
Reserve for F. I. C. A.	14.44	
Reserve for V. S. R. S.	4.24	
Reserve for Withholding Tax	<u>51.70</u>	3861.07
SURPLUS		<u>23291.85</u>
Net Income For Period		<u>117.85</u>
Total Liabilities		<u>25355.86</u>

Statement of Income at 7-31-62

Operating Revenue		8834.81	
Flat Sales		3890.50	
Other Sales		<u>577.50</u>	13,302.81
Cost of Production and Distribution			
Power and Pumping:			
Salary - Carroll	814.99		
Supplies and Expenses	41.54		
Main. Power and Pump Equip.	162.46		
Power Purchased	<u>419.35</u>	1438.34	
Transportation and Distribution			
Supervision	76.00		
Operation of Meters	1145.06		
Main. Structures and Imp.	27.30		
Main. Water Main	1574.36		
Main. Sewer Main	<u>134.20</u>	2956.92	4,395.26
Gross Income from Operating			<u>8,907.55</u>
Customers Accounting and Collecting			
Accounting and Collecting:			
Meter Reading	88.50		
Cutting Water on and Off	80.50		
Uncollectable Accounts	<u>88.71</u>	257.71	
Administration and General-			
Treasurers Salary	659.15		
Office Supplies and Expenses	330.83		
Audit	237.78		
Insurance	225.61		
Miscellaneous	<u>22.80</u>	1476.17	<del>Debt Service</del>
Debt Service		424.20	
F. I. C. A.		48.41	
Capitol Outlays		<u>8848.25</u>	11,054.74
Net Income from Operating			
Other Income			
Private Fire Protection		100.00	
Miscellaneous		225.13	
Rent of Pond		<u>25.00</u>	350.1
Net Income for Period			



Recommendations and conclusions were not reached. After a lengthy discussion it was the general consensus of opinion that further individual study was required. Town Manager was requested to present to Mr. C. M. Beale, Sr. additional financial data required, additional financial data compiled with regard to purchase of Mr. C. M. Beale, Sr. water company that serves the Red Point Area.

The Town Council was advised that Mr. C. M. Beale, Jr., Chairman of Subdivision Committee, Town of Smithfield Planning Commission with his committee was proceeding with the preparation of a Sub-Division Ordinance.

The Town Manager advised that at the May meeting in the Town Hall of the Town Planning Commission that the Planning Commission was advised that the Town Council requested information as to when Zoning Ordinances, Sub-Division Ordinances would be presented for consideration by the Council. The Town Manager advised that after discussion in the Smithfield Town Planning Commission Meeting, that the considered opinion of the Commission was that the ordinances, would be submitted as they fit into the Planning program.

The Town Manager read for the record the following portion of the minutes of the Town Planning Commission held on 14 May 1962: Quote, "Motion was made by P. D. Gwaltney III, seconded by C. M. Beale, Jr. and passed as follows: That the Smithfield Planning Commission request the Division of Industrial Development and Planning to accomplish planning in accordance with the program as outlined in enclosure, and that the Town Council be requested to adopt a resolution approving the accomplishment of the program by the Division of Industrial Development and Planning without fee".

Motion was made by Mr. Sidney Cox, seconded by Mr. J. E. Turner and passed as follows: That the Town Council approve the accomplishment of planning in accordance with program of planning as outlined in brochure entitled "Virginia Local Planning Assistance" by the Division of Industrial and Development and Planning without fee.

There being no further business the meeting adjourned.

Respectfully submitted,

*David Chapman*  
Clerk

*William A. Felt*  
Mayor



men:  
am T. Delk, M  
Gwaltney IV,

The Town Council held an adjourned meeting Monday night, May 28, 1962 in the Council room. Those present were Vice-Mayor P.D. Gwaltney IV, Councilmen R.S. Cox Jr., W.I. Bell, J.E. Turner, V.A. Bell, C.M. Beale Jr. and Town Manager Jas O. Branch.

In the absence of the Mayor, Vice-Mayor Gwaltney called the meeting to order and stated the purpose of the meeting was to decide on the purchase of the Water Companies in the annexed area.

Col. Branch brought to the attention of the Council that according to the schedule set by the State Water Control Board, the Town was suppose to authorize the Architect Engineer to dispose of the final plans and specifications for the Sewage Disposal Plant by June 30, 1962.

Col. Branch reported that he with Mr. V.A. Bell had met with Mr. C.M. Beale and Mr. Beale's asking price for his water company is \$40,000.00; Mr. R.L. Magette not given a price on his water company.

After a general discussion, Mr. V.A. Bell suggested that a conference be held with Senator W.B. Spong Jr. to clear up the Town's status under annexation in to the water companies in the annexed area, that a financial recommendation be requested from Hayes, Seay, Mattern & Mattern and finally that Mr. Gordon Bennett State Commission on Local Debt be contacted in order to obtain expert advice on financing the purchase of water companies, street improvement and Sewage Disposal Plant. On motion made by Mr. Turner, seconded by Mr. W.I. Bell, the Town Manager with Mr. V.A. Bell are to request a conference with Mr. Gordon Bennett on the finances of the Town and Senator Spong be employed on a per diem basis if felt necessary. The motion was duly carried.

In order that Hayes, Seay, Mattern & Mattern might have a base figure use in the financial recommendations, Mr. Cox made the motion, seconded by Mr. Bell, that their 1958 estimated figure on the purchase of the annexed area water companies be doubled. The motion was carried. With regards to the streets, Mr. Cox made the motion, seconded by Mr. Turner that Section 6 on the Town map be eliminated, after corrected, Mr. Cox making a motion, seconded by Mr. W.I. Bell that MacIlwaine, North and part of Lumar Dr. be included in the streets to be included in the elimination of Section 4, which is being turned over to the State, was made motion made by Mr. Turner, seconded by Mr. W.I. Bell and Area 5A was eliminated motion made by Mr. Beale, seconded by Mr. Turner. For the benefit of making the financial survey the engineers are to be requested to base their estimate on a 30' width road with soil cement, the motion being made by Mr. Turner, seconded by Mr. V.A. Bell. All motions regarding the roads were unanimously passed. With to the extension of the water lines, the Engineers are to be informed to eliminate the 8" line along S. Church St. from the bridge for 1500 ft. and to eliminate

the 6" line around the loop of Red Poi planning purpose only the water line on Edgewood Dr. and install a fire hydrant by Mr. Turner and carried.

Mr. Turner brought to the attention down to Magruder Rd. should be done immediately 705 ft. of curb and gutter @ \$2.25 per ft. each, pipe to drop inlets extra, the removal paving of the street at \$1162.00. Mr. Turner on a black top for the street but felt that the street. Mr. Turner made a motion employed to lay approximately 705 ft. of curb install 4 drop inlets @ \$300.00 each, the determined on measurement after completion V.A. Bell that the above motion be amended Mr. Turner's motion was passed with the

Col. Branch reported that Rose Banks to purchase lots 23 & 24 in Riverview which Mr. Turner, seconded by Mr. W.I. Bell, Col. Branch did not wish to sell lots 23 & 24 in Riverview.

The Town Treasurer was instructed to pay of \$60.00 per month to him while he is incarcerated. There being no further business, the

Clerk

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The Town Council held its regular monthly meeting Tuesday night, June 5, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, P.D. Gwaltney IV, V.A. Bell, W.I. Bell, R.S. Cox Jr., C.M. Beale Jr., Chief of Police David Hemmis Jr. and members of the press from the Daily Press and Suffolk News Herald.

The Mayor called the meeting to order and the minutes of the last meetings were read and approved.

The Agenda was presented as prepared by Town Manager Jas.O. Branch.

#### Section 1

##### Information

A.G. Pinkston has completed work on water main extension, except installation of Fire Hydrants. Mr. Weeks and Town Manager will inspect finished job for contract compliance at the time hydrants are received and installed; Mr. Eugene R. Evans joined the Police Force on May 12, 1962, replacing Mr. R.L. Marsh; Hayes, Seay, Matter and Mattern have been directed by letter to proceed with Phase II of Water and Road Studies; No further report at this time on purchase of Water Companies; A.C. Dillon has been authorized to proceed with improvements-Mercer Street between Wilson Road and Magruder Road. Mr. Turner reported that 2 drop inlets had been eliminated and a 6' gutter was being laid across Wilson Drive, also, that the road bed on hill on Mercer St. was found to be better than expected and would require little base material.

#### Section II

##### Action

1. Storage of Gasoline-Report from Chairman Fire Division-Mr. Cox reported that would present at the next meeting an amendment to the existing ordinance on storage of gasoline.

2. Ordinance to Control Growth of Weeds- Mr. J.E. Turner made a motion that the Ordinance be adopted with a change being made in paragraph 1 and 6 that the maximum height of growth of weeds and grass be 15" instead of 9", as present Ordinance reads. Mr. V.A. Bell made a motion that the Ordinance be accepted on this first reading as previously read and revised and the Ordinance be published for two weeks advising the public that it would be presented for adoption at the meeting of the Town Council on July 3, 1962. Mr. Beale second Mr. Bell's motion, Mr. Turner withdrawing his motion, and Mr. Bell's motion was carried.

3. Report by Mr. V.A. Bell regarding conversation with Senator Spong. Mr. Bell reported that he with Mr. W.I. Bell and Mr. P.D. Gwaltney IV had met with Senator Spong but Senator Spong had not had time to consider the legal side regarding the Improvement Program of the Town, which had been requested of him in a letter from the Town and that he would write a letter giving his opinion before the next Council meeting.

4. U.N. Day-United States Committee for the United Nations has requested this community to cooperate in U.N. Day Activities. The Mayor stated he felt that recognition should be made of U.N. Day. Since the Council could not participate as desired, Mr. Gwaltney made the motion, seconded by Mr. Turner that all material be over to the President of the Junior Womans' Club requesting that they take any they deemed necessary or were willing to undertake. The motion was carried.

5. Town Manager will establish 2 Hour Parking-8 A.M. to 5 P.M.-on North side of Thomas Street, between Mason and N. Church, unless instructed otherwise. This has been cleared with Mr. W.H. Sykes Jr. and Dr. B. Jamison. Approval was given on action of Town Manager. Mr. Beale and Mr. Gwaltney voiced their criticism on the parking condition of Grace and Thomas Streets and felt that it should be corrected.

The Mayor brought to the attention of Council that Mr. W.H. Sykes Jr., Smithfield's representative on the School Board, who had been made Chairman by that body, and has been an outstanding member was due for reappointment at the Council's wishes. Mr. V.A. Bell made the motion, seconded by Mr. W.I. Bell that Mr. Sykes be reappointed as representative from Smithfield for another term of office. The Motion was unanimously carried.

The Mayor reported that he with the Works Committee, Mr. Tom Ross, representative of Gwaltney III, representative of Gwaltney had met with the State Highway Commission the trip to be very successful. Mr. S. of Delegates, spoke forcefully in behalf on Rt. 10 and Rt. 258 and introduced the photographs on this flooding condition. was appropriated for a study of this condition and send representatives each year to the

Mr. V.A. Bell brought to the attention repairs to approximately 150' of Lumar formerly known as First Ave. The estimate Mr. V.A. Bell made the motion, seconded by powered to request the State Highway street at the same time they repair other same rate they are charging the Town for. The motion was carried.

There being no further business

*W. A. Bell*  
Clerk



ur monthly meeting Tuesday night, June  
ere Mayor R.T.Delk, Councilmen J.E.  
S.Cox Jr., C.M.Beale Jr., Chief of Police  
from the Daily Press and Suffolk News  
order and the minutes of the last three  
pared by Town Manager Jas.O.Branch.

ter main extension, except installation  
will inspect finished job for contract  
ed and installed; Mr. Eugene R. Evans  
lacing Mr. R.L. Marsh; Hayes, Seay, Mattern  
o proceed with Phase II of Water and  
e on purchase of Water Companies; A.C.  
improvements-Mercer Street between  
ported that 2 drop inlets had been  
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The Mayor reported that he with the Town Manager, Mr. J.E. Turner of Public Works Committee, Mr. Tom Ross, representative of Smithfield Packing Co., Mr. P.D. Gwaltney III, representative of Gwaltney Inc. and Smithfield Planning Commission had met with the State Highway Commission in Richmond on May 25, 1962 and felt the trip to be very successful. Mr. S.T. Holland of Windsor, Member of the House of Delegates, spoke forcefully in behalf of correcting the flooding conditions on Rt. 10 and Rt. 258 and introduced the Mayor, who presented information with photographs on this flooding condition. As a result of the meeting \$25,000.00 was appropriated for a study of this condition. The Mayor suggested that the Council send representatives each year to the meeting of the State Highway Commission.

Mr. V.A. Bell brought to the attention of the Council the need for repairs to approximately 150' of Lumar St., from Jordan Drive to Red Point Drive, formerly known as First Ave. The estimated cost would be approximately \$300.00. Mr. V.A. Bell made the motion, seconded by Mr. Cox that the Town Manager be empowered to request the State Highway Department to repair the above mentioned street at the same time they repair other streets in Red Point Heights and at the same rate they are charging the Town for repairs to streets already authorized. The motion was carried.

There being no further business, the meeting adjourned.

*Handwritten signature*  
Clerk

*Handwritten signature*  
Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

Town Manager  
Col. James O. Branch, U. S. A. Ret.

August 6, 1962

- men:  
1 T. Delk  
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leale Jr.  
ox Jr.

Miss Ida W. Chapman, Treasurer  
Town of Smithfield,  
Smithfield, Virginia

Dear Miss Chapman:

Mr. A. G. Rivers, who occupied an apartment in the building of Mr. L. F. Chapman has left Smithfield, Virginia. His present address is unknown.

Mr. Rivers left town owing other accounts that are apparently uncollectable.

This is your authority to charge-off the \$7.50 water bill owing the Water Department.

Very truly yours,

*Handwritten signature*  
James O. Branch  
Colonel USA Retired  
Town Manager



The Town Council held their regular bi-monthly meeting Wednesday night, June 20, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, V.A. Bell, C.M. Beale Jr., R.S. Cox Jr., W.I. Bell, Town Manager Jas. O. Branch, Police Chief David Hemmis Jr. and Mr. Bryce Bogard of Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

The Town Manager reported that A.G. Pinkston would install the new Fire Hydrants on Friday, June 22, 1962, completing his work; that he had forwarded the material on U.S. Day to Pres. of Junior Woman's Club, that the State Highway Dept. had been requested to include approximately 150' of Lamar St. when they did other repairs to streets already authorized. Col Branch presented Mr. A.C. Dillen's bill of \$2816.00 for work done on Magruder Road and S. Mercer St. Approval of payment of bill was given on motion made by Mr. V.A. Bell, seconded by Mr. Cox.

On motion made by Mr. Cox seconded by Mr. W.I. Bell, the Town Manager was requested to confer with the Resident Engineer to ascertain if the base material on Mercer St. was acceptable for surfacing and if approval was given by the State Highway Dept., the Town Manager was authorized to have surfacing done on Mercer St., across Magruder Road and down Magruder Road to the end of the curb and gutter.

The Town Manager reported that he had written Hon. W.M. Abbitt, Congressman from the Fourth District and the District Engineer of State Highway Dept. asking to be advised if any Federal Funds were available for road and street improvement; also distributed letter from Hayes Seay, Mattern & Mattern regarding Capital Improvement Program's financial aspects and a letter from Sen. W.B. Spang Jr. giving his opinion on legal procedure regarding Bond Issues and "Referendum", debt limit for general obligation bonds, to what extent the court will hold the town in providing within 5 years from annexation, Road Improvements & Fire Protection and what courses can be taken in securing the water companies is a satisfactory purchase price can not be secured.

Col. Branch brought to the attention of Council that the assessment valuation of Real Estate in the Town for the year 1962 would be approximately \$2,712,000.00, which allows a bond limit without referendum of \$488,160.00; since the Town now has a total of \$70,625,000 in outstanding bonds, this would leave a balance of \$418,000.00 bond limit without referendum.

The Town Manager recommended the following program to the Council:

1. Proceed immediately with the Sewage Disposal Plant.
2. Proceed as expeditiously as possible with the acquisition of the water companies in the annexed area.
3. After acquisition of water companies, to proceed immediately with providing fire protection in the annexed area.
4. Proceed with the street improvement program on a year to year basis out of the annual budget.

This recommendation was acceptable to the Council. A public hearing on the Sewage Disposal Plant had been obtained from the engineers, that the request from the State Water Control Board be requested. The suggested time for the meeting would be 10:00 a.m.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk



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 Those present were Mayor R.T.Dalk, Council-  
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Cox seconded by Mr.W.I.Bell, the Town Manager  
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 d of the curb and gutter.

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the street improvement program on a year to year  
 of the annual budget

This recommendation was acceptable to the Council and it was decided to have  
 a public hearing on the Sewage Disposal Plant plan, after additional information  
 had been obtained from the engineers, that the engineers and a representative  
 from the State Water Control Board be requested to be present at this meeting.  
 The suggested time for the meeting would be between July 15th and Aug. 15th.

There being no further business, the meeting adjourned.

*[Signature]*  
 Clerk

*[Signature]*  
 Mayor



TOWN OF SMITHFIELD  
WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 6-30-62

ASSETS

Current and Accrued Assets			
Cash on Deposit - Bank of S.	12838.69		
Reserve for Replacement	<u>16742.03</u>	29580.72	
Accounts Receivable		2760.12	
Prepaid Insurance		<u>193.39</u>	
Total Assets		<u>32534.23</u>	

LIABILITIES

Current and Accrued Liabilities			
Unearned Water Rent	1564.69		
Customers Deposit	2226.00		
Reserve for F. I. C. A.	45.22		
Reserve for V. S. R. S.	<u>4.24</u>		
Reserve for Withholding Tax	<u>158.40</u>	3998.55	
SURPLUS		23291.85	
Net Income for Period		<u>5243.83</u>	
Total Liabilities		<u>32534.23</u>	

Statement of Income at 6-30-62

Operating Revenue			
Metered Sales		7682.69	
Flat Sales		3336.85	
Other Sales		<u>495.00</u>	11514.54
Cost of Production and Distribution			
Power and Pumping			
Salary - Carroll	678.19		
Supplies and Expenses	31.64		
Main. Power and Pumping Equip.	155.46		
Power Purchased	<u>332.85</u>	1198.14	
Transmission and Distribution			
Supervision	76.00		
Operation of Meters	1088.06		
Main. Structure and Imp.	27.30		
Main. Water Main	1133.06		
Main. Sewer	<u>134.20</u>	2458.62	3656.76
Gross Income from Operating			<u>7857.78</u>
Customer Accounting and Collecting			
Accounting and Collecting - Meter Reading and Collecting			
	88.50		
Cutting Water Off and On	78.50		
Uncollectable Accounts	<u>88.71</u>	255.78	
Administration and General			
Treasurers Salary	564.98		
Office Supplies and <del>MAINT</del> Expenses	274.58		
Audit	237.78		
Insurance	<u>193.38</u>	1270.72	
Debt Service		424.20	
F. I. C. A.		41.20	
Capitol Outlay		<u>963.25</u>	2995.08
Net Income from Operating			<u>4902.70</u>
Other Income Private Fire Pro.		100.00	
Miscellaneous		216.13	
Rent of Pond		<u>25.00</u>	341.13
Net Income for Period			<u>5243.83</u>



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 6-30-62

ASSETS

Cash: On Deposit		
Bank of Smithfield	9752.19	
Merchants and Farmers	<u>7583.23</u>	17,335.42
Uncollected Taxes		
Real Estate and Personal Prop.		<u>3,300.18</u>
Total Assets		<u>20,635.60</u>

Liabilities

<u>Current Liabilities</u>		
Reserve for F. I. C. A.	552.37	
Reserve for Withholding Tax	995.40	
Reserve for V. S. R. S.	45.75	
Reserve for V. S. R. S. Ins.	<u>12.60</u>	1,606.12
Bonds Payable		
Water Project Bonds		56,000.00
Street Improvement Bonds		<u>14,625.00</u>
Surplus		<u>72,231.12</u>
Balance 1-1-62	<i>48,675.12</i>	
Excess Expenses over Revenue	<i>2,100.34</i>	<i>51,575.52</i>
Total Liabilities		<u>20,635.60</u>

RECEIPTS AND EXPENSES AT 6-30-62

<u>From Local Sources</u>	<u>June</u>	<u>Total</u>	<u>Budget</u>
Taxes			33,000.00
Licenses:			
Vehicle	3178.50	3317.00	8,500.00
Privilege	717.30	18609.21	17,000.00
Fines	897.60	5114.75	9,000.00
Interest		30.45	50.00
Rentals:			
Town Hall	225.00	992.50	1,200.00
Others	45.25	231.50	500.00
Miscellaneous	33.41	919.35	1,000.00
Bank Stock Tax		7633.53	7,300.00
From the Commonwealth			
ABC Profits			<u>8,240.00</u>
Total Revenue	5097.00	36848.29	85,790.00
<u>EXPENDITURES</u>			
General Government	763.74	5984.72	12,050.00
Finance	209.21	1555.36	3,360.00
Law and Judiciary	197.41	1249.82	1,725.00
Police	2363.04	11931.52	23545.00
Fire	948.53	2226.87	3050.00
Public Works	1751.10	9220.40	31650.00
Public Welfare	141.97	1542.88	2,235.00
Debt Service		31.79	1,506.50
Capitol Outlays	3117.99	4878.27	7,550.00
Isle of Wight	1045.00	1127.00	9,119.00
Total Expenditures	<u>10537.99</u>	<u>39748.63</u>	<u>85,790.00</u>

Excess Expenses Over Revenue

*2100.34*



The Town Council held its regular monthly meeting Tuesday night, July 3, 1962 in the Council room. These present were Vice-Mayer P.D. Gwaltney IV, Councilmen R.S. Cox Jr., J.E. Turner, V.A. Bell, C.M. Beale Jr., W.I. Bell, Town Manager Jas. O. Branch, Police Chief D. Hemmis Jr. and members of the press from Virginian-Pilot, Daily Press and Suffolk News-Herald.

Vice-Mayer Gwaltney called the meeting to order and the minutes of the last meeting were read and approved.

Col. Branch presented the following information to the Councilmen:

A.G. Pinkston has completed work on water main extensions; letters had been written to Hayes, Seay, Mattern & Mattern requesting additional information regarding financing charges, individual cost etc., to Mr. C.M. Beale requesting extension of time on his offer to sell his water company for \$40,000.00, to Mr. R.L. Magette requesting he make an offer to sell and what his asking price is on his water company; ~~Mr. Shirley T. Holland~~ had advised Town Manager that Mr. R.S. Holland advises that the Highway Dept. will raise Hwy. #10, immediately south of the bridge over Pagan River within the next 30 to 60 days, that engineering study is in progress for improvement of Hwy. 10 & 258 in the vicinity of Cypress Creek, consideration is being given to piling under and raising the highway in its present location or bridging that portion of the highway that is flooded by tides, also that Mr. Holland has been assured of an appropriation for fiscal year 1963-64 for alleviation of the unsatisfactory condition of Hwys. 10 & 258 near Cypress Creek; S.K. and Jack Baird, Suffolk, Va., have been authorized to accomplish work on Mercer St. between Wilson Road and Magruder Road at a cost of \$1,260.10, Mr. Harvey Price having concurred; Sub-Division Ordinance will be considered for the second time at July Planning Commission meeting and again in August with Mr. Lynes present; that it appears the State Highway Dept. will reshape and resurface these sections of Red Point Dr. and Lumar Road that they were requested to do at Town expense; it appears that no Federal funds are available for water and sewer projects such as the Town has; the revised schedule on Sewage Disposal had been discussed by telephone with State Water Control Board. The Town Manager requested the Council consider the possibility of elimination the left-hand turn into Bank of Smithfield parking lot. Col. Branch brought to the attention of the Council that the Town had exceeded the expenditures as set in the budget.

Mr. Turner brought to the attention of Council the need for repairs to Quail Street when the money was available.

Action by the Council was requested on the following:

1. Old Town Dump-Combined committees-Youth Recreation Center and Community Athletic Association-are considering a merger and consideration is being given to the erection of a building among other facilities which would require use of the old Town Dump site, in rear of Athletic Field. A discussion was had as to the legality of dedicating Town property to a group. On motion made by Mr. Turner, seconded by Mr. Cox the

Manager was requested to obtain legal advice on this matter.

2. Storage of Gasoline-Mr. Cox presented a motion seconded by Mr. Turner that the Ordinance Committee for further clarification, that they be to secure a permit and that consideration be given. The motion was carried. Councilmen for

3. Ordinance to Control Growth of Weeds etc.-

that this Ordinance needed further revision to make the revision and present at next meeting

4. Repairs to Fire Truck-Atlantic Supply Co.

\$1,649.07 for repairs. Chief Little had discussed budgeted funds by Town with several Councilmen

the payment of \$824.54 from Town's funds. Approval

was given by motion made by Mr. Beale, seconded

that all members of Council be contacted hereafter

5. Sewage Disposal-Merrers Gwaltney, Bell and I

Gordon Bennett's assistant) in Richmond on Wednesday

send to Mr. Bennett the financial data for information

opinion is that we should proceed promptly in

made by Mr. Beale seconded by Mr. Turner the Town

Town Attorney asking for his recommendation on

Attorney was not available, that Senator Spangler

made by Mr. Beale, seconded by Mr. Cox, the Water

requested to recommend on the rates and connection

to Councilmen as soon as possible.

6. Institute for Councilmen and Mayor-copy of 1

7. International City Managers Association-48th

Oct. 14-18. On motion made by Mr. Cox seconded by I

expenses of Town Manager to attend this meeting, it

8. Water Main Extension-Clarence Parker requested

would extend water mains to serve four new houses

potential of 25 houses, this being outside the current

6,300.00 utilizing a 6" main along Great Spring

\$5,100.00 substituting of 4" in lieu of the above

the above mentioned 4" main. A letter from Mayor

of any extension to water main until there was

recommending a tapping charge of \$210.00. On motion

Beale the Town Manager was authorized to write CJ

not extend the water main at this time.

Col. Branch presented a bill from Senator Spangler

V.A. Bell, seconded by Mr. Turner authorization of p



its regular monthly meeting Tuesday night, July  
present were Vice-Mayer P.D. Gwaltney IV, Council-  
men, C.M. Beale Jr., W.I. Bell, Town Manager Jas. O. Branch,  
and members of the press from Virginian-Pilot, Daily Press

called the meeting to order and the minutes of the  
meeting.

the following information to the Councilmen:  
water main extensions; letters had been written  
requesting additional information regarding financ-  
Mr. C.M. Beale requesting extension of time on his  
\$40,000.00, to Mr. R.L. Magette requesting he make  
price is on his water company; ~~Letter~~ <sup>Mr. Shirley T.</sup>

Mr. R.S. Holland advises that the Highway Dept.  
of the bridge over Pagan River within the next  
is in progress for improvement of Hwy. 10 & 258  
consideration is being given to piling under and  
relocation or bridging that portion of the highway  
Mr. Holland has been assured of an appropriation  
to correct the unsatisfactory condition of Hwys.  
Jack Baird, Suffolk, Va., have been authorized  
on Wilson Road and Magruder Road at a cost  
incurred; Sub-Division Ordinance will be con-  
sidered at Commission meeting and again in August  
the State Highway Dept. will reshape and re-  
align and Lumar Road that they were requested to  
Federal funds are available for water and sewer  
schedule on Sewage Disposal had been cleared  
Beard. The Town Manager requested the Council  
on the left-hand turn into Bank of Smithfield  
attention of the Council that the Town had not  
budget.

attention of Council the need for repairs to  
roads.

requested on the following:

South Recreation Center and Community Athletic  
center consideration is being given to the erection  
which would require use of the old Town Dump  
extension was had as to the legality of dedicating  
land by Mr. Turner, seconded by Mr. Cox the Town

81  
Manager was requested to obtain legal advisement from the Town Attorney on this  
matter.

2. Storage of Gasoline-Mr. Cox presented a sample ordinance. Mr. W.I. Bell made the  
motion seconded by Mr. Turner that the Ordinance as presented be returned to the Com-  
mittee for further clarification, that those in violation of the Ordinance be requested  
to secure a permit and that consideration be given by the Committee to future zoning  
ordinances. The motion was carried. Councilmen for study.

3. Ordinance to Control Growth of Weeds etc.-Since it was the opinion of the Council  
that this Ordinance needed further revision, the Town Manager was requested to  
make the revision and present at next meeting.

4. Repairs to Fire Truck-Atlantic Supply Co. had submitted invoice in the amount of  
\$1,649.07 for repairs. Chief Little had discussed the payment of one-half cost from  
budgeted funds by Town with several Councilmen and the Town Manager had authorized  
the payment of \$824.54 from Town's funds. Approval of action taken by Town Manager  
was given by motion made by Mr. Beale, seconded by Mr. Turner with the understanding  
that all members of Council be contacted hereafter.

5. Sewage Disposal-Merrers Gwaltney, Bell and Branch met with Mr. Chris Johnson (Mr.  
Gordon Bennett's assistant) in Richmond on Wednesday, 27 June 1962. Col. Branch is to  
send to Mr. Bennett the financial data for information and review. The consensus of  
opinion is that we should proceed promptly in engaging a Bond Attorney. On motion  
made by Mr. Beale seconded by Mr. Turner the Town Manager was requested to write the  
Bond Attorney asking for his recommendation on a Bond Attorney and is the Town  
Attorney was not available, that Senator Speng be employed for legal advice. On motion  
made by Mr. Beale, seconded by Mr. Cox, the Water Committee with the Town Manager were  
requested to recommend on the rates and connection charges to be made and report  
to Councilmen as soon as possible.

6. Institute for Councilmen and Mayor-copy of letter sent to each Councilmen.

7. International City Managers Association-48th Annual Conference-Philadelphia-  
Oct. 14-18. On motion made by Mr. Cox seconded by Mr. Turner the Town will pay the ex-  
penses of Town Manager to attend this meeting, if he so desires to attend.

8. Water Main Extension-Clarence Parker requested information as to whether the Town  
would extend water mains to serve four new houses at the west end of Quail St, with a  
potential of 25 houses, this being outside the corporate limits. The estimated cost is  
\$6,300.00 utilizing a 6" main along Great Spring Road and a 4" main along Quail St. an  
\$5,100.00 substituting of 4" in lieu of the above mentioned 6" and 2" in lieu of  
the above mentioned 4" main. A letter from Mayor Delk was read stating he disapprov-  
ed of any extension to water main until there was an increase in water storage and  
recommending a tapping charge of \$210.00. On motion made by Mr. V.A. Bell seconded by Mr.  
Beale the Town Manager was authorized to write Clarence Parker that the Town would  
not extend the water mains at this time.

Col. Branch presented a bill from Senator Speng for \$150.00. On motion made by Mr.  
V.A. Bell, seconded by Mr. Turner authorization of payment of this bill was given.



A letter from Hayes, Seay, Mattern and Mattern was read. Since neither Mr. J. nor Mr. Lindsay could be present for a public hearing between July 19 and late September, it was decided to postpone the hearing but that either one be requested to attend the Council meeting on July 18, 1962 for a financial discussion and that this meeting legal representation be present if available.

Mr. Cox presented a request from the Fire Dept. that all Firemen be given red tags in place of the regular Town tags, the tags to be same price as regular Town tags.

The Treasurer reported that while the Town had never set a price for duplicate town tags and for exchange of Town tags, she had been charging one half the State charge, which would be 50¢. Also, she had had a request for refund of 50¢ for a duplicate tag which had been issued and returned to Town office, if the original had been found. On motion made by Mr. V. A. Bell, seconded by Mr. Turner, the charge for duplicate tag was set at \$1.00 and for exchange of tags was set at \$1.00, with no refund being given on fee paid for duplicate tag. The motion was carried. The Treasurer asked if Council wished to give refund on unexpired town tags turned back into the Treasurer's office. The Town Manager with the Treasurer were requested to make recommendation at the next meeting on this matter.

There being no further business, the meeting adjourned.

W. H. Haysman  
Clerk

W. J. Walther  
Vice-Mayor

The Town Council held its regular t  
July 1962 in the Council room. Those present  
Turner, P.D. Gwaltney LV, V.A. Bell, C.M. Beale  
O. Branch, Police Chief D. Hammis Jr., Mr. Bryce  
of Virginian-Pilot and Mrs. V.A. Bell of Suffolk  
Col. James O. Branch, in the absence  
Clerk.

The Mayor called the meeting to o  
ing were read and approved.

A.G. Pinkston Co. invoice of \$7,88.  
approval.

R.Kenneth Weeks, Architect Engineer  
follows: "Estimate is approved and payment is  
made". The Town Manager advised that work had been  
recommended approval of invoice for payment.  
was granted for payment in the amount of \$7,000.

Town Manager advised that Mr. Percy  
permit for the construction of a garage on his  
request did not comply with the building ordi  
nances required to build the garage 18 in. from the ad  
joining property. The following motion was made by Mr. Cox, second  
issued to Mr. Hundley provided the adjacent property  
not object. The motion was carried with Mr. V. A.

The Town Manager read for the record Board dated 17 June 1962 signed by Mr. J. H. Road Section. Copy-Body of letter: "This is to acknowledge reference to the request to delay submitting to a public hearing, which will be held sometime in Town of Smithfield has fallen behind in their have no other choice than to bring this matter. However, it will be sometime before the Board re in reference to Sewage Pollution abatement prog State, and therefore we would like to suggest th as soon as possible after the public hearing. I ing the foregoing, please do not hesitate to call

The Town Manager advised that he with IV met with Mr.J.Gordon Bennett in his office in Lindsey present.The Town Manager presented the f



attern and Mattern was read. Since neither Mr. Baller  
t for a public hearing between July 19 and 1st of  
these the hearing but that either one be requested  
n July 18, 1962 for a financial discussion and at  
ion be present if available.

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exchange of Town tags, she had been charging one-  
ld be 50¢. Also, she had had a request for refund  
h had been issued and returned to Town office, she  
motion made by Mr. V.A. Bell, seconded by Mr. Turner  
is set at \$1.00 and for exchange of tags was set at  
on fee paid for duplicate tag. The motion was  
Council wished to give refund on unexpired term of  
Treasurer's office. The Town Manager with the  
re recommendation at the next meeting on this matter.  
urther business, the meeting adjourned.

*P.D. Gwaltney Jr.*  
Vice-Mayor

The Town Council held its regular bi-monthly meeting Wednesday night, 18 83  
July 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen J.E.  
Turner, P.D. Gwaltney Jr., V.A. Bell, C.M. Beale Jr., R.S. Cox Jr., W.I. Bell, Town Manager Jas.  
O. Branch, Police Chief D. Hemmis Jr., Mr. Bryce Bogard of Daily Press, Mr. C. Rodeffer  
of Virginian-Pilot and Mrs. V.A. Bell of Suffolk News-Herald.

Col. James O. Branch, in the absence of Miss Ida Wright Chapman, acted as  
Clerk.

The Mayor called the meeting to order and the minutes of the last meet-  
ing were read and approved.

A.G. Pinkston Co. invoice of \$7,885.00 was presented to the Council for  
approval.

R. Kenneth Weeks, Architect Engineer, advised by letter of 13 July 1962 as  
follows: "Estimate is approved and payment in the amount of \$7,885.00 is recommend-  
ed". The Town Manager advised that work had been completed satisfactorily and  
recommended approval of invoice for payment. By unanimous council action approval  
was granted for payment in the amount of \$7,885.00, contract price.

Town Manager advised that Mr. Percy Hundley had requested a building  
permit for the construction of a garage on his property at 1102 S. Church St. The  
request did not comply with the building ordinance in as much as Mr. Hundley de-  
sired to build the garage 18 in. from the adjacent property line. After discussion  
the following motion was made by Mr. Cox, seconded by Mr. Beale that a permit be  
issued to Mr. Hundley provided the adjacent property owner, Mrs. M.T. Hundley, did  
not object. The motion was carried with Mr. V.A. Bell voting in the negative.

The Town Manager read for the record a letter from the Water Control  
Board dated 17 June 1962 signed by Mr. J.H. Roadcap Jr., Sewage Pollution Control  
Section. Copy-Body of letter: "This is to acknowledge your letter dated July 6, in  
reference to the request to delay submitting the revised schedule until after  
a public hearing, which will be held sometime in the very near future. Because the  
Town of Smithfield has fallen behind in their schedule, as of June 30, 1962, we  
have no other choice than to bring this matter to the attention of the Board.  
However, it will be sometime before the Board receives its next Quarterly Report,  
in reference to Sewage Pollution abatement progress for communities within the  
State, and therefore we would like to suggest that the revised report be submitted  
as soon as possible after the public hearing. If you have any questions concern-  
ing the foregoing, please do not hesitate to call on us".

The Town Manager advised that he with Mr. V.A. Bell and Mr. P.D. Gwaltney  
met with Mr. J. Gordon Bennett in his office in Richmond, Virginia, with Mr. W.E.  
Lindsey present. The Town Manager presented the following resume for the record.

Bonds issued under 127B of Constitution

General Obligation Bonds that pledge payment from revenue and general



funds are not considered a part of the 18% debt limit when revenue is sufficient to meet debt service on the issue. Overlapping obligations statement from Isle of Wight County may be required by Bond Attornies. Town may raise assessments and lower tax rate (ie no change in actual tax money collected) in order to increase debt limit. County tax would be paid on the basis of County Assessments and rate. The Town assessment cannot be used by the County. Section 15.666.64 of the Code of Virginia gives authority for Bond Issue for deferred use; Section 15.666.65 of the Code of Virginia provides for short term note renewal. The question now is whether or not our Charter requires a referendum for issue of bonds within the 18% debt limit. Mr. J. Gordon Bell recommends water and sewer bonds not in separate series ie water bonds and sewer bonds; also recommends that ordinances, resolutions etc. not be passed until same are approved by Bond Attorney. The Town Manager stated, in his opinion, the next step is providing sewage disposal for the Town of Smithfield, Virginia, would be to employ a Bond Attorney. After discussion, Mr. V.A. Bell made the motion as follows, seconded by Mr. Turner, that the Town Attorney begin to negotiate and employ Wood, King, Dawson and Logal as Bond Attornies for the Town of Smithfield in connection with the Sewage Disposal Bond Issue. The motion was passed by unanimous vote.

Mr. W.E. Lindsay made a presentation to Council briefly as follows: The tentative bond schedule was submitted covering a twenty-five year period. Bonds to be payable in five year increments. The operation and maintenance cost for the combined sewage disposal and water system per year would be in the amount of \$17,000.00 and a debt service (principal and interest services) would be in the amount of \$22,500.00 - a total of \$39,500.00. Lindsay stated that a gross of \$45,000.00 per year from Water and Sewage activities would be required to operate the facilities, that is, in order for them to be self-sustaining. The Water Sales are now, gross in the amount of \$22,500.00. It appears that the doubling of the present water income would enable operation of the combined water and sewage operation on a self sustaining basis. After the discussion, it was agreed that the Town Manager would endeavor to determine the present yearly income for those metered accounts and unmetered accounts that would utilize sewage disposal and who would pay both sewage charge and a water charge monthly. A general discussion was held and it was estimated that the average water customer pays approximately \$3.75 per month. Discussion was held with regard to a possible increase in the general tax rate by .25. It was understood that the Town Manager would ascertain how many sewage customers the Town would have after completion of Sewage Disposal System to arrive at an equitable estimate of gross income per year. Mr. Lindsay stated that there seemed to be reluctance in most Towns, from his experience, to set sewage charges at a rate in excess of 100% of the water charge.

The Town Manager made the following recommendations to the Council:

1. That sewer charge be on a fixed % rate of monthly water charge both metered and flat rate customers, sewer charge not to exceed an established

when connected to public sewer.

2. That general contract public sewer crosses a house later provide a tap, the cost of connecting the property owner.

3. That sewer connection public sewer does not cross private

4. That a connection fee provided to the property line or

5. That a connection fee provided to the property line on or before an established date.

After discussion, Council being understood that same were so provided a starting point from which fees etc.

Mr. Gwaltney made the following motion: That Seay, Mattern & Mattern be authorized in accordance with our contract for Smithfield, Virginia. The motion was

The subject of requiring facilities was discussed without a opinion that those residences who required to be provided with same subject would be pursued at a proper

Mr. Lindsay will provide Council with a copy of the Bond Schedule

There being no further business

*William H. Bell*  
Clerk



of the 18% debt limit when revenue is sufficient to  
 Overlapping obligations statement from Isle of Wight  
 Attornies. Town may raise assessments and lower tax  
 (money collected) in order to increase debt limit.  
 basis of County Assessments and rate. The Town assess-  
 ty. Section 15.666.64 of the Code of Virginia gives  
 ferred use; Section 15.666.65 of the Code of Virginia  
 renewal. The question now is whether or not our Charter  
 of bonds within the 18% debt limit. Mr. J. Gordon Benz  
 not in separate series ie water bonds and sewer  
 ances, resolutions etc. not be passed until same are  
 Town Manager stated, in his opinion, the next step in  
 e Town of Smithfield, Virginia, would be to employ  
 , Mr. V. A. Bell made the motion as follows, seconded  
 ney begin to negotiate and employ Wood, King, Dawson  
 the Town of Smithfield in connection with the Sewage  
 as passed by unanimous vote.

ade a presentation to Council briefly as follows:  
 submitted covering a twenty-five year period. Bonds  
 ments. The operation and maintenance cost for the  
 er system per year would be in the amount of  
 rincipal and interest services) would be in the  
 \$39,500.00. Lindsay stated that a gross of  
 nd Sewage activities would be required to operate  
 for them to be self-sustaining. The Water Sales are  
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 line the present yearly income for those metered  
 that would utilize sewage disposal and who would  
 er charge monthly. A general discussion was held and  
 e water customer pays approximately \$3.75 per month.  
 to a possible increase in the general tax rate by  
 own Manager would ascertain how many sewage customers  
 ion of Sewage Disposal System to arrive at an  
 ie per year. Mr. Lindsay stated that there seemed to be  
 s experience, to set sewage charges at a rate in  
 ge.

made the following recommendations to the Council:  
 ge be on a fixed % rate of monthly water charge on  
 ers, sewer charge not to exceed an established rate

when connected to public sewer.

2. That general contract include provisions requiring that where ever a  
 public sewer crosses a house lateral on a private property, the contractor will  
 provide a tap, the cost of connecting the house lateral to the Tap will be that of  
 the property owner.

3. That sewer connections be provided to the property lines, where the  
 public sewer does not cross private property, with existing buildings.

4. That a connection fee of \$200.00 be charged for each sewer connection  
 provided to the property line or on private property after an established date.

5. That a connection fee of \$200.00 be charged for each sewer connection  
 provided to the property line on private property for all new construction after  
 an established date.

After discussion, Council tentatively approved the recommendations, it  
 being understood that same were subject to revision and that the recommendations  
 provided a starting point from which to work with regard to charges, connection  
 fees etc.

Mr. Gwaltney made the following motion, seconded by Mr. Cox, that Hayes,  
 Seay, Mattern & Mattern be authorized to proceed with plans and specifications  
 in accordance with our contract for sewage disposal facilities for the Town of  
 Smithfield, Virginia. The motion was unanimously approved.

The subject of requiring residences who do not now have sanitary  
 facilities was discussed without action being taken. It was the consensus of  
 opinion that those residences who do not now have sanitary facilities would be  
 required to be provided with same after completion of the sewage facilities. The  
 subject would be pursued at a proper time.

Mr. Lindsay will provide a letter outlining his presentation before  
 Council with a copy of the Bond Schedule.

There being no further business, the meeting adjourned.

*[Signature]*  
 Acting Clerk

*[Signature]*  
 Acting Clerk Mayor



The Town Council held its regular monthly meeting Tuesday night, August 7, 1962 in the Council room. Those present were Vice-Mayor P.D. Gwaltney IV, Councilmen R.S. Cox Jr., V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., Police Chief D. Hemmis Jr. and members of the press from the Suffolk News Herald, Daily Press and Virginian-Pilot.

In the absence of the Mayor, Vice-Mayor Gwaltney called the meeting to order and the minutes of the last meeting were read and approved.

The Town Manager presented the following information to the Councilmen: No further report at this time on the purchase of the Water Companies; S.K. and Jack Baird were expected to begin work on Mercer Street on 6 August, 1962 but had not done so; the State Highway Department expects to reshape and resurface Red Point Drive during early August; Mr. Percy Carroll resigned effective 27 July, 1962; the house at the Water Works was being rented, effective August 1, 1962, to Mrs. H.C. Carroll at \$25.00 per month and the pond was being rented to Mrs. Carroll, beginning June 1, 1962 at \$75.00 per year, the Town had discontinued telephone service to the Carroll residence as of August 1, 1962; Hayes Seay Mattern & Mattern have been authorized to proceed with plans and specifications for Sewage Disposal Facilities, by letter dated 23 July 1962; Talbot Drive - beginning at a point on State Routes 10 and 258, 0.20 mile south of Route 658 and running thence 0.25 mile westerly has been accepted in the State Secondary Road System effective 26 July 1962.

The Council requested that the Town Manager set up a road plan for the next five years and have same available at the September meeting.

The Town Manager brought to the attention of the Council that Deputy Sheriff Dennis Jones had paid \$7.50 for a Town Automobile Tag and, since all policemen were given Town tags, Col Branch recommended that Mr. Jones be refunded \$7.50. This recommendation was accepted on motion made by Mr. Turner, seconded by Mr. W.I. Bell and duly carried.

Col. Branch read a letter from the Smithfield Junior Chamber of Commerce dated 2 July 1962 requesting refund of \$50.00 paid for license fee for Circus sponsored in early May 1962, since their projects are for the community's welfare. On motion made by Mr. Turner, seconded by Mr. V.A. Bell this request was denied for it was felt that it would be setting a precedent, if a license tax was refunded.

The Nansemond County Rescue Squad has been helpful in the conducting first-aid classes to policemen and firemen in Smithfield and Isle of Wight County. Isle of Wight County has donated \$25.00 to the Squad and the Town Manager recommended that consideration of a similar grant be made by the Town. On motion made by Mr. Cox seconded by Mr. W.I. Bell, the Treasurer was authorized to send check for \$25.00 to the Nansemond County Rescue Squad.

Wilbur Holloway and Shedwick Tyne Town Manager that they be paid two weeks made by Mr. Cox seconded by Mr. Turner. The Town Manager brought to the attention of the Council a letter from Mr. Glyn Barringer informing the Council of a public hearing held 16 August 1962 for a public hearing and further discussion would be had at the next Council meeting.

A letter from the Department of Transportation to the Town to secure a 50 foot right of way in the Town System when and where-ever practical and feasible.

The Town Manager presented two copies of the Ordinance on Cutting weeds and Grass. Mr. J.E. Turner made the motion that Proposal 1 be substituted for the Ordinance. There was no second to the motion that Proposal 1 be substituted for the Ordinance. Mr. Bell's motion, which was duly seconded by Mr. V.A. Bell the Ordinance on Cutting weeds and Grass as amended by majority vote. This Ordinance was adopted.

Col. Branch reported that he had received a letter from the Attorney General dated 1962 requesting his rendering a decision on whether the Attorney had been requested to proceed with the Attorney.

A letter from Hon. A.E.S. Stephens written him from the Town Manager asking the Council to consider the old dump site to a group or to the Town or without fee was read to the Council. E. Stephens said "It is my opinion that, under the Constitution of the Town Charter, the Town does have the authority to make a reasonable and appropriate exercise of its authority for making a gift of this Town property. I strongly suggest that this be considered, in the reasonable discretion of the Council. A sale of this type must be accompanied by a recorded affirmative vote of the members elected to Council." No action was taken on this property.



ld its regular monthly meeting Tuesday night,  
ose present were Vice-Mayor P.D.Gwaltney IV,  
Turner, W.I. Bell, C.M. Beale Jr., Police Chief D.  
from the Suffolk News Herald, Daily Press and

Mayor, Vice-Mayor Gwaltney called the meeting  
meeting were read and approved.

presented the following information to the Council  
on the purchase of the Water Companies; S.K. and  
work on Mercer Street on 6 August, 1962 but had  
ment expects to reshape and resurface Red  
Percy Carroll resigned effective 27 July, 1962 and  
ing rented, effective August 1, 1962, to Mrs. H.C.  
pond was being rented to Mrs. Carroll, beginning  
Town had discontinued telephone service to the  
52; Hayes Seay Mattern & Mattern have been authori-  
fications for Sewage Disposal Facilities, by letter  
ginning at a point on State Routes 10 and 258,  
nning thence 0.25 mile westerly has been accepted  
effective 26 July 1962.

sted that the Town Manager set up a road plan  
me available at the September meeting.

brought to the attention of the Council that  
d \$7.50 for a Town Automobile Tag and, since all  
Branch recommended that Mr. Jones be refunded  
pted on motion made by Mr. Turner, seconded by

letter from the Smithfield Junior Chamber of  
ng refund of \$50.00 paid for license fee for  
since their projects are for the community's  
, seconded by Mr. V.A. Bell this request was denied,  
etting a precedent, if a license tax was refunded.  
nty Rescue Squad has been helpful in the conduct  
and firemen in Smithfield and Isle of Wight  
ated \$25.00 to the Squad and the Town Manager  
a similar grant be made by the Town. On motion  
Bell, the Treasurer was authorized to send check  
Rescue Squad.

87  
Wilbur Holloway and Shedwick Tynes, Laborers, presented a request through the  
Town Manager that they be paid two weeks pay in lieu of a vacation. On motion  
made by Mr. Cox seconded by Mr. Turner this request was granted.

The Town Manager brought to the attention of Council that he had received  
a letter from Mr. Glyn Barringer informing him that he could be in Smith-  
field 16 August 1962 for a public hearing on Sewage Disposal Plans. It was the  
consensus of opinion of the Council that this date would be too early for a  
public hearing and further discussion on the date for the public hearing  
would be had at the next Council meeting.

A letter from the Department of Highways was read which requested the  
Town to secure a 50 foot right of way for new additions under the Secondary  
System when and where-ever practical and possible.

The Town Manager presented two suggested revisions to paragraph 1  
of the Ordinance on Cutting Weeds and Grass etc., which are recorded on page 88.  
Mr. J.E. Turner made the motion that Proposal 2 be substituted for paragraph 1  
of the Ordinance. There was no second to Mr. Turner's motion. Mr. V.A. Bell made the  
motion that Proposal 1 be substituted for Paragraph 1 of the Ordinance. Mr. Cox  
seconded Mr. Bell's motion, which was duly carried, with Mr. W.I. Bell voting in  
the negative. On motion made by Mr. Beale,  
seconded by Mr. V.A. Bell the Ordinance on Cutting Weeds and Grass was adopted,  
as amended by majority vote. This Ordinance is recorded on page 88.

Col. Branch reported that he had written the Town Attorney on 26 July  
1962 requesting his rendering a decision on Sewage Disposal and that the Town  
Attorney had been requested to proceed with negotiations and employ a Bond  
Attorney.

A letter from Hon. A.E.S. Stephens, Town Attorney, in reply to one  
written him from the Town Manager asking for legal opinion on the Town deed-  
ing the old dump site to a group or to Isle of Wight County School Board with  
or without fee was read to the Council. Excerpts from the letter are as follows  
"It is my opinion that, under the Constitution and statutes of Virginia and the  
Town Charter, the Town does have the authority to sell this real estate in a  
reasonable and appropriate exercise of its discretion. - There appears to be no  
authority for making a gift of this Town property. Under the circumstances here  
considered, I strongly suggest that this sale, if made, be for a direct monetary  
consideration which, in the reasonable discretion of Council, appears to be  
adequate. A sale of this type must be accomplished by an ordinance or resolu-  
tion passed by a recorded affirmative vote of three-fourths of all of the  
members elected to Council." No action was taken at this time on the sale of  
this property.



Mr. R.S. Cox Jr., Chairman of Fire Committee, presented an Ordinance

on Storage of Flammable Liquids. After the reading of the Ordinance, it was felt that the Ordinance should have included in it the requirement of a permit for all bulk storage and the control of skid tank and barrell storage. Mr. Cox was requested to present another Ordinance on Storage of Flammable Liquids to include the above.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Attny

AN ORDINANCE TO PROHIBIT THE UNCONTROLLED GROWTH OF WEEDS, GRASS AND SIMILAR NATURAL GROWTH ON CERTAIN PROPERTIES WITHIN THE TOWN, TO PROVIDE FOR THE REMOVAL OF ANY AND ALL TRASH, GARBAGE, REFUSE, LITTER AND OTHER SIMILAR SUBSTANCES, TO PROVIDE FOR ENFORCEMENT OF THIS ORDINANCE AND PUNISHMENT FOR ITS VIOLATION

Be it ordained by the Council of the Town of Smithfield, as follows,  
to-wit:

(1) Cutting and removal of weeds, grass and other natural growth.  
It shall be unlawful for any owner, lessee or occupant, or any agent, representative or employee, of any such owner, lessee or occupant, having control of any parcel of land within the town to allow, permit or maintain any growth of weeds, grass or other natural growth thereon, or on any portion thereof, to a height exceeding an average of fifteen inches from the general level of the ground. Bona fide agricultural land, wooded parcels of land and marsh land are exempt from the provisions of this paragraph of this ordinance.

(2) Removal of trash, garbage, refuse, litter or other noxious and deleterious substances.  
It shall be unlawful for any owner, lessee or occupant, or any agent, representative or employee of such owner, having control of any parcel of land in the town to allow or permit trash, garbage, refuse, litter or other noxious or deleterious substances to remain on any parcel of land in the town.

(3) Overhanging trees and shrubs.  
It shall be unlawful for any owner, lessee or occupant, or any agent, representative or employee of such owner, having control of any parcel of land

The Town Council held an adjourn

in the Council room. Those present were R.S. Cox Jr., V.A. Bell, C.M. Beale Jr., Town press from the Suffolk News Herald, Daily

The Mayor called the meeting to order. The minutes of the previous meeting were read and approved.

The Town Manager stated that he had stated that he expected to be in a position to complete his water facilities on or about the 22nd of August.

A letter was read from Attorneys [Name] dated August 1962 with regard to their acting as legal counsel for the Town of Smithfield in connection with the Water and Sewage Bond Issue. The Attorney stated that the general obligation bonds, to be issued pursuant to Article 127(b) of the Constitution of Virginia and the Code of Virginia. Their letter stated in part: "The proceedings are prepared by you, our fee for preparing the proceedings and rendering an opinion approving the bonds will be \$200.00. We will be pleased to examine the drafts of the bonds with respect thereto without additional fee will be \$200.00."

It is understood that the Town of Smithfield will submit with a certified financial statement showing the Town's Estate and Personal Property, separately: a tax assessment roll, the total bonding and floating debt, any literary loans owing to the State and any other financial obligations.

Mayor Delk read a letter to the Council in which he requested clarification. Mayor Delk stated that the Code of Virginia with regard to the issuance of bonds provides that there were three alternative methods of issuing bonds:

1. The Town of Smithfield could issue general obligation bonds, provided same did not exceed the amount of the Town's revenue.

2. Water and Sewer Bonds under the authority of the Code of Virginia, provided the general funds and revenue were sufficient to pay the bonds.

3. That the Town of Smithfield, with the approval of the State, could issue bonds and that same would not apply to the 18% limit.



in the town to allow or permit any part of any shrub or tree to overhang any sidewalk at a height of less than eight (8) feet or any street or alleyway at a height of less than fourteen (14) feet.

(4) Notice to owner, lessee, or occupant to abate and remove.

When any condition exists on any lot or parcel of land in the town in violation of the preceding sections, it shall be the duty of the Town Manager to serve, or cause to be served, a written notice upon the owner, lessee or occupant of such parcel of land within the town, or upon his agent, employee or representative having charge of, or control of such lot or parcel of land, requiring the owner, occupant or lessee to abate and remove the weeds, grass or natural growths and overhanging trees and shrubs existing upon such lot or parcel of land, to remove trash, garbage, refuse, litter or other substances within ten days after the serving of such notice upon him; and any owner, lessee or occupant or agent employee or representative of such owner, lessee or occupant, having control of any such lot or parcel of land shall cut or remove the weeds, grass or natural growths or overhanging trees and shrubs, or remove trash, garbage, litter or other substances within ten (10) days from the date of such notice.

(5) Procedure when owner is non-resident

In case where there is no owner, lessee or occupant, or agent or representative of such owner, lessee or occupant within the town, the notice provided for in the preceding section may be served by posting the same upon the premises or by publishing the same once in the local paper of the town.



(6) Cutting, destruction or removal by Town Manager

The Town Manager is hereby authorized to cut, destroy or remove any weeds, or grass, or deleterious, natural or noxious growths, over fifteen (15) inches in height, growing or standing on any parcel of land or any portion thereof, within the town and remove any trash, garbage, refuse, litter or other substances. The charge, cost, and expense of such work is declared to be a charge, cost or expense of the property, lot, place or area where such weeds, grass or deleterious or unhealthy growth may be cut, destroyed or removed, or where trash, garbage, refuse, litter or other substances is removed. The Town Manager shall demand of the owners of such property the payment of such charge, cost or expense. If after such demand has been made, such cost or expense shall not have been paid within ten days thereafter, the amount due with six per cent interest shall be collected and shall be enforceable in the same manner as fixed by law for the collection of taxes, and shall be subject to the same penalties for delinquency, costs, fees, etc. No such work shall be undertaken by the Town Manager until the owner of the lot or place, or area where such weeds, grass or growths are to be cut, destroyed or removed, or the owner of the property abutting the sidewalk where such weeds, grass or growths are to be cut, destroyed or removed, or trash, garbage, refuse, litter, or other substances are to be removed, as the case may be shall have an opportunity of doing the work himself within at least ten (10) days after previous notice has been given him as hereinbefore provided for.



(7) Any person, firm or corporation violating this ordinance or any section thereof, shall be punished by a fine of not less than Five (\$5.00) Dollars nor more than Twenty Five (\$25.00) Dollars and each days violation shall constitute a separate and distinct offense.

(8) All ordinances previously enacted and in conflict herewith are, hereby, repealed and this ordinance shall be in force from its adoption.



clude the above.

There being no further business, the meeting adjourned.

The Mayor called the meeting to order and  
ing were read and approved.

The Town Manager stated that he had cont  
had stated that he expected to be in a position to  
his water facilities on or about the 22 August 1962

Letter was read from Attorneys Wood, King, I  
August 1962 with regard to their acting as Bond Att  
Water and Sewage Bond Issue. The Attorneys assumed t  
general obligation bonds, to be issued pursuant to  
127(b) of the Constitution of Virginia and Chapter  
of Virginia. Their letter stated in part: "If this is  
proceedings are prepared by you, our fee for examin  
and rendering an opinion approving the bonds will b  
prepare the proceedings our fee will be \$200.00 ad  
be pleased to examine the drafts of the proceedings  
with respect thereto without additional charge. If  
fee will be \$200.00."

It is understood that the Town Manager is  
with a certified financial statement showing the a  
Estate and Personal Property, separately itemized a  
ment roll, the total bonding and floating indebted  
any literary loans owing to the State and a copy of  
by our architect engineers.

Mayor Delk read a letter to the Bond Attorn  
which he requested clarification. Mayor Delk reveiw  
of the Code of Virginia with regard to Bond issues  
of opinion that there were three alternatives with

1. The Town of Smithfield could issue on a  
general obligation bonds, provided same did not exc  
referendum.

2. Water and Sewer Bonds under the provisio  
would pledge the general funds and revenue, would r  
so long as the revenue was sufficient to operate th  
that the bonds would not apply against the 18% deb

3. That the Town of Smithfield, with referer  
and that same would not apply to the 18% debt limi

Memo. To All Councilmen:

In accordance with instructions received at Council Meeting on  
Tuesday 3 July, 1962 the following revisions to "Weed" Ordinance are  
submitted.

1. Cutting and removal of weeds, grass and other natural growth.

It shall be unlawful for any owner, lessee or occupant, or any agent  
representative or employee, of any such owner, lessee or occupant,  
having control of any parcel of land within the town to allow,  
permit or maintain any growth of weeds, grass or other natural growth  
thereon, or on any portion thereof, to a height exceeding an average  
of fifteen inches from the general level of the ground. Bona fide  
agricultural land, wooded parcels of land and marsh land are exempt  
from the provisions of this ordinance.

2. Cutting and removal of weeds, grass or other natural growth.

It shall be unlawful for any owner, lessee or occupant, or any agent,  
representative or employee, of any such owner, lessee or occupant,  
having control of any parcel of land within the town to allow, permit  
or maintain any growth of weeds, grass or other natural growth thereon,  
or any portion thereof, to a height exceeding an average of fifteen  
inches from the general level of the ground. Any such owner,  
lessee, occupant, agent, representative or employee of such owner,  
lessee or occupant shall cut and remove such weeds, grass or other  
natural growth on such lots, regardless of the height of such weeds,  
grass or natural growth, between May 15 and June 1 and between  
August 1 and August 15, of each year, unless such weeds, grass or  
natural growth have been cut and removed within a period of fifteen  
(15) days before May 15 and before August 1 of each such year. Bona  
fide agricultural land, wooded parcels of land and marsh land are  
exempt from the provisions of this paragraph of this ordinance.

Recommend change 2 above.

James O. Branch, Colonel USA Retired  
Town Manager



Chairman of Fire Committee, presented an Ordinance. After the reading of the Ordinance, it was felt included in it the requirement of a permit for 1 of skid tank and barrell storage. Mr. Cox was re nance on Storage of Flammable Liquids to in- urther business, the meeting adjourned.

*P.D. Gwaltney IV*  
Vice-Mayor

July 10, 1962

ns received at Council Meeting on owing revisions to "Weed" Ordinance are ds, grass and other natural growth.

owner, lessee or occupant, or any agent f any such owner, lessee or occupant, of land within the town to allow, of weeds, grass or other natural growth ereof, to a height exceeding an average eral level of the ground. Bona fide cels of land and marsh land are exempt rdinance.

ds, grass or other natural growth.

owner, lessee or occupant, or any agent, f any such owner, lessee or occupant, of land within the town to allow, permit ds, grass or other natural growth thereon, eight exceeding an average of fifteen of the ground. Any such owner, esentative or employee of such owner, and remove such weeds, grass or other regardless of the height of such weeds, en May 15 and June 1 and between h year, unless such weeds, grass or and removed within a period of fifteen efore August 1 of each such year. Bona l parcels of land and marsh land are this paragraph of this ordinance.

*James O. Branch*  
James O. Branch, Colonel USA Retired  
Town Manager

89  
The Town Council held an adjourned meeting Wednesday night, August 15, 1962

in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV R.S. Cox Jr., V.A. Bell, C.M. Beale Jr., Town Manager Jas. O. Branch and members of the press from the Suffolk News Herald, Daily Press and Virginian Pilot.

The Mayor called the meeting to order and the minutes of the last meet- ing were read and approved.

The Town Manager stated that he had contacted Mr. R.L. Magette; Mr. Magette had stated that he expected to be in a position to furnish an asking price for his water facilities on or about the 22 August 1962.

Letter was read from Attorneys Wood, King, Dawson and Logan dated 6 August 1962 with regard to their acting as Bond Attorneys in connection with Water and Sewage Bond Issue. The Attorneys assumed that the bonds would be general obligation bonds, to be issued pursuant to the provisions of Section 127(b) of the Constitution of Virginia and Chapter 19-1, Title 15 of the Code of Virginia. Their letter stated in part: "If this is the case then, all of the proceedings are prepared by you, our fee for examining all of the proceedings and rendering an opinion approving the bonds will be \$500.00. If we are to prepare the proceedings our fee will be \$200.00 additional. Of course we shall be pleased to examine the drafts of the proceedings in advance and advise you with respect thereto without additional charge. If the election does not carry, our fee will be \$200.00."

It is understood that the Town Manager is to furnish the Attorneys with a certified financial statement showing the assessed valuation of Real Estate and Personal Property, separately itemized according to the last assess- ment roll, the total bonding and floating indebtedness outstanding, including any literary loans owing to the State and a copy of feasibility study provided by our acchitect engineers.

Mayor Delk read a letter to the Bond Attorneys dated 15 August 1962 in which he requested clarification. Mayor Delk reveiwed pertinent parts and sections of the Code of Virginia with regard to Bond issues. It was the general consensus of opinion that there were three alternatives with regard to a Bond Issue.

1. The Town of Smithfield could issue on approval by the governing body general obligation bonds, provided same did not exceed 18% debt limit, without a referendum.

2. Water and Sewer Bonds under the provisions of Paragraph 127(b), which would pledge the general funds and revenue, would require a referendum and that / so long as the revenue was sufficient to operate the facility in its entirety, / that the bonds would not apply against the 18% debt limit.

3. That the Town of Smithfield, with referendum, could issue revenue bonds and that same would not apply to the 18% debt limit.



The Town Manager presented to the Council a letter from Hayes, Seay, Mattern and Mattern dated 13 August 1962, a portion of which was as follows: "I believe that you are correct in your calculations that a 20% general increase of the present water rate, plus a sewer charge equal to 100% of the rate water bill assessed against actual users of the sewer would provide adequate revenue to cover all expenses and leave a reasonable surplus."

The Town Manager presented to the Council suggested financial schedule for Sewer and Water Improvement Bonds including balance of current water bonds provided by Hayes, Seay Mattern and Mattern.

Similar figures prepared by Mr. V.A. Bell were presented by Mr. Bell. The Town Manager presented financial statement prepared by him with the cooperation of the Town Treasurer. The three sets of financial data referred to above were essentially in close agreement. A general discussion ensued.

The financial data referred to above indicated that by increasing by 50¢ per month the water charges for approximately 560 customers and sewage charges for residential at \$3.00 per month for approximately 434 customers plus 50% of the water bill for customers other than residential with a minimum of \$3.00 and an expenditure in the amount of \$990.00 from the general fund would provide sufficient annual revenue from the water and sewer operations to enable the Water and Sewer Operations to be self-sustaining. Action on increasing water rates and decision as to the type of bonds that should be utilized was deferred pending reply from Attorneys Wood, King, Dawson and Logan.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Mayor

The Town Council held its regular meeting on 19 September 1962 in the Council room. Those present were W.I. Bell, C.M. Beale Jr., V.A. Bell, R.S. Cox Jr., Police Chief D. Hemmis Jr. and members of the News-Herald.

The Mayor called the meeting to order. The minutes of the previous meeting were read and approved.

The Town Manager presented the following report: The Special Water Committee will meet with Mr. Bell on Thursday, 6 September regarding purchase of water for the project expected to begin work on Mercer Street on 10 September and resurfacing completed; State Water 20 August 1962 as follows: "At its meeting on 19 September for a grant any applicant that did not have a grant by 1962. Since your referendum was held after 1962. However, the Board did take cognizance of the fact that money may become available in the next six months states that are not able to utilize it. We will hold a referendum between May 14 and July 1, 1962, if additional money. If and when it becomes available we will report to the Board." Reporting for the Plan signed from the Planning Commission and the Planning Commission, 1, 1963; Current Land Use Map is expected to be complete and re-Ordinance is expected to be complete and re-Ordinance on Highway #10-Colonial Store to Pagan River to the Five Year Road and Street Improvement submission to Council on 19 September.

The Town Manager reported to Council on the background-for the Smithfield Volunteer Department of Welfare and Institutions of the town tags. On motion made by Mr. Cox, seconded and passed to purchase the above mentioned tags to the price of town tags. The motion was carried.

Col. Branch read the following letter to the Council: "We the undersigned, desiring to improve the status and general appearance of the area located at Drummonds Lane, near our wishes to have the following items installed: 1. The pavement of Drummonds Lane 2. The installation of another light near the hazardous trees on Drummonds Lane. 5. The de-



AN ORDINANCE PROHIBITING THE SALE OF BEER OR WINE  
IN THE TOWN OF SMITHFIELD BETWEEN THE HOURS OF 12:00  
O'CLOCK POST MERIDIAN OF EACH MONDAY; TO PROVIDE  
PENALTIES FOR THE VIOLATION THEREOF, AND TO RESCIND  
PRIOR, SIMILAR ORDINANCES

Be it ordained by the Council of the Town of Smithfield,  
Virginia, that it shall be unlawful for any person to sell beer or  
wine in the Town of Smithfield between the hours of 12:00 o'clock  
Post Meridian of each Saturday and 6:00 o'clock Ante Meridian of  
each Monday.

Any person who shall violate the provisions of this  
Ordinance shall, upon conviction, be punished by a fine of not  
less than Ten (\$10.00) Dollars nor more than Fifty (\$50.00)  
Dollars.

As of its effective date, the adoption of this ordinance  
shall have the effect of rescinding all prior ordinances concerning  
the sale of beer and wine on Sundays.

This ordinance shall be in force and effect from the date  
of its adoption.



your effective town council will see fit to  
 in best wishes, we are." Since the street light  
 on Drummonds Lane are both on private property,  
 use request. As to mail delivery, this matter was  
 being collected on Drummonds Lane as far as the  
 each stated that he had written Willie Gray to  
 the Town Attorney, informing him that the Town  
 onds Lane was a dedicated street before the Town  
 own has no information as to the width of right of  
 and Cedar Street, Mr. Gwaltney made the motion,  
 a Manager contact an engineering firm and get the  
 se streets. The motion was duly carried.

Building Committee, recommended that the rates on  
 for the present. Since the Town Hall needed new  
 onded by Mr. Turner that the Town Manager, with the  
 purchase tables at a maximum cost of \$1,000 on

llowing recommendation of the refund of Town  
 license fee be refunded to those persons re-  
 Town Treasurer prior to mid-night on Dec. 31  
 license tags were purchased. b. No refund be  
 icle license tags to the Town Treasurer, except  
 ly above. On motion made by Mr. Turner, seconded  
 mmmendation, as set forth above, were adopted.

Council that A.B.C. Inspector has requested re-  
 of Beer and Wine on Sunday. The present ordinance  
 ie Town Council of the Town of Smithfield, that it  
 lrm or corporation, to sell, or cause to be sold,  
 ifield." The proposed Ordinance would be: "Be It  
 of Smithfield, Virginia, that it shall be unlaw-  
 e in the Town of Smithfield between the hours of  
 a Saturday and 6:00 o'clock Ante Meridian of  
 /ion, seconded by Mr. Beale that the Ordinance  
 s from 12:00 o'clock Post Meridian to 11:00  
 as carried. The Mayor read from Sec. 4-97 of the  
 ic Beverage Control Board, which covers Ordinances  
 d Beer, after which, Mr V.A. Bell made the motion,

seconded by Mr. Beale that the Council reconsider the adoption of Ordinance as  
 was passed with amendment, which was passed. Mr. Turner made the motion, seconded b  
 by Mr. Beale that the Ordinance be adopted as was presented without making any  
 change in the hours. The motion was carried unanimously.

The Ordinance on Storage of Flammable Liquids was not ready for pre-  
 sentation to Council.

The Town Manager reported that the Engineers were in agreement with  
 the financial data on Sewage Disposal Plant as was presented at August 15th.  
 Council meeting. It was decided to have a public hearing on the Sewage Disposal  
 Plant as early as practicable.

Mr. Gwaltney suggested that the Town Manager check on the present  
 ordinances on Disorderly Conduct, Drunk and Disorderly and on the need of addition-  
 al ordinances on Petty Larceny, Resisting Arrest and Assault and Battery.

There being no further business, the meeting adjourned.

*William F. Bell*  
 Mayor

*William F. Bell*  
 Clerk



Town of Smithfield  
Smithfield, Virginia  
Balance Sheet at 31 August 1962

ASSETS

Cash on Deposit		
Bank of Smithfield	7532.23	
Merchants and Farmers	<u>11397.26</u>	18929.49
Uncollected Taxes		
Real Estate and Personal Property		<u>3094.18</u>
Total Assets		<u>22023.67</u>

Liabilities

Current Liabilities

Reserve for F. I. C. A.	336.32	
Reserve for Withholding=	590.10	
Reserve for V. S. R. S.	59.33	
Reserve for Employee	<u>7.75</u>	1020.50
Bonds Payable		
Water Project Bonds	56000.00	
Street Imp. Bonds	<u>13500.00</u>	69500.00
Surplus		
Balance 1-1-62	<u>48701.53</u>	
Excess Revenue Over Expenses	204.70	<u>48496.83</u>
Total Liabilities		<u>22023.67</u>

Revenue and Expenses at August 31, 1962

<u>Revenue</u>			
<u>From Local Sources</u>			33000.00
Taxes			
Licenses			
Vehicle	145.00	8837.50	8500.00
Privilege	12.50	18684.71	17000.00
Fines	1083.55	6996.60	9000.00
Interest	.04	32.01	50.00
Entals:			
Town Hall	90.00	1182.50	1200.00
Others	45.25	352.00	500.00
Miscellaneous	65.80	1063.43	1000.00
Bank stock Tax		7633.53	7300.00
From the Commonwealth			
A. B. C. Profits	8241.37	8241.37	8240.00
Total Revenue	<u>9683.51</u>	<u>53023.65</u>	<u>85790.00</u>

Expenditures

Genl Government	540.28	7433.32	12050.00
Fine	195.31	1966.27	3360.00
Law & Judiciary	191.40	1687.62	1725.00
Police	1977.17	15938.83	23545.00
Fire	96.98	2435.73	3050.00
Public Works	1803.46	12503.10	21650.00
Debt Welfare	179.87	1868.31	2235.00
Capitvice	190.91	222.70	1506.50
Isle of Outlays	134.50	5031.07	7550.00
Total Expenditures	<u>85.00</u>	<u>3732.00</u>	<u>9119.00</u>
	5394.88	<u>52818.95</u>	<u>85790.00</u>
		204.70	

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TOWN OF SMITHFIELD \* WATER DEPARTMENT  
Smithfield, Virginia

Statement of Income at August 31, 1962

Operating Revenue

Metered Sales		
Flat Sales	9367.50	
Other Sales	4419.50	
	660.00	
Cost of Production and Distribution		14447.20

Power and Pumping		
Salary	824.89	
Supplies and Expenses	43.14	
Maint. Structure & Imp.	136.88	
Maint. Power & Pump. Equip.	242.23	
Power Purchased	419.35	
Transmission and Distribution		1666.49
Supervision	76.00	
Operation of Meters	1565.74	
Maint. Struct. & Imp.	92.65	
Maint. <del>Structure</del> Water Main	1737.59	
Maint. Sewer Main	175.05	
Gross Income from Operating	3647.03	5313.52
Customers Accounting and Collecting		9133.68

Accounting and Collecting		
Meter Reading and Collecting	113.50	
Cutting Water On and Off	97.40	
Uncollectable Accounts	115.14	
Administration and General		326.04
Salary	753.32	
Office Supplies and Expenses	335.33	
Special Services	237.78	
Special Legal Services	4.50	
Insurance	257.84	
Miscellaneous	22.80	
Debt Service		1611.57
F. I. C. A.		424.20
Capitol Outlays		52.46
Net Income from Operating	6998.25	9412.52

Other Income		278.84
Private Fire Protection		
Miscellaneous	100.00	
Rent of Pond and House	549.18	
Net Income for Period	75.00	724.18
ASSETS		445.34

Current and Accrued Assets		
Cash on Deposit		
Bank of Smithfield	5579.69	
Res. for Replacement	18993.16	
Accounts Receivable		24572.85
Prepaid Insurance		2940.58
		128.93
Total Assets		27642.36

Liabilities		
Current and Accrued Liabilities		
Unearned Water Rents	1564.69	
Customers Deposits	2226.00	
Res. for F. I. C. A.	22.54	
Res. for V. S. R. S.	4.24	
Res. for Withholding	87.70	
Surplus		3905.17
Net Income for Period		23291.85
Total Liabilities		445.34
		27642.36



TC adopted  
9-19-62

AN ORDINANCE TO REGULATE THE STORAGE OF  
FLAMMABLE LIQUIDS TO PROVIDE FOR THE  
ENFORCEMENT OF THIS ORDINANCE AND  
TO FIX PENALTIES OF VIOLATIONS HEREOF

Be it ordained by the Council of the Town of Smithfield  
as follows, to-wit:

1. Definitions:

(a) Flammable liquids are hereby defined to mean any liquid  
having a flash point below 200 degrees Fahrenheit and having vapor  
pressure not exceeding 40 pounds per square inch at 100 degrees  
Fahrenheit.

(b) Class I flammable liquids are those having flash points  
at or below 20° F.

(c) Class II flammable liquids are those having flash points  
above 20° F. but below 70° F.

(d) Class III flammable liquids are those having flash points  
above 70° F.

(e) Flash point is hereby defined to mean the minimum  
temperature in degrees Fahrenheit at which a flammable liquid will  
give off flammable vap or as determined, as to such liquids having  
a flash point below 175 degrees Fahrenheit, in accordance with  
nationally recognized standards using the Tag Closed Tester, and  
as to such liquids having a flash point exceeding 175 degrees  
Fahrenheit in accordance with nationally recognized standards  
using the Pensky-Martens Closed Testers.

2. Class I or II flammable liquids in excess of one gal  
shall not be stored, handled or used in any dwelling or ot  
place of human habitation within the corporate limits of

The Town Council held its bi-monthly me  
Council room. Those present were Mayo  
P.D. Gwaltney IV, V.A. Bell, C.M. Beale J  
all of Suffolk News Herald Mr. B.F  
and Mr. Wilson of Ball, Harrell and Wils  
The Mayor called the meeting to order  
and approved.

The Town Manager presented the follo  
Committee met with Mr. R.L. Magette and  
ding purchasing water company. Special  
to Council at 2 October 1962 Council  
gin work on Mercer Street on 17 Septem  
been authorized to a shape and ditch Hi  
of Cary Street, c. ditch approximately 2  
ing Commission-1. Subdivision Ordinance  
Planning Commission is expected on Monda  
State Division of Purchasing has been c  
for Town Hall  
les, on one of their contracts, if any; Mr  
Laundromat to remain as is; Nansmond-Su  
tter to Town Council expressing appreci  
it is in the Highway Department Secondar  
a price of \$1350.00 for road improve  
Col. Branch read from a letter from  
as follows: "In connection with our cor  
ablishing Drummond's Lane, Chalmer's Row,  
Smithfield prepared by Mr. Morrison in 18  
d Book 57, page 63. Original plat was remo  
basis of this plat being recorded, the v  
verify or establish the other streets in  
arching records in Isle of Wight Court Ho  
most impossible to determine an exact co  
olicy to charge a client only for the time  
understand any firm figure would be based c  
It appears, based on what success we have in  
be \$250.00 and a maximum would be \$500.00. I  
accomplished for less than the minimum, we v  
is anything further we can assist you with,  
stated he would like to include Washington  
by Mr. Turner, seconded by Mr. Cox, the firm of



3. Class 1 or 11 flammable liquids in excess of six gallons shall not be stored, handled or used in any building of any kind or character unless such building or structure is detached or separated from adjacent buildings by minimum distances of 20 feet.

4. The provisions of paragraph 2 and 3 above are not applicable to the storage, handling or use of flammable liquids in the fuel tank of a motor vehicle, aircraft, motor boat, mobile power plant, including outboard motors for motor boats, or mobile heating plants; or, to the storage or use of paints, oil, varnishes or other similar flammable mixtures of liquids, when such liquids are stored for resale to the public or for maintenance, painting or similar purposes.

5. Class 111 flammable liquids in excess of 60 gallons shall not be stored in above ground tanks within the corporate limits of this town without a permit from the Town Council, except fuel oil used or stored for use in oil burning equipment.

6. Class 1 or 11 flammable liquids in excess of 12 gallons shall not be stored in tanks or other containers, either above or below ground level within the corporate limits of this Town without a permit from the Town Council. Provided however, that tank or tanks now permanently installed and in use shall be allowed to so remain without change. Additions or alterations to any tank or tanks will not be started or made until a permit has been obtained in compliance with paragraph (7) of this ordinance.

7. All tanks or containers for which a permit is required to store either Class 1, 11 or 111 flammable liquids must comply with the provisions of Fire Prevention Code, published and adopted by National Board of Fire Underwriters, a copy of which shall be kept available in the office of the Town Manager.

Council held its bi-monthly meeting Wednesday evening in the council room. Those present were Mayor R.T. DeWaltney IV, V.A. Bell, C.M. Beale Jr., W.I.B.

Suffolk News Herald Mr. B.F. Edwards, Wilson of Ball, Harrell and Wilson. Mayor called the meeting to order and the meeting was adjourned.

Town Manager presented the following information:

He met with Mr. R.L. Magette and Attorney

Purchasing water company. Special Committee

held at 2 October 1962 Council meeting

on Mercer Street on 17 September in a

authorized to a shape and ditch Hillcrest

Street, c. ditch approximately 200 feet

Commission-1. Subdivision Ordinance is being

Commission is expected on Monday 8 October

Division of Purchasing has been queried re Town Hall

one of their contracts, if any; Mr. W.N. Hodges

to remain as is; Nansemond-Suffolk V.C.

Town Council expressing appreciation for

the Highway Department Secondary System

of \$1350.00 for road improvements in

Branch read from a letter from Ball, Has

allows: "In connection with our conversation

ing Drummond's Lane, Chalmer's Row, Cedar and

held prepared by Mr. Morrison in 1891 was

57, page 63. Original plat was removed from

of this plat being recorded, the width of

or establish the other streets in question

being records in Isle of Wight Court House and

it impossible to determine an exact cost on this

to charge a client only for the time involved

stand any firm figure would be based on what

appears, based on what success we have in the

be \$250.00 and a maximum would be \$500.00. If we find

accomplished for less than the minimum, we will be

is anything further we can assist you with, please

stated he would like to include Washington Street

by Mr. Turner, seconded by Mr. Cox, the firm of Ball, Has



- 3 -

8. Any person, firm or corporation applying for a permit in accordance with the provisions hereof shall pay to the Treasurer of this Town the sum of One (\$1.00) Dollar for such permit.

9. Any person, association or firm or corporation violating any of the provisions of this ordinance shall be fined not less than \$5.00 nor more than \$500.00 for any such offense and each day's violation constitutes a separate offense.

10. All ordinances or parts of ordinances now in force which are in conflict herewith are hereby specifically repealed.

The Town Council held its bi-monthly meeting Wednesday, October 3, 1962, in the Council room. Those present were Mayor R.T. DeLoach, P.D. Gwaltney IV, V.A. Bell, C.M. Beale Jr., W.I. Bell, A. Bell of Suffolk News Herald, Mr. B.F. Edwards, Mr. Ball and Mr. Wilson of Ball, Harrell and Wilson. The Mayor called the meeting to order and the meeting was called to order and approved.

The Town Manager presented the following information: The Committee met with Mr. R.L. Magette and Attorney regarding purchasing water company. Special Committee was to Council at 2 October 1962 Council meeting. The Committee began work on Mercer Street on 17 September-in accordance with the plan. The Committee has been authorized to a shape and ditch Hillcrest Street of Cary Street, c.ditch approximately 200 feet. The Planning Commission-1. Subdivision Ordinance is being reviewed. The Planning Commission is expected on Monday 8 October. The State Division of Purchasing has been queried for Town Hall. The Committee is on one of their contracts, if any; Mr. W.N. Howard. The Committee is to remain as is; Nansemond-Suffolk Water to Town Council expressing appreciation for the work. The Committee is in the Highway Department Secondary System. The Committee is at a price of \$1350.00 for road improvements in the area. Col. Branch read from a letter from Ball, Harrell and Wilson as follows: "In connection with our conversation regarding Drummond's Lane, Chalmer's Row, Cedar Street and the field prepared by Mr. Morrison in 1891 was removed from Book 57, page 63. Original plat was removed from the records of this plat being recorded, the width of the street or establish the other streets in question. The records in Isle of Wight Court House and the records are impossible to determine an exact cost on the street. The Committee to charge a client only for the time involved. The Committee and any firm figure would be based on what the Committee appears, based on what success we have in the cost. The Committee would be \$250.00 and a maximum would be \$500.00. If we find the work accomplished for less than the minimum, we will be paid. If there is anything further we can assist you with, please let us know. The Committee stated he would like to include Washington Street in the plan. The Committee by Mr. Turner, seconded by Mr. Cox, the firm of Ball, Harrell and Wilson.

any parcel



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 9-30-62

ASSETS

CASH		
On Depos it:	2967.56	8806.21
Bank of Smithfield	5838.65	
Merchants and Farmers Bank		47378.77
Uncollected Taxes:		56184.98
Real Estate and Personal Property		
Total Assets		

LIABILITIES

Current Liabilities	576.56	
Reserve for F. I. C. A.	940.30	
Reserve for Withholding Tax	59.33	1593.94
Reserve for V. S. R. S.	17.75	
Reserve for Employee		
Bonds Payable	56000.00	69500.00
Water Project Bonds	13500.00	
Street Improvement Bonds		
Surplus		
Balance 1-1-62	48701.53	14908.96
Excess Revenue Over Expenses	33792.57	56184.98
TOTAL LIABILITIES		

REVENUE AND EXPENSES AT 9-30-62	September	Total	
Revenue			00.0
From Local Sources	44464.34	44464.84	
Taxes			00.00
Licenses:			00.00
Vehicle	76.75	8914.25	00.00
Privilege	115.35	18800.06	00.00
Fines	720.15	7716.75	00.02
Interest	.95	32.96	
Revenue:			00.000
Town Hall	100.00	1282.50	00.000
Others	35.25	387.25	00.000
Miscellaneous	66.67	1056.30	00.000
Bank Stock Tax		7633.53	
From the Commonwealth:			00.0428
A. B. C. Profits		8241.37	00.000
TOTAL REV.=	45579.46	98529.81	
EXPENDITURES			00.000
General Government	819.20	8252.52	00.000
Finance	209.95	2176.22	00.000
Law and Judiciary	202.33	1889.95	00.000
Police	3101.87	19039.70	00.000
Fire	91.85	2527.58	
Public Works	1779.31	14282.41	
Public Welfare	101.17	1969.18	
Debt Service		222.70	
Capital Outlays		5031.07	
Isle of Wight County	5613.61	9345.61	
TOTAL EXPENSES	11919.29	64737.24	
EXCESS REVENUE OVER EXPENSES		33792.57	
DEBT SE			
F. I. C. A.		1834.62	
Capital Outlays		424.20	
		56.18	
		6998.25	
NET INCOME FROM OPERATING			
Other Income			
Private Fire Protection		100.00	
Miscellaneous		588.94	
Rents		100.00	
NET INCOME FOR PERIOD			



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 9-30-62

ASSETS

CASH

On Depos it:

Bank of Smithfield	2967.56	
Merchants and Farmers Bank	<u>5838.65</u>	8806.21

Uncollected Taxes:

Real Estate and Personal Property		47378.77
		<u>56184.98</u>

Total Assets

LIABILITIES

Current Liabilities

Reserve for F. I. C. A.	576.56	
Reserve for Withholding Tax	940.30	
Reserve for V. S. R. S.	59.33	
Reserve for Employee	<u>17.75</u>	1593.94

Bonds Payable

Water Project Bonds	56000.00	
Street Improvement Bonds	<u>13500.00</u>	69500.00

Surplus

Balance 1-1-62

Excess Revenue Over Expenses	<u>33792.57</u>	<u>14908.96</u>
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TOTAL LIABILITIES

56184.98

REVENUE AND EXPENSES AT 9-30-62

Revenue

	<u>September</u>	<u>Total</u>	
From Local Sources			
Taxes	44464.34	44464.84	00.00

Licenses:

Vehicle	76.75	8914.25	00.00
Privilege	115.35	18800.06	00.00
Fines	720.15	7716.75	00.00
Interest	.95	32.96	00.02

Revenue:

Town Hall	100.00	1282.50	00.00
Others	35.25	387.25	00.00
Miscellaneous	66.67	1056.30	00.00
Bank Stock Tax		7633.53	00.00

From the Commonwealth:

A. B. C. Profits		<u>8241.87</u>	<u>00.0488</u>
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TOTAL REV. = 45579.46	98529.81		
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EXPENDITURES

General Government	819.20	8252.52	00.02031
Finance	209.95	2176.22	00.00225
Law and Judiciary	202.33	1889.95	00.20225
Police	3101.87	19039.70	00.20225
Fire	91.85	2527.58	00.00225
Public Works	1779.31	14282.41	00.20225



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 9-30-62

ASSETS

Current and Accrued Assets		
Cash on Deposit:		
Bank of Smithfield	6981.44	
Reserve for Replacement	18993.16	25974.60
Accounts Receivable		3158.41
Prepaid Insurance		96.70
TOTAL ASSETS		29229.71

LIABILITIES

Current and Accrued Liabilities		
Unearned Water Rents	1564.69	
Customers Deposits	2226.00	
Reserve for F. I. C. A.	29.98	
Reserve for V. S. R. S.	4.24	
Reserve for Withholding Tax	123.70	3948.61
SURPLUS		23291.85
NET INCOME FOR PERIOD		1989.25
		29229.71

STATEMENT OF INCOME AT 9-30-62			
Operating Revenue			
Metered Sales		10699.88	
Flat Sales		5035.70	
Other Sales		742.50	16478.0
Cost of Production and Distribution			
Power and Pumping:			
Salary	824.89		
Supplies and Expenses	56.34		
Maint. Structure & Improvement	136.88		
Maint. Power and Pumping Equip.	261.02		
Power Purchased	451.10	1730.23	
TRANSMISSION AND DISTRIBUTION			
Supervision	81.50		
Operation of Meters	1690.88		
Maint. Structure & Imp.	92.65		
Maint. Water Main	1742.03		
Maint. Sewer Main	274.19	3881.25	5611.0
ROSS INCOME FROM OPERATING			10866.0
CUSTOMERS ACCOUNTING AND COLLECTING			
Meter Reading and Collecting	138.50		
Attending Water on and Off	99.40		
Uncollectable accounts	115.14	353.04	
ADMINISTRATION AND GENERAL:			
Salary - Treasurer	847.49		
Office Supplies and Expenses	404.13		
Audit	237.78		
Special Legal Services	4.50		
Insurance	290.07		
Miscellaneous	22.80		
S. R. S.	27.85	1834.62	
BT SERVICE		424.20	
I. C. A.		56.18	
Capital Outlays		6998.25	88.00
NET INCOME FROM OPERATING			
Other Income			100.00
Private Fire Protection			588.94
Miscellaneous			100.00
Gifts			418.00
NET INCOME FOR PERIOD			200.00



ated to the Council a letter from Hayes, Seay,  
 gust 1962, a portion of which was as follows:  
 in your calculations that a 20% general in-  
 e, plus a sewer charge equal to 100% of the rental  
 al users of the sewer would provide adequate  
 and leave a reasonable surplus."

ated to the Council suggested financial schedule  
 is including balance of current water bonds pro-  
 Mattern.

ed by Mr. V.A. Bell were presented by Mr. Bell,  
 ncial statement prepared by him with the coop-  
 ne three sets of financial data referred to above  
 ment. A general discussion ensued.

erred to above indicated that by increasing by  
 for approximately 560 customers and sewage  
 0 per month for approximately 434 customers plus  
 omers other than residential with a minimum of  
 amount of \$990.00 from the general fund would  
 ue from the water and sewer operations to enable  
 to be self-sustaining. Action on increasing water  
 pe of bonds that should be utilized was deferred  
 od, King, Dawson and Logan.

business, the meeting adjourned.

*Willie T. Delk*  
 Mayor

The Town Council held its regular monthly meeting Tuesday night, September 4,  
 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV,  
 Bell, C.M. Beale Jr., V.A. Bell, R.S. Cox Jr., J.E. Turner, Town Manager Jas. O. Branch,  
 Chief D. Hemmis Jr. and members of the press from the Daily Press and Suffolk  
Herald.

The Mayor called the meeting to order and the minutes of the last meeting  
 read and approved.

The Town Manager presented the following information to the Councilmen:

Water Committee will meet with Mr. R.L. Magette and his attorney at 2:00 P.M.,  
 Friday, 6 September regarding purchase of his water company; S.K. and Jack Baird are  
 ed to begin work on Mercer Street on 5 September 1962; Red Point Drive reshap-  
 and resurfacing completed; State Water Control Board has advised by letter dated  
 August 1962 as follows: "At its meeting on June 26, 1962, the Board did not recommend  
 grant any applicant that did not have its share of money available on May 15,  
 Since your referendum was held after this date, you were not recommended for a  
 However, the Board did take cognizance of the possibility that additional grant  
 may become available in the next six or eight months. This will come from other  
 that are not able to utilize it. We are of the opinion that applicants holding  
 referendum between May 14 and July 1, 1962, should receive first consideration for this  
 additional money. If and when it becomes available, we will make appropriate recommenda-  
 to the Board." Reporting for the Planning Commission-Mr. R. Howard Cotton has re-  
 and from the Planning Commission and the Town will not fill his position until Jan-  
 1963; Current Land Use Map is expected to be complete by 10 September; Sub-Division  
 finance is expected to be complete and ready for submission to Council in October.  
 Highway #10-Colonial Store to Pagan River is in process of being raised. With regard  
 the Five Year Road and Street Improvement Plan, plan is expected to be ready for  
 mission to Council on 19 September.

The Town Manager reported to Council that license plates-white lettering on  
 background-for the Smithfield Volunteer Fire Department could be supplied by the  
 Department of Welfare and Institutions of the State at 18¢ each, the regular price of  
 tags. On motion made by Mr. Cox, seconded by Mr. Gwaltney, the Town Manager was author-  
 to purchase the above mentioned tags to be sold to the firemen at the regular  
 of town tags. The motion was carried.

Col. Branch read the following letter dated 6 August 1962 signed by Willie T.  
 Chairman and 30 individuals: We the undersigned, residents of Smithfield, Virginia,  
 trying to improve the status and general living conditions of Smithfield, Virginia  
 especially the area located at Drummonds Lane, Smithfield, Virginia do hereby make  
 our wishes to have the following items considered and accomplished by our Town  
 Council: 1. The pavement of Drummonds Lane 2. The collection of garbage on Drummonds  
 Lane. 3. The installation of another light near the end of Drummonds Lane. 4. The removal  
 of dangerous trees on Drummonds Lane. 5. The delivery of mail to our homes on Drummonds  
 Lane.



It is our sincere hope that your effective town council will see fit to accomplish the objectives above. With best wishes, we are." Since the street light requested and the removal of trees on Drummonds Lane are both on private property the Town could do nothing about these request. As to mail delivery, this matter was to the U.S. Post Office. Garbage is being collected on Drummonds Lane as far as the intersection with Cedar St. Col. Branch stated that he had written Willie Gray two letters, which had been approved by the Town Attorney, informing him that the Town would have to have proof that Drummonds Lane was a dedicated street before the Town could pave this street. Since the Town has no information as to the width of right way on Drummonds Lane, Astrid Street and Cedar Street, Mr. Gwaltney made the motion seconded by Mr. Turner that the Town Manager contact an engineering firm and get a contract price for a survey of these streets. The motion was duly carried.

Mr. Beale, reporting for the Building Committee, recommended that the rental of Town Hall remain the same for the present. Since the Town Hall needed tables, Mr. Beale made the motion, seconded by Mr. Turner that the Town Manager, with approval of the Building Committee, purchase tables at a maximum cost of \$1,000. The motion was carried.

The Town Manger made the following recommendation of the refund of Town License plates: a. One half ( $\frac{1}{2}$ ) of license fee be refunded to those persons returning vehicle license tags to the Town Treasurer prior to mid-night on Dec. 31 of the year for which said vehicle license tags were purchased. b. No refund be made to those persons returning vehicle license tags to the Town Treasurer, except as set forth in paragraph immediately above. On motion made by Mr. Turner, seconded by Mr. Beale, the Town Manager's recommendation, as set forth above, were adopted.

Col. Branch reported to the Council that A.B.C. Inspector has requested revision of ordinance regarding sale of Beer and Wine on Sunday. The present ordinance is as follows: "Be It Ordained by the Town Council of the Town of Smithfield, Virginia, that it shall be unlawful for any person, firm or corporation, to sell, or cause to be sold, beer on Sunday in the Town of Smithfield." The proposed Ordinance would be: "Be It Ordained by the Council of the Town of Smithfield, Virginia, that it shall be unlawful for any person to sell beer or wine in the Town of Smithfield between the hours of 12:00 o'clock Post Meridian of each Saturday and 6:00 o'clock Ante Meridian of each Monday. Mr. Turner made the motion, seconded by Mr. Beale that the Ordinance be adopted with the change in hours from 12:00 o'clock Post Meridian to 11:00 o'clock Post Meridian. The motion was carried. The Mayor read from Sec. 4-97 of the Regulations Adopted by the Alcoholic Beverage Control Board, which covers Ordinances regulating Time of Sale of Wine and Beer, after which, Mr V.A. Bell made the motion

seconded by Mr. Beale that the Council recommendation was passed with amendment, which was passed by Mr. Beale that the Ordinance be adopted with change in the hours. The motion was carried.

The Ordinance on Storage of Flammable Liquids was presented to Council.

The Town Manager reported that the financial data on Sewage Disposal Plan was presented to Council meeting. It was decided to have a preliminary Plant as early as practicable.

Mr. Gwaltney suggested that the Town Ordinance on Disorderly Conduct, Drunk and Drunkenness, and al ordinances on Petty Larceny, Resisting Arrest, etc.

There being no further business, the meeting adjourned.

*W. A. Bell*  
Clerk

Rodham  
P. D. Gv

Council  
Rodham  
P. D.  
J. E.  
V. A.  
W. I.  
C. M.

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TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
NCE SHEET AT 9-30-62

2967.56  
828.65  
8806.21  
D - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
AT 9-30-62

25974.60  
3158.41  
96.70  
29229.71

3948.61  
23291.85  
1989.25  
29229.71

10699.88  
5035.70  
742.50

1730.23

3881.25  
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The Town Council held its bi-monthly meeting Wednesday night, September 19, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen R.S. Cox Jr., J.E. Turner, P.D. Gwaltney IV, V.A. Bell, C.M. Beale Jr., W.I. Bell, Town Manager Jas. O. Branch, Mrs. J. Ball of Suffolk News Herald ~~and~~ Mr. B.F. Edwards Jr. of Jr. Chamber of Commerce, Mr. J. and Mr. Wilson of Ball, Harrell and Wilson.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

The Town Manager presented the following information to the Councilmen: Special Committee met with Mr. R.L. Magette and Attorneys at 2:00 P.M. on 6 September 1962, regarding purchasing water company. Special Committee is expected to report recommendations to Council at 2 October 1962 Council meeting; S.K. and Jack Baird were scheduled to begin work on Mercer Street on 17 September-in addition on a cost basis Mr. Baird has been authorized to a. shape and ditch Hillcrest Drive, b. dress ditch line on West side of Cary Street, c. ditch approximately 200 feet N. side of Clay St.; with regards to Planning Commission-1. Subdivision Ordinance is being typed in final draft, final action by Planning Commission is expected on Monday 8 October 1962, 2. Land Use Map completed; The State Division of Purchasing has been queried regarding purchase of tables with for Town Hall tables, on one of their contracts, if any; Mr. W.N. Hodgson desires closing arrangement at Laundromat to remain as is; Nansemond-Suffolk Volunteer Rescue Squad have written letter to Town Council expressing appreciation for the contribution made; Sykes' part is in the Highway Department Secondary System; The State Highway Department has given a price of \$1350.00 for road improvements in the Red Point Heights Area.

Col. Branch read from a letter from Ball, Hassell and Wilson dated 13 September 1962 as follows: "In connection with our conversation in regards to locating and establishing Drummond's Lane, Chalmer's Row, Cedar and Astrid Streets, the original plat of Smithfield prepared by Mr. Morrison in 1891 was recorded in Isle of Wight County in Deed Book 57, page 63. Original plat was removed from deed book and filed elsewhere. On the basis of this plat being recorded, the width of Drummond's Lane is definitely 29 1/2 ft. To verify or establish the other streets in question will require considerable time searching records in Isle of Wight Court House and possibly 2 days field work. It is almost impossible to determine an exact cost on this type of work. It has been our policy to charge a client only for the time involved in doing a job. As you can readily understand any firm figure would be based on what we would consider an extreme cost. It appears, based on what success we have in the court house, that a minimum cost would be \$250.00 and a maximum would be \$500.00. If we find that the desired work can be accomplished for less than the minimum, we will be glad to bill you accordingly. If there is anything further we can assist you with, please feel free to call on us." Col. Branch stated he would like to include Washington Street Extended in the survey. On motion made by Mr. Turner, seconded by Mr. Cox, the firm of Ball, Hassell and Wilson ~~was~~ employed to



to proceed with plans and at a cost as set forth in their letter of 13 September 1962. The motion was duly carried.

Col. Branch brought to the attention of the Council that the Junior Chamber of Commerce had requested permission for a parade beginning at the intersection of Red Point Drive and S. Church St. on Friday, 19 October 1962 at 1:45 p.m. proceeding North on S. Church St. to Main St., thence West on Main St. to Grace St. Extended and Grace St. to James Street, thence North on James St. to school and back to Main St. A traffic count had been made for a 15 minute period (1:30 P.M. to 1:45 P.M. on Friday 14 September) which revealed that 147 vehicles proceeded North and 147 vehicles proceeded South past the Home Telephone Office. This count revealed that a total of 1060 vehicles can be expected to use S. Church St. during one hour period between 1:45 P.M. and 2:45 P.M. on 19 October 1962. By the length of the parade anticipated, S. Church St. would be closed to the traffic for a period of not less than 1 hour and 15 minutes. It was the consensus of opinion that the Town could not have a parade as large as the <sup>one</sup> planned over the route requested. On motion made by Mr. V.A. Bell, seconded by Mr. V.A. Bell, the Junior Chamber of Commerce was asked to reconsider the route of their parade, for the proposed route would have to be denied due to a traffic tie-up and approval had not been received from the Highway Dept. The motion was carried and Mr. Edwards was requested to present an alternate route to the Town Manager for approval.

The Ordinance on the Storage of Flammable Liquids was presented and on motion made by Mr. Beale, seconded by Mr. Turner, provided the Town <sup>Attorney</sup> ~~Manager~~ approve of the Ordinance as presented. Ordinance is recorded on Page 92.

The Five Year Road and Street Improvement Plan was presented by Town Manager in its initial draft, which would be reviewed by the Public Works Committee before presenting to Council for approval.

The date for the public hearing on Sewage Disposal was set for 2 October 1962 with Mr. Barranger and Mr. Lindsay being present and a representative of the Water Control Board also. It was decided to wait until after this meeting before deciding on whether or not to have a referendum.

Mr. Cox requested that parking be allowed on only one side of Grace St. On motion made by Mr. V.A. Bell, seconded by Mr. Cox, the Town Manager with the Street Committee are to investigate and make recommendation to Council. The motion was carried.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Mayor

The Town Council held its regular monthly meeting on 19 October 1962 in the auditorium of the Town Hall. Those present were P.D. Gwaltney IV, C.M. Beale Jr., J.E. Turner, V.A. Bell, R. Branch, members of the press from the Suffolk News Herald, Mr. Glyn Barranger and Mr. W.E. Lindsay of Hayes, Seay, M. and thirty-five citizens of the Town.

The Mayor called the meeting to order and the minutes of the previous meeting were read and approved.

The Mayor welcomed the thirty-five interested citizens who had gathered on the Sewage Disposal System and introduced them to Mr. W.E. Lindsay, Architect Engineers of the firm Hayes, Seay, M. prepared the preliminary plans and are now drawing plans for the Sewage Disposal Plant. Regrets were expressed by the Mayor that the Water Control Board could not be present, due to illness.

The background of the Town being required for the project was given by the Mayor. The citizens were told that the cost of the project was \$384,000 and the Town expected a grant from the Federal Government. The financing of this project was expected to be from the sale of revenue or general obligation bonds would be issued. It was decided whether or not to hold a referendum.

Mr. V.A. Bell, Chairman of the Finance Committee, presented the plan for financing, stating that the amortization of the bonds would be over 25 years and the sewage charge would be at a rate of \$1.00 per month; these being tentative figures.

Col. Branch read the schedule for the completion of the project, approved by the State Water Control Board, which should be completed by 31 July 1963.

Mr. P.D. Gwaltney IV told the citizens that the cost of the project was made of all the needs of the Town, such as roads and sewer lines, amount of \$600,000 to be prohibitable and that the project at the time. The Town now has a 5 year street improvement plan which would be financed within the budget; the financing would be done otherwise.

Interested citizens asked questions with regard to the project. It was expected to expand the sewer lines beyond the old city limits. The Town was building the plant with future growth in mind. Septic tanks would have to tap on the new sewer line. It was decided whether or not to raise taxes to pay for the plant, if the present plan was approved.

Mr. Barranger described the lagoon system.



at a cost as set forth in their letter of 13 September carried.

to the attention of the Council that the Junior requested permission for a parade beginning at the intersection of S. Church St. on Friday, 19 October 1962 at 1:45 P.M. on Main St., thence West on Main St. to Grace St. James Street, thence North on James St. to school and then back to Main St. for a 15 minute period (1:30 P.M. to 1:45 P.M. on 19 October 1962). This count revealed that 147 vehicles proceeded North and 118 South on S. Church St. during one hour period. It was expected that the parade would be closed to the traffic for a period of not less than 15 minutes. The consensus of opinion that the Town could not handle the parade over the route requested. On motion made by Mr. Delk, the Junior Chamber of Commerce was asked to reconsider the proposed route would have to be denied due to a lack of funds. The Highway Dept. The motion was requested to present an alternate route to the Town.

The Storage of Flammable Liquids was presented and passed seconded by Mr. Turner, provided the Town Manager approved. Ordinance is recorded on Page 92.

and Street Improvement Plan was presented by Town Manager, which would be reviewed by the Public Works Committee for approval.

public hearing on Sewage Disposal was set for 2 October 1962. Mr. Lindsay being present and a representative of the State was decided to wait until after this meeting before having a referendum.

that parking be allowed on only one side of Grace St. all, seconded by Mr. Cox the Town Manager with the Street Committee recommendation to Council. The motion was carried. Further business, the meeting adjourned.

*W. A. Bell*  
Mayor

The Town Council held its regular monthly meeting Tuesday night, October 2, 1962 in the auditorium of the Town Hall. Those present were Mayor R. T. Delk, Councilmen P. D. Gwaltney IV, C. M. Beale Jr., J. E. Turner, V. A. Bell, R. S. Cox Jr., Town Manager Jas. O. Branch, members of the press from the Suffolk News Herald, Daily Press, Virginian-Pilot, Mr. Glyn Barranger and Mr. W. E. Lindsay of Hayes, Seay, Mattern and Mattern, and thirty-five citizens of the Town.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

The Mayor welcomed the thirty-five interested citizens to the public hearing on the Sewage Disposal System and introduced them to Mr. Glyn Barranger and Mr. W. E. Lindsay, Architect Engineers of the firm Hayes, Seay, Mattern and Mattern, who had prepared the preliminary plans and are now drawing the final plans for the Sewage Disposal Plant. Regrets were expressed by the Mayor that Mr. Robert Jennings of the State Water Control Board could not be present, due to illness.

The background of the Town being required to have a Sewage Disposal Plant was given by the Mayor. The citizens were told that the estimated cost would be \$184,000 and the Town expected a grant from the Federal Government of \$84,000. The financing of this project was expected to be from the consumers only and either revenue or general obligation bonds would be issued. To be decided after this meeting, whether or not to hold a referendum.

Mr. V. A. Bell, Chairman of the Finance Committee, explained in detail the financing, stating that the amortization of the bonds would be over a period of 5 years and the sewage charge would be at a rate of \$3.00 minimum and \$12.00 maximum; these being tentative figures.

Col. Branch read the schedule for the completion of the plant, which had been approved by the State Water Control Board, which showed the awarding of the contract in July 1963.

Mr. P. D. Gwaltney IV told the citizens that the Council had had a survey of all the needs of the Town, such as roads and water expansion, and found the cost of \$600,000 to be prohibitive and that the Town would have to take one step at the time. The Town now has a 5 year street program it is considering, which would be financed within the budget; the financing of the water companies to be otherwise.

Interested citizens asked questions with regard to whether or not the Town wanted to expand the sewer lines beyond the old corporate limits, whether or not the Town was building the plant with future growth in view, whether or not those with tanks would have to tap on the new sewer lines and would the Town consider raising taxes to pay for the plant, if the present plan did not do so.

Mr. Barranger described the lagoon system the Town is to install as the



most economical plant and stated that the plant was planned for the Town within corporate limits, with future expansion in view, and those that now have accepted septic tanks would not be required to tap the sewer line. The plant would take care of a population of 4,000.

After a general discussion, the citizens were invited to view the map of the plant, which was explained to them by the engineers.

The budget for the year 1963 was presented for the first reading and accepted on motion made by Mr. Turner, seconded by Mr. Beale—those voting in the affirmative Mr. J. E. Turner, Mr. W. M. Beale Jr., Mr. V. A. Bell, Mr. R. T. Delk, Mr. R. S. Cox, voting in the negative Mr. P. D. Gwaltney IV; Mr. Gwaltney taking an exception to the amount of \$11,553 which had been set up in the budget under roads.

Mr. V. A. Bell made the motion seconded by Mr. Cox that the Town Manager's salary be increased, effective Oct. 1, 1962, on the basis of \$6,500 per annum, as it is set in the budget for the year 1963. The motion was duly carried.

There being no further business, the meeting adjourned.

Delk, Mayor  
Vice-Mayor

Miss Ida Wright Chapman, Treasurer

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

Delk  
Vice-Mayor

Town Manager  
Col. James O. Branch, U. S.

October 3, 1962

Jr.

Miss Ida W. Chapman  
Treasurer  
Smithfield Water Department  
Smithfield, Virginia

Dear Miss Chapman:

This is your authority to "charge off" the amounts due the Smithfield Water Department by the persons listed.

Grady Byrd	\$5.00	✓
Sherloin Lankford	2.50	✓
Charles Cypress	13.17	✓
David Spratley	9.47	✓

It is understood that the above persons cannot be located and/or the probability of collecting by legal action is not warranted.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA Retired  
Town Manager

JOB/cr

The Town Council held an adjourned meeting in the Council room. Those present were Vice-Mayor Bell, J. E. Turner, R. S. Cox Jr., C. M. Beale Jr., W. I. Bell, Daily Press, Suffolk News-Herald and Mr. W. A. Gwaltney.

Vice-Mayor Gwaltney called the meeting to order. The minutes of the last meeting were read and approved.

Decatur  
Mr. Gwaltney spoke to the Council on the subject of a water supply, which would be formed by the damming of Cyndy Creek. Some group should find out if any neighboring city or town has a water supply in this vicinity. Mr. V. A. Bell made the motion that the Town Manager be authorized to contact the Cities of Norfolk and Portsmouth to find out if they are interested in such a water supply.

Mr. W. A. Gwaltney, reporting on the lake, stated that a report has to be made to get a true report on the water in the lake. Mr. Gwaltney felt that the project should be a joint project between the Town and County and reported that Mr. G. A. Barlow Jr. had been in contact with the County.

The Town Manager presented the following information: Dr. Hassell are in the process locating street lines—Drummond Street, Chalmers' Row, Cedar St.; Prices have been set for Town Hall; Baird has completed work on Mercey St.; Sub-Division Ordinance is expected to be finished by the Planning Commission.

Col. Branch presented a request from Mr. B. S. Williams for a 500 gallon tank for the site located 15 ft. from the nearest building and 15 ft. from the street. The motion was made by Mr. Beale, seconded by Mr. V. A. Bell, Mr. Williams voting in the affirmative, Mr. Turner voting in the negative.

On motion made by Mr. V. A. Bell seconded by Mr. Gwaltney, the Council authorized to pay the budgeted figure of \$250.00 for the organization for installing and removing same. The motion was carried.

Col. Branch reported for the Public Safety Committee that the committee is made of eliminating parking on one side of Grace St. The committee, with the Town Manager voting, recommends that parking be eliminated on Grace Street. The Committee's recommendation was accepted.

The Town Manager reported that the Town Manager has given the Ordinance on Flammable Liquids, which had been given to the Council.

On motion made by Mr. V. A. Bell seconded by Mr. Gwaltney, the Council



ed that the plant was planned for the Town within the expansion in view, and those that now have acceptable hired to tap the sewer line. The plant would take care

asson, the citizens were invited to view the map of them by the engineers.

ear 1963 was presented for the first reading and r. Turner, seconded by Mr. Beale—those voting in the E.M. Beale Jr., Mr. V.A. Bell, Mr. R.T. Delk, Mr. R.S. Cox Jr., Gwaltney IV, Mr. Gwaltney taking an exception to the seen set up in the budget under roads.

e motion seconded by Mr. Cox that the Town Manager's Oct. 1, 1962, on the basis of \$6,500 per annum, as is r 1963. The motion was duly carried.

her business, the meeting adjourned.

*W. A. Gwaltney*  
Mayor

Miss Ida Wright Chapman, Tr

SMITHFIELD

LD, VIRGINIA

, 1962

Town Manager  
Col. James O. Branch, U. S.

if the amounts due the Smithfield ed.

is cannot be located and/or the ion is not warranted.

yours,

*J. O. Branch*  
Branch  
Retired  
r

The Town Council held an adjourned meeting Wednesday night, October 17, 1962 in the Council room. Those present were Vice-Mayor P.D. Gwaltney IV, Councilmen V.A. Bell, J.E. Turner, R.S. Cox Jr., C.M. Beale Jr., W.I. Bell, members of the press from the Daily Press, Suffolk News-Herald and Mr. W.A. Gwaltney.

Vice-Mayor Gwaltney called the meeting to order and the minutes of the last meeting were read and approved.

Decatur

Mr. Gwaltney spoke to the Council on <sup>regarding</sup> the lake proposed by the Chamber of Commerce, which would be formed by the damming of Cypress Creek and stated he felt some group should find out if any neighboring city would be interested in a water shed in this vicinity. Mr. V.A. Bell made the motion seconded by Mr. Cox that the Town Manager be authorized to contact the Cities of Norfolk, Newport News and Portsmouth to find out if they are interested in such a water shed. The motion was carried.

Mr. W.A. Gwaltney, reporting on the lake, stated that an engineering survey would have to be made to get a true report on the water flow from adjacent springs into the lake. Mr. Gwaltney felt that the project should be a joint effort of the Town and County and reported that Mr. G.A. Barlow Jr. had been appointed by the County as Liaison between the Town and County.

The Town Manager presented the following information to the Council: Ball and Russell are in the process locating street lines—Drummond's Lane, Astrid Street, Washington Street, Chalmers' Row, Cedar St.; Prices have been requested on 24 tables—36" X 48" for Town Hall; Baird has completed work on Mercer St., Hillcrest Drive, Cary St. and Gay St.; Sub-Division Ordinance is expected to be finally passed at November meeting of Planning Commission.

Col. Branch presented a request from Mr. B.S. Williams to have a skid tank on his lot on Grace St. for a 500 gallon tank for the storage of gasoline, which would be located 15 ft. from the nearest building and 15 ft. from the property line. On motion made by Mr. Beale, seconded by Mr. V.A. Bell Mr. Williams' application was granted with Mr. Turner voting in the negative.

On motion made by Mr. V.A. Bell seconded by Mr. Turner the Town Manager was authorized to pay the budgeted figure of \$250.00 for Christmas Lights to a Civic Organization for installing and removing same. The motion was duly carried.

Col. Branch reported for the Public Safety Committee that a study had been made of eliminating parking on one side of Grace St. and that by a vote of 2-1 or 3-1 the Town Manager voting, recommends that parking not be eliminated on one side of Grace Street. The Committee's recommendation was accepted.

The Town Manager reported that the Town ~~Manager~~ Attorney had not submitted the Ordinance on Flammable Liquids, which had been given to him to review.

On motion made by Mr. V.A. Bell seconded by Mr. W.I. Bell, the Council reconsider-



ed the granting of permit to Mr. Williams for skid tank, and the grant not be  
mitted. The motion was carried. On motion made by Mr. V.A. Bell, seconded by Mr.  
Bell, the Fire Committee was requested to draw up another ordinance prohibiting  
the storage of 500 gallons of gasoline above ground. The motion was duly carried.

Col. Branch presented a price of \$2,367.50 from Mr. Jack Baird for  
work on North Street and MacIlwaine Ave., which the Public Works Committee was  
recommending accepting. On motion made by Mr. Turner seconded by Mr. Cox the  
Manager was authorized to have this work done on North St. and MacIlwaine Ave.  
a cost of \$2,367.50. On motion made by Mr. V.A. Bell, seconded by Mr. Turner the  
Manager was authorized also to complete the road work on Jordan Ave Ext. at  
not to exceed \$750. The Five Year Road Plan was presented by Col. Branch giving  
amount for roads for the year 1963 at \$10,050.00. On motion made by Mr. V.A. Bell  
seconded by Mr. Turner the amount of \$10,050.00 for roads for the year 1963 was  
accepted with the understanding that the amount of \$11,553.50, which has been  
up in the budget for year 1963 under contingencies in Capital Outlay remain.  
The motion was carried. The Five-Year Road Plan is recorded on page 102.

The Planning Commission's requests were presented by Col. Branch  
as follows: 1. Leave budgeted funds with Town Treasurer to be expended upon  
presentation of approved bills, 2. Withdraw budgeted funds not expended or obligated  
at the end of calendar year 1962, 3. Budget \$1,000.00 for calendar year 1963.  
On motion made by Mr. Cox seconded by Mr. W.I. Bell the above request were granted.

The bill of Hayes, Seay, Mattern and Mattern in the amount of  
\$1,750.00-\$1,000.00 for Water Report and \$750.00 for Road Report was presented  
to Council for approval of payment. On motion made by Mr. Turner, seconded by Mr.  
V.A. Bell the Treasurer was authorized to pay \$1,000.00 from the Water Dept. and  
\$750.00 from the General Fund of Town's and at the same time transfer the ex-  
penditures of the Sewage Disposal Plant from the General Fund of Town's to the  
Dept. The motion was duly carried.

On motion made by Mr. V.A. Bell seconded by Mr. Beale the Town  
was requested to write the officials of the State Highway Dept. commending them  
on their excellent work in raising the highway immediately south of Pagan River  
Bridge.

Mr. V.A. Bell made the motion seconded by Mr. W.I. Bell that the  
of the Treasurer be increased from \$3730.00 to \$4000.00 for the year 1963. The  
motion was carried.

Mr. Cox presented a request that the speed limit on Rt. 10 be lowered  
from the Town limits pass Talbot Drive from 40 MPH to 30 MPH due to increased  
at the time of persons going to work early in the morning. This matter was referred  
the Town Manager to investigate.

The Council went into Executive Session and

Mr. V.A. Bell reported for the Water Com-  
been employed to figure on the amortization of  
er Companies on the asking price of \$140,000.00.  
unt of \$91,000.00. This report was presented to  
the Council's wishes in the next step the Council  
the Committee to negotiate with the owners  
they wished the committee to request Hayes, Seay,  
more negotiating; if the committee offered a price  
to go into Court with this matter? Mr. Cox made  
to \$91,000.00 to the owners for the water compen-  
after a general discussion Mr. Cox withdrew his  
by Mr. W.I. Bell that Hayes, Seay, Mattern and Mattern  
contract to make a replacement value on the water com-  
Mr. Bell asked the Council's wishes on  
posal Plant, whether under 127b or under 127 of  
the Council seconded by Mr. W.I. Bell that the bonds be issued  
Voting in the affirmative-R.S. Cox Jr., W.I. Bell,  
Bell; voting in the negative-J.E. Turner.

Mr. V.A. Bell made the motion seconded by  
immediately contact the Town Attorney to inform them  
ing up the Ordinance and the necessary plans for  
There being no further business, the meeting

*W.I. Bell*  
Clerk



The Council went into Executive Session and the visitors retired.

101

Mr. Williams for skid tank, and the grant not be per-  
1. On motion made by Mr. V. A. Bell, seconded by Mr. W. I.  
requested to draw up another ordinance prohibiting  
gasoline above ground. The motion was duly carried.  
presented a price of \$2,367.50 from Mr. Jack Baird for  
Ilwaine Ave., which the Public Works Committee was  
ion made by Mr. Turner seconded by Mr. Cox the Town  
e this work done on North St. and MacIlwaine Ave. at  
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1963 at \$10,050.00. On motion made by Mr. V. A. Bell,  
unt of \$10,050.00 for roads for the year 1963 was  
ng that the amount of \$11,553.50, which has been set  
3 under contingencies in Capital Outlay remain as is.  
Five-Year Road Plan is recorded on page 102.

Commission's requests were presented by Col. Branch  
funds with Town Treasurer to be expended upon pre-  
Withdraw budgeted funds not expended or obligated  
62, 3. Budget \$1,000.00 for calendar year 1963. On  
1 by Mr. W. I. Bell the above request were granted.  
Hayes, Seay, Mattern and Mattern in the amount of  
Report and \$750.00 for Road Report was presented  
ment. On motion made by Mr. Turner, seconded by Mr.  
authorized to pay \$1,000.00 from the Water Dept. and  
of Town's and at the same time transfer the expen-  
Plant from the General Fund of Town's to the Water  
ied.

de by Mr. V. A. Bell seconded by Mr. Beale the Town Manager  
icials of the State Highway Dept. commending them  
sing the highway immediately south of Pagan River

total  
e the motion seconded by Mr. W. I. Bell that the salary  
from \$3730.00 to \$4000.00 for the year 1963. The

ed a request that the speed limit on Rt. 10 be lowered  
ot Drive from 40 MPH to 30 MPH due to increased traffic  
work early in the morning. This matter was left to  
P.

Mr. V. A. Bell reported for the Water Committee that A. Lee Rawlings & Co.  
had been employed to figure on the amortization of bonds for the purchase of the  
Water Companies on the asking price of \$140,000.00 and 65% of the asking price in the  
amount of \$91,000.00. This report was presented to the Council for review. Mr. Bell  
asked the Council's wishes in the next step the committee was to take-if the Council  
wished the Committee to negotiate with the owners of the water companies at \$91,000.00;  
if they wished the committee to request Hayes, Seay, Mattern & Mattern to make a survey  
before negotiating; if the committee offered a price and it was refused, did the Council  
wish to go into Court with this matter? Mr. Cox made the motion that the Committee offer  
\$91,000.00 to the owners for the water companies. There was no second to the motion  
and after a general discussion Mr. Cox withdrew his motion. Mr. Turner made the motion second-  
ed by Mr. W. I. Bell that Hayes, Seay, Mattern and Mattern be employed under the existing  
contract to make a replacement value on the water companies. The motion was passed.

Mr. Bell asked the Council's wishes on issuing the bonds for the Sewage  
Disposal Plant, whether under 127b or under 127 of the Constitution. Mr. Cox made the  
motion seconded by Mr. W. I. Bell that the bonds be issued under 127b of the Constitu-  
tion. Voting in the affirmative-R. S. Cox Jr., W. I. Bell, C. M. Beale Jr., P. D. Gwaltney IV,  
J. A. Bell; voting in the negative-J. E. Turner.

Mr. V. A. Bell made the motion seconded by Mr. Cox that the Town Manager  
immediately contact the Town Attorney to inform the Bonding Attornies to proceed in  
drawing up the Ordinance and the necessary plans for the referendum.

There being no further business, the meeting adjourned.

*J. E. Turner*  
Clerk

*P. D. Gwaltney IV*  
Vice-Mayor



Rod  
P. I

arks

1962

# Land Use MAP

FIVE YEAR STREET MAINTENANCE AND IMPROVEMENT PROGRAM (Revision as of 17 October 1962)					
AREAS	1963	1964	1965	1966	1967
I	5500	0	4000	1400	2100
II	1800	0	500	1500	0
III	2000	3600	4100	3400	0
Total	9300	3600	8600	6300	2100
					29900

Approved - By Town Council  
17 October 1962

Figure  
to Magruder  
mile, Maint. Tar & Chipse

The Town Council held its regular meeting on October 6, 1962 in the Council room. Those present were Mr. J. E. Turner, C. M. Beale Jr., V. A. Bell, W. T. Beale, Jr., J. E. Turner, C. M. Beale Jr., V. A. Bell, W. T. Beale, Jr. The Mayor called the meeting to order and it was read and approved.

The Town Manager presented the following report on the 36" tables and two carts have been ordered and completed work on Jordan Drive Ext., North of Commerce is not interested in it. In Smithfield on 29-30 October the systems and his report is expected to be completed. Letter written by Town Attorney W. J. Brown and Logan as Bonding Attorney and Chief Engineer of S. J. Holland, Member of House of Delegates, Resident Engineer and Mr. Davis and Mr. J. E. Turner presented a bill for \$50 for work on streets in Red Polk made by Mr. Turner, seconded by Mr. J. E. Turner. Col. Branch presented a request for a study to be made for the year 1964. The Town Manager reported that the locating right of way on Drummond Street and E. Washington St.; that the Five Year Road Program, the Town does not have that section of Cedar St. 1 mile from the Five Year Road Program. Mr. Beale this recommendation was accepted. The Town Manager recommended this time on Drummond's Lane. On this recommendation was accepted. On



		1963	1964	1965	1966	1967	Total	Notes and Remarks
18	Heptinstall Ave Highway # 10 and # 258 to Magruder Rd. 3/16 mile Base Mat., Tar and Chips (alternate \$7000) Reshape Tar and Chips 2300		Transfer to State Main. 3/16 mi.				0	
#17	Magruder Rd. Heptinstall Av. to Talbot Dr. 1 1/16 mile. Base Material Tar and Chips (alternate 30000) Reshape Tar and Chips 15000		Transfer to State Maint. 1/16 mi. \$4600 1/2 mi. Reshape Tar and Chips	Transfer to State Maint. 1/8 mi. adjacent to Grimes	Transfer to State Maint. 1/4 mi.	Transfer to State Maint. 1/8 mile adjacent to Mercer St. \$4600		
19	Wilson Rd. Evans Dr. to Talbot Dr. 1/4 mi. Reshape tar and Chips 2500 Evans Dr. to Mercer St. 7/16 mi. Maint. Tar and Chips 4000		Transfer to State Maint. Evans Dr. to Talbot Dr. 1/4 mile	Maint. 7/16 mile \$4000			4000	
24	Mercer St. Highway # 10 and # 258 to Magruder Rd. 1/8 mile, Maint. Tar & Chips 1200					Trans. to State Maint. 1/8 mile		

The Town Council held its regular monthly meeting Tuesday, December 6, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen J.L.E. Turner, G.M. Beale Jr., V.A. Bell, W.I. Bell, and Mrs. Beagart of the Day. *Town Manager J. V. Branch*

The Mayor called the meeting to order and the minutes of the last were read and approved.

The Town Manager presented the following information to the Council: 36 tables and two carts have been ordered for use in Town Hall; completed work on Jordan Drive Ext., North St. and MacClintaine Avenue; Commerce has been requested to do so; Mr. Furr of Hayes, Seay, Mather and Logan as Bonding Attorney; letter was written to the Commissioner and Chief Engineer of State Highway Dept. expressing the excellent work and manner of performance in raising Highway River with copies furnished Mr. R.S. Holland, District Commissioner, Holland, Member of House of Delegates, Mr. C.P. Johnson, District Resident Engineer and Mr. Davis and Mr. Byrd had replied thanking letter; Col. Branch presented a bill from S.K. and Jack Baird for \$75.50 for work on streets in Red Point Heights. Approval for payment made by Mr. Turner, seconded by Mr. Beale.

Col. Branch presented a request from Mr. F.S. Chipman of Coffey and garbage collection from business and commercial houses a motion made by Mr. Beale, seconded by Mr. Turner this matter was suggested that a study be made looking towards including this for year 1964.

The Town Manager reported that Ball and Hassell had completed locating right of way on Drummond's Lane, Cedar St., Cocke's Lane, Merri's Row and E. Washington St.; that Cedar St. to Drummond's Lane Five Year Road Program, the Town does not have a right of way is that that section of Cedar St. between Cocke's Lane and is deleted from the Five Year Road Program. On motion made by Mr. Beale this recommendation was accepted and was to be recommended by Mr. Beale this recommendation was accepted that a minimum expenditure this time on Drummond's Lane. On motion made by Mr. Beale, this recommendation was accepted. On motion made by Mr. V.A. Bell



FIVE YEAR STREET MAINTENANCE AND IMPROVEMENT PROGRAM (South of Cypress Creek and West of Highway # 10 and # 258) (REVISION AS OF 17 October 1962)							
Item #	Cost of Improvement or maintenance	1963	1964	1965	1966	1967	Total
							Notes and Remarks
18 Heptinstall Ave Highway # 10 and # 258 to Magruder Rd. 3/16 mile Base Mat., Tar and Chips (alternate \$7000) Reshape Tar and Chips 2300			Transfer to State Main. 3/16 mi.				0
#17 Magruder Rd. Heptinstall Av. to Talbot Dr. 1 1/16 mile. Base Material Tar and Chips (alternate Reshape Tar and Chips 30000) 15000			Transfer to State Maint. 1/16 mi. \$4600 1/2 mi. Reshape Tar and Chips	Transfer to State Maint. 1/8 mi. adjacent to Grimes	Transfer to State Maint. 1/4 mi.	Transfer to State Maint. 1/8 mile adjacent to Mercer St.	\$4600
19 Wilson Rd. Evans Dr. to Talbot Dr. 1/4 mi. Reshape tar and Chips Evans Dr. to Mercer St. 7/16 mi. Maint. Tar and Chips 2500			Transfer to State Maint. Evans Dr. to Talbot Dr. 1/4 mile	Maint. 7/16 mile \$4000			4000
24 Mercer St. Highway # 10 and # 258 to Magruder Rd. 1/8 mile, Maint. Tar & Chips 1200						Trans. to State Maint. 1/8 mile	

The Town Council held its regular monthly meeting on 6, 1962 in the Council room. Those present were Mayor W. J. E. Turner, G. M. Beale Jr., V. A. Bell, W. I. Bell, and Mr. J. E. Bell. The Mayor called the meeting to order and the meeting was read and approved.

The Town Manager presented the following information: 36" tables and two carts have been ordered for completed work on Jordan Drive Ext., North St. an order of Commerce is not interested in installing a new system and his report is expected with a letter written by Town Attorney was read by Dawson and Logan as Bonding Attorney; letter by Commissioner and Chief Engineer of State Highway the excellent work and manner of performance of the River with copies furnished Mr. F. S. Holland, Jr. and Mr. Holland, Member of House of Delegates, Mr. C. I. Holland, Resident Engineer and Mr. Davis and Mr. Byrd letter; Col. Branch presented a bill from S. K. Branch for work on streets in Red Point Heights made by Mr. Turner, seconded by Mr. Beale.

Col. Branch presented a request from Mr. F. Branch and garbage collection from business and community. On motion made by Mr. Beale, seconded by Mr. Turner, suggested that a study be made looking toward a new street for year 1964.

The Town Manager reported that Ball and with locating right of way on Drummond's Lane, in Five Year Road Program, the Town does not have on is that that section of Cedar St. between Cedar deleted from the Five Year Road Program. On motion made by Mr. Beale this recommendation was accepted by Commission. The Town Manager recommended that a study be made at this time on Drummond's Lane. On motion made by Mr. Beale this recommendation was accepted. On motion made



Item #	Cost of Improvement or Maintenance	1963	1964	1965 Transfer to State Maint. 1/8 mi.	1966 Maint. 1/16 mi. \$600 Tar & Chips \$800	1967	arks
21 Grimes Street Highway # 10 and # 258 to Wilson Rd. 1/16 mi. Maint. Tar & Chips Wilson to Magruder 1/16 mile	600 800					11400	
22 Holt Street Highways # 10 and # 258 to Wilson Rd. 1/16 mi. Tar and Chips	700					700	
23 William Street Highway # 10 and # 258 to Wilson Rd. 1/16 mi. Tar and Chips	700					700	
20 Evans Drive Highway # 10 and # 258 to Wilson Rd. 1/16 mile, Tar and Chips	700					700	
15 Cul de Sac 800 Feet West of Highway # 10 and # 258, 1/32 mi. Reshape Tar and Chips	300	300				300	
16 Cul de Sac Intersection Talbot Dr. and Magruder Rd. 1/16 mi. Reshape and Resurface (now surfaced)	600 29,400	600 5500		4000	11400	2100 13000	
Sub-total						600	

ate Cost not included in Total  
foot Roadway.

and two cars  
work on Jordan Drive Ext., North St. and MacIlwaine Avenue; the Senior  
merce is not interested in installing Christmas lights and the Junior  
merce has been requested to do so; Mr. Furr of Hayes, Seay, Mattern and  
Smithfield on 29-30 October 1962 in connection with appraisals of  
systems and his report is expected within the next few days; the  
has been requested to proceed with firm employment of Bond Attorney and  
ter written by Town Attorney was read confirming the employment of  
son and Logan as Bonding Attorney; letter was written to Mr. F.A. Davis,  
sonner and Chief Engineer of State Highway Dept., expressing apprecia-  
excellent work and manner of performance in raising Highway #10, South  
with copies furnished Mr. R.S. Holland, District Commissioner, Hon.  
lland, Member of House of Delegates, Mr. C.P. Johnson, District Engineer, Mr.  
ident Engineer and Mr. Davis and Mr. Byrd had replied thanking the Council  
er, Col. Branch presented a bill from S.K. and Jack Baird in the amount o  
work on streets in Red Point Heights. Approval for payment was given  
by Mr. Turner, seconded by Mr. Beale.  
Col. Branch presented a request from Mr. F.S. Chipman of Cofer Motor Co.  
garbage collection from business and commercial houses at the Town's  
tion made by Mr. Beale, seconded by Mr. Turner this matter was tabled. Mr.  
tested that a study be made looking towards including this matter in  
year 1964.  
The Town Manager reported that Ball and Hassell had completed their  
leaving right of way on Drummond's Lane, Cedar St., Cocke's Lane, Astrid  
Row and E. Washington St.; that Cedar St. to Drummond's Lane is in-  
Year Road Program, the Town does not have a right of way and recom-  
that that section of Cedar St. between Cocke's Lane and Drummond's  
ed from the Five Year Road Program. On motion made by Mr. Gwaltney,  
Mr. Beale this recommendation was accepted and was to be referred to the  
mission. The Town Manager recommended that a minimum expenditure of funds  
this time on Drummond's Lane. On motion made by Mr. Beale, seconded by Mr.  
recommendation was accepted. On motion made by Mr. V.A. Bell, seconded by



Item #	Cost of Improvement or Maintenance	FIVE (South of Cypress) (Revised)	
		1963	1964
9 North Street & McIllwaine Avenue, Entire Lengths 1/8 mile Reshape and Resurface Tar and Chips	1500	Note Accomplished with 1962 Funds	
11A Beale Avenue Jordan Drive to Edgewood, 3/32 mi. Tar and Chips only	600	\$600 Tar and Chips	
13 Jordan Avenue End of State Maint. to end 1/16 mi. Resurface and Reshape	750	Note Accomplished with 1962 Funds	600
14 Edgewood Drive Lumar Road to End, 3/16 mi. Maint. (Paved)	500 1200	\$1200 Tar and Chips	
12 Red Point Drive Town Maintenance 3/16 mile	500	\$500 Maint. on Paved Portion	1700
			500

bles and two carts have been ordered for use in Town Hall; Mr. Furr of Hayes, Seay, Matern and Commerce has been requested to do so; Mr. Furr of Hayes, Seay, Matern and Commerce is not interested in installing Christmas lights and the Junior in Smithfield on 29-30 October 1962 in connection with appraisals of systems and his report is expected within the next few days; the letter written by Town Attorney was read confirming the employment of Bond Attorney and Dawson and Logan as Bonding Attorney; letter was written to Mr. F.A. Davis, Commissioner and Chief Engineer of State Highway Dept., expressing appreciation for the excellent work and manner of performance in raising Highway #10, South River with copies furnished Mr. R.S. Holland, District Commissioner, Hon. W. Holland, Member of House of Delegates, Mr. C.P. Johnson, District Engineer, Mr. Resident Engineer and Mr. Davis and Mr. Byrd had replied thanking the Council letter; Col. Branch presented a bill from S.K. and Jack Baird in the amount of \$17.50 for work on streets in Red Point Heights. Approval for payment was given on made by Mr. Turner, seconded by Mr. Beale.

Col. Branch presented a request from Mr. F.S. Chipman of Cofer Motor Co. for cash and garbage collection from business and commercial houses at the Town's On motion made by Mr. Beale, seconded by Mr. Turner this matter was tabled. Mr. Ball suggested that a study be made looking towards including this matter in budget for year 1964.

The Town Manager reported that Ball and Hassell had completed their work with locating right of way on Drummond's Lane, Cedar St., Cocke's Lane, Astrid Walker's Row and E. Washington St.; that Cedar St. to Drummond's Lane is included in Five Year Road Program, the Town does not have a right of way and recommendation is that that section of Cedar St. between Cocke's Lane and Drummond's Lane be deleted from the Five Year Road Program. On motion made by Mr. Gwaltney, seconded by Mr. Beale this recommendation was accepted and was to be referred to the Planning Commission. The Town Manager recommended that a minimum expenditure of funds be made at this time on Drummond's Lane. On motion made by Mr. Beale, seconded by Mr. Bell this recommendation was accepted. On motion made by Mr. V.A. Bell, seconded by







AREA II

Item #

Cost of Improvement  
or Maintenance %

1963

11 Beale Avenue  
Red Point Drive  
West to end, 1/16  
mile

600

600

600

400

10 Lamar Road  
Red Point Drive  
to Jordan Drive  
1/16 mile  
Maintenance

400

400

3800

0

1500

500

0

1800

6050

Note: Right of way

tables and two cars have been  
tabled work on Jordan Drive Ext., North St. and Macmillaine Avenue; the Senior  
Commerce is not interested in installing Christmas lights and the Junior  
Commerce has been requested to do so; Mr. Furr of Hayes, Seay, Mattern and  
Commerce has been requested to do so; Mr. Furr of Hayes, Seay, Mattern and  
as in Smithfield on 29-30 October 1962 in connection with appraisals of  
water systems and his report is expected within the next few days; the  
Bureau has been requested to proceed with firm employment of Bond Attorney and  
letter written by Town Attorney was read confirming the employment of  
Bureau and Logan as Bonding Attorney; letter was written to Mr. F.A. Davis,  
Commissioner and Chief Engineer of State Highway Dept., expressing apprecia-  
the excellent work and manner of performance in raising Highway #10, South  
River with copies furnished Mr. R.S. Holland, District Commissioner, Hon.  
T. Holland, Member of House of Delegates, Mr. C.P. Johnson, District Engineer, Mr.  
rd, Resident Engineer and Mr. Davis and Mr. Byrd had replied thanking the Council  
e letter; Col. Branch presented a bill from S.K. and Jack Baird in the amount of  
117.50 for work on streets in Red Point Heights. Approval for payment was given  
tion made by Mr. Turner, seconded by Mr. Beale.  
Col. Branch presented a request from Mr. F.S. Chipman of Cofer Motor Co.  
trash and garbage collection from business and commercial houses at the Town's  
use. On motion made by Mr. Beale, seconded by Mr. Turner this matter was tabled. Mr.  
Bell suggested that a study be made looking towards including this matter in  
budget for year 1964.  
The Town Manager reported that Ball and Hassell had completed their  
way with locating right of way on Drummond's Lane, Cedar St., Cocke's Lane, Astrid  
Coke's Lane  
Chalmer's Row and E. Washington St.; that Cedar St. to Drummond's Lane is in-  
cluded in Five Year Road Program, the Town does not have a right of way and recom-  
mendation is that that section of Cedar St. between Cocke's Lane and Drummond's  
Lane be deleted from the Five Year Road Program. On motion made by Mr. Gwaltney,  
seconded by Mr. Beale this recommendation was accepted and was to be referred to the  
Planning Commission. The Town Manager recommended that a minimum expenditure of funds  
be made at this time on Drummond's Lane. On motion made by Mr. Beale, seconded by Mr.  
V.A. Bell this recommendation was accepted. On motion made by Mr. V.A. Bell, seconded by



Item #	Cost of Improvement and Maintenance	1963	1964
1 Millcrest Dr. Quail St. to Spring Dr. 1/8 mile Reshaping Rdwy. Base Mat. Tar & Chips		3600	Reshape Tar and Chips 3600
Astrid Street Cedar Street to Top of Hill 1/32 mi. Curb and Gutters - Tar and Chips		\$1700 Curb & Gutter Top of Hill, Tar & Chips 1700	3600 1700
5. Hill Street S. Church Street to Mason St., 1/8 mi. Maint. Tar & Chips only		1000	
3A Cedar Street Cockes Lane to State Maint. 1/16 mi. Maint. Tar and Chips Only		600	1000 1000
E. Washington Street Mason Street to End 1/16 mile Reshape Rd., Tar and Chips		800	600 Maint. 600 Reshape Tar & Chips 800 800

and two...  
on Jordan Drive Ext., North St. and MacCallum Avenue, and  
is not interested in installing Christmas lights and the Junior  
ce is not interested in installing Christmas lights and the Junior  
has been requested to do so; Mr. Furr of Hayes, Seay, Mattern and  
thfield on 29-30 October 1962 in connection with appraisals of  
stems and his report is expected within the next few days; the  
been requested to proceed with firm employment of Bond Attorney and  
written by Town Attorney was read confirming the employment of  
n and Logan as Bonding Attorney; letter was written to Mr. F.A. Davis,  
ener and Chief Engineer of State Highway Dept. expressing apprecia-  
cellent work and manner of performance in raising Highway #10, South  
with copies furnished Mr. R.S. Holland, District Commissioner, Hon.  
and, Member of House of Delegates, Mr. C.P. Johnson, District Engineer, Mr.  
ent Engineer and Mr. Davis and Mr. Byrd had replied thanking the Council  
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for work on streets in Red Point Heights. Approval for payment was given  
by Mr. Turner, seconded by Mr. Beale.  
Col. Branch presented a request from Mr. F.S. Chipman of Cofer Motor Co.  
nd garbage collection from business and commercial houses at the Town's  
motion made by Mr. Beale, seconded by Mr. Turner this matter was tabled. Mr.  
uggested that a study be made looking towards including this matter in  
for year 1964.  
The Town Manager reported that Ball and Hassell had completed their  
n locating right of way on Drummond's Lane, Cedar St., Cocke's Lane, Astrid  
er's Row and E. Washington St.; that Cedar St. to Drummond's Lane is in-  
Five Year Road Program, the Town does not have a right of way and recom-  
on is that that section of Cedar St. between Cocke's Lane and Drummond's  
deleted from the Five Year Road Program. On motion made by Mr. Gwaltney,  
by Mr. Beale this recommendation was accepted and was to be referred to the  
Commission. The Town Manager recommended that a minimum expenditure of funds  
at this time on Drummond's Lane. On motion made by Mr. Beale, seconded by Mr.  
this recommendation was accepted. On motion made by Mr. V.A. Bell, seconded by



The Town Council held its regular monthly meeting Tuesday night, November 13, 1962, in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney, J. M. Turner, C.M. Beale Jr., V.A. Bell, W.I. Bell, <sup>Town Manager J. V. Branch</sup> and Mrs. Regart of the Daily Press. The Mayor called the meeting to order and the minutes of the last meeting read and approved.

Town Manager presented the following information to the Council: 24 tables and two carts have been ordered for use in Town Hall; Mr. Jack Baird and work on Jordan Drive Ext., North St. and MacIllwaine Avenue; the Senior Commerce is not interested in installing Christmas lights and the Junior Commerce has been requested to do so; Mr. Furr of Hayes, Seay, Mattern and Smithfield on 29-30 October 1962 in connection with appraisals of sewer systems and his report is expected within the next few days; the Mayor has been requested to proceed with firm employment of Bond Attorney and a letter written by Town Attorney was read confirming the employment of Dawson and Logan as Bonding Attorney; letter was written to Mr. F.A. Davis, Commissioner and Chief Engineer of State Highway Dept. expressing appreciation for the excellent work and manner of performance in raising Highway #10, South of Dover with copies furnished Mr. R.S. Holland, District Commissioner, Hon. R.S. Holland, Member of House of Delegates, Mr. C.P. Johnson, District Engineer, Mr. President Engineer and Mr. Davis and Mr. Byrd had replied thanking the Council; Col. Branch presented a bill from S.K. and Jack Baird in the amount of \$2,000 for work on streets in Red Point Heights. Approval for payment was given by Mr. Turner, seconded by Mr. Beale.

Col. Branch presented a request from Mr. F.S. Chipman of Cofer Motor Co. for garbage collection from business and commercial houses at the Town's expense made by Mr. Beale, seconded by Mr. Turner this matter was tabled. Mr. Branch stated that a study be made looking towards including this matter in the Five Year Road Program. On motion made by Mr. Gwaltney, this recommendation was accepted and was to be referred to the Council for action. The Town Manager recommended that a minimum expenditure of funds be made this time on Drummond's Lane. On motion made by Mr. Beale, seconded by Mr. Turner, this recommendation was accepted. On motion made by Mr. V.A. Bell, seconded by Mr. Turner, this recommendation was accepted.

Approved - By Town Council  
17 October 1962

5500	0	500	3400	0	29900
1800	3600	4100	6300	2100	
2000	3600	8600			
9300					
Total					

to Magruder's Tar & Chips  
mile, Maint. 2 foot Roadway.



Mr. Turner the Town Manager was authorized to answer Mr. Willie T. Gray's letter having the approval of Town Attorney, 6 August 1962/advising him of the survey of Drummond's Lane which shows one of his house on the Town's right of way and this matter would have to be corrected before the Town could grant the request made in his letter of 6 August 1962.

The Town Manager informed the Council that Chief of Police Hemmis was admitted as a patient at "ecoughtan Veterans Hospital on Sunday 21 October 1962. Patrolmen have been working 3 shifts, 7 days a week and recommendation is made the Patrolmen be paid for extra shifts during Chief Hemmis' absence and that Hemmis be paid for a period not to exceed six weeks (two of which will be one vacation and one of sick leave). On motion made by Mr. Gwaltney, seconded by Mr. the Town Manager's recommendations were accepted.

Requests for additional street lights from Mr. Whitmore for Jordan Dr. Mr. Adams for Talbot Drive and Mr. Grey for Drummond's Lane were presented by Branch, who reported that the V.E. & P. Co. had completed a survey, at his request covering street lighting from Colonial Store-North along Highway #10 to first Utility pole north of Pagan River, the cost per year would be \$256.00 additional. It was decided to wait on a further study by Town Manager for additional street lights.

The budget for the Town and the Water Dept. were presented for the second reading and adopted for the second reading on motion made by Mr. V.A. Bell, seconded by Mr. Turner.

Mr. Gwaltney suggested to the Town Manager that he request the double Highway Dept. to put a solid line on Church Street at the corner of Mr. Geo. Whitley's residence and consider having a double solid line on S. Church St. within the old corporate limits.

Mr. W.E. Lindsey of A letter was read from Hayes, Seay, Mattern and Mattern requesting information regarding the new sewer on Grace St. It was decided to leave off the sewer on Grace St. Mr. Lindsey asked for the Council's wishes on showing the individual house connections on the drawings, which he recommended with a unit price for the wye and pipe at the time of bidding so that connections can be added or deleted as necessary during construction. The Council concurred with Mr. Lindsey's recommendation and the Town Manager was so to advise him.

It was decided that there would be no Council meeting on the third Wednesday in November unless it was found to be necessary.

The Mayor reported that he with the Town Manager would attend a luncheon meeting at the Hotel Suffolk Friday, Nov. 9, 1962, of the Tidewater Development Co. to meet the new President, former Mayor of Norfolk, Mr. Fred. Duckworth. Members of Council were also invited if they so desired to attend.

The Ordinance on Flammable Liquids, which had presented and passed on motion made by Mr. Turner is recorded on page 105.

There being no further business, the meeting

*[Signature]*  
Clerk



was authorized to answer Mr. Willie T. Gray's letter of approval of Town Attorney, of the survey of Drummond's Lane which shows one-third right of way and this matter would have to be corrected.

the request made in his letter of 6 August 1962.

formed the Council that Chief of Police Hemmis was at the Wughtan Veterans Hospital on Sunday 21 October 1962.

3 shifts, 7 days a week and recommendation is made for extra shifts during Chief Hemmis' absence and that the

not to exceed six weeks (two of which will be one of

ave). On motion made by Mr. Gwaltney, seconded by Mr. R.

dations were accepted.

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c Friday, Nov. 9, 1962, of the Tidewater Development Council

ormer Mayor of Norfolk, Mr. Fred. Duckworth. Members of

? they so desired to attend.

~~There being no further business, the meeting adjourned.~~

The Ordinance on Flammable Liquids, which had been revised by the Town Attorney, was presented and passed on motion made by Mr. Turner, seconded by Mr. V.A. Bell. This Ordinance is recorded on page 105.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Mayor

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AN ORDINANCE TO REGULATE THE STORAGE,  
HANDLING AND USE OF FLAMMABLE LIQUIDS  
IN THE TOWN OF SMITHFIELD, VIRGINIA;  
TO DEFINE SUCH LIQUIDS; TO PROVIDE  
FOR THE ISSUANCE OF PERMITS COVERING  
SUCH STORAGE; TO PROVIDE PENALTIES  
FOR VIOLATIONS HEREOF, AND TO REPEAL  
IN WHOLE OR IN PART, CONFLICTING  
ORDINANCES.

Be it ordained by the Council of the Town of Smithfield as follows, to-wit:

1. Definitions:

(a) Flammable liquids are hereby defined to mean any liquids having a flash point below 200 degrees Fahrenheit and having vapor pressure not exceeding 40 pounds per square inch at 100 degrees Fahrenheit.

(b) Class I flammable liquids are those having flash points at or below 20° F.

(c) Class II flammable liquids are those having flash points above 20° F. but below or at 70° F.

(d) Class III flammable liquids are those having flash points above 70° F.

(e) Flash point is hereby defined to mean the minimum temperature in degrees Fahrenheit at which a flammable liquid will give off flammable vapor as determined, as to such liquids having a flash point below 175 degrees Fahrenheit, in accordance with nationally recognized standards using the Tag Closed Tester, and as to such liquids having a flash point exceeding 175 degrees Fahrenheit in accordance with nationally recognized standards using the Pensky Martens Closed Testers.

2. Class I or II flammable liquids in excess of one gallon shall not be stored, handled or used in any dwelling



or other place of human habitation within the corporate limits of the town.

3. Subject to limitation contained in paragraph 2 above, Class 1 or 11 flammable liquids in excess of six gallons shall not be stored, handled or used in any building of any kind or character unless such building or structure is detached or separated from adjacent buildings by minimum distances of 20 feet.

4. The provisions of paragraph 2 and 3 above are not applicable to the storage, handling or use of flammable liquids in the fuel tank of a motor vehicle, aircraft, motor boat, mobile power plant, including outboard motors for motor boats, or mobile heating plants; or, to the storage or use of paints, oils, varnishes or other similar flammable mixtures of liquids, when such liquids are stored for resale to the public or for maintenance, painting or similar purposes.

5. Class 111 flammable liquids in excess of 60 gallons shall not be stored in above ground tanks within the corporate limits of this town without a permit from the Town Council, except fuel oil used or stored for use in oil burning equipment.

6. Class 1 or 11 flammable liquids in excess of 12 gallons shall not be stored in tanks or other containers, either above or below ground level, within the corporate limits of this town without a permit from the Town Council. Provided however, that any tank or tanks now permanently installed and in use, which comply with the provisions of the Fire Prevention Code published and recommended by National Board of Fire Underwriters, a copy of which will be kept available in the office of the Town Manager, shall be allowed to so remain without change.



or other place of human habitation within the corporate limits of the town.

3. Subject to limitation contained in paragraph 2 above, Class 1 or 11 flammable liquids in excess of six gallons shall not be stored, handled or used in any building of any kind or character unless such building or structure is detached or separated from adjacent buildings by minimum distances of 20 feet.

4. The provisions of paragraph 2 and 3 above are not applicable to the storage, handling or use of flammable liquids in the fuel tank of a motor vehicle, aircraft, motor boat, mobile power plant, including outboard motors for motor boats, or mobile heating plants; or, to the storage or use of paints, oils, varnishes or other similar flammable mixtures of liquids, when such liquids are stored for resale to the public or for maintenance, painting or similar purposes.

5. Class 111 flammable liquids in excess of 60 gallons shall not be stored in above ground tanks within the corporate limits of this town without a permit from the Town Council, except fuel oil used or stored for use in oil burning equipment.

6. Class 1 or 11 flammable liquids in excess of 12 gallons shall not be stored in tanks or other containers, either above or below ground level, within the corporate limits of this town without a permit from the Town Council. Provided however, that any tank or tanks now permanently installed and in use which comply with ..



or other place of human habitation within the corporate limits of the town.

3. Subject to limitation contained in paragraph 2 above, Class 1 or 11 flammable liquids in excess of six gallons shall not be stored, handled or used in any building of any kind or character unless such building or structure is detached or separated from adjacent buildings by minimum distances of 20 feet.

4. The provisions of paragraph 2 and 3 above are not applicable to the storage, handling or use of flammable liquids in the fuel tank of a motor vehicle, aircraft, motor boat, mobile power plant, including outboard motors for motor boats, or mobile heating plants; or, to the storage or use of paints, oils, varnishes or other similar flammable mixtures of liquids, when such liquids are stored for resale to the public or for maintenance, painting or similar purposes.

5. Class 111 flammable liquids in excess of 60 gallons shall not be stored in above ground tanks within the corporate limits of this town without a permit from the Town Council, except fuel oil used or stored for use in oil burning equipment.

6. Class 1 or 11 flammable liquids in excess of 12 gallons shall not be stored in tanks or other containers, either above or below ground level, within the corporate limits of this town without a permit from the Town Council. Provided however, that any tank or tanks now permanently installed and in use, which comply with the provisions of the Fire Prevention Code published and recommended by National Board of Fire Underwriters, a copy of which will be kept available in the office of the Town Manager, shall be allowed to so remain without change.



Re  
P.T. Delk, Mayor  
Waltney IV, Vice-Mayor

Miss Ida Wright Cl

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

en:  
T. Delk  
Waltney IV  
Turner  
Ell  
H  
Beale Jr.  
H. Jr.

November 14, 1962

Town  
Col. James O. BColonel James O. Branch  
Town Manager  
Smithfield, Virginia

Dear Colonel Branch:

Reference is made to my conversation with you in regard to the extra time the patrolmen worked during my stay in Kecoughtan Veteran's Hospital.

During the weeks ending October 27, November 3, and November 10 the patrolmen worked one (1) extra day each week as follows:

	October 27	November 3	November 10	Total
Officer James Foster	1	1	1	3
Officer Eugene Evans	1	1	1	3
Officer C. S. Jordan	1	1	1	3

Respectfully request that these men be paid accordingly.

Very truly yours,

David Hemmis  
David Hemmis  
Chief of Police  
Town of Smithfield

DH/cr

cc: Miss Ida W. Chapman

Approved  
James O. Branch  
Col. O.S.H. (K.H.)  
Town Manager

The Town Council held its regular meeting on November 19, 1962 in the Council room. Those present were J.E. Turner, V.A. Bell, W.I. Bell, C.M. Beale Jr., T.D. Hemmis Jr., members of the press from the Virginia News-Herald and Mr. W.H. Sykes Jr.

The Mayor called the meeting to order and the minutes of the previous meeting were read and approved.

The Town Manager asked the Council's attention to the new table tops and saw horses, since the new tables had been ordered. The Council approved the purchase of the old table tops with saw horses and off with saw horses, since some of the tables belong to Mr. Beale, seconded by Mr. V.A. Bell.

Col. Branch presented the following information: The Junior Chamber of Commerce will handle the design and appraisal of private water systems has not yet been completed. Mr. Mattern; Mr. Willie T. Gray had been advised by letter, that a portion of his residence encroaches on the right of way on Washington St. Lane and that consideration will be given to the removal of that portion of the street light and the removal of that portion of the lane. Dr. F.R. Clarke has been advised verbally that he encroaches the right of way on Washington St. Lane. The Highway Department has established No Passing Zone signs further on street lights and make recommendations. The Resident Engineer has been requested by letter to Highway # 10 and # 258, from bridge over Cypre River. Councilmen Beale and Town Manager attended a meeting at Norfolk, on Monday 19 Nov. 1962 and Mayor Beale was requested by Mr. Gwaltney to bring a copy of the Flammable Liquids Ordinance was published. Mr. Mattern and Mattern plan to core drilling for water supply station sites beginning Monday 3 Dec. 1962. The Council is authorized to accomplish the drilling at an estimated cost of \$10,000. The Mayor was requested by Mr. Gwaltney to bring a copy of the Ordinance on Sewage Disposal to the Council. The possibility of their being a dam on the south side of the river, creating the pumping site for the Sewage Disposal Plant, is not a factor.

The Ordinance on Sewage Disposal to the Council had been prepared by Wood, King, Dawson and



The Town Council held its regular monthly meeting Tuesday night, December 11, 1962 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney 1V, R. Turner, V.A. Bell, W.I. Bell, C.M. Beale Jr., Town Manager Jas. O. Branch, Police Chief David Hemmis Jr., members of the press from the Virginian-Pilot, Daily Press, Suffolk News-Herald and Mr. W.H. Sykes Jr.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

The Town Manager asked the Council's wishes in disposing of the old table tops and saw horses, since the new tables had arrived. It was decided to keep four of the old table tops with saw horses and offer the Fire Dept. the rest of the tables and saw horses, since some of the tables belonged to the Firemen, on motion made by C.M. Beale, seconded by Mr. V.A. Bell.

Col. Branch presented the following information to the Councilmen: the Junior Chamber of Commerce will handle the decorations for the Christmas season; appraisals of private water systems has not yet been submitted by Hayes, Seay, Mattern and Mattern; Mr. Willie T. Gray had been advised, with approval of Town Attorney, by letter, that a portion of his residence encroaches the right of way on Drummond's Lane and that consideration will be given to the installation of an additional street light and the removal of that portion of alleged hazardous tree on Drummond's Lane; Dr. F.R. Clarke has been advised verbally on site that a portion of his garage encroaches the right of way on Washington St.; the Town Manager will study requirements further on street lights and make recommendations at January meeting; the Highway Department has established No Passing Zone from Hill St. to Talbot Dr., the Resident Engineer has been requested by letter to lower the 45 MPH speed limit on Highway # 10 and # 258, from bridge over Cypress Creek to Southern Town limit; Mayor Delk, Councilmen Beale and Town Manager attended TVDC meeting at Golden Triangle Hotel, Norfolk, on Monday 19 Nov. 1962 and Mayor Delk has accepted the position as a trustee from Smithfield and as such as a member of the Executive Committee of TVDC; the Flammable Liquids Ordinance was published in the Smithfield Times; Hayes, Seay, Mattern and Mattern plan to/core drillings made of both lagoon site and pumping station sites beginning Monday 3 Dec. 1962, estimating five days will be required to accomplish the drilling at an estimated cost of \$1500.00. The Town Manager was requested by Mr. Gwaltney to bring to the engineers' attention the possibility of their being a dam on the south side of Church St., when they are locating the pumping site for the Sewage Disposal Plant. The Highway Department is authorized to accept into the State Secondary System only  $\frac{1}{4}$  mi. per year, population and mileage is not a factor.

The Ordinance on Sewage Disposal to cover the referendum and bond issue, which had been prepared by Wood, King, Dawson and Logan and approved by the Town

Miss Ida Wright Cl

## SMITHFIELD

SMITHFIELD, VIRGINIA

November 14, 1962

Town  
Col. James O. B

in connection with you in regard to the extra my stay in Kecoughtan Veteran's

November 7, November 3, and November 10  
a day each week as follows:

November 3	November 10	Total
1	1	3 <sup>50</sup>
1	1	3 <sup>10</sup>
1	1	3 <sup>20</sup>

men be paid accordingly.

Very truly yours,

*David Hemmis*  
David Hemmis  
Chief of Police  
Town of Smithfield

*Approved*  
*James O. Branch*  
*Col. O.S.A. (Ret.)*  
*Town Manager*



TOWN OF SMITHFIELD - WATER DEPARTMENT  
Smithfield, Virginia  
Balance Sheet at 10-31-62

**ASSETS**

Current and Accrued Assets

Cash on Deposit:		
Bank of Smithfield	1398.16	
Reserve for Replacement	18993.16	20391.32
Accounts Receivable		3179.51
Prepaid Insurance		64.47
Total Assets		23635.30

**LIABILITIES**

Current and Accrued Liabilities

Unearned Water Rents	1564.69	
Customers Deposits	2226.00	
Reserve for F. I. C. A.	7.43	
Reserve for Withholding	36.00	
Reserve for V. S. R. S.	4.24	3838.36
		23291.85
<b>SURPLUS</b>		<u>3444.91</u>
Net Income for Period		29635.30
TOTAL LIABILITIES		

Statement of Income at 10-31-62

<u>Operating Revenue</u>		
Metered Sales	12144.84	
Flat Sales	5561.25	
Other Sales	825.00	18531.09

Cost of Production and Distribution

<u>Power and Pumping:</u>		
Labor	824.89	
Supplies and Expenses	56.34	
Main. Stru. & Imp.	136.88	
Main. Pumping Equip.	304.84	
Power Purchased	451.10	1774.05
<u>Transmission and Distribution:</u>		
Supervision	101.50	
Operation of Meters	2166.18	
Main. Structure & Imp.	92.65	
Main. Water Main	1825.13	
Main. Sewer Main	321.19	4506.65
		6280.70
Net Income From Operating		12250.34

Accounting and Collecting:

Meter Reading	163.50	
Cutting Water On and Off	116.90	
Uncollectable Accounts	145.28	425.68
<u>Administrative and General:</u>		
Salary - Treas.	941.66	
Supplies and Expenses	455.53	
Audit	237.78	
Special Legal Services	4.50	
Insurance	322.30	
Miscellaneous Expense	22.80	
V. S. R. S.	27.85	2012.42
Payment on Bonds		3000.00
Debt Service		1272.60
F. I. C. A.		59.88
Capital Outlays		9816.33
Net Income From Operating		<u>4338.00</u>

Other Income

Private Fire Protection	100.00	
Miscellaneous	616.61	84.00
Rents	125.00	244.00
		<u>349.00</u>



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET AT 10-31-62

ASSETS

CASH		
ON DEPOSIT		
Bank of Smithfield	3511.32	
Merchants and Farmers Bank	<u>5447.71</u>	8959.03
UNCOLLECTED TAXES		
Real Estate and Personal Property		40824.46
Total Assets		<u>49783.49</u>

LIABILITIES

Current Liabilities		
Reserve for F. I. C. A.	173.35	
Reserve for Withholding Tax	312.20	
Reserve for V. S. R. S.	46.73	
Reserve for V. S. R. S. Ins.	12.60	
Reserve for Employee	<u>25.75</u>	570.63
Bonds Payable		
Water Project Bonds	53000.00	
Street Improvement Bonds	<u>13500.00</u>	66500.00
Transfer from Water Department		3000.00
SURPLUS		
Balance 1-1-62	48701.53	
Excess Revenue Over Expenses	<u>28414.39</u>	20287.14
Total Liabilities		<u>49783.49</u>

REVENUE AND EXPENSES

From Local Sources			
Taxes		44537.97	330000
Licenses:			
Vehicle	111.00	9025.25	85000
Privilege	5.00	18805.06	170000
Fines	825.35	8542.10	90000
Interest	.60	33.56	500
Rentals:			
Town Hall	180.00	1462.50	1200
Others	55.25	442.50	500
Miscellaneous		1056.30	1000
Bank Stock Tax		7633.53	7300
From the Commonwealth:			
A. B. C. Profits		8241.37	82400
Total Revenue	<u>1177.20</u>	<u>99780.14</u>	<u>857900</u>
EXPENDITURES			
General Government	725.50	8978.02	120500
Finance	298.20	2474.42	33600
Law and Judiciary	207.41	2097.36	17200
Police	1967.22	21006.92	23500
Fire	89.75	2617.33	3000
Public Works	1990.21	16272.63	21600
Public Welfare	105.87	2075.35	2000
Debt Service		222.70	1000
Capital Outlays	1231.85	6262.92	7000
Isle of Wight County	12.50	9358.11	9000
TOTAL EXPENDITURES	<u>6628.51</u>	<u>71365.75</u>	
Excess Revenue Over Expenses		28419.39	



Attorney was read. The Ordinance was adopted by the following vote: voting A. Bell, P. D. Gwaltney IV, J. E. Turner, C. M. Beale Jr., W. I. Bell, R. T. Delk, Mr. R. S. being absent. The Ordinance is recorded on page 109.

The Subdivision Ordinance, which had been prepared by the Planning Commission was presented for discussion. After making minor changes, the Town Manager was to return the Ordinance to the Planning Commission for approval with changes have the Town Attorney to approve. After which, the Ordinance was to be presented to the Council for adoption.

The following bids were opened and presented on fuel oil for the Town of Smithfield. S. W. Rawls Inc. - for minimum single tank wagon deliveries of 200 gallons or more at consumer tank wagon price in effect on the date of delivery, currently 13.90¢ per gallon, less a differential of .023¢ per gallon, making a net delivered price of 13.877¢ per gallon; J. B. Whitmore and Co. - tank wagon price as of date of delivery, currently 13.90¢ per gallon, less 2.25¢ per gallon, at the present time the posting price being 11.40¢ per gallon, which would make the present delivered price 12.15¢ per gallon. On motion made by Mr. V. A. Bell, seconded by Mr. W. I. Bell the low bid of S. W. Rawls Inc. was accepted.

The budget for the year 1963 was presented and the Clerk stated that the budget had been duly published and certified by the Publisher. Mr. V. A. Bell called to the attention of Council that the Town Attorney was having considerable additional work and his representative was attending the weekly Town Court. Due to the additional work of the Town Attorney, Mr. V. A. Bell made the motion, seconded by Mr. J. E. Turner that the retainer fee of Town Attorney be increased to \$1200.00 per year and that \$480.00 be deducted from Capital Outlays for streets. The motion was carried. On motion made by Mr. V. A. Bell, seconded by Mr. C. M. Beale the budget for the year 1963 was adopted. The Water Dept. Budget for the year 1963 was adopted on motion made by Mr. Turner, seconded by Mr. V. A. Bell.

The Town Manager recommended that the Council meeting for Wednesday, Dec. 1962 be held only if business requires and that the regular meeting scheduled for Tuesday 1 Jan. 1963 be rescheduled for Tuesday 8 Jan. 1963. The Councilmen concurred on these recommendations.

Col. Branch brought to the attention of Council that several interested citizens had approached him with regard to mandatory rabies inoculations for dogs and asked the Council's wishes. It was decided that the Town Manager check with the Dog Warden and the County and bring to the Council his recommendations.

Mr. Gwaltney requested the Town Manager to write the Resident Engineer of the State Highway Dept. to find out what allocation had been made, if any, on

Flooding condition at Cypress Creek

The Town Manager made the following recommendations:

1. That the Town Attorney be authorized to contract with the Epps property at a cost not to exceed \$750.00 for the Epps property, and for recording deeds and incidental expenses.
  2. That the Town Attorney be authorized to proceed with the purchase of the Epps property, proceeding with the purchase of the Epps property, and for recording deeds and incidental expenses.
  3. That funds be appropriated for the Epps property, and for recording deeds and incidental expenses.
- On motion made by Mayor Delk the recommendations were accepted.

There being no further business the meeting adjourned.

*[Signature]*  
Clerk

AN ORDINANCE OF THE TOWN OF SMITHFIELD, VIRGINIA, TO RECYCLE THE EXPENDITURE OF THE TOWN OF SMITHFIELD, VIRGINIA, TO EXCEED THREE HUNDRED THOUSAND DOLLARS AND THE ISSUANCE OF BONDS TO THE TOWN OF SMITHFIELD, VIRGINIA, AND THE PUBLIC FINANCE BEING CHAPTER 19.1 OF THE VIRGINIA, 1950, AS AMENDED, OF PAYING THE COST OF CONSTITUTING A REVENUE AND FOR SAID TOWN CONSTITUTIONAL DISPOSAL SYSTEM TO BE WITH THE EXISTING WATER AND SEWERAGE AN INTEGRATED UNIT.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF SMITHFIELD, VIRGINIA:

1. It is hereby deemed expedient that the Town of Smithfield, Virginia, be authorized to contract a debt in an amount not to exceed three hundred thousand dollars for the purpose of paying the cost of constituting a revenue and for said town constitutional disposal system to be with the existing water and sewerage an integrated unit.

to contract a debt in an amount not to exceed three hundred thousand dollars for the purpose of paying the cost of constituting a revenue and for said town constitutional disposal system to be with the existing water and sewerage an integrated unit.



ing condition at Cyress Creek bridge.

The Town Manager made the following recommendations:

1. That the Town Attorney be authorized to proceed with the purchase of the property at a cost not to exceed \$750.00.
2. That the Town Attorney be authorized to exercise the option on the Delk property, proceeding with the purchase, balance of \$7000.00 to be paid.
3. That funds be appropriated and expenditure authorized in the amount of \$7000.00 for the Epps property, and \$7000.00 balance due on the Delk property, cost for recording deeds and incidental expenses.

On motion made by Mayor Delk, seconded by Mr. Turner the Town Manager's recommendations were accepted.

There being no further business, the meeting adjourned.

Clerk

Mayor

#### AN ORDINANCE

RECITING THE EXPEDIENCY OF THE BORROWING BY THE TOWN OF SMITHFIELD OF AN AMOUNT NOT TO EXCEED THREE HUNDRED THOUSAND (\$300,000) DOLLARS AND THE ISSUANCE OF BONDS THEREFOR PURSUANT TO SECTION 127(b) OF THE CONSTITUTION OF VIRGINIA AND THE PUBLIC FINANCE ACT OF 1958, THE SAME BEING CHAPTER 19.1 OF TITLE 15 OF THE CODE OF VIRGINIA, 1950, AS AMENDED, FOR THE PURPOSE OF PAYING THE COST OF CONSTRUCTION OF A PROJECT CONSTITUTING A REVENUE-PRODUCING UNDERTAKING IN AND FOR SAID TOWN CONSISTING OF A SEWERAGE DISPOSAL SYSTEM TO BE COMBINED AND OPERATED WITH THE EXISTING WATER SYSTEM OF THE TOWN AS AN INTEGRATED UNIT.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF SMITHFIELD, VIRGINIA:

1. It is hereby deemed expedient for the Town of Smithfield

to contract a debt in an amount not exceeding Three Hundred Thousand Dollars (\$300,000) and to borrow not exceeding that amount and to issue bonds in the aggregate not exceeding that amount/evidence such borrowing, under the provisions of Section 127(b) of the Constitution of Virginia and The Public Finance Act of 1958, being Chapter 19.1 of Title 15 of the Code of Virginia, 1950, as amended, to provide funds for the payment of the cost of construction of a project constituting a revenue-producing undertaking in and for said Town consisting of a sewerage disposal system to be combined and operated with the existing water system of the Town, which systems shall together constitute and be operated as a unified water and sewerage disposal system of the Town of Smithfield (said sewerage disposal and water systems as so combined into and operated as a unified water and sewerage system being hereinafter referred to as the "undertaking").

2. It is hereby found and determined that the Town may derive a revenue from the aforesaid project, that it does derive a revenue from its existing water system and that it may derive a revenue from the combined and unified sewerage disposal and water system.

3. The bonds referred to in the first section hereof shall run for a period not exceeding twenty-five (25) years from their date and shall bear

ce was adopted by the following vote: voting aye-7. Mr. R.S. Cox, Mr. C.M. Beale Jr., W.I. Bell, R.T. Delk, Mr. R.S. Cox. The vote is recorded on page 109.

ance, which had been prepared by the Planning Commission. After making minor changes, the Town Manager was recommended by the Planning Commission for approval with changes and amendments. After which, the Ordinance was to be presented to the Town Council.

ere opened and presented on fuel oil for the Town. Single tank wagon deliveries of 200 gallons or more. effect on the date of delivery, currently 13.90¢ per gallon. .023¢ per gallon, making a net delivered price of 13.92¢ per gallon. re and Co.-tank wagon price as of date of delivery. k wagon price in effect at time and place of delivery. resent time the posting price being 14.40¢ per gallon. delivered price 12.15¢ per gallon. On

l. Bell the low bid of S.W. Rawls Inc. v. year 1963 was presented and the Clerk

l and certified by the Publisher. Mr. V.

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rtorney, Mr. V.A. Bell made the motion,

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V.A. Bell, seconded by Mr. Beale the

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Mr. V.A. Bell.

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bring to the Council his recommen

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Ordinance was adopted by the following vote: voting  
J.E. Turner, C.M. Beale Jr., W.I. Bell, R.T. Delk, Mr. R.S. Th  
inance is recorded on page 109.

Ordinance, which had been prepared by the Planning  
ssion. After making minor changes, the Town Manager  
to the Planning Commission for approval with chan  
to approve. After which, the Ordinance was to be pr

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W.I. Bell the low bid of S.W. Rawls Inc  
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Mr. V.A. Bell, seconded by Mr. Beale the bu  
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scheduled for Tuesday 8 Jan. 1963. The Co  
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to the attention of Council that severa  
th regard to mandatory rabies inoculati  
It was decided that the Town Manager  
bring to the Council his recommendatio  
d the Town Manager to write the Reside  
d out what allocation had been made, if

interest at such rate or rates, not exceeding six per cent of the Council.  
per annum, as may hereafter be determined by resolution of the Council.

4. The borrowing of the aforesaid amount of clause (b) of Section  
aforesaid bonds shall be under the provisions of clause (b) of Section  
127 of the Constitution of Virginia, and said bonds and indebtedness  
evidenced thereby shall not be included within the otherwise authorized  
indebtedness of the Town of Smithfield, but from and after a period  
not exceeding five (5) years from date of the special election at  
which will be submitted the qualified voters of the Town the question  
of contracting the aforesaid debt, borrowing the aforesaid amount and  
issuing the aforesaid bonds, whenever and for so long as the undertaking  
fails to produce sufficient revenue to pay for cost of operation and  
administration (including interest on bonds issued therefor) and the  
cost of insurance against loss by injury to persons or property, and an  
annual amount to be covered into a sinking fund sufficient to pay, at or  
before maturity, all bonds issued on account of such undertaking, all such  
bonds outstanding shall be included in determining the limitation of the  
power of said Town to incur indebtedness.

5. The full faith and credit of the Town of Smithfield is hereby  
pledged to secure the punctual payment of the principal of and interest  
on the bonds authorized by this ordinance and, in the event the rates,  
rents, fees or other charges for the services and facilities furnished  
by or for the use of or in connection with the undertaking are not  
sufficient therefor, there shall annually be levied an ad valorem  
tax without limitation of rate or amount on all property in said  
Town subject to taxation by said Town sufficient to pay such principal  
and interest.

6. The clerk shall present a certified copy of this ordinance  
to the circuit court having jurisdiction over the Town of Smithfield  
or to the judge thereof in vacation.

This ordinance shall take effect immediately. Approved: \_\_\_\_\_



Delk, Mayor  
Itney IV, Vice-Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

December 12, 1962

Miss Ida Wright Chapman

Town Mar  
Col. James O. Branch

Miss Ida W. Chapman  
Treasurer, Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

This is your authority to "charge off" the amounts indicated below,  
owed by the people listed.

K. C. Maddy.....\$5.00  
Charles E. Bruner.....~~6.36~~  
Florence Parker..... 5.00

Mr. Bruner has availed himself of the privilege of bankruptcy. Maddy  
and Parker we have not been able to locate.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA Retired  
Town Manager

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BUDGET FOR THE YEAR, 1962

REVENUE

	Estimated 1962
<u>Real Estate and Personal Property</u>	<u>44400.00</u>
<u>Licenses:</u>	
Privilege	18800.00
Vehicle	9100.00
	10000.00
<u>Fines</u>	<u>40.00</u>
<u>Interest</u>	
<u>Rentals:</u>	
Town Hall	1850.00
Other	543.00
<u>Miscellaneous</u>	<u>1125.00</u>
<u>Bank Stock Taxes</u>	<u>7633.53</u>
<u>A. B. C. Profits</u>	<u>8241.37</u>
<u>TOTAL RESERVE (A)</u>	<u>101732.90</u>
<u>Loss of Revenue to Isle of Wight County</u>	<u>13400.00</u>
<u>Debt Service</u>	<u>1506.82</u>
<u>Total (B)</u>	<u>14906.82</u>
<u>Net Total Revenue (A-B)</u>	<u>86826.08</u>

ADMINISTRATIVE AND GENERAL

22.10  
2455.24

10152.01

Revised



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BALANCE SHEET AT 11-30-62

Assets

Current and Accrued Assets

Cash on Deposit		
Bank of Smithfield	2414.22	
Merchants and Farmers		
Reserve for Replacement	18993.16	21407.38
Accounts Receivable		3240.47
Prepaid Insurance		32.24
TOTAL ASSETS		24580.09

LIABILITIES

Current and Accrued Liabilities

Unearned Water Rents	1564.69	
Customers Deposits	2226.00	
Reserve for F. I. C. A.	14.89	
Reserve for V. S. R. S.	4.24	
Reserve for Withholding Tax	72.00	3881.82
		23291.85

SURPLUS

Net Income for Period		2493.57
TOTAL LIABILITIES		24580.09

REVENUE

Operating Revenue		
Metered Sales	13504.85	
Flat Sales	6064.90	
Other Sales	907.50	20477.25

Cost of Production and Distribution

Power and Pumping:		
Labor	824.89	
Supplies and Expenses	56.34	
Maint. Stru. & Imp.	136.98	
Maint. Power & Pump Equip.	319.72	
Power Purchased	540.40	1886.23

TRANSMISSION AND DISTRIBUTION:

Supervision	101.50	
Operation of Meters	2347.18	
Maint. Stru. & Imp.	116.67	
Maint. Water Main	2298.38	
Maint. Sewer Main	370.19	5233.92
		7120.15

Net Income from Operating		13357.10
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Accounting and Collecting:

Meter Reading and Collecting	188.50	188.50
Cutting Water on and Off	133.90	
Uncollectable Accounts	145.28	467.68

Administrative and General:

Salary	1035.83	
Office Supplies & Expenses	466.28	
Audit	237.78	
Special Legal Service	4.50	
Insurance	354.53	
Miscellaneous	22.80	
V. S. R. S.	27.85	2149.57

Payment on Bonds

		3000.00
--	--	---------

Debt Service

		1272.60
--	--	---------

F. I. C. A.

		63.61
--	--	-------

Capital Outlays

		9816.33
--	--	---------

Net Income From Operating

		2149.57
--	--	---------

Other Income

Private Fire Protection		100.00
Miscellaneous		647.61
Rents		171.50

Net Income For Period

		2493.57
--	--	---------



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
Balance Sheet at 11-30-62

ASSETS

Cash		
On Deposit:		
Bank of Smithfield	9011.49	
Merchants and Farmers	<u>2330.21</u>	11341.70
UNCOLLECTED TAXES		
Real Estate and Personal Prop.		<u>30893.77</u>
TOTAL ASSETS		<u>42235.47</u>

LIABILITIES

Current Liabilities		
Reserve for F. I. C. A.	329.39	
Reserve for V.S.R.S.	59.33	
Reserve for Withholding Tax	622.00	
Reserve for Employee	<u>33.75</u>	1044.47
BONDS PAYABLE		
"Water Project Bonds"	53000.00	
Street Imp. Bonds	<u>13500.00</u>	66500.00
Transferred From Water Dept.		<u>3000.00</u>
SURPLUS		
Balance 1-1-62	<u>48701.53</u>	<u>28309.00</u>
Excess Revenue Over Expenses	<u>20392.53</u>	
TOTAL LIABILITIES		<u>\$42235.47</u>

Receipts and Expenses at 11-30-62

REVENUE	From Local Sources	November	Total	Budget
Taxes		<del>14</del>	<u>14629.27</u>	<u>33000.00</u>
Licenses:				
Vehicle	39.25		9064.50	8500.00
Privilege	10.00		18815.06	17000.00
Fines	717.85		9259.95	9000.00
Interest	1.98		35.54	50.00
Rentals:				
Town Hall	180.00		1642.50	1200.00
Others	25.25		467.75	500.00
Miscellaneous	1.00		1057.30	1000.00
Bank Stock Tax			7633.53	7300.00
From the Commonwealth				
ABC Profits			8241.37	8240.00
TOTAL REVENUE	<u>975.33</u>		<u>100846.77</u>	<u>85790.00</u>
EXPENDITURES				
General Government	626.64		9604.66	12050.00
Finance	213.92		2692.62	3360.00
Law and Judiciary	189.42		2286.78	1725.00
Police	2200.26		23207.18	23545.00
Fire	215.92		2833.25	3050.00
Public Works	4470.02		20742.64	21650.00
Public Welfare	1155.53		3230.88	2235.00
Debt Service			222.70	1506.00
Capital Outlays			6262.92	7550.00
Isle of Wight County	12.50		9370.61	9119.00
TOTAL EXPENDITURES	<u>9084.21</u>		<u>80454.24</u>	<u>85790.00</u>
Excess Revenue Over Expenses			<u>20392.53</u>	



WATER DEPARTMENT  
 VIRGINIA  
 AT 11-30-62

21107.38  
 3240.47  
 32.24  
 24380.09

3881.82  
 23291.85  
 2493.58  
 24000.09

13504.85  
 6064.90  
 907.50

20477.25

1886.23

5233.92

7120.15  
 13357.10

1881.50

467.68

2149.57  
 3000.00  
 1272.60  
 63.61  
 9816.33

100.00  
 647.61  
 171.50

TOWN OF SMITHFIELD  
 WATER DEPARTMENT  
 SMITHFIELD, VIRGINIA

Budget for the Year 1963

	Estimated 1962	Budget 1962	Budget 1963
of Water	22000.00	21000.00	22000.00**
Hydrant Rental	990.00	990.00	990.00
Revenue	800.00	350.00	500.00
	23790.00	22340.00	23490.00
OPERATING EXPENDITURES			
Inclosure I	10152.01	11930.00	12171.50
DEBT RETIREMENT			
	3000.00	3000.00	3000.00
Interest	1696.80	1697.00	1605.90
DEBT RETIREMENT	4696.80	4697.00	4605.90
CAPITAL OUTLAY			
Water Main Extensions	7250.00	1000.00	
Supplies and Expenses		150.00	
Asset Disposal			
Option	503.25		
Balance Due Bell Property	7000.00		
Water Survey	1000.00		
App Property	750.00		
ASSET DISPOSAL	9253.25		
TOTAL EXPENDITURES	31352.06	17777.00	16777.40
Excess Revenue Over Expenditures (Reserve for Capital Additions and Future Expansions)	-7562.06	4563.00	6712.60
TOTAL REVENUES AND RESERVE	23790.00	22340.00	23490.00

Revised 18 October 1962



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BUDGET FOR THE YEAR, 1963

REVENUE

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
<u>Taxes:</u>			
Real Estate and Personal Property	<u>44400.00</u>	<u>33000.00</u>	<u>44000.00</u>
<u>licenses:</u>			
Privilege	<u>18800.00</u>	<u>17000.00</u>	<u>20000.00</u>
Vehicle	<u>9100.00</u>	<u>8500.00</u>	<u>9300.00</u>
<u>Fines</u>	<u>10000.00</u>	<u>9000.00</u>	<u>10000.00</u>
<u>Interest</u>	<u>40.00</u>	<u>50.00</u>	<u>50.00</u>
<u>Rentals:</u>			
Town Hall	<u>1850.00</u>	<u>1200.00</u>	<u>1500.00</u>
Other	<u>543.00</u>	<u>500.00</u>	<u>500.00</u>
<u>Miscellaneous</u>	<u>1125.00</u>	<u>1000.00</u>	<u>1100.00</u>
<u>Bank Stock Taxes</u>	<u>7633.53</u>	<u>7300.00</u>	<u>7970.00</u>
<u>A. B. C. Profits</u>	<u>8241.37</u>	<u>8240.00</u>	<u>8240.00</u>
TOTAL RESERVE (A) 101732.90	<u><del>101732.90</del></u>	<u>85790.00</u>	<u>102660.00</u>
<u>Loss of Revenue to Isle of Wight County</u>	<u>13400.00</u>	<u>9119.00</u>	<u>13400.00</u>
Debt Service	<u>1506.82</u>	<u>1506.00</u>	<u>1500.00</u>
Total (B)	<u>14906.82</u>	<u>10625.00</u>	<u>14900.00</u>
Net Total Revenue (A-B)	<u>86826.08</u>	<u>75165.00</u>	<u>87760.00</u>

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18 October 1962



OPERATING  
EXPENDITURES

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
General Government	<u>12713.03</u>	<u><del>13295.00</del> 13295.00</u>	<u><del>16645.00</del> 16165.00</u>
Finance	<u>2764.81</u>	<u>3250.00</u>	<u>3075.00</u>
Law and Judiciary	<u>1780.00</u>	<u>1680.00</u>	<u>1780.00</u>
Police Department	<u>20980.00</u>	<u>22730.00</u>	<u>25640.00</u>
Fire Department	<u>3106.36</u>	<u>3050.00</u>	<u>3295.00</u>
Public Welfare	<u>2403.40</u>	<u>2235.00</u>	<u>2405.00</u>
Public Works	<u>23305.00</u>	<u>21375.00</u>	<u>19870.00</u>
TOTAL	<u>67052.60</u>	<u><del>67615.00</del> 67615.00</u>	<u><del>72710.00</del> 72710.00</u>

CAPITOL OUTLAYS

Capital Outlays	8887.32	<u><del>7500.00</del> 7500.00</u>	<u><del>15050.00</del> 15050.00</u>
GRAND TOTAL (Operating Expenditures & Capital Outlays)	<u>75939.92</u>	<u><del>75165.00</del> 75165.00</u>	<u>87760.00</u>

Estimated Surplus \$10886.16

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EXPENDITURES

GENERAL GOVERNMENT

Estimated  
1962

Budget  
1962

Budget  
1963

Legislative:

Election Expense			400.00
Legal and Auditing	625.58	600.00	700.00
Advertising	100.00	100.00	100.00
Miscellaneous		100.00	
Total Legislative	725.58	800.00	1200.00

Administrative & Non-Departmental:

Planning Commission	100.00	1000.00 ✓	1000.00
Salary - Town Manager	6000.00	6000.00	6500.00
Expenses - Town Manager	325.00	250.00	300.00
Salary- Secretary	1500.00	1950.00	2600.00
Dues and Subscriptions	275.00	250.00	275.00
Telephone	135.00	150.00	150.00
Miscellaneous	200.00	100.00	200.00
Christmas Lights	275.52	250.00 ✓	300.00 1200.00 <del>720.00</del>
Retainers Fee - Town Attorney	720.00		
Liability and Workmens Comp.	534.93	900.00 ✓ 1645	700.00
F. I. C. A. & Retirement - 5%	1150.00	<del>1070.00</del>	1300.00
V. S. R. S. Insurance	772.00		920.00
Total Adm. & Non-Departmental	11987.45	12445.00 <del>12445.00</del>	15445.00 <del>14965.00</del>
TOTAL GENERAL GOVERNMENT	12713.03	13295 <del>13340.00</del>	16645.00 <del>15165.00</del>

Revised 18 October 1962

TOTAL

10152.01

11930.00

12171.50

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FINANCE

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
Salary - Treasurer	<u>2200.00</u>	<u>2200.00</u>	<u>2400.00</u>
Office Supplies	<u>225.00</u>	<u>300.00</u>	<u>250.00</u>
License Tags	<u>209.81</u>	<u>250.00</u>	<u>250.00</u>
Legal	<u>20.00</u>	<u>300.00</u>	<u>25.00</u>
Telephone	<u>75.00</u>	<u>100.00</u>	<u>100.00</u>
Miscellaneous	<u>35.00</u>	<u>100.00</u>	<u>50.00</u>
TOTAL FINANCE	<u>2764.81</u>	<u>3250.00</u>	<u>3075.00</u>

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TOTAL

10152.01

11930.00

12171.50

Inclosure I

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LAW AND JUDICIARY

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
Salary - Judge	<u>780.00</u>	<u>780.00</u>	<u>780.00</u>
Salary - Clerk	<u>400.00</u>	<u>400.00</u>	<u>400.00</u>
Warrants and Supplies	<u>600.00</u>	<u>500.00</u>	<u>600.00</u>
TOTAL LAW AND JUDICIARY	<u><u>1780.00</u></u>	<u><u>1680.00</u></u>	<u><u>1780.00</u></u>

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LAW AND JUDICIARY

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
Salary - Judge	<u>780.00</u>	<u>780.00</u>	<u>780.00</u>
Salary - Clerk	<u>400.00</u>	<u>400.00</u>	<u>400.00</u>
Warrants and Supplies	<u>600.00</u>	<u>500.00</u>	<u>600.00</u>
 TOTAL LAW AND JUDICIARY	 <u><u>1780.00</u></u>	 <u><u>1680.00</u></u>	 <u><u>1780.00</u></u>

Revised 18 October 1962

TOTAL	10152.01	11930.00	12171.50
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POLICE DEPARTMENT

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
Salary - Chief	<u>4955.00</u>	<u>4860.00</u>	<u>5000.00</u>
Salary - 3 Policemen	<u>8395.00</u>	<u>10920.00</u>	<u>11700.00</u>
Salary - Overtime	<u>          </u>	<u>          </u>	<u>500.00</u>
Supplies	<u>200.00</u>	<u>100.00</u>	<u>200.00</u>
Telephone	<u>130.00</u>	<u>150.00</u>	<u>150.00</u>
<u>Street Lights</u>			
Present	<u>3150.00</u>	<u>3200.00</u>	<u>3360.00</u>
Proposed	<u>      </u>	<u>      </u>	<u>500.00</u>
Prisoners Board	<u>150.00</u>	<u>200.00</u>	<u>150.00</u>
Uniforms (Maint. for 4 men)	<u>250.00</u>	<u>300.00</u>	<u>400.00</u>
Uniforms - New Employee	<u>      </u>	<u>      </u>	<u>250.00</u>
Auto Maintenance	<u>3500.00</u>	<u>3000.00</u>	<u>3000.00</u>
Miscellaneous	<u>250.00</u>	<u>      </u>	<u>250.00</u>
Radio Maintenance	<u>      </u>	<u>666</u>	<u>180.00</u>
 TOTAL POLICE DEPARTMENT	 <u>20980.00</u>	 <u>22730.00</u>	 <u>25640.00</u>

Revised 18 October 1962

TOTAL

10152.01

11930.00

12171.50

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FIRE DEPARTMENT

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
Fire Hydrant Rental	<u>990.00</u>	<u>990.00</u>	<u>990.00</u>
Fire Equip. Maint. & Hose	<u>1000.00</u>	<u>500.00</u>	<u>800.00</u>
Truck Maintenance	<u>300.00</u>	<u>500.00</u>	<u>600.00</u>
Fire House Maintenance	<u>125.00</u>	<u>200.00</u>	<u>200.00</u>
Supplies	<u>5.00</u>	<u>25.00</u>	<u>5.00</u>
Insurance - Trucks	<u>245.36</u>	<u>240.00</u>	<u>250.00</u>
Insurance - Firemen	<u>291.00</u>	<u>295.00</u>	<u>300.00</u>
Miscellaneous	<u>150.00</u>	<u>300.00</u>	<u>150.00</u>
TOTAL	<u><u>3106.36</u></u>	<u><u>3050.00</u></u>	<u><u>3295.00</u></u>

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TOTAL	10152.01	11930.00	12171.50
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Revised 18 October 1962



PUBLIC WELFARE

	<u>Estimated</u> <u>1962</u>	<u>Budget</u> <u>1962</u>	<u>Budget</u> <u>1963</u>
Library	<u>350.00</u> <del>300.00</del>	<u>300.00</u>	<u>350.00</u> <del>300.00</del>
<u>Town Hall:</u>			
Fuel	<u>630.00</u> <del>650.00</del>	<u>650.00</u>	<u>630.00</u> <del>650.00</del>
Lights	<u>125.00</u>	<u>100.00</u>	<u>125.00</u>
Insurance	<u>298.40</u>	<u>285.00</u>	<u>300.00</u>
Maintenance	<u>1000.00</u>	<u>900.00</u>	<u>1000.00</u>
TOTAL	<u>2403.40</u>	<u>2235.00</u>	<u>2405.00</u>

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PUBLIC WORKS

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
Superintendents Salary	<u>3600.00</u>	<u>2400.00</u>	<u>3770.00</u>
Maintenance - Shop and Office			
Fuel and Lights (Jail)	<u>150.00</u>	<u>25.00</u>	<u>150.00</u>
Truck Expense	<u>600.00</u>	<u>750.00</u>	<u>600.00</u>
Garbage Collection and Disposal	<u>6285.00</u>	<u>6000.00</u>	<u>6350.00</u>
<u>Streets and Sidewalks</u>			
Cleaning Labor	<u>5000.00</u>	<u>5200.00</u>	<u>4000.00</u>
Supplies	<u>600.00</u>	<u>200.00</u>	<u>---</u>
<u>Repairs and Maintenance</u>			
Labor	<u>6000.00</u>	<u>1000.00</u>	<u>1000.00</u>
Supplies	<u>---</u>	<u>500.00</u>	<u>700.00</u>
Contract	<u>---</u>	<u>5300.00</u>	<u>3000.00</u>
Miscellaneous	<u>320.00</u>	<u>666</u>	<u>300.00</u>
Engineers Study (Roads)	<u>750.00</u>	<u>---</u>	<u>---</u>
 TOTAL PUBLIC WORKS	 <u>23305.00</u>	 <u>21375.00</u>	 <u>19870.00</u>

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TOTAL	10152.01	11930.00	12171.50
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Capital Outlays

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
General Government	---	250.00	---
Finance	---	50.00	---
Law and Judiciary	---	---	---
<u>Police Department</u>			
Total Police	---	800.00	---
Radios (2)	---	---	400.00
Vehicles	---	---	2000.00
2 New Sirens	---	---	76.50
<u>Fire Department</u>	---	500.00	1000.00
	---	---	---
	---	---	---
<u>Public Welfare</u>			
	261.05	---	1000.00
Tables	850.00	---	---
	---	---	---
<u>Public Works</u>			
Garbage	---	---	---
Street Signs	1016.27	2200.00	?
Streets	6760.00	2500.00	10373.50 <del>10853.50</del>
Sidewalks	---	---	---
Trucks and Equipment	---	500.00	200.00
<i>Amputation</i>	---	250.00	Lawn Mower
Total Capital Outlays	8887.32	2550.00 <del>6800.00</del>	15053.00 <del>15530.00</del>

Revised 18 October 1962

10152.01

11930.00

12171.50

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OPERATING EXPENDITURES  
WATER DEPARTMENT

	<u>Estimated 1962</u>	<u>Budget 1962</u>	<u>Budget 1963</u>
<u>Power and Pumping</u>			
Salary	<u>824.89</u>	<u>720.00</u>	<u>          </u>
Maint. Structure and Improvements	<u>136.88</u>	<u>500.00</u>	<u>100.00</u>
Power Purchased	<u>850.00</u>	<u>925.00</u>	<u>900.00</u>
Supplies and Expenses	<u>          </u>	<u>150.00</u>	<u>150.00</u>
TOTAL POWER AND PUMPING	<u>1811.77</u>	<u>2295.00</u>	<u>1150.00</u>
<u>Transmission and Distribution</u>			
Supervision (HWY)	<u>150.00</u>	<u>900.00</u>	<u>200.00</u>
Operation of Meters	<u>2196.00</u>	<u>1500.00</u>	<u>2000.00</u>
Maint. Structure & Improvement	<u>150.00</u>	<u>100.00</u>	<u>100.00</u>
Maint. Water Main	<u>2604.00</u>	<u>3500.00</u>	<u>4200.00</u>
Maint. Sewer Main	<u>270.00</u>	<u>500.00</u>	<u>1000.00</u>
TOTAL TRANSMISSION AND DISTRIBUTION	<u>5370.00</u>	<u>6500.00</u>	<u>7500.00</u>
<u>Accounting and Collecting</u>			
Meter Reading and Collecting	<u>215.00</u>	<u>500.00</u>	<u>300.00</u>
Supplies	<u>0</u>	<u>25.00</u>	<u>100.00</u>
Cutting Water On and Off	<u>150.00</u>	<u>50.00</u>	<u>150.00</u>
Uncollectable Accounts	<u>150.00</u>	<u>100.00</u>	<u>100.00</u>
TOTAL ACCT. AND COLLECTING	<u>515.00</u>	<u>675.00</u>	<u>650.00</u>
<u>Administration and General</u>			
Salary - Treasurer	<u>1130.00</u>	<u>1130.00</u>	<u>1200.00</u>
Office Supplies and Expenses	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>
Audit	<u>237.78</u>	<u>225.00</u>	<u>250.00</u>
Special Legal Services	<u>15.00</u>	<u>100.00</u>	<u>50.00</u>
Insurance	<u>386.76</u>	<u>255.00</u>	<u>400.00</u>
Miscellaneous	<u>30.00</u>	<u>50.00</u>	<u>50.00</u>
F. I. C. A. - Retirement	<u>100.00</u>	<u>          </u>	<u>165.00</u>
V. S. R. S.	<u>55.70</u>	<u>200.00</u>	<u>256.50</u>
TOTAL ADMINISTRATIVE AND GENERAL	<u>2455.24</u>	<u>2460.00</u>	<u>2871.50</u>
TOTAL	10152.01	11930.00	12171.50

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Revised 18 October 1962



Rodham T. Delk, Mayor  
P. D. Gwaltney IV, Vice-Mayor

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

**Councilmen:**

Rodham T. Delk  
P. D. Gwaltney IV  
J. E. Turner  
V. A. Bell  
W. I. Bell  
C. M. Beale Jr.  
R. S. Cox Jr.

Miss Ida Wright Chapman  
Treasurer Town Of Smithfield  
Smithfield, Virginia

Dear Miss Chapman,

Under the provisions of the Police Salary Plan, recorded on Page 56, Minute Book # 7, it is requested that Chief Hemmis be paid \$95.00 per week effective 1 January 1963.

Chief Hemmis' services have been satisfactory for the six months period ending 31 December 1962.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA(Ret)  
Town Manager

Miss Ida Wright Chapman

Town Manager  
Col. James O. Branch

31 December 1962

The Town Council held an adjourned meeting We

Council room. Those present were Mayor R.T.I

Mr. V.A. Bell, W.I. Bell, Town Manager Jas. O. Br

Mayor called the meeting to order and th

and approved.

1. Branch reported that he had had a repl

nt of Highways in answer<sup>to</sup> his letter concer

Week and Cypress Creek. Mr. Johnson stated in

complete except for application of plant

and that some preliminary studies had been

Creek condition but, that as far as he knew

The Town Manager reported also that his Se

and Mrs. Elizabeth Watkins had been employ

ed that a letter of appreciation of the Tow

to Mrs. Rife.

Mayor Delk reported that Mr. H.W. Love had b

on to replace Mr. R.H. Cotton, who had resign

received a letter of resignation from Mr. P.I

on. No one had been appointed to date to rep

Col. Branch informed the Council that Will

is surveyor's report was not in agreement v

ould notify the Town what steps he would ta

Col. Branch read as follows from the min

ee of 12 December 1962 with the following prese

Gwaltney IV and Col. Branch: "After consideration

by A. Lee "awlings & Co. and Hayes, Seay, Mattern

special water committee recommend to the Town C

ffered 110% of the present appraised value of w

er systems appraisal of Hayes, Seay, Mattern and M

raised present value Magette-\$57,770.00, Beale-\$2

ter to Magette-\$63,547.00 and Beale-\$28,842.00.

On motion made by Mr. Turner seconded by

authorized to offer Mr. Beale \$28,842.00 for his

ing allowed to reserve one well located on the pr

the residence of

ves/Mr. Beale Jr. and the barn of Mr. Beale Sr. Th

On motion made by Mr. V.A. Bell seconded by

as authorized to offer Mr. Magette \$63,547.00 for h

uly carried.



SMITHFIELD, VIRGINIA

Councilmen:

Rodham T. Delk  
P. D. Gwaltney IV  
J. E. Turner  
V. A. Bell  
W. I. Bell  
C. M. Beale Jr.  
R. S. Cox Jr.

Town Manager  
Col. James O. Branch

31 December 1962

Colonel James O. Branch  
Town Manager  
Smithfield, Virginia

Dear Colonel Branch,

Under the provisions of the Police Salary Plan, recorded on Page 56, Minute Book # 7, it is recommended that Patrolmen's Salaries be increased, effective 1 January 1963 as follows:

	<u>Present Pay</u>	<u>Increase to</u>
Calvin S. Jordan	\$72.50	\$75.00
Jimmie Foster	70.00	72.50
E. R. Evans	70.00	72.50

The services of the patrolmen listed above for the 6 months period ending 31 December 1962 have been satisfactory.

Very truly yours,

Approved:  
James O. Branch  
Colonel U.S.A. (Ret)  
Town Manager

David Hemmis  
Chief of Police

Original to Treasurer.

Turner, V.A. Bell, W.I. Bell, Town Manager

The Mayor called the meeting to order

read and approved.

Col. Branch reported that he had had

Department of Highways in answer to his letter

an Creek and Cypress Creek. Mr. Johnson

is complete except for application

mer and that some preliminary studies

ress Creek condition but, that as far as

ved.

The Town Manager reported also that

igned and Mrs. Elizabeth Watkins had been

ested that a letter of appreciation be

ger to Mrs. Rife.

Mayor Delk reported that Mr. H.W. L

ission to replace Mr. R.H. Cotton, who had

received a letter of resignation from

ission. No one had been appointed to

Col. Branch informed the Council

his surveyor's report was not in

he would notify the Town what steps he

Col. Branch read as follows from

ee of 12 December 1962 with the follow

Gwaltney IV and Col. Branch: "After con

by A. Lee "awlings & Co. and Hayes, Se

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ter systems appraisal of Hayes, Seay, Mat

appraised present value Magette-\$57,770.00

offer to Magette-\$63,547.00 and Beale-\$28,842.00

On motion made by Mr. Turner se

was authorized to offer Mr. Beale \$28,842.00

being allowed to reserve one well located

the residence of

serves/Mr. Beale Jr. and the barn of Mr. Be

On motion made by Mr. V.A. Bell se

was authorized to offer Mr. Magette \$63,547.00

duly carried.



The Town Council held an adjourned meeting Wednesday night, December 19, 1962

in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, Turner, V.A. Bell, W.I. Bell, Town Manager Jas. O. Branch and Mr. Bogart of Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting read and approved.

Col. Branch reported that he had had a reply from the District Engineer of Department of Highways in answer<sup>to</sup> his letter concerning the conditions existing at Pagan Creek and Cypress Creek. Mr. Johnson stated in his letter that work at Pagan is complete except for application of plant mix to be done in the spring or later and that some preliminary studies had been made by the Central Office on the Pagan Creek condition but, that as far as he knew, no definite solution had been reached.

The Town Manager reported also that his Secretary, Mrs. Catherine Rife, had resigned and Mrs. Elizabeth Watkins had been employed to replace her. Mr. Gwaltney stated that a letter of appreciation of the Town Council be written by the Town Manager to Mrs. Rife.

Mayor Delk reported that Mr. H.W. Love had been appointed on the Planning Commission to replace Mr. R.H. Cotton, who had resigned. Mayor Delk reported also that he had received a letter of resignation from Mr. P.D. Gwaltney III of the Planning Commission. No one had been appointed to date to replace Mr. Gwaltney.

Col. Branch informed the Council that Willie Gray had called on him and that his surveyor's report was not in agreement with the Town surveyor's report. He would notify the Town what steps he would take at a later date.

Col. Branch read as follows from the minutes of the Special Water Committee of 12 December 1962 with the following present: Mr. V.A. Bell, Mr. W.I. Bell, Mr. P.D. Gwaltney IV and Col. Branch: "After consideration and discussion of studies made by A. Lee Lawlings & Co. and Hayes, Seay, Mattern and Mattern, it was agreed that the special water committee recommend to the Town Council that: Magette and Beale offer 110% of the present appraised value of water systems as set forth in the water systems appraisal of Hayes, Seay, Mattern and Mattern dated 7 Dec. 1962; that is, appraised present value Magette-\$57,770.00, Beale-\$26,220.00, which would make the offer to Magette-\$63,547.00 and Beale-\$28,842.00.

On motion made by Mr. Turner seconded by Mr. V.A. Bell the Water Committee was authorized to offer Mr. Beale \$28,842.00 for his water system with Mr. Beale being allowed to reserve one well located on the property of Mr. C.M. Beale Jr., which is the residence of Mr. Beale Jr. and the barn of Mr. Beale Sr. The motion was carried.

On motion made by Mr. V.A. Bell seconded by Mr. Turner the Water Committee was authorized to offer Mr. Magette \$63,547.00 for his water system. The motion was carried.

Miss Ida Wright Chapman

Town Manager

Col. James O. Branch

31 December 1962

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

Man  
Smithfield

of the Police Salary Plan, recorded on P. 6, is requested that Chief Hemmis be paid \$95 per month for January 1963.

es have been satisfactory for the six months ending December 1962.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel U.S. Army  
Town Manager

Very truly yours,

*David Hemmis*  
David Hemmis  
Chief of Police

er.



The Mayor asked the Council's wishes on the date to hold the referendum of the Bond Issue. It was decided to hold the referendum in March, the exact date to be set after hearing from the State Water Control Board on the date allocations are made for Sewage Disposal Systems.

Mr. Gwaltney brought to the attention of the Council that he felt the Division Ordinance should be amended at a later date, setting up minimum requirements on water systems in out-lying housing developments.

There being no further business, the meeting adjourned.

*Ida W. Chapman*  
Clerk

*James O. Branch*  
Mayor

Del  
ney

T. Delk, Mayor  
Gwaltney IV, Vice-Mayor

Miss Ida Wright Chapman,

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

men:  
n T. Delk  
Gwaltney IV  
Turner  
Bell  
ell  
Seale Jr.  
ox Jr.

20 December, 1962

Town Manager  
Col. James O. Branch, U.S.

Miss Ida W. Chapman  
Treasurer Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Effective 1 January 1963 please pay salaries as indicated below.

Mr. Bruce Northam---\$72.50 per week.  
Laborers----- 1.00 per hour.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew

The Town Council held its regular monthly meeting in 1963 in the Council room. Those present were Mayor V.A. Bell, W.I. Bell, J.E. Turner, R.S. Cox Jr., C.M. Beaumont, Town Attorney A.E.S. Stephens, Police Chief D. Hemm and members of the press from the Daily Press, Smithfield.

The Mayor called the meeting to order, well of the last meeting were read and approved.

The Town Attorney reported to the Council that he had been set at the Circuit Court for the date to have a hearing and suggested to the Council that plans be made for the hearing.

The Town Manager reported that he had taken action concerning mandatory inoculation for rabies, had a study made, and further study would be made of ordinance making recommendations.

The Town Attorney stated the deed was for property on West side of Highway #626, which had a value of \$750.00 and he planned to make settlement on the deed in a few days.

The Town Manager brought to the attention of the Council December 1962 from Mr. V.H. Monette expressing his desire to be paid to law enforcement personnel nationwide and action. Since Smithfield's salaries for police are low, Mr. V.A. Bell made the motion seconded by the Council that the matter be referred to the Police Committee for recommendation and carried.

Since a citizen had suggested to Col. Branch that a one-way street be made, Mr. Gwaltney made the motion that the suggestion be referred to the Planning Commission for recommendation as they see fit. The Mayor referred this suggestion to the Planning Commission for recommendation and for any action they may see fit to recommend.

Col. Branch, reporting on the purchase of a water system, stated that Mr. R.L. Magette had been offered by the State a value of his system, decision on acceptance or rejection to be made by January 1963. The special Water Committee considered the water properties on Thursday 3 January 1963. Mr. Beaumont and the Water Committee recommended accepting the offer at a price of \$32,000.00 including new 6" well and 12" standing that the Town will furnish water in areas where the cost of additional mains to be borne by sub-divisions.



Council's wishes on the date to hold the referendum decided to hold the referendum in March, the exacting from the State Water Control Board on the date Sewage Disposal Systems.

to the attention of the Council that he felt the Sub- be amended at a later date, setting up minimum ems in out-lying housing developments. er business, the meeting adjourned.

*Robert Delk*  
Mayor

The Town Council held its regular monthly meeting Tuesday night, January 8, 1963 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney 1V, J.A. Bell, W.I. Bell, J.E. Turner, R.S. Cox Jr., C.M. Beale Jr., Town Manager Jas. O. Branch, Town Attorney A.E.S. Stephens, Police Chief D. Hemmis Jr., Boy Scout Andrew Sawyer and members of the press from the Daily Press, Smithfield Times and Virginian-Pilot.

The Mayor called the meeting to order, welcoming the visitors, and the minutes of the last meeting were read and approved.

The Town Attorney reported to the Council that Tuesday, 5 March 1963 had been set at the Circuit Court for the date to have the referendum on Sewage Disposal and suggested to the Council that plans be made to inform the public on the referendum.

The Town Manager reported that he had talked with the County Dog Warden concerning mandatory inoculation for rabies, had found Mr. Minga to be in favor of such, and further study would be made of ordinances in surrounding counties before making recommendations.

The Town Attorney stated the deed was being recorded on the Epps' property on West side of Highway #626, which had been purchased by the Town for \$50.00 and he planned to make settlement on the Delk property within the next few days.

The Town Manager brought to the attention of Council a letter dated 6 December 1962 from Mr. V.H. Monette expressing his concern with regard to salaries paid to law enforcement personnel nationwide and suggesting that Smithfield take action. Since Smithfield's salaries for police ~~are~~ above the average starting salaries, Mr. V.A. Bell made the motion seconded by Mr. Gwaltney that Mr. Monette's letter be referred to the Police Committee for recommendations. The motion was carried.

Since a citizen had suggested to Col. Branch that Grace Street be made a one-way street, Mr. Gwaltney made the motion seconded by Mr. Beale that this suggestion be referred to the Planning Commission to incorporate into their future plans as they see fit. The Mayor referred this suggestion to the Street Committee for any action they may see fit to recommend.

Col. Branch, reporting on the purchase of the private water companies, stated that Mr. R.L. Magette had been offered by letter a price of 110% of present value of his system, decision on acceptance or rejection was requested by 25 January 1963. The special Water Committee considered Mr. Beale's offer to sell his water properties on Thursday 3 January 1963. Mr. Beale offered his water company at the Water Committee recommended accepting this offer for a price of \$32,000.00 including new 6" well and 100 ft. well lot with the understanding that the Town will furnish water in areas marked A and B on the Town map, with cost of additional mains to be borne by sub-divider, said water mains to be installed



in accordance with ordinances covering specifications in effect at the time of  
 ation of any additional water mains. After a general discussion Mr. V. A. Bell made  
 motion, seconded by Mr. Turner and Mr. W. I. Bell, that Mr. Beale be made a counterparty  
 for the purchase of his water company, well and well lot of \$32,000.00, and the  
 will agree to furnish water in areas A and B, the cost of such mains to be deferred  
 by adequate tap-on fees and Mr. Beale is to furnish all rights of way for mains.  
 Voting "Aye" V. A. Bell, J. E. Turner, W. I. Bell, R. S. Cox Jr., C. M. Beale Jr., R. T. Delk,  
 "No" P. D. Gwaltney IV.

The Town Manager presented recommendations for additional street lights  
 on N. Church St., Beale Ave., Edgewood Dr. and change-out of 19 lights on S. Church  
 St. at an annual cost of \$566.00. On motion made by Mr. Cox seconded by Mr. Turner,  
 the recommendations were accepted as presented and the Town Manager was requested  
 to investigate installing a light on N. Church St. between Main and Thomas Sts.

The meeting adjourned and the Council went into Executive Session.

The Mayor presented a communication dated 8 January 1963 and signed by  
 ten persons for discussion. After the discussion the Clerk was instructed to  
 acknowledge receipt of <sup>Communication</sup> ~~letter~~ and advise that the Council was considering the  
 request.

There being no further business, the meeting adjourned.

*Paul Chapman*  
 Clerk

*Robert H. Smith*  
 Mayor

REVENUE	
From Local	Smithfield
Taxes	Receipts and Expenses
Licenses	DEU
Veh	
Priv	
Fines	
Interest	
Rentals	
Town Hall	
Other	
Miscellaneous	
Bank Stock Tax	
From The Commonwealth	
A. B. C. Profits	
TOTAL REVENUE	
EXPENDITURES	
General Government	
Finance	
Law and Judiciary	
Police	
Fire	
Public Works	
Public Welfare	
Debt Service	
Capital Outlay	
Isle of Wight Co	
TOTAL	
Exc	

PAYMENT ON BONDS  
 DEBT SERVICE  
 F. I. C. A.  
 CAPITAL OUTLAYS  
 NET INCOME FROM OPERATING  
 OTHER INCOME

Private Fire Protection  
 Miscellaneous  
 Rents

NET INCOME FOR PERIOD

CASH

TOWN OF  
 Smithfield  
 BALANCE

ASSETS  
 CURRENT & ACCRUED ASSETS  
 Cash on Deposit:  
 Bank of Smithfield  
 Reserve for Replacement  
 Accounts Receivable  
 Total Assets

LIABILITIES  
 CURRENT & ACCRUED LIABILITIES  
 Unearned Water Rents  
 Customer's Deposits  
 Reserve for F. I. C. A.  
 Reserve for U. S. R. S.  
 Reserve for Withholding Tax

SURPLUS  
 NET INCOME FOR PERIOD  
 Total Liabilities



Jan. 8, 1963

To: Smithfield Town Council

We, the undersigned, request that the Town Council of Smithfield appoint an impartial committee to make a thorough investigation and report on the incidents involving the following:

1. Town Officer James Foster and Mr. Cecil Gwaltney
2. Town Officer James Foster and Mr. E. L. Chapman
3. Town Officer James Foster and Mrs. E. L. Chapman,
4. Town Officer James Foster and Mr. V. H. Monette
5. Town Officer James Foster and Mr. Tommy Cowley,  
Miss Louise Wise, Miss Betty Sue Wise and Miss  
Bobbie Lynn Gale
6. Town Officer James Foster and Mr. Burwin S. Leonar  
Y.M.C.A., Hillsboro Road, Raleigh, North Carolina
7. Town Officer James Foster and Mr. J. Bronson Gale

SIGNED

*E. L. Chapman Jr.*  
*J. Bronson Gale*  
*Mrs. E. L. Chapman*  
*Cecil Jones*  
*Cecil W. Gwaltney*  
*Robert W. Gale*



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS AND EXPENSES--12/31/62

DEC.	
TOTAL	44,863.13
From Local Services:	
Taxes	64.50
Licenses:	5.00
Vehicle	391.80
Privilege	2.75
Fines	97.50
Interest	1,840.00
Rentals:	1,128.93
Town Hall	1,493.00
Other	9,129.00
Miscellaneous	18,820.06
Bank Stock Tax	9,651.75
From The Commonwealth:	38.29
A. B. C. Profits	1,124.87
TOTAL REVENUE	101,871.33
EXPENDITURES	
General Government	1,124.87
Finance	211.33
Law and Judiciary	183.42
Police	183.42
Fire	211.33
Public Works	2,748.75
Public Welfare	904.18
Debt Service	728.86
Capital Outlay	1,721.70
Isle of Wight County	1,721.70
TOTAL EXPENDITURES	10,457.11
Excess Revenue over Expenses	90,911.33
Balance 1/1/62	4,020.00
TOTAL	10,927.71

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET--12/31/62

ASSETS	
CASH	
On Deposit:	
Bank of Smithfield	12,515.95
Merchants and Farmers Bank	13,494.25
Real Estate and Personal Property	26,010.20
UNCOLLECTED TAXES	
TOTAL ASSETS	7,270.72
LIABILITIES	
CURRENT LIABILITIES	
Reserve for F. I. C. A.	501.01
Reserve for U. S. R. S.	46.73
Reserve for U. S. R. S. - Ins.	12.60
Reserve for Withholding Tax	994.40
BONDS PAYABLE	
Water Project Bonds	53,000.00
Street Improvement	13,500.00
TRANSFERRED FROM WATER DEPT.	
SURPLUS	
Balance 1/1/62	-48,701.53
Excess Revenue over Expenses	10,927.71
TOTAL EXPENDITURES	-37,773.82
	33,280.92



ances covering specifications in effect at the time of the  
water mains. After a general discussion Mr. V. A. Bell made the  
mer and Mr. W. I. Bell, that Mr. Beale be made a counteroffer  
water company, well and well lot of \$32,000.00, and the Town  
er in areas A and B, the cost of such mains to be defrayed  
and Mr. Beale is to furnish all rights of way for mains.  
Turner, W. I. Bell, R. S. Cox Jr., C. M. Beale Jr., R. T. Delk, voters  
presented recommendations for additional street lights  
Edgewood Dr. and change-out of 19 lights on S. Church  
\$566.00. On motion made by Mr. Cox seconded by Mr. Turner,  
accepted as presented and the Town Manager was requested  
a light on N. Church St. between Main and Thomas Sts.  
turned and the Council went into Executive Session.  
ted a communication dated 8 January 1963 and signed by  
After the discussion the Clerk was instructed to  
and advise that the Council was considering the  
rther business, the meeting adjourned.

*Rodney Delk*  
Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
RECEIPTS AND EXPENSES--12/31/62

	<u>DEC.</u>	<u>TOTAL</u>	<u>BUDGET</u>
From Local Services:		44,863.13	33,000.00
Taxes			8,500.00
Licenses:	64.50	9,129.00	17,000.00
Vehicle	5.00	18,820.06	9,000.00
Privilege	391.80	9,651.75	50.00
Fines	2.75	38.29	
Interest			1,200.00
Rentals:	197.50	1,840.00	500.00
Town Hall	25.25	493.00	1,000.00
Other	71.63	1,128.93	7,300.00
Miscellaneous		7,633.53	
Bank Stock Tax			8,240.00
From The Commonwealth:		8,241.37	85,790.00
A. B. C. Profits	758.43	101,839.06	
<b>TOTAL REVENUE</b>			
EXPENDITURES			
General Government	1,124.20	10,728.86	12,050.00
Finance	211.56	2,904.18	3,360.00
Law and Judiciary	183.42	2,470.20	1,725.00
Police	2,748.75	25,955.93	23,545.00
Fire	105.78	2,939.03	3,050.00
Public Works	1,721.70	22,464.34	21,650.00
Public Welfare	341.70	3,572.58	2,235.00
Debt Service		222.70	1,506.50
Capital Outlay		6,262.92	7,550.00
Isle of Wight County	4,020.00	13,390.61	9,119.00
<b>TOTAL EXPENDITURES</b>	10,457.11	90,911.35	85,790.00
Excess Revenue over Expenses		10,927.71	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET-----12/31/62

<u>ASSETS</u>		
CASH		
On Deposit:		
Bank of Smithfield	12,515.95	
Merchants and Farmers Bank	13,494.25	26,010.20
UNCOLLECTED TAXES		
Real Estate and Personal Property		7,270.72
<b>TOTAL ASSETS</b>		33,280.92
<u>LIABILITIES</u>		
CURRENT LIABILITIES		
Reserve for F. I. C. A.	501.01	
Reserve for U. S. R. S.	46.73	
Reserve for U. S. R. S. - Ins.	12.60	
Reserve for Withholding Tax	994.40	1,554.74
BONDS PAYABLE		
"Water Project" Bonds	53,000.00	
Street Improvement	13,500.00	66,500.00
TRANSFERRED FROM WATER DEPT.		3,000.00
SURPLUS		
Balance 1/1/62	-48,701.53	
Excess Revenue over Expenses	10,927.71	-37,773.82
<b>TOTAL EXPENDITURES</b>		33,280.92



overing specifications in effect at the time of in  
ins. After a general discussion Mr. V. A. Bell made the  
d Mr. W. I. Bell, that Mr. Beale be made a counteroffer  
company, well and well lot of \$32,000.00, and the Town  
areas A and B, the cost of such mains to be defrayed  
. Beale is to furnish all rights of way for mains.  
r, W. I. Bell, R. S. Cox Jr., C. M. Beale Jr., R. T. Delk, voting  
nted recommendations for additional street lights  
ood Dr. and change-out of 19 lights on S. Church  
). On motion made by Mr. Cox seconded by Mr. Turner,  
d as presented and the Town Manager was requested  
t on N. Church St. between Main and Thomas Sts.  
and the Council went into Executive Session.  
communication dated 8 January 1963 and signed by  
the discussion the Clerk was instructed to  
d advise that the Council was considering the  
business, the meeting adjourned.

*Robert A. Delk*  
Mayor

Flat Sales	6,763.05		
Other Sales	990.00	22,572.76	
<b>COST OF PRODUCTION AND DISTRIBUTION</b>			
<b>Power and Pumping:</b>			
Labor	824.89		
Supplies and Expenses	56.34		
Maint. Structure & Imp.	136.88		
Maint. Pumping Equip.	319.72		
Power Purchased	548.40	1,886.23	
<b>Transmission &amp; Distribution:</b>			
Supervision	116.50		
Operation of Meters	2,811.38		
Maint. Structure & Imp.	116.67		
Maint. Water Main	2,812.28		
Maint. Sewer	448.79	6,305.62	8,191.85
			14,380.91
<b>NET INCOME FROM OPERATING</b>			
<b>Accounting &amp; Collecting:</b>			
Meter Reading & Collecting	213.50		
Cutting Water On & Off	133.90		
Uncollectable Accounts	161.64	509.04	
<b>Administration &amp; General:</b>			
Salary-Treasurer	1,130.00		
Office Supplies & Expenses	466.28		
Audit	237.78		
Special Legal Services	4.50		
Insurance	386.77		
Miscellaneous	22.80		
U. S. R. S.	27.85	2,275.98	
		3,000.00	
		1,272.60	
		67.32	
		10,566.33	17,691.27
			33,036
<b>PAYMENT ON BONDS</b>			
<b>DEBT SERVICE</b>			
<b>F. I. C. A.</b>			
<b>CAPITAL OUTLAYS</b>			
<b>NET INCOME FROM OPERATING</b>			
<b>OTHER INCOME</b>			
Private Fire Protection		100.00	
Miscellaneous		662.61	
Rents		205.50	968.11
			2,342.24
<b>NET INCOME FOR PERIOD</b>			
<b>TOWN OF SMITHFIELD--WATER DEPT.</b>			
<b>Smithfield, Virginia</b>			
<b>BALANCE SHEET--12/31/62</b>			
<b>ASSETS</b>			
<b>CURRENT &amp; ACCRUED ASSETS</b>			
Cash on Deposit:			
Bank of Smithfield	2,450.98		
Reserve for Replacement	18,993.16	21,444.14	
Accounts Receivable		3,430.70	
Total Assets		24,874.84	
<b>LIABILITIES</b>			
<b>CURRENT &amp; ACCRUED LIABILITIES</b>			
Unearned Water Rents	1,564.69		
Customer's Deposits	2,226.00		
Reserve for F. I. C. A.	22.31		
Reserve for U. S. R. S.	4.24		
Reserve for Withholding Tax	168.00	3,925.24	
		23,291.85	
		2,342.24	
		24,874.84	
<b>SURPLUS</b>			
<b>NET INCOME FOR PERIOD</b>			
<b>Total Liabilities</b>			



VIRGINIA: IN THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT:  
MARCH 4 1963

IN RE: Petition of Council of Town of  
Smithfield for authority to sell  
real estate for 1961 Town taxes

ORDER

This day came the Council of the Town of Smithfield, an incorporated town situate in Isle of Wight County, Virginia, by counsel, and, by leave of Court, filed its petition in accordance with the provisions of Section 58-1111 of the 1950 Code of Virginia, praying that the Treasurer of said Town be authorized and directed to sell all real estate reported as delinquent for the non-payment of taxes assessed against it by said Town for the tax year 1961, to which there was no exception, and was argued by counsel:

And it appearing to the Court that the Treasurer of said Town of Smithfield has heretofore filed with the Clerk of this Court a list of all real estate taxes returned delinquent for non-payment of the taxes assessed thereon by said Town for the tax year 1961 in accordance with Section 58-1110 of the said 1950 Code of Virginia; that it is proper that all real estate delinquent for the non-payment of said taxes for the tax year 1961 be sold in satisfaction of said taxes, together with interest thereon at the rate of six per centum (6%) per annum, and all other legal costs:

It is, therefore, ordered that the Treasurer of the Town of Smithfield sell, at public auction, after advertisement thereof for at least sixty (60) days prior to the date of the sale, by written or printed posters posted in five (5) or more public places in the said Town of Smithfield, in front of the office of said Treasurer situate in the said Town of Smithfield, on Saturday, June 8, 1963, at 11:00 A. M. all real estate delinquent for taxes assessed against it by the said Town of Smithfield for the taxable year 1961, for the payment of such taxes, together with interest thereon at the rate of six per centum (6%) per annum, and costs, exclusive of the costs attending the redemption thereof. And upon the completion of said sale the said

The Town Council held an adjourned meeting in council room. Those present were Mayor R. T. V.A. Bell, C.M. Beale Jr., W.I. Bell, Town Clerk from the Smithfield Times and the Mayor called the meeting to order and it was approved.

Mayor Delk announced that Mr. W. Atwill, having been appointed to the Planning Commission to serve the unexpired term of Mr. Cox, resigned due to ill health.

The Mayor read a letter from the TVDC on the Industrial Committee and bringing Mr. W. Gwaltney had served. Mr. Cox made the motion to appoint Mr. H. W. Gwaltney on the Industrial Committee. Mr. Gwaltney could not serve for the Mayor to

Col. Branch read a letter signed by Mr. J. R. and Mr. Aubrey T. Adams requesting the relocation of the end of Talbot Drive. Since the V.E. & P. Co. of the Town's street lights, Mr. V.A. Bell made the motion that the V.E. & P. Co. include this request in their plans. Persons be so advised.

The Town Manager brought to the attention of the Council a misunderstanding of the offering price for the water company that Mr. Beale was offering his water company to pay the cost of the 6" well of \$4,560.00 and the offering price of the Pagan Pines 170,402.07. At this time Col. Branch read a letter from the State and Insurance Co. offering the water company to serve ten residences that belong to this company for \$100.00. After a general discussion, Mr. Turner made the motion that the Town accept the offer of the Lute Water works provided that their well site is approved and the Town can obtain the necessary easement as carried.

Mr. V.A. Bell made the motion seconded by Mr. Beale to pay \$30,000.00 for his water company and to purchase the well with Mr. Beale deeded to the well lot. The motion was carried. Division of the Tidewater Water Co. be offered



Treasurer shall make a report thereof to the Clerk of this Court  
in accordance with the provisions of Section 58-1111 of the 1950  
Code of Virginia.

A COPY.

TESTE:

*Ruth E. Halsey*

The Town Council held an adjourned meeting  
in the Council room. Those present were Mayor R  
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Department and the Town can obtain the necessary  
motion was carried.

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of the 6" well with Mr. Beale deeding the well lot  
Pines Division of the Tidewater Water Co. be offer



The Town Council held an adjourned meeting Tuesday night, January 15, 1963 in the Council room. Those present were Mayor R.T. Delk, Councilmen R.S. Cox Jr., V.A. Bell, C.M. Beale Jr., W.I. Bell, Town Manager Jas. O. Branch and members of the press from the Smithfield Times and the Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting read and approved.

Mayor Delk announced that Mr. W. Atwill Gwaltney had been appointed on Planning Commission to serve the unexpired term of Mr. P.D. Gwaltney III, who resigned due to ill health.

The Mayor read a letter from the TVDC requesting an appointment from the Town on the Industrial Committee and bringing to the Council's attention that Mr. Howard W. Gwaltney had served. Mr. Cox made the motion, seconded by Mr. Beale that the Mayor appoint Mr. H.W. Gwaltney on the Industrial Committee of the TVDC and if Mr. Gwaltney could not serve for the Mayor to appoint someone of his own choice.

Col. Branch read a letter signed by Mrs. J.W. Holloway Jr., Mr. Geo. Hamilton Jr. and Mr. Aubrey T. Adams requesting that a street light be installed at the dead end of Talbot Drive. Since the V.E. & P. Co. <sup>is</sup> going to make another survey of the Town's street lights, Mr. V.A. Bell made the motion seconded by Mr. Turner that the V.E. & P. Co. include this request in their study and the above named persons be so advised.

The Town Manager brought to the attention of the Council that there had been a misunderstanding of the offering price of Mr. C.M. Beale for his water company, that Mr. Beale was offering his water company for \$32,000.00 and the Town would pay the cost of the 6" well of \$4,560.00. Also, the Town Manager presented the offering price of the Pagan Pines Division of the Tidewater Water Co. of \$70,402.07. At this time Col. Branch read a letter from the Isle of Wight Real Estate and Insurance Co. offering to sell the property to the Water-Marting Corp. which serves ten residences that below for \$3,000.00. After a general discussion Mr. Cox that the Town accept the offer if the company will provide for their water works provided that the Department and the Town can obtain a satisfactory agreement. Mr. V.A. Bell, it was motion was carried. Mr. Bell abstaining from

Mr. V.A. Bell made a motion that be offered \$30,000.00 for his share of the 6" well with Mr. Beale. The motion was seconded by ten citizens and presented that no further action was necessary, due to the investigation of Town Manager.

COURT OF THE COUNTY OF ISLE OF WIGHT:  
MARCH 4 1963

ORDER

of Town of Section 58-1111 of the Code of Virginia, by authority to sell Town taxes

Council of the Town of Smithfield, an Isle of Wight County, Virginia, by Court, filed its petition in accordance with 58-1111 of the 1950 Code of Virginia, said Town be authorized and directed as delinquent for the non-payment of said Town for the tax year 1961, to and was argued by counsel:

Court that the Treasurer of said Town returned delinquent for non-payment of said Town for the tax year 1961 in accordance with the said 1950 Code of Virginia; that said Town be sold in satisfaction of said taxes, the rate of six per centum (6%)

that the Treasurer of the Town of Smithfield after advertisement thereof for the date of the sale, by written notice in 5) or more public places in the office of said Treasurer situate at Smithfield, Virginia, on Saturday, June 8, 1963, at 11:00 A. M. assessed against it by the said Town for the payment of such taxes at the rate of six per centum of the costs attending the sale of said sale the said



The Town Council held an adjourned meeting Tuesday night, January 15, 1963 in the Council room. Those present were Mayor R.T. Delk, Councilmen R.S. Cox Jr., J.E. Turner, V.A. Bell, C.M. Beale Jr., W.I. Bell, Town Manager Jas. O. Branch and members of the press from the Smithfield Times and the Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting and approved.

Mayor Delk announced that Mr. W. Atwill Gwaltney had been appointed on Planning Commission to serve the unexpired term of Mr. P.D. Gwaltney III, who resigned due to ill health.

The Mayor read a letter from the TVDC requesting an appointment from the Town on the Industrial Committee and bringing to the Council's attention that Mr. Howard W. Gwaltney had served. Mr. Cox made the motion, seconded by Mr. Beale that the Mayor appoint Mr. H.W. Gwaltney on the Industrial Committee of the T.VDC and if Mr. Gwaltney could not serve for the Mayor to appoint someone of his own choice.

Col. Branch read a letter signed by Mrs. J.W. Holloway Jr., Mr. Geo. Hamilton Jr. and Mr. Aubrey T. Adams requesting that a street light be installed at the dead end of Talbot Drive. Since the V.E. & P. Co. ~~are~~ <sup>is</sup> going to make another survey of the Town's street lights, Mr. V.A. Bell made the motion seconded by Mr. Turner that the V.E. & P. Co. include this request in their study and the above named persons be so advised.

The Town Manager brought to the attention of the Council that there had been a misunderstanding of the offering price of Mr. C.M. Beale for his water company, that Mr. Beale was offering his water company for \$32,000.00 and the Town would pay the cost of the 6" well of \$4,560.00. Also, the Town Manager presented the offering price of the Pagan Pines Division of the Tidewater Water Co. of \$70,402.07. At this time Col. Branch read a letter from the Isle of Wight Real Estate and Insurance Co. offering the water works of the Luter-Marting Corp. which serves ten residences that belong to this corporation and are to be sold for \$3,000.00. After a general discussion, Mr. Turner made the motion seconded by Mr. Cox that the Town accept the offer of the Luter-Martin Corp. of \$3,000.00 for their water works provided that their well site is approved by the State Health Department and the Town can obtain the necessary rights of way and easements. The motion was carried.

Mr. V.A. Bell made the motion seconded by Mr. Turner that Mr. Beale be offered \$30,000.00 for his water company and the Town would assume the cost of the 6" well with Mr. Beale deeding the well lot to the Town and that the Pagan Pines Division of the Tidewater Water Co. be offered \$64,500.00 for its water

CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT  
MARCH 4 1963  
Council of Town of  
authority to sell  
1961 Town taxes

## ORDER

Council of the Town of Smithfield, an  
Isle of Wight County, Virginia, by  
rt, filed its petition in accordance  
58-1111 of the 1950 Code of Virginia,  
id Town be authorized and directed  
delinquent for the non-payment  
Town for the tax year 1961, to  
argued by counsel:  
hat the Treasurer of said  
with the Clerk of this Court  
elinquent for non-payment of  
the tax year 1961 in  
950 Code of Virginia; that  
r the non-payment of  
fraction of said taxes,  
per centum (6%)

of the Town or  
thereof for  
by written  
s in the  
surer situate  
11:00 A. M.  
said  
such



company and the Town be furnished all necessary deeds and rights of way. The motion was unanimously carried.

The Mayor requested the cooperation of all the Councilmen in bringing the information on the referendum of the Sewage Disposal Plant to the public. It was decided that one of the Councilmen would appear before each civic club informing their members of the true facts. The members of the press were requested to bring this information to the public through their papers. The support of the heads of the industries and businesses be solicited by direct contact was suggested. Also, it was decided to have another public hearing a week before the referendum and place an advertisement in the papers urging the citizens to attend.

There being no further business, the meeting adjourned.

*John Chymer*  
Clerk

*William B. Hall*  
Mayor

The Town Council held a special meeting Wednesday in the Council room. Those present were Mayor R.T. Delaney IV, V.A. Bell, J.E. Turner, C.M. Beale Jr., W.I.

The Mayor called the meeting to order and the Town Manager.

Col. Branch stated the meeting was called to order by the Pines Division of the Tidewater Water Co. with Mr. Magette. There was a difference in the offering purchase price; Mr. Magette's company for \$70,402.07 and the Town's price was \$60,000.00.

Mr. Magette told the Council that he was not representing the company but due to his interest in the Town he had offered a lower price than he had been advised to offer and could not do otherwise.

The Council advised Mr. Magette that their engineering and financial advisers in order for the purchase of the water companies, for an additional \$150,000 was required for adequate fire protection in the annexed area.

Since no compromise was reached, Mr. Magette withdrew his offer until March 15, 1963.

Col. Branch asked Mr. Magette if he would consider C.M. Beale for a pump and tank for the well, for which at a price of \$9,180 complete, Mr. Magette agreed to the purchase on profit against the total cost of the well complete.

The Town Manager brought to the attention of the Council that Officer Foster had been put on a four day suspension, due to his reports on time. At this time Col. Branch presented the case of Officer Foster, which the Council had previously recommended.

The Mayor asked the Council's wishes regarding the case of Mr. J. Bronson Gale. Judge Whitley was disqualified to have to appoint another Judge. Since this case would be a burden would be on the prosecuting authority to prove the case. Most cases of this type were dismissed due to no proof. The Town Attorney was contacted and it was reported by the opinion of Town Attorney the case should be nolle prosequi in the absence of evidence of conviction. On motion made by Mr. Cox, seconded, the Council decided to follow the Town Attorney's recommendation, noting.

With regard to the communication signed by the Town Manager to Council on 8 January 1963, it was decided that no further action be taken on the information available to Councilmen through the



nished all necessary deeds and rights of way. The  
ied.

d the cooperation of all the Councilmen in bringing  
rendum of the Sewage Disposal Plant to the public.  
the Councilman would appear before each civic club  
the true facts. The members of the press were requested  
o the public through their papers. The support of the  
businesses be solicited by direct contact was  
ded to have another public hearing a week before the  
ertisement in the papers urging the citizens to vote.  
rther business, the meeting adjourned.

*R. T. Delk*  
Mayor

The Town Council held a special meeting Wednesday night, January 23, 1963 in the Council room. Those present were Mayor R. T. Delk, Councilmen R. S. Cox Jr., P. D. Gwaltney IV, V. A. Bell, J. E. Turner, C. M. Beale Jr., W. I. Bell and visitor R. L. Magette. Town Manager Jas. O. Branch

The Mayor called the meeting to order and turned the meeting over to the Town Manager.

Col. Branch stated the meeting was called to discuss the price of the Pagan Pines Division of the Tidewater Water Co. with Mr. R. L. Magette, owner, since there was a difference in the offering purchase price; Mr. Magette offering the water company for \$70,402.07 and the Town's price was \$64,500.00.

Mr. Magette told the Council that he was not interested in selling his water company but due to his interest in the Town he had offered his price, which was much lower than he had been advised to offer and could not accept a lower price.

The Council advised Mr. Magette that their price had been based on their engineering and financial advisers in order for the Town to finance the purchase of the water companies, for an additional \$150,000 would be needed to furnish adequate fire protection in the annexed area.

Since no compromise was reached, Mr. Magette offered to extend the time limit on his offer until March 15, 1963.

Col. Branch asked Mr. Magette if he would complete his contract with Mr. C. M. Beale for a pump and tank for the well, for which the Town had agreed to pay for, at a price of \$9,118 complete. Mr. Magette agreed to this and offered to credit his profit against the total cost of the well complete.

The Town Manager brought to the attention of Council that Officer Jimmie Foster had been put on a four day suspension, due to his habitually not submitting his reports on time. At this time Col. Branch presented to each Councilman his report on Officer Foster, which the Council had previously requested.

The Mayor asked the Council's wishes regarding the case of Town of Smithfield vs. Mr. J. Bronson Gale. Judge Whitley was disqualifying himself and the Council would have to appoint another Judge. Since this case would be classed as a misdemeanor, the burden would be on the prosecuting authority to prove beyond a reasonable doubt and most cases of this type were dismissed due to no proof beyond a reasonable doubt. The Town Attorney was contacted and it was reported back to Council that in the opinion of Town Attorney the case should be nolle prossed, due to insufficient evidence of conviction. On motion made by Mr. Cox, seconded by Mr. V. A. Bell, it was decided to follow the Town Attorney's recommendation, Mr. W. I. Bell abstaining from voting.

With regard to the communication signed by ten citizens and presented to Council on 8 January 1963, it was decided that no further action was necessary, due to the information available to Councilmen through the investigation of Town Manager.



There being no further business, the meeting adjourned.

*Ida W. Chapman*  
Clerk

*William F. Delk*  
Mayor

William F. Delk, Mayor  
Ida W. Chapman, Vice-Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

24 January 1963

men:  
William F. Delk  
Ida W. Chapman  
Turner  
Bell  
Beale Jr.  
Cox Jr.

Miss Ida Wright Chapman, Town Manager

Town Manager  
Col. James O. Branch, U.S.A.

Miss Ida W. Chapman  
Treasurer Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Chief Hemmis, with my concurrence, has suspended Officer Jimmie Foster this date, without pay for the balance of this work week, ending Saturday 26 January 1963.  
Officer Foster should be paid for three days work, this week plus 3 hours over time worked last week.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew  
cc. Chief Hemmis

The Town Council held its regular monthly meeting on January 19, 1963 in the Council room. Those present were Mayor R. V. A. Bell, C. M. Beale Jr., W. I. Bell, R. S. Cox Jr., Town Manager Hemmis Jr., and members of the press from the Daily Pilot and fifteen citizens.

The Mayor called the meeting to order and read and approved.

The Mayor welcomed the visitors and asked Mr. John Gale reintroduced a petition, which was signed by the Council to appoint an impartial committee to make a study of incidents involving Policeman Jimmie A. Foster. Mr. Gale stated that this matter had been taken up by the Council and they were satisfied with their investigation of Mr. Foster. There was no matter to be brought before the Council at a previous meeting.

Col. Branch presented a request from the Council to either affirm or confirm the appointment of Mr. D. Hemmis as Chief of Police according to his appointment on the Council on December 27, 1960.

The Town Treasurer requested approval of payments, authority having been given by the Town At-Large which had been abated by the Board of Equalization, as follows: Henley C. Chapman Est. - \$3.30, E. F. Douglas - \$3.30, Elizabeth Betts Howell - \$9.90, J. R. Morris Est. - \$3.30, E. L. Thompson et ux - \$3.63. On motion made by Mr. V. A. Bell, approval of payment on above mentioned taxes was given.

On motion made by Mr. V. A. Bell, seconded by Mr. W. I. Bell, it was authorized to hold a Real Estate Tax sale of delinquent taxes.

A letter from Resident Engineer B. S. Byrnes was read advising that as a result of radar speed studies in the town, show that a decrease in speed is advisable and also that double lines will be painted in the spring of 1963.

The Town Manager informed the Council that the matter was under review by the Town Attorney, that he was making a report to the Police Committee and that bids had been received.

The study made by the V. E. & P. Co. was presented in cost of street lights to be \$608.00 with the installation of 2-3300 lumen lights and the removal of 20-2500 lumen lights.



rather business, the meeting adjourned.

*William F. Delk*  
Mayor

Miss Ida Wright Chapman, T

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

24 January 1963

Town Manager  
Col. James O. Branch, U.

eld

my concurrence, has suspended Officer Jimmie  
pay for the balance of this work week, ending

ould be paid for three days work, this week  
ked last week.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA(Ret)  
Town Manager

The Town Council held its regular monthly meeting Tuesday night, February 5, 1963 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, W.A. Bell, C.M. Beale Jr., W.I. Bell, R.S. Cox Jr., Town Manager Jas. O. Branch, Police Chief D. Lewis Jr., and members of the press from the Daily Press, Smithfield Times, Virginian-Pilot and fifteen citizens.

The Mayor called the meeting to order and the minutes of the last two meetings were read and approved.

The Mayor welcomed the visitors and asked to hear from their spokesman. Mr. J. Benson Gale reintroduced a petition, which was signed by nineteen citizens, requesting the Council appoint an impartial committee to make a thorough investigation and report on incidents involving Policeman Jimmie A. Foster. Mayor Delk informed Mr. Gale and the citizens present that this matter had been taken seriously by the Council, that the Council was satisfied with their investigation of Mr. Foster and that he ruled that there was no matter to be brought before the Council, since the Council had already acted at a previous meeting.

Col. Branch presented a request from the Town Attorney that the Council either affirm or confirm the appointment of Mr. D. Hemmis as Town Sergeant. On motion made by Mr. W.I. Bell, seconded by Mr. V.A. Bell, Mr. Hemmis was named Town Sergeant and Chief of Police according to his appointment on the Police Force at a meeting of Town Council on December 27, 1960.

The Town Treasurer requested approval of Council on the following refund requests, authority having been given by the Town Attorney, on 1962 Real Estate taxes which had been abated by the Board of Equilization, after payment of taxes had been made: Henley C. Chapman Est. - \$3.30, E.F. Douglas - \$3.30, Jas. A. Everett Jr. et ux - \$1.65, Elizabeth Betts Howell - \$9.90, J.R. Morris Est. - \$3.30, Emily D. Simpson - \$11.55 and Russell Thompson et ux - \$3.63. On motion made by Mr. V.A. Bell, seconded by Mr. C.M. Beale Jr., approval of payment on above mentioned taxes was given.

On motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell the Town Treasurer was authorized to hold a Real Estate Tax sale of delinquent 1961 taxes.

A letter from Resident Engineer B.S. Byrd of the State Highway Dept. was received advising that as a result of radar speed studies from Cypress Creek to SCL of the road, show that a decrease in speed is advisable and that 40 MPH signs will be erected, and that double lines will be painted in the spring from Hill St. to Jericho Road on SCL.

The Town Manager informed the Council that the Sub-Division Ordinance was under review by the Town Attorney, that he was making a study on police salaries to be reported to Police Committee and that bids had been requested on a new police car.

The study made by the V.E. & P. Co was presented showing an annual increase in cost of street lights to be \$608.00 with the installation of 28-7000 lumen lights and 3300 lumen lights and the removal of 20-2500 lumen light. On motion made by Mr.







x. authority was given to make these changes in the annual cost of \$608.00.

to amend and reenact Paragraph 33 of an Ordinance of Smithfield, Virginia, effective January 1, 1949 and thereof was presented to the Council. On motion made by Ordinance was adopted by the following vote: Voting yeas Mr. V.A. Bell, R.T. Delk, Mr. Gwaltney abstained from voting. This Ordinance is recorded on Page 126.

reporting for the Public Works and Police Committees, that No Parking be established on the South side of and Cary Sts. between the hours of 6 A.M. to 6 P.M. seconded by Mr. Cox this recommendation was accepted. Recommendations made by the Police and Public Works Committees for their fiscal year beginning 1 July 1963. The Secondary Road System one quarter ( $\frac{1}{4}$ ) mile of road on of Highways #10 and #258 and Heptinstall Avenue and extension along Heptinstall Avenue to its intersection with in a Northerly direction along Magruder Road, with the will provide any drainage easements required. On motion by Mr. V.A. Bell, this recommendation was accepted. With the Five-Year Road Program approved by Town Manager be authorized to proceed as follows: Department to improve Magruder Road beginning at the Albot Drive and continuing along Magruder Road to Road and Grimes St; Grimes Street from Magruder Road entered in the right-of-way, and reshape and resurface Drive. On motion made by Mr. Gwaltney, seconded by Mr. given.

Further for the committees was that at the Town's concrete aprons at the intersection of Highways #10 and Mercer Sts, State specifications to be used. Approval made by Mr. Cox seconded by Mr. Gwaltney.

Mr. Cox seconded by Mr. W.I. Bell approval was given from Edgewood Drive to Jordan Drive and Edgewood Avenue.

made by the Committees that Astrid St. be surfaced. Motion made by Mr. Beale, seconded by Mr. V.A. Bell. Motion was that Drummond's Lane be graded and drained. Dar Street. This recommendation was accepted on motion by Mr. Cox.

The Mayor reported to the Council that every civic club in Town will have been taken to on the referendum to be held 5 March 1963 before the date of referendum. Sample brochure and advertisement was presented to Council and approved for publication. The Mayor presented the names of the members of the Advisory and Publicity Committees for the Sewage Disposal Referendum.

On motion made by Mr. Gwaltney, seconded by Mr. Cox, the rates for sewage were tentatively set as follows—Water Rate—Minimum of \$3.00 per month, Residential Sewage Rate—minimum of \$3.00 per month, other Sewage Rate—50% of water charge per month with minimum charge of \$3.00 per month and a maximum charge of \$12.00 per month.

It was decided not to have the public hearing on the Sewage Disposal Referendum that was set at the Jan. 15, 1963 Council meeting, unless it was found to be necessary, on motion made by Mr. Gwaltney, seconded by Mr. Cox.

The Town Manager was requested to get the rates on a Surety Bond for the Town Treasurer.

The Audit prepared by A. Lee Rawlings & Co. was distributed to the Council for study.

Mr. Cox requested for the Fire Department that the Town make them a donation of \$120.00—\$75.00 for their annual dinner and \$45.00 for their dance. On motion made by Mr. Cox seconded by Mr. V.A. Bell the Treasurer was authorized to make this payment of \$120.00 to the Smithfield Volunteer Fire Dept. Mr. Cox brought to the attention of the Council that \$700.00 had been turned over to the Town Treasurer as their share of a donation made by Isle of Wight County.

There being no further business, the meeting adjourned.

*W. I. Bell*  
Clerk

*William F. Bell*  
Mayor



ORDINANCE TO AMEND AND REENACT PARAGRAPH 33  
OF AN ORDINANCE IMPOSING LICENSE TAXES FOR THE  
TOWN OF SMITHFIELD, VIRGINIA, EFFECTIVE JANUARY  
1, 1949, AND IMPOSING PENALTIES FOR VIOLATION  
THEREOF.

Be it ordained by the Council of the Town of Smithfield  
State of Virginia, that Paragraph 33 of an ordinance imposing  
license taxes for the Town of Smithfield which was effective  
January 1, 1949, be amended and reenacted so as to strike out  
all of said paragraph 33, and insert in lieu thereof a new  
paragraph 33 to read as follows, to-wit:

33. Sale of oil, gasoline or other petroleum products  
to consumers from vehicles, each vehicle the sum  
of \$10.00. Provided, however, that any vehicle owned  
by any person, firm or corporation, which has purchased  
a wholesale and retail license under the provisions  
of this ordinance and operates a storage facility  
within the incorporated limits of the Town shall  
be exempt from the vehicle license tax imposed by  
this paragraph.

This said paragraph 33 as amended shall be in  
force and effect on and after the date of its

We, the undersigned, request that  
Smithfield appoint an impartial committee  
investigation and report on the incident

Town Officer James Foster and Mr. J.

Town Officer James Foster and Mr. J.

Town Officer James Foster and Mrs.

Town Officer James Foster and Mrs.  
(Treasurer and Personnel Director)  
Mr. Alan Monette (son of V. H. Monette)

Town Officer James Foster and Miss  
Sue Wise, Miss Bobbie Lynn Gale, and

Town Officer James Foster and Mr. J.  
Y.M.C.A., Hillsboro Road, Raleigh,

Town Officer James Foster and Mr. J.

*Cecil W. Swartz*

*W. H. Monette*

*Alan V. Monette*

*Bobbie Lynn Gale*

*E. L. Chapman Jr.*

*Pauline D. Harrison*

*James W. Wise*

*Louise Wise*

*J. Benson Gale*

*Richard E. Gale*

*Robert W. Gale*

*Albert Wiley Jr.*

*Francis L. Wiley*

*Charles W. White*

*Mary K. Gale*

*Ernestine Chapman*

*Cecil Jones*

*Charlotte W. Gale*



TOWN OF SMITHFIELD  
SMITHFIELD, VA.  
RECEIPTS & EXPENSES-- 1/31/63

	<u>JANUARY</u>	<u>BUDGET</u>
<u>REVENUE</u>		
From Local Sources:		
Taxes		\$44,000.00
License:		
Privilege	\$ 4,805.31	20,000.00
Vehicle	19.00	9,300.00
Fines	1,167.35	10,000.00
Interest	.84	50.00
Rentals:		
Town Hall	90.00	1,500.00
Others	55.25	500.00
Miscellaneous	746.65	1,100.00
Bank Stock Tax		7,970.00
From The Commonwealth:		
A. B. C. Profits		8,240.00
<b>TOTAL REVENUE</b>	<b>6,884.40</b>	<b>102,660.00</b>
<u>EXPENDITURES</u>		
General Government	1,906.33	16,645.00
Finance	200.00	3,075.00
Law & Judiciary	137.33	1,780.00
Police	1,709.98	25,640.00
Fire	738.13	3,295.00
Public Welfare	545.42	2,405.00
Public Works	1,288.37	19,870.00
Debt Service		1,500.00
Capital Outlay	7,454.00	15,050.00
Isle of Wight County	5.00	13,400.00
<b>TOTAL EXPENDITURES</b>	<b>13,974.56</b>	<b>102,660.00</b>
<u>EXCESS EXPENSES OUR REVENUE</u>	<u>7,090.16</u>	
<u>TOWN OF SMITHFIELD</u> <u>SMITHFIELD, VA.</u> <u>BALANCE SHEET--1/31/63</u>		
<u>ASSETS</u>		
<u>CASH</u>		
On Deposit:		
Bank of Smithfield	12,372.18	
Merchants & Farmers Bank	5,449.85	17,822.03
<u>UNCOLLECTED TAXES</u>		
Real Estate & Personal Property		6,619.75
<u>ACCOUNTS RECEIVABLE</u>		80.00
<b>TOTAL ASSETS</b>		<b>24,521.78</b>
<u>LIABILITIES</u>		
<u>CURRENT LIABILITIES</u>		
Reserve For F. I. C. A.	219.68	
Reserve For Fed. With-Holding	306.40	
Reserve For State	30.87	
Reserve For U. S. R. S.	53.94	
Reserve For Ins.	12.60	
Accrued Interest Payable	147.73	771.22
<u>BONDS PAYABLE</u>		
"Water Project" Bonds		53,000.00
Street Improvement Bonds		13,500.00
		67,271.22
<u>SURPLUS</u>		
Balance 1/1/63	35,658.48	
Excess Expenses Our Revenue	7,090.16	42,748.64
<b>TOTAL LIABILITIES</b>		<b>24,521.78</b>



STATEMENT OF INCOME ----- 1/31/63

NET INCOME FOR PERIOD

## BALANCE SHEET --- 1/31/63

## ASSETS

**CURRENT & ACCURED ASSETS**

TOTAL ASSETS

## LIABILITIES

### CURRENT & ACCURED LIABILITIES

13.106.38

SURPLUS

NET INCOME FOR PERIOD 1,406.28

TOTAL LIABILITIES



AND REENACT PARAGRAPH 33  
IMPOSING LICENSE TAXES FOR THE  
TOWN OF VIRGINIA, EFFECTIVE JANUARY  
AND PENALTIES FOR VIOLATION

Council of the Town of Smithfield  
Paragraph 33 of an ordinance imposing  
of Smithfield which was effective  
and reenacted so as to strike out  
and insert in lieu thereof a new  
laws, to-wit:

On or other petroleum products  
on vehicles, each vehicle the sum  
provided, however, that any vehicle owned  
by an individual or corporation, which has purchased  
a retail license under the provisions  
of this ordinance and operates a storage facility  
within the limits of the Town shall  
be exempt from the vehicle license tax imposed by

Paragraph 33 as amended shall be in  
effect from and after the date of its

We, the undersigned, request that the Town Council of  
Smithfield appoint an impartial committee to make a thorough  
investigation and report on the incidents involving the following:

Town Officer James Foster and Mr. Cecil Gwaitney

Town Officer James Foster and Mr. E. L. Chapman

Town Officer James Foster and Mrs. E. L. Chapman

Town Officer James Foster and Mrs. Pauline Harrison  
(Treasurer and Personnel Director for V.H. Monette & Co.),  
Mr. Alan Monette (son of V. H. Monette) and Mr. V. H. Monette

Town Officer James Foster and Miss Louise Wise, Miss Betty  
Sue Wise, Miss Bobbie Lynn Gale, and Mr. Tommy Cowley

Town Officer James Foster and Mr. Burwin S. Leonard,  
Y.M.C.A., Hillsboro Road, Raleigh, North Carolina

Town Officer James Foster and Mr. J. Bronson Gale

*Cecil W. Gwaitney*

*V. H. Monette*

*Alan V. Monette*

*Bobbie Lynn Gale*

*E. L. Chapman*

*Pauline D. Harrison*

*Tommy Cowley*

*Burwin S. Leonard*

*Louise Wise*

*J. Bronson Gale*

*Richard E. Leonard*

*Robert W. Gale*

*Albert Wiley Jr.*

*Francis S. Wiley*

*Charles W. White*

*Mary K. Gale*

*Ermestine Chapman*

*Cecil Jones*

*Charlotte H. Gale*



AMEND AND REENACT PARAGRAPH 33  
 CE IMPOSING LICENSE TAXES FOR THE  
 FIELD, VIRGINIA, EFFECTIVE JANUARY  
 IMPOSING PENALTIES FOR VIOLATION

by the Council of the Town of Smithfie  
 at Paragraph 33 of an ordinance imposi  
 Town of Smithfield which was effective  
 mended and reenacted so as to strike ou  
 33, and insert in lieu thereof a new  
 as follows, to-wit:

1, gasoline or other petroleum products  
 rs from vehicles, each vehicle the sum  
 Provided, however, that any vehicle ov  
 son, firm or corporation, which has pur  
 e and retail license under the provisio  
 finance and operates a storage facility  
 incorporated limits of the Town shall  
 n the vehicle license tax imposed by 1

paragraph 33 as amended shall be in  
 effect on and after the date of its

Revision 5 February 1963

SMITHFIELD SEWAGE DISPOSAL BOND REFERENDUM

HOW SHOULD WE VOTE ????

WE BELIEVE THE CORRECT VOTE IS A YES VOTE !!!

\*\*\*\*\*

Public Health Improvement, Community Pride, Economic  
 Betterment for all and the Opportunity to make our  
 Town a better Town for coming generations demand that  
 we clean up our Rivers and Streams. \$300,000 is a  
 great deal of money but the benefits are great. Engine-  
 ering and financial studies by qualified experts indi-  
 cate that the project will be self supporting without in-  
 creases in Tax Rates or Tax Assessments. Reasonable sewer  
 charges will be paid by users of the system - no one else.  
 We endorse the project without reservation. We urge all  
 of Smithfield to support it on March 5.

VOTE --- YES !!!

Advisory Committee for the Sewage Disposal Referendum:

Mr. Howard W. Gwaltney  
 Mr. Wayne L. Duncan  
 Mr. Cecil Gwaltney  
 Mr. R. L. Herrman✓  
 Mr. Calvin Elder  
 Mr. James O. Heptinstall  
 Mr. C. C. Howell  
 Mr. Robert J. Little, Jr.  
 Mr. J. M. Leach  
 Mr. R. L. Magette  
 Mr. H. W. Love  
 Mr. L. L. Knick  
 Mr. J. Travers Edwards  
 Mr. Martin L. Haverty  
 Mr. R. Franklin Edwards  
 Mr. George F. Whitley, Jr.  
 Mr. A. E. S. Stephens  
 Mr. J. Clifford Watts  
 Dr. B. F. Jamison  
 Dr. Rea Parker, Jr.  
 Dr. Hugh Warren



CAPITAL IMPROVEMENT BUDGET.....\$10,373.50

FIVE YEAR ROAD PROGRAM

BUDGET

Magruder Road  
&  
Grimes Street

4,600.00

Cul-de-Sac's

900.00  
SUB-TOTAL

5,500.00

(S)  
6,500.00+10

Beale Avenue  
Jordan Drive  
to  
Edgewood Drive

600.00

Edgewood Drive  
Beale Avenue  
to  
Bellwood

1,200.00  
SUB-TOTAL

1,800.00

2,120.00(B)

Astrid Street

1,700.00

560.00(B)

Drummonds Lane

300.00  
SUB-TOTAL

2,000.00

109.00(B)

\$9,300.00

\$9,289.00

- S.K. & Jack Mc N. Baird Bid

- State Estimate

The Town Council held an adjourned meeting in the Council room. Those present were Mayor R. S. Cox Jr., J. E. Turner, C. M. Beale Jr., W. I. Bell, Vice Chief D. Hemmis Jr. and members of the press. The Virginian-Pilot.

The Mayor called the meeting to order and the minutes were read and approved.

Col. Branch read the following statement: "On the morning of 20 February, advised Officer Foster of his termination effective 1 March 1963 and that in the absence of a recommendation for dismissal effective 1 March 1963, Town Council will recommend dismissal to Officer Foster; Town Manager will concur for dismissal."

Mr. Gwaltney, Chairman of Public Safety Committee, seconded by Mr. Beale that the Council approve the resignation of Officer Foster and Town Manager due to additional fact that Officer Foster had been arrested on charges of assault on Officer Franklin Thompson and his wife in their home on the morning of January 8, 1963 and instead, unduly detain Officer Foster on police summons thus further endangering the life of Officer Foster and that this action on the part of Officer Foster was a violation of the ordinances of this town. Complaints on record relative to the manner in which Officer Foster had acted while duly enforcing the ordinances of this town. Officer Foster at present would be more qualified in some respects than a Smithfield Police Officer. The motion was carried.

Mr. Beale made the motion seconded by Mr. Gwaltney that Officer Foster, that he be removed from the Police Force immediately for insubordination and that he be paid for 1963, he being due one week's vacation with pay.

Mr. Beale made the following recommendation: That the Public Safety Committee make a study of the proper and legal procedure for hiring, firing and suspension of police officers, and submit recommendations to the Council and the Administrative Officials of the Town of Smithfield. The Mayor turned over to the Public Safety Committee for study and report to Council for their recommendation.

The bill of A. Lee Rawlings & Co. of \$700.00 for the Town of Smithfield and Water Department was presented by Mr. V. A. Bell seconded by Mr. Turner the bill was carried.



PUBLIC WORKS  
REPAIRS & MAINTENANCE  
CONTRACT WORK

BUDGETED.....\$3,000.00

Concrete Apron with Curb - at intersection of  
Highway #258 with Talbot & Mercer Streets

Washington Street along Athletic Field  
Shape and grade drainage swale between  
street and parking area.....\$1,200.00

East end of Washington Street -  
Scarify and reshape.....\$ 667.00(B)

Beale Avenue - from Red Point Drive  
to West end of street.....\$2,032.00

The Town Council held an adjourned meeting Wednesday evening in the Council room. Those present were Mayor R.T. DeLoach, S. Cox Jr., J.E. Turner, C.M. Beale Jr., W.I. Bell, V.A. Bell, Police Chief D. Hemmis Jr. and members of the press from the Virginian-Pilot.

The Mayor called the meeting to order and the minutes were read and approved.

Col. Branch read the following statement to the Council: On the morning of 20 February, advised Officer Foster that he was being recommended for dismissal effective 1 March 1963 and that in the absence of a recommendation to Officer Foster; Town Manager will concur with the recommendation.

Mr. Beale, Chairman of Public Safety-Police Committee, stated that the Council approve the recommendation of Officer Foster due to additional fact that Officer Foster and his wife in their emergency leave in 1963 and instead, unduly detained further endangering the life of the part of Officer Foster, who was responsible to the manner in which Officer Foster was handling the ordinances of this Town. Mr. Beale is more qualified in some other respects than the Officer. The motion was made the motion seconded by Mr. Cox.

Mr. Beale made the following recommendation to the Council: 1. Make a study of the proper and legal procedure for the firing and suspension of police officers, 2. Procedures for handling citizens complaints, and 3. Procedures for handling citizens complaints. The bill of A. Lee Rawlings & Co. of \$700.00 for Smithfield and Water Department was presented and V.A. Bell seconded by Mr. Turner the Treasurer.



PUBLIC WORKS  
REPAIRS & MAINT.  
CONTRACT WORK

BUDGETED.....\$3,000.00

Concrete Apron with Curb - at intersection of  
Highway #258 with Talbot & Mercer Streets.....Est. \$1,200.00

Washington Street along Athletic Field  
Shape and grade drainage swale between  
street and parking area.....\$ 75.00(B)

East end of Washington Street -  
Scarify and reshape.....\$ 90.00(B)

Beale Avenue - from Red Point Drive  
to West end of street.....\$ 667.00(B)  
\$2,032.00

The Town Council held an adjourned meeting in the Council room. Those present were Mayor R.T.I. R.S.Cox Jr., J.E.Turner, C.M.Beale Jr., W.I.Bell, V.A.B. Police Chief D.Hemmis Jr. and members of the press Virginian-Pilot.

The Mayor called the meeting to order and were read and approved.

Col.Branch read the following statement to the morning of 20 February, advised Officer Foster on effective 1 March 1963 and that in the absence recommend dismissal effective 1 March 1963, Town Manager's comments to Officer Foster; Town Manager will concur for dismissal."

Mr.Gwaltney, Chairman of Public Safety-Police, seconded by Mr.Beale that the Council approve and Town Manager due to additional fact that Of Franklin Thompson and his wife in their emergency of January 8, 1963 and instead, unduly detained the summons thus further endangering the life of this action on the part of Officer Foster, where as on record relative to the manner in which C while duly enforcing the ordinances of this Town at present would be more qualified in some other of a Smithfield Police Officer. The motion was

Mr.Beale made the motion seconded by Mr.Cox of resignation from Officer Foster, that he be removed from force immediately for insubordination and that he be being due one week's vacation with pay. The

Mr.Beale made the following recommendation to the Council to make a study of the proper and legal procedure and the Administrative Officials of the Town of Smithfield, firing and suspension of police officers, 2. Procedures for handling citizens complaints to the town administration; and submit recommendations turned over to the Public Safety Committee Mr. and report to Council for their recommendation. The bill of A.Lee Rawlings & Co. of \$700.00 for Smithfield and Water Department was presented. V.A.Bell seconded by Mr.Turner the Treasurer was



m T. Delk, Mayor  
Gwaltney IV, Vice-Mayor

Miss Ida Wright Chapman

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

men:

n T. Delk  
waltney IV  
rner  
II

Town Manag

Col. James O. Branch,

21 February 1963

le Jr.  
Jr.

Miss Ida W. Chapman  
Treasurer - Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

This is your authority to charge-off amounts due by persons listed below:

Laura White, 145 Riverview Avenue....\$ 4.18

Mattie Holloway, 298 East Street..... 6.97

Lillian Bowser, (Trailer) East St.... 10.00

The persons indicated above cannot be located or the expense of legal action is not deemed warranted.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager

statements to Officer Foster; Town Manager will concur in  
tion for dismissal."

Mr. Gwaltney, Chairman of Public Safety-Police  
motion, seconded by Mr. Beale that the Council approve the  
Chief and Town Manager due to additional fact that Officer  
Charlie Franklin Thompson and his wife in their emergency  
morning of January 8, 1963 and instead, unduly detained the  
a police summons thus further endangering the life of both  
and that this action on the part of Officer Foster, when  
complaints on record relative to the manner in which Officer  
himself while duly enforcing the ordinances of this Town  
Foster at present would be more qualified in some other  
required of a Smithfield Police Officer. The motion was un-

Mr. Beale made the motion seconded by Mr. Cox  
letter of resignation from Officer Foster, that he be re-  
Police Force immediately for insubordination and that he  
28, 1963, he being due one week's vacation with pay. The

Mr. Beale made the following recommendation to  
Committee make a study of the proper and legal procedure  
Council and the Administrative Officials of the Town of  
1. Hiring, firing and suspension of police officers, 2. Hearings and 3. Procedures for handling citizens complaints  
action of the town administration; and submit recommendations  
The Mayor turned over to the Public Safety Committee for  
for study and report to Council for their recommendation

The bill of A. Lee Rawlings & Co. of \$700.00  
the Town of Smithfield and Water Department was presented  
made by Mr. V. A. Bell seconded by Mr. Turner the Treasurer  
bill.



The Town Council held an adjourned meeting Wednesday night, February 20, 1963 in the Council room. Those present were Mayor R.T. Delk Councilmen P.D. Gwaltney IV, R.S. Cox Jr., J.E. Turner, C.M. Beale Jr., W.I. Bell, V.A. Bell, Town Manager Jas. O. Branch, Police Chief D. Hemmis Jr. and members of the press from the Daily Press and Virginian-Pilot.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

Col. Branch read the following statement to the Council: "Chief David Hemmis, on the morning of 20 February, advised Officer Foster that he would accept his resignation effective 1 March 1963 and that in the absence of a resignation, he would recommend dismissal effective 1 March 1963. Town Manager concurred in Chief Hemmis' statements to Officer Foster; Town Manager will concur in Chief Hemmis' recommendation for dismissal."

Mr. Gwaltney, Chairman of Public Safety-Police Division-Committee made the motion, seconded by Mr. Beale that the Council approve the action of the Police Chief and Town Manager due to additional fact that Officer Foster did not aid Mr. Charlie Franklin Thompson and his wife in their emergency rush to the hospital on the morning of January 8, 1963 and instead, unduly detained them while partially writing a police summons thus further endangering the life of both mother and unborn child, and that this action on the part of Officer Foster, when considered with the other complaints on record relative to the manner in which Officer Foster has conducted himself while duly enforcing the ordinances of this Town, has shown that Officer Foster at present would be more qualified in some other type work than that required of a Smithfield Police Officer. The motion was unanimously carried.

Mr. Beale made the motion seconded by Mr. Cox that in the absence of a letter of resignation from Officer Foster, that he be relieved from duty on the Police Force immediately for insubordination and that he be paid through February 28, 1963, he being due one week's vacation with pay. The motion was duly carried.

Mr. Beale made the following recommendation to Council: "That the Safety Committee make a study of the proper and legal procedures to be taken by the Town Council and the Administrative Officials of the Town of Smithfield in regard to 1. Hiring, firing and suspension of police officers, 2. Procedures for holding public hearings and 3. Procedures for handling citizens complaints resulting from any action of the town administration; and submit recommendations to the Town Council. The Mayor turned over to the Public Safety Committee Mr. Beale's recommendations for study and report to Council for their recommendations.

The bill of A. Lee Rawlings & Co. of \$700.00 for audit of the books of the Town of Smithfield and Water Department was presented for approval. On motion made by Mr. V.A. Bell seconded by Mr. Turner the Treasurer was authorized to pay this bill.

.....\$10,373.50

BUDGET

4,600.00

900.00  
SUB-TOTAL 5,500.00 (S) 6,500.00+10

600.00

1,200.00  
SUB-TOTAL 1,800.00 2,120.00(B)

1,700.00 560.00(B)

300.00  
SUB-TOTAL 2,000.00 109.00(B)  
\$9,300.00 \$9,289.00

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager



The Town Manager presented the following information to Councilmen:  
Brochures regarding Sewage Disposal Referendum were distributed on Saturday, February 1963 and a study is being made to determine exact location of easement across the property of James Porter and Richard Boothe for a pumping station. "NO PARKING 6 A.M. to 6 P.M." signs for Grace Street have been ordered; the V.A. P. Co has been authorized to make the changes in street lighting; the Highway Dept. has been requested to take into the Secondary System Heptinstall Ave and a portion of Magruder Road ( $\frac{1}{4}$  mi.) and the Urban Division of the State Highway Dept., through the Resident Engineer, has been contacted to determine what assistance can be available in the study of and preparation of a Master Street and Road Plan.

The recommendation of the Public Safety-Police Division-Committee on Police salaries <sup>56</sup> as recorded on page 128, was presented for approval. On motion made by Mr. Gwaltney seconded by Mr. Turner these recommendations were accepted with the understanding that further study on police salaries would be necessary at a later date.

Col. Branch suggested to the Council that a paragraph by paragraph discussion be held on the revised draft of the Sub-Division Ordinance. On motion made by Mr. V.A. Bell, seconded by Mr. Turner, it was decided to meet with the Planning Commission on 11 March 1963, having the Town Attorney Present, and review at that time the Sub-Division Ordinance.

Col. Branch read a draft of a letter to Dr. E.R. Clarke regarding his garage being on the Town's right of way. On motion made by Mr. Turner, seconded by Mr. V.A. Bell Col. Branch was requested to get the approval of the Town Attorney on the letter and then present same to Council for approval.

Col. Branch informed the Council that the right of way on Talbot Drive is in the process of being moved into the field adjoining at no expense to the town and with the approval of the property owners.

The cost of the authorized improvements to streets is recorded on page 128. On motion made by Mr. Turner seconded by Mr. Beale the Town Manager was authorized to proceed in having this work done at the cost as set forth on page 128.

The Planning Commission recommended through the Town Manager that Wilson Road be continued as the through street at its intersection with Grimes Road. This recommendation was accepted on motion made by Mr. Turner seconded by P.D. Gwaltney IV.

No. 33

An amended Ordinance/On Imposing License Tax On the Sale of oil, gasoline or other petroleum products to consumers from vehicles was presented and adopted on the following vote: voting "Aye" V.A. Bell, P.D. Gwaltney IV, J.E. Turner, C.M. Beale Jr., W.I. Bell, R.S. Cox Jr. and R.T. Delk. This Ordinance is recorded on page 132.

The Town Manager read a letter from Mr. R.E. Clay on rates on a Surety Bond for the Town Treasurer. Col Branch was requested to get further clarification

on the rates and also to get Mr. Clay's recommendation.

A request from Little's Pharmacy for a refund on weighing machine which had been paid and the machine was presented. Authorization for the payment of \$5.00 on motion made by Mr. W.I. Bell, seconded by Mr. Turner.

The Town Manager presented three bids on a police car one week ago. It was decided that the Council could not accept or consider the bid of Motor Co. The bids are recorded on page 132. On motion made by Mr. Turner, the low bid of \$1820.40 from Gwaltney Motor Co. with trade-in, power windows and radio was accepted.

Col. Branch informed the Council that the Department of Highways and the Resident Engineer will be in town Monday, February 25th, 1963 to consider the traffic problems at Smithfield's parking lot and drive-in window and all other problems.

Since the contract the Town has with the trash and garbage expires 14 March 1963, a letter was sent to the contractor for an increase in the amount of \$25.00 per month in his new contract. The total cost for trash and garbage collection for the month budgeted was \$6350.00. On motion made by Mr. Turner seconded by Mr. Turner, it was decided to increase the amount to \$6600.00, effective March 14, 1963.

Mr. Cox thanked the Council for the Smithfield's donation of \$120.00.

The Town Manager was requested to have the rehabilitation of vacant houses and present same to Council for approval.

There being no further business, the meeting adjourned.

*John H. Gwaltney*  
Clerk



presented the following information to Councilmen:  
Disposal Referendum were distributed on Saturday, 16  
being made to determine exact location of easements  
Porter and Richard Boothe for a pumping station site;  
' signs for Grace Street have been ordered; the V.E. &  
make the changes in street lighting; the Highway Dept.  
into the Secondary System Heptinstall Ave and a portion  
the Urban Division of the State Highway Dept.,  
, has been contacted to determine what assistance may  
and preparation of a Master Street and Road Plan.  
ion of the Public Safety-Police Division-Committee,  
presented for approval. On motion made by Mr. Gwaltney,  
recommendations were accepted with the understanding  
salaries would be necessary at a later date.  
ested to the Council that a paragraph by paragraph  
vised draft of the Sub-Division Ordinance. On motion  
by Mr. Turner, it was decided to meet with the Planning  
having the Town Attorney Present, and review at this  
ice.

1 a draft of a letter to Dr. E. R. Clarke regarding his  
ght of way. On motion made by Mr. Turner, seconded by  
requested to get the approval of the Town Attorney  
; same to Council for approval.

ed the Council that the right of way on Talbot Drive  
moved into the field adjoining at no expense to the  
; the property owners.

authorized improvements to streets is recorded in  
Mr. Turner seconded by Mr. Beale the Town Manager was  
ng this work done at the cost as set forth on page 12.  
ission recommended through the Town Manager that  
he through street at its intersection with Grimes St.  
ted on motion made by Mr. Turner seconded P.D.

No. 33  
ance/on Impesing License Tax On the Sale of oil,  
products to consumers from vehicles was presented  
vote: voting "Aye" V.A. Bell, P.D. Gwaltney 1V, J.E.  
, R.S. Cox Jr. and R.T. Delk. This Ordinance is recorded

read a letter from Mr. R. E. Clay on rates on a Surety  
Col Branch was requested to get further clarification

on the rates and also to get Mr. Clay's recommendation on the amount of the bond 131

A request from Little's Pharmacy for a refund of \$5.00 paid for a license  
on weighing machine which had been paid and the machine had been removed in 1962  
was presented. Authorization for the payment of \$5.00 to Little's Pharmacy was given  
on motion made by Mr. W. I. Bell, seconded by Mr. Turner.

The Town Manager presented three bids on a new police car, with Cofer Motor  
Co. making a second bid on a police car one week after the bids had been opened. It  
was decided that the Council could not accept or consider this second bid by Cofer  
Motor Co. The bids are recorded on page 132. On motion made by Mr. Cox, seconded by Mr.  
Turner, the low bid of \$1820.40/with trade-in, power brakes & alternator and alternator  
from Gwaltney Motor Co. was accepted.

Cpl. Branch informed the Council that the Safety Engineer of this District  
of the Department of Highways and the Resident Engineer would be in Smithfield on  
Monday, February 25th, 1963 to consider the traffic problem which involves the Bank of  
Smithfield's parking lot and drive-in window and also to consider other traffic  
problems.

Since the contract the Town has with Geo. Johnson on the collection of  
trash and garbage expires 14 March 1963, a letter was read from Johnson requesting an  
increase in the amount of \$25.00 per month in his new contract. This would bring the  
total cost for trash and garbage collection for the year 1963 to \$6597.50 and the  
amount budgeted was \$6350.00. On motion made by Mr. Beale seconded by Mr. Turner the  
increase of \$25.00 per month, effective March 14, 1963, was granted.

Mr. Cox thanked the Council for the Smithfield Volunteer Fire Dept. for  
their donation of \$120.00.

The Town Manager was requested to have drawn up an Ordinance on the re-  
habilitation of vacant houses and present same to Council for adoption.

There being no further business, the meeting adjourned.

*Sam Chapman*  
Clerk

*William J. Bell*  
Mayor



ORDINANCE TO AMEND AND REENACT PARAGRAPH 33  
OF AN ORDINANCE IMPOSING LICENSE TAXES FOR  
THE TOWN OF SMITHFIELD, VIRGINIA, EFFECTIVE  
JANUARY 1, 1949, AND AMENDED FEBRUARY 5, 1963,  
AND IMPOSING PENALTIES FOR VIOLATION THEREOF.

Be it ordained by the Council of the Town of Smithfield, State of Virginia, that Paragraph 33 of an ordinance imposing license taxes for the Town of Smithfield which was effective January 1, 1949, and amended February 5, 1963, be amended and reenacted so as to strike out all of said Paragraph 33, and insert in lieu thereof a new Paragraph 33 to read as follows, to-wit:

33. Sale of oil, gasoline or other petroleum products to consumers from vehicles, each vehicle the sum of \$10.00. Provided, however, that any vehicle owned by any person, firm or corporation, which has purchased a wholesale and retail license under the provisions of this ordinance or which operates a storage facility within the incorporated limits of the Town and has purchased either wholesale license or a retail license, shall be exempt from the vehicle license tax imposed by this paragraph.

This said paragraph 33 as amended shall be in full force and on and after the date of its passage.

also have been submitted and approved  
Chapman and Mr. Cecil Gwaltney as follows:

Gwaltney Motor Co.	Cofer Motor Co.	Kelle Motor Co.
w/ Trade-\$1751.40	\$1850.00	\$1995.00
w/o Trade-\$2051.00	\$2100.00	\$2195.00

Bids on a separate item basis:

Power Brakes	Power Brakes	Power Brakes & Power Steering
\$35.00	\$31.00	\$100.00
Power Steering	Power Steering	
\$67.00	\$52.00	
Alternator	Alternator	STANDARD EQUIPMENT
\$34.40		

Recommended purchase from Gwaltney Motor Company &  
Alternator and Power Brakes --- TOTAL \$1820.40

BIDDER-- \$2000.00

The Town Council met jointly with the Smithfield. March 4, 1963 in the Council room. Those present were Mr. Gwaltney IV, V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., members of the Planning Commission-W.H. Sykes Jr., C.M.E. of the press from the Daily Press and Smithfield Times.

The Mayor called the meeting to order and authorized meeting of the Council on March 5, 1963. The minutes of approved.

A letter, which had been approved by the Town regarding the encroachment of his garage on the Town's Council. Approval of the letter was given on motion made by Mr. Turner.

A letter from Mr. R.E. Clay, agent of record, was: Surety Bond for the Treasurer at \$5.00 per \$1000.00. Mr. Beale seconded by Mr. Beale that the Treasurer's Bond be increased to \$5.00 per \$1000.00. The motion was carried.

Col. Branch requested authority for the Treasurer to issue a check in the amount of \$3000.00, plus fees to cover the cost of the Water Company, with the understanding that payment will be made by the Town Attorney. On motion made by Mr. Turner, seconded by Mr. Beale, the Treasurer is authorized to issue a check of the purchase price of \$3000.00 to the Water Company upon receipt of the necessary approval of approval by the Town Attorney of the site, easements etc. The Mayor suggested to the Water Committee that they make a recommendation to the Council regarding these water customers and make a recommendation to the Council.

The Treasurer requested authority to refund Mr. Beale of .88 on 1962 taxes due to an abatement of \$80.00 by or motion. On motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell, the Treasurer is authorized to refund \$88.00 to Mrs. Anne C. Barrett on 1962 taxes which were due to her.

Col. Branch reported that he had met with the State Highway Dept. with regards to the traffic problem on the State Highway. He requested that the Town make a complete traffic study and report to the Town.

The Mayor requested that the Council not meet on Tuesday night, March 12, 1963, as church services being held on this night. It was decided that the Council be held on Tuesday night, March 12, 1963.

The Mayor commended the press members on their coverage of the Bond Issue Referendum.

The business of the Council being completed, the Council adjourned. Planning Commission and the Town Attorney.

The Sub-Division Ordinance was discussed at 1



AND REENACT PARAGRAPH 33  
IMPOSING LICENSE TAXES FOR  
SMITHFIELD, VIRGINIA, EFFECTIVE  
AND AMENDED FEBRUARY 5, 1963,  
PENALTIES FOR VIOLATION THEREOF:

all of the Town of Smithfield, State  
33 of an ordinance imposing license  
taxes on Smithfield which was effective January 1,  
5, 1963, be amended and reenacted so  
as to read as follows, to-wit:

gasoline or other petroleum products  
from vehicles, each vehicle the sum  
Provided, however, that any vehicle  
owner, firm or corporation, which  
has a wholesale and retail license un-  
der the provisions of this ordinance or which  
has a storage facility within the incorporated  
limits of the Town and has purchased either whole-  
sale or a retail license, shall be exempt  
from the license tax imposed by this

amended shall be in full force and  
effect upon its passage.

Amended as follows:

Gwaltney Motor Co.	Smithfield Motor Co.
\$1850.00	\$1895.00
\$2100.00	\$2195.00

on basis:

Power Brakes	Power Windows & Power Steering
\$31.00	\$100.00

Power Steering  
\$24.00

Alternator

From Gwaltney Motor Company &  
Smithfield Motor Co. TOTAL \$1520.00

REVENUE \$2000.00

The Town Council met jointly with the Smithfield Planning Commission Monday night,  
March 4, 1963 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D.  
Gwaltney IV, V.A. Bell, J.E. Turner, W.I. Bell, C.M. Beale Jr., Town Attorney A.E.S. Stephens,  
Town Manager Jas. O. Branch, H.W. Love  
members of the Planning Commission-W.H. Sykes Jr., C.M. Beale Jr., W.A. Gwaltney and members  
of the press from the Daily Press and Smithfield Times.

The Mayor called the meeting to order and authorized the dispensing of the  
reading of the Council on March 5, 1963. The minutes of the last meeting were read and  
approved.

A letter, which had been approved by the Town Attorney, to Dr. E.R. Clarke,  
regarding the encroachment of his garage on the Town's right-of-way was read to the  
Council. Approval of the letter was given on motion made by Mr. Gwaltney, seconded by  
Mr. Turner.

A letter from Mr. R.E. Clay, agent of record, was read giving the rate on a  
Fidelity Bond for the Treasurer at \$5.00 per \$1000.00. Mr. V.A. Bell made the motion,  
seconded by Mr. Beale that the Treasurer's Bond be increased to \$20,000.00 at the rate  
of \$5.00 per \$1000.00. The motion was carried.

Col. Branch requested authority for the Treasurer to issue a Water Department  
check in the amount of \$3000.00, plus fees to cover the purchase of the Lu-Mar Water  
Company, with the understanding that payment will be made only after approval of the  
Town Attorney. On motion made by Mr. Turner, seconded by Mr. Beale the Treasurer was  
authorized to issue a check of the purchase price of \$3000.00 plus fees for the Lu-Mar  
Water Company upon receipt of the necessary approval of the State Health Dept. and  
approval by the Town Attorney of the site, easements etc. The motion was carried and  
the Mayor suggested to the Water Committee that they make a study of water rates for  
these water customers and make a recommendation to Council.

The Treasurer requested authority to refund Mrs. Anne C. Barrett in the amount  
of \$88 on 1962 taxes due to an abatement of \$80.00 by order of the Board of Equaliza-  
tion. On motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell the Treasurer was authoriz-  
ed to refund \$88 to Mrs. Anne C. Barrett on 1962 taxes which she had paid.

Col. Branch reported that he had met with the Resident and Safety Engineers of  
the State Highway Dept. with regards to the traffic problems in Town and they are to  
make a complete traffic study and report to the Town.

The Mayor requested that the Council not meet on Wednesday nights during  
 Lent due to church services being held on this night. It was decided that the next meeting of  
 Council be held on Tuesday night, March 12, 1963.

The Mayor commended the press members on their fine articles in publicizing  
the Bond Issue Referendum.

The business of the Council being completed, the Council met with the  
Planning Commission and the Town Attorney.

The Sub-Division Ordinance was discussed at length and after minor changes,



The Town Council held its regular monthly meeting Tuesday night, April 2, 1963, in the Council room. Those present were, Mayor R. T. Delk, Councilmen P. D. Gwaltney, IV; V. A. Bell; W. I. Bell; C. M. Beale, Jr.; R. S. Cox, Jr.; J. E. Turner; Town Manager, James O. Branch; members of the press from the Daily Press, Smithfield Times and Virginian Pilot.

The Mayor called the meeting to order and the minutes of the last two meetings were read and approved.

Town Manager advised the Council that:

The Highway Department would make a complete traffic study without fee and that this would be the first step in the preparation of the Master Street and Road Plan.

Material had been received from the Virginia Municipal League and Southern Building Code Congress with regard to Codes and "Dilapidated Building Ordinance"; study of material is in progress.

Town Attorney is proceeding with legal aspect to consummate purchase of Beale and Tidewater Water Company properties.

NO PARKING - 6: A.M. to 6: P.M. signs have been installed on Grace Street - Institute to Cary.

Letter from Town Attorney re: electric service under the Town contract with Virginia Electric & Power Company being provided to the Old Masonic Hall with subsequent reimbursement of cost by Trinity Methodist Church, was presented to Council. Letter stated in part \*\*\* "in my opinion, the Town should not enter into such an arrangement in regard to this building" \*\*\* After discussion, it was agreed that service should not be provided under the provision of this Town contract.

On Motion made by C. M. Beale, Jr., and seconded by P. D. Gwaltney, IV, and unanimously adopted, the Town Manager was authorized to procure decals for marking Police Cars. SASO Cat. page 79.

Council was advised that required legal notice re: sub-division ordinance would be published in the Smithfield Times on 4th. and 11th. April 1963. After discussion, it was agreed that Public Hearing on proposed sub-division ordinance would be held on Wednesday 17 April 1963 at 7:30 P.M. in the Town Hall. Wednesday 17 April 1963 being the regularly scheduled Mid-Month Council meeting.

After discussion with regard to alleviating the flooding of Highway #10 at Cypress Creek, the Town Manager was instructed to confer with Del. Shirley Holland to discuss and determine the proposed method of alleviating the flooding condition and arrange for attendance at Highway Department meeting in Richmond on May 24, 1963. Unofficial advice is that a allocation of \$100,000 is being considered by the Highway Department.

Motion was made by J. E. Turner, seconded by P. D. Gwaltney, IV, that the Town bear the expense of all repairs to water mains and lead lines to the property lines. Motion was unanimously passed.

oting aye Messers Delk, Cox, Beale, Turner, Gwaltney,  
ell.

er business, the meeting adjourned.

*Richard Delk*  
MAYOR

*rich*



M. T. Nelms invoice in the amount of \$55.37 which was referred to the Water Committee for recommendations by Council action on 11 March 1963, was reconsidered. Motion made by J. E. Turner, seconded by C. M. Beale, Jr., that M. T. Nelms be paid for work accomplished as directed by competent Town Authority, was passed unanimously.

Council was advised that Mr. W. E. Lindsey, Hayes, Seay, Mattern and Mattern, would be in Smithfield on Friday afternoon 5 April 1963. Town Manager requested that Councilmen who have questions re: Sewage Disposal Plans and Specifications, meet with Mr. Lindsey or present questions to him for discussion. Mr. Lindsey will gather additional data at that time to prepare a revised Water and Bond retirement schedule.

Motion was made by V. A. Bell, seconded by J. E. Turner, and unanimously passed that Town Manager submit application for grant of Federal funds for the Disposal project.

Town Manager advised Council as follows:

Mr. M. T. Nelms desired to cancel his agreement covering rental of Town Pond and residence.

Mr. Linwood Wells, who now occupies the residence, desires to rent residence and pond. It to be understood that he will rent boats at \$1.00 per day, ie those boats that are now the property of Nelms and charge a fee of \$10.00 per year for private boats kept in the Pond. Wells to maintain and oversee the area. No charge is to be made for persons fishing from the banks.

Recommend renting pond and residence to Wells with 30 day cancellation at \$35.00 per month.

After discussion, motion made by C. M. Beale, Jr., seconded by R. S. Cox, that Town Managers recommendation be accepted. Motion passed unanimously.

Letter dated 18 March 1963, from South Central Airlines, was brought to attention of Council. Letter stated in part that Smithfield was one of the Cities are considering as part of their route structure. After discussion, it was agreed the Town Manager, based on information available, would complete questionnaire.

Town Manager submitted a proposed ordinance to provide Water rates, connection charges and general rules for operation of the combined Water system operated by the Town. After discussion, it was agreed to continue existing ordinance on all systems pending further study and confer with Hayes, Seay, Mattern and Mattern re: Cost of connection charges.

Equipment located at Old Pond site was discussed. Town Manager will make recommendations re: disposition.

V. A. Bell suggested the Town Manager confer with Tidewater Water Company (M. B. Rainey) with regard to stocking Town Pond. Council was advised that Mr. R. L. Magette, Tidewater Water Company, requested that the Town take over operation of the Pagan Pines Division effective 1 April 1963. After discussion, seconded by R. S. Cox, Jr., that: recommend that title to Tidewater Water Company, Pagan Pines Division be transferred to Town Attorney. Motion was passed unanimously.

There being no further business, the meeting adjourned.

*[Signature]*  
M

*[Signature]*  
ACTING - CLERK



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tions by Council action on 11 March 1963, was recom-  
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and confer with Hayes, Seay, Mattern and Mattern

nd site was discussed. Town Manager will make

V. A. Bell suggested the Town Manager confer with State Fish and Wildlife  
Department (M. B. Rainey) with regard to stocking Town Pond with fish etc.

Council was advised that Mr. R. L. Magette, Tidewater Water Company verbally  
requested that the Town take over operation of the Pagan Pines division of the  
Tidewater Water Company effective 1 April 1963. After discussion, V. A. Bell made  
motion, seconded by R. S. Cox, Jr., that: recommend that the Town immediately  
acquire title to Tidewater Water Company, Pagan Pines Division, after legal clearance  
from Attorney. Motion was passed unanimously.

There being no further business, the meeting adjourned.

*V. A. Bell*  
MAYOR

*James C. Branch*  
ACTING - CLERK



The Town Council held a special meeting on Friday, April 12, 1963, at 5 o'clock P.M., in the Council Room, the said meeting having been called and held strictly in accordance with the provisions of the town charter and the applicable provisions of the statute.

Those present were - Mayor Rodham T. Delk and Councilmen P. D. Gwaltney, IV, V. A. Bell, W. I. Bell, C. M. Beale, Jr., R. S. Cox, Jr., and J. E. Turner, and James O. Branch, Town Manager and Acting Clerk.

The Mayor called the meeting to order and recognized that the entire membership of the Council was present and that the meeting was being held by unanimous consent of the elected members of the Council. The Mayor further explained the purpose of the meeting and on motion by Councilman V. A. Bell, seconded by Councilman Turner, the following resolution having been read and discussed, was adopted:

WHEREAS, this Council has, heretofore during the year 1962 entered into agreements with Tidewater Water Company and Carl M. Beale, Sr., which agreements provide for the purchase by the Town of Smithfield, of certain water facilities in the Town of Smithfield, said facilities being owned by the Tidewater Water Company and by Carl M. Beale, Sr., respectively, and,

WHEREAS, the total agreed purchase price for said facilities including the assumption by the Town of a certain \$9,213.00 contractual obligation of Carl M. Beale, Sr., to R. L. Beale and Company, is \$109,620.07; and,

WHEREAS, this Council is of the considered opinion that it will be necessary and in the best interest of the Town to finance \$90,000.00 of the aforesaid total purchase price through and by means of a general obligation bond issue in accordance with the provisions of Chapter 640 of the Acts of the 1958 Session of the General Assembly of Virginia; and,

WHEREAS, this Council has determined that it would be in the best interest of the Town of Smithfield to issue said bonds in accordance with the subsequent provisions of this resolution; and,

WHEREAS, the Farmers Bank Windsor, Virginia, and The Merchants and Farmers Bank and the Bank of Smithfield, both of Smithfield, Virginia, have offered to purchase such bonds as are described in this resolution and to be issued pursuant hereto; and,

WHEREAS, after careful consideration, it has been determined by this Council that the interest rates at which the said banks have offered to purchase the proposed bond issue are as favorable as those which could reasonably be expected were bonds to be offered at a public sale, and that it would be in the best interest of the Town of Smithfield to accept such offers:

HEREFORE, BE IT RESOLVED, AS the Town Council, that the offers of the three banks to purchase the proposed \$90,000.00 general obligation bonds, and the same, hereby, authorized this Council is authorized to accept such acceptance to the

the proposal that the Town Council shall issue general obligation bonds, to be known as "Project Bonds" in the total amount of \$90,000.00, the same is, hereby, adopted, with a denomination of \$1,000.00 each to be dated June 1, 1963, and to bear interest from date, payable semi-annually on December and June thereafter; and

(3) That said bonds shall be serially numbered 1 through 90, both inclusive, and said bonds shall contain the names of the owners thereof;

(4) That each bond shall contain a provision that it may be called at par, on any date provided 6 months previous written notice to the record owner of the bond, or

(5) That the entire bond issue shall be dated of the date of issuance; and,

(6) That pursuant to the aforesaid resolution, bonds shall be issued to the respective banks with the following serial numbers as follows:

<u>Purchaser</u>	<u>Serial Numbers</u> (all numbers inclusive)
Farmers Bank, Windsor, Virginia	1 - 6 19 - 24 37 - 42 55 - 60 73 - 78
Bank of Smithfield	7 - 12 25 - 30 43 - 48 61 - 66 79 - 84
The Merchants and Farmers Bank	13 - 18 31 - 36 49 - 54 67 - 72 85 - 90

Total

(7) That the principal and interest on said bonds shall be made by the Town of Smithfield, and the Treasurer of said Town; and,

(8) That said bonds shall be issued in accordance with Chapter 640 of the Acts of the 1958 Session of the General Assembly of Virginia, and the purchaser of the bonds shall be required to furnish a written opinion of A. E. S. Stephens, Town Manager, stating that in his opinion said bonds are valid and binding general obligation bonds of the Town of Smithfield.







(9) That, pursuant to the provisions of said Chapter of the Acts of the 1958 Session of the General Assembly of Virginia (Sections 15-666.40 and 15.666.53 of the Code of Virginia, 1950, as amended), the Clerk of this body is directed to mail forthwith an attested copy of this resolution to Mrs. Ruth E. Holland, Clerk of the Circuit Court of Isle of Wight County, Isle of Wight, Virginia.

The roll of the Council was called and the council members answered to their names as follows, voting aye were Councilmen Delk, Gwaltney, V. A. Bell, W. I. Bell, C. M. Beale, Jr., R. Cox, Jr., and J. E. Turner, there were no nay votes.

There being no further business to come before the meeting it was adjourned.

  
Acting Town Clerk

  
Mayor

The Town Council held its regular meeting on Wednesday night 17 April 1963, in the Council Chamber. Present: Councilmen P. D. Gwaltney, IV; V. A. Bell; J. E. Turner; Town Manager James O. Branch; and the Press and Virginian Pilot. Councilmen W. I.

The following citizens were present: Edward Glenn, A. W. Gwaltney, W. H. Sykes, Jr.

The Mayor called the meeting to order. The following resolutions were read and approved.

Mr. Paul Collins, Superintendent of the Sewerage Department, presented letter dated 16 April 1963, from Mr. J. E. Turner, Attorney for Isle of Wight County. Letter requested approval for a sewage outfall pipe, that would cross the property. Motion was made by Mr. J. E. Turner that the Council pass unanimously, that tentative approval be given, subject to approval to be contingent upon satisfactory plans including specifically, depth of sewage outfall.

Certificate from Managing Editor of the Isle of Wight County, that legal notice had been published in the Smithfield News announcing a Public Hearing on a sub-division of land. Certificate is recorded on page 156 of the minutes.

Provisions of the proposed sub-division ordinance. Ordinance had been tentatively approved by the Planning Commission and Town Council on 4 March 1963. Motion to the side set back requirement of the ordinance. *\* Insert PAR ON PAGE 148 HERE* Motion was made by Mr. J. E. Turner

that the Council pass unanimously, that effective date be inserted after the 1st., day of the month of May,

Motion was made by Mr. P. D. Gwaltney, IV, that the Council pass unanimously, that full reading of ordinance be read. Title of sub-division ordinance was

Motion was made by Mr. R. S. Cox, Jr., that the Council pass unanimously, that the sub-division ordinance as passed is recorded on page 157 of the minutes.

Town Manager, by conscious of opinion, that the Planning Commission submit recommendations with regard to the sub-division ordinance.



4-2-8

APPROVAL BY PLANNING COMMISSION. The original drawing and blue-line or black-line print of the Final Plat shall be submitted to the agent for approval by the agent and Commission. Such approval shall be granted within 30 days, if the plat is found to conform to all the requirements, herein, and if all other requirements of law have been satisfied; and such approval shall be certified on the original drawing by the agent, the Commission or its authorized representative. The original drawing shall be returned to the subdivider. Within 10 days after approval, the subdivider shall file on record in the office of the Clerk of the Circuit Court one permanent blue or black-line print of the approved final plat, or otherwise approval of said plat shall become void. At the same time, the subdivider shall furnish a similar print to the Town Clerk, to the Board of Supervisors of Isle of Wight County, and to the County Zoning Administrator if there is one, if the plat is located in any respect outside the incorporated limits of the Town of Smithfield.

WHEREAS, this Council has entered into an agreement with the Water Company to purchase certain domestic water facilities for the sum of \$70,402.07; said payment to be made not later than April 1, 1963, at the rate of 6% per annum and to draw interest from April 1, 1963, at the rate of 6% per annum paid in full by May 1, 1963; and,

WHEREAS, this Council, has by resolution provided for the issuance of general obligation bonds for the purchase; and,

WHEREAS, The proceeds from the sale of the bonds are available to the Town before June 1, 1963; and,

WHEREAS, the available cash assets of the Town are not sufficient to be necessary to raise the sum of \$60,000.00 to be applied in full before May 1, 1963, if the aforesaid interest is to be paid;

WHEREAS, The Merchants and Farmers Bank of Smithfield have each offered to lend to the Town of Smithfield (\$30,000.00) Dollars, a total of Sixty thousand (\$60,000.00) Dollars, on a short term basis at an interest rate of 3.15% per annum to meet this obligation; and,

WHEREAS, it is the considered opinion of the Council that it is in the best interests of the Town of Smithfield to take the opportunity to avoid unnecessary interest expense by borrowing the aforesaid amounts and at the aforesaid interest rate for a period not to exceed sixty (60) days:

NOW, THEREFORE, BE IT RESOLVED, as follows:

(1) That the Town of Smithfield borrow the sum of (\$30,000.00) Dollars each from The Merchants and Farmers Bank of Smithfield, both situate in the said Town, making a total of (\$60,000.00) Dollars.



## ARTICLE V - DESIGN STANDARDS AND REQUIREMENTS

- 5-1 In laying out subdivisions, the following design standards and requirements shall be observed, except that variations therefrom may be allowed by the Commission, upon a majority vote of its members, where it deems them to be necessary, desirable because of peculiar conditions, provided such variations are in keeping with good town planning and subdivision practice and are not in conflict with the public interest, and provided further that if the variation pertains to land outside the town limits, it is approved by the County Planning Commission as required by paragraph 4-1-13. Where the County has no Planning Commission its governing body shall exercise its functions in so far as ordinance is concerned.
- 5-1-1 GENERAL. The general objective of these regulations is to insure the orderly subdivision and development of land in and near the Town of Smithfield, for the purpose authorized by the Code of Virginia and to give effect to the Master Town Plan of Smithfield, as and when adopted in whole or part, or as amended. In considering subdivision plats, therefore, the Commission shall take into account the specifications of the Master Town Plan as to the best use of the land, the provision of streets, roads and other public or spaces and the needs of the community in general, and see to it that these specifications are adequately provided in each subdivision plat. Particular attention shall be given to highways, and to other necessary public facilities including parks, playgrounds, and school sites. No land shall be subdivided for residential use if subject to periodic over or incapable of proper drainage.
- 5-2 STREETS AND ALLEYS.
- 5-2-1 Streets shall conform to any official master plan of the Town or County.
- 5-2-2 Streets Shall connect to existing streets and shall provide access to possible adjoining subdivisions were needed.
- 5-2-3 Streets shall intersect as nearly as possible at right angles and jogs or offsets shall be avoided. Street lines shall be rounded at intersections, at a radius of not less than fifty (15) feet according to expected traffic requirements.
- 5-2-4 There shall be no private streets platted in any subdivision and no reserved strips controlling access to streets shall be permitted.

WHEREAS, this Council has entered into an agreement with the Water Company to purchase certain domestic water facilities for the sum of \$70,402.07; said payment to be made not later than May 1, 1963, and to draw interest from April 1, 1963, at the rate of 3.15% per annum, and paid in full by May 1, 1963; and,

WHEREAS, this Council, has by resolution previously authorized the issuance of general obligation bonds for the purchase of water facilities; and,

WHEREAS, The proceeds from the sale of these bonds are available to the Town before June 1, 1963; and,

WHEREAS, the available cash assets of the Town are insufficient to be necessary to raise the sum of \$60,000.00 to be applied to the purchase of water facilities before May 1, 1963, if the aforesaid interest charges are not paid;

WHEREAS, The Merchants and Farmers Bank of Smithfield have each offered to lend to the Town the sum of (\$30,000.00) Dollars, a total of Sixty thousand (\$60,000.00) Dollars, on a short term basis at an interest rate of 3.15% per annum, to meet this obligation; and,

WHEREAS, it is the considered opinion of this Council that it would be in the best interests of the Town of Smithfield to take the opportunity to avoid unnecessary interest expense by borrowing the aforesaid amounts and at the aforesaid interest rates if the same are not paid within sixty (60) days:

NOW, THEREFORE, BE IT RESOLVED, as follows, that

(1) That the Town of Smithfield borrow the sum of (\$30,000.00) Dollars each from The Merchants and Farmers Bank of Smithfield, both situate in the said Town, making a total of (\$60,000.00) Dollars;



- 5-2-5 So far as possible, streets shall conform to natural grades and shall provide for good drainage. Grades shall not be more than 5 percent unless approved by the Commission.
- 5-2-6 Streets shall have at least the following minimum width right-of-way:
- 5-2-6-1 Local Residential Streets, 50 feet. ( See definition )
- 5-2-6-2 Other residential streets, all business streets, highways 60 feet or more, according to potential traffic requirements or as may be designated on any officially adopted master plan for the area concerned, or on any officially adopted widening plan which is on record in the Planning Commission Office.
- 5-2-7 When a subdivision abuts on only one side of a street which has been included in the State System of Highways, the subdivider shall not be required to dedicate more than half of the required right-of-way.
- 5-2-8 Dead-end streets over 600 feet long shall be avoided. Where dead-end streets shall be provided with a turn around at the end, having a radius from the center line of the street of at least fifty (50) feet.
- 5-2-9 Street names shall not duplicate nor be similar to those of existing streets in or near Smithfield, unless they are approved by the Commission thereof. All street names shall be subject to the Commission approval.
- 5-2-10 Alleys should not be provided in residential areas, but are required in business areas. Where provided, they shall be at least 20 feet wide. Dead-end alleys shall be prohibited. In the absence of alleys, utility easements at least 10 feet in width shall be provided along rear, front or side lot lines wherever and in such width as may be required, and the utility poles and wires shall be located therein.

WHEREAS, this Council has entered into an agreement with the Water Company to purchase certain domestic water facilities for the sum of \$70,402.07; said payment to be made not later than April 1, 1963, at the rate of \$1,000.00 per month and to draw interest from April 1, 1963, at the rate of 3.15% per annum, paid in full by May 1, 1963; and,

WHEREAS, this Council, has by resolution authorized the issuance of general obligation bonds for the purpose of purchasing the same; and,

WHEREAS, The proceeds from the sale of the bonds shall be available to the Town before June 1, 1963; and

WHEREAS, the available cash assets of the Town are not sufficient to be necessary to raise the sum of \$60,000.00 to the price before May 1, 1963, if the aforesaid interest is not paid;

WHEREAS, The Merchants and Farmers Bank of Smithfield have each offered to lend to the Town the sum of (\$30,000.00) Dollars, a total of Sixty thousand (\$60,000.00) Dollars, on a short term basis at an interest rate of 3.15% per annum, meeting this obligation; and,

WHEREAS, it is the considered opinion of the Council that it would be in the best interests of the Town of Smithfield to take the opportunity to avoid unnecessary interest on the aforesaid amounts and at the aforesaid interest rate to exceed sixty (60) days:

NOW, THEREFORE, BE IT RESOLVED,

(1) That the Town of Smithfield accept the loan of (\$30,000.00) Dollars each from The Merchants and Farmers Bank of Smithfield, both situate in the said Town of Smithfield.



5-3 BLOCKS AND LOTS.

5-3-1 Residential blocks shall not exceed 1200 feet in length approved by the Commission.

5-3-2 Residential lots shall comply with at least the minimum size requirements of the Zoning District in which located. In the absence of such requirements they shall have at the following minimum sizes, depending on whether or not they will be served by municipal or other approved community water and sewer facilities:

	<u>WITH WATER</u>	<u>WITH SEWER</u>	<u>LOT AREA</u>	<u>LOT WIDTH</u>
5-3-2-1	Yes	Yes	10000	80
5-3-2-2	Yes	No	13500	90
5-3-2-3	No	Yes	13500	90
5-3-2-4	No	No	20000	100

Lots not served by sewers may be required to have a larger lot than required by paragraphs - - 5-3-2-2 and 5-3-2-4, if therefor is determined through soil percolation or other test by the County Health Officer.

5-3-3 SECTION NOT USED

5-3-4 LOT WIDTHS. Lot widths shall be measured at the building line.

5-3-5 LOT LINES. Lot lines should be perpendicular to the street. Double frontage lots shall be avoided except where lot frontage rear upon a main highway where a separating buffer strip is provided, without the right of access across strip. Strip depths normally shall not exceed  $2\frac{1}{2}$  times the width. No lot shall front on a public street.

5-3-6 BUILDING LINES. Building lines shall be established along streets and shall be shown on the plat. For residential lots such lines shall not be less than 35 feet back from the property line and 20 feet from the side street line of the lot. In no case shall building lines be established less than 10 feet by the Zoning Ordinance.

5-3-7 Where a subdivision is traversed by a stream or other natural drainage way, the Agent shall require the subdivider to provide a suitable right-of-way or easement for storm water drainage, or to construct adequate storm water drains.

WHEREAS, this Council has entered into an agreement with the Water Company to purchase certain domestic water facilities for the sum of \$70,402.07; said payment to be made not later than and to draw interest from April 1, 1963, at the rate of 3.15% per annum, paid in full by May 1, 1963; and,

WHEREAS, this Council, has by resolution provided for the issuance of general obligation bonds for the purchase; and,

WHEREAS, The proceeds from the sale of the bonds shall be available to the Town before June 1, 1963; and,

WHEREAS, the available cash assets of the Town shall be necessary to raise the sum of \$60,000.00 to be at par price before May 1, 1963, if the aforesaid interest rate exceeds 3.15% per annum;

WHEREAS, The Merchants and Farmers Bank of Smithfield have each offered to lend to the Town of Smithfield (\$30,000.00) Dollars, a total of Sixty thousand (\$60,000.00) Dollars, on a short term basis at an interest rate of 3.15% per annum, meeting this obligation; and,

WHEREAS, it is the considered opinion of the Council that it would be in the best interests of the Town of Smithfield to take the opportunity to avoid unnecessary interest expense on the aforesaid amounts and at the aforesaid interest rate to exceed sixty (60) days:

NOW, THEREFORE, BE IT RESOLVED, as follows:

(1) That the Town of Smithfield borrow (\$30,000.00) Dollars each from The Merchants and Farmers Bank of Smithfield, both situate in the said Town, making



VAL BY PLANNING COMMISSION. The original drawing and one line or black-line print of the Final Plat shall be submitted to the agent for approval by the agent and Commission. Approval shall be granted within 30 days, if the plat is to conform to all the requirements, herein, and if all requirements of law have been satisfied; and such approval shall be certified on the original drawing by the agent or its authorized representative. The original drawing shall be returned to the subdivider. Within 60 days of the Clerk of the Circuit Court one permanent blue-line k-line print of the approved final plat, or otherwise 1 of said plat shall become void. At the same time, the subdivider shall furnish a similar print to the Town Clerk; and the Board of Supervisors of Isle of Wight County, and to the Planning Administrator if there is one, if the plat is in any respect outside the incorporated limits of the Smithfield.

WHEREAS, this Council has entered into an agreement with Tidewater to purchase certain domestic water facilities owned by it for \$70,402.07; said payment to be made not later than July 1, 1963, interest from April 1, 1963, at the rate of  $3\frac{1}{4}\%$  per annum if not paid by May 1, 1963; and,

WHEREAS, this Council, has by resolution previously adopted, provided issuance of general obligation bonds for the purpose of financing this and,

WHEREAS, The proceeds from the sale of these bonds will not be to the Town before June 1, 1963; and,

WHEREAS, the available cash assets of the Town are such that it will have to raise the sum of \$60,000.00 to be applied to this purchase before May 1, 1963, if the aforesaid interest charge is to be avoided; and,

WHEREAS, The Merchants and Farmers Bank of Smithfield and the Bank of Smithfield have each offered to lend to the Town the sum of Thirty Thousand (\$30,000) Dollars, a total of Sixty thousand (\$60,000.00) Dollars, on a basis at an interest rate of 3.15% per annum for the purpose of this obligation; and,

WHEREAS, it is the considered opinion of this Council that it would be in the best interests of the Town of Smithfield to take advantage of this opportunity to avoid unnecessary interest expense by issuing its notes in the said amounts and at the aforesaid interest rates for a period of not to exceed sixty (60) days:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit :

- (1) That the Town of Smithfield borrow the sum of Thirty thousand (\$30,000) Dollars each from The Merchants and Farmers Bank and the Bank of Smithfield, both situate in the said Town, making a total loan of Sixty



VAL BY PLANNING COMMISSION. The original drawing and one line or black-line print of the Final Plat shall be submitted to the agent for approval by the agent and Commission. Approval shall be granted within 30 days, if the plat is to conform to all the requirements, herein, and if all requirements of law have been satisfied; and such approval shall be certified on the original drawing by the agent and Commission or its authorized representative. The original shall be returned to the subdivider. Within 60 days of approval, the subdivider shall file on record in the office of the Clerk of the Circuit Court one permanent blue-line print of the approved final plat, or otherwise of said plat shall become void. At the same time, the subdivider shall furnish a similar print to the Town Clerk; and to the Board of Supervisors of Isle of Wight County, and to the Planning Administrator if there is one, if the plat is in any respect outside the incorporated limits of the Town of Smithfield.

(\$60,000.00) Dollars, for a period of not to exceed sixty (60) days, at an interest rate of 3.15%, and that the said loans be evidenced by two (2) promissory notes, each for the sum of \$30,000.00, one of which shall be payable to one of the said banks; and,

(2) That the obligations thus entered into shall be in the form of promissory notes, to be executed by the attorney for the Town of Smithfield, shall be executed on behalf of the Town by the Mayor and shall be duly attested by the Clerk of this Town; and

(3) That said notes shall be paid from the proceeds of the sale of the Town's proposed "1963 Water Project" bond issue and/or from such other sources as may be lawfully available.



(2) That the new location of said "Talbot Drive" as shown on the p of survey made by Ball-Hassell and Wilson is, hereby, accepted as a part and portion of "Talbot Drive" in lieu of that parcel or portion thereof by this resolution abandoned and undedicated; and,

(3) That in adopting this resolution this Council assumes no responsibility whatsoever as to the market ability of the title said strips or parcels of land so abandoned as a public street or way.

## TOWN OF SMITHFIELD

SMITHFIELD, VA

## STATEMENT OF INCOME - -

OPERATING REVENUE.

Metered Sales  
Flat Sales  
Other

EXPENSES OF PRODUCTION & DISTRIBUTION.

Power & Pumping:  
Supplies & Expenses  
Maint. Structures  
Maint. Pumping Equip.  
Power Purchased

10

Transmission & Distribution:

Supervision  
Operation of Meter  
Maint. Water Main  
Maint. Sewer Main

1

19

15

50

INCOME FROM OPERATING.CUSTOMERS, ACCOUNTING & COLLECTING.

Accounting & Collecting:  
Meter Reading  
Cutting Water on & off  
Uncollectable Accounts

75

10

21

Administration & General:

Treas. Salary  
Office Supplies  
Audit  
Insurance

300

78

250

53

C.A.

TOTAL OUTLAYS.INCOME FROM OPERATING.NET INCOME.

Private Fire Protection  
Miscellaneous  
Rents

INCOME FOR PERIOD.TOWN OF SMITHFIELD - WA  
SMITHFIELD, VIRGINIA

BALANCE SHEET - - 3/31/

ASSETSCURRENT & ACCRUED ASSETS.

Cash on Hand  
Cash on Deposit:  
Bank of Smithfield  
Accounts Receivable  
Prepaid Insurance

189.1

15,241.0

TOTAL ASSETSLIABILITIESCURRENT & ACCRUED LIABILITIES

Unearned Water Rents  
Accrued Interest Payable  
Customer's Deposits  
Reserve for F.I.C.A.  
Reserve for Fed. With holding  
Reserve for State With holding

1,618.50

401.40

2,226.00

27.10

120.00

15.00

SURPLUS:  
NET INCOME FOR PERIOD:TOTAL LIABILITIES



1  
WHEREAS, J. T. Grimes, Gladys Grimes Wilson and Maude Grimes Holt,  
the owners of a subdivision generally described and referred to as Grimesland,  
had a survey made of a portion thereof known as Block A, the plat of survey  
being entitled "Plat of Part of Block A, Grimesland, a Part of Grimes Estate,  
Isle of Wight County, Va., R. F. Pyle, Engr., Newport News, Va." dated September  
14, 1948, and had a copy of said plat of survey recorded in the Clerk's Office  
of the Circuit Court of Isle of Wight County, Virginia, in Plat Book 3, at page  
59; and,

WHEREAS, there is shown on said plat of survey a street or driveway  
named "Talbot Drive" and the owners aforesaid as a result of the recordation of  
the plat of survey aforesaid, and consistent with the purpose and intent of  
said owners, said "Talbot Drive" was dedicated, has become and now is, a public  
street or way; and,

WHEREAS, subsequently the aforesaid subdivision known as Grimesland  
was annexed to the Town of Smithfield and on the plat of survey of the annexed  
property said "Talbot Drive" is shown as a public street or way and it was,  
in fact, open and in use by the general public at the time of the effective daye  
of said annexation in consequence of which said "Talbot Drive" became a public  
street of said Town of Smithfield; and,

WHEREAS, consistent with the statutes in such cases made and provided,  
that portion of "Talbot Drive" hereinafter more specifically referred to, to-  
gether with another portion thereof, was taken over and became a part of the  
secondary system of public highways of the State of Virginia; and,

WHEREAS, a recent resurvey was made of said Block A, from which it  
was determined that a portion of "Talbot Drive" lying immediately adjacent to  
Lots 11, 12, 13, and 14 of Block A had not been located on the ground in  
accordance with the true location as shown by said plat of survey, in con-  
sequence of which parts or portions of Lots 11, 12, 13 and 14 are actually  
encroaching upon said "Talbot Drive" as the latter is shown on the plat of the



recent survey of said Block A entitled "Plat Showing new right of way for a portion of Talbot Drive 'Grimesland' Isle of Wight County, Va., Scale 1" = 50' Feb. 25, 1963, Ball-Hassell & Wilson, Surveyors and Engineers, Portsmouth, Va.-Suffolk, Va." A plat of said survey being of record in the Clerk's Office aforesaid in Plat Book 4, at page 191; and,

WHEREAS, the owners aforesaid by their four certain deeds, dated April 3, 1963, have conveyed to the present individual owners of said Lots 11, 12, 13 and 14, in said Block A the strips of land that lie between their respective Eastern boundary lines and the Western side of that portion of said "Talbot Drive" which is relocated in accordance with the last mentioned plat of survey; and,

WHEREAS, The said owners of Grimesland by causing to have made the survey last mentioned and having had a plat of said survey recorded in the Clerk's Office aforesaid have rededicated, for public use as a street or way, said "Talbot Drive" as it is relocated on said plat of survey last mentioned, and to the end that there might be no cloud upon the strips or parcels of land conveyed as aforesaid to the individual owners of said Lots 11, 12, 13 and 14, they have asked this Council to adopt this resolution abandoning as a public way or street that portion of "Talbot Drive" lying between its Western side and the Eastern lines of the lots above numbered, all of which is particularly shown on said last mentioned plat of survey, to all of which this Council has agreed:



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES---3/31/63

VENUE:	MARCH	TOTAL	BUDGET
From Local Sources:			44,000.00
Taxes			
Licenses:			20,000.00
Privilege	5,629.27	19,535.41	9,300.00
Vehicle	21.25	67.50	10,000.00
Fines	696.30	2,804.85	50.00
Interest	10.51	11.35	
Rentals:			
Town Hall	115.00	320.00	1,500.00
Others	25.25	105.75	500.00
Miscellaneous	12.49	770.76	1,100.00
Bank Stock Tx.			7,970.00
From the Commonwealth:			8,240.00
A.B.C. Profits			
TOTAL REVENUE	6,510.07	23,615.62	102,660.00
EXPENDITURES:			
General Government	947.98	4,556.42	16,645.00
Finance	347.75	870.75	3,075.00
Law & Judiciary	240.76	494.42	1,780.00
Police	2,225.85	6,578.42	25,640.00
Fire	302.73	1,431.09	3,295.00
Public Works	3,289.18	7,320.30	19,870.00
Public Welfare	250.17	1,230.94	2,405.00
Debt Service		29.51	1,500.00
Capitol Outlays	494.00	908.00	15,050.00
Isle of Wight County		11.00	13,400.00
TOTAL EXPENDITURES	8,098.42	23,430.85	102,660.00
EXCESS REVENUE OVER EXPENSES		184.77	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET-----3/31/63

ASSETS

CASH:		
Cash on Hand	180.35	
Cash on Deposit:		
Bank of Smithfield	13,632.25	
Merchants & Farmers Bank	13,009.78	26,822.38
UNCOLLECTED TAXES:		
Real Estate & Personal Property		6,150.47
+ TOTAL ASSETS		32,972.85

LIABILITIES

CURRENT LIABILITIES:		
Reserve for F.I.C.A.	729.16	
Reserve for Fed. Withholding	1,063.10	
Reserve for State Withholding	114.54	
Reserve for U.S.R.S	44.30	
Reserve for U.S.R.S. Ins.	10.20	1,961.30

BONDS PAYABLE:		
"Water Project" Bonds	53,000.00	
State Imp. Bonds	13,500.00	66,500.00

SURPLUS:

BALANCE 1/1/63	35,673.22	
EXCESS REVENUE OVER EXPENSES	184.77	35,488.45
TOTAL LIABILITIES		32,972.85



## TOWN OF SMITHFIELD - WATER DEPARTMENT

SMITHFIELD, VIRGINIA

STATEMENT OF INCOME - - 3/31/63

OPERATING REVENUE.

Metered Sales	4,270.10	
Flat Sales	1,639.25	
Other	247.50	6,156.85

COST OF PRODUCTION & DISTRIBUTION.

Power & Pumping:		
Supplies & Expenses	.43	
Maint. Structures	5.50	
Maint. Pumping Equip.	1.35	
Power Purchased	101.30	108.58
Transmission & Distribution:		
Supervision	15.00	
Operation of Meter	197.61	
Maint. Water Main	153.51	
Maint. Sewer Main	509.44	875.56
		984.14

INCOME FROM OPERATING.

5,172.71

EXPENSES, ACCOUNTING & COLLECTING.

Accounting & Collecting:		
Meter Reading	75.00	
Cutting Water on & off	10.00	
Uncollectable Accounts	21.15	106.15
Administration & General:		
Treas. Salary	300.00	
Office Supplies	78.65	
Audit	250.00	
Insurance	53.64	682.29

F.I.C.A.CAPITAL OUTLAYS.NET INCOME FROM OPERATING.OTHER INCOME.

Private Fire Protection	13.59	
Miscellaneous	4,124.56	4,926.59
Rents	246.12	
	75.00	
	376.90	
	68.00	519.90
<u>NET INCOME FOR PERIOD.</u>		766.02

## TOWN OF SMITHFIELD - WATER DEPARTMENT

SMITHFIELD, VIRGINIA

BALANCE SHEET - - 3/31/63

ASSETSCURRENT & ACCRUED ASSETS.

Cash on Hand	189.48	
Cash on Deposit:		
Bank of Smithfield	15,241.09	15,430.57
Accounts Receivable		2,989.02
Prepaid Insurance		160.97
<u>TOTAL ASSETS</u>		18,580.56

LIABILITIESCURRENT & ACCRUED LIABILITIES

Unearned Water Rents	1,618.50	
Accrued Interest Payable	401.48	
Customer's Deposits	2,226.00	
Reserve for F.I.C.A.	27.18	
Reserve for Fed. With holding	120.00	
Reserve for State With holding	15.00	4,408.16
<u>SURPLUS:</u>		13,406.38
<u>NET INCOME FOR PERIOD:</u>		766.02

TOTAL LIABILITIES

18,580.56



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 4/30/63

<u>OPERATING REVENUE</u>			
Metered Sales	5,685.93		
Flat Sales	2,164.75		
Other Sales	330.00		8,180.00
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			
Supplies & Expenses	.43		
Maint. of Structure & Imp.	34.50		
Maint. of Power & Pumping Equip.	1.35		
Power Purchased	206.25	242.53	
Transmission & Distribution:			
Supervision	15.00		
Operation of Meters	222.74		
Maint. Water Main	934.20		
Maint. Sewer Main	518.44	1,690.38	1,932.91
NET INCOME FROM OPERATING			6,247.77
<u>CUSTOMERS, ACCOUNTING &amp; COLLECTING</u>			
Accounting & Collecting:			
Meter Reading	100.00		
Cutting Water on & off	10.00		
Uncollectable Accounts	21.15	131.15	
Administration & General:			
Treas. Salary	350.00		
Office Supplies & Expenses	141.05		
Audit	250.00		
Insurance	71.52		
Office Help	146.25	958.82	
DEBT SERVICE		401.47	
F.I.C.A.		21.39	
CAPITAL OUTLAYS		4,199.56	5,712.39
NET INCOME FROM OPERATING			535.38
<u>OTHER INCOME</u>			
Private Fire Protection	75.00		
Miscellaneous	376.90		
Rentals	103.00		554.90
NET INCOME FOR PERIOD			1,090.28

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 4/30/63

ASSETS

<u>CURRENT &amp; ACCRUED ASSETS</u>			
Cash on Deposit:			
Bank of Smithfield	14,929.74		
Accounts Receivable	3,334.90		
Prepaid Insurance	143.09		
TOTAL ASSETS		18,407.73	

LIABILITIES

<u>CURRENT &amp; ACCRUED LIABILITIES</u>			
Unearned Water Rents	1,618.50		
Customers' Deposits	2,226.00		
Reserve for F.I.C.A.	15.59		
Reserve for Fed. Withholding	48.10		
Reserve for State Withholding	2.88	3,911.07	
SURPLUS		13,406.38	
NET INCOME FOR PERIOD		1,090.28	
TOTAL LIABILITIES		18,407.73	



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS AND EXPENSES at 4/30/63

REVENUE

From Local Sources:

Taxes

Licenses

Privilege

Vehicle

Fines

Interest

Rentals:

Town Hall

Other

Miscellaneous

Bank Stock Tax

From The Commonwealth:

A.B.C. Profits

TOTAL REVENUE

APRIL

TOTAL

BUDGET

44,000.00

20,000.00

9,300.00

10,000.00

50.00

1,500.00

500.00

1,100.00

7,970.00

8,240.00

102,660.00

1,434.65 25,050.27

EXPENDITURES

General Government

Finance

Law & Judiciary

Police

Fire

Public Works

Public Welfare

Debt Service

Capital Outlays

Isle of Wight County

TOTAL EXPENDITURES

1,080.78

258.50

81.67

2,151.66

119.19

1,635.01

154.31

1,975.28

7,456.40

5,637.20

1,129.25

576.09

8,730.08

1,550.28

8,955.31

1,385.25

29.51

2,883.28

11.00

30,887.25

16,645.00

3,075.00

1,780.00

25,640.00

3,295.00

19,870.00

2,405.00

1,500.00

15,050.00

1,340.00

102,660.00

EXCESS EXPENSES OVER REVENUE

5,836.98

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 4/30/63

ASSETS

CASH

Cash on Deposit:

Bank of Smithfield

Merchants & Farmers

UNCOLLECTED TAXES

Real Estate & Personal Property

TOTAL ASSETS

10,616.95

9,722.81

20,339.76

5,375.53

25,715.29

LIABILITIES

CURRENT LIABILITIES

Reserve for F.I.C.A.

Reserve for Fed. Withholding

Reserve for State Withholding

Reserve for U.S.R.S.

Reserve for U.S.R.S. Ins.

232.43

391.20

48.34

43.32

10.20

725.49

BONDS PAYABLE

"Water Project" Bonds

State Imp. Bonds

53,000.00

13,500.00

66,500.00

SURPLUS

BALANCE 1/1/63

EXCESS EXPENSES OVER REVENUE

TOTAL LIABILITIES

356,732.22

5,836.98

411,510.20

25,715.29

The Town Council held its regularly scheduled May 1963, in the Council room. Those present were P. D. Gwaltney, IV; W. I. Bell; V. A. Bell; Town Manager James O. Branch; members of Smithfield Times and Chief David Hemmis.

The Mayor called the meeting to order and the meeting was approved as corrected.

Town Manager stated that Miss Chapman, Treasurer, was absent on May 1963.

Council was advised by the Town Manager that the Engineer, Department of Highways, has advised a study of the last two weeks in May. The following

Origin and destination interviews at three locations on Primary Routes; (c) Traffic Counts at various locations will be studied to determine the feasibility of a by-pass and one-way streets. Recommendations for traffic flow within Smithfield.

Town Manager recommended the purchase of an additional Police. After discussion with regard to the conditioner, Mr. V. A. Bell made motion, seconded, that Town Manager be authorized to exceed \$200.00.

Mr. P. D. Gwaltney, IV, stated that "The matter was taken into by Council". After discussion, May

and Mr. R. S. Cox, Jr., as a committee to investigate the Squad and bring recommendations to Council.

Town Manager advised that Mr. A. E. Dorer, State Engineer, was contacted by phone and letter. Mr. Dorer will visit Smithfield, make a survey and advise as to services required for the subject of easements required for the sewer

in detail. Motion was made by Mr. R. S. Cox, Jr., seconded, that action be taken to secure

width across private property and that where a twenty (20) foot maintenance easement be negotiated

discussion ensued with regard to securing easements in to wye in sewer system from installed house

concession for easement without fee. A motion was made by Mr. R. S. Cox, Jr., seconded, that



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS AND EXPENSES at 4/30/63

	APRIL	TOTAL	BUDGET
			44,000.00
	186.32	19,721.73	20,000.00
	7.50	75.00	9,300.00
	799.35	3,604.20	10,000.00
	22.28	34.13	50.00
	120.00	440.00	1,500.00
	55.25	161.00	500.00
	243.45	1,014.21	1,100.00
			7,970.00
			8,240.00
	1,434.65	25,050.27	102,660.00

	1,080.78	5,637.20	16,645.00
	258.50	1,129.25	3,075.00
	81.67	576.09	1,780.00
	2,151.66	8,730.08	25,640.00
	119.19	1,550.28	3,295.00
	1,635.01	8,955.31	19,870.00
	154.31	1,385.25	2,405.00
		29.51	1,500.00
	1,975.28	2,883.28	15,050.00
		11.00	1,340.00
	7,456.40	30,887.25	102,660.00

5,836.98

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 4/30/63

ASSETS

Field	10,616.95	
rmers	9,722.81	20,339.76
onal Property	5,375.53	
S	25,715.29	

LIABILITIES

l.	232.43	
thholding	391.20	
thholding	48.34	
l.	43.32	
l. Ins.	10.20	725.49

The Town Council held its regularly scheduled mid-month meeting Wednesday 15 May 1963, in the Council room. Those present were: Mayor R. T. Delk; Alden P. D. Gwaltney, IV; W. I. Bell; V. A. Bell; C. M. Beale, Jr.; R. S. Cox, Jr.; Turner; Town Manager James O. Branch; members of the press from the Daily Press Smithfield Times and Chief David Hemmis.

The Mayor called the meeting to order and the minutes of the last meeting read and approved as corrected.

Town Manager stated that Miss Chapman, Treasurer, returned to work full-time on 13 May 1963.

Council was advised by the Town Manager that Mr. R. C. Brown, Associate Engineer, Department of Highways, has advised a traffic survey would be conducted during the last two weeks in May. The following information is to be

(a) Origin and destination interviews at three locations; (b) Time and travel on Primary Routes; (c) Traffic Counts at various locations. The survey will be studied to determine the feasibility of various possible improvements such as a by-pass and one-way streets. Recommendations will be given for the traffic flow within Smithfield.

Town Manager recommended the purchase of an air-conditioner for the office of the Chief of Police. After discussion with regard to purchase of new air-conditioner or re-conditioner, Mr. V. A. Bell made motion, seconded by Mr. R. S. Cox, Jr., unanimously passed that Town Manager be authorized to purchase a used unit at a cost not to exceed \$200.00.

Mr. P. D. Gwaltney, IV, stated that "The matter of backing a Rescue Squad was looked into by Council". After discussion, Mayor Delk appointed Mr. P. D. Gwaltney, IV and Mr. R. S. Cox, Jr., as a committee to investigate further the formation of a Squad and bring recommendations to Council.

Town Manager advised that Mr. A. E. Dorer, State Department of Health, had contacted by phone and letter. Mr. Dorer will visit Smithfield to discuss health control, make a survey and advise as to services available and the cost thereof.

The subject of easements required for the sewage disposal system was discussed in detail. Motion was made by Mr. R. S. Cox, Jr., seconded by Mr. C. M. Beale, Jr., unanimously passed that action be taken to secure permanent easements twenty feet wide across private property and that where circumstances dictate, a twenty (20) foot maintenance easement be negotiated.

Discussion ensued with regard to securing easements without fee, the cost of the work on the sewer system from installed house laterals to be borne by the property owner for easement without fee. A motion was not made.



During discussion, it was stated that a connection charge was not being made for connecting to the sewer system and a fee was not being charged on a lot front foot basis. Since the charges as stated above had not been directed, it was stated that easements, less any damage, should be negotiated on a No-Fee basis and Damages in connection with the installation of the sewage system to be considered on an individual basis. Discussion ensued with regard to price that should be paid for easement on a lot front foot basis.

Mr. P. D. Gwaltney, IV made motion, seconded by Mr. R. S. Cox, Jr., that the matter be tabled and that the price to be paid for easements, per foot, be tabled and that the matter be made to secure easements on a "donation basis" with damages to be considered as a separate item.

Town Manager presented copy of letter from the Smithfield Packing Company, Inc., to Mr. R. E. Green, Jr., Smithfield Oil Company. Letter is quoted below in full.

COPY

May 13, 1963

Mr. R. E. Green, Jr.  
Smithfield Oil Company, Inc.  
202 North Church Street  
Smithfield, Virginia

Dear Dick:

This letter is in answer to the request which you made of the Town of Smithfield to consider your proposal for the erection of two bulk storage tanks.

We have had our engineers evaluate this matter and our insurance company give us an indication of what it would mean to our company. Both advise us that it is unwise for us to approve the erection of these tanks so close to our Plant #2, a building of wooden construction, it houses our Smithfield Meats inventory and would be quite volatile were it subjected to fire in close proximity.

We have discussed this matter at considerable length because we want to cooperate for personal reasons in any request that is made of us. We cannot, in good conscience however, approve in the name of the company the construction of storage tanks.

Very truly yours,

The Smithfield Packing Company

Robert J. Parks  
Secretary-Treasurer

On motion made by Mr. C. M. Beale, Jr., seconded by Mr. R. S. Cox, Jr., the matter was tabled.

(NOTE/ Mr. R. E. Green, Jr., stated to the Town Manager on 16 May 1963, that he would not pursue the matter of installation of tanks at the requested location.)

Water Department regulations were submitted by the Town Manager for review and approval by Council, with changes. The regulations submitted, with additions, deletions and correction made during consideration of the regulations are recited immediately following:

# WATER DEPARTMENT REGULATIONS

Payment for Water service will be as follows:

Un-Metered customers shall pay monthly, in advance, the minimum charge.

Metered Customers shall pay the minimum charge established and shall be billed at the end of each month for service in excess of the minimum.

All bills are payable within thirty (30) days of the date of any bill, the service shall be discontinued.

Customers will be billed for a full month with service before the fifteenth (15) day of the month and will be billed for the cost of water used in excess of 2000 gallons a month in excess of 4000 gallons per month when service is discontinued there after during a month.

## DEPOSITS AND SERVICE CHARGES:

Where the water service is discontinued, the bill must be paid in full and there shall be paid a deposit before the service may be restored.

The Town reserves the right to require a deposit of (\$5.00) dollars on water service provided. The deposit shall not be considered as a credit to the monthly bill if service is discontinued and not to be restored to the customer. Deposits shall not bear interest.

Services temporarily discontinued will be billed for the full month's service when service is restored.

## GENERAL:

Upon payment of connection charge, at estimated cost, the Town will provide Water service at the property line at the nearest water mains. Cost of meter, meterbox, corporation stopcock and pipe from main to meter, will be at Town expense.

Maintenance of water lines to the meter will be the responsibility of the customer and future water services from main to property line.

Connections will not be made to mains or service lines by anyone other than Town employees or the Town's designated agent.

Any representative of the Town or designated agent, at reasonable times, enter upon the premises of a customer to inspect the water connections, services, outlets, etc., and protecting its interests, including the disconnection of service.

Service may be discontinued for any of the following reasons:

- (a) For non-payment of bill as is hereby provided;
- (b) For permitting the use of water through pipes or connections other than that described in the application;
- (c) For waste of water through imperfect pipes;
- (d) In case of vacancy of premises; (e) For violation of the rule of the Town.

The Town reserves the right, at any time, to discontinue, distribute lines and services for the purpose of repairs or extensions, or for any other purpose that may be deemed applicable, due notice will be given.



WATER DEPARTMENT REGULATIONS

ment for Water service will be as follows:

Un-Metered customers shall pay monthly, in advance, at the rate established.

Metered Customers shall pay the minimum charge in advance at the rate established and shall be billed at the end of each month, or billing period, for any amount in excess of the minimum.

All bills are payable within thirty (30) days from date, and for non-payment of any bill, the service shall be discontinued.

Customers will be billed for a full month when service is provided on or after the fifteenth (15) day of the month and will be billed one-half monthly for the cost of water used in excess of 2000 gallons at the rate established for the first excess of 4000 gallons per month when service is provided on the sixteenth day or later during a month.

## II.

DEPOSITS AND SERVICE CHARGES:

Where the water service is discontinued for non-payment, the bill must be paid in full and there shall be paid a Cut-On charge of three (\$3.00) before the service may be restored.

The Town reserves the right to require each customer to deposit five (\$5.00) dollars on water service provided. The deposit of five (\$5.00) dollars shall not be considered as a credit to the monthly water usage bill until service is discontinued and not to be restored to the customer who has made the deposit. Deposits shall not bear interest.

Services temporarily discontinued will be charged a fee of three dollars when service is restored.

## III.

GENERAL:

Upon payment of connection charge, at established rates, the Town will provide Water service at the property line at the nearest point to existing or proposed Water mains. Cost of meter, meterbox, corporation stop, line setter, and pipe from main to meter, will be at Town expense.

Maintenance of water lines to the meter will be at Town expense during and future water services from main to property line.

Connections will not be made to mains or service lines by persons other than Town employees or the Towns designated agent.

Any representative of the Town or designated agent may at all reasonable times, enter upon the premises of a customer for the purpose of inspecting the water connections, services, outlets, etc. enforcing the rules of the Town and protecting its interests, including the dis-connection of any service.

Service may be discontinued for any of the following reasons:

- (a) For non-payment of bill as is herein set out; (b) For permitting the use of water through pipe to any other property than that described in the application; (c) For willful waste of water through imperfect pipes, fixtures or otherwise; (d) Incase of vacancy of premises; (e) For violation of any rule of the Town.

The Town reserves the right, at any time, to shut off the water in the main, distributing lines and services for the purpose of repairing or making alterations or extensions, or for any other purpose that may be deemed necessary. Notice, due notice will be given.

ated that a connection charge was not being made for  
em and a fee was not being charged on a lot front for  
stated above had not been directed, it was stated  
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sewage system to be considered on an individual basis  
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COPY

May 13, 1963

in answer to the request which you made of Wayne last  
or the erection of two bulk storage tanks.

engineers evaluate this matter and our insurance people  
at it would mean to our company. Both advise us it was  
e erection of these tanks so close to our Plant #2.  
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ubjected to fire in close proximity.

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prove in the name of the company the construction of

Very truly yours,

The Smithfield Packing Company

Robert J. Parks  
Secretary-Treasurer

by Mr. C. M. Beale, Jr., seconded by Mr. R. S. Cox, Jr.  
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nstallation of tanks at the requested location.)

at regulations were submitted by the Town Manager for  
th changes. The regulations submitted, with additional  
ade during consideration of the regulations are recorded



No service, having been cut-off, will be reconnected until all defects have been corrected, the cost of cutting the water off and on being paid by the customer, the delinquent account, if any, paid in full, and the rent for the ensuing month paid.

No customer will be allowed credit for vacant property unless the owner thereof notified the Town Manager or Town Treasurer, in writing, within (10) days from date of beginning of such vacancy; and, in case of vacancy, and the water will be cut off by a representative of the Company, and may not be reconnected until all fees have been paid.

Where the water consumption exceeds the minimum of four (4) thousand gallons, the customer will be charged at the prevailing water meter rate, in proportion of the number of days the premises were occupied.

#### SECTION IV.

##### GENERAL:

Where the owner of a building, or a tenant, closes out his water service account at any period subsequent to the last water meter reading before the next reading is due, then he shall be billed on a pro rata basis, based by the water consumption as shown by the water meter for the period of time in which the premises were occupied at the following rate:

Where the water consumption does not exceed the minimum of four (4) thousand gallons for the period of time in which the premises were occupied a pro rata charge of 75¢ per each 1,000 gallons, or part thereof, will be charged.

Flat rate customers who closes out his account on or before the fifteenth of a month shall be billed one-half of the established monthly flat rate. Accounts closed after the fifteenth of a month, shall be billed the established rate.

On all residential, commercial, or industrial buildings, and where more than one occupant or tenant is served through a single meter or service, such as apartments, multi-family dwellings, or office buildings, a single water service charge for each user or unit, will be billed either to the owner, his agent, or to any one tenant who assumes responsibility for the whole account.

Motion was made by Mr. C. M. Beale, Jr., seconded by Mr. J. E. Turner, and unanimously passed that Water Department Regulations as recommended and revised be approved.

Town Manager advised that he had received several complaints with low water pressure in the area served by the former Pagan Pines Water Company. Low pressure is attributed to irrigation during the dry season recently experienced. After discussion, it was generally agreed that the Town Manager should handle this administratively.

Town Manager recommended the elimination of angle parking in front of Town Office (six spaces) and establishment of parallel parking (four spaces). Mr. Turner made motion, seconded by Mr. W. I. Bell that the recommendation be tabled. Subsequent motion was offered by Mr. C. M. Beale, Jr., and seconded by Mr. R. S. Cox, Jr., and was unanimously passed to consider substitute motion. Substitute motion that the matter be referred to proper committee for study and recommendation was passed unanimously.

On Wednesday, 8 May 1963, the Town Council, with the Town Manager made a survey of properties in the town to determine those properties that were delapidated, unsafe, or in need of repair. The following selected properties and/or conditions were noted, with directed Council action.

- (1) House on N. E. Corner, Grace Street - in deplorable condition. Action directed by letter to restore or remove.
- (2) S. E. Corner, Grace Street and Grace Street - Privy - refer to Health Officer. Jun 1963 Request owner to remove.
- (3) House between Main & Grace on East Side - Request owner by letter to restore or remove.
- (4) Open septic field - next to Bernice - Grace Street - Request Health officer.
- (5) House - Main Street - opposite Thomas Cofer - owner?
- (6) House Sykes' Hill - Thomas Cofer - Request owner to restore or remove.
- (7) Houses on East Side of Great Spring - taken at this time.
- (8) Davis' Delicatessen - Repair window.
- (9) 344 W. Main Street (Miss Mattie Cox) - taxes have been paid - Request heirs to Joe B. Gale - Rushmere - One of heirs.
- (10) Cockes' Lane - Houses in poor repair - taken at this time.
- (11) Buildings - 101 - 103 - 105 - 107 - Request Frank H. Howell, Surry, Va., to repair.
- (12) Buildings 100-104 Commerce Street - Request Cox to restore or remove.
- (13) Junked Cars on Gwaltney, Inc., lot adjacent to Brown's Iron & Wood Works. Request arrange for correction of condition.
- (14) Smithfield Farmers Warehouse, Corner of Mr. G. A. Barlow, Jr. to repair or remove.
- (15) Gale Company Warehouse, Commerce Street - improve appearance - clean up area.
- (16) 344 S. Church Street (Berryman) - Request owner to restore or remove.
- (17) 358 S. Church Street (Cox) - Request owner to remove.
- (18) House - opposite 390 S. Church Street - Request owner to restore or remove.
- (19) Shed on Ben Jones lot - Request owner to remove.
- (20) Shed (Will Mitchell) Highway #10 - Request Manager to contact Mr. Mitchell re: remove plans to replace with Garage.



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l, the cost of cutting the water off and on being paid  
it account, if any, paid in full, and the rent for the

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the Town Manager or Town Treasurer, in writing, with  
inning of such vacancy; and, in case of vacancy, and  
by a representative of the Company, and may not be cut  
paid.

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be charged at the prevailing water meter rate, irrespec-  
premises were occupied.

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any period subsequent to the last water meter reading  
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s shown by the water meter for the period of time in  
at the following rate:

here the water consumption does not exceed the minimum  
four (4) thousand gallons for the period of time in which  
remises were occupied a pro rata charge of 75¢ per each  
1,000 gallons, or part thereof, will be charged.

customers who closes out his account on or before the  
be billed one-half of the established monthly flat rate  
fifteenth of a month, shall be billed the established

residential, commercial, or industrial buildings, and  
tenant is served through a single meter or service con-  
family dwellings, or office buildings, a single water  
er or unit, will be billed either to the owner, his agent,  
takes responsibility for the whole account.

by Mr. C. M. Beale, Jr., seconded by Mr. J. E. Turner  
Water Department Regulations as recommended and revised

advised that he had received several complaints with re-  
area served by the former Pagan Pines Water Company.

to irrigation during the dry season recently exper-  
generally agreed that the Town Manager should handle

recommended the elimination of angle parking in front of  
establishment of parallel parking (four spaces). Mr. V.

Mr. W. I. Bell that the recommendation be tabled. Sub-

C. M. Beale, Jr., and seconded by Mr. R. S. Cox, Jr.,

stitute motion. Substitute motion that the matter be

tudy and recommendation was passed unanimously.

On Wednesday, 8 May 1963, the Town Council, with all members present,  
Town Manager made a survey of properties in the Town to view, inspect and  
those properties that were delapidated, unsafe, fire hazards or a health  
The following selected properties and/or conditions noted are listed as  
with directed Council action.

- (1) House on N. E. Corner, Grace Street and Grace Street Ext., in  
deplorable condition. Action directed - Request Mrs. M. A. Delk  
by letter to restore or remove.
- (2) S. E. Corner, Grace Street and Grace Street Ext., unsightly  
Privy - refer to Health Officer. Junk Car and unsightly tree stump -  
Request owner to remove.
- (3) House between Main & Grace on East side of Grace Street Ext., -  
Request owner by letter to restore or remove.
- (4) Open septic field - next to Bernard Williams' Building -  
Grace Street - Request Health officer to expedite action.
- (5) House - Main Street - opposite Turner & Cornett. (Thomas  
Cofer owner?)
- (6) House Sykes' Hill - Thomas Cofer's "Hotel" - Request owner to  
restore or remove.
- (7) Houses on East Side of Great Spring Road - Action not to be  
taken at this time.
- (8) Davis' Delicatessen - Repair windows and front area.
- (9) 344 W. Main Street (Miss Mattie Gale) Check to determine if  
taxes have been paid - Request heirs to restore or remove. Mr.  
Joe B. Gale - Rushmere - One of heirs.
- (10) Cockes' Lane - Houses in poor repair - Action not to be taken  
at this time.
- (11) Buildings - 101 - 103 - 105 - 107 - Commerce Street (burned) -  
Request Frank H. Howell, Surry, Va., to advise of his intentions  
re: repair.
- (12) Buildings 100-104 Commerce Street - Request owner Mr. R. A.  
Cox to restore or remove.
- (13) Junked Cars on Gwaltney, Inc., lot Commerce Street and Shed  
adjacent to Brown's Iron & Wood Works. Mr. R. S. Cox, Jr., will  
arrange for correction of condition.
- (14) Smithfield Farmers Wearhouse, Commerce Street - Request  
Mr. G. A. Barlow, Jr. to repair or remove.
- (15) Gale Company Wearhouse, Commerce Street - Request repair and  
improve appearance - clean up area.
- (16) 344 S. Church Street (Berryman) - Request owner to restore  
or remove.
- (17) 358 S. Church Street (Cox) - Request owner to restore or  
remove.
- (18) House - opposite 390 S. Church Street (Vacant) - Request owner  
to restore or remove.
- (19) Shed on Ben Jones lot - Request removal and clean-up (weeds).
- (20) Shed (Will Mitchell) Highway #10 and Talbot Drive. Town  
Manager to contact Mr. Mitchell re: removal. Reported owner has  
plans to replace with Garage.



(21) Four Buildings - Hill Street in rear of Baptist Church. Reported that estate would handle in 60 days.

(22) White building - Hill Street Baptist Church. Request to repair or make more presentable.

(23) Roseland Club - Washington Street. Determine owners through Howard Wrenn - Request owner to repair or remove.

(24) House - East end of Riverview Avenue. - Request owner to repair or remove.

(25) Washington Street (Swift Home) - Will be sold - deferred.

(26) Grass on Feed Mill lot - Town Manager to arrange for action.

(27) Waterside Diner Sign - Request removal or repainting.

There being no further business, meeting adjourned.

*James O. Branch* *William F. Bell*  
ACTING CLERK MAYOR

The Town Council held its regular meeting June 4, 1963 in the Town Hall. Those present were Bell, R.S. Cox Jr., P.D. Gwaltney IV, J.E. Turner, W. Jas. O. Branch, Police Chief D. Hemmis Jr. and men Press, Smithfield Times and Virginian-Pilot.

The Mayor called the meeting to order and the meeting were read and approved.

The Town Manager informed the Council that the Assistant Resident Engineer that \$100,000. of Highways for the alleviating of flooding conditions. It had not been decided on the method of alleviating.

Also, the Council was informed by Eugene Murphy had submitted his resignation, effective June 1, 1963.

A petition signed by seventy-five owners of oil tanks in Riverview was presented. The Town Manager that the Town had no legal means on for motion made by Mr. Gwaltney, seconded by Mr. V.A. Bell to advise the Gulf Oil Corp., the owners of the tanks. No action had been taken by the Council.

The following motion from the Planning Commission May 1963 was read to Council: "Mr. W.A. Gwaltney made a motion that the Commission recommend to Council that 1. To administer the Sub-Division Ordinance until such time as additional personnel or part-time personnel. Motion made by Mr. Gwaltney, seconded by Mr. V.A. Bell, Mr. Cox, Mr. Branch abstaining." On motion made by Mr. Cox, the recommendation of the Planning Commission was accepted.

The Town Manager brought to the Council's attention that while the budget will be exceeded in the Department of Public Works and Public Welfare for the year 1963, it was requested that the Council receive sufficient funds during the year to take care of the Police. The Council decided to request the Police Committee to investigate Mr. Gwaltney's request to the Council that the Police be relieved from duty. It is often taken care of at other schools by lady police. The Council requested the Police Committee to investigate Mr. Gwaltney's request to the Council.

Mr. V.A. Bell made the motion, seconded by Mr. Gwaltney, that the Mayor and Councilmen, effective January 1, 1964, receive \$120.00 per year and Councilmen \$120.00 per year. The motion was made by Mr. Gwaltney, seconded by Mr. V.A. Bell, Mr. Cox, Mr. Branch abstaining and Mr. W.I. Bell and Mr. P.D. Gwaltney IV.

The Town Manager asked the Council to take cognizance of the movement now in progress to either



TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA

INCOME at 5/31/63

TOWN OF SMITHFIELD SMITHFIELD, VIRGINIA		
RECEIPTS & EXPENSES at 5/31/63		
MAY	TOTAL	BUDGET
326.52	20,048.25	44,000.00
1,172.05	75.00	20,000.00
3.41	4,776.25	9,300.00
	37.54	10,000.00
205.00	645.00	50.00
45.25	206.25	1,500.00
240.59	1,254.80	500.00
8,036.64	8,036.64	1,100.00
		7,970.00
10,029.46	35,079.73	8,240.00
		102,660.00
1,364.84	7,002.04	16,645.00
564.82	1,694.07	3,075.00
263.61	839.70	1,780.00
2,418.63	11,148.71	25,640.00
134.00	1,684.28	3,295.00
1,371.60	10,326.91	19,870.00
148.42	1,533.67	2,405.00
	29.51	1,500.00
125.00	3,008.28	15,050.00
5.00	16.00	13,400.00
6,395.92	37,283.17	102,660.00
		657.90
		74,833.00

Abstract of Votes cast in the Town of Smithfield, Virginia, for Treasurer and Members of the Town Council, in the general election held in said Town on Tuesday, June 11, 1963.

Treasurer:  
Ida Wright Chapman . . . . . 430 votes  
Sarah Stagg . . . . . 1

Town Council: (3 Elected.)  
Aubrey T. Adams . . . . . 285 votes  
Kenneth M. Adelstein Jr. . . . . 78 votes  
Victor A. Bell . . . . . 252 votes  
R. Sidney Cox Jr. . . . . 173 votes  
F. Perry Chapman . . . . . 288 votes  
R. L. Herrman . . . . . 257 votes

*Lucille M. Garaltney*  
*Helene S. Callaway*  
*Sam H. Duncan*

Test: *Ruth E. Holland*  
Clerk

CLERK'S OFFICE OF THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT. JUNE 13, 1963.

I, Ruth E. Holland, Clerk of the Circuit Court of the County of Isle of Wight, Virginia, do hereby certify that the foregoing is a true abstract of votes cast at the election above named, as certified, signed and attested according to law, and deposited in my office.

In testimony whereof I have hereunto set my hand and affixed the seal of said Court, this the 13th day of June, 1963.

*Ruth E. Holland*  
Clerk of the Circuit Court  
of Isle of Wight County,  
Virginia.

TESTE: *Ruth E. Holland* Clerk

24,877.29  
5,169.88  
30,047.17  
39.02  
67,965.85  
13,406.38  
6,539.02



TOWN OF SMITHFIELD - WATER DEPT.

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

REVENUES &amp; EXPENSES at 5/31/63

MAY	TOTAL	BUDGET
		44,000.00
326.52	20,048.25	20,000.00
1,172.05	75.00	9,300.00
3.41	4,776.25	10,000.00
	37.54	50.00
205.00	645.00	1,500.00
45.25	206.25	500.00
240.59	1,254.80	1,100.00
8,036.64	8,036.64	7,970.00
10,029.46	35,079.73	8,240.00
		102,660.00
1,364.84	7,002.04	16,645.00
564.82	1,694.07	3,075.00
263.61	839.70	1,780.00
2,418.63	11,148.71	25,640.00
134.00	1,684.28	3,295.00
1,371.60	10,326.91	19,870.00
148.42	1,533.67	2,405.00
	29.51	1,500.00
125.00	3,008.28	15,050.00
5.00	16.00	13,400.00
6,395.92	37,283.17	102,660.00
	2,003.44	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

SHEET at 5/31/63

## ASSETS

11,040.37	
9,836.92	
4,000.00	24,877.29
	5,169.88
	30,047.17

## LIABILITIES

468.89	
805.90	
95.52	
43.32	
10.20	1,423.83
53,000.00	
13,500.00	66,500.00

37876.66  
30,047.17

6,539.00

SMITHFIELD, VIRGINIA

Town M  
Col. James O. Branch

14 June 1963

Miss Ida W. Chapman  
Town Treasurer  
Smithfield, Virginia

Dear Miss Chapman:

Since the whereabouts of the persons listed below are unknown, this is your authority to charge off the amounts indicated

Charles Cypress - - - - \$9.42

Alice Mae Addison - - - 7.50

Very truly yours,

James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew



173

CLERK'S OFFICE  
CIRCUIT COURT OF ISLE OF WIGHT COUNTY  
RUTH E. HOLLAND, CLERK  
ISLE OF WIGHT, VIRGINIA

June 13 1963

173

Col. J. O. Branch,  
Town Manager,  
Smithfield, Virginia.

Dear Col. Branch:

Herewith inclosed you will find certified copy of the Abstract of Votes cast in the Town Election held in the Town of Smithfield, on June 11th., 1963. According to this abstract the following named persons were elected:

Ida Wright Chapman, Town Treasurer

Aubrey T. Adams	Member Town Council
F. Perry Chapman	" " "
R. L. Herrmann	" " "

You will also find herewith inclosed a statement of the expense of said election.

Very truly yours,

*Ruth E. Holland*

Clerk



WHEREAS, it has been brought to the attention of this body that a concerted effort is now under way to decrease the tolls upon the York River Bridge, said effort being based, primarily, on two hypothesis, namely, (1) That the York River Bridge be paid for itself and (2) That a reduction of said tolls will be a considerable benefit to the economy of Tidewater Virginia; and,

WHEREAS, this body is of the considered opinion that a reduction in tolls on the York River Bridge without a major reduction in the tolls on the James River Bridge will be an act of rank discrimination against the users of the last named Bridge and the people of Virginia residing on each side thereof; and,

WHEREAS, the said James River Bridge has been in existence since November 1928, always as a toll bridge, and since the date it was acquired by the Commonwealth of Virginia its total revenues have exceeded three times its cost to the State;

WHEREAS, this body is also of the opinion that the entire system of tolls on the Nansemond River Bridge, the James River Bridge, the Newport News-Norfolk Bridge, the York River Bridge and the Rappahannock River Bridge should be carefully studied on an overall and impartial basis, before any changes are made, and such changes might be made as a result of such a study be based upon the equities and economic welfare of the projects and people involved:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, to-wit:

(1) That the Department of Highways of Virginia is, hereby, petitioned not to make any reduction, or elimination of tolls on any bridge or tunnel under its jurisdiction without making a corresponding substantial reduction in, or the elimination of, the tolls upon the James River Bridge; and,

(2) That before reducing or eliminating, any tolls now charged with respect to the James River Bridge giving corresponding relief to the users of the James River Bridge that said Department of Highways, cause to be made a careful and impartial study of its entire system of tolls and that any subsequent action by it be predicated upon the equities and the economic welfare of the areas involved; and,

(3) That a copy of the resolution be immediately forwarded to the Department of Highways in care of Honorable H. M. Harris, Chairman of the Board of Transportation and that a copy be published in the Smithfield Times.

The Town Council held its semi-monthly meeting on November 19, 1963 in the Town Hall. Those present were Mayor M. Beale Jr., J.E. Turner, P.D. Gwaltney IV, R.S. Cox, Police Chief D. Hammis Jr. and visitors Mr. Wisniewski and James Robinson.

The Mayor called the meeting to order, whereupon the minutes of the last meeting were read and approved.

James Porter appeared before the Council and requested that the Council authorize the time the surfacing of Astrid St. to the end of the bridge to be extended an additional 70 to 75 ft. The Town Manager estimated the cost of this work and recommended that this work be done. On motion made by Mr. Cox the Town Manager was authorized to resurface the street.

The Council had been requested to observe the front of the Post Office, which had been set up parallel to the street. The Town Manager reminded the Council that the Town of Smithfield is under the Highway Department jurisdiction over traffic regulations on highways, which stipulated that there would be no parking in front of the Post Office. From a safety angle and to avoid congestion of traffic, the Town Manager recommended that the front of the Post Office be done away with. The Mayor informed the Council that the Town was planning on additional parking in their rear lot. Mr. Cox made the motion, seconded by Mr. Turner that the front of the Post Office be converted to parallel parking spaces.

Mr. Wisniewski of the State Health Department reported on his study of mosquito control in the Town, read his report to the Council. The report was turned over to the Town Manager for his recommendation to Council. After the meeting, Mr. Wisniewski was requested to continue his mosquito control.

The Town Manager reported that Ben J. Smith had taken steps in correcting the dilapidated building at the rear of the Town Hall.

Mr. Gwaltney, reporting on a Smithfield project for the Town, stated that it was felt to be too large a project for the Town to undertake at this time. There was a need of a full time dispatcher, who would supervise the Town's fire department and the Town Manager was requested to investigate the need.

The Town Manager informed the Council that the Town's radio had been approved by F.C.C. for Municipal Band Radio and would change over to frequency concurrent to the Town's new radio.

Col. Branch also informed the Council that the Town's radio had been approved by F.C.C. for Municipal Band Radio and would change over to frequency concurrent to the Town's new radio.

CASH

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The Town Council held its semi-monthly meeting Wednesday night, June 19, 1963 in the Town Hall. Those present were Mayor R.T. Delk, Councilmen V.A. Bell, C. M. Beale Jr., J.E. Turner, P.D. Gwaltney IV, R.S. Cox Jr., Town Manager Jas. O. Branch, Mr. F.P. Chapman, Police Chief D. Hemmis Jr. and visitors Mr. Wisniewski, Mr. Bryce Bogart, James Porter and James Robinson.

been brought to the attention of this body that a concern to decrease the tolls upon the York River Bridge, said tolls are based upon two hypothesis, namely, (1) That the York River Bridge is a burden at a reduction of said tolls will be a considerable benefit to the State of Virginia; and,

dy is of the considered opinion that a reduction in the tolls without a major reduction in the tolls on the James River would be discrimination against the users of the last named river. The Board of Commissioners of the State of Virginia residing on each side thereof; and,

id James River Bridge has been in existence since November 1913, and since the date it was acquired by the Commonwealth, its revenues have exceeded three times its cost to the State; and it is also of the opinion that the entire system of toll bridges, the James River Bridge, the Newport News-Norfolk Bridge, the Rappahannock River Bridge should be carefully studied on a financial basis, before any changes are made, and such changes as may be of such a study be based upon the equities and economic interests of the people involved:

, BE IT RESOLVED AS FOLLOWS, to-wit:  
Department of Highways of Virginia is, hereby, petitioned  
n, or elimination of tolls on any bridge or tunnel under  
ing a corresponding substantial reduction in, or the all  
the James River Bridge; and,

reducing or eliminating, any tolls now charged without relief to the users of the James River Bridge that said De-  
to be made a careful and impartial study of its entire  
subsequent action by it be predicated upon the equities  
of the areas involved; and,

py of the resolution be immediately forwarded to the Vice President in care of Honorable H. M. Harris, Chairman of the Committee on the Judiciary, published in the Smithfield Times.

The Mayor called the meeting to order, welcoming the visitors, and the minutes of the last meeting were read and approved.

James Porter appeared before the Council requesting the Council to continue the surfacing of Astrid St. to the end of the street, which would be an additional 70 to 75 ft. The Town Manager estimated the cost to be \$200.00 and recommended that this work be done. On motion made by Mr. Turner, seconded by Mr. Cox the Town Manager was authorized to resurface Astrid St. to the end of the street.

The Council had been requested to observe the parallel parking in front of the Post Office, which had been set up prior to the meeting of Council. The Town Manager reminded the Council that the Town by resolution had given the Highway Department jurisdiction over traffic regulations on primary and secondary highways, which stipulated that there would be no angle parking, as there now is in front of the Post Office. From a safety angle and in order to get two through-ways of traffic, the Town Manager recommended that angle parking in front of the Post Office be done away. The Mayor informed the Council that the Post Office Department was planning on additional parking in their lot back of the Post Office. Mr. [Name] made the motion, seconded by Mr. Turner that the angle parking in front of the Post Office be converted to parallel parking and that 15 minute parking be established from the Post Office Driveway to Main Street. The motion was carried.

Mr. Wisniewski of the State Health Department, who had made a detail study of mosquito control in the Town, read his report and recommendation to the Council. The report was turned over to the Town Manager to study and to make his recommendation to Council. After the meeting, Mr. Wisniewski shown a film on mosquito control.

The Town Manager reported that Ben Jones and Mr. and Mrs. M. A. Delk had taken steps in correcting the delapidated buildings on their property.

Mr. Gwaltney, reporting on a Smithfield <sup>R</sup>escue Squad, stated that it was felt to be too large a project for the Town to take over, but there was felt to be a need of a full time dispatcher, <sup>who</sup> ~~which~~ would serve both the Town and County and the Town Manager was requested to investigate and report to Council.

The Town Manager informed the Council that Isle of Wight County had been approved by F.C.C. for Municipal Band Radio frequency and that the Town would change over to frequency concurrent to the County.

Col. Branch also informed the Council that Mr. Herbert E. Woolum had



been employed as a patrolman, effective June 12, 1963, and was now attending two weeks of police schooling in Richmond.

Mr. V.A. Bell, reporting for the Finance Committee on the proposal for hospitalization insurance for Town employees, stated that three insurance companies had submitted proposals and that it was found that the Blue Cross-Blue Shield proposal was the best one. The Town Manager recommended that the Town pay the subscriber's cost only, which would make the cost to the Town \$35.00 to \$40.00 per month. On motion made by Mr. Beale, seconded by Mr. Cox it was left to the Finance Committee to make their recommendation on including this matter into the 1964 budget.

The Town Manager informed the Council that the State Water Control Board had advised him that \$79,000.00 had been tentatively set/for Smithfield by them out of the amount of Federal grant expected for the State; this amount depended on the appropriation passed by Congress. Before accepting a Federal grant, it was decided to get the opinion of the architect for the Sewage Disposal Plant.

The resolution on James River Bridge toll was read to Council and adopted on motion made by Mr. V.A. Bell, seconded by Mr. Turner. This resolution is recorded on page 174.

Mr. V.A. Bell, reporting for the Finance Committee, on Trash and Garbage collection for merchants, stated the cost to the Town would be an additional \$250.00 per month. While the Council felt the need for this matter, it was felt that it should not be done at this time if it should prove a detriment to other expenses. This matter was left to the Finance Committee for recommendation.

The Town Manager informed the Council that Isle of Wight County Board of Supervisors did not take official action on the Sub-Division Ordinance. Since the Acts of Assembly says that the Ordinance shall become effective, if no action is taken by the County, at the end of 45 days but the Sub-Division Ordinance says it shall become effective upon approval of Board of Supervisors, The Town Manager was requested to get the opinion of Town Attorney as to when the Ordinance shall become effective.

A letter from the Smithfield Church of Christ was read thanking the Town for their cooperation during the past three years, while renting a room in Town Hall for their services.

There being no further business, the meeting adjourned.

*James B. Chapman*  
Clerk

*William F. Bell*  
Mayor

The Town Council held its regular meeting in the Town Hall. Those present were Vice-Mayor Cox Jr., J.E. Turner, C.M. Beale Jr., W.I. Bell, R.E. Green, F.P. Chapman, A.T. Adams, members of the Virginian-Pilot and James B. Chapman and William F. Bell.

The Vice-Mayor called the meeting to order. The minutes of the previous meeting were read and approved.

Col. Branch thanked the Council for their interest in his hospital and stated he expected to be released in one week.

Mr. R.E. Green appeared before the Council to discuss the fuel oil and kerosene above-the-ground tank at Lonberger's saw mill. Col. Branch stated that the tank was a fire hazard. Mr. Cox made the motion, seconded by Mr. Beale, that the Co. Inc. be allowed to install fuel oil tank. The Town Attorney rules it is not in conflict with the Town Ordinance. A substitute motion, seconded by Mr. W.I. Bell, that the Town Attorney for his comments and brought forward a possible date. This motion was carried with a vote of 4-1.

James B. Chapman appeared before the Council to discuss the water system at Lakeside Heights requested by 27 residents of Lakeside Heights. Col. Branch reported that he operates the water system at Lakeside Heights and that he has offered to sell the system to the Town for \$3,000.00 plus 50% of accounts receivable. Col. Branch recommended that if the Town does not buy the accounts receivable, that they not buy the system, as it is wholly inadequate, and connect with the town system. The Council decided to defer action on this matter until the next meeting for appraisal of this water system.

The Town Manager reported to the Council that R.E. Sawyer had been connected to the former Town Engineer. He also reported that Mr. Roger Fulford had been appointed to report for duty on or about 10 July 1963.

The Junior Chamber of Commerce had a meeting. Mr. Thomas L. Ross had been appointed their representative to the Town Committee.

The Town Manager informed the Council that the 1963 budget had been completed except for Astrid St.

Col. Branch recommended that the millage rate be scheduled during July and August. This recommendation was carried with a vote of 4-1.



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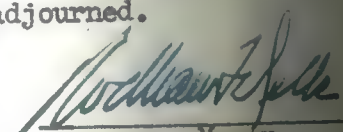
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n during the past three years, while renting a room in  
.ces.

, further business, the meeting adjourned.

  
Mayor

The Town Council held its regular monthly meeting Tuesday night, July 2, 1963  
in the Town Hall. Those present were Vice-Mayor P.D. Gwaltney IV, Councilmen R.S.  
Police Chief D. Hemmis Jr.  
Jr., J.E. Turner, C.M. Beale Jr., W.I. Bell, V.A. Bell, Town Manager Jas. O. Branch, Visitors  
E. Green, F.P. Chapman, A.T. Adams, members of the press from the Daily Press and  
Virginian-Pilot and James B. Chapman and Wesley Key.

The Vice-Mayor called the meeting to order and the minutes of the last  
meeting were read and approved.

Col. Branch thanked the Council for the Mayor for flowers sent him in the  
hospital and stated he expected to be released from the hospital at the end of the  
week.

Mr. R.E. Green appeared before the council requesting a permit to erect  
fuel oil and kerosene above-the-ground tanks on Great Spring road across from  
Lonberger's saw mill. Col. Branch stated that he felt these tanks would present no  
fire hazard. Mr. Cox made the motion, seconded by Mr. Turner that the Smithfield Oil  
Co., Inc. be allowed to install fuel oil tanks on Lot # 29 Lakeside Heights if the  
Town Attorney rules it is not in conflict with any Town Ordinance. Mr. Beale made  
a substitute motion, seconded by Mr. W.I. Bell that this matter be referred to the  
Town Attorney for his comments and brought back to the Council at the earliest  
possible date. This motion was carried with Mr. V.A. Bell voting "No."

James B. Chapman appeared before the Council presenting a petition signed  
by 27 residents of Lakeside Heights requesting the Town take over the water  
system at Lake side Heights. Col. Branch reported that Mr. W.W. Lonberger, who now  
operates the water system at Lakeside Heights, desires to sell his facilities  
to the Town for \$3,000.00 plus 50% of accounts receivable, which amounts to  
\$51.00. Col. Branch recommended that if the Town did purchase this water system  
that they not buy the accounts receivable and that they abandon the 2" well, which  
is wholly inadequate, and connect with the town's water line on Rt. 258. It was  
decided to defer action on this matter until the Town Manager had obtained an  
appraisal of this water system.

The Town Manager reported to the Council that the 5 customers of Mr.  
Sawyer had been connected to the former Beale water system on July 1, 1963;  
he reported that Mr. Roger Fulford had been employed as a patrolman and would  
report for duty on or about 10 July 1963.

The Junior Chamber of Commerce had advised the Town Manager by letter that  
Thomas L. Ross had been appointed their representative on the Industrial Develop-  
ment Committee,

The Town Manager informed the Council that the road work of the year  
had been completed except for Astrid St., Magruder Road and Grimes St.

Col. Branch recommended that the mid-monthly meetings of Council not be  
scheduled during July and August. This recommendation was accepted on motion made







ended by Mr. Cox.  
ch presented the cost on Mosquito control as follows: Domestic  
1.90, Salt Marsh Mosquitoes-\$1,165.50, recommending at this  
use the fog treatment. On motion made by Mr. V.A. Bell, second  
Information was turned over to the Finance Committee to de  
to include mosquito control in the 1964 budget.  
no further business, the meeting adjourned.

*W. A. Bell*  
Vice-Mayor

A Petition  
ents of Lake Side Heights  
the town of Smithfield, Virginia to take  
e presently intolerable water system that  
Heights area which is located within the  
ld, Virginia.

*Mrs. Marie Enslley*  
*Mrs. Emma S. Russell*  
*Mr. Wesley Addison*  
*Mr. Plummer Tynd*  
*Wesley Key Jr.*  
*Mrs. Julia Key*  
*Mr. Leo Burrell*  
*Mrs. Hattie Burrell*  
*Mr. Joseph Thomas*  
*Mr. Ruth Inverness*

TOWN OF SMITHFIELD \* \* WATER DEPT.  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 6/30/63

ING REVENUE:

Metered Sales	9,015.35	
Lat Sales	5,844.25	
ther Sales	495.00	15,354.60

ET PRODUCTION & DISTRIBUTION:

Power & Pumping:		
Supplies & Expenses	.43	
Maint. of Structure & Imp.	34.50	
Maint. Power & Pumping	70.93	
Power Purchased	360.43	466.29
Transmission & Distribution:		
Supervisors	25.00	
Operation of Meters	1,228.56	
Maint. of Water Main	1,210.83	
Maint. of Sewer Main	536.44	3,000.83
		3,467.12
		11,887.48

INCOME FROM OPERATING:

ERS, ACCOUNTING & COLLECTING:

Accounting & Collecting:		
Meter Reading & Collecting	160.00	
Cutting Water On & Off	10.00	
Uncollectable Accounts	38.07	208.07
Administration & General:		
Treas. Salary	550.00	
Supplies & Expenses	437.92	
Audit	250.00	
Special Legal Services	11.25	
Insurance	129.83	
Miscellaneous	161.25	1,540.25
		401.47
		30.82
		25,840.06
		28,020.61

SERVICE:

Private Fire Protection	75.00	
Miscellaneous	473.65	
Rentals	207.00	755.61
		14,377.13
		28,020.61

INCOME FOR PERIOD

TOWN OF SMITHFIELD - - WATER DEPT.  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 6/30/63

ASSETS

RENT & ACCURED ASSETS:

Cash on Deposit:		
Bank of Smithfield	629.49	
Merchants & Farmers Bank	981.50	1,610.99
Accounts Receivable		4,265.56
Prepaid Insurance		172.22
		6,048.77
TOTAL ASSETS		

LIABILITIES

URRENT & ACCURED LIABILITIES:

Unearned Water Rents	1,618.50	
Customer's Deposits	2,226.00	
Reserve for F.I.C.A.	34.45	
Reserve for Fed. Withholding Tax	128.10	
Reserve for State Withholding Tax	12.88	
Temporary Loan	4,000.00	8,019.93
		13,406.38

SURPLUS  
NET INCOME FOR PERIOD

TOTAL LIABILITIES

13,406.38  
15,354.60  
6,048.77



by Mr. Cox.

resented the cost on Mosquito control as follows: Domestic  
 , Salt Marsh Mosquitoes-\$1,165.50, recommending at this time  
 the fog treatment. On motion made by Mr. V.A. Bell, seconded  
 information was turned over to the Finance Committee to decide  
 include mosquito control in the 1964 budget.  
 further business, the meeting adjourned.

*W. A. Bell*  
 Vice-Mayor

A Petition

ts of Lake Side Heights

the town of Smithfield, Virginia to take  
 e presently intolerable water system that  
 Heights area which is located within the  
 ld, Virginia.

*Mrs. Morris Ensley*  
*Mrs. Emma S. Russell*  
*Mrs. Lucy Addison*

*By*  
*le*  
*B. Russell*  
*Thomas*  
*London*

APRIL 1963  
 MAY 1963  
 JUNE 1963

NO. 100-100000

STATEMENT OF INCOME at 6/30/63

	JUNE	TOTAL	BUDGET
<b>REVENUE:</b>			
From Local Sources:			
Taxes			44,000.00
Licenses:			
Privilege	833.76	20,882.01	20,000.00
Vehicle	1,377.50	1,452.50	9,300.00
Fines	845.90	5,621.15	10,000.00
Interest	5.09	42.63	50.00
Rentals:			
Town Hall	45.00	690.00	1,500.00
Other	45.25	251.50	500.00
Miscellaneous	43.66	1,298.46	1,100.00
Bank Stock Tax		8,036.64	7,970.00
From the Commonwealth:			
A.B.C. Profits			8,240.00
<b>TOTAL REVENUE</b>	<b>3,196.16</b>	<b>38,274.89</b>	<b>102,660.00</b>
<b>EXPENDITURES:</b>			
General Government	1,303.64	8,305.68	16,645.00
Finance	268.62	1,962.69	3,075.00
Law & Judiciary	195.83	1,035.53	1,780.00
Police	2,939.67	14,088.38	25,640.00
Fire	191.01	1,875.29	3,295.00
Public Works	428.02	12,754.93	19,870.00
Public Welfare	40.38	1,674.05	2,405.00
Debt Service	94,094	200.45	1,500.00
Capital Outlays	6.70	97,550.98	15,050.00
Isle of Wight County	00	631.00	13,400.00
<b>TOTAL EXPENSES</b>	<b>102,795</b>	<b>140,078.98</b>	<b>102,660.00</b>
<b>EXCESS EXPENSES OVER REVENUE</b>		<b>1,804.09</b>	

TOWN OF SMITHFIELD  
 SMITHFIELD, VIRGINIA

BALANCE SHEET at 6/30/63

ASSETS

Cash on Deposit:		
Bank of Smithfield	4,819.14	
Merchants & Farmers Bank	7,641.92	
Temporary Loan	4,000.00	16,461.06
<b>COLLECTED TAXES:</b>		
Real Estate & Personal Property		4,816.97
<b>TOTAL ASSETS</b>		<b>21,278.03</b>

LIABILITIES

<b>CURRENT LIABILITIES:</b>		
Reserve for F.I.C.A.	759.79	
Reserve for Fed. Withholding Tax	1,279.95	
Reserve for State Withholding Tax	150.53	
Reserve for V.S.R.S.	52.47	
Reserve for V.S.R.S. - Ins.	12.60	2,255.34

<b>BONDS PAYABLE:</b>		
Water Bonds	143,000.00	
St. Imp. Bonds	13,500.00	156,500.00

<b>SURPLUS:</b>		
Bal. 1/1/63	35,673.22	
Excess Expenses over Revenue	1,804.09	37,477.31
<b>TOTAL LIABILITIES</b>		<b>21,278.03</b>



T. Delk, Mayor  
Paltney IV, Vice-Mayor  
tne

Miss Ida Wright Chapm

# TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

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Beale Jr.  
alcox Jr.  
J

Town Man  
Col. James O. Branch

5 July 1963

Miss Ida W. Chapman  
Town Treasurer  
Smithfield, Virginia

Dear Miss Chapman:

Under the provisions of the Police Salary Plan, recorded on Page 56, Minute Book # 7, it is requested that Chief Hemmis be paid \$97.50 per week, effective 1 July 1963.

Chief Hemmis' services have been satisfactory for the six months period ending 30 June 1963.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew

*X* Approved  
James O. Branch  
Colonel USA (Ret)  
Town Manager

Original to Treasurer

The Town Council met Monday night, July 15, 1963.  
Treasurer. Those present were Vice-Mayor P.D. Gwalt  
C.M. Beale Jr., J.E. Turner, W.I. Bell, Town Manager Ja

Vice Mayor called the meeting to order and  
reading on motion made by V.A. Bell, seconded by Mr

A letter to the Chief of Police from Comma  
American Nazi Party was read by Col. Branch statin  
speaking tour.

The Town Attorney recommended the adoption  
Making of Public Addresses from any Public Place  
Mayor Gwaltney and was adopted on motion made by  
Cox. This Ordinance is recorded on page 182.

There being no further business, the meetin

*Ida W. Chapman*  
Clerk



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Jr.

SMITHFIELD, VIRGINIA

5 July 1963

Town Manager  
Col. James O. Branch, U

Colonel James O. Branch  
Town Manager  
Smithfield, Virginia

Dear Colonel Branch:

Under the provisions of the Police Salary Plan, recorded on Page 56, Minute Book # 7, it is recommended that Patrolman E. R. Evans salary be increased, effective 1 July 1963, as follows:

	<u>PRESENT PAY</u>	<u>INCREASE TO</u>
E. R. Evans	\$72.50	\$75.00

Patrolman Evans' services have been satisfactory for the six months period ending 30 June 1963.

Very truly yours,

*David Hemmis*  
David Hemmis  
Chief of Police

*James O. Branch*  
Approved:  
James O. Branch  
Colonel USA (Ret)  
Town Manager

Original to Treasurer

The Town Council met Monday night, July 15, 1963 in  
Treasurer. Those present were Vice-Mayor P.D. Gwaltney,  
C.M. Beale Jr., J.E. Turner, W.I. Bell, Town Manager Jas. (

Vice Mayor called the meeting to order and the  
reading on motion made by V.A. Bell, seconded by Mr. T

A letter to the Chief of Police from Commande  
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The Town Attorney recommended the adoption o  
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Mayor Gwaltney and was adopted on motion made by M  
Cox. This Ordinance is recorded on page 182.

There being no further business, the meeting :

*Law. Chapman*  
Clerk

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Miss Ida Wright Chapin

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

5 July 1963

Town Manager  
Col. James O. Branch

The Town Council met Monday night, July 15, 1963 in the office of the Town Treasurer. Those present were Vice-Mayor P.D. Gwaltney IV, V.A. Bell, R.S. Cox Jr., M. Beale Jr., J.E. Turner, W.I. Bell, Town Manager Jas. O. Branch.

Vice Mayor called the meeting to order and the minutes were dispensed with reading on motion made by V.A. Bell, seconded by Mr. Turner.

A letter to the Chief of Police from Commander Lincoln Rockwell of the American Nazi Party was read by Col. Branch stating that Smithfield was on their speaking tour.

The Town Attorney recommended the adoption of an Ordinance Regulating the Making of Public Addresses from any Public Place. The Ordinance was read by Vice-Mayor Gwaltney and was adopted on motion made by Mr. Turner, seconded by Mr. Cox. This Ordinance is recorded on page 182.

There being no further business, the meeting adjourned.

*Ida W. Chapman*  
Clerk

*P.D. Gwaltney IV*  
Vice-Mayor

the provisions of the Police Salary Plan, recorded Book # 7, it is requested that Chief Hemmis be paid, effective 1 July 1963.

Hemmis' services have been satisfactory for the six months ending 30 June 1963.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager



AN ORDINANCE TO REGULATE THE MAKING OF PUBLIC ADDRESSES FROM ANY PUBLIC PLACE, STREET, SIDEWALK, ALLEY AND OTHER TOWN PROPERTY WITHIN THE CORPORATE LIMITS OF THE TOWN, TO PROVIDE FOR THE ISSUANCE OF A PERMIT TO MAKE ANY SUCH ADDRESS, TO PRESCRIBE THE CONDITIONS UNDER WHICH SAID PERMIT SHALL BE ISSUED, TO PROVIDE FOR THE GIVING OF A BOND WITH APPROVED SURETY, TO AFFIX THE PENALTY FOR VIOLATION, OR ATTEMPT TO VIOLATE THIS ORDINANCE, TO DEFINE SPECIFIC ACTS OR THINGS AS BEING IN VIOLATION OF THIS ORDINANCE AND THE INCLUSION IN THIS ORDINANCE OF A SEPARABILITY CLAUSE.

Be it ordained by the Council of the Town of Smithfield as follows; to-wit:

It shall be unlawful for any person to make, or attempt to make, a public address from any street, alley, highway, sidewalk or any property owned by, or under the control of, by lease or otherwise, this Town, and situate within the corporate limits thereof, without first obtaining a permit from the Town Manager of this Town, for each such intended, or attempted, public address.

No such permit shall be issued pursuant hereto except upon written application to said Town Manager signed by the party proposing to make such address, or his duly authorized representative, giving (a) the name, nationality and post office address of the applicant, (b) a statement that the applicant is not a member of a subversive group, party or organization or one that advocates the overthrow of the government of the United States by force or violence, (c) that the applicant will make no appeal to prejudice, based upon race, religion or political affiliation, (d) that the applicant will make no statement with reference to any person, association or organization which from their usual meaning or common acceptation tend to violence or a breach of the peace, (e) that the applicant will not conduct himself in a disorderly manner and that he will not directly or indirectly incite, or precipitate, a riot or other disorderly conduct on the part of his audience, or any member thereof, (f) and that he will accord to every orderly person an opportunity to hear his address without insult, intimidation or conduct on his part calculated to cause a breach of the peace, and, (g) the specific time and place in this Town of such proposed address.

The Town Manager, upon finding such application in compliance herewith, shall issue such permit upon the applicant, or someone for him, posting a bond, with surety approved by said Town Manager, in the penalty of the sum of five hundred (\$500.00) Dollars, payable to this Town conditioned upon the truthfulness of the statements contained in the application for such permit and upon the observance by the speaker of the conditions of the permit, the provisions of this ordinance and the other pertinent ordinances

The Town Council held its regular monthly meeting in the Council room. Those present were Vice-Mayor P.D. Bell, J.E. Turner, C.M. Beale Jr., R.S. Cox Jr., W.I. Bell, Town Chief D. Hemmis Jr., visitors R.E. Herrmann, F.P. Chapman, Spencer, William Bailey and members of the press from the Virginian-Pilot, Ledger-Star and Suffolk News Herald.

Mr. Gwaltney called the meeting to order and the meeting were read and approved with approval of the minutes given without reading same.

Mr. Green appeared before the Council requesting a permit for a storage tank for Class 3 flammable liquids on the property of Mr. Longberger. On motion made by Mr. Cox seconded by Mr. V.A. Bell, the Council authorized to issue a permit to Mr. Green for installation of a storage tank.

A letter was read by Col. Branch from the Isle of Wight Insurance Co. requesting permission for the installation of a storage tank on the North side of Pagan River. The Town Manager offered the permission be granted. On motion made by Mr. V.A. Bell, the Town Manager was authorized to issue a permit for the installation of a storage tank.

The Town Manager presented the following information: The Town Manager has discussed with the Clerk of Isle of Wight County the procedure of the Sub-Division Ordinance and found that it is up to either the County or the Town to enforce the Ordinance. With regards to Sewage Treatment Plant, plans and specifications has not been received from the Town Manager. Mr. Ball-Hassell have been authorized to proceed with the work on Talbot Drive, Magruder Road and Cul-de sacs is expected to be completed by Mr. Baird. The work on Astrid Street is covered under the Blue Cross-Blue Shield plan with no cost to the Town. A letter of commendation from the Smithfield Junior High School was read expressing their thanks and appreciation for the effort in promoting a highway safety program on July 1st.

Col. Branch informed the Council that Mr. W.W. Longberger has accepted \$500.00 for his water facilities, exclusive of the cost of the water. The Town would provide service to his mill, white oak and the Whitehead farm. Col. Branch recommended that the Town pay Mr. Longberger \$500.00 and perform the improvements listed on page 185. Mr. Turner made the motion that Mr. Longberger be paid \$500.00 for his facilities and contract with Mr. Longberger that he will furnish water to the mill.



of this Town.

Every permit issued pursuant hereto shall be made in triplicate, one copy thereof to be delivered to the applicant, one to the Chief of Police of this Town and the other retained by the Town Manager for his files to which he shall attach the application filed pursuant hereto. Each such permit shall contain the name, post office address of the applicant, the date and hour of the proposed public address and a designation of the place within this Town where such address is proposed to be delivered.

Any person who violates, or who attempts to violate, or who aids or abets another in violating, or attempting to violate, this ordinance shall be guilty of a misdemeanor and shall be punished by a fine of not more than five hundred (\$500.00) Dollars and twelve months in jail, either or both, in the discretion of the Court or jury trying this case.

Each violation of this ordinance shall constitute a separate offense punishable as is hereinbefore provided.

The provisions of this ordinance shall be severable and should any part, or parts, hereof be declared unconstitutional it shall not invalidate the other provisions hereof.

For the purpose of this ordinance, conduct, active or passive, by words spoken or written, which tend to inflame, or embitter, degrade, or incite, or which pit race against race, sect, cult or creed against sect, cult or creed, or which tend to incite to violence or other disorderly conduct, or which tend to defamation or slander of an individual, race, sect or cult, or which advocates subversive conduct on the part of any one, or which intends, or appears to, advocate the overthrow of any government within these United States, or which advocates a program of violence, or which is of an inflammatory nature as to a political party, or parties, or its adherents, or any other conduct as aforesaid which tends to violence and a breach of the peace, shall all, or any one of which, be construed as in violation of this ordinance and shall likewise constitute disorderly conduct.

This ordinance shall be in force from its passage.

The Town Council held its regular monthly meeting in the Council room. Those present were Vice-Mayor P.D. Gwaltney, J.E. Turner, C.M. Beale Jr., R.S. Cox Jr., W.I. Bell, Town Manager D. Hemmings Jr., visitors R.E. Herrmann, F.P. Chapman, A. T. Baer, William Bailey and members of the press from the Indian-Pilot, Ledger-Star and Suffolk News Herald.

Mr. Gwaltney called the meeting to order and the minutes were read and approved with approval of minutes without reading same.

Mr. Green appeared before the Council requesting a permit for a storage tank for Class 3 flammable liquids on the larger. On motion made by Mr. Cox seconded by Mr. V.A. Bell, the Council authorized to issue a permit to Mr. Green for installation.

A letter was read by Col. Branch from the Isle of Wight Insurance Co. requesting permission for the installation of a storage tank on the north side of Pagan River. The Town Manager offered the permission be granted. On motion made by Mr. V.A. Bell, the Town Manager was authorized to issue a permit for the installation of a propane gas tank.

The Town Manager presented the following information which has been discussed with the Clerk of Isle of Wight County. The Clerk of the Sub-Division Ordinance and found that the Ordinance is in violation of her and that it is up to either the County or the Town to amend the Ordinance. With regards to Sewage treatment plants and specifications has not been received from the Town. Mr. Hassell have been authorized to proceed with the work on Talbot Drive, Magruder Road and Cul-de sacs is in progress and Mr. Baird is to complete the work on Astrid Street. The work is covered under the Blue Cross-Blue Shield plan with the Town.

A letter of commendation from the Smithfield Junior High School E.R. Evans was read expressing their thanks and appreciation for the effort in promoting a highway safety program on July 1st.

Col. Branch informed the Council that Mr. W.W. Longberger has accepted \$500.00 for his water facilities, exclusive of the land. The Town would provide service to his mill, which is on the Whitehead farm. Col. Branch recommended that the Town pay Mr. Longberger \$500.00 and perform the improvements listed on the improvements recorded on page 185. Mr. Turner made the motion that Mr. Longberger be paid \$500.00 for his facilities and that the Town enter into a contract with Mr. Longberger that he will furnish water to the mill.



TO REGULATE THE MAKING OF PUBLIC ADDRESSES  
PUBLIC PLACE, STREET, SIDEWALK, ALLEY AND OTHER  
WITHIN THE CORPORATE LIMITS OF THE TOWN,  
FOR THE ISSUANCE OF A PERMIT TO MAKE ANY SUCH  
PREScribe THE CONDITIONS UNDER WHICH SAID PERMIT  
SUED, TO PROVIDE FOR THE GIVING OF A BOND WITH  
RETY, TO AFFIX THE PENALTY FOR VIOLATION, OR  
VIOLATE THIS ORDINANCE, TO DEFINE SPECIFIC  
NGS AS BEING IN VIOLATION OF THIS ORDINANCE  
LUSION IN THIS ORDINANCE OF A SEPARABILITY CLAUSE.

ed by the Council of the Town of Smithfield as  
unlawful for any person to make, or attempt to  
ss from any street, alley, highway, sidewalk  
l by, or under the control of, by lease or otherwise,  
e within the corporate limits thereof, without  
mit from the Town Manager of this Town, for each  
empted, public address.

t shall be issued pursuant hereto except upon  
o said Town Manager signed by the party proposing  
or his duly authorized representative, giving (a)  
and post office address of the applicant, (b) a  
licant is not a member of a subversive group, party  
that advocates the overthrow of the government of the  
or violence, (c) that the applicant will make no  
ased upon race, religion or political affiliation,  
will make no statement with reference to any person,  
tion which from their usual meaning or common accept-  
or a breach of the peace, (e) that the applicant  
f in a disorderly manner and that he will not  
incite, or precipitate, a riot or other disorderly  
his audience, or any member thereof, (f) and that  
orderly person an opportunity to hear his address  
tion or conduct on his part calculated to cause a  
, (g) the specific time and place in this Town of

upon finding such application in compliance here-

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DECLARATION OF THE SPOKES OF THE CONSTITUTION OF THE  
AND BELONGING ORIGINALLY TO THE SPOKES OF THE

183  
The Town Council held its regular monthly meeting Tuesday night, August 6, 1963  
the Council room. Those present were Vice-Mayor P.D. Gwaltney IV, Councilmen V.A.  
J.E. Turner, C.M. Beale Jr., R.S. Cox Jr., W.I. Bell, Town Manager Jas. O. Branch, Police  
D. Hemmis Jr., visitors R.E. Herrmann, F.P. Chapman, A.T. Adams, R.E. Green, Henry  
William Bailey and members of the press from the Smithfield Times, Daily Press  
Indian-Pilot, Ledger-Star and Suffolk News Herald.

Mr. Gwaltney called the meeting to order and the minutes of the last regular  
ing were read and approved with approval of minutes of last special meeting  
without reading same.

Mr. Green appeared before the Council requesting premission for the installa-  
of a storage tank for Class 3 flammable liquids on <sup>Northend 7 mill lot</sup> ~~lot 22~~, belonging to W.W.  
Berger. On motion made by Mr. Cox seconded by Mr. V.A. Bell the Town Manager was  
authorized to issue a permit to Mr. Green for installation of above mentioned tank.

A letter was read by Col. Branch from the Isle of Wight Real Estate and  
Insurance Co. requesting permission for the installation of a propane gas tank on  
North side of Pagan River. The Town Manager offered no objection and recommended  
permission be granted. On motion made by Mr. V.A. Bell, seconded by Mr. W.I. Bell  
the Town Manager was authorized to issue a permit for the installation of above  
mentioned propane gas tank.

The Town Manager presented the following information to the Council: The  
has discussed with the Clerk of Isle of Wight County the administrative  
cedure of the Sub-Division Ordinance and found that the Clerk records deeds as  
resented to her and that it is up to either the County or Town to take any action  
and in violation of Ordinance. With regards to Sewage Disposal, notice of approval  
plans and specifications has not been received from the State Health Department  
Ball-Hassell have been authorized to proceed with securing easements. The road  
on Talbot Drive, Magruder Road and Cul-de sacs is expected to be completed this  
and Mr. Baird is to complete the work on Astrid Street. The Town employees are  
covered under the Blue Cross-Blue Shield plan with no cost being borne by the  
A letter of commendation from the Smithfield Junior Chamber of Commerce to  
rolman F.R. Evans was read expressing their thanks and appreciation for his time  
effort in promoting a highway safety program on July 4, 1963.

Col. Branch informed the Council that Mr. W.W. Lonberger had verbally agreed  
accept \$500.00 for his water facilities, exclusive of the well lot, pump etc.,  
vided the Town would provide service to his mill, white building south of the mill  
the Whitehead farm. Col. Branch recommended that the Town purchase the water  
ilities at \$500.00 and perform the improvements listed as A.B.C. <sup>and D.</sup> as cost of  
improvements recorded on page 185. Mr. Turner made the motion, seconded by Mr. Beale  
Mr. Lonberger be paid \$500.00 for his facilities and that the Town enter a  
contract with Mr. Lonberger that he will furnish water to his customers until Jan. 1







COMMITTEE REPORT  
Sept. 9, 1963

TO: Smithfield Town Council

FROM: Special Committee on Salary Recommendations for Town Manager and Town Clerk

P. D. Gwaltney, IV, Chairman  
J. E. Turner  
Raymond Herrman

This committee held its meeting on September 9, 1963, at 7:30 P.M. in the office of the Town Clerk. The Town Manager was in attendance during the first part of the meeting and after answering pertinent questions concerning the work involved in the two positions under consideration was excused.

Committee Report (Part I)

The Committee discussed first the salary of the Town Clerk and Treasurer. It recognized the fact that an additional work load had occurred in this office due to the acquiring of the new water companies, but was of the opinion that this additional work load had been offset by the presence of Mrs. Watkins in this office. It was the understanding of the Committee that Mrs. Watkins is to continue working half time, helping with the routine jobs involved in the Clerk's office and half time doing work for the Town Manager.

In view of the above, a general increase in the salary of the Town Clerk and Treasurer was not recommended by the Committee at the present time. The Committee did, however, anticipate that it would be in the best interest of the Town to revise its present timetable for issuance of Town Tags in order to coincide with the sale of State Auto Tags. This revision, if adopted, would cause considerable additional work on the part of the Town Clerk for approximately four weeks, during the time of the sale of State Tags.

In view of the above, the Committee was unanimous in the opinion that should the timetable for sale of Town Tags be made to coincide with the sale of State Tags, then the Town of Smithfield should budget, effective January 1, 1964, the amount of \$200 per year, (\$50 for each of four weeks), such funds to be used by the Town Clerk to procure such additional help during the four weeks mentioned above as would be needed. Any portion of the \$200 not used for extra help is to be reimbursed to the Town Clerk as compensation for accomplishing this workload.

For the Committee, the Chairman hereby moves that the above report (Part I) be accepted by Council and acted upon as appropriate.

Committee Report (Part II)

The Committee took up the question of the yearly compensation for the Town Manager. It reviewed some of the present duties and responsibilities of the office in relation to those existing two years ago. It took into consideration the following facts:

PUBLIC SAFETY-FIRE

Raymond Herrmann (CH)

P. D. Gwaltney, IV.

Rodham T. Delk

PUBLIC SAFETY-POLICE

P. D. Gwaltney, IV.

J. E. Turner

Raymond Herrmann

The Town Council held its regular monthly meeting in 1963 in the Council room. Those present were Mayor E. Gwaltney IV, J. E. Turner, C. M. Beale Jr., F. P. Chapman, A. S. O. Branch, Police Chief D. Hemmis Jr., Visitors-Mrs. Barlow of the Junior Womans' Club, Mr. W. H. Sykes Jr., Planning Commission, members of the press from the Shenandoah Virginian-Pilot.

The Mayor called the meeting to order and the minutes were read and approved.

Mrs. J. A. Barlow requested for the Junior Womans' Club to place the silver and dishes in the kitchen of the Town Clerk's office and dishes had been either broken or misplaced. The Council would consider her request.

The Town Manager reported on a meeting with the District Engineer of the Department of Highways in Richmond. Those attending were Mr. R. L. Magette and Mr. J. Travers. Mr. William Atwill Gwaltney of the Junior Chamber of Commerce, Mr. W. H. Sykes Jr. of the Board of Supervisors and Town Manager. The meeting was to determine the status of and methods of widening of Highways # 10 and # 258 near Cypress Creek. It was determined that <sup>Damming</sup> ~~damming~~ of Cypress Creek is still under consideration. A Fugate that \$100,000 had been allocated for the project. 1000 additional funds would be required to provide the project. The project had been given a project to prepare plans for bridging the roadway, which would require the highway to be raised at an estimated cost of \$100,000. The recommendation was for bridging the highway, as recommended. If a dam were to be built on the present river, the river would be moved. Mr. Pond, Hydraulics Engineer, explained that the highway would not be suitable as a portion of the bridge which would have to rest on a solid foundation. Mr. Branch's report. Mr. W. H. Sykes Jr. stated that the project should incorporate in their long range Master Plan. The Mayor commended the Junior Chamber of Commerce and Planning Commission in their interest in this matter and their interest until the matter was finally decided. Mr. Gwaltney, seconded by Mr. Herrmann, the Town Manager, requested the Department of Highways to proceed as expeditiously as possible under existing conditions near Cypress Creek.



September 9, 1963

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1. That the Town budget had doubled since the original salary for this office was set, a fact causing considerably more fiscal responsibility on the part of the Town Manager.
2. The Manager had been appointed as agent for the town in the enforcement of the Subdivision Ordinance, without compensation.
3. That operation, maintenance, and improvement responsibilities for the water companies has doubled as the result of the recent purchases of private systems.
4. That the continuing enforcement of new ordinances such as Weed Control, Traffic, and Building Permits has been recently introduced.
5. That a Street and Road Improvement Program was in effect, causing close and careful coordination between the Town Manager, the Highway Department, and independent contractors.
6. That the review, revision, coordination, etc., relative to the present sewerage disposal project specifications, construction, and financing was requiring careful attention and management.
7. That routine operation of the Town departments was continuing satisfactorily under the Manager's jurisdiction.

The Committee was of the opinion that the Town Manager was performing the above duties, and others, with merit.

The Committee recommends to Council that the salary of the Town Manager be increased by the amount of \$500, effective January 1, 1964.

For the Committee, the Chairman moves that this report (Part II) be accepted by Council and such increase as is recommended in the salary of Town Manager be adopted.

PUBLIC SAFETY-FIRE

Raymond Herrmann (CH)

P. D. Gwaltney, IV.

Rodham T. Delk

PUBLIC SAFETY-POLICE

P. D. Gwaltney, IV.

J. E. Turner

Raymond Herrmann

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor Gwaltney IV, J.E. Turner, C.M. Beale Jr., F.P. Chapman, Col. Branch, Police Chief D. Hemmis Jr., Visitors-Representative of the Junior Womans' Club, Mr. W.H. Sykes Jr., and the Planning Commission, members of the press from the Virginian-Pilot.

The Mayor called the meeting to order. The minutes of the previous meeting were read and approved.

Mrs. J.A. Barlow requested for the June meeting that the silver and dishes in the kitchen of the Town Manager's office and dishes had been either broken or misplaced. She requested that the Council would consider her request.

The Town Manager reported on a meeting with the District Engineer of the Department of Highways in which he was attending. Those attending were Mr. R.L. Magette and Mr. J. Trautman. Mr. William Atwill Gwaltney of the Junior Board of Supervisors and Town Manager were also present. The meeting was to determine the status of and method of bridging of Highways # 10 and # 258 near Cypress Creek. It was determined that <sup>Damming</sup> of Cypress Creek is still under consideration. Mr. Fugate stated that \$100,000 had been allocated for the project. \$10,000 additional funds would be required to prepare a project to prepare a estimate for bridging the roadway, which would require a complete study. The highway could be raised at an estimated cost of \$100,000. The recommendation was for bridging the highway. If a dam were to be built on the present highway, it would have to be moved. Mr. Pond, Hydraulics Engineer, expressed his opinion that the highway would not be suitable as a port of entry for a dam which would have to rest on a solid foundation. Col. Branch's report. Mr. W.H. Sykes Jr. stated that the Planning Commission should incorporate in their long range plan the study of the highway. The Mayor commended the Junior Chamber of Commerce and the Planning Commission in their interest in this matter and requested that they continue their interest until the matter was finally decided. Mr. Gwaltney, seconded by Mr. Herrmann, the Town Manager, requested that the Department of Highways to proceed as expeditious as possible in the study of flooding conditions near Cypress Creek.



COMMITTEES

FINANCE

CA CASH

Cas

Carl M. Beale, Jr. (CH)

J. E. Turner

Raymond Herrmann

UN

Temp

UNCOLLECT

Real

WATER DEPARTMENT

A. T. Adams (CH)

Rodham T. Delk

P. D. Gwaltney, IV.

PUBLIC SAFETY-FIRE

Raymond Herrmann (CH)

P. D. Gwaltney, IV.

Rodham T. Delk

PUBLIC WORKS

J. E. Turner (CH)

Carl M. Beale, Jr.

F. Perry Chapman

WELFARE  
PUBLIC WORKS & BUILD

F. Perry Chapman, (CH)

Carl M. Beale, Jr.

A. T. Adams

PUBLIC SAFETY-POLICE

P. D. Gwaltney, IV.

J. E. Turner

Raymond Herrmann

the Council room. Those present were  
IV, J. E. Turner, C. M. Beale Jr., F. P. C.  
Branch, Police Chief D. Hemmis Jr., Vis  
the Junior Womans' Club, Mr. W. H. S.  
Commission, members of the press f  
nian-Pilot.

The Mayor called the meeting to  
were read and approved.

Mrs. J. A. Barlow requested for the  
silver and dishes in the kitchen  
dishes had been either broken or  
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William Atwill Gwaltney of the Ju

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report. Mr. W. H. Sykes Jr. stated

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Mayor commended the Junior Chamber

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tions near Cypress Creek.



The Town Council held its regular monthly meeting Tuesday night, October 1, in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Wainey IV, J.E. Turner, C.M. Beale Jr., F.P. Chapman, A.T. Adams, R.L. Herrmann, Town Manager J.O. Branch, Police Chief D. Hemmis Jr., Visitors-Mrs. J.A. Barlow and Mrs. Wm. Peyton of the Junior Womans' Club, Mr. W.H. Sykes Jr. and Mr. W.A. Gwaltney of the Planning Commission, members of the press from the Smithfield Times, Daily Press and Virginian-Pilot.

The Mayor called the meeting to order and the minutes of the last two meetings were read and approved.

Mrs. J.A. Barlow requested for the Junior Womans' Club that the Council place the silver and dishes in the kitchen of the Town Hall, since most of the silver and dishes had been either broken or misplaced. The Mayor advised Mrs. Barlow that the Council would consider her request.

The Town Manager reported on a meeting held with Mr. D.B. Fugate, Assistant Engineer of the Department of Highways in Richmond on 30 September 1963. Those attending were Mr. R.L. Magette and Mr. J. Travers Edwards of the Chamber of Commerce, Mr. William Atwill Gwaltney of the Junior Chamber of Commerce, Mr. G.A. Barlow Jr. of the Board of Supervisors and Town Manager Jas. O. Branch. The purpose of the meeting was to determine the status of and methods proposed for alleviating the flooding of Highways # 10 and # 258 near Cypress Creek and to inform the Highway Department that <sup>Damming</sup> ~~drainage~~ of Cypress Creek is still under consideration. They were advised by Mr. Fugate that \$100,000 had been allocated for the work and that at least \$200,000 additional funds would be required to provide a bridge. The Engineering Department had been given a project to prepare plans, specifications and cost estimate for bridging the roadway, which would require 18 months to 2 years to complete. The highway could be raised at an estimated cost of \$75,000 but if the final recommendation was for bridging the highway, additional money would have to be allocated. If a dam were to be built on the present roadway site, the bridge would have to be moved. Mr. Pond, Hydraulics Engineer, explained that the present fill for raising highway would not be suitable as a portion of a dam, that a coffer would be required which would have to rest on a solid foundation. Mr. W.A. Gwaltney concurred with Col. Branch's report. Mr. W.H. Sykes Jr. stated that he felt the Planning Commission should incorporate in their long range Master Plan a by-pass for Smithfield. The Mayor commended the Junior Chamber of Commerce, Chamber of Commerce and Planning Commission in their interest in this matter and asked that they continue their interest until the matter was finally resolved. On motion made by Mr. Gwaltney, seconded by Mr. Herrmann, the Town Manager was requested to write the Department of Highways to proceed as expeditiously as possible in alleviating the flooding conditions near Cypress Creek.

# ITTEE REPORT t. 9, 1963

## y Recommendations for Town Manager and Town C

September 9, 1963, at 7:30 P.M. in the office. Mr. Wainey was in attendance during the first part of the meeting. Questions concerning the work involved in the report were excused.

## Report (Part I)

Salary of the Town Clerk and Treasurer. It was noted that the work load had occurred in this office for several years, but was of the opinion that this was due to the presence of Mrs. Watkins in this office. It was recommended that Mrs. Watkins is to continue working in the Clerk's office and half of the salary of the Town Clerk and Treasurer.

Recommendation at the present time. The Committee is of the opinion that the best interest of the Town to have the Town Tags in order to coincide with the sale of State Tags, if adopted, would cause considerable inconvenience to the Town Clerk for approximately four weeks, during which time the salary of the Town Clerk and Treasurer would be paid.

Recommendation that should the Town Clerk and Treasurer be paid during the four weeks mentioned above as \$200 not used for extra help is to be recommended for accomplishing this workload.

Recommendation that the above report (Part I) be approved.

## Report (Part II)

Recommendation for the Town Manager. It was recommended that the Town Manager be paid for the year 1964, the amount of \$200 not used for extra help is to be recommended for accomplishing this workload.



The Town Manager advised the Council that the State Health Department had requested additional information from the Town's Engineers regarding the Sewage Disposal Plant. The change in plans and specifications will be forwarded to the Health Department by the Engineers and can be reviewed by the Council at the Town Manager's office.

With regard to Federal Grant for Water Works or Dams, the Town Manager had received and reviewed the handbook of Federal Aid to Communities and found grant money available for either Water Works or Dams.

The Town Manager advised the Council that the contract for garbage and trash collection had been changed from Mar 15 to Mar 15 to run from Jan. 1 to Jan. 1 and that Mr. George Johnson would collect the garbage for the year 1964 at the same rate as this year, which is \$555.00 per month. On motion made by Mr. Herrmann, seconded by Mr. Turner the contract of \$555.00 per month for the collection of trash and garbage for the year 1964 was accepted.

The budget for the Town for the year 1964 was presented and accepted with corrections on its first reading on motion made by Mr. Beale, seconded by Mr. Herrmann.

The budget for the year 1964 for Town of Smithfield-Water Dept. was presented with corrections and approved on its first reading by motion made by Mr. Adams, seconded by Mr. Chapman. The recommendation of the Town Manager that approximately 250 customers in the annexed area be metered at a cost of \$15,000 was not accepted by the Finance Committee and Council.

An Ordinance prepared by the Town Attorney on Delapidated Buildings was presented and the Town Manager was requested to send copies of same to Councilmen to review before the next meeting.

The Town Manager recommended that the Council consider placing Tags on sale yearly on Mar. 15 with dead line for display on July 15. After discussion, Mr. Gwaltney made the motion, seconded by Mr. Beale that the motion the sale of Town Tags at the meeting of Sept. 11, 1963 be amended to have the Town Tags for the year 1964 from Mar. 15, 1964 to July 15, 1964 and in each year the Town Tags be put on sale on March 15th. and to be displayed on vehicle. The motion was duly carried.

The Town Manager asked the Council's wishes on having a man Rabies-Leash Law. It was the consensus of opinion of Council that they would have a Leash-Law at this time but the Town Manager was to have an Ordinance Rabies inoculation prepared and sent to Councilmen for review, by motion made Mr. Beale, seconded by Mr. Herrmann.

There being no further business, the meeting adjourned.

*John Chapman*  
Clerk

*Robert L. Adams*  
Mayor

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at

SEPT.

REVENUE	
From Local Sources:	
Taxes	47,380.45
Licenses:	
Privilege	5.00
Vehicle	80.75
Mines	450.80
Interest	11.43
Rentals:	
Town Hall	10.00
Others	45.25
Miscellaneous	98.00
Bank Stock Taxes	
From The Commonwealth:	
A.B.C. Profits	
From Bond Issue	
<b>TOTAL REVENUE</b>	<b>48,081.68</b>

EXPENSES	
General Government	994.44
Finance	327.98
Law & Judiciary	118.33
Police	2,375.94
Fire	128.86
Public Works	1,332.37
Public Welfare	37.00
Debt Service	
Capital Outlays	354.50
Cost of Wight County	55.00

EXPENDITURES 5,724.42

REVENUE OVER EXPENSES

CURRENT ASSETS	
Ca	
Insurance	
<b>TOTAL ASSETS</b>	<b>ETS</b>

CURRENT LIABILITIES	
Deposit:	
of Smithfield	2,355.66
of Farmers	3,884.98
Loan	
Reserve	
Reserve	
Temp	

PLUS	
Balance	
Net	

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

BALANCE SHEET at 9/3



Manager advised the Council that the State Health Department had received additional information from the Town's Engineers regarding the change in plans and specifications will be forwarded to the Engineers and can be reviewed by the Council office.

Manager advised the Council that the contract for garbage collection had been changed from Mar 15 to Mar 15 to run from Jan. 1 to Dec. 31. George Johnson would collect the garbage for the year 1964 for this year, which is \$555.00 per month. On motion made by Mr. Turner the contract of \$555.00 per month for the collection for the year 1964 was accepted.

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*Robert D. Smith*  
Mayor

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at 9/30/63

	SEPT.	TOTAL	BUDGET
<b>RECEIPTS</b>			
From Local Sources:			
Taxes	47,380.45	47,380.45	44,000.00
Licenses:			
Privilege	5.00	21,054.01	20,000.00
Vehicle	80.75	8,821.25	9,300.00
Fines	450.80	7,642.20	10,000.00
Interest	11.43	57.10	50.00
Rentals:			
Town Hall	10.00	815.00	1,500.00
Others	45.25	417.25	500.00
Miscellaneous	98.00	1,511.83	1,100.00
Bank Stock Taxes		8,036.64	7,970.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	3,240.00
From Bond Issue		90,000.00	
<b>TOTAL REVENUE</b>	<b>48,081.68</b>	<b>193,977.10</b>	<b>102,660.00</b>
<b>EXPENSES</b>			
General Government	994.44	11,652.51	16,645.00
Finance	327.98	2,746.42	3,075.00
Law & Judiciary	118.33	1,513.52	1,780.00
Police	2,375.94	20,960.26	25,640.00
Fire	128.86	2,423.89	3,295.00
Public Works	1,332.37	17,389.18	19,870.00
Public Welfare	37.00	1,867.71	2,405.00
Debt Service		377.69	1,500.00
Capital Outlays	354.50	97,905.48	15,050.00
Sale of Wight County	55.00	9,279.61	13,400.00
<b>TOTAL EXPENDITURES</b>	<b>5,724.42</b>	<b>166,116.27</b>	<b>102,660.00</b>
<b>EXCESS REVENUE OVER EXPENSES</b>		<b>27,860.83</b>	

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

BALANCE SHEET at 9/30/63

<b>ASSETS</b>		
Cash on Deposit:		
Bank of Smithfield	2,355.66	
Merchants & Farmers	3,881.98	6,240.64
Temporary Loan		4,000.00
Uncollected Taxes:		
Real Estate & Personal Property		49,255.54
<b>TOTAL ASSETS</b>		<b>59,496.18</b>
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Reserve for F.I.C.A.	743.75	
Reserve for Fed. Withholding Tax	1,010.70	
Reserve for St. Withholding Tax	112.48	
Reserve for U.S.R.S.	53.44	
Reserve for U.S.R.S. Ins.	13.20	1,933.57
<b>BONDS PAYABLE</b>		
Water Bonds	143,000.00	
St. Imp. Bonds	12,375.00	155,375.00
<b>SURPLUS</b>		
Balance 1/1/63	35,673.73	
EXCESS REVENUE OVER EXPENSES	27,860.83	
<b>TOTAL SURPLUS</b>	<b>63,534.56</b>	



er advised the Council that the State Health  
 1. information from the Town's Engineers regarding  
 he change in plans and specifications will be form  
 t by the Engineers and can be reviewed by the Council  
 ice.  
 o Federal Grant for Water Works or Dams, the Town Man  
 ed the handbook of Federal Aid to Communities and fo  
 or either Water Works or Dams.  
 ager advised the Council that the contract for garba  
 i been changed from Mar 15 to Mar 15 to run from Jan  
 orge Johnson would collect the garbage for the year  
 s year, which is \$555.00 per month. On motion made by  
 , Turner the contract of \$555.00 per month for the co  
 the year 1964 was accepted.  
 or the Town for the year 1964 was presented and acc  
 motion made by Mr. Beale, seconded by Mr. Herrmann.  
 e year 1964 for Town of Smithfield-Water Dept. was  
 tions  
 t reading by motion made by Mr. Adams, seconded by M  
 ion of the Town Manager that approximately 250 custo  
 etered at a cost of \$15,000 was not accepted by the  
 uncil.  
 ce prepared by the Town Attorney on Delapidated Bu  
 wn Manager was requested to send copies of same to  
 next meeting.  
 anager recommended that the Council consider plac  
 ar. 15 with dead line for display on July 15. After  
 ide the motion, seconded by Mr. Beale that the motion  
 the meeting of Sept. 11, 1963 be amended to have the  
 64 from Mar. 15, 1964 to July 15, 1964 and in each y  
 ale on March 15th. and to be displayed on vehicle  
 ed.  
 anager asked the Council's wishes on having a man  
 he consensus of opinion of Council that they would  
 time but the Town Manager was to have an Ordinance  
 red and sent to Councilmen for review, by motion made  
 errmann.  
 being no further business, the meeting adjourned.

TOWN OF SMITHFIELD- WATER DEPARTMENT  
 SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 9/30/63

Water Sales	14,506.11		
Flat Sales	9,892.25		
Other Sales	742.50		25,140.86
<b>STATE OF PRODUCTION &amp; DISTRIBUTION</b>			
Power & Pumping:			
Supplies & Expenses	2.17		
Maint. Structure & Improv.	94.78		
Maint. Pumping Equip.	204.99		
Power Purchased	583.34	885.28	
Transmission & Distribution:			
Supervision	57.50		
Operation of Meters	2,260.77		
Maint. Water Main	2,499.07		
Maint. Sewer Main	610.19	5,427.53	6,312.81
			18,828.05
<b>GROSS INCOME FROM OPERATING</b>			
Accounting & Collecting:			
Meter Reading & Collecting	235.00		
Cutting Water On & Off	10.00		
Uncollectable Accounts	38.07	283.07	
Administration & General:			
Treas. Salary	850.00		
Office Supplies & Expenses	796.52		
Audit	250.00		
Special Legal Services	19.50		
Insurance	215.97		
Miscellaneous	161.25	2,293.24	
		401.47	
		44.41	
		28,011.04	31,033.23
<b>DEBT SERVICE</b>			
F.I.C.A.			
<b>CAPITAL OUTLAYS</b>			
<b>NET INCOME FROM OPERATING</b>			
<b>OTHER INCOME</b>			
Private Fire Protection		75.00	
Miscellaneous	2,510.65	1,510.65	
Rents		312.00	1,897.65
			1,307.53
<b>NET INCOME FOR PERIOD</b>			

TOWN OF SMITHFIELD - WATER DEPARTMENT  
 SMITHFIELD, VIRGINIA

BALANCE SHEET at 9/30/63

<b>ASSETS</b>			
<b>CURRENT &amp; ACCURED ASSETS</b>			
Cash on Deposit:			
Merchants & Farmers Bank	2,196.27		
Bank of Smithfield	4,160.16	6,356.43	
Accounts Receivable		4,663.03	
Prepaid Insurance		86.08	
<b>TOTAL ASSETS</b>			11,105.54
<b>LIABILITIES</b>			
<b>CURRENT &amp; ACCURED LIABILITIES</b>			
Unearned Water Rents	1,618.50		
Customer's Deposits	2,226.00		
Reserve for F.I.C.A.	27.19		
Reserve for Fed Withholding	120.00		
Reserve for St. Withholding	15.00		
Temporary Loan	4,000.00	8,006.69	
<b>TRUSTS</b>			
Balance 1/1/63	13,406.38		
Net Income for Period	10,307.53	3,098.85	
<b>TOTAL LIABILITIES</b>			11,105.54

*Richard DeLoach*  
 Mayor



MISS IDA WRIGHT CHAPMAN

# TOWN OF SMITHFIELD

## SMITHFIELD, VIRGINIA

19 November 1963

IEN:  
 T. DELK  
 ALTNEY IV  
 IER  
 ALE, JR.  
 RRMANN  
 AMS  
 APMAN

TOWN MAN  
COL. JAMES O. BRANC

The Town Council held an adjourned meeting Wednesday night in the Council room. Those present were Mayor R. T. Delk, Councilmen R. L. Herrmann, A. T. Adams, F. P. Chapman, C. M. Beale Jr. and J. A. Press from the Virginian-Pilot and Daily Press.

The Mayor called the meeting to order and the mi  
read and corrected.

Col.Branch announced that he proposed to appoint [redacted] on a probation status of 180 days at the top patrolman's salary. The [redacted] Committee concurred with Col.Branch.Mr.Herrmann made the motion that [redacted] Mr.Evans be appointed Acting Chief of Police.The motion was carried.

Col.Branch advised the Council that he had made an appointment with Councilman Bennett for Nov.20,1963 at 11 A.M. to discuss details of the meeting. Councilmen desiring to attend this meeting are to call the Councilman's office.

It was brought to the attention of the Council  
voted not to join the TVDC in 1964. The Mayor and Town  
meeting in Norfolk on Nov. 22, 1963 and all Councilmen

The ~~Ordinance~~ <sup>Resolution</sup> on Delapidated Buildings was read and if there were some existing code in measuring the building up a guide. The Mayor answered that the Town would need evidence and in his opinion there would be no objection to the motion, seconded by Mr. Turner that the ~~Ordinance~~ <sup>Resolution</sup> be adopted with amendments. The motion was carried and the meeting adjourned.

The Ordinance to Provide Vaccination of Dogs  
Mr. Mr. Turner made a motion seconded by Mr. Beale that  
made in paragraph 5, subject to adoption of the Ordinance  
ried. Mr. Beale made the motion seconded by Mr. Turner  
read by adopted. The motion was duly carried and the  
203.

There being no further business, the meeting

Lester Chazotte  
Clerk

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Miss Ida W. Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

This is your authority to charge off the following water accounts:

J. A. Foster - - \$9.00  
W. Main Street  
Smithfield, Virginia

Henry Story - - \$18.25  
Main Street  
Smithfield, Virginia

Very truly yours,

Very truly yours,  
James O. Branch  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew



## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

19 November 1963

MISS IDA WRIGHT CHAPMAN

TOWN MANAGER  
COL. JAMES O. BRANCH

The Town Council held an adjourned meeting Wednesday night, November 13, 1963 in council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, J.E. Herrmann, A.T. Adams, F.P. Chapman, C.M. Beale Jr., Town Manager Jas. O. Branch, Patrolman E.R. Evans, members of the press from the Virginian-Pilot and Daily Press.

The Mayor called the meeting to order and the minutes of the last meeting read and corrected.

Col. Branch announced that he proposed to appoint Mr. E.R. Evans, Acting Chief of Police on a probation status of 180 days at the top patrolman's salary. The Police Committee concurred with Col. Branch. Mr. Herrmann made the motion seconded by Mr. Gwaltney that Mr. Evans be appointed Acting Chief of Police. The motion was carried.

Col. Branch advised the Council that he had made an appointment with Mr. J. Bennett for Nov. 20, 1963 at 11 A.M. to discuss details on the Sewage Bond Issue. Councilmen desiring to attend this meeting are to contact Col. Branch.

It was brought to the attention of the Council that Isle of Wight County voted not to join the TVDC in 1964. The Mayor and Town Manager plan to attend a meeting in Norfolk on Nov. 22, 1963 and all Councilmen are invited also to attend.

The Resolution on Delapidated Buildings was read by the Mayor. Mr. Herrmann moved that if there were some existing code in measuring the condition of a building in order to set up a guide. The Mayor answered that the Town would have to rely on a qualified person's evidence and in his opinion there would be no legal back fire. Mr. Beale made the motion, seconded by Mr. Turner that the Resolution on Delapidated Buildings be adopted with amendments. The motion was carried and the Resolution is recorded on page 102.

The Ordinance to Provide Vaccination of Dogs against Rabies was read by the Mayor. Mr. Turner made a motion seconded by Mr. Beale that additions and subtractions be made in paragraph 5, subject to adoption of the Ordinance as a whole. The motion was carried. Mr. Beale made the motion seconded by Mr. Turner that the Ordinance as corrected be adopted. The motion was duly carried and the Ordinance is recorded on page 103.

There being no further business, the meeting adjourned.

*Ida Wright Chapman*  
Clerk

*R. T. Delk*  
Mayor

Chapman

Smithfield  
Virginia

Branch

Is your authority to charge off the following

J. A. Foster - - \$9.00  
W. Main Street  
Smithfield, Virginia

Henry Story - - \$18.25  
Main Street  
Smithfield, Virginia

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret)  
Town Manager



WHEREAS, it is the belief of this body that there are now, and will be in the future, buildings and/or other physical structures in this Town that because of their delapidated condition constitute menaces and/or hazards to both the health and the safety of the residents of this Town; and,

WHEREAS, this body is mindful of the fact that the right to own and possess property is one of the great unalienables of an American citizen and it hesitates to take any action that could be construed as in derogation of this fundamental right, but it is likewise conscious of the fact that every right carries with it a responsibility and that where one seeks to avoid such responsibility government, within reasonable limitations, has to attempt to supply the deficiency; and,

WHEREAS, due to the many technicalities, complications and the cost of administering a building code, this body feels that the enactment of such a code would impose, as of this time, a greater hardship upon the property owners of this Town than the benefits that would flow from any such building code; and,

WHEREAS, this body is of the considered opinion that it is extremely difficult to deal with the problem aforesaid by an ordinance of a general nature and that a solution thereof can best be found by considering the matter on a piece by piece basis, that is to say, that a plan of procedure applicable to cases of property, or properties, that for any reason constitute a menace and/or a hazard, from any standpoint, should be formulated and to this end this resolution is being offered and adopted outlining such a procedure to be followed, as nearly as is practicable, in cases of menacing and/or hazardous conditions of a building and/or structure found to exist and sought to be removed:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

(1) That upon this body finding by a majority vote, that in its opinion, a particular building or structure, within the corporate limits of this Town, constitutes a hazard and/or menace from any standpoint, the Town Manager shall immediately advise the record owner, at his last known post office address, by letter dispatched by certified mail, return receipt requested, of the findings of this



body and giving to said owner 120 days from the date of the dispatch of said notice to either remove the building, or structure, or place it in a safe condition both from a physical and health stand-point.

(2) That upon the record owner of the property refusing, or failing, to comply with the terms of such notice, and this body not having rescinded its previous action in the premises pursuant to an appearance before it, at a regular meeting, of the said property owner, or his representative, the Town Manager shall select a disinterested person having experience in the erection and maintaining of dwellings and other structures, who with the Sanitation Officer of the County of Isle of Wight, or Health Officer of the Health Unit of which the County of Isle of Wight forms a part, and after giving the record owner of said property ten (10) days prior written notice of the place, date and time, shall meet upon the premises involved and make such an examination thereof as they in their opinion, shall deem necessary. The two persons so acting shall make a written report to the Town Manager together with their recommendations and the said Town Manager shall make a written report to this body with his recommendations with reference thereto, a copy of said written report by said Town Manager to be mailed to the record owner of the building or other structure involved, at his last known post office address, at the time it is dispatched to this body; and,

(3) That upon receipt of the recommendation of the Town Manager, accompanied by a copy of the report made to him pursuant to



body and giving to said owner 120 days from the date of the dispatch of said notice to either remove the building, or structure, or place it in a safe condition both from a physical and health stand-point.

(2) That upon the record owner of the property refusing, or failing, to comply with the terms of such notice, and this body not having rescinded its previous action in the premises pursuant to an appearance before it, at a regular meeting, of the said property owner, or his representative, the Town Manager shall select a disinterested person having experience in the erection and maintaining of dwellings and other structures, who with the Sanitation Officer of the County of Isle of Wight, or Health Officer of the Health Unit of which the County of Isle of Wight forms a part, and after giving the record owner of said property ten (10) days prior written notice of the place, date and time, shall meet upon the premises involved and make such an examination thereof as they in their opinion, shall deem necessary. The two persons so acting shall make a written report to the Town Manager together with their recommendations and the said Town Manager shall make a written report to this body with his recommendations with reference thereto, a copy of said written report by said Town Manager to be mailed to the record owner of the building or other structure involved, at his last known post office address, at the time it is dispatched to this body; and,

(3) That upon receipt of the recommendation of the Town Manager, accompanied by a copy of the report made to him pursuant to paragraph (2) above, this body shall proceed forthwith to make final disposition of the case and if the hazard is found to still exist, written notice to the record owner at his last known post office address, by certified mail, return receipt requested, over the signature of the Town Manager, shall be given such property owner advising that the Town will remove the hazard and/or menace at the cost of the record property owner and all monies expended by said Town in and about the removal of any such hazard or menace shall be a lien upon the subject property of like dignity to a lien for unpaid real estate taxes, shall be placed by the Treasurer of this Town on the list of unpaid real estate taxes, filed in the Clerk's Office of the Circuit Court of this County in accordance with the statutes in such cases made and provided and the collection



thereof shall be in the same ~~measures~~<sup>manner</sup> as provided by statute for the collection of unpaid real estate taxes due and payable to this Town; and,

(4) That in the event the owner removes the hazard and/or menace in accordance with the provisions hereof he shall so notify the Town Manager, in writing, and the latter shall inspect said premises and report his findings to this body with his recommendations. In the event this body is of the opinion that the hazard and/or menace has not been completely removed it shall have the right to invoke such of the provisions of this resolution as it deems necessary, and convenient, in order to remove said hazard and/or menace; and,

(5) That a copy of this resolution shall be published once a week for two consecutive weeks in the Smithfield Times to the end that due and effective publicity be given of the adoption thereof.

(10) Should any section, paragraph, sentence, clause be declared unconstitutional or invalid by any court of law, the remainder of this ordinance shall remain in full force and effect.

(11) This ordinance shall become effective at 12:00 o'clock, 1st, day of January, 1964.

John A. Clark  
Town Clerk

Adopted by the Council  
at the adjourned meeting  
November 13, 1963.

W. C. Chapman  
Clerk of the Council



AN ORDINANCE TO PROVIDE FOR THE VACCINATION OF DOGS AGAINST RABIES,  
TO CONTROL UNVACCINATED DOGS, TO PROVIDE FOR THE ENFORCEMENT OF THIS  
ORDINANCE AND PROVIDE PUNISHMENT FOR VIOLATIONS HEREOF.

Be it ordained by the Council of the Town of Smithfield, as follows:

(1) That on and after the 1st., day of January, 1964, it shall be unlawful for any person, firm, association or organization to own, keep, hold or harbor any dog over four (4) months of age, within the corporate limits of this Town, unless such dog shall have been properly vaccinated against rabies by a licensed veterinarian, by July 1 of each year, provided, however, that any dog subject to the provisions of this ordinance which becomes four (4) months of age at any time after July 1 of any year shall be vaccinated as provided herein within 30 days of the time it becomes four (4) months of age. The vaccination provided for herein may be carried out by the use of a modified live virus (Flury Strain) or by the use of killed (Semple) rabies vaccine, or any other type of vaccine approved by the Virginia State Department of Health.

Provided, further, that nothing herein contained shall preclude the use of a Three (3) year vaccine provided, (a) the vaccine so used is approved as aforesaid; (b) the tag and certificate herein provided for show the use of such three (3) year serum; and, (c) every dog in the vaccination of which the three (3) year serum is used is vaccinated pursuant to the provisions of this ordinance at least once each three (3) years.

(2) Any person, firm, organization or association transporting a dog into this Town from some other jurisdiction shall be required to comply with the provisions of this ordinance within thirty (30) days from the date such dog, or dogs, is brought into this Town, or within thirty (30) days of the time in which any such dog, or dogs, becomes four (4) months of age, but the provisions of this paragraph shall not apply to any dog, or dogs, so brought into said Town that does not remain therein for a period of at least thirty (30) days.



(3) Upon the vaccination of a dog as provided for herein, the veterinarian shall furnish a vaccination tag which shall be firmly attached to the collar or harness of the dog and must be worn at all times when the dog is not on the owner's or custodian's property or in the immediate control of some responsible adult person.

(4) Any dog found within said Town that has not been vaccinated as provided herein, or is not wearing the vaccination tag provided for in the next preceding section, shall be impounded by the official charged with enforcing this ordinance for a period of five (5) days from the date of such impounding. The owner, or custodian, of any such dog may secure its release by producing proof of ownership or custodianship by either presenting an authorized rabies certificate or by agreeing, in writing, to have such dog properly vaccinated and keeping it confined for a period of ten (10) consecutive days immediately following its vaccination and paying the costs of impounding and caring for such dog. At the expiration of said five (5) day period any dog not so claimed by its owner or custodian shall be disposed of by giving it into possession of any person who may be willing to pay the cost of vaccination and impounding and, if not so disposed of, such dog shall be destroyed in a humane manner by the proper enforcement officers of this Town.

(5) All animal bites penetrating the skin of human beings shall be reported to the Town Manager or any law enforcement officer of this Town within twenty-four (24) hours after their occurrence. Such report shall include the name and post office address of the person bitten, and insofar as possible the name of the owner or custodian, if known, of the biting animal and a reasonable description of any such animal. The responsibility for so reporting any such biting is mutually charged to attending physicians, veterinarians, owners and custodians of the biting dogs and the person bitten.



(6) All animals biting or otherwise injuring human beings or animals must immediately be placed under quarantine for a minimal period of ten (10) days. The area and conditions of quarantine shall be designated by the Town Manager or his duly authorized agent. When suitable quarantine cannot be maintained by the owner, the animal shall be removed to a suitable pound and there be quarantined at the expense of the owner. All animals bitten by rabid animals or suspiciously rabid animals shall either be destroyed, or if previously vaccinated in a manner satisfactory to the Town Manager, or his duly authorized agent, may be revaccinated in the prescribed manner and held under quarantine for a minimal period of thirty (30) days.

(7) When in the judgment of the Tri-County Health Director an emergency shall be deemed to exist in the County of Isle of Wight, or any part thereof, in reasonable proximity to this Town, due to a widespread rabies epizootic, in order to protect the residents of this Town, the Town Manager may declare a quarantine within the corporate limits and restrict all dogs to the owner's premises and/or to the immediate custody of some responsible adult person for the duration of such emergency. Any such quarantine is to remain in full force and effect until rescinded or modified by the Town Manager or by a resolution of this Council.

(8) Any person, firm, organization or association violating any of the provisions of this ordinance shall be guilty of a misdemeanor and shall be punished by a fine of not less than \$25.00 nor more than \$300.00, or by confinement in jail for a period not exceeding thirty (30) days, or by such fine and imprisonment in the discretion of the court or jury trying the case.

(9) The provisions of this ordinance shall be enforced by the Town Manager of this Town acting by and through the law enforcement officers employed by this Town and pursuant to such reasonable rules and regulations as shall be promulgated by said Town Manager incident to his duties as the Chief Enforcement Officer of this ordinance.



me ~~measurer~~ as provided by statute for the  
~~manner~~  
 estate taxes due and payable to this Town; and,  
 the event the owner removes the hazard and/or  
 the provisions hereof he shall so notify  
 ng, and the latter shall inspect said  
 ndings to this body with his recommendations.  
 of the opinion that the hazard and/or menace  
 moved it shall have the right to invoke  
 this resolution as it deems necessary, and  
 move said hazard and/or menace; and,  
 copy of this resolution shall be published  
 ative weeks in the Smithfield Times to the  
 publicity be given of the adoption thereof.

- (10) Should any section, paragraph, sentence, clause or phrase of this  
 declared unconstitutional or invalid by any court of competent  
 the remainder of this ordinance shall remain in full force and effect.  
 (11) This ordinance shall become effective at 12:01 o'clock A.M.  
 day of January, 1964.

Edw. Chapman  
 Town Clerk

by the Council  
 Journal meeting  
 ber 13, 1963.

Edw. Chapman  
 Clerk of the Council



P. E. R. Clarke  
110 Washington Street  
Smithfield, Virginia

Mr. Dr. Clarke:

Reference is made to our several conversations with you regarding the encroachment of the garage located on property owned by you at 110 Washington Street (corner Washington Street and First Street) on right-of-way of the Town of Smithfield.

Survey made by Ball-Bassell and Wilson, registered surveyors, Portsmouth, Virginia, indicates that the corner of the garage does encroach on the right-of-way. The plat of survey is on file in my office and may be shown to you at any mutually convenient time.

The Town of Smithfield does not desire to put you to the expense and inconvenience of removing the garage. In consideration of the fact the Town has no present plans for widening Washington Street involving that part of the property affected by said encroachment, the Council has instructed me to advise you that it will permit this encroachment on a permissive basis until such time as it regards the removal of said encroachment as either necessary or desirable. Please be assured that you will be given ample notice of any withdrawal of its permission aforesaid.

# SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES - - 2/28/63

REVENUE	FEB.	TOTAL	BUDGET
From Local Sources:			
Taxes			44,000.00
Licenses:			
Privilege	9,100.83	13,906.14	20,000.00
Vehicle	27.25	46.25	9,300.00
Fines	946.25	2,108.55	10,000.00
Interest		.84	50.00
Rentals:			
Town Hall	115.00	205.00	1,500.00
Others	25.25	80.50	500.00
Miscellaneous	11.62	758.27	1,100.00
Bank Stock Tax			7,970.00
From The Commonwealth:			
A B C Profits			8,240.00
TOTAL REVENUE	10,226.20	17,105.55	102,660.00

## EXPENDITURES

General Government	1,702.11	3,608.44	16,645.00
Finance	323.00	523.00	3,075.00
Laws & Judiciary	116.33	253.66	1,780.00
Police	2,642.59	4,352.57	25,640.00
Fire	400.23	1,128.36	3,295.00
Public Works	2,742.75	4,031.12	19,870.00
Public Welfare	435.35	980.77	2,425.00
Debt Service	29.51	29.51	1,500.00
Capital Outlays	7,400.00	454.00	454.00
Isle of Wight Co.	6.00	11.00	13,400.00
TOTAL EXPENSES	1,397.87	15,372.43	102,660.00
Excess Revenue Over Expenses		1,733.12	

## TOWN OF SMITHFIELD SMITHFIELD, VIRGINIA

BALANCE SHEET - - 2/28/63

### ASSETS

#### CASH

On Deposit:		
Bank of Smithfield	12,372.18	
Merchants & Farmers Bank	14,860.67	27,232.85

#### UNCOLLECTED TAXES

Real Estate & Personal Property	6,530.57
TOTAL ASSETS	33,763.42

### LIABILITIES

#### CURRENT LIABILITIES

Reserve for F. I. C. A.	448.86
Reserve for With-holding Tax(Fed.)	622.70
Reserve for With-holding Tax(State)	64.54
Reserve for U. S. R. S.	53.94
Reserve for U. S. R. S. - Ins.	12.60
	1,202.64

#### BONDS PAYABLE

"Water Project" Bonds	53,000.00
Street Improvement	13,500.00
	66,500.00

#### SURPLUS

Balance 1/1/63	35,672.34
Excess over Expenses	1,733.12
	33,939.22
TOTAL LIABILITIES	33,763.42



the Planning Commission recommended to the Council that the Council approve

Mr. Gwaltney made the motion seconded by Mr. V. A. Bell that the Council approve tentatively the Sub-Division Ordinance, which was recommended by the Smithfield Planning Commission subject to the publication of the Ordinance pursuant to Sec. 15-967.5 and 15-961.4 of the Code of Virginia and that a hearing be held at the Council meeting on Tuesday night, April 2, 1963. The motion was unanimously carried.

There being no further business, the meeting adjourned.

*John W. Gwaltney*  
Clerk

*W. A. Bell*  
Mayor

Dr. E. R. Clarke  
110 Washington Street  
Smithfield, Virginia

Dear Dr. Clarke:

6 March 1963

Reference is made to our several conversations with you at 110 Washington Street (corner Washington First Street) on right-of-way of the Town of Smithfield.

Survey made by Ball-Hassell and Wilson, registered Professional Surveyors, Portsmouth, Virginia, indicates that the corner referred to garage does encroach on the right-of-way. A plat of survey is on file in my office and may be shown to you at any mutually convenient time.

The Town of Smithfield does not desire to put you to expense and inconvenience than it can possibly avoid. In consideration of the fact the Town has no present plan of reference to Washington Street involving that part affected by said encroachment, the Council has informed you that it will permit this encroachment on a permissive basis until such time as it regards the removal of said encroachment as either necessary or desirable. I please be assured that you will be given ample notice of the Town's withdrawal of its permission aforesaid.

TOWN OF SMITHFIELD - - WATER DEPT.  
Smithfield, Virginia

STATEMENT OF INCOME - - 2/28/63

<u>OPERATING REVENUE</u>			
Metered Sales		2,951.93	
Flat Sales		1,038.55	
Other Sales		165.00	4,155.48
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			100.00
Supplies & Expenses	.43		00.00
Maint. Pumping Equip.	1.35		00.00
Power Purchased	101.30	103.08	00.00
Transmission & Distribution:			50.00
Supervision	15.00		00.00
Operation of Meters	38.05		00.00
Maint. of Water Main	111.16		00.00
Maint. of Sewer Main	443.49	607.70	00.00
			710.78
NET INCOME FROM OPERATING			3,444.70
<u>CUSTOMERS, ACCOUNTING &amp; COLLECTING</u>			
Accounting & Collecting:			660.00
Meter Reading	50.00		
Cutting Water On & Off	5.00		
Uncollectable Accounts	21.15	76.15	
Administration & General:			645.00
Treasurers Salary	200.00		075.00
Office Supplies & Expenses	67.90		730.00
Audit	250.00		640.00
Insurance	35.76	553.66	295.00
			870.00
F.I.C.A.			125.00
CAPITAL OUTLAYS	9.06		500.00
NET INCOME FROM OPERATING	945.10	1,583.97	454.00
OTHER INCOME		1,860.73	3,400.00
Private Fire Protection			2,660.00
Miscellaneous	75.00		
Rents	361.90		
	68.00	504.90	
NET INCOME FOR PERIOD			2,365.63

TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA  
BALANCE SHEET - - 2/28/63

ASSETS

CURRENT & ACCURED ASSETS

Cash on Deposit:		
Bank of Smithfield	16,912.78	
Accounts Receivable	3,034.48	
Prepaid Insurance	178.85	
TOTAL ASSETS		20,126.11

LIABILITIES

CURRENT & ACCURED LIABILITIES

Unearned Water Rents	1,618.50	
Accured Interest Payable	401.48	
Customers Deposits	2,226.00	
Reserve for F.I.C.A.	18.12	
Reserve for Fed. With-holding	80.00	
Reserve for State With-holding	10.00	4,354.10

SURPLUS

NET INCOME FOR PERIOD	13,406.38	
	2,365.63	

TOTAL LIABILITIES

20,126.11



E. R. Clarke  
Washington Street  
Smithfield, Virginia

Dr. Clarke:

Reference is made to our several conversations with you regarding the encroachment of the garage located on property owned by you at 110 Washington Street (corner Washington Street and First Street) on right-of-way of the Town of Smithfield, Virginia.

Survey made by Ball-Hassell and Wilson, registered surveyors, Portsmouth, Virginia, indicates that the corner of the property referred to garage does encroach on the right-of-way of plat of survey is on file in my office and may be referred to by you at any mutually convenient time.

The Town of Smithfield does not desire to put you to any expense and inconvenience than it can possibly avoid. In consideration of the fact the Town has no present plan to acquire the property affected by said encroachment, the Council has instructed me to advise you that it will permit this encroachment on a permissive basis until such time as it regards the location of said encroachment as either necessary or desirable. I will please be assured that you will be given ample notice of the Town's withdrawal of its permission aforesaid.

TO WHOM IT MAY CONCERN:

The Smithfield Planning Commission having recommended to the Council of the Town of Smithfield for adoption a subdivision ordinance pursuant to Chapter 28 of the Code of Virginia, 1950, as amended, covering subdivisions lying wholly, or partly, within the corporate limits of the Town of Smithfield, or within 2 miles thereof, the Council of said Town at its meeting held on March 4, 1963, approved tentatively said subdivision ordinance and ordered a public hearing to be held thereon on Tuesday, April 2, 1963, accordingly notice is hereby given to all interested parties that a public hearing on said proposed subdivision ordinance will be held in the Council Room in the Community Hall, in said Town, on Tuesday, April 2, 1963, beginning at 8:00 P. M.

Dated at Smithfield, Virginia, this the 5th., day of March, 1963.

TOWN OF SMITHFIELD

By

*Robert H. Chapman*  
Town Clerk



Dr. E. R. Clarke  
110 Washington Street  
Smithfield, Virginia

Dear Dr. Clarke:

Reference is made to our several conversations with regard to the encroachment of the garage located on property owned by you at 110 Washington Street (corner Washington Street and First Street) on right-of-way of the Town of Smithfield, Virginia.

Survey made by Ball-Hassell and Wilson, registered surveyors, Portsmouth, Virginia, indicates that the corner of the above referred to garage does encroach on the right-of-way. A copy of plat of survey is on file in my office and may be reviewed by you at any mutually convenient time.

The Town of Smithfield does not desire to put you to anymore expense and inconvenience than it can possibly avoid. In consideration of the fact the Town has no present plans with reference to Washington Street involving that part of said street affected by said encroachment, the Council has instructed me to advise you that it will permit this encroachment to continue on a permissive basis until such time as it regards the elimination of said encroachment as either necessary or desirable. You will please be assured that you will be given ample notice of the Town's withdrawal of its permission aforesaid.

CONCERN:

field Planning Commission having recommended  
the Town of Smithfield for adoption a  
inance pursuant to Chapter 28 of the Code of  
as amended, covering subdivisions lying wholly,  
the corporate limits of the Town of Smithfield,  
s thereof, the Council of said Town at its  
March 4, 1963, approved tentatively said  
nance and ordered a public hearing to be held  
ay, April 2, 1963, Accordingly notice is hereby  
erested parties that a public hearing on said  
sion ordinance will be held in the Council Room  
Hall, in said Town, on Tuesday, April 2, 1963,  
O P. M.

Smithfield, Virginia, this the 5th., day of

TOWN OF SMITHFIELD

By Hubert W. Johnson  
Town Clerk



recommended to the Council that the Council approve  
the motion seconded by Mr. V. A. Bell that the Council  
-Division Ordinance, which was recommended by the  
on subject, to the publication of the Ordinance  
d 15-961.0. of the

Page -2- Dr. E. R. Clarke

6 March 1963

The Town feels that it should point out to you that it  
assumes no liability whatsoever in the event of any damage that  
might result to any one because of the existence of the encroach-  
ment aforesaid.

Your cooperation in this matter is sincerely appreciated.

Very truly yours,

James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew

CERN:

field Planning Commission having recommended  
the Town of Smithfield for adoption a  
nce pursuant to Chapter 28 of the Code of  
amended, covering subdivisions lying wholly,  
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on ordinance will be held in the Council Room  
all, in said Town, on Tuesday, April 2, 1963,  
P. M.

Smithfield, Virginia, this the 5th., day of

TOWN OF SMITHFIELD

By

Town Clerk



VIRGINIA: IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT, THIS SEVENTH DAY OF MARCH, 1963.

Re: Special Bond Election for  
Water and Sewerage System

ABSTRACT OF VOTES

Abstract of votes cast in a special election held in the Town of Smithfield, Virginia, on Tuesday, March 5, 1963, for and against the above captioned bond issue and upon the following question, to-wit:

QUESTION: Shall the Town of Smithfield contract a debt, borrow money and issue its general obligation bonds under Section 127 (b) of the Constitution of Virginia and The Public Finance Act of 1958 in an amount not exceeding Three Hundred Thousand Dollars (\$300,000) for the purpose of paying the cost of constructing a project consisting of a sewerage disposal system in and for said Town, which sewerage disposal system shall be combined into and operated with the existing water system of the Town as an integrated unit, all as more fully set forth in the Order of the Court entered January 7, 1963, calling this election.

For Bond Issue were cast 214 votes.

Against Bond Issue were cast 30 votes.

We, the undersigned Commissioners of the Election held in the Town of Smithfield, Virginia, on Tuesday, March 5, 1963, do, hereby, certify to the Honorable Judges and Clerk of the Circuit Court of the County of Isle of Wight, Virginia, that the foregoing is a true and correct abstract of the votes cast at said election for and against the above captioned bond issue and upon the above stated question.

Given under our hands this the 7th day of March, 1963.

*Lucille M. Gwaltney*  
*Sam H. Deane*  
*Erlyn C. Delk*  
Commissioners of Election

Attest this 7th day of March, 1963.

*Paul E. Hootman*  
Clerk of the Circuit Court of  
the County of Isle of Wight  
Virginia

Council met Monday night, March 11, 1963 in

P.D. Gwaltney IV, V.A. Bell, R.S. Cox Jr.,

Vice Chief D. Hemmis Jr. and members of

and Times.

Gwaltney

called the meeting to order and stat

March 12, after a poll of the Coun

date. The minutes of the last meeting w

being made in that the Council voted to dispense

of the Mayor authorizing the change of date.

The bill of R.A. Cox, Registrar, in the amount of

Turner made the motion seconded by Mr. V.A. Bell tha

The Town Manager presented the following info

had been written and a copy of letter had been

Sub-Division Ordinance <sup>would be</sup> had been published in the

1963; Mr. K.M. Wilkerson, Urban Planning Division o

rd, Resident Engineer, will meet with the Planning

1963 to discuss help available to the Planning (

Street and Road Plan; the Resident Engineer, High

ity has been granted to accomplish work on Magri

y, data has been received from the Virginia Munic

ing Ordinance and request will be made from the S

Col. Branch brought to the attention of Council

een received from the Highway Dept. regarding the

Cypress Creek. The Council requested to contact t

ision and Mr. K.M. Wilkerson and get their recommen

Pagan Pines Division of

The purchase of the Tidewater Water Co. was

seconded by Mr. Cox that the Town accept Mr. R.L.

Div. of the Tidewater Water Co. of \$70,402.07, wh

the accounts receivable. Voting "Aye" V.A. Bell, W.I.

Gwaltney IV; Mr. R.T. Delk and Mr. C.M. Beale being abs

Mr. V.A. Bell made the motion seconded by Mr.

act dated Dec. 3, 1962 between C.M. Beale Sr. and R.

W.I. Bell, J.E. Turner, R.S. Cox Jr. and P.D. Gwaltney

Col. Branch made the recommendation, since t

phased, that these customers be charged \$3.00 per mo

raise the minimum rate on all of the Town's water

\$3.00 minimum effective immediately. After agenera

on seconded by Mr. Turner that water rates for the

present but the Lu-Mar water customers be acarged



I, Ruth E. Holland, Clerk of the Circuit Court of the County of Isle of Wight, State of Virginia, the undersigned, do, hereby, certify to the Judges of the Circuit Court aforesaid and the Council of the Town of Smithfield Virginia, that the foregoing is a true and correct copy of the Abstract of Votes cast at the aforesaid election as certified, signed by the Commissioners of Election and attested by the Clerk of said Court according to law, and deposited in my said office.

Given under my hand and the seal of said Court this 7th day of March, 1963.

*Ruth E. Holland*  
Clerk of the Circuit  
Court of the County  
of Isle of Wight, Virginia

A COPY.

TESTE: *Ruth E. Holland* Clerk

Town Council met Monday night, March 11, 1963 in the C  
Mayor P.D. Gwaltney IV, V.A. Bell, R.S. Cox Jr., J.E. Tur  
Branch, Police Chief D. Hemmis Jr. and members of the pr  
Smithfield Times.

Gwaltney  
Mayor/called the meeting to order and stated the  
instead of March 12, after a poll of the Councilmen  
the date. The minutes of the last meeting were read  
made in that the Council voted to dispense with the  
the Mayor authorizing the change of date.

a bill of R.A. Cox, Registrar, in the amount of \$32.80

made the motion seconded by Mr. V.A. Bell that this

the Town Manager presented the following information

been written and a copy of letter had been entered

Division Ordinance <sup>would be</sup> had been published in the Smithfie

Mr. K.M. Wilkerson, Urban Planning Division of State

ident Engineer, will meet with the Planning Commis

to discuss help available to the Planning Commissi

et and Road Plan; the Resident Engineer, Highway Dep

as been granted to accomplish work on Magruder Roa

has been received from the Virginia Municipal Le

inance and request will be made from the Southern

. Branch brought to the attention of Council that

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Creek. The Council requested to contact the Cham

and Mr. K.M. Wilkerson and get their recommendations

Pagan Pines Division of the

purchase of the Tidewater Water Co. was discus

ed by Mr. Cox that the Town accept Mr. R.L. Magette

the Tidewater Water Co. of \$70,402.07, which inc

nts receivable. Voting "Aye" V.A. Bell, W.I. Bell, J.

IV; Mr. R.T. Delk and Mr. C.M. Beale being absent.

V.A. Bell made the motion seconded by Mr. Cox tha

Dec. 3, 1962 between C.M. Beale Sr. and R.L. Maget

J.E. Turner, R.S. Cox Jr. and P.D. Gwaltney IV.

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t these customers be charged \$3.00 per month wate

minimum rate on all of the Town's water custome

effective immediately. After a general discus

ed by Mr. Turner that water rates for the old cust

at the Lu-Mar water customers be charged \$3.00 pe



PICE OF THE CIRCUIT COURT OF THE COUNTY OF  
DAY OF MARCH, 1963.

ABSTRACT OF VOTES

n a special election held in the Town of  
ay, March 5, 1963, for and against the  
upon the following question, to-wit:

of Smithfield contract a  
ney and issue its general  
s under Section 127 (b)  
on of Virginia and The  
ct of 1958 in an amount  
ree Hundred Thousand  
00) for the purpose  
st of constructing a pro-  
f a sewerage disposal  
said Town, which  
system shall be combined  
with the existing water  
n as an integrated unit,  
set forth in the Order  
red January 7, 1963,  
ion.

214 votes.

30 votes.

ners of the Election held in the Town  
y, March 5, 1963, do, hereby, certify  
of the Circuit Court of the County of Isle  
ing is a true and correct abstract of  
and against the above captioned bond  
tion.

th day of March, 1963.

*Lucille M. Gwaltney*

*Sam H. Deane*

*Erlyn C. Delk*  
Commissioners of Election

The Town Council met Monday night, March 11, 1963 in the Council room. Those present  
Vice-Mayor P.D. Gwaltney IV, V.A. Bell, R.S. Cox Jr., J.E. Turner, W.I. Bell, Town Manager  
Col. Branch, Police Chief D. Hemmis Jr. and members of the press from the Daily Press  
the Smithfield Times.

Gwaltney  
Vice-Mayor/called the meeting to order and stated the meeting was being held on  
all instead of March 12, after a poll of the Councilmen was held authorizing the  
age in the date. The minutes of the last meeting were read and approved with a correct-  
being made in that the Council voted to dispense with the March 5th. meeting in-  
of the Mayor authorizing the change of date.

The bill of R.A. Cox, Registrar, in the amount of \$32.80 was presented for approval.  
Turner made the motion seconded by Mr. V.A. Bell that this bill be paid.

The Town Manager presented the following information to Councilmen: Dr. E.R.  
had been written and a copy of letter had been entered in the minute book; that  
Sub-Division Ordinance <sup>would be</sup> had been published in the Smithfield Times on 14 & 21  
1963; Mr. K.M. Wilkerson, Urban Planning Division of State Highway Dept. and Mr.  
Byrd, Resident Engineer, will meet with the Planning Commission at 10:00 A.M. 19  
1963 to discuss help available to the Planning Commission with regard to  
Street and Road Plan; the Resident Engineer, Highway Dept., has advised that  
priority has been granted to accomplish work on Magruder Road and Grimes Street and  
ally, data has been received from the Virginia Municipal League on Dilapidated  
ding Ordinance and request will be made from the Southern Building Code, also.

Col. Branch brought to the attention of Council that no further information  
been received from the Highway Dept. regarding the alleviation of flooding condition  
Cypress Creek. The Council requested to contact the Chamber of Commerce, Planning  
Commission and Mr. K.M. Wilkerson and get their recommendations before taking further  
ion.

Pagan Pines Division of the  
The purchase of the Tidewater Water Co. was discussed. Mr. V.A. Bell made the  
ion seconded by Mr. Cox that the Town accept Mr. R.L. Magette's offer for the Pagan  
Div. of the Tidewater Water Co. of \$70,402.07, which includes all Capital Assets  
the accounts receivable. Voting "Aye" V.A. Bell, W.I. Bell, J.E. Turner, R.S. Cox Jr. and  
Gwaltney IV; Mr. R.T. Delk and Mr. C.M. Beale being absent.

Mr. V.A. Bell made the motion seconded by Mr. Cox that the Town assume the  
contract dated Dec. 3, 1962 between C.M. Beale Sr. and R.L. Magette Co. Voting "Aye" V.A.  
Bell, W.I. Bell, J.E. Turner, R.S. Cox Jr. and P.D. Gwaltney IV.

Col. Branch made the recommendation, since the Lu-Mar Water Co. has been  
purchased, that these customers be charged \$3.00 per month water rent and at the same  
raise the minimum rate on all of the Town's water customers from \$2.50 minimum  
to \$3.00 minimum effective immediately. After a general discussion, Mr. V.A. Bell made the  
motion seconded by Mr. Turner that water rates for the old customers remain as is for  
the present but the Lu-Mar water customers be charged \$3.00 per month, payable in



advance, effective April 1, 1963. The motion was carried.

Col. Branch asked the Council if they wished him to approach Willie Gray again about his property encroaching on the Town's right of way. It was decided to wait for further action from Willie Gray.

A bill from the Smithfield Times for \$26.46 for the Bond Referendum advertisement was presented. It was decided that the Councilmen would pay individually @ \$3.30 each, for this advertisement.

Col. Branch presented a request for Mr. M. T. Nelms for the payment of \$55.37 bill, dated 8/16/60 to Mr. C. L. Scott III, for work done on the water service to his residence, which the Town had authorized being done. This matter was referred to the Water Committee for recommendation.

With regard to the Sewage Disposal Plant, the Town Manager and Mr. V. A. Bell have an appointment with Mr. J. Gordon Bennett in Richmond on Thursday, March 14, 1963, at which time the financing of this project will be discussed. The Town is taking the necessary action with the Bonding Attornies.

Mr. V. A. Bell brought to the attention of the Council that there were complaints from the voters in the Bond Referendum on their names not being listed with the qualified voters, which caused a delay in voting. The Clerk was instructed to write the Electoral Board bringing this matter to their attention and request the Registrar's books be corrected before the June election.

Col. Branch informed the Council that the residence at the Water Works and the pond was being rented to Mr. M. T. Nelms, since Nov. 1, 1961, at a monthly rent of \$34.00. Mr. W. I. Bell expressed the opinion that he felt the pond should be available to the general public, while Mr. Turner felt that if this were done, there should be supervision. Mr. V. A. Bell made the motion that Mr. W. I. Bell, Mr. J. E. Turner and Mr. R. S. Cox Jr. be appointed as a committee to study and make a recommendation on the rental <sup>and</sup> use of the pond. There was no second to the motion. Mr. Turner made the motion seconded by Mr. W. I. Bell that this matter be referred to the Water Committee and Town Manager. The motion was carried with Mr. V. A. Bell voting "no."

The Town Manager requested that authority be given him to purchase a wooden desk @ \$69.85 from the Dept. of Welfare and Institutions for use in the Council room. Authority was given on motion made by Mr. Cox seconded by Mr. V. A. Bell.

There being no further business, the meeting adjourned.

*W. I. Bell*  
Clerk

*P. D. Gwaltney Jr.*  
Vice-Mayor

The Town Council met Monday night, 18 March 1963. Present were Mayor R. T. Delk, Councilmen P. D. Gwaltney, J. E. Turner, C. M. Beale, Jr. and Town Manager James O. Branch.

Mayor called the meeting to order and authorized the minutes of the meeting held on 11 March 1963 or seconded by Mr. V. A. Bell and passed.

This special meeting was held by direction of Councilmen.

On motion made by Mr. Cox, seconded by Mr. Beale, Town Manager, Colonel James O. Branch was appointed acting Town Clerk due to hospitalization.

On motion made by Mr. V. A. Bell, seconded by Mr. Cox, Town Manager, Colonel James O. Branch was authorized to handle Town business for the duration of the absence of the Town Clerk due to hospitalization.

After discussion, the Town Manager was directed to contact the Town Attorney with regard to the V. E. & P. Co. furnish electric service to the Academy building, a historical building owned by the Town of Smithfield's contract. The Town to be reimbursed the cost of the electric service rendered. If such an arrangement was authorized to effect necessary arrangements.

After discussion, motion was made by Mr. V. A. Bell that:

- Water Bonds for the purpose of paying properties be offered for sale prior to the June election.
- Town Attorney be requested to prepare to authorize the issue and sale of general bonds for the Beale and Tidewater Water Co.
- Hayes, Seay, Mattern & Mattern be requested to prepare financial schedules as required for Beale and Tidewater Water Companies (2) revised schedule of issue to include the Lu-Mar, Beale and Tidewater Water Co.
- Town Attorney be authorized to proceed with action to effect sale of \$100,000 general bonds to make payment for Beale and Tidewater Water Co.



1963. The motion was carried.

1. the Council if they wished him to approach Willie Gray's property encroaching on the Town's right of way. It was decided from Willie Gray.

Smithfield Times for \$26.46 for the Bond Referendum. It was decided that the Councilmen would pay individual advertisement.

2. presented a request for Mr. M. T. Nelms for the payment of

Mr. C. L. Scott III, for work done on the water service. The Town had authorized being done. This matter was referred to the recommendation.

3. Sewage Disposal Plant, the Town Manager and Mr. V. A.

Mr. J. Gordon Bennett in Richmond on Thursday, 14 March. The financing of this project will be discussed. The Town Attorney will be with the Bonding Attorneys.

4. to the attention of the Council that there were many names on the Bond Referendum on their names not being listed which caused a delay in voting. The Clerk was instructed in bringing this matter to their attention and requesting action before the June election.

5. the Council that the residence at the Water Works was rented to Mr. M. T. Nelms, since Nov. 1, 1961, at a monthly rental of \$100.00. The Clerk presented the opinion that he felt the pond should be drained, while Mr. Turner felt that if this were done, there would be a problem with the water. Mr. J. E. Turner made the motion that Mr. W. I. Bell, Mr. J. E. Turner and Mr. V. A. Bell be appointed as a committee to study and make a recommendation. There was no second to the motion. Mr. Turner made the motion that this matter be referred to the Water Committee. The motion was carried with Mr. V. A. Bell voting "no."

6. requested that authority be given him to purchase a plot of land for the Dept. of Welfare and Institutions for use in the Courthouse. The motion was made by Mr. Cox seconded by Mr. V. A. Bell. The motion was carried. business, the meeting adjourned.

*P. D. Gwaltney, IV*  
Vice-Mayor

The Town Council met Monday night, 18 March 1963 in the Council room. Those present were Mayor R. T. Delk, Councilmen P. D. Gwaltney, IV, V. A. Bell, R. S. Cox, Jr., E. Turner, C. M. Beale, Jr. and Town Manager James O. Branch.

Mayor called the meeting to order and authorized the dispensing of the reading of the minutes of the meeting held on 11 March 1963 on motion made by Mr. Turner, seconded by Mr. V. A. Bell and passed.

This special meeting was held by direction of the Mayor after a poll of all Councilmen.

On motion made by Mr. Cox, seconded by Mr. Beale and passed unanimously, the Town Manager, Colonel James O. Branch was appointed acting Town Clerk for the duration of the absence of the Town Clerk due to hospitalization.

On motion made by Mr. V. A. Bell, seconded by Mr. Turner and passed unanimously, the Town Manager, Colonel James O. Branch was authorized to act as temporary Treasurer to handle Town business for the duration of the absence of the Town Clerk, due to hospitalization.

After discussion, the Town Manager was directed to obtain an opinion from the Town Attorney with regard to the V. E. & P. Co. furnishing electric service to the Academy building, a historical building owned by the Methodist Church under the terms of Smithfield's contract. The Town to be reimbursed by the Methodist Church for the cost of the electric service rendered. If such an arrangement is legal, the Town Manager was authorized to effect necessary arrangements.

After discussion, motion was made by Mr. V. A. Bell and seconded by Mr. J. E. Turner that:

- Water Bonds for the purpose of paying for Beale & Tidewater Water Co. properties be offered for sale prior to the sale of Water Sewage Bonds.
- Town Attorney be requested to prepare an ordinance for Council action to authorize the issue and sale of general obligation bonds to pay for the Beale and Tidewater Water Co. properties.
- Hayes, Seay, Mattern & Mattern be requested to furnish necessary financial schedules as required for Bond issues for (1) purchase of Water Companies (2) revised schedule for Water and Sewage Disposal bond issue to include the Lu-Mar, Beale and Tidewater Water Co. facilities.
- Town Attorney be authorized to proceed with legal and other necessary action to effect sale of \$100,000 general obligation bonds in order to make payment for Beale and Tidewater Water Company properties.



Motion was passed voting aye Messers Delk, Cox, Beale, Turner, Gwaltney, V. A. Bell. Absent - W. I. Bell.

There being no further business, the meeting adjourned.

  
MAYOR

  
ACTING - CLERK

The Town Council held its regular meeting on April 10, 1963, in the Council room. Those present were: Gwaltney, IV; V. A. Bell; W. I. Bell; C. M. Beale, Jr.; Town Manager, James O. Branch; members of the Smithfield Times and Virginian Pilot.

The Mayor called the meeting to order and the minutes of the previous meeting were read and approved.

Town Manager advised the Council that:

The Highway Department would like to charge a fee and that this would be the fee for the Master Street and Road Plan.

Material had been received from the Southern Building Code Congress International for "Building Ordinance"; study of the Town Attorney is proceeding with the City of Beale and Tidewater Water Company.

NO PARKING - 6: A.M. to 6: P.M. on Main Street - Institute to Cary.

Letter from Town Attorney re: electric service from the Virginia Electric & Power Company being provided subsequent reimbursement of cost by Trinity Methodist Church. The letter stated in part \*\*\* "in my opinion, the arrangement in regard to this building" \*\*\* After discussion, it was decided that electric service should not be provided under the provisions of the contract.

On Motion made by C. M. Beale, Jr., and seconded, unanimously adopted, the Town Manager was authorized to purchase two Police Cars. SASO Cat. page 79.

Council was advised that required legal notice would be published in the Smithfield Times on April 11, 1963. In discussion, it was agreed that Public Hearing on proposed rezoning would be held on Wednesday 17 April 1963 at 7:30 P.M. in the Town Hall, 1963 being the regularly scheduled Mid-Month Council meeting.

After discussion with regard to alleviating flooding on Mill Creek, the Town Manager was instructed to confer with the Highway Department and determine the proposed method of alleviating flooding. Attendance at Highway Department meeting in Richwood, Virginia, was advised. The vice is that a allocation of \$100,000 is being considered.

Motion was made by J. E. Turner, seconded, and unanimously adopted, to bear the expense of all repairs to water mains and water works. Motion was unanimously passed.



pursuant to the provisions of said Chapter of the 1958 Session of the General Assembly (Sections 15-666.40 and 15.666.53 of the Code of Virginia, as amended), the Clerk of this body is to mail forthwith an attested copy of this resolution to Mrs. Ruth E. Holland, Clerk of the Circuit Court of Wight County, Isle of Wight, Virginia.

At the Council was called and the councilmen

present as follows, voting aye were Councilmen

W. I. Bell, W. I. Bell, C. M. Beale, Jr., R. S. Cox, Jr., and J. E. Turner, there were no nay votes.

There being no further business to come before the Council, the meeting adjourned.

Witness my hand and the seal of the Town of Smithfield, Virginia, this 17th day of April, 1963.

Attest:

  
Mayor

The Town Council held its regularly scheduled mid-month meeting on Thursday night 17 April 1963, in the Council room. Those present were: Mayor R. T. Bell; Councilmen P. D. Gwaltney, IV; V. A. Bell; C. M. Beale, Jr.; R. S. Cox, Jr.; J. E. Turner; Town Manager James O. Branch; members of the press from the Daily News and Virginian Pilot. Councilmen W. I. Bell was absent.

The following citizens were present: Kenneth Jones, C. M. Beale, Sr., and Glenn, A. W. Gwaltney, W. H. Sykes, Jr., and Paul Collins.

The Mayor called the meeting to order and the minutes of the last two meetings were read and approved.

Mr. Paul Collins, Superintendent of Schools, Isle of Wight County, presented letter dated 16 April 1963, from Mr. A. Dunston Johnson, Commonwealth's Attorney for Isle of Wight County. Letter requested tentative approval for an easement for a sewage outfall pipe, that would cross the Town's easement on the Gilchrist property. Motion was made by Mr. J. E. Turner, seconded by Mr. R. S. Cox, Jr. and passed unanimously, that tentative approval be given for easement as requested, final approval to be contingent upon satisfactory plans and specifications to the Council including specifically, depth of sewage outfall line and construction thereof.

Certificate from Managing Editor of the Smithfield Times certifying that legal notice had been published in the Smithfield Times for two (2) consecutive days announcing a Public Hearing on a sub-division ordinance, was presented to the Council. Certificate is recorded on page <sup>156, 157, 158</sup> ~~150~~ of minute book.

Provisions of the proposed sub-division ordinance were briefed by the Town Manager. Ordinance had been tentatively approved at a joint meeting of the Planning Commission and Town Council on 4 March 1963. Mr. C. M. Beale, Sr., expressed objection to the side set back requirement of thirty five (35) feet.

*\* Insert PAR ON PAGE 148 HERE*  
Motion was made by Mr. J. E. Turner, seconded by Mr. R. S. Cox, Jr., and passed unanimously, that effective date be inserted in paragraph 10-1 as follows: "after the 1st., day of the month of May, 1963."

Motion was made by Mr. P. D. Gwaltney, IV, and seconded by Mr. V. A. Bell, and passed unanimously, that full reading of ordinance be dispensed with and that title be read. Title of sub-division ordinance was read.

Motion was made by Mr. R. S. Cox, Jr., seconded by Mr. P. D. Gwaltney, IV, and passed unanimously, that the sub-division ordinance be adopted. Sub-division ordinance as passed is recorded on page <sup>156, 157, 158</sup> ~~150~~ of minute book.

Town Manager, by conscious of opinion, was requested to have the Planning Commission submit recommendations with regard to appointment of an agent to administer sub-division ordinance.







made by Mr. C. M. Beale, Jr., seconded by Mr. J. E. Turner, paragraph 5-3-6 be amended to read in part as follows: property line and 20 feet from the side street line.

made by Mr. P. D. Gwaltney, IV, seconded by Mr. J. E. Turner, a letter of acceptance to the Tidewater Water Company be moved and that letter be made a part of these minutes, on page ~~150~~ of minute book.

COPY

4 April 1963

advised that the Council of the Town of Smithfield, on April 11, 1963, voted to accept your offer to sell to said water facilities owned and used by you in furnishing water to said Town which you are now serving, at the price of \$10.00 per hour for drafting, research, and contact at Courthouse, office work, contacting owners. In a separate letter dispatched herewith.

the foregoing you are to convey and/or deliver to said water facilities, consisting of three (3) wells and three storage tanks, water lines and all other physical facilities, sufficient size to meet the requirements of the Virginia Department of Water Resources, together with all franchises in anywise connected with said water business, and of General Warranty and all personalty to be free and clear.

all your accounts receivable as of April 1, 1963, and all water facilities and proceed to operate the water business on full consideration aforesaid in case not later than the event said settlement is not paid in full by you, you are to draw interest from April 1, 1963, at the rate of 6% per annum upon the closing of the transaction.

pursuant to the direction of the said Council and in the deep appreciation of all of us for your friendly cooperation in this matter.

Sincerely yours,

James O. Branch  
Colonel USA (Ret)  
Town Manager

page ~~150~~ of minute book was read.

J. E. Turner, seconded by Mr. V. A. Bell, that the Town provide interim financing to effect payment to the Tidewater Pines Division. Vote was recorded as follows: J. E. Turner, P. D. Gwaltney, IV, V. A. Bell,

Council was advised by the Town Manager, that Ball-Hassell-Wilson would, based on verbal statement of Mr. Wilson, do necessary work to secure estimates for sewage disposal project at the following rates:

\$120.00 per day for a Field Survey crew.  
\$ 10.00 per hour for drafting, research  
at Courthouse, office work, contacting  
owners.

Mr. Wilson stated to the Town Manager, that his estimate was that the total cost would not exceed \$5,000.00.

After discussion, the Town Manager was instructed to secure a written proposal from Ball-Hassell and Wilson and Kenneth Weeks.

After discussion of salary or fee to be paid to Town Registrar, motion made by Mr. V. A. Bell, seconded by Mr. R. S. Cox, Jr., and passed unanimously, that a flat fee of \$35.00 be paid the Town Registrar for work done for each Town meeting.

After discussion of invoice from T.V.D.C. for the period 1 January 1963 to 30 June 1963, based on 1960 U.S. Census of Population (917) @ 25¢ - \$114.62. Motion was made by Mr. C. M. Beale, Jr., seconded by Mr. R. S. Cox, Jr., and passed unanimously, that payment be made to T.V.D.C. in the amount of \$114.62.

Town Manager was instructed to contact Virginia Peninsula Industrial Association, to determine the advantages, benefits, etc available to Smithfield and the possibility of becoming affiliated. Data re: membership of the Councilmen and Town members in the group Blue Cross and Blue Shield plan, was presented by the Town Manager. In discussion, it was determined that not a sufficient number of the Councilmen were interested to warrant consideration of their inclusion in a group. The Town Manager will determine the number of salaried employees that are interested. If sufficient salaried employees are interested, comparative cost and services will be compared for further consideration.

Town Manager presented for consideration, resolution to effect relocation of street and/or highway right of way in the Grimesland area. Copy of related plat of land recorded in the Clerk's office of the Circuit Court of Isle of Wight County, Virginia, in Plat Book 3, page 59. Resolution is recorded on page <sup>160</sup>~~150~~ of minute book.

Motion was made by Mr. J. E. Turner, seconded by Mr. C. M. Beale, Jr., and passed unanimously, that resolution be adopted as read.



Clean-up week will be scheduled for the weeks beginning 5 May 1963 and ending 18 May 1963.

There being no further business, the meeting adjourned.

*James O. Branch*  
ACTING-CLERK

*Robert A. Delk*  
MAYOR

The Town Council held its regular monthly meeting on May 1, 1963, in the Council room. Those present were, Mayor Robert A. Delk; V. A. Bell; W. I. Bell; C. M. Beale, Jr.; Town Manager James O. Branch; members of the press from Smithfield. Mr. W. B. Wilson of Ball-Hassell-Wilson Engineering.

The Mayor called the meeting to order and the minutes of the previous meeting were read and approved.

Mayor R. T. Delk informed the Council of the death of Harold C. Taylor. A one minute silent prayer was offered for the soul of Mr. Taylor.

The following resolution was unanimously adopted:

WHEREAS, on May 1, 1963, a major fire occurred at the corner of Commercial and Main Streets, owned by Frank Howell and situate at the corner of Commercial and Main Streets, Town of Smithfield; and

WHEREAS, this fire constituted a danger to the property of the Town and threatened to spread to adjoining property with serious consequences;

WHEREAS, by prompt response, and diligence of the Smithfield Volunteer Fire Department extinguished the fire and prevented it from spreading to adjoining buildings.

NOW, THEREFORE, BE IT RESOLVED, AS FORTHWITH, that the Smithfield Volunteer Fire Department and its members be commended for their prompt response and controlling and extinguishing the said fire.

ATTEST copy of resolution is to be presented to the Town Manager.

Town Manager advised the Council that:

The purchase of the Pagan Pines Division of Tidewater Electric Company had been consummated on 1 May 1963, assumed by the Town, were in the amount of \$8,471.39.

Payment in the amount of \$8,471.39 has been made to the Pagan Pines Division of Tidewater Electric Company for work under contract with the Town in connection with the water system of C. M. Beale, Jr., Water system.

Five of six salaried employees of the Town are covered by the Group Hospitalization Plan. The Town is considering competitive data for further consideration.



ll be scheduled for the weeks beginning 5 May 1963  
y 1963.

urther business, the meeting adjourned.

*Rodney Delk*  
MAYOR

*Branch*

The Town Council held its regular monthly meeting Tuesday night, 7 May, in the Council room. Those present were, Mayor R. T. Delk, Councilmen P. D. Mney, IV; V. A. Bell; W. I. Bell; C. M. Beale, Jr.; R. S. Cox, Jr.; J. E. Turner; Manager James O. Branch; members of the press from the Daily Press and Smithfield, Mr. W. B. Wilson of Ball-Hassell-Wilson Engineers, was present.

The Mayor called the meeting to order and the minutes of the last meeting read and approved.

Mayor R. T. Delk informed the Council of the tragic shooting of Sheriff Eld C. Taylor. A one minute silent prayer was offered by all present for Sheriff Taylor.

The following resolution was unanimously adopted by the Council.

WHEREAS, on May 1, 1963, a major fire occurred in the building owned by Frank Howell and situate at the corner of Commerce and Main Streets, in the town of Smithfield; and

WHEREAS, this fire constituted a difficult fire-fighting problem and threatened to spread to adjoining property with serious consequences; and,

WHEREAS, by prompt response, and diligent and skilful efforts, the Smithfield Volunteer Fire Department extinguished said fire and prevented it from spreading to adjoining buildings.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS, to-wit: That the Smithfield Volunteer Fire Department and its members be commended for their performance in controlling and extinguishing the said fire.

ATTEST copy of resolution is to be presented to the Fire Department.

Town Manager advised the Council that:

The purchase of the Pagan Pines Division of the Tidewater Water Company had been consummated on 1 May 1963. Accounts receivable of the Pagan Pines Division of Tidewater Water Company as of 1 May 1963, assumed by the Town, were in the amount of \$582.47.

Payment in the amount of \$8,471.39 had been made to R. L. Magette Company for work under contract with C. M. Beale, Sr., which contract was assumed by the Town in connection with the purchase of C. M. Beale., Water system.

Five of six salaried employees of the Town were interested in a Group Hospitalization Plan. The Town Manager will develop competitive data for further consideration.



Peanut Soil Conservation District had advised that they would develop information and data, based on a request by the Town Planning Commission, with regard to damming Cypress Creek at its mouth. They further advised that they would be co-sponsoring with the Town of Smithfield and Isle of Wight County on this project. For the record, the Town Manager advised that the Peanut Soil Conservation District would Co-Sponsor only after an official request was made by both governmental bodies.

Request from the Smithfield Oil Company to install Vertical storage tank on property leased from the Gwaltney Realty Company on Commerce Street was presented. Objection was not voiced by Councilmen provided only Class III Flammable liquids were stored and provided the installation met the requirements of Fire Prevention Code recommended by the National Board of Fire Underwriters. After discussion it was agreed that the Smithfield Oil Company would be requested to furnish evidence that the Smithfield Packing Company, who have operating building in the vicinity, does not interpose objection.

The Town Manager advised that:

Messrs Gwaltney, Beale, Lindsey and Branch, met on Friday, 5 April 1963, and reviewed plans and specifications for Sewage Disposal facilities. Applicable revised drawing sheets and specification sheets have been received by Town Manager and incorporated suggested changes and deletions.

Town Manager recommended that:

- (a) Drawings and specifications as revised be approved.
- (b) Drawings and specifications be submitted to Water Control Board and State Health Dept., etc. for approval.

Mr. J. E. Turner made motion, seconded by Mr. C. M. Beale, Jr., that the Manager's recommendations be accepted. Motion was unanimously passed.

Town Manager advised that Richard Boothe had been offered \$500.00, the appraised price, for a portion of property owned by him for a Sewage Pumping Station on East Main Street. Town Manager further advised that Richard Boothe was of the opinion that \$750.00 was an equitable price. After discussion motion was made by Mr. R. S. Cox, Jr., seconded by Mr. J. E. Turner and unanimously passed that the portion of Richard Boothe's property located on East Main Street required for sewage pumping station and access there to be purchased at a price of \$750.00. Plat prepared by Ball-Hassell-Wilson dated 5 February 1963, indicate parcel of property to be purchased.

Letter proposal of Ball-Hassell-Wilson dated 5 February 1963, was presented to Council by Town Manager. Pertinent part of proposal is:

" We propose to furnish plats showing sewer line and easement and property agreeable to the Town Attorney and the property owners, when possible, to be prepared by the Town Attorney. We stake on the center line of the proposed sewer line to define the easement.

This work will be completed for the Town on a time basis at the following rates:

Field Party - \$120. per day on  
Office Work on Plats - \$7. per hour  
Courthouse research for proper  
Contacting property owners to  
agreement - \$10.- per hour.

Council was advised that Kenneth Weeks, Engineer, desired to submit a proposal and that Hayes, Seay, Mattern and Mattern's desire to work under their commission but preferred not to due to the expense of the prices offered by Ball-Hassell-Wilson. After discussion it was decided that Mr. V. A. Bell, seconded by Mr. C. M. Beale, Jr., and to perform the work outlined in a time and cost proposal of Ball-Hassell-Wilson be accepted.

The Town Manager understands that work will not begin until an easement is established after a conference with the property owners and Council.

Town Manager announced that it was expected to purchase of Mr. C. M. Beale, Sr., water system and assume the same.

Discussion ensued with regard to a resolution necessary action to prevent paper, paper board, etc from being burned. It was generally agreed that administrative action could be taken to prevent this.

Town Manager made the following statement to Council:

" Miss Ida W. Chapman was hospitalized and Miss Chapman was paid in full for two weeks vacation and two weeks Salaried and Hourly Wage Employee Vacation and Sick Pay (4 weeks). The payment carried through Saturday, 13 April 1963.

Miss Chapman returned for work on Monday, 15 April 1963, at a rate of half day per day the week beginning 29 April 1963. Miss Chapman's salary for the week beginning 29 April 1963, is \$100.00.



ut Soil Conservation District had advised that they would develop information and data, based on a request by the Town Planning Commission, with regard to damming Cypress Creek at its mouth. They further advised that they would be co-sponsoring the Town of Smithfield and Isle of Wight County on this project. For the record, the Town Manager advised that the Soil Conservation District would Co-Sponsor only after an official request was made by both governmental bodies. The Smithfield Oil Company to install Vertical storage tanks. Gwaltney Realty Company on Commerce Street was presented. Councilmen provided only Class III Flammable liquids installation met the requirements of Fire Prevention Code of the Board of Fire Underwriters. After discussion it was decided that the Oil Company would be requested to furnish evidence that any, who have operating building in the vicinity, do not. The Council advised that:

Mr. Gwaltney, Beale, Lindsey and Branch, met on Friday, April 11, 1963, and reviewed plans and specifications for Sewage treatment facilities. Applicable revised drawing sheets and specifications on sheets have been received by Town Manager and incorporated changes and deletions. The Council recommended that:

The drawings and specifications as revised be approved. The drawings and specifications be submitted to Water Control Board and State Health Dept., etc. for approval. A motion, seconded by Mr. C. M. Beale, Jr., that the Council accept. Motion was unanimously passed. The Council advised that Richard Boothe had been offered \$500.00, the price of property owned by him for a Sewage Pumping Station. The Manager further advised that Richard Boothe was of the suitable price. After discussion motion was made by Mr. J. E. Turner and unanimously passed that the property located on East Main Street required for sewage treatment be purchased at a price of \$750.00. Plat prepared February 1963, indicate parcel of property to be purchased.

Letter proposal of Ball-Hassell-Wilson dated 29 April 1963 was presented to Council by Town Manager. Pertinent part of proposal is quoted below:

" We propose to furnish plats showing the location of the sewer line and easement and property owner in any manner agreeable to the Town Attorney and to procure the signatures of the property owners, when possible, to an easement agreement, to be prepared by the Town Attorney. We also propose to replace any stakes on the center line of the proposed sewer line where necessary to define the easement.

This work will be completed for the lump sum fee of \$5,000. or based on a time basis at the following rates:

Field Party - \$120. per day or \$15. per hour  
Office Work on Plats - \$7. per hour  
Courthouse research for property owners - \$7. per hour  
Contacting property owners to procure signature on easement agreement - \$10.- per hour.

Council was advised that Kenneth Weeks, Engineers, Norfolk, Virginia, did desire to submit a proposal and that Hayes, Seay, Mattern and Mattern would perform work under their commission but preferred not to due to the fact that per diem would be involved. Hayes, Seay, Mattern and Mattern's daily rate and per diem is in excess of the prices offered by Ball-Hassell-Wilson. After discussion motion was made by Mr. V. A. Bell, seconded by Mr. C. M. Beale, Jr., and unanimously passed, that the Council of Ball-Hassell-Wilson be accepted. *to perform the work outlined in a time basis.*

The Town Manager understands that work will not proceed until a policy of easements is established after a conference with the Town Attorney and approved by Council.

Town Manager announced that it was expected that the Town would consummate the purchase of Mr. C. M. Beale, Sr., water system and assume operation on 1 June 1963.

Discussion ensued with regard to a resolution to require contractors to take necessary action to prevent paper, paper board, etc from littering premises. It was generally agreed that administrative action could be taken to alleviate an unsatisfactory situation.

Town Manager made the following statement to Council:

" Miss Ida W. Chapman was hospitalized on Sunday, 17 March 1963. Miss Chapman was paid in full for two weeks vacation and two weeks sick leave in accordance with the Salaried and Hourly Wage Employee Vacation and Sick Leave regulations (P-394, Minute Order). The payment carried through Saturday, 13 April 1963.

Miss Chapman returned for work on Monday 29 April 1963. She worked half day per day the week beginning 29 April 1963. Miss Chapman will continue on a



half-day basis until further notice.

Mrs. Sara Cox has been employed since Tuesday, 19 March.

In order to have reports, records, etc., up to date, Town Manager proposes to re-employ Cox through the week ending 11 May 1963.

It is proposed to pay Miss Chapman on a full time basis beginning with Monday 29 April 1963."

Objection was not voiced to statement that Miss Chapman would be paid on a full time basis beginning Monday, 29 April 1963.

Financial Schedule submitted with Hayes, Seay, Mattern and Mattern dated 26 April 1963, was presented to Council. The finance committee and Town Manager recommended acceptance of schedule " Proposed Financial Schedule - Water and Sewerage. Mr. V. A. Bell made motion seconded by Mr. J. E. Turner and unanimously passed that the schedule as submitted by Hayes, Seay, Mattern and Mattern be accepted. Copies of the schedule will be provided Town Attorney and Mr. J. Gordon Bennett.

Copy of Town Attorney's letter dated 6 February 1962, was furnished to Councilmen. Letter expresses the Town Attorney's opinion re: fee ownership of streets and roads. Discussion ensued. Action was not taken or directed.

Mr. Edmund Clark's request for additional Street Lighting on the East side of James Street, North of Grace Street, was presented to Council by Town Manager. Council agreed that additional lighting would not be provided at this time. Consideration will be given to additional lighting when the next lighting survey is made.

Recommendation of the Water Committee were presented to Council as follows:

- (a) Unmetered flat water rate and minimum rate for metered customers for the first 4000 gallons or less per month be established at \$3.00 per month.
- (b) Water rate be established at 30¢ per thousand gallons for all gallonage in excess of 4000 gallons.

After discussion, motion was made by Mr. J. E. Turner, seconded by Mr. V. A. Bell that water rates recorded above be approved to be effective 1 June 1963. All Councilmen voted AYE, with Mr. R. S. Cox, Jr., abstaining.

A portion of the minutes of Water Committee meeting held on 23 April 1963 is quoted for the record.

" After discussion, a unanimous AYE vote was recorded to establish a flat \$135.00 connection charge. It being understood that cost would be borne by the Water Department for connection cost from main to property line. "

Town Manager made the following recommendations with regard to connection charges:

Connection charge be established at \$135.00 plus cost of material and labor for a 3/4" tap when distance from property line is less than 60 feet.

Connection charge be established at \$135.00 plus cost of material and labor for a 3/4" tap when distance from property line is 60 feet or more.

Connection charge be established at \$135.00 plus cost of material and labor for a 3/4" tap when the distance from property line is not more than 60 feet.

Connection charge be established at \$135.00 plus cost of material and labor for a 3/4" tap plus cost of material and labor in excess of 60 feet from water main to property line.

Meter, Meter set, Meter box, to be installed at property line.

Mr. P. D. Gwaltney, IV, made motion, seconded by Mr. V. A. Bell, that the following resolution be unanimously passed that connection charges as recommended be effective 1 June 1963.

Mr. P. D. Gwaltney, IV, requested that the following be added to the agenda of the next Council meeting:

- (a) Discussion re: formation of a water utility district
- (b) Mosquito Control

Mr. V. A. Bell suggested that consideration be given to a salary for Mayor and Councilmen to be effective 1 January 1964. Mr. V. A. Bell suggested that a salary of \$180.00 per year for the Mayor and \$120.00 per year for Councilmen were equitable for beginning consideration.

Mr. V. A. Bell questioned - What can be done to reduce expenses. After discussion, Mr. V. A. Bell made motion, seconded by Mr. J. E. Turner, that the following resolution be unanimously passed that:

Council make an inspection tour as a committee to examine which properties are sub-standard buildings before considering them for demolition on Wednesday, 15 May 1963. Inspection tour was scheduled for May 1963.

There being no further business, the meeting adjourned.

James O. Branch  
ACTING CLERK



notice.

Mrs. Sara Cox has been employed since Tuesday, 19 March 1963. Records, etc., up to date, Town Manager proposes to re-employ her on 11 May 1963.

It is proposed to pay Miss Chapman on a full time basis until 1963.

It was voiced to statement that Miss Chapman would be paid on Monday, 29 April 1963.

Minutes submitted with Hayes, Seay, Mattern and Mattern presented to Council. The finance committee and Town Manager approved "Proposed Financial Schedule - Water and Sewerage" seconded by Mr. J. E. Turner and unanimously passed. Hayes, Seay, Mattern and Mattern be accepted. Copies of minutes, Town Attorney and Mr. J. Gordon Bennett.

Mr. J. E. Turner's letter dated 6 February 1962, was furnished to the Town Attorney's opinion re: fee ownership of street lighting. Action was not taken or directed.

Mr. J. E. Turner's request for additional Street Lighting on the East Side Street, was presented to Council by Town Manager. Consideration would not be provided at this time. Consideration will be given when the next lighting survey is made.

Minutes of the Water Committee were presented to Council as follows: Unmetered flat water rate and minimum rate for metered customers for the first 4000 gallons or less per month established at \$3.00 per month.

Water rate be established at 30¢ per thousand gallons for all gallonage in excess of 4000 gallons.

Motion was made by Mr. J. E. Turner, seconded by Mr. J. E. Turner, that the above be approved to be effective 1 June 1963. Mr. R. S. Cox, Jr., abstaining.

The minutes of Water Committee meeting held on 23 April 1963.

After discussion, a unanimous AYE vote was recorded to the charge. It being understood that cost would be borne by the property owner for connection cost from main to property line.

The following recommendations with regard to connection

Connection charge be established at \$135.00 for 5/8 " or 3/4 " Tap when distance from property line to water main is not more than 60 feet.

Connection charge be established at \$135.00 for 5/8 " or 3/4 " plus cost of material and labor for pipe installed in excess of 60 feet from water main to property line.

Connection charge be established at \$135.00 for taps larger than 3/4 " plus cost of material and labor in excess of the cost of 3/4 " tap when the distance from property line to the water main is not more than 60 feet.

Connection charge be established at \$135.00 for taps larger than 3/4 " plus cost of material and labor in excess of the cost of 3/4 " tap plus cost of material and labor for pipe installed in excess of 60 feet from water main to property line.

Meter, Meter set, Meter box, to be provided at Town's expense.

Mr. P. D. Gwaltney, IV, made motion, seconded by Mr. R. S. Cox, Jr., and unanimously passed that connection charges as recommended above be approved, to be effective 1 June 1963.

Mr. P. D. Gwaltney, IV, requested that the following item be included on the next Council meeting:

- (a) Discussion re: formation of a Smithfield Rescue Squad.
- (b) Mosquito Control

Mr. V. A. Bell suggested that consideration be given to establishing a Mayor and Councilmen to be effective 1 January 1964. Mr. V. A. Bell further suggested that a salary of \$180.00 per year for the Mayor and \$120.00 per year for Councilmen were equitable for beginning consideration.

Mr. V. A. Bell questioned - What can be done to eliminate "attractive nuisances." After discussion, Mr. V. A. Bell made motion, seconded by Mr. P. D. Gwaltney, and unanimously passed that:

Council make an inspection tour as a group to survey and identify which properties are sub-standard buildings before the next scheduled Council meeting on Wednesday, 15 May 1963. Inspection tour was scheduled for 5 P.M. Wednesday, 15 May 1963.

There being no further business, the meeting adjourned.

James O. Branch  
ACTING CLERK

William A. Bell  
MAYOR



## TO WHOM IT MAY CONCERN:

This is to certify that the attached legal notice was printed for 2 consecutive weeks beginning April 4, 1963, in the Smithfield Times, a Weekly Newspaper, published at Smithfield, in the County of Isle of Wight, State of Virginia.

*Thomas A. Phillips, Jr.*  
Managing Editor.

TO WHOM IT MAY  
CONCERN:

The Smithfield Planning Commission having recommended to the Council of the Town of Smithfield, for adoption, a subdivision ordinance drafted pursuant to Chapter 28 of the Code of Virginia, 1950 as amended, covering subdivisions lying wholly, or partly, within the corporate limits of the Town of Smithfield, or within 2 miles thereof, the Council of said Town at its meeting held on March 4, 1963, approved tentatively said subdivision ordinance and ordered a public hearing to be held thereon Wednesday, April 17, 1963. Accordingly notice is hereby given to all interested parties that a public hearing on said proposed subdivision ordinance will be held in the Council Room in the Community Hall, in said Town, on Wednesday, April 17, 1963 beginning at 7:30 P.M.

Dated at Smithfield, Virginia, this the 1st., day of April, 1963.

TOWN OF SMITHFIELD  
By Ida W. Chapman  
Town Clerk

Apr 4-2t

## ARTICLE VI -

- 6-1 IMPROVEMENTS - REQUIRE  
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- 6-2-5 Public Sewers and Se  
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TOWN OF SMITHFIELD  
VIRGINIA

SUBDIVISION  
ORDINANCE

PTED BY

N COUNCIL

IL 17, 1963

ARTICLE VI - PHYSIC

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### Purpose and Title

- 1-1 Purpose
- 1-2 Title

### Definitions

### General Provisions

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- 4-1 Tentative Preliminary Plat
- 4-1-1 Preliminary Plat
- 4-2 Final Plat

### Design Standards and Requirements

- 5-1 General
- 5-2 Streets and Alleys
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- 6-1 Improvements Required
- 6-2 Plans and Approvals

### Enforcement

### Validity

### Amendments

### Effective Date

## ARTICLE VI - PHYSICAL

- 6-1 IMPROVEMENTS - REQUIRED. Before submit the final plat for approval
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  - 6-2-3 Drains, culverts, ditches, catch basins for the proper drainage and discharge across all streets adjoining public Resident Engineer, Department
  - 6-2-4 Public Water Supply and Distribution by the Planning Commission and in accordance with specifications, wherever required development.
  - 6-2-5 Public Sewers and Sewage Disposal by the Planning Commission and in accordance with specifications, wherever required by lot sizes, the County Health Officer.



SUBDIVISION ORDINANCE  
TOWN OF SMITHFIELD, VIRGINIA

An ordinance adopted pursuant to Article VII of Chapter 27 of the Code of Virginia 1950 ( Section 15-967 et. seq. ) and the acts amendatory thereof, regulating the subdivision of property into lots, streets, alleys and other public places, to provide for the making and recording of plats of such subdivisions and the certification thereof, applying to new subdivisions within the corporate limits of the Town of Smithfield and within two (2) miles of the nearest point between any such new subdivision and the corporate limits, and to provide for enforcement of this ordinance and the regulations issued pursuant thereto.

HEREAS, BY AN ACT OF THE GENERAL ASSEMBLY OF VIRGINIA, which is found in the Code of Virginia of 1950, as amended, Sections 15-967 et. seq., the Town Council of the Town of Smithfield is authorized to adopt an ordinance to assure the orderly subdivision of land and its development.

HEREFORE, BE IT ORDAINED by the Town Council of the Town of Smithfield, Virginia, that the following regulations are hereby adopted for the subdivision of land within incorporated portions of the Town of Smithfield and within those portions of Isle of Wight County lying within two miles of the corporate limits of said town, and from and after the effective date of this Ordinance, every owner or proprietor of any tract of land to which such regulations apply who subdivides such tract as provided in such regulations shall cause a plat of such subdivision, developed and prepared in accordance with such regulations, with reference to known or permanent monuments, to be made and recorded in the office of the Clerk of the Court, wherein deeds conveying such land are required by law to be recorded.

ARTICLE I - PURPOSE AND TITLE

1-1 PURPOSE. There are hereby established subdivision standards and procedures for the Town of Smithfield, Virginia and within those portions of Isle of Wight County lying within two miles of the Corporate limits of the said Town. These are part of a long range general Town Plan to guide and facilitate the orderly beneficial growth of the community, and to promote the public health, safety, convenience, comfort, prosperity and general welfare. More specifically the purposes of these standards and procedures are to provide a guide for the change that occurs when land and acreage become urban in character as a result of development for residential, business or industrial purposes; to provide assurance that the purchasers of lots are buying a commodity that is suitable for development and use; and to make possible the provision of public services in a safe, adequate and efficient manner.

1-2 TITLE. This ordinance is known and may be cited as the "subdivision ordinance" of the Town of Smithfield, Virginia

ARTICLE VI - PHYSICAL

6-1 IMPROVEMENTS - REQUIRED. Before submit the final plat for approval

6-1-1 Install all improvements required

6-1-2 Furnish to the Planning Commission of the compliance on the parts of the subdivisions of subsection (f) of Virginia, 1950, as amended.

6-2 Such improvements shall include

6-2-1 Monuments at all corners, and the subdivision boundaries at streets and other public spaces monuments shall be of pre-cast and either 4" square or 4" round 30" long imbedded there. Each monument shall be set finished grade.

6-2-2 Street improvements adequate for street improvements inside the town and on a street System of Highways, then in street or road for acceptance state or town specifications

6-2-3 Drains, culverts, ditches, for the proper drainage across all streets adjoining Resident Engineer, Department

6-2-4 Public Water Supply and by the Planning Commission specifications, wherever required development.

6-2-5 Public Sewers and Sewage Planning Commission and where required by lot sit the County Health Office



## ARTICLE II - DEFINITIONS

- 1 SUBDIVIDE. Unless otherwise defined herein, the term subdivide means the division of a parcel of land into two or more lots or parcels of less than 5 acres each, for the purpose of transfer of ownership or building development, or, if a new street is involved in such division, any division of a parcel of land. The term includes resubdivision and, when appropriate to the context, shall relate to the process of subdividing or the land subdivided, except, however,
- 3-2 The term "to subdivide" shall not include a bonafide division or partition of agricultural land for agricultural purposes or for the building site for members of the family owning any such agricultural lands.
- 3 SECTION NOT USED
- 4 SUB-DIVIDER. An individual, corporation, partnership or association owning, or holding under lease, any tract, lot or parcel of land to be subdivided.
- 5 AGENT. The representative of the governing body who has been appointed to serve as the agent of the Town Council in approving the subdivision plats.
- 2-6 SUBDIVISION. Land subdivided as defined herein and/or the process of subdividing or re-subdividing.
- 2-7 STREET. A public way for the passage of vehicles and pedestrians, and giving primary access to abutting property. The term street shall include road, lane, Cul-de-Sac, drive, trail, court, place, terrace, avenue, highway, boulevard, or any other thoroughfare.
- 2-8 STREET - LOCAL. A street giving access primarily to abutting property rather than to other streets or through traffic.
- 2-9 ALLEY. A narrow public way giving only secondary access to abutting property.
- 2-10 EASEMENT. A grant by a property owner of the use of land for a specific purpose or purposes, and running with the land.
- 2-11 COMMISSION. The Town Planning Commission of Smithfield, Virginia.
- 2-12 BUILDING LINE. The distance that a building is from the front boundary line and in the case of a corner lot also the distance from the side boundary line adjacent to the street.
- 2-13 TWO (2) MILE JURISDICTION. All subdivisions any part of which lie within two (2) miles at its closest point to the corporate limits of said Town, measured in a straight line, shall be covered by this ordinance.

## ARTICLE VI - PHYSICAL

- 6-1 IMPROVEMENTS - REQUIRED.  
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- 6-1-1 Install all improvements
- 6-1-2 Furnish to the Planning Commission of the compliance on the provisions of subsection (f) Virginia, 1950, as amended
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- 6-2-1 Monuments at all corners of the subdivision boundary streets and other public monuments shall be of pipe and either 4" square or rod 30" long imbedded in the ground. Each monument shall be finished grade.
- 6-2-2 Street improvements adjacent to the town and on the System of Highways, the street or road for adjacent state or town specifications
- 6-2-3 Drains, culverts, ditches for the proper drainage across all streets and roads. Resident Engineer, Design
- 6-2-4 Public Water Supply by the Planning Commission, wherever development.
- 6-2-5 Public Sewers and Sanitation Planning Commission where required by the County Health Department



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## ARTICLE VI - PHYSICAL IMPROVEMENTS

- 6-1 IMPROVEMENTS - REQUIRED. Before permit the final plat for approval, the
- 6-1-1 Install all improvements required
- 6-1-2 Furnish to the Planning Commission of the compliance on the part of divisions of subsection (f) of Section Virginia, 1950, as amended.
- 6-2 Such improvements shall include the
- 6-2-1 Monuments at all corners, angles the subdivision boundaries and in streets and other public spaces monuments shall be of pre-cast concrete and either 4" square or 4" in diameter 30" long imbedded therein. Each monument must have the prior approval of the Planning Commission. Each monument shall be set flush with finished grade.
- 6-2-2 Street improvements adequate to for street improvements in the Town side the town and on a street or System of Highways, then improve street or road for acceptance in state or town specifications).
- 6-2-3 Drains, culverts, ditches, catch basins for the proper drainage and disposal across all streets adjoining property. Resident Engineer, Department of Public Works.
- 6-2-4 Public Water Supply and Distribution by the Planning Commission and specifications, wherever required by development.
- 6-2-5 Public Sewers and Sewage Disposal Planning Commission and in accordance where required by lot sizes, of the County Health Officer.



3-6 SUBDIVIDER SHALL PREPARE AND RECORD PLAT. From and after the effective date of this ordinance, any owner or proprietor of any tract of land in the incorporated area of the Town of Smithfield, in Virginia, and within those portions of Isle of Wight County lying within two miles of the corporate limits of said town, who subdivides the same as herein provided, shall cause a plat of such subdivision to be made in accordance with the regulations set forth in this ordinance and in the Virginia Land Subdivision Act, and shall cause a copy of said plat to be recorded in the office of the Clerk of the Circuit Court of Isle of Wight County.

-7 APPROVAL OF PLAT REQUIRED. No such subdivision plat shall be recorded unless and until it shall have been submitted to and approved by the Commission. However, the agent may approve in writing the separation of one parcel of land from another under the authority granted in paragraph 3-5 of this ordinance.

3-8 TRANSFERS, SALES AND BUILDING PERMITS. No property in a subdivision created after the effective date of this Ordinance shall be transferred, or offered for sale, nor shall a building permit be issued for a structure thereon, until a final plat of such subdivision shall have been recorded in accordance with this ordinance.

6-1 IMPROVEMENTS - REQUIRED. B  
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 published at Smithfield, in the County of Isle of

*Thomas A. Phillips, Jr.*  
 Managing Editor.

# ARTICLE VI - PHYSICAL IMPROVEMENTS

- 6-1 IMPROVEMENTS - REQUIRED. Before proceeding to prepare and submit the final plat for approval, the subdivider shall either:
- 6-1-1 Install all improvements required under these regulations, or
- 6-1-2 Furnish to the Planning Commission evidence satisfactory to it of the compliance on the part of the subdivider with the provisions of subsection (f) of Section 15.967.1 of the Code of Virginia, 1950, as amended.
- 6-2 Such improvements shall include the following:
- 6-2-1 Monuments at all corners, angles and points of curvature in the subdivision boundaries and in the right-of-way lines of all streets and other public spaces within the subdivision. Such monuments shall be of pre-cast concrete 30 inches in length and either 4" square or 4" in diameter and shall have a metal rod 30" long imbedded therein. The use of any other type monument must have the prior approval of the enforcing officer. Each monument shall be set flush with the surface of the ground finished grade.
- 6-2-2 Street improvements adequate to meet the official standards for street improvements in the Town of Smithfield, or if outside the town and on a street or road not already in the State System of Highways, then improvements sufficient to qualify such street or road for acceptance into the State System. ( see state or town specifications ).
- 6-2-3 Drains, culverts, ditches, catch basins, or any other facilities for the proper drainage and disposal of surface waters from across all streets adjoining properties as approved by the Resident Engineer, Department of Highways.
- 6-2-4 Public Water Supply and Distribution Facilities, as approved by the Planning Commission and in accordance with Town Specifications, wherever required by the lot sizes or character of development.
- 6-2-5 Public Sewers and Sewage Disposal Facilities as approved by the Planning Commission and in accordance with Town specifications where required by lot sizes, character of development, or by the County Health Officer.



**CONCERN:**

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ginia.

Thomas A. Phillips, Jr.  
Managing Editor.

6-3

PLANS AND APPROVAL. Plans and specifications for all improve-  
ments shall be submitted to the Commission for approval, prior  
to construction. All work shall be subject to inspection and  
approval by the Commission or the agent prior to final acceptance  
by the Town. In event a subdivider fails to comply with the  
provisions of Section 15-967.1 of the Code the final plat of  
a subdivision shall not be approved and recorded until the  
required improvements have been properly installed and accepted  
as is herein provided.



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Thomas A. Phillips, Jr.  
Managing Editor.

**ARTICLE VII - ENFORCEMENT**

7-1

ENFORCING OFFICER. It shall be the duty of the agent to enforce the provisions of this Ordinance. For this purpose he shall have authority, in the Town of Smithfield, to invoke any legal measures as may be necessary to prevent, restrain, correct or punish any violation thereof.

7-2

VIOLATION AND PENALTY. The administration and enforcement of subdivision regulations insofar as they pertain to public improvements referred to in Section 15-967.1 of said Code of Virginia, 1950, as amended, shall be vested in the governing body of the political subdivision in which the improvements are, or are to be, located.

Except as provided above, the governing body of this Town shall be responsible for administering and enforcing the provisions of this subdivision regulation, through its planning commission or otherwise.

**ARTICLE VIII - VALIDITY**

If any section, sub-section, clause, sentence, or phrase of this Ordinance is, for any reason, held by a court of competent jurisdiction to be invalid, such decision shall not effect the validity of the remaining portions of the Ordinance.

**ARTICLE IX - AMENDMENTS**

This ordinance may be amended in whole or in part in accordance with the provisions of Section 15-967.7 of the Code of Virginia, 1950, and the acts amendatory thereof.

**ARTICLE X - EFFECTIVE DATE**

10-1

This ordinance shall be effective on and after the 1st. day of the month of May 1963, as to subdivisions lying wholly, or partly, within the corporate limits of the Town of Smithfield, and as to subdivisions lying within the 2 mile limit hereinbefore referred to, it shall become effective at the date of the approval of this ordinance by the Board of Supervisors of the County of Isle of Wight.



CONCERN:

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*Thomas A. Phillips, Jr.*  
Managing Editor.

ARTICLE IV - PROCEDURE

- 4-1 TENTATIVE PRELIMINARY PLAT. Subdivider may submit Tentative Pencil Sketch for consideration by the agent, prior to submission of Preliminary Plat, for consideration by agent. Before preparing a Preliminary Plat, each subdivider may first consult with the Town Planning Commission, or its designated representative, for preliminary information, advice and suggestions. A rough sketch of his property, showing existing features and his ideas of development will be helpful. He should also consult the County Health Officer regarding soil conditions and minimum permissible lot sizes, if sanitary sewers are not to be provided. Agent will advise subdivider of additions, deletions or other requirements prior to subdivider proceeding with Preliminary Plat.
- 4-1-1 PRELIMINARY PLAT. Two or more black-line or blue-line copies of a Preliminary Plat, as necessary, shall first be submitted to agent by the Subdivider for Commission approval, at least two weeks prior to a regularly scheduled meeting of the Commission at which action thereon is desired. Such preliminary plat shall adhere to the following requirements.
- 4-1-2 It shall be drawn to a scale not smaller than 1 inch to 200 feet and may be in pencil, on one or more sheets.
- 4-1-3 It shall contain the following information:
- 4-1-4 Name of Subdivision, its location, owner, subdivider, planner, and source of data used. Subdivision names shall not duplicate nor too closely approximate those of existing subdivisions in or near Smithfield.
- 4-1-5 Scale, north point, key location map, date, and number of sheets.
- 4-1-6 Name of adjoining land owners, subdivisions, streets, roads, municipalities, or other pertinent references.
- 4-1-7 Boundary lines of the proposed subdivision (shown by heavy line) and the acreage therein; all existing property lines within the tract with the names of such owners.
- 4-1-8 All existing or platted streets, roads, other public spaces and easements with their names and widths; utilities, water courses, buildings, wooded areas, areas subject to overflow, and any other significant features.



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Managing Editor.

- 4-2 FINAL PLAT. Following approval of the Preliminary Plat, the subdivider may proceed with the installation of improvements in accordance with approved Preliminary Plat. Final Plat shall be substantially in accordance with a valid preliminary plat as approved by the Commission. A final plat may include all or any part of the area covered by the Preliminary Plat. It shall conform to the following requirements:
- 4-2-1 It shall be legibly and accurately drawn to scale, not smaller than one (1) inch to 200 feet, in India Ink, on tracing cloth or paper.
- 4-2-2 It shall show the following title information: Subdivision name and location, names and addresses of owners and engineers, scale, date, true north point, and a key location map.
- 4-2-3 It shall show the following graphic information:
- 4-2-3-1 Boundaries of the subdivision with accurate dimensions and bearings, and the acreage included, also the boundaries and acreages of any separately owned parcel comprising the land being subdivided.
- 4-2-3-2 True bearings and distances to the nearest recorded property corners or other monuments; accurate co-ordinates of at least two adjacent corners of the subdivision related to the United States Coast and Geodetic Survey State Grid System, if a check point is located within one-half mile of at least one corner.
- 4-2-3-3 Names of adjoining property owners.
- 4-2-3-4 Exact location, name and width of each street, alley, easement or other public or private way, within or adjoining the plat, both existing and proposed, with the lengths and bearings of all tangents, lengths of arcs and radii, internal angles, point of curvature, and any other necessary engineering data.
- 4-2-3-5 Accurate location of each lot line within the plat, showing dimensions and bearings or angles.
- 4-2-3-6 Building lines shown to scale, with their dimensions.
- 4-2-3-7 All block and lot numbers, and the area of each lot.



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and descriptions of all monuments.  
4-2-3-9 Identification of any area to be dedicated to or reserved for public use, or for the common use of property owners in the subdivision.

4-2-3-10 Purpose for which lots are to be used if other than residential

4-2-3-11 Accurate location of Town Corporate Line, if within or closely related to the subdivision.

4-2-4 It shall include the following information, signatures and date

4-2-4-1 Declaration by the land owner, including dedication of land for public use.

4-2-4-2 The certificate of the surveyor shall conform with the provision of Section 15-967.11 of the Code of Virginia and any amendments thereof.

4-2-5 It shall include space for the following:

4-2-5-1 Approval by the County Health Officer.

4-2-5-2 Approval by the Agent.

4-2-5-3 Approval by the Commission.

4-2-6 It shall contain or refer to an accompanying brief summary of protective covenants. It shall contain in all cases the following covenant:

4-2-6-1 That not more than one principal building shall be permitted on any residential lot shown on the plat, and no such lot shall be re-subdivided so as to produce a building site of less area or width than the minimum required herein, or otherwise specified in ordinances in the Town of Smithfield or by the County Health Officer.

4-2-7 This ordinance is adopted pursuant to the provisions of Article of Chapter 28 of the Code of Virginia 1950, Section 15-967, and all subsequent amendments thereof, which said sections of Code shall apply in the application, interpretation and enforcement of this ordinance except where this ordinance is in conflict with said statute, or statutes, in which event the provisions of the ordinance shall apply.



) Four Buildings - Hill Street in rear of Baptist Church reported that estate would handle in 60 days.

) White building - Hill Street Baptist Church. Request repair or make more presentable.

) Roseland Club - Washington Street. Determine owners through Howard Wrenn - Request owner to repair or remove.

) House - East end of Riverview Avenue. - Request owner air or remove.

) Washington Street (Swift Home) - Will be sold - deferred.

) Grass on Feed Mill lot - Town Manager to arrange for removal.

) Waterside Diner Sign - Request removal or repainting.

no further business, meeting adjourned.

*Branch* *William Delk*  
CLERK MAYOR

The Town Council held its regular monthly meeting Tuesday night, June 4, 1963 in the Town Hall. Those present were Mayor R.T. Delk, Councilmen V.A. Bell, R.S. Cox Jr., P.D. Gwaltney IV, J.E. Turner, W.I. Bell, C.M. Beale Jr., Town Manager Jas. O. Branch, Police Chief D. Hemmis Jr. and members of the press from the Daily Press, Smithfield Times and Virginian-Pilot.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

The Town Manager informed the Council that he had been advised by the Assistant Resident Engineer that \$100,000.00 had been appropriated by the Dept. of Highways for the alleviating of flooding conditions at Cypress Creek, however, it had not been decided on the method of alleviating the flooding conditions.

Also, the Council was informed by the Town Manager that Patrolman Eugene Murphy had submitted his resignation, effective 22 June 1963.

A petition signed by seventy-five persons requesting the removal of oil tanks in Riverview was presented. The Town Attorney had informed the Town Manager that the Town had no legal means on forcing the removal of the tanks. On motion made by Mr. Gwaltney, seconded by Mr. V.A. Bell the Town Manager was requested to advise the Gulf Oil Corp., the owners of the oil tanks, of the petition and that no action had been taken by the Council.

The following motion from the Planning Commission minutes of 13 May 1963 was read to Council: "Mr. W.A. Gwaltney made the motion, seconded by Mr. H.W. Love that: Commission recommend to Council that Town Manager be appointed as Agent to administer the Sub-Division Ordinance until such time as work load requires additional personnel or part-time personnel. Motion was passed unanimously with Col. Branch abstaining." On motion made by Mr. Cox, seconded by Mr. V.A. Bell the recommendation of the Planning Commission was accepted.

The Town Manager brought to the attention of the Council that, while the budget will be exceeded in the Departments of Finance, Police, Fire, Public Works and Public Welfare for the year 1963, it was his opinion that the Town would receive sufficient funds during the year to take care of same. Mr. Gwaltney suggested to the Council that the Police be relieved from <sup>traffic</sup> duty at the school, for this duty is often taken care of at other schools by lady patrolmen and school boys. The Mayor requested the Police Committee to investigate Mr. Gwaltney's suggestion and report to Council.

Mr. V.A. Bell made the motion, seconded by Mr. Turner that compensation be made for the Mayor and Councilmen, effective Jan. 1, 1964, as follows; Mayor - \$180.00 per year and Councilmen - \$120.00 per year. The motion was carried with Mayor Delk abstaining and Mr. W.I. Bell and Mr. P.D. Gwaltney IV voting "No".

The Town Manager asked the Council if they wished to take precedence of the movement now in progress to either reduce or remove the toll on



the James River Bridge. The Mayor reported to Council that he had sent a telegram and also written the Department of Highways requesting that no action be taken on the reduction of the tolls on the Geo. P. Coleman bridge before a hearing was held on the reduction of tolls on the James River Bridge. The Highway Dept. had written that a study of traffic and tolls would be made and that when found that the tolls exceeded the necessary requirements, a public hearing would be held. At a general discussion, Mr. V. A. Bell made the motion, seconded by Mr. Beale that the Attorney be requested to draw up a resolution for adoption by Council requesting the Dept. of Highways to either eliminate or reduce the toll on the James River Bridge at the earliest possible date and before any other unit. The motion was carried.

The Town Manager reported that the Town had 773 water customers since taking over the Pagan Pines Div. of Tidewater Water Co. and C. M. Beale's Water Co. There are now 342 metered accounts and 431 flat rate accounts. An account of the capital improvements made from the Water Dept. during the years 1962 and 1963 was presented by Col. Branch and ~~made a part~~ is recorded on page 19.

The Town Manager presented to the Council the following plan for future operation of the Water Department, which includes the recently purchased Lu-Mar, Beale and Pagan Pines water facilities:

(a) Operate the water department on an austere basis until funds expended from water department account for sewage disposal project are recouped from the sewage disposal bond issue—approximately \$10,000.00 to be recouped.

(b) All customers whose service is discontinued for non-payment of water account will be metered when service is discontinued and when it is financially and physically feasible.

(c) All new customers are to be metered at the time service is provided.

(d) After Water Department funds have been recouped, per plan above, and several months of receipts have been accrued the following projects will be submitted to Council for consideration:

1. Project to meter all customers who were formerly provided service by the Pagan Pines, Lu-Mar and Beale water systems and other customers of the water department where it is financially and physically feasible, work to be accomplished by contract with a time limit, meter boxes, meter sets and meters to be furnished by the water department. For planning purposes, it is estimated that 250 customers will be metered at an average cost of \$60.00 per customer—total \$15,000.00.

2. Project for the installation of a 6" or 8" water main from Well # 19 new well near the intersection of Edgewood and Bellwood to existing water line on the west side of Highways # 10 and # 258. The installation

main to be in accordance with an approved fire plan for Pines and Red Point Heights areas. One fire hydrant installation in this plan on both the east and west side of Highway # 258. Estimated cost to be \$12,000.00.

The Mayor requested the Finance Committee's commendation on the collection of trash and garbage and present to Council.

A discussion was held on the appointment of a representative. Since several organizations in Town have such a representative, Town should take the initiative in coordinating. The Town Manager was requested to write the Junior and request that they designate a representative to the Development Committee and that the TVDC be informed to the

Mr. Raleigh Sawyer offered, through the customers on Lumar Road, whom he is now serving. at \$750.00—500 ft. 2" pipe @ 60¢ per foot—\$300.00. The return to the Town will be \$180.00 per month. On motion made by Mr. Turner, seconded by 1 the 5 customers now being served by Mr. Sawyer. 1 and Mr. V. A. Bell voted against the motion.

There being no further business, the

*W. W. Chynoweth*  
Clerk

WATER DEPT.

CAPITAL IMPROVEMENTS - 1962 - - - - -

CAPITAL IMPROVEMENTS - 1963 - - - - -

Lumar Water System - - - - -

Tidewater & Beale Water System - - - - -

R. L. Magette - Completing Beale WELL - - - - -

Extension on Water Main - Cary & Washington - - - - -

Financial Study Water Customers - - - - -

Hayes, Seay, Mattern & Mattern (Fire Protection) - - - - -

Hayes, Seay, Mattern & Mattern (Water System) - - - - -

TOTAL - - - - -

PURCHASE OF DELK PROPERTY - - - - -

PURCHASE OF EPPS PROPERTY - - - - -

SEWAGE REPORT HAYES, SEAY, MATTERN & MATTERN - - - - -

TOTAL



ls on the  
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Installation in this plan on both the east and west side of Highways # 10 and  
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The Mayor requested the Finance Committee to make a study and re-  
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A discussion was held on the appointment of an Industrial/Committee .  
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Since several organizations in Town have such a committee,it was felt that the  
Town should take the initiative in coordinating these committees. Mayor Delk  
appointed Mr.P.D.Gwaltney IV to represent the Council on this committee and the  
Town Manager was requested to write the Junior and Senior Chambers of Commerce  
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Development Committee and that the TVDC be informed of the committee members.  
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Mr. Raleigh Sawyer offered/through the Town Manager five water  
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month. On motion made by Mr.Turner,seconded by Mr.Cox it was decided to take over  
the 5 customers now being served by Mr.Sawyer. Mr.W.I.Bell abstained from voting  
and Mr.V.A.Bell voted against the motion.

There being no further business,the meeting adjourned.

*W. W. Chynoweth*  
Clerk

*William Delk*  
Mayor

WATER DEPARTMENT

CAPITAL IMPROVEMENTS - 1962 - - - - -	\$17,566.00
CAPITAL IMPROVEMENTS - 1963 - - - - -	22,382.00
TOTAL	\$39,948.00

Lumar Water System - - - - -	\$ 3,000.00
Tidewater & Beale Water System - - - - -	10,000.00
R. L. Magette - Completing Beale WELL - - - - -	8,471.00
Extension on Water Main - Cary & Washington Streets - - -	6,585.00
Financial Study Water Customers - - - - -	208.00
Hayes, Seay , Mattern & Mattern(Fire Protection Report) -	1,000.00
Hayes, Seay , Mattern & Mattern(Water System Appraisals) -	840.00
TOTAL	\$30,104.00

PURCHASE OF DELK PROPERTY - - - - -	\$ 7,500.00
PURCHASE OF EPPS PROPERTY - - - - -	750.00
SEWAGE REPORT HAYES, SEAY, MATTERN & MATTERN - - - - -	1,473.00
TOTAL	\$ 9,723.00

TOTAL - - - - - \$39,827.00

BALANCE IN BANK - - 31 May 1963 - - - - - \$2,208.60



The Mayor reported to Council that he had sent a telegram to the Department of Highways requesting that no action be taken on the tolls on the Geo.P.Coleman bridge before a hearing was held on the Jame River Bridge. The Highway Dept. had written the Mayor and tolls would be made and that when found that the necessary requirements, a public hearing would be held. V.A.Bell made the motion, seconded by Mr.Beale that the Mayor draw up a resolution for adoption by Council requesting either eliminate or reduce the toll on the James River Bridge as soon as possible date and before any other unit. The motion was carried. The Town Manager reported that the Town had 773 water customers in the Pines Div. of Tidewater Water Co. and C.M.Beale's 342 metered accounts and 431 flat rate accounts. Improvements made from the Water Dept. during the year ended by Col. Branch and made a part is recorded on page 1. The Town Manager presented to the Council the following plan for the Water Department, which includes the recently purchased new water facilities:

Rate the water department on an austere basis until the department account for sewage disposal project are paid. Disposal bond issue-approximately \$10,000.00 to be paid for customers whose service is discontinued for non-payment. Customers not metered when service is discontinued and when it is not feasible.

All new customers are to be metered at the time service is started.

The Water Department funds have been recouped, per a list of receipts have been accrued the following projects for consideration:

1. Project to meter all customers who were formerly in the Pines, Lu-Mar and Beale water systems and other departments where it is financially and physically justified by contract with a time limit, meter boxes, to be furnished by the water department. For planning that 250 customers will be metered at an average cost of \$15,000.00.
2. Project for the installation of a 6" or 8" water main near the intersection of Edgewood and Bellwood Ave. on the west side of Highways # 10 and # 258. The installation

main to be in accordance with an approved fire protection plan for the Pagan Pines and Red Point Heights areas. One fire hydrant will be recommended for installation in this plan on both the east and west side of Highways # 10 and # 258. Estimated cost to be \$12,000.00.

The Mayor requested the Finance Committee to make a study and recommendation on the collection of trash and garbage from business establishments and present to Council.

A discussion was held on the appointment of an Industrial/Development Committee. Since several organizations in Town have such a committee, it was felt that the Town should take the initiative in coordinating these committees. Mayor Delk appointed Mr.P.D.Gwaltney IV to represent the Council on this committee and the Town Manager was requested to write the Junior and Senior Chambers of Commerce requesting that they designate a representative to serve on the Industrial Development Committee and that the TVDC be informed of the committee members.

Mr. Raleigh Sawyer offered, through the Town Manager five water customers on Lumar Road, whom he is now serving. The cost to the Town is estimated at \$750.00- 500 ft. 2" pipe @ 60¢ per foot- \$300.00, Labor-\$150.00, Meters etc.- \$300.00. The return to the Town will be \$180.00 per year-5 customers @ \$3.00 per month. On motion made by Mr.Turner, seconded by Mr.Cox it was decided to take over the 5 customers now being served by Mr.Sawyer. Mr.W.I.Bell abstained from voting and Mr.V.A.Bell voted against the motion.

There being no further business, the meeting adjourned.

*W. W. Chapman*  
Clerk

*William Delk*  
Mayor

WATER DEPARTMENT

CAPITAL IMPROVEMENTS - 1962	\$17,566.00
CAPITAL IMPROVEMENTS - 1963	22,382.00
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There being no further business, the meeting adjourned.

*W. W. Chynner*  
Clerk

*William Delk*  
Mayor

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TOTAL	\$30,104.00
PURCHASE OF DELK PROPERTY	\$ 7,500.00
PURCHASE OF EPPS PROPERTY	750.00
SEWAGE REPORT HAYES, SEAY, MATTERN & MATTERN	1,473.00
TOTAL	\$ 9,723.00
TOTAL	\$39,827.00
BALANCE IN BANK - 31 May 1963	\$2,208.60



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS &amp; EXPENSES at 5/31/63

## REVENUE

## From Local Sources:

	MAY	TOTAL	BUDGE
Taxes			44,000.00
Licenses:			
Privilege	326.52	20,048.25	20,000.00
Vehicle		75.00	9,300.00
Fines	1,172.05	4,776.25	10,000.00
Interest	3.41	37.54	50.00
Rentals:			
Town Hall	205.00	645.00	1,500.00
Other	45.25	206.25	500.00
Miscellaneous	240.59	1,254.80	1,100.00
Bank Stock Tax	8,036.64	8,036.64	7,970.00
From The Commonwealth:			
A.B.C. Profits			8,240.00
<b>TOTAL REVENUE</b>	<b>10,029.46</b>	<b>35,079.73</b>	<b>102,660.00</b>

## EXPENDITURES

General Government	1,364.84	7,002.04	16,645.00
Finance	564.82	1,694.07	3,075.00
Law & Judiciary	263.61	839.70	1,780.00
Police	2,418.63	11,148.71	25,640.00
Fire	134.00	1,684.28	3,295.00
Public Works	1,371.60	10,326.91	19,870.00
Public Welfare	148.42	1,533.67	2,405.00
Debt Service		29.51	1,500.00
Capital Outlay	125.00	3,008.28	15,050.00
Isle of Wight County	5.00	16.00	13,400.00
<b>TOTAL EXPENSES</b>	<b>6,395.92</b>	<b>37,283.17</b>	<b>102,660.00</b>

## Excess Expenses over Revenue

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 5/31/63

## ASSETS

## CASH

Cash on Deposit:		
Bank of Smithfield,	11,040.37	
Merchants & Farmers	9,836.92	
Temporary Loan-Water Dept.	4,000.00	24,877.29

## UNCOLLECTED TAXES

Real Estate & Personal Property	5,169.88
<b>TOTAL ASSETS</b>	<b>30,047.17</b>

## LIABILITIES

## CURRENT LIABILITIES

Reserve for F.I.C.A.	468.89
Reserve for Withholding Tax Fed.	805.90
Reserve For Withholding Tax St.	95.52
Reserve for U.S.R.S.	43.32
Reserve for U.S.R.S. - Ins.	10.20
	<b>1,423.83</b>

## BONDS PAYABLE

* Water Project * Bonds	53,000.00
St. Improvement Bonds	13,500.00
	<b>66,500.00</b>

## SURPLUS

Balance 1/1/63	
Excess Expenses over Revenue	

## TOTAL LIABILITIES

## SURPLUS

## NET INCOME FOR PERIOD

## TOTAL LIABILITIES

13,406.38

6,539.02

## CLERK'S OFFICE

## CIRCUIT COURT OF ISLE OF WIGHT

RUTH E. HOLLAND, CLERK  
ISLE OF WIGHT, VIRGINIA

June 13 1963

Col. J. O. Branch,  
Town Manager,  
Smithfield, Virginia.

Dear Col. Branch:

Herewith inclosed you will find a copy of the Abstract of Votes cast in the Election held in the Town of Smithfield, Virginia, June 11th., 1963. According to the following named persons were elected:

Ida Wright Chapman, Town Treasurer

Aubrey T. Adams	Member Town Council
F. Perry Chapman	" "
R. L. Herrmann	" "

You will also find herewith inclosed a statement of the expense of said election.

Very truly yours,

*Ruth E. Holland*  
Clerk

Clerk

OFFICE OF THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT

Ruth E. Holland, Clerk of the Circuit Court of the County of Isle of Wight, Virginia,

do hereby certify that the foregoing is a true and correct copy of the Abstract of Votes cast at the election above named, as certified to me by the Town Manager.

In testimony whereof I have hereunto set my hand and the seal of the Circuit Court of the County of Isle of Wight, Virginia, this the 13th day of June, 1963.

Witness my hand and the seal of the Circuit Court of the County of Isle of Wight, Virginia, this the 13th day of June, 1963.

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Office  
LOAN HOTT  
Mortgage:  
Insurance  
Lenses  
Agriculture  
Blattberg  
Licenses:  
Lenses

LOW POSTY BONUSES:

**OPERATING REVENUE**

Metered Sales  
Flat Sales  
Other

7,270.33  
4,162.40  
412.00

11,845.23

Treasurer:

**COST OF PRODUCTION & DISTRIBUTION**

**Power & Pumping:**

Supplies & Expenses

Maint. Structure & Imp.

Maint. Power & Pump. Equip.

Power Purchased

.43  
34.50  
46.43  
342.33

423.69

**Transmission & Distribution:**

Supervision

Operation of Meter

Maint. Water Main

Maint. Sewer Main

20.00  
1,061.49  
1,042.65  
527.44

2,651.58

3,075.27

**GROSS INCOME FROM OPERATING**

**CUSTOMERS ACCOUNTING & COLLECTING**

**Accounting & Collecting:**

Meter Reading & Collecting

Cutting Water On & Off

Uncollectable Accounts

**Administration & General:**

Treas. Salary

Office Supplies & Expenses

Audit

Insurance

Miscellaneous

135.00  
10.00  
21.15

166.15

450.00

320.84

250.00

101.13

161.25

1,283.22

**DEBT SERVICE**

**F.I.C.A.**

**CAPITAL OUTLAYS**

**NET INCOME FROM OPERATING**

**OTHER INCOME**

Private Fire Protection

Miscellaneous

Rents

**NET INCOME FOR PERIOD**

401.47  
26.28  
82,383.95

84,261.07

75,411

75.00

410.90

172.00

657.90

TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 5/31/63

**ASSETS**

**CURRENT & ACCURED ASSETS**

Cash on Deposit:

Bank of Smithfield

Merchants & Farmers

Accounts Receivable

Prepaid Ins.

1,178.34  
1,030.62  
4,129.14  
200.92

TOTAL ASSETS

6,539.02

**LIABILITIES**

**CURRENT & ACCURED LIABILITIES**

Unearned Water Rents

Customer's Deposits

Reserve for F.I.C.A.

Reserve for Fed. Withholding

Reserve for St. Withholding

Temporary Loan

1,618.50  
2,226.00  
25.37  
88.10  
7.88  
64,000.00

67,965.85

13,406.38

44,833.21

TOTAL LIABILITIES

6,539.02

**SURPLUS**

**NET INCOME FOR PERIOD**

CLERK'S OFFICE  
CIRCUIT COURT OF ISLE OF WIGHT  
RUTH E. HOLLAND, CLERK  
ISLE OF WIGHT, VIRGINIA

June 13 1963

Col. J. O. Branch,  
Town Manager,  
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Dear Col. Branch:

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Ida Wright Chapman, Town Treasurer

Aubrey T. Adams Member Town

F. Perry Chapman " "

R. L. Herrmann " "

You will also find herewith inclosed statement of the expense of said election.

Very truly yours,

Ruth E. Holland  
Clerk

est: Ruth E. Holland  
Clerk

OFFICE OF THE CLERK OF THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT, VIRGINIA

I, Ruth E. Holland, Clerk of the Circuit Court of the County of Isle of Wight, Virginia, do hereby certify that the foregoing Abstract of Votes cast at the election above named, as certified to law, and deposited in my office.

In testimony whereof I have hereunto set my hand and the seal of said Court, this the 13th day of June, 1963.

TESTE: Ruth E. Holland Clerk

Very truly  
James O. Branch  
Colonel US  
Town Manager

JOB:ew



be expended on improvements until 1964. Mr. V.A. Bell motion that a contract be entered with Mr. Longgerger to 1964. The motion was seconded by Mr. W.I. Bell and defeated. Motion of Mr. Turner was presented and carried with Mr. V.A. Bell.

appeared before the Council with regards to the substantial adjoining his property. This property had been investigated by Police Chief and Sanitary Inspector Henry Spencer and found to be covered with debris and weeds around the property. Mr. Spencer informed the Council that the Town Manager would be appraised of any action taken by the Council to correct this condition and the Town Manager was to write the Council with regards to the weeds and debris. William Bailey requested that his property be repaired. The Town Manager was requested to report to Council.

gave a report on action that has been taken by property owners with regards to delapidated buildings. The Town Manager reported to the Town Attorney as to the next steps to be taken against the owners in correcting the condition of their buildings. He suggested to the Town Manager that the Council consider it unlawful to be on public streets, stores etc. bare above the census of opinion of the Council that they do not desire this at this time.

asked the Council's wishes regarding mandatory rabies law for dogs. The rabies inoculation was recommended by the Health Department and the Dog Warden. It was decided to require it for 30 to 60 days.

was made by the Town Manager that the Public Safety and Police Division be combined into one Committee.

Public Buildings Committee be combined into one Committee. This was brought to the attention of the Council the following day at the September meeting, when the new Councilmen were elected.

brought to the attention of the Council the action of the Municipal League in Roanoke on Sept. 22, 23 & 24, in which they were in lieu of vacation was made by the three streets.

action made by Mr. Cox, seconded by Mr. Beale. The motion was carried. The Town Manager requested authority to make an offer to purchase the site for the Drummond's Lane Pump Station at the appraised price. The motion was duly passed.

Mr. Turner made the motion, seconded by Mr. V.A. Bell and passed unanimously that the Town Manager be authorized and directed to make application for Federal Grant for Sewage Treatment Works under 33 U.S.C. 466 et seq.

A letter was read from the Clerk of Isle of Wight Co., in answer to one written by the Town Manager to the Board of Supervisors requesting that the County take over the maintenance of the road to the dump, which stated the County had been unable to get the right of ways but would be willing to pay half of the maintenance cost.

Mr. W.I. Bell brought to the attention of the Council that any remuneration for salaries to Councilmen would have to be reviewed at the September meeting. The Finance Committee was requested to present this matter at the September meeting.

Mr. V.A. Bell made the following recommendations to the Council: that a review of the rental fees of Town Hall be made and that the hall be made available to the school and recreational organizations; that since the Town had considerable debt, that a sinking fund be set up and at the same time funds be set aside to take care of depreciation for the income producing assets recently acquired and, finally, that a ten to fifteen year plan be made for the Water Department.

There being no further business, the meeting adjourned.

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There being no further business, the meeting adjourned.

*John Chapman*  
Clerk

*W. G. Swatney, Jr.*  
Vice-Mayor

#### RECOMMENDED IMPROVEMENTS TO LONGGERGER SYSTEM

	6"	4"	3"	2"
MATERIAL TO CROSS GREAT SPRING RUN ROAD-EAST TO WEST AT MAIN STREET	Pipe - 68 ft. @ \$1.92/ \$140.00	@ \$1.30 \$91.00	@ \$1.06 \$75.00	@ \$0.43 \$30.00
2-Tees	\$64.00	\$56.00	\$52.00	\$33.00
Sleeve	\$18.00	\$18.00	\$18.00	\$18.00
Plug	\$5.00	\$5.00	\$5.00	\$5.00
45° Bend	\$16.00	\$14.00	\$12.50	\$1.00
SUB TOTAL	\$243.00 (A)	\$184.00	\$162.00	\$87.00
MATERIAL FROM MAIN STREET ALONG GREAT SPRING RUN ROAD TO EXISTING 2"	Pipe - 720 ft. @ \$1.92/ \$1400.00	@ \$1.30 \$940.00	@ \$1.06 \$765.00	@ \$0.43 \$310.00
Plug & 90° Bend	\$20.00	\$18.00	\$15.00	\$1.00



Disposal, Hayes Seay Mattern and Mattern h  
 required for the Drummond's Lane Pump Stat  
 ty and Isle of Wight Real estate & Insura  
 Manager requested authority to make an or  
 the motion seconded by Mr. Turner that the

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SUB TOTAL				
Pipe - 720 ft.	@ \$1.92/	\$1400.00		
PLUG & 90° Bend		\$20.00		
ROAD TO		\$18.00		
EXISTING 2"		\$15.00		
LINE AT QUAIL				
SUB TOTAL				
ALONG GREAT		\$958.00	\$780.00	\$313.00
SPRING RUN				
ROAD TO				
EXISTING 2"				
LINE AT QUAIL				
SUB TOTAL				
VALVE AT		\$52.41	\$11.94	\$15.00
MAIN &				
GREAT SPRING				
RUN ROAD				
SUB TOTAL				
FIRE HYDRANT	\$169.51	\$145.67		
WITH VALVE	67.86	52.41		
& BOX	13.50	13.50		
SUB TOTAL				
\$250.87 (D)		\$211.58		

RECOMMEND ITEMS:

- A - \$243.00
- B - \$1120.00 (4" - \$462.00 Less)
- C - \$67.86
- D - \$250.87 (4" - \$39.29 Less)

LABOR - \$500.00

TOTAL \$2481.73

Pay Lomberger

\$2981.73



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ne weeds and debris. William Bailey requested the  
erty be repaired. The Town Manager was requested  
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regards to delapidated buildings. The Town Manager  
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take care of depreciation for the income producing assets recently acquired and,  
finally, that a ten to fifteen year plan be made for the Water Department.  
There being no further business, the meeting adjourned.

*John Chapman*  
Clerk

*M. G. Swartz, Jr.*  
Vice-Mayor

RECOMMENDED IMPROVEMENTS TO LONGER SYSTEM

	6"	4"	3"	2"
MATERIAL TO CROSS GREAT SPRING RUN ROAD-EAST TO WEST AT MAIN STREET	Pipe - 68 ft. @ \$1.92/ \$140.00	@ \$1.30 \$91.00	@ \$1.06 \$75.00	@ \$0.43 \$30.00
	2-Tees \$64.00	\$56.00	\$52.00	\$33.00
	Sleeve \$18.00	\$18.00	\$18.00	\$18.00
	Plug \$5.00	\$5.00	\$5.00	\$5.00
	45° Bend \$16.00	\$14.00	\$12.50	\$1.00
SUB TOTAL	\$243.00 (A)	\$184.00	\$162.00	\$87.00
MATERIAL FROM MAIN STREET ALONG GREAT SPRING RUN ROAD TO EXISTING 2" LINE AT QUAIL STREET	Pipe - 720 ft. @ \$1.92/ \$1400.00	@ \$1.30 \$940.00	@ \$1.06 \$765.00	@ \$0.43 \$310.00
	Plug & 90° Bend \$20.00	\$18.00	\$15.00	\$3.00
SUB TOTAL	\$1420.00 (B)	\$958.00	\$780.00	\$313.00
VALVE AT MAIN & GREAT SPRING RUN ROAD	\$67.86 (C)	\$52.41	\$41.94	\$15.00
FIRE HYDRANT WITH VALVE & BOX	\$169.51 67.86 13.50	\$145.67 52.41 13.50		
SUB TOTAL	\$250.87 (D)	\$211.58		

RECOMMEND ITEMS:

A - \$243.00  
B - \$1420.00 (4" - \$462.00 less)  
C - \$67.86  
D - \$250.87 (4" - \$39.29 less)  
LABOR - \$500.00  
TOTAL \$2481.73  
Pay Lonberger 500.00  
\$2981.73



The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R.T. Gwaltney IV, C.M. Beale Jr., R.L. Herrmann, A.T. Adams, Mr. N.K. Jones, members of the press from the Smithfield Herald and Virginian-Pilot.

Mayor Delk called the meeting to order, welcomed in behalf of the four senior members, and stated the election of the Mayor.

Mr. Turner made the motion, seconded by Mr. Beale, or until his successor is elected Mayor for a two year term. Mr. Adams made the motion that nominations be closed and Mr. Delk was unanimously elected Mayor and calling for the vote.

Mayor Delk turned the chair over to Mr. Turner. Mr. Gwaltney IV be elected President Pro-Tempore for a two year term, seconded by Mr. Herrmann that the nominations be closed and elected.

The minutes of the last meeting were read and approved.

The Town Manager read a letter from the Department of Public Works that additions to the Secondary System within the Town limits are as follows: .20 mi. on Heptinstall Avenue and .05 mi. on Heptinstall Avenue.

The Town Manager presented the following items: Copies of the Sub-Division Ordinance have been sent to the State Health Department for review. Plans and specifications and Hayes, Seay, Mattern and Department within a week the revised plans, Ball-Hassell, request for Federal Grant has been submitted. A Sewage Pumping Station has been purchased; the following Industrial Committee; Council-Mr. P.D. Gwaltney IV, Chairman; Junior Chamber of Commerce-Mr. Thomas L. Ross; and finally the sale of water facilities in accordance with terms of the contract. The Attorney is preparing the necessary papers.

Col. Branch presented the deed of easement from Mr. A.D. Johnson and approved by the Town Attorney, that a water line to cross the 6" water main of the Town. Approval was given on motion made by Mr. Adams, seconded by Mr. Beale and with all Councilmen voting "aye".

In regards to delapidated buildings, the Council has decided not to be adopted at this time but that the Town Attorney be set forth step by step action by Council and suggested that all effected persons be invited to attend.

BOND

SURPRISE



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 7/31/63

	JULY	TOTAL	BUDGET
REVENUE			
From Local Sources:			
Taxes			44,000.00
Licenses:			
Privilege	75.50	20,957.51	20,000.00
Vehicle	7,059.50	8,512.00	9,300.00
Fines	651.00	6,272.15	10,000.00
Interest	.23	42.86	50.00
Rentals:			
Town Hall	115.00	805.00	1,500.00
Other	75.25	326.75	500.00
Miscellaneous	110.89	1,409.35	1,100.00
Bank Stock Tax		8,036.64	7,970.00
From the Commonwealth:			
ABC Profits			8,240.00
TOTAL REVENUE	8,087.37	46,362.26	102,660.00

EXPENDITURES			
General Government	972.07	9,277.75	16,645.00
Finance	227.77	2,190.46	3,075.00
Law & Judiciary	210.33	1,245.86	1,780.00
Police	2,338.27	16,426.65	25,640.00
Fire	103.76	1,979.05	3,295.00
Public Works	1,450.77	14,205.70	19,870.00
Public Welfare	43.00	1,717.05	2,405.00
Debt Service		200.45	1,500.00
Capital Outlays		97,550.98	15,050.00
Isle of Wight Co.	2,935.00	3,566.00	13,400.00
TOTAL EXPENDITURES	8,280.97	148,359.95	102,660.00
Excess Expenses over Revenue		101,997.69	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 7/31/63

ASSETS

CASH			
Cash on Deposit:			
Bank of Smithfield	6,652.82		
Merchants & Farmers Bank	4,279.89	10,932.71	
Temporary Loan		4,000.00	
UNCOLLECTED TAXES			
Real-Estate & Personal Property		4,556.90	
TOTAL ASSETS		19,489.61	

LIABILITIES

CURRENT LIABILITIES			
Reserve for F.I.C.A.	229.25		
Reserve for Fed. Withholding	326.00		
Reserve for State Withholding	38.63		
Reserve for U.S.R.S.	53.44		
Reserve for U.S.R.S. Ins.	13.20	660.52	
BONDS PAYABLE			
Water Bonds	143,000.00		
State Imp. Bonds	13,500.00	156,500.00	
SURPLUS			
Bal. 1/1/63	55,673.22		
Excess Expenses over Revenue	101,997.69	137,670.91	
TOTAL LIABILITIES		19,489.61	



TOWN OF SMITHFIELD \* WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 7/31/63

<u>OPERATING REVENUE</u>			
Metered Sales	10,998.52		
Flat Sales	7,145.75		
Other	577.50		18,721.77
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			
Supplies & Expenses	.43		
Maint. Structure & Imp.	34.50		
Maint. Power & Pump Equip.	133.38		
Power Purchased	494.58	662.89	
Transmission & Distribution:			
Supervision	25.00		
Operation of Meters	1,742.64		
Maint. Water Main	1,865.08		
Maint. Sewer Main	545.44	4,178.16	4,841.68
ROSS INCOME FROM OPERATING			13,880.88
Accounting & Collecting:			
Meter Reading & Collecting	185.00		
Cutting Water on and Off	10.00		
Uncollectable Accounts	38.07	233.07	
Administration & General:			
Treasurer's Salary	650.00		
Supplies & Expenses	720.35		
Audit	250.00		
Special Legal Services	15.75		
Insurance	158.53		
Miscellaneous	161.25	1,955.88	
NET SERVICE		401.47	
F.I.C.A.		35.35	
NET INCOME FROM OPERATING		26,537.24	29,110.10
OTHER INCOME			1,528.88
Private Fire Protection		75.00	
Miscellaneous		917.40	
Rentals		242.00	1,234.40
NET INCOME FOR PERIOD			14,000.00

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 7/31/63

ASSETS

<u>CURRENT &amp; ACCURED ASSETS</u>			
Cash on Deposit:			
Merchants & Farmers Bank	891.23		
Bank of Smithfield	1,742.70	2,633.93	
Accounts Receivable		4,479.61	
Prepaid Ins.		143.52	
TOTAL ASSETS		7,257.06	

LIABILITIES

<u>CURRENT &amp; ACCURED LIABILITIES</u>			
Uncarried Water Rents	1,618.50		
Customer's Deposits	2,226.00		
Reserve for F.I.C.A.	9.07		
Reserve for Fed. Withholding Tax	40.00		
Reserve for St. Withholding Tax	5.00		
Temporary Loan	4,000.00	7,898.57	
PLUS		13,406.38	
NET INCOME FOR PERIOD		14,000.00	
TOTAL LIABILITIES		7,257.06	



J. TRAVERS EDWARDS  
BROKER

OF WIGHT REAL ESTATE & INSURANCE COMPANY

113 NORTH CHURCH STREET, P. O. Box 46  
SMITHFIELD, VIRGINIA  
Telephones: Day 357-7471, Night 357-3051

July 25, 1963

*File  
Sewage Dept*

Col. James O. Branch, Manager  
Town of Smithfield  
Smithfield, Virginia

Dear Col. Branch:

In compliance with your request, we have physically appraised the area shown on the plat entitled Drummond Lane Pump Station, said property shown to be in the ownership of "Brown," and our findings are as follows:

The 8' X 153.09' strip of land adjacent to Cocke's Lane, and the 48' X 60' rectangular tract of land at the end of the aforesaid strip, when acquired in fee simple ownership, would, in the opinion of this Agency, have a fair market value of ----- 325.00

In our opinion, the above stated price includes all damages to the residue.

Respectfully submitted,  
J. TRAVERS EDWARDS & INS. CO.

*Drummond*  
J. Travers Edwards, Broker

JTE:abe

*OK to purchase at 400.00  
by the following Councilmen,  
Delk  
W. I. Bell  
W. A. Bell  
Turner  
Beale*



FIRE  
AUTO  
LIFE  
BONDS  
MARINE  
CASUALTY

LS  
NT  
MANAGEMENT



elk, Mayor  
y IV, Vice-Mayor

Miss Ida Wright Chapman, Treas

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

Delk  
ney IV  
r

Town Manager  
Col. James O. Branch, U. S.

8 August 1963

Jr.  
r.

Miss Ida Wright Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Please pay the following employees for vacation due:

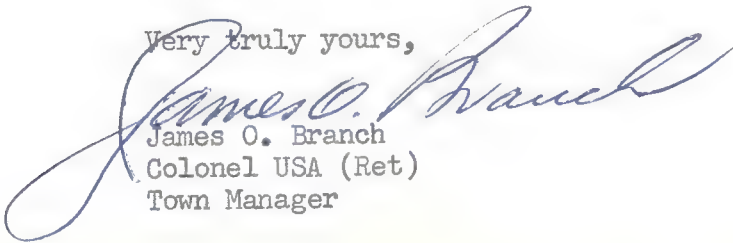
Shedwick Tynes - (Two Weeks)

Wilbur Holloway - (Two Weeks)

Willie Roberson - (One Week)

Pay in lieu of vacation was approved by Council on 6 August  
1963.

Very truly yours,

  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew



The Town Council held its regular monthly meeting Tuesday night, September 3, 1963 in the Council room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, P.D. Gwaltney IV, C.M. Beale Jr., R.L. Herrmann, A.T. Adams, F.P. Chapman and visitors Mr. Paul Collins, W.L. Jones, members of the press from the Smithfield Times, Daily Press, Suffolk News and Virginian-Pilot.

Mayor Delk called the meeting to order, welcomed the three newly elected Councilmen, on behalf of the four senior members, and stated the first order of business was the election of the Mayor.

Mr. Turner made the motion, seconded by Mr. Beale that Mr. R.T. Delk be reelected as Mayor for a two year term or until his successor is elected and duly qualified. Mr. Adams made the motion, seconded by Mr. Herrmann that the nominations be closed and Mr. Delk was unanimously reelected, with Mr. Gwaltney taking the chair and calling for the vote.

Mayor Delk turned the chair over to Mr. Turner and made the motion that Mr. P.D. Gwaltney be elected President Pro-Tempore for a two year term. Mr. Adams made the motion seconded by Mr. Herrmann that the nominations be closed and Mr. Gwaltney was unanimously elected.

The minutes of the last meeting were read and approved.

The Town Manager read a letter from the Department of Highways which stated that additions to the Secondary System within the Town of Smithfield had been approved as follows: .20 mi. on Heptinstall Avenue and .05 mi. on Magruder Road.

The Town Manager presented the following information to the Councilmen: Plans of the Sub-Division Ordinance have been sent to pertinent persons; with regards to Waste Disposal-the State Health Department has not as yet indicated their approval of plans and specifications and Hayes, Seay, Mattern and Mattern expect to send to the Health Department within a week the revised plans, Ball-Hassell are in the process of securing funds, request for Federal Grant has been submitted and the property for Drummond's Pumping Station has been purchased; the following appointees have been made on the Industrial Committee; Council-Mr. P.D. Gwaltney IV, Chamber of Commerce-Mr. E.L. Chapman, Chamber of Commerce-Mr. Thomas L. Ross; and finally, Mr. W.W. Lonberger has agreed to sale of water facilities in accordance with terms approved by Council and the Town Manager is preparing the necessary papers.

Col. Branch presented the deed of easement, which had been prepared by J.D. Johnson and approved by the Town Attorney, that allowed Westside High School a line to cross the 6" water main of the Town. Approval for the Mayor to sign the deed was given on motion made by Mr. Adams, seconded by Mr. Turner and a call vote was given with all Councilmen voting "aye".

In regards to delapidated buildings, the Town Manager recommended that Codes be adopted at this time but that the Town Attorney be requested to prepare a resolution to set forth step by step action by Council and the Town Manager. Mr. Herrmann stated that all effected persons be invited to attend a Council meeting to review



their ~~people~~ problems. On motion made by Mr. Gwaltney, seconded by Mr. Beale the Manager's recommendations were accepted and the Town Attorney was to be instructed to proceed with the resolution.

The Town Manager revised his recommendations on Committees as follows: leave Committee set up as is, except combine Public Welfare and Public Building Committees into one Committee. This recommendation was accepted by Council on motion made by Mr. Herrmann, seconded by Mr. Turner.

Col. Branch recommended also that no mid-monthly Council meetings be held and that special meetings be called for one specific subject, if required. After discussion, it was the consensus of opinion that the mid-monthly meetings were not necessary at this time.

A request was made by the Town Manager that the Police Committee meet with him to discuss a Dispatcher in Town and burglar alarms and report at the regular meeting. The Mayor brought to the attention of Council that by having a time dispatcher, the insurance rates might be reduced.

The letter written by the Town Manager to Mr. George T. Cofer in 1963 requesting that he cut, destroy or remove all weeds and grass and refuse and litter within ten days from his property on the South of W. read. In the absence of action by Mr. Cofer, Geo Johnson on 21 August to clean the area and cut the weeds. On 27 August 1963, Geo. Johnson discontinued clean-up, since Mr. Cofer requested in writing an extension. The Health Dept. is taking action from the health angle.

After an investigation by the Town Manager with William Bailey that the Town repair the road by his that the Town was not responsible for maintenance of this Gwaltney, seconded by Mr. Chapman the Town Manager was requested that the Town was not responsible for the maintenance of

A letter was read from Mr. V.A. Bell to the Town Charter sets September as the time for taken on Councilmen and Mayor's salaries at the June meeting. On motion made by Mr. Gwaltney, seconded by Mr. Herrmann, the action taken salaries for Councilmen and Mayor at June meeting was rescinded. The

The Town Manager recommended that the police salary be raised, which the Council concurred, and the Town Manager was requested to Council his recommendations for raises before same took place.

The salary of Mr. B.N. Northam was recommended to be raised from \$72.50 per week to \$75.00 per week. Mr. Beale made the motion Mr. Gwaltney that this recommendation be granted. Voting "aye" C.M. Beale, J.E. Turner, R.T. Delk, voting "no" F.P. Chapman, A.T. Adams with Mr. Herrmann not voting.

The Town Manager recommended that the street laborers' salary be raised from \$1.00 per hour to \$1.05 per hour. On motion made by Mr. Beale this recommendation was rejected.

It was decided that a committee of J.E. Turner, P.D. Gwaltney, and make recommendations on salaries of Town Manager and at a special meeting on Wednesday night, September 11, 1963, at

The Town Manager advised the Council that bids will be received from Stock Company Agents for insurance for a three year period, to

be the record for the three year period beginning Smithfield Junior Chamber of Commerce

adjoint

REVENUE  
From Local Sources:  
Taxes  
Licenses:  
Privilege  
Vehicle  
Fines  
Interests:  
Rentals:  
Town Hall  
Others

TOWN OF SMITHFIELD, VIRG.  
RECEIPTS & EXPENSES AT

22  
21

BOWDS

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES

RECEIPTS & EXPENSES







on motion made by Mr. Gwaltney, seconded by Mr. Beale the Town Council's recommendation was accepted and the Town Attorney was to be instructed to prepare a resolution.

The Town Manager revised his recommendations on Committees as follows: as is, except combine Public Welfare and Public Building Committee. This recommendation was accepted by Council on motion made by Mr. Turner.

The Town Manager recommended also that no mid-monthly Council meetings be called for one specific subject, if required. After a consensus of opinion that the mid-monthly meetings were not necessary.

It was made by the Town Manager that the Police Committee meet monthly to discuss dispatcher in Town and burglar alarms and report at the next meeting. It was brought to the attention of Council that by having a fire insurance rates might be reduced.

It was written by the Town Manager to Mr. George T. Cofer to cut, destroy or remove all weeds and grass and within ten days from his property on the South of Washington. Action by Mr. Cofer, Geo Johnson on 21 August 1963 to cut the weeds. On 27 August 1963, Geo. Johnson was notified that Mr. Cofer requested in writing an extension to take action from the health angle.

Investigation by the Town Manager with regards to the lane at the Town repair the road by his residence, it was found possible for maintenance of this lane. On motion of Chapman the Town Manager was requested to notify the Town Council possible for the maintenance of this lane.

As read from Mr. V.A. Bell to the Town Manager in September as the time for fixing salaries and Mayor's salaries at the June meeting was contrary to the recommendation, seconded by Mr. Herrmann, the action taken by Council at June meeting was rescinded. The motion of the Town Manager recommended that the police salary scale be increased, and the Town Manager was requested to bring before the Council for raises before same took place.

Recommendation of Mr. B.N. Northam was recommended to be raised by Town Manager to \$75.00 per week. Mr. Beale made the motion seconded by Mr. Beale. Recommendation be granted. Voting "aye" C.M. Beale Jr., F.P. Chapman, A.T. Adams with Mr. Herrmann not voting "no".

The Town Manager recommended that the street laborers' pay be increased from \$1.00 per hour to \$1.05 per hour. On motion made by Mr. Beale, seconded by Mr. Turner the recommendation was rejected.

It was decided that a committee of J.E. Turner, P.D. Gwaltney IV and R.L. Herrmann be appointed to make recommendations on salaries of Town Manager and Treasurer and report at a special meeting on Wednesday night, September 11, 1963, at 7:30.

The Town Manager advised the Council that bids will be requested from local Insurance Company Agents for insurance for a three year period, the successful bidder will be the Agent of Record for the three year period beginning 1 January 1964. Also, the Council that the Smithfield Junior Chamber of Commerce will again install and remove the Christmas lights.

There being no further business, the meeting adjourned.

Clerk

Mayor

TOWN OF SMITHFIELD \*\* WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 8/31/63

OPERATING REVENUE  
Metered Sales  
Flat Fees  
Other Sales

12,763.62  
8,473.25  
660.00  
21,896.87

COST OF COLLECTIONS & DISTRIBUTION

Power & Pumping:  
Supplies & Expenses  
Maint. of Structure & Imp.  
Maint. of Pumping Equip.  
Power Purchased  
Transmission & Distribution:  
Supervision  
Operation of Meters  
Maint. Water Main  
Maint. Sewer Main

2.17  
91.73  
204.99  
583.34  
47.50  
2,107.07  
2,251.12  
601.19  
5,006.88  
5,889.11  
16,007.76

GROSS INCOME FROM OPERATING

Accounting & Collecting:

Meter Reading  
Cutting Water On & Off  
Uncollectable Accounts

Administration & General:

Treas. Salary  
Office Supplies & Expenses  
Audit  
Legal Services  
Ins.  
Miscell.

210.00  
10.00  
38.07  
258.07  
750.00  
761.11  
250.00  
19.50  
187.25  
161.25  
2,129.11

DEBT SERVICE

F.T.C.A.

CAPITAL EXPENSES

NET INCOME FROM OPERATING

PRIVATE FIRE PROTECTION

Miscellaneous  
Rents

401.47  
39.88  
28,011.04  
30,839.57  
14,831.81

75.00  
944.65  
277.00  
1,296.65  
13,535.16

NET INCOME FOR PERIOD

TOWN OF SMITHFIELD - - WATER DEPARTMENT



Company Agents for insurance for a three year period, the successful bidder will be requested from local  
be the Agent of Record for the three year period beginning 1 January 1964. Also  
the Council that the Smithfield Junior Chamber of Commerce will again install  
remove the Christmas lights.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

*[Signature]*  
Mayor

made by the Town Manager that the Police Committee meet  
cher in Town and burglar alarms and report at the next  
ought to the attention of Council that by having a fire  
e rates might be reduced.

then by the Town Manager to Mr. George T. Cofer  
destroy or remove all weeds and grass and re  
days from his property on the South of West  
n by Mr. Cofer, Geo Johnson on 21 August 1963  
weeds. On 27 August 1963, Geo. Johnson was in  
. Cofer requested in writing an extension to  
ion from the health angle.

gation by the Town Manager with regards to  
e Town repair the road by his residence, it  
ble for maintenance of this lane. On motion  
n the Town Manager was requested to notify  
le for the maintenance of this lane.

nd from Mr. V.A. Bell to the Town Manager in  
tember as the time for fixing salaries and  
salaries at the June meeting was contrary  
econded by Mr. Herrmann, the action taken by  
or at June meeting was rescinded. The motion  
er recommended that the police salary scale  
nd the Town Manager was requested to bring  
raises before same took place.

Mr. B.N. Northam was recommended to be raised  
\$75.00 per week. Mr. Beale made the motion so  
tion be granted. Voting "aye" C.M. Beale Jr.,  
" F.P. Chapman, A.T. Adams with Mr. Herrmann no

TOWN OF SMITHFIELD - VIRGINIA STATEMENT OF INCOME at 8/31/63			
OPERATING REVENUE			
Metered Sales	12,763.62		
Flat Sales	8,473.25		
Other Sales	660.00	21,896.07	
COST OF PROTECTIONS & DISTRIBUTION			
Power & Pumping:			
Supplies & Expenses	2.17		
Maint. of structure & Imp.	91.73		
Maint. of pumping equip.	204.99		
Power purchased	902.34	389.23	
Transmission & Distribution:			
Supervision	47.50		
Operation of meters	2,107.07		
Maint. Water Main	2,251.12		
Maint. Sewer Main	601.19	5,006.88	5,889.71
			16,007.76
GROSS INCOME FROM OPERATIONS			
Accounting & Collecting:			
Meter Reading	130.00		
Cutting Water on & Off	10.00		
Uncollectable Accounts	30.07	200.07	
Administration & General:			
Treas. Salary	100.00		
Office Supplies & Expenses	741.11		
Audit	250.00		
Legal Services	19.50		
Ins.	187.25		
Miscell.	161.25	2,129.11	
			401.47
DEBT SERVICE			
F.I.C.A.	39.00		
		28,011.04	30,039.57
CAPITAL OUTLAYS			
NET INCOME FROM OPERATING			
OTHER INCOME			
Private Fire Protection	75.00		
Miscellaneous	944.65		
Rents	277.00	1,296.65	
			15,535.16
NET INCOME FOR PERIOD			
BALANCE SHEET at 8/31/63			
ASSETS			
CURRENT & ACCURED ASSETS			
Cash on Deposit:			
Merchants & Farmers Bank	1,222.21		
Bank of Smithfield	2,154.67	3,376.88	
Accounts Receivable		4,332.17	
Prepaid Insurance		114.80	
			7,823.85
TOTAL ASSETS			
LIABILITIES			
CURRENT & ACCURED LIABILITIES			
Unearned Water Rents	1,618.50		
Customer's Deposits	2,226.00		
Reserve for F.I.C.A.	18.13		
Reserve for Fed. Withholding Tax	80.00		
Reserve for St. Withholding Tax	10.00		
Temporary Loan	4,000.00	7,952.63	
			13,406.38
SURPLUS			
Balance 1/1/63			13,535.16
Net Income for Period			13,535.16
TOTAL LIABILITIES			
			7,823.85



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES AT 8/30/63

	AUG.	TOTAL	BUDGET
REVENUE			
From Local Sources:			
Taxes			44,000.00
Licenses:			
Priviledge	91.50	21,049.01	20,000.00
Vehicle	228.50	8,740.50	9,300.00
Fines	919.25	7,191.40	10,000.00
Interest		45.67	
Rentals:			
Town Hall		805.00	1,500.00
Others	45.25	372.00	500.00
Miscellaneous	193.16	1,602.51	1,100.00
Bank Stock Tax		8,036.64	7,970.00
From The Commonwealth:			
A.B.C. Profits	8,241.37	8,241.37	8,240.00
TOTAL REVENUE	9,719.03	56,084.10	102,660.00
EXPENDITURES			
General Government	1,380.32	10,658.07	16,645.00
Finance	227.98	2,418.44	3,075.00
Law & Judiciary	149.33	1,395.19	1,780.00
Police	2,157.61	18,584.26	25,640.00
Fire	315.98	2,295.03	3,295.00
Public Works	1,851.11	16,056.81	19,870.00
Public Welfare	113.66	1,830.71	2,405.00
Debt Service	177.24	377.69	1,500.00
Capital Outlays		97,550.98	15,050.00
Isle of Wight Co.	5,658.61	9,224.61	13,400.00
TOTAL EXPENDITURES	12,031.84	160,391.79	102,660.00
EXCESS EXPENSES OVER REVENUE		104,307.69	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 8/31/63

ASSETS

CASH			
Cash on Deposit:			
Bank of Smithfield	3,955.63		
Merchants & Farmers	4,279.89	8,235.52	
Temporary Loan		4,000.00	
UNCOLLECTED TAXES			
Real Estate & Personal Property		4,495.70	
TOTAL ASSETS		16,731.22	

LIABILITIES

CURRENT LIABILITIES

Reserve for F.I.C.A.	510.83		
Reserve for Fed. Withholding Tax	682.80		
Reserve for St. Withholding Tax	76.86		
Reserve for R.S.R.S.	53.44		
Reserve for Ins.	13.20	1,337.13	

BONDS PAYABLE

Water Bonds	143,000.00		
St. Imp. Bonds	12,375.00	155,375.00	

SURPLUS

Bal. 1/1/63

EXCESS EXPENSES OVER REVENUE

TOTAL LIABILITIES

16,731.22

35,673.22  
104,307.69 139,980.91



A. E. S. STEPHENS  
ATTORNEY AND COUNSELOR AT LAW  
SMITHFIELD, VA.

August 14, 1963

Col. James O. Branch  
Town Manager  
Town of Smithfield  
Smithfield, Virginia

Dear Col. Branch:

This is with reference to your recent request, at the behest of the Council of the Town of Smithfield, for a formal opinion on the question of the length of the term of the Mayor of this Town.

It is my understanding that pursuant to the 1960 amendment of the Town's charter (see 1960 Acts of Assembly page 59) a councilmanic election was held in June 1961. Of the seven (7) members elected the four (4) receiving the highest number of votes were elected for four (4) year terms and the remaining three (3) for two (2) year terms, all of which resulted in the stagger system of councilmanic elections being instituted in this Town.

The incumbent mayor being among the four (4) highest in the June, 1961 election his term as councilman runs for four (4) years from September 1, 1961. At the organization meeting of the Council held in September in 1961, the incumbent mayor was elected. His term as such mayor was not stated in the resolution of his election. Consistent with the stagger system of elections another councilmanic election was held in June 1963 and the three (3) members elected at that time take office September 1, 1963. The question now is: Was the incumbent mayor elected for a two (2) or a four (4) year term from September, 1961?

Ordinarily the provisions of a charter take precedence over the general or statute law especially where there is a conflict. The legal situation is quite different where the charter is silent on a particular question.

A careful examination of the Town's charter which was completely rewritten in 1952 (See Acts of Assembly 1952, page 854), and the amendments thereof since that time, especially the said 1960 amendments, discloses that it is completely silent on the question of the length of the term of the mayor.



Col. James O. Branch

- 2 -

August 14, 1963

Confronted with this legal situation we have to resort to the general and statute laws of Virginia for an answer.

The general law is of no help. The only citation I can find is to the effect that where the length of the term is not fixed by law it shall be of the same length as that of the appointive body. With the stagger system of elections now in effect this citation is not applicable.

However, we have two sections of the Code which I think are determinative of the question we have here. Sec. 15-386 entitled: Mayor, how elected; term of office: provides in part, "In every town there shall be a mayor elected for a term of two years, at the time and in the manner provided by law".

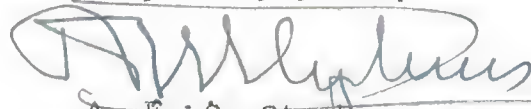
Sec. 24-168, so far as it is pertinent, provides that "In every town there shall be elected every two years ....one elector of the Town, who shall be designated as Mayor...". Whilst this section is somewhat in conflict with the Town's present charter provisions it does evidence the intent of the General Assembly to limit the terms of mayors of towns to two years.

Sec. 15-434, while inapplicable to our situation does fix the term of the mayor at two (2) years.

There are other sections of the Code that I could cite to sustain the proposition that the statutes of Virginia, in our case, limit the term of the mayor of a town to two (2) years but this would only serve to further lengthen this opinion which is already too long.

By way of summary let me repeat that in my opinion the term of the incumbent mayor is only for a term of two years and will expire at the September, 1963, meeting of the Council. It would be better, in my judgment, that in future elections the council should specifically state that the mayor is elected for a term of two years or until his successor is elected and has qualified.

Very truly yours,

  
A. E. S. Stephens

AESS:vd

The Town Council held a special meeting Wednesday in Council room. Those present were Mayor R.T. Delk, Councilmen IV, A.T. Adams, F.P. Chapman, C.M. Beale Jr., Visitors Mr. K.M. Adelstein Jr. and Mr. A.T. Hill.

The Mayor called the meeting to order and asked for recommendations for Town Manager and Mr. Gwaltney read the report of the Committee, Mr. A.T. Adams made the motion seconded by Mr. Chapman, voting "no" J.E. Turner, R.T. Delk. Mr. Beale was not carried.

Mr. Gwaltney made the motion, seconded by Mr. Chapman and Clerk remain as is, since the additional wages in the annexed area had been offset by the State tags, the amount of \$200.00 be set in the additional held during the four week renewal (weeks), any portion of the \$200.00 not used for Clerk as compensation for accomplishing this motion was carried.

for the first reading Mr. Gwaltney made the motion, seconded by Mr. Beale be put on sale from March 15, 1964 and required 1964. The motion was carried. The second reading meeting in October for its adoption.

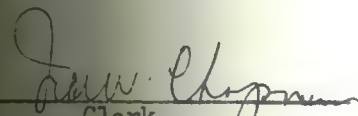
Mr. Gwaltney made the motion, seconded by Mr. Turner increased \$500.00 per annum, effective Jan. 1, 1964 was made as follows: voting "yes" P.D. Gwaltney, voting "no" F.P. Chapman and A.T. Adams.

Col. Branch presented a request for Allied Petroleum 00 gal. tanks and one 3,000 gal. tank underground on Motor Co. Mr. Turner made the motion seconded by Mr. Gwaltney provided it was in compliance with the Town of Fire Underwriters code. The motion was duly carried.

The Mayor appointed the Committees for the

Continued on page 192.

There being no further business, the meeting

  
Clerk



The Town Council held a special meeting Wednesday night, September 11, 1963 in Council room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, P.D. May IV, A.T. Adams, F.P. Chapman, C.M. Beale Jr., Visitors-Mr. Bryce Bogart of Daily Mr. K.M. Adelstein Jr. and Mr. A.T. Hill.

The Mayor called the meeting to order and asked to hear from the Special Committee on Salary Recommendations for Town Manager and Town Treasurer & Clerk.

Mr. Gwaltney read the report of the Committee, which is recorded on page 192.

Mr. A.T. Adams made the motion seconded by Mr. Chapman that the Town Manager be excused at the time of the discussion of his salary. Voting "yes" A.T.

F. Chapman, voting "no" J.E. Turner, R.T. Delk. Mr. Beale abstained from voting and the motion was not carried.

Mr. Gwaltney made the motion, seconded by Mr. Chapman that the salary of Town

Manager and Clerk remain as is, since the additional work load in acquiring the services in the annexed area had been off set by the additional help of Mrs.

However, should the Council decide to offer for sale the Town tags at the same

as State tags, the amount of \$200.00 be set in the budget for the year 1964

in addition held during the four week renewal period (\$50.00 for each

week), any portion of the \$200.00 not used for extra help to be reimbursed

to the Clerk as compensation for accomplishing this workload. The motion was

carried.

for the first reading,

Mr. Gwaltney made the motion, seconded by Mr. Beale that the sale of 1964

tags be put on sale from March 15, 1964 and required to be displayed on vehicle

from March 15, 1964. The motion was carried. The second reading is to be held at the first

meeting in October for its adoption.

Mr. Gwaltney made the motion, seconded by Mr. Turner that the salary of Town

Manager be increased \$500.00 per annum, effective Jan. 1, 1964. After a general discussion

was made as follows: voting "yes" P.D. Gwaltney IV, J.E. Turner, C.M. Beale Jr.,

voting "no" F.P. Chapman and A.T. Adams.

Col. Branch presented a request for Allied Petroleum Co. Inc. to place

two 30 gal. tanks and one 3,000 gal. tank underground on the triangular lot adjacent

to Motor Co. Mr. Turner made the motion seconded by Mr. Gwaltney that the request

be provided it was in compliance with the Town Ordinance and that it met the

Fire Underwriters code. The motion was duly carried.

The Mayor appointed the Committees for the next two years, which are

recorded on page 192.

There being no further business, the meeting adjourned.

*F.P. Chapman*  
Clerk

*R.T. Delk*  
Mayor

- 2-

August 14, 1963

In a situation we have to resort to the laws of Virginia for an answer.

There is of no help. The only citation I can find is that where the length of the term is to be of the same length as that of the staggered system of elections now in effect, it is not applicable.

Under the two sections of the Code which I think are in question we have here. Sec. 15-386 provides in part, "The term of office of a mayor elected for a term of two years shall be in the manner provided by law".

As far as it is pertinent, it provides that a mayor shall be elected every two years....one shall be designated as Mayor.... Whilst this is in conflict with the Town's present charter which provides for the intent of the General Assembly to change the term of towns to two years.

While inapplicable to our situation does exist at two (2) years.

Under sections of the Code that I could cite in that the statutes of Virginia, in our charter the mayor of a town to two (2) years but further lengthen this opinion which is

In summary let me repeat that in my opinion the term of office is only for a term of two years and will be changed at the meeting of the Council. It would be that in future elections the council should elect the mayor is elected for a term of two years and the mayor is elected and has qualified.

Very truly yours,

*A.E.S. Stephens*  
A. E. S. Stephens



Delk, Mayor  
ney IV, Vice-Mayor

Miss Ida Wrig

# TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

Delk  
ney IV  
er

Col. James

8 October 1963

e Jr.  
fr.

Miss Ida W. Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Since we have been unable to locate Mr. E. L. Blythe, please  
charge off \$7.50 owed the Water Department.

Very truly yours,

  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew



# OATH OF OFFICE

I do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Virginia ordained by the Convention which assembled in the city of Richmond, on the twelfth day of June, nineteen hundred and one, and that I will faithfully and impartially discharge and perform all the duties incumbent on me as

a member of the Town Council for the Town of Smithfield for the term beginning

September 1 1963

according to the best of my ability. So help me God.



The foregoing oath was sworn and subscribed to before me this

15th

18th

day of

July

1963



OATH OF OFFICE  
OF

*Ad Herrmann*

AS

*Member Small July Town  
Council*

Taken

*July 15 1963*

Filed

, 19

Teste

*Paul E. Hollander*, Clerk



# OATH OF OFFICE

---

I do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Virginia ordained by the Convention which assembled in the city of Richmond, on the twelfth day of June, nineteen hundred and one, and that I will faithfully and impartially discharge and perform all the duties incumbent on me as

a member of the Town Council for the Town of Smithfield for the term beginning

September 1 1963

according to the best of my ability. So help me God.

Aubrey T. Adams

The foregoing oath was sworn and subscribed to before me this \_\_\_\_\_ 15th \_\_\_\_\_ day of



OATH OF OFFICE  
OF

Ambrey T. Adams  
AS

Member Smithfield  
Town Council

Taken July 15 1963

Filed 11, 19

Teste Paul E. Hallam, Clerk



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J

R

## OATH OF OFFICE

I (firm) that I will support the Constitution of the United States, and the Constitution of the Commonwealth of Virginia, and the Constitution of the City of Richmond, on the twelfth day of September, 1963, and that I will faithfully and impartially discharge and perform all the duties of the office of Town Council of the Town of Smithfield for a term of

September 1, 1963

ability. So help me God.

*F. Perry Chapman*

born and subscribed to before me this 18th day of

, 19 63

*Paul E. Hollamby*  
Clerk of the Circuit Court of Isle of Wight County

Smithfield, Va.

The Town Council held its regular monthly meeting in the Council room. Those present were Vice-Mayor Chapman, R.L. Herrmann, C.M. Beale Jr., A.T. Adams, members of the News-Herald and Daily Press.

Mr. Gwaltney called the meeting to order.

The Clerk read a statement of Police Justice of the Town Court on October 25, 1963 on the sudden death of Police Chief David F. Whitley Jr. on October 17, 1963.

A resolution on the death of Police Chief David F. Whitley Jr. adopted by the Council on motion made by Mr. Turner. The Clerk was requested to include both the resolution and the statement of Police Justice in the minute book.

The minutes of the last meeting were read.

The Town Manager advised the Council that the State Department of Health have approved the new Sewage Disposal Plant and it is now required to have a Health Service. The proposed tentative schedule is for the plant to be completed by 1 January 1964 and can sell our \$300,000 bond.

Col. Branch further advised the Council that the work has been completed and he had written the Department of Health regarding the flooding of Highways # 10 and # 25.

Since the death of Police Chief David F. Whitley Jr. the Town is operating with the present 3 policemen. Considering the several applicants for Police Chief, the Council will consider them.

The budget for the year 1964 was presented.

Mr. Herrmann made the motion, seconded, that the cost of the Blue Cross Hospitalization Insurance be carried.

Mr. F.P. Chapman made the motion seconded that \$300.00 be set aside for the Town Hall in the year 1964.

On motion made by Mr. Herrmann seconded, that the year 1963 is to be put under "reserve for Capital Expenditures".

The Budget for the Town and the Water Department was read the second reading on motion made by Mr. Beale.

Col. Branch reported on a meeting held with the citizens on 30 October 1963 in regards to a proposed new water treatment plant. It was felt that more concerted interest should be given to the matter before taking further steps. Mr. Beale commended the citizens for their interest with Town citizens and stated he felt more



## OATH OF OFFICE

I do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Virginia ordained by the Convention which assembled in the city of Richmond, on the twelfth day of June, nineteen hundred and one, and that I will faithfully and impartially discharge and perform all the duties incumbent on me as

member of the Town Council of the Town of Smithfield for a term of

four years beginning September 1, 1963

according to the best of my ability. So help me God.

*F. Perry Chapman*

The foregoing oath was sworn and subscribed to before me this \_\_\_\_\_ 18th \_\_\_\_\_ day of

June \_\_\_\_\_, 19 63

*Paul E. Hollamby*  
Clerk of the Circuit Court of Isle of Wight County

October 17, 1963.

A resolution on the death of Police Chief David Hemmis Jr. was read and adopted by the Council on motion made by Mr. Turner seconded by Mr. Beale and the clerk was requested to include both the resolution and statement of Police Justice J. P. Whitley Jr. in the minute book.

The minutes of the last meeting were read and approved.

The Town Manager advised the Council that the State Water Control Board and State Department of Health have approved the plans and specifications for the Sewage Disposal Plant and it is now required to have the approval of U.S. Public Health Service. The proposed tentative schedule is to request contractors to bid on or about 1 January 1964 and can sell our \$300,000 bond issue on 1 April 1964.

Col. Branch further advised the Council that all the road work for 1963 has been completed and he had written the Department of Highways with regard to alleviating the flooding of Highways # 10 and # 258.

Since the death of Police Chief David Hemmis Jr. of 17 October 1963, the Town is operating with the present 3 policemen, while the Town Manager is considering the several applicants for Police Chief.

The budget for the year 1964 was presented for discussion.

Mr. Herrmann made the motion, seconded by Mr. Beale that the Town pay the basic cost of the Blue Cross Hospitalization Insurance for salaried employees. The motion was carried.

Mr. F. P. Chapman made the motion seconded by Mr. Turner that the Town expend \$300.00 on ~~reserve~~ <sup>Knives, forks & spoons</sup> for the Town Hall in 1964. This motion was passed.

On motion made by Mr. Herrmann seconded by Mr. Beale any surplus for the year 1963 is to be put under "reserve ~~for~~ Capital Expenditures Depreciation.

The Budget for the Town and the Water Dept. was accepted with change for the second reading on motion made by Mr. Beale seconded by Mr. Adams.

Col. Branch reported on a meeting held by the Police Committee with 10 Town citizens on 30 October 1963 in regards to a Dispatcher and Burglar Alarm System. It was felt that more concerted interest should be shown by the citizens in this matter before taking further steps. Mr. Beale commended the Committee on this type of meeting with Town citizens and stated he felt more meetings of this type should be



OATH OF OFFICE  
OF

7 Perry Chapman  
AS  
Member Smithfield Town Council  
Taken June 18 1963  
Filed       , 19  
Tested Paul E. Hollans Clerk

The Town Council held its regular monthly meeting in the Council room. Those present were Vice-Mayor P.D. Chapman, R.L. Herrmann, C.M. Beale Jr., A.T. Adams, members of News-Herald and Daily Press.

Mr. Gwaltney called the meeting to order.

The Clerk read a statement of Police Justice Geo. of Town Court on October 25, 1963 on the sudden death of on October 17, 1963.

A resolution on the death of Police Chief David adopted by the Council on motion made by Mr. Turner seconded. Clerk was requested to include both the resolution and Geo. F. Whitley Jr. in the minute book.

The minutes of the last meeting were read and

The Town Manager advised the Council that the State Department of Health have approved the plan for Sewage Disposal Plant and it is now required to have Health Service. The proposed tentative schedule is to start about 1 January 1964 and can sell our \$300,000 bond in

Col. Branch further advised the Council that the has been completed and he had written the Department relieving the flooding of Highways # 10 and # 258.

Since the death of Police Chief David Herrmann the Town is operating with the present 3 policemen, with considering the several applicants for Police Chief.

The budget for the year 1964 was presented

Mr. Herrmann made the motion, seconded by basic cost of the Blue Cross Hospitalization Insurance motion was carried.

Mr. F. P. Chapman made the motion seconded by Knud, John & Spoon to expend \$300.00 on staircase for the Town Hall in 19

On motion made by Mr. Herrmann seconded the year 1963 is to be put under "reserve for Capital

The Budget for the Town and the Water for the second reading on motion made by Mr. Beale seconded

Col. Branch reported on a meeting held with Town citizens on 30 October 1963 in regards to a Dis. It was felt that more concerted interest should be in the matter before taking further steps. Mr. Beale commended meeting with Town citizens and stated he felt more



The Town Council held its regular monthly meeting Tuesday night, November 5, 1963 in the Council room. Those present were Vice-Mayor P.D. Gwaltney IV, J.E. Turner, F.P. Chapman, R.L. Herrmann, C.M. Beale Jr., A.T. Adams, members of the press from the Suffolk Herald and Daily Press.

Mr. Gwaltney called the meeting to order.

The Clerk read a statement of Police Justice Geo. F. Whitley Jr. at the opening Town Court on October 25, 1963 on the sudden death of Police Chief David Hemmis Jr. October 17, 1963.

A resolution on the death of Police Chief David Hemmis Jr. was read and adopted by the Council on motion made by Mr. Turner seconded by Mr. Beale and the Clerk was requested to include both the resolution and statement of Police Justice Geo. F. Whitley Jr. in the minute book.

The minutes of the last meeting were read and approved.

The Town Manager advised the Council that the State Water Control Board and State Department of Health have approved the plans and specifications for the Sewage Disposal Plant and it is now required to have the approval of U.S. Public Health Service. The proposed tentative schedule is to request contractors to bid on or about 1 January 1964 and can sell our \$300,000 bond issue on 1 April 1964.

Col. Branch further advised the Council that all the road work for 1963 has been completed and he had written the Department of Highways with regard to alleviating the flooding of Highways # 10 and # 258.

Since the death of Police Chief David Hemmis Jr. of 17 October 1963, the Town is operating with the present 3 policemen, while the Town Manager is considering the several applicants for Police Chief.

The budget for the year 1964 was presented for discussion.

Mr. Herrmann made the motion, seconded by Mr. Beale that the Town pay the full cost of the Blue Cross Hospitalization Insurance for salaried employees. The motion was carried.

Mr. F.P. Chapman made the motion seconded by Mr. Turner that the Town pay \$300.00 on ~~insurance~~ <sup>Knives, forks & spoon</sup> for the Town Hall in 1964. This motion was passed.

On motion made by Mr. Herrmann seconded by Mr. Beale any surplus for the year 1963 is to be put under "reserve ~~for~~ Capital Expenditures Depreciation.

The Budget for the Town and the Water Dept. was accepted with changes at the second reading on motion made by Mr. Beale seconded by Mr. Adams.

Col. Branch reported on a meeting held by the Police Committee with five citizens on 30 October 1963 in regards to a Dispatcher and Burglar Alarm System. It was felt that more concerted interest should be shown by the citizens in this matter before taking further steps. Mr. Beale commended the Committee on this type of dealing with Town citizens and stated he felt more meetings of this type should be

OATH OF OFFICE  
OF

AS

in June 18 1963, 19  
Paul E. Hollander Clerk



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 10/31/63

<u>OPERATING REVENUE:</u>			
Metered Sales		16,223.89	
Flat Sales		11,191.67	
Other Sales		825.00	2,240.5
<u>COST OF PRODUCTION &amp; DISTRIBUTION:</u>			
<u>Power &amp; Pumping:</u>			
Supplies & Expenses	2.17		
Maint. Structure & Imp.	94.78		
Maint. Pumping Equip.	209.49		
Power Purchased	598.89	905.33	
<u>Transmission &amp; Distribution:</u>			
Supervision	65.00		
Operation of Meters	2,519.59		
Maint. Water Main	2,614.55		
Maint. Sewer Main	628.19	5,827.33	6,66
			21,570
<u>GROSS INCOME FROM OPERATING</u>			
<u>Accounting &amp; Collecting:</u>			
Meter Reading & Collecting	260.00		
Cutting Water On & Off	15.00		
Uncollectable Accounts	45.57	320.57	
<u>Administration &amp; General:</u>			
Treas. Salary	950.00		
Office Supplies & Expenses	1,032.38		
Audit	250.00		
Special Legal Services	27.75		
Insurance	244.69		
Miscellaneous	161.25	2,665.07	
		1,204.42	
		48.94	
		3,000.00	
		28,501.39	35,741.39
			14,233.49
<u>NET INCOME FROM OPERATING</u>			
<u>OTHER INCOME:</u>			
Miscellaneous		1,943.65	
Private Fire Protection		75.00	
Rents		347.00	2,365.65
			11,867.84
<u>NET INCOME FOR PERIOD</u>			

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 10/31/63

ASSETS

CURRENT & ACCRUED ASSETS:

<u>Cash on Deposit:</u>			
Merchants & Farmers	1,856.91		
Bank of Smithfield	3,005.01	4,861.92	
Accounts Receivable		4,517.82	
Prepaid Insurance		57.36	
TOTAL ASSETS		9,437.10	

LIABILITIES

CURRENT & ACCRUED LIABILITIES:

Unearned Water Rents	1,618.50		
Customer's Deposits	2,226.00		
Reserve for F.I.C.A.	9.06		
Reserve for Fed. Withholding	40.00		
Reserve for St. Withholding	5.00		
Temporary Loan	4,000.00	7,898.56	

SURPLUS:

Bal. 1/1/63	13,406.38		
Net Income for Period	11,867.84	1,538.54	
TOTAL LIABILITIES		9,437.10	



held. Col. Branch presented a price for a Walkie-Talkie at \$550.00. It was under Capital Outlays-Police decided to include in the 1964 budget/\$550.00 for a Walkie-Talkie, which will be purchased on a trial basis.

A bill from the TVDC of \$114.63 for balance of 1963 dues was presented for payment. Payment was authorized on motion made by Mr. Turner seconded by Mr. Chapman.

The meeting adjourned to meet on Wednesday night, November 13, 1963 to review Ordinances on Delapidated Buildings and Rabies Inoculation.

*David Hemmis, Jr.*  
Clerk

*W. J. Hemmis, Jr.*  
Vice-Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at 10/31/63

	<u>OCTOBER</u>	<u>TOTAL</u>	<u>BUDGET</u>
<u>REVENUE:</u>			
From Local Sources:			
Taxes		47,382.87	44,000.00
Licenses:			
Privilege	279.60	21,333.61	20,000.00
Vehicle	95.50	8,913.00	7,300.00
Fines	1,027.00	8,669.20	11,000.00
Interest	3.51	60.61	50.00
Rentals:			
Town Hall	60.00	875.00	1500.00
Other	75.25	492.50	500.00
Miscellaneous	63.16	1,481.99	1,000.00
Bank Stock Taxes		8,036.64	70.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	120.00
From Bond Issue		90,000.00	
<u>TOTAL REVENUE</u>	<u>1,604.02</u>	<u>195,486.79</u>	<u>102,660.00</u>
<u>EXPENDITURES:</u>			
General Government	1,028.25	12,581.76	16,400.00
Finance	270.65	3,017.07	3,750.00
Law & Judiciary	135.33	1,648.85	1,100.00
Police	2,763.92	23,724.18	25,600.00
Fire	124.60	2,548.49	3,250.00
Public Works	2,013.08	19,402.26	19,800.00
Public Welfare	97.60	1,965.31	2,400.00
Debt Service		377.69	1,500.00
Capital Outlays	222.75	98,020.23	15,050.00
Isle of Wight Co.		9,279.61	13,400.00
<u>TOTAL EXPENSES</u>	<u>6,656.18</u>	<u>172,565.45</u>	<u>102,660.00</u>
EXCESS REVENUE OVER EXPENSES		<u>22,921.34</u>	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

ASSETS BALANCE SHEET at 10/31/63

<u>CASH</u>		
Cash on Deposit:		
Bank of Smithfield	3,627.61	
Merchants & Farmers	1,917.82	
Temporary Loan		5,545.43
UNCOLLECTED TAXES		4,000.00
Real Estate & Personal Property		
<u>TOTAL ASSETS</u>		<u>43,667.23</u>
		<u>53,212.66</u>
<u>LIABILITIES</u>		
<u>CURRENT LIABILITIES</u>		
Reserve for F.I.C.A.	153.69	
Reserve for Fed. Withholding	333.50	
Reserve for St. Withholding	35.71	
Reserve for U.S.R.S.	53.44	
Reserve for U.S.R.S. Ins.	13.20	589.54
<u>BONDS PAYABLE</u>		
"WATER PROJECT" BONDS	140,000.00	
St. Imp. Bonds	12,375.00	152,375.00
<u>TRANSFER FROM WATER DEPT.</u>		3,000.00
<u>SURPLUS</u>		

WHEREAS, since the last meeting of this body, the Town has suffered a grievous loss in the untimely and sudden death of its Chief of Police and Town Sergeant, David Hemmis, Jr., affectionately known as "Dave"; and,

WHEREAS, over the past fifteen years or more, Mr. Hemmis has rendered valuable public service, first as a Deputy Sheriff, later as its Chief of Police and Town Sergeant;

WHEREAS, in the performance of his official duties, he was honest and loyal to the people he represented, fair, diligent in his investigation, preparation and presentation of cases with which he was officially concerned and had earned the respect and honor for being an efficient officer who would neither accept nor favor at the hands of anyone; and,

WHEREAS, Mr. Hemmis was a good citizen, and a devoted father who at all times was mindful of his duties as a Christian gentleman;

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

1. That this body is grieved and distressed at the untimely death of its most efficient, loyal and valuable Town Sergeant, the late David Hemmis, Jr., and,
2. That a copy of this resolution be mailed to his family, be published in the Smithfield Times, and a copy spread on the records of this body.

Resolved, that the Town of Smithfield shall honor the memory of the late David Hemmis, Jr., by appointing a part-time deputy sheriff to the position vacated by him at the time of his death.

Mr. Hemmis loved his work and was singular in his performance of his duties. He was diligent in his investigation and preparation of his cases. He was friendly to all the persons with whom he had to deal, always striving to learn and to become more proficient. As a result, at the time of his death, he was, and had been, a fine and capable officer. He has set an excellent example for all of us to emulate.

He will be hard to replace. He will be missed by all of us who have been closely associated with him in the community.



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at 10/31/63

	OCTOBER	TOTAL	BUDGET
<u>REVENUE:</u>			
From Local Sources:			
Taxes		47,382.87	44,000.00
Licenses:			
Privilege	279.60	21,333.61	20,000.00
Vehicle	95.50	8,913.00	7,300.00
Fines	1,027.00	8,669.20	1,000.00
Interest	3.51	60.61	50.00
Rentals:			
Town Hall	60.00	875.00	1500.00
Other	75.25	492.50	500.00
Miscellaneous	63.16	1,481.99	1,000.00
Bank Stock Taxes		8,036.64	70.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	40.00
From Bond Issue		90,000.00	
TOTAL REVENUE	1,604.02	195,486.79	102,660.00
<u>EXPENDITURES:</u>			
General Government	1,028.25	12,581.76	16,450.00
Finance	270.65	3,017.07	3,750.00
Law & Judiciary	135.33	1,648.85	1,100.00
Police	2,763.92	23,724.18	25,600.00
Fire	124.60	2,548.49	3,250.00
Public Works	2,013.08	19,402.26	19,800.00
Public Welfare	97.60	1,965.31	2,400.00
Debt Service		377.69	1,500.00
Capital Outlays	222.75	98,020.23	15,050.00
Isle of Wight Co.		9,279.61	13,400.00
TOTAL EXPENSES	6,656.18	172,565.45	102,660.00
EXCESS REVENUE OVER EXPENSES		22,921.34	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 10/31/63

<u>ASSETS</u>			
<u>CASH</u>			
Cash on Deposit:			
Bank of Smithfield	3,627.61		
Merchants & Farmers	1,917.82	5,545.43	
Temporary Loan		4,000.00	
<u>UNCOLLECTED TAXES</u>			
Real Estate & Personal Property		43,667.23	
TOTAL ASSETS		53,212.66	
<u>LIABILITIES</u>			
<u>CURRENT LIABILITIES</u>			
Reserve for F.I.C.A.	153.69		
Reserve for Fed. Withholding	333.50		
Reserve for St. Withholding	35.71		
Reserve for U.S.R.S	53.44		
Reserve for U.S.R.S. Ins.	13.20	589.54	
<u>BONDS PAYABLE</u>			
"WATER PROJECT" BONDS	140,000.00		
St. Imp. Bonds	12,375.00	152,375.00	
TRANSFER FROM WATER DEPT.		3,000.00	
<u>SURPLUS</u>			
Bal. 1/1/63	35,673.22		
EXCESS EXPENSES OVER REVENUE	47,078.66	102,751.88	
TOTAL LIABILITIES		53,212.66	

valuable public service, first as a Deputy Sheriff, later in this Town and finally as its Chief of Police and Town Marshal.

WHEREAS, in the performance of his official duties, he was diligent and loyal to the people he represented, fair, intelligent in his investigation, preparation and presentation of cases with which he was officially concerned and had no hesitation for being an efficient officer who would not accept any favor at the hands of anyone; and,

WHEREAS, Mr. Hemmis was a good citizen, and a devoted step-father who at all times was mindful of his duties as a Christian gentleman:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

1. That this body is grieved and distressed at the untimely death of its most efficient, loyal and valuable Town Sergeant, the late David Hemmis, Jr., and,
2. That a copy of this resolution be mailed to the Smithfield Times, and a copy be published in the Smithfield Times, and a copy be placed in the minutes of this body.

Mr. Hemmis loved his work and was singular in his performance of his duties. He was diligent in his investigation and preparation of his cases. He was kind and sympathetic to the feelings of the persons with whom he had to deal, and was constantly striving to learn and to become more efficient in his job. As a result, at the time of his death, he was, and had been, a fine Town Marshal. He has set an excellent example for all officers to emulate.

He will be hard to replace. He will be missed by all of us who have been closely associated with him in the whole community.



resented a price for a Walkie-Talkie at \$550.00. It was under Capital Outlays-Police in the 1964 budget/\$550.00 for a Walkie-Talkie, which was on a trial basis.

the TVDC of \$114.63 for balance of 1963 dues was presented and is authorized on motion made by Mr. Turner seconded by Mr.

adjourned to meet on Wednesday night, November 13, 1963 to discuss Delapidated Buildings and Rabies Innoculation.

*W. J. Swartz*  
Vice-Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at 10/31/63

OCTOBER	TOTAL	BUDGET
	47,382.87	44,000.00
279.60	21,333.61	20,000.00
95.50	8,913.00	7,300.00
1,027.00	8,669.20	1,000.00
3.51	60.61	50.00
6.25	875.00	1500.00
63.16	492.50	500.00
	1,481.99	1,000.00
	8,036.64	70.00
	8,241.37	40.00
1,601.00	90,000.00	
	108,186.79	

23\*575\*00

3\*000\*00

125\*312\*00

15\*312\*00  
170\*000\*00

13\*50  
23\*77  
32\*37  
333\*70  
123\*08

288\*27

23\*575\*00

WHEREAS, since the last meeting of this body, the Town of Smithfield has suffered a grievous loss in the untimely and sudden death of its Chief of Police and Town Sergeant, David Hemmis, Jr., affectionately known as "Dave"; and,

WHEREAS, over the past fifteen years or more, Mr. Hemmis rendered a valuable public service, first as a Deputy Sheriff, later as a police officer in this Town and finally as its Chief of Police and Town Sergeant; and,

WHEREAS, in the performance of his official duties Mr. Hemmis was faithful and loyal to the people he represented, fair, diligent and intelligent in his investigation, preparation and presentation of all matters with which he was officially concerned and had earned a well deserved reputation for being an efficient officer who would neither oppress or carry favor at the hands of anyone; and,

WHEREAS, Mr. Hemmis was a good citizen, and a devoted husband, father and step-father who at all times was mindful of his duties and responsibilities as a Christian gentleman:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

1. That this body is grieved and distressed at the sudden and untimely death of its most efficient, loyal and valuable Chief of Police and Town Sergeant, the late David Hemmis, Jr., and,
2. That a copy of this resolution be mailed to his widow, another copy be published in the Smithfield Times, and a Copy spread upon the minutes of this body.

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authorized on motion

Journed to meet on Wednesday night, November 13, 19

Delapidated Buildings and Rabies Innoculation.

*P. J. Whitley, Jr.*  
Vice-Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at 10/31/63

<u>OCTOBER</u>	<u>TOTAL</u>	<u>B</u>
	47,382.87	44,000.
279.60	21,333.61	20,000.00
95.50	8,913.00	7,300.00
1,027.00	6,669.20	1,000.00
3.51	60.61	50.00
6.25	875.00	1500.00
63.16	492.50	500.00
	1,481.99	1,000.00
	8,036.64	70.00
	8,241.37	40.00
1,601.00	90,000.00	
	105,186.79	102,000.00

of George F. Whitley, Jr.,  
ice of the Town of Smithfield,  
of Court on October 25, 1963.

Since this Court last met we have suffered a  
blow in the loss of Mr. David Hemmis, Chief of  
Smithfield.

have known Mr. Hemmis for many years and have  
position to watch his progress from an inexperienced  
part-time deputy sheriff to the position which he  
the time of his death.

Mr. Hemmis loved his work and was singularly dedicated  
performance of his duties. He was diligent in the  
ation and preparation of his cases. He was careful of  
ings of the persons with whom he had to deal. He was  
ly striving to learn and to become more proficient in  
As a result, at the time of his death and for many  
heretofore, he was, and had been, a fine and able  
officer. He has set an excellent example for his fellow  
to emulate.

He will be hard to replace. He will be greatly missed  
of us who have been closely associated with him and by  
the community.

TS 312.00  
JTO 000.00

3\*000\*00  
TS 312.00

TS 50  
TS 31  
TS 31  
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TS 31

TS 31



At a regular meeting of the Council of the Town of Smithfield, in the County of Isle of Wight, Virginia, held on the 3rd day of December, 1963,

PRESENT: P. D. Gwaltney, IV.      A. T. Adams  
          J. E. Turner            R. L. Herrmann  
          C. M. Beale, JR.       F. P. Chapman  
          R. T. Delk

ABSENT: None

the following resolution was adopted by the following vote:

AYES: P. D. Gwaltney, IV.      R. T. Delk  
          J. E. Turner            A. T. Adams  
          C. M. Beale, JR.       R. L. Herrmann  
                                  F. P. Chapman

NAYS: None

BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF SMITHFIELD,  
VIRGINIA:

1. There shall be issued Three Hundred Thousand Dollars (\$300,000) bonds of the Town of Smithfield, Virginia, designated Water and Sewerage Disposal System Bonds, pursuant to the provisions of the ordinance heretofore duly adopted by the Council of the Town of Smithfield on the 4th day of December, 1962 and the election duly called and held in said Town on the 5th day of March, 1963. Said bonds shall be dated April 1, 1964, shall be of the denomination of One Thousand Dollars (\$1,000) each or of Five Thousand Dollars (\$5,000) each as may be fixed by the successful bidder at the sale thereof, shall be numbered from one (1) upwards in the order of their maturity and shall mature, without option of prior redemption by the Town of Smithfield, on April 1 in each year as follows: Five Thousand Dollars (\$5,000) bonds in each of the years 1965 to 1967, inclusive, Ten Thousand Dollars (\$10,000) bonds in each of the years 1968 to 1979, inclusive, Fifteen Thousand Dollars (\$15,000) bonds in each of the years 1980 to 1986, inclusive, and Twenty Thousand Dollars (\$20,000) bonds in each of the years 1987 to 1989, inclusive, and shall bear interest, payable semi-annually April 1 and



October 1 in each year, at such rate or rates as may be fixed, <sup>he</sup> successful bidder at the sale thereof. Said bonds and the coupon to be attached thereto shall be payable at Bank of Smithfield, Smithfield, Virginia, or, at the option of the holder, at The Merchants and Farmers Bank, in Smithfield, Virginia.

2. Said bonds and the coupons to be attached thereto be in substantially the following form:



UNCCS88[01] P...  
OCCUPED T...  
- 5 -  
- 3 -  
UNITED STATES OF AMERICA

STATE OF VIRGINIA

COUNTY OF ISLE OF WIGHT

TOWN OF SMITHFIELD

WATER AND SEWERAGE DISPOSAL SYSTEM BOND

No. \_\_\_\_\_

\$ \_\_\_\_\_

The Town of Smithfield, a municipal corporation in the County of Isle of Wight and State of Virginia, hereby acknowledges itself indebted and for value received promises to pay to bearer on April 1, 19\_\_\_\_ the sum of \_\_\_\_\_ THOUSAND DOLLARS (\$ \_\_\_\_\_), together with interest thereon at the rate of \_\_\_\_\_ per centum (\_\_\_\_%) per annum, payable semi-annually on the first day of April and the first day of October in each year, upon presentation and surrender of the annexed coupons as they severally become due. Both principal of and interest on this bond are payable in lawful money of the United States of America at Bank of Smithfield, in Smithfield, Virginia, or, at the option of the holder, at The Merchants and Farmers Bank, in Smithfield, Virginia.

This bond is issued for the purpose of financing the cost of a project consisting of improvements to the unified water and sewerage disposal system of the Town of Smithfield, which constitutes a revenue-producing undertaking of said Town, under the authority of and in full compliance with Section 127(b) of the Constitution of Virginia and Chapter 19.1 of Title 15 of the Code of Virginia and pursuant to an election duly called and held in said Town under said Chapter 19.1.

The full faith and credit of the Town of Smithfield are hereby irrevocably pledged for the punctual payment of the principal of and interest on this bond.

IT IS HEREBY CERTIFIED, RECITED AND DECLARED that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this bond, exist, have happened



and have been performed in due time, form and manner, as required by the Constitution and statutes of the State of Virginia, and that the issue of bonds of which this is one, together with all other indebtedness of said Town, is within every limitation of indebtedness prescribed thereby.

IN WITNESS WHEREOF, the Town of Smithfield has caused this bond to be signed by its Mayor and attested by its Town Clerk and the seal of said Town to be hereunto affixed, and the coupons hereto attached to bear the facsimile signature of said Town Clerk, and this bond to be dated the first day of April, 1964.

\_\_\_\_\_  
Mayor, Town of Smithfield,  
Virginia

ATTEST:

\_\_\_\_\_  
Town Clerk

(FORM OF COUPON)

No. \_\_\_\_\_ \$ \_\_\_\_\_

The Town of Smithfield, a municipal corporation of the State of Virginia, will pay to the bearer on the first day of \_\_\_\_\_, 19\_\_ the sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) in lawful money of the United States of America at Bank of Smithfield, in Smithfield, Virginia, or, at the option of the holder, at The Merchants and Farmers Bank, in Smithfield, Virginia, being six months' interest then due on its Water and Sewerage Disposal System Bond, dated April 1, 1964, and numbered \_\_\_\_\_.

\_\_\_\_\_  
Town Clerk



3. Said bonds shall be signed by the Mayor and attested by the Town Clerk under the corporate seal of the Town of Smithfield, and the coupons shall be signed with the facsimile signature of said Town Clerk, which facsimile signature is hereby adopted as and for a full and sufficient authentication of said coupons.

4. There shall be levied, without limitation as to rate or amount, on all the taxable property within the Town of Smithfield an annual ad valorem tax sufficient to pay the principal and interest of said bonds as the same become due and payable, in the event that the revenues from the unified water and sewerage disposal system of said Town are insufficient for that purpose.

5. All of said bonds shall be exempt from taxation by the Town of Smithfield.

6. This resolution shall take effect immediately.



I, the undersigned, Town Attorney of the Town of Smithfield, Virginia, DO HEREBY CERTIFY to the legality and correctness of the foregoing resolution, and I DO FURTHER CERTIFY to the legality and correctness of the bonds authorized thereby and the bond and coupon forms set out therein.

Town Attorney of the Town of  
Smithfield, Virginia

STATE OF VIRGINIA :  
COUNTY OF ISLE OF WIGHT : SS:  
TOWN OF SMITHFIELD :

I, the undersigned, Town Clerk of the Town of Smithfield DO HEREBY CERTIFY that the foregoing constitutes a true and correct excerpt from the minutes of the meeting of the Council of the Town of Smithfield held on the 3rd day of December, 1963, including the resolution adopted thereat.

WITNESS my hand and the seal of said Town this 7th,  
of December, 1963.

(SEAL)

Isaac Chapman  
Town Clerk of the Town of  
Smithfield, Virginia

I, the undersigned, Clerk of the Circuit Court of Isle of Wight County, Virginia, DO HEREBY CERTIFY that the foregoing constitutes a true and correct copy of the resolution filed with the Circuit Court of Isle of Wight County on the 10<sup>th</sup> day of December 1963.

WITNESS my hand and the seal of said Court this 10<sup>th</sup> day  
of December, 1963

(SEAL)

Ruth E. Hollander  
Clerk of the Circuit Court of  
Isle of Wight County, Virginia

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R.T.Delk, (Turner, F.P? Chapman, A.T.Adams, R.L.Herrmann, C.M.Beale Jr., Mrs. Mr. & Mrs. J.R.Spivey, Mrs. Ray Helleman and members of Virginian-Pilot and Suffolk News-Herald.

The Mayor called the meeting to order and the minutes were read and approved.

Mr.Spivey appeared before the Council asking for the Pines area.Mr.Spivey complained of having a meter installed. His water connection was made before the Town purchased the area. Mayor explained to Mr.Spivey that it is the policy of the Town that whenever there has to be a repair made to the water line,which requires the installation of a meter,also, the Town does not plan to meter the entire area.

A Resolution on the Sewage Bond Issue was read by C. C. Chapman in opinion that the Resolution should be titled Water and Sewerage and the suggestion that changes be made in the Resolution to read "and that the Mayor contact the Bonding Attornies, getting their opinion" was made the motion seconded by Mr. Herrmann that the Resolution be adopted. Voting "Aye" J. E. Turner, F. P. Chapman, A. T. Adams, C. C. Chapman, W. L. Waltney IV and R. T. Delk. The Resolution is recorded on page 10 of the minutes.

Col. Branch advised the Council that he was awaiting the present Agent of Record before asking for bids on the installment for the Lonberger Water System was expected the next Placer has been employed as a Patrolman.

The bids for the fuel oil for the year 1964 were opened. The bid of the Shell Oil Co. wagon tank price on date of delivery less 2¢ per gallon was \$26.44¢; Gulf Oil Co. wagon tank price at time of delivery less 2¢ per gallon was \$26.55¢. On motion made by Mr. Beale seconded by Mr. [unclear] the bid of the Gulf Oil Co. was accepted.

The Town Manager requested authority to purchase per lowest bidder as follows: Gwaltney Motor Co.-  $\frac{1}{2}$  Ton truck  
Let Inc.-Chev. Biscayne..\$1398. The above prices are with  
sedan in trade. Approval was given, subject to adoption of  
Turner, seconded by Mr. Beale.

In accordance with established police salary policy, the Council that he proposed to raise Patrolman Herbert Woolum's salary to \$72.50 per week, effective 1 Jan. 1964. Approval was given by Town Manager to raise salary of Patrolman R.W. Woolum from \$70.00 per week to \$72.50 per week, since his services had been satisfactory.



med, Town Attorney of the Town of Smith-  
 Y CERTIFY to the legality and correctness  
 on, and I DO FURTHER CERTIFY to the legal-  
 e bonds authorized thereby and the bond  
 therein.

*[Signature]*  
 Town Attorney of the Town of  
 Smithfield, Virginia

SS:

ed, Town Clerk of the Town of Smithfield,  
 foregoing constitutes a true and correct  
 f the meeting of the Council of the Town  
 3rd day of December, 1963, including the  
 and the seal of said Town this 7th. day

*[Signature]*  
 Town Clerk of the Town of  
 Smithfield, Virginia

d, Clerk of the Circuit Court of Isle  
 ) HEREBY CERTIFY that the foregoing con-  
 copy of the resolution filed with the  
 ght County on the 10<sup>th</sup> day of December

d the seal of said Court this 10<sup>th</sup> day

*[Signature]*  
 Clerk of the Circuit Court of  
 Isle of Wight County, Virginia

The Town Council held its regular monthly meeting Tuesday night, December 3, 1963, in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, F.P. Chapman, A.T. Adams, R.L. Herrmann, C.M. Beale Jr., Town Manager Jas. O. Branch, Mrs. J.R. Spivey, Mrs. Ray Helleman and members of the press from the Daily Virginian-Pilot and Suffolk News-Herald.

The Mayor called the meeting to order and the minutes of the last meeting were approved.

Mr. Spivey appeared before the Council asking for their plans on metering the Pines area. Mr. Spivey complained of having a meter installed at his residence, as this water connection was made before the Town purchased the Beale Water System. Mr. Gwaltney explained to Mr. Spivey that it is the policy of the Town to install a meter where there has to be a repair made to the water line, which is the reason for his meter, also, the Town does not plan to meter the entire area at one time.

A Resolution on the Sewage Bond Issue was read by Col. Branch. It was the consensus of opinion that the Resolution should be titled Water and Sewage Bonds. Mr. Herrmann suggested that changes be made in the Resolution to read Water and Sewage Bonds and that the Mayor contact the Bonding Attornies, getting their approval. Mr. Gwaltney made the motion seconded by Mr. Herrmann that the Resolution be adopted with changes. Voting "Aye" J.E. Turner, F.P. Chapman, A.T. Adams, C.M. Beale Jr., R.L. Herrmann, P.D. Gwaltney IV and R.T. Delk. The Resolution is recorded on page 204.

Col. Branch advised the Council that he was awaiting additional information from the present Agent of Record before asking for bids on the insurance for the Town; that the bid for the Lonberger Water System was expected the next day and that Mr. Robert Placer has been employed as a Patrolman.

The bids for the fuel oil for the year 1964 were opened and found as follows:  
 Smithfield Oil Co. wagon tank price on date of delivery less .021¢; The Pure Oil Co. -  
 wagon tank price at time of delivery less 2.4¢; Gulf Oil Co. wagon tank price on date  
 of delivery less 2.55¢. On motion made by Mr. Beale seconded by Mr. Chapman the low  
 bid Gulf Oil Co. was accepted.

The Town Manager requested authority to purchase police car and  $\frac{1}{2}$  ton truck from low bidder as follows: Gwaltney Motor Co. -  $\frac{1}{2}$  Ton truck..\$1415.00; Cofer Truck Inc. - Chev. Biscayne..\$1398. The above prices are with  $\frac{1}{2}$  Ton truck and \$60 sedan in trade. Approval was given, subject to adoption of budget, on motion made by Mr. Turner, seconded by Mr. Beale.

In accordance with established police salary policy, the Town Manager advised the Council that he proposed to raise Patrolman Herbert Woolum's salary from \$70.00 per week to \$72.50 per week, effective 1 Jan. 1964. Approval was given by Council. Authority was requested by Town Manager to raise salary of Patrolman R.W. Fulford on 1 Jan. 1964 from \$70.00 per week to \$72.50 per week, since his services had been outstanding and his



six months service would not be complete until Jan. 12, 1964. On motion made by Gwaltney, seconded by Mr. Turner the change in policy of police salary raises was made in this instance to allow Mr. Fulford to obtain a raise on 1 Jan. 1964.

The budget for the year 1964 was presented for its final reading. The entire budget was adopted as presented on motion made by Mr. Beale seconded by Herrmann.

The Town Manager reported on the status of prior action directed to Council on delapidated buildings. Col. Branch was requested to send a list of all buildings which the previous Council had felt to be substandard and the present Council make any additions they felt should be made. The list of buildings would be reviewed at the next meeting.

Col. Branch advised the Council that he proposed to use the Walkie-Talkie in the Police Dept. on a trial basis for 30 days, at the end of this he would make recommendations to Council.

The Council was asked their wishes in joining the TVDC in 1964. Beale stated he felt it afforded the Town an opportunity to be in contact with the entire Tidewater area and at the same time the Town was getting free. The Mayor advised the Council that the TVDC was helping in the application before the Federal Communication Commission for a radio station in Smithfield. The Town received many intangible benefits from its membership. It was decided to defer action until the January meeting.

A discussion on water rates was held. The Water Committee was requested to make recommendations at a later meeting.

There being no further business, the meeting adjourned.

*John Chapman*  
Clerk

*Richard A. Fulford*  
Mayor

## EXPENDITURES

## CAPITAL OUTLAY

ESTIMATED  
EXPENDITURES  
1963

OVT.

DIETARY  
TRUST FAN

75.63

EQUIPMENT:

Cops (2)

908.00

Cops (Walkie-Talkie)

W. S. S. S.

Conditioner  
Cicles125.00  
1,900.00

WELFARE

EQUIPMENT

EQUIPMENT:

State

10,715.00

Bids/ks

Trucks &amp; Equipment

246.50

Street Signs

- CAPITAL OUTLAYS

13,970.13



d not be complete until Jan. 12, 1964. On motion made by Mr. Turner the change in policy of police salary raises was approved to allow Mr. Fulford to obtain a raise on 1 Jan. 1964. The year 1964 was presented for its final reading. The resolution was presented on motion made by Mr. Beale seconded by Mr. Turner.

Mr. Turner reported on the status of prior action directed by the Council to Councilman Col. Branch was requested to send a list of all buildings which had been felt to be substandard and the present Council felt should be made. The list of buildings would be presented at the next meeting.

Mr. Turner advised the Council that he proposed to use the Walkie-Talkie on a trial basis for 30 days, at the end of this period a report would be presented to Council.

Mr. Turner was asked their wishes in joining the TVDC in 1964. Mr. Turner afforded the Town an opportunity to be in contact with the TVDC and at the same time the Town was getting free advertising. Mr. Turner advised the Council that the TVDC was helping in the application for a radio station in Smithfield and the Town would be able to receive tangible benefits from its membership. It was decided to join the TVDC at the January meeting.

A meeting on water rates was held. The Water Committee was asked to present their recommendations at a later meeting.

After no further business, the meeting adjourned.

*Richard J. Felt*  
Mayor

## EXPENDITURES

## CAPITAL OUTLAYS

	ESTIMATED EXPENDITURES 1963	BUDGET 1963	BUDGET 1964
ADDITIONAL OVT.	—	—	—
ADDITIONAL	—	—	—
ADDITIONAL JUDICIARY	75.63	—	50.00
ADDITIONAL MUST FAN	—	—	—
ADDITIONAL DEPARTMENT:	—	—	—
ADDITIONAL (2)	908.00	400.00	—
ADDITIONAL (Walkie-Talkie)	—	—	550.00
ADDITIONAL Sirens	—	76.50	—
ADDITIONAL Conditioner	125.00	—	—
ADDITIONAL Cables	1,900.00	2,000.00	2,100.00
ADDITIONAL BENEFARE	—	1,000.00	1,000.00
ADDITIONAL DEPARTMENT	—	1,000.00	1,000.00
ADDITIONAL BLINDWORKS:	—	—	—
ADDITIONAL Streets	10,715.00	10,373.50	5,769.60
ADDITIONAL Sidewalks	—	—	—
ADDITIONAL Trucks & Equipment	246.50	200.00	2,000.00
ADDITIONAL Street Signs	—	—	—
ADDITIONAL CAPITAL OUTLAYS	13,970.13	15,050.00	12,469.60



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BUDGET FOR THE YEAR 1964

	<u>REVENUE</u>		
	<u>ESTIMATED REVENUE 1963</u>	<u>BUDGET REVENUE ESTIMATED 1963</u>	<u>BUDGET ESTIMATED 1964</u>
<u>TAXES:</u>			
Real Estate & Personal Property	47,405.42	44,000.00	48,000.00
<u>LICENSES:</u>			
Privilege	21,100.00	20,000.00	22,000.00
Vehicle	9,000.00	9,300.00	9,300.00
	10,400.00	10,000.00	10,000.00
<u>FINES</u>	50.00	50.00	50.00
<u>INTEREST-TAXES</u>			
<u>RENTALS:</u>			
Town Hall	1,200.00	1,500.00	900.00
Other	500.00	500.00	500.00
<u>MISCELLANEOUS</u>	1,600.00	1,100.00	1,100.00
<u>BANK STOCK TAXES</u>	8,036.64	7,970.00	8,400.00
<u>A.B.C. PROFITS</u>	8,241.37	8,240.00	8,240.00
<u>TOTAL REVENUE (A)</u>	<u>107,533.43</u>	<u>102,660.00</u>	<u>108,490.00</u>
<u>LOSS OF REVENUE:</u>			
(1) Isle of Wight County	13,400.00	13,400.00	13,400.00
(2) Debt Service	1,502.61	1,500.00	1,452.14
<u>TOTAL (B)</u>	<u>14,902.61</u>	<u>14,900.00</u>	<u>14,852.14</u>
<u>NET TOTAL:</u>			
Revenue (A-B)	92,630.82	87,760.00	93,637.86
<u>TOTAL BUDGETED FOR 1964</u>	—	—	89,331.50
<u>RESERVE- CAPITAL EXPENDITURE DEPRECIATION</u>	—	—	4,306.36
<u>TOTAL</u>	—	—	93,637.86

REVISED: 5 November 1963



RECAP  
OPERATING EXPENDITURES

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
GENERAL GOVERNMENT	14,929.82	16,645.00	15,905.00
FINANCE	3,417.65	3,075.00	3,300.00
LAW & JUDICIARY	2,028.32	1,780.00	1,780.00
POLICE DEPARTMENT	23,330.00	21,780.00	22,708.00
STREET LIGHTS	3,700.00	3,860.00	4,258.50
FIRE DEPARTMENT	3,255.73	3,295.00	3,460.00
PUBLIC WELFARE	2,375.85	2,405.00	2,345.00
PUBLIC WORKS	22,718.00	19,870.00	23,105.40
<u>TOTAL OPERATING</u>	75,355.37	72,710.00	76,861.90

CAPITAL OUTLAYS

CAPITAL OUTLAYS	13,970.13	15,050.00	12,469.60
<u>TOTAL</u>	89,325.50	87,760.00	89,331.50

REVISED: 5 November 1963



EXPENDITURES  
GENERAL GOVERNMENT

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
<u>LEGISLATIVE:</u>			
Election Expenses	107.12	400.00	100.00
Legal & Auditing	467.45	700.00	600.00
Advertising	91.25	100.00	100.00
<u>TOTAL LEGISLATIVE</u>	665.82	1,200.00	800.00
<u>ADMINISTRATIVE &amp; NON-DEPARTMENTAL:</u>			
Planning Commission	—	1,000.00	1,000.00
Salary-Town Manager	6,500.00	6,500.00	5,250.00
* Office Supplies-Town Manager	50.00	300.00	100.00
Salary-Secretary	2,000.00	2,600.00	2,600.00
Dues & Subscription	315.00	275.00	325.00
Telephone	160.00	150.00	160.00
* Miscellaneous Expense	175.00	200.00	300.00
Christmas Lights	300.00	300.00	300.00
Retainer Fee-Town Attny.	1,200.00	1,200.00	1,200.00
Liability & Workmans Comp.	1,070.00	700.00	1,100.00
F.I.C.A. & Retirement-5%	2,464.00	1,300.00	2,464.00
V.S.R.S. Insurance	30.00	920.00	30.00
Blue-Cross Ins.	—	—	276.00
<u>TOTAL ADMINISTRATIVE &amp; NON-DEPARTMENTAL</u>	14,264.00	15,445.00	15,105.00
<u>TOTAL GENERAL GOVERNMENT</u>	14,929.82	16,645.00	15,905.00

NOTE: \* Figures interchanged by Town Manager - No Changes in TOTALS, Caused by interchange.

REVISED: 5 November 1963



EXPENDITURES

FINANCE

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
SALARY - TREASURER	2,300.00	2,400.00	2,400.00
OFFICE SUPPLIES	350.00	250.00	300.00
LICENSE TAGS	217.65	250.00	225.00
LEGAL	20.00	25.00	25.00
TELEPHONE	75.00	100.00	100.00
MISCELLANEOUS	35.00	50.00	50.00
PAID DURING TREAS. HOSP.	420.00	—	—
LICENSE - CONCURRENT SALE OF TAGS	—	—	200.00
<u>TOTAL FINANCE</u>	3,417.65	3,075.00	3,300.00

REVISED: 5 November 1963



STANDARD  
EXHIBIT 10-13-62

EXPENDITURES

LAW & JUDICIARY

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
SALARY - JUDGE	780.00	780.00	780.00
SALARY - CLERK	383.32	400.00	400.00
WARRANTS & SUPPLIES	865.00	600.00	600.00
<u>TOTAL LAW &amp; JUDICIARY</u>	2,028.32	1,780.00	1,780.00

REVISED: 5 November 1963



EXPENDITURES

POLICE DEPARTMENT

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
SALARY - CHIEF	5,000.00	5,000.00	5,200.00
SALARY - 3 Policemen	10,120.00	11,700.00	11,752.00
SALARY * OVERTIME	3,000.00	500.00	1,000.00
SUPPLIES	125.00	200.00	150.00
TELEPHONE	200.00	150.00	200.00
PRISONERS BOARD	300.00	150.00	300.00
UNIFORMS (MAINT. 4 MEN)	300.00	400.00	400.00
UNIFORMS (NEW EMPLOYEES)	325.00	250.00	250.00
AUTO - MAINT.	3,500.00	3,000.00	300.00
AUTO - OPERATION	—	—	2,700.00
MISCELLANEOUS	300.00	250.00	300.00
RADIO MAINTENANCE	160.00	180.00	156.00
<u>TOTAL - POLICE DEPARTMENT</u>	<u>23,330.00</u>	<u>21,780.00</u>	<u>22,708.00</u>

REVISED: 5 November 1963



EXPENDITURES

STREET LIGHTS

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
<u>STREET LIGHTS:</u>			
Present	3,700.00	3,360.00	4,024.50
Proposed	—	500.00	234.00
<u>TOTAL</u>	3,700.00	3,860.00	4,258.50

REVISED: 5 November 1963



EXPENDITURES

FIRE DEPARTMENT

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
FIRE HYDRANT RENTAL	990.00	990.00	990.00
FIRE EQUIP. MAINT.	500.00	500.00	175.00
HOSE	—	—	500.00
TRUCK MAINTENANCE	400.00	500.00	500.00
FIRE HOUSE MAINTENANCE	278.73	200.00	200.00
SUPPLIES	400.00	25.00	400.00
INSURANCE - TRUCKS	246.00	240.00	250.00
INSURANCE - FIREMEN	291.00	295.00	295.00
MISCELLANEOUS	150.00	300.00	150.00
<u>TOTAL - FIRE DEPARTMENT</u>	3,255.73	3,295.00	3,460.00

REVISED: 5 November 1963



EXPENDITURES

PUBLIC WELFARE

ESTIMATED  
EXPENDITURES  
1963

BUDGET  
1963

BUDGET  
1964

LIBRARY

350.00

350.00

350.00

TOWN HALL:

Fuel

675.00

630.00

630.00

Lights

120.00

125.00

125.00

Insurance

330.85

300.00

340.00

Maintenance

900.00

1,000.00

900.00

TOTAL - PUBLIC WELFARE

2,375.85

2,405.00

2,345.00

REVISED: 5 November 1963



EXPENDITURES

PUBLIC WORKS

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	<u>BUDGET 1964</u>
SUPERINTENDENTS - SALARY	3,700.00	3,770.00	3,900.00
MAINTENANCE-SHOP & OFFICE - FUEL-LIGHTS (JAIL)	135.00	150.00	150.00
TRUCK MAINTENANCE	450.00	600.00	50.00
TRUCK OPERATION	—	—	350.00
GARBAGE - COLLECTION and DISPOSAL	6,598.00	6,350.00	6,660.00
<u>STREETS &amp; SIDEWALKS:</u>			
Cleaning Labor	6,675.00	4,000.00	6,000.00
SUPPLIES	200.00	—	200.00
<u>REPAIRS &amp; MAINTENANCE:</u>			
Labor	750.00	1,000.00	1,075.00
Supplies	150.00	700.00	300.00
Contract	4,500.00	3,000.00	4,420.40
Miscellaneous	60.00	300.00	—
Engr's Study (Roads)	—	—	—
<u>TOTAL - PUBLIC WORKS</u>	22,718.00	19,870.00	23,105.40

REVISED: 5 November 1963



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of Smithfield Water Departme  
ne Credit Jewelers, Inc.,  
hfield, Virginia



TOWN OF SMITHFIELD \* WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 12/31/63

<u>OPERATING REVENUE</u>			
Metered Sales		19,533.54	
Flat Sales		13,924.67	
Other Sales		990.00	34,448.21
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			
Supplies & Expenses	2.17		
Maint. Structure & Imp.	148.09		
Maint. Pumping Equip.	261.90		
Power Purchased	703.18	1,115.34	
Transmission & Distribution:			
Supervision	85.00		
Operation of Meters	3,639.46		
Maint. Water Main	2,977.66		
Maint. Sewer Main	953.83	7,655.95	8,771.29
GROSS INCOME FROM OPERATING			25,676.92
Accounting & Collecting:			
Meter Reading & Collecting	310.00		
Cutting Water On & Off	20.00		
Uncollectable Accounts	72.82	402.82	
Administration & General:			
Treas. Salary	1,150.00		
Office Supplies & Expenses	1,115.00		
Audit	250.00		
Special Legal Service	27.75		
Ins.	312.48		
Miscellaneous	161.25	3,016.48	
DEBT SERVICE		2,621.92	
TRANSFER TO TOWN-WATER BOND		3,000.00	
F.I.C.A.		58.01	
CAPITAL OUTLAYS		26,765.28	35,864.51
NET INCOME FROM OPERATING			10,187.59
OTHER INCOME			
Miscellaneous		2,417.86	
Private Fire Protection	<del>75.00</del>	75.00	
Rents		417.00	2,909.86
NET INCOME FOR PERIOD			7,277.73

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 12/31/63

ASSETS

CURRENT & ACCURED ASSETS

Cash on Deposit:			
Merchants & Farmers Bank	147.11		
Bank of Smithfield	900.31	1,047.42	
Advances in Anticipation of Bond Issue		13,977.24	
Accounts Receivable		4,343.94	
TOTAL ASSETS		19,368.60	

LIABILITIES

CURRENT & ACCURED LIABILITIES

Unearned Water Rents	1,618.50		
Customer's Deposits	2,236.00		
Reserve for F. I. C. A.	27.20		
Reserve for Fed. Withholding Tax	120.00		
Reserve for St. Withholding Tax	15.00	4,016.70	

SURPLUS

Bal. 1/1/63	22,629.63		
NET INCOME FOR PERIOD	7,277.73	15,351.90	
TOTAL LIABILITIES		19,368.60	



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 12/31/63

	<u>Dec.</u>	<u>Total</u>	<u>Budget</u>
<u>REVENUE</u>			
From Local Sources:			
Taxes		47,449.09	44,000.00
Licenses:			
Privilege	14.50	21,406.11	20,000.00
Vehicle	28.00	9,033.50	9,300.00
Fines	526.10	9,714.30	10,000.00
Interest	.66	61.94	50.00
Rentals:			
Town Hall	215.00	1,205.00	1,500.00
Other	25.25	543.00	500.00
Miscellaneous	36.80	1,558.67	1,100.00
Bank Stock Tax		8,036.64	7,970.00
From The Commonwealth:			
A.B.C. Profit		8,241.37	3,240.00
TOTAL REVENUE	846.31	107,249.62	102,660.00

<u>EXPENDITURES</u>			
General Government	1,041.10	15,086.05	16,645.00
Finance	209.58	3,434.90	3,075.00
Law & Judiciary	155.33	1,938.52	1,780.00
Police	2,179.27	28,077.30	25,640.00
Fire	103.03	3,396.22	3,295.00
Public Works	1,172.98	22,236.49	19,870.00
Public Welfare	357.98	2,409.44	2,405.00
Debt Service		90,377.69	1,500.00
Capital Outlays		7,264.23	15,050.00
Isle of Wight Co.	4,017.50	1,317.11	13,400.00
TOTAL EXPENDITURES	9,236.77	187,537.95	102,660.00

EXCESS EXPENSES OVER REVENUE

30,288.33

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 12/31/63

ASSETS

<u>CASH</u>			
Cash on Deposit:			
Bank of Smithfield	17,033.27		
Merchants & Farmers	16,107.02	33,140.29	
<u>UNCOLLECTED TAXES</u>			
Real Estate & Personal Prop.		8,015.36	
<u>FUTURE DEBT REQUIREMENT</u>		152,375.00	
TOTAL ASSETS		193,530.65	

LIABILITIES

<u>CURRENT LIABILITIES</u>			
Reserve for F.I.C.A.	557.93		
Reserve for Fed Withholding Tax	1,015.40		
Reserve for St. Withholding Tax	107.22		
Reserve for U.S.R.S.	49.05		
Reserve for U.S.R.S. Ins.	12.60	1,742.20	
<u>TRANSFER FROM WATER DEPT.</u>	3,000.00	3,000.00	
<u>BONDS PAYABLE</u>		152,375.00	
<u>SURPLUS</u>			
Bal. 1/1/63	116,701.78		
EXCESS EXPENSES OVER REVENUE	30,288.33	36,413.45	
TOTAL LIABILITIES		193,530.65	



executed, together with the purport thereof, in connection with the aforesaid Federal grant.



WHEREAS, the Town of Smithfield, Smithfield, Virginia, pursuant to authorization granted by its Council at its regular monthly meeting held on Tuesday, August 6, 1963, authorized and directed its Town Manager to make application for a Federal grant for sewage treatment works under 33 USC 446 et seq., which application was promptly made over the signature of said Town Manager; and,

WHEREAS, this Council has been advised that a Federal grant in the sum of \$79,000.00 for the purpose aforesaid has been approved by the U. S. Department of Health, Education and Welfare (Public Health Service) and an "Offer and Acceptance of Federal grant for Sewage Treatment Works under 33 USC 446, et seq." in triplicate, is now ready for execution by the proper officer of this Town; and,

WHEREAS, it is the sense of this body that in connection with said Federal grant there will be numerous other documents to be executed on behalf of this Town and that the proper person to execute all necessary documents in connection with said Federal grant, including the Offer and Acceptance aforesaid, is the Town Manager:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

(1) That the Town Manager of this Town be, and he is, hereby, specifically authorized and directed to execute in his capacity as Town Manager and on behalf of this Town the aforesaid Offer and Acceptance of Federal Grant for Sewage Treatment Works, and such additional documents as may be necessary and/or convenient in and about accepting, using and accounting for the aforesaid Federal grant of \$79,000.00, as may be presented him from time to time; and,

(2) That the said Town Manager is authorized and directed to report periodically to this Council as to the documents, he has



**BANGEL, BANGEL & BANGEL**  
**ATTORNEYS AT LAW**  
**LAW BUILDING**  
**505 COURT STREET**  
**PORTSMOUTH, VIRGINIA**

**January 15, 1964**

A. A. BANGEL  
STANLEY J. BANGEL  
HERBERT K. BANGEL  
—  
ARNOLD H. LEON  
L. DAVID LINDAUER  
RICHARD S. McLELLON  
BENJAMIN J. LEVY  
JAY F. WILKS

Town of Smithfield Water Department  
Smithfield,  
Virginia

**Re:** Town of Smithfield Water Department vs.  
**Levine Credit Jewelers, Inc.,**  
**Smithfield, Virginia**

**Gentlemen:**

Enclosed is the check for the payment of your share of the proceeds from the sale of assets. The amount of the enclosed check is 30.93 per cent of your claim of indebtedness.

Very truly yours.

TELEPHONE  
EXPORT 7-3471

*ok. change of  
Bangel. go to  
Due - 7.15  
Pd - 1.41  
B. D. 6.14*



TOWN OF SMITHFIELD - W  
SMITHFIELD, VIRGIN

STATEMENT OF INCOME at

ING REVENUE

ered Sales  
t Sales  
er Sales

OF PRODUCTION & DISTRIBUTION

wer & Pumping:	
Supplies & Expenses	2.17
Maint. Structure & Imp.	94.78
Maint. Pumping Equip.	217.97
Power Purchased	598.89
ansmission & Distribution:	
Supervision	75.00
Operation of Meter	3,022.40
Maint. Water Main	2,698.30
Maint. Sewer Main	745.33

S INCOME FROM OPERATING

ccounting & Collecting:	
Meter Reading & Collecting	286.00
Cutting Water On & Off	20.00
Uncollectable Accounts	72.82
Administration & General:	
Treas. Salary	1,050.00
Office Supplies & Expenses	1,041.85
Audit	250.00
Special Legal Services	27.75
Insurance	273.41
Miscellaneous	161.25

T SERVICE

NSFER TO TOWN - WATER BOND  
.C.A.

ITAL OUTLAYS

INCOME FROM OPERATING

ER INCOME

Miscellaneous  
Private Fire Protection  
Rents

INCOME FOR PERIOD

TOWN OF SMITHFIELD - 1  
SMITHFIELD, VIRG

Balance Sheet at 11/

ASSETS

D RENT & ACCURED ASSETS

Cash on Deposit:	
Bank of Smithfield	1,284.96
Merchants & Farmers	1,109.49
Accounts Receivable	
Prepaid Insurance	
TOTAL ASSETS	

LIABILITIES

JOINT BY TOWNSMEN

XXXX

EXCERPT FROM TOWN RECORDS



TOWN OF SMITHFIELD  
WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BUDGET FOR THE YEAR 1964

INCOME

	ESTIMATED REVENUE 1963	BUDGET REVENUE ESTIMATED 1963	BUDGET REVENUE ESTIMATED 1964
SALE OF WATER	31,736.87	22,000.00	41,700.00
FIRE HYDRANT RENTAL	990.00	990.00	990.00
OTHER REVENUE	1,600.00	500.00	1,500.00
<u>TOTAL INCOME</u>	<u>34,326.87</u>	<u>23,490.00</u>	<u>44,190.00</u>

EXPENDITURES

OPERATING

	ESTIMATED EXPENDITURES 1963	BUDGET 1963	BUDGET 1964
SEE ENCLOSURE I.	11,160.36	12,172.50	13,600.00

DEBT RETIREMENT

BONDS-OLD SYSTEM:			
Principal	3,000.00	3,000.00	3,000.00
Interest	1,605.90	1,605.90	1,515.00
BONDS-NEW SYSTEM:			
Principal			6,000.00
Interest	1,417.50		2,740.50
<u>TOTAL DEBT REQMT.</u>	<u>6,023.40</u>	<u>4,605.90</u>	<u>13,255.50</u>

CAPITAL OUTLAYS

PIPE LOCATOR			240.00
MAINS (LONBERGER)			2,500.00
MAINS (ADDITIONS TO INCLUDE \$2,000. for METERING.)			13,500.00
<u>TOTAL</u>			<u>16,240.00</u>
SEE ENCLOSURE II.	27,456.75		
SEWAGE DISPOSAL	1,762.76		
<u>TOTAL</u>	<u>46,402.52</u>	<u>16,777.40</u>	<u>43,095.50</u>



OPERATING EXPENDITURES

WATER DEPARTMENT

	<u>ESTIMATED EXPENDITURES 1963</u>	<u>BUDGET 1963</u>	
<b>POWER &amp; PUMPING:</b>			
Maint. Structures	91.73	100.00	
Power Purchased	885.00	900.00	1,
Supplies & Expenses	207.00	150.00	
<b>TOTAL</b>	<b>1,183.73</b>	<b>1,150.00</b>	<b>1,5</b>
<b>TRANSMISSION &amp; DISTRIBUTION:</b>			
Supervision (Hwy)	75.00	200.00	20
Operation of Meters	2,600.00	2,000.00	2,600
Maint. Structures & Improvements		100.00	
Maint. Mains	3,100.00	4,200.00	3,000.00
Maint. Sewers	900.00	1,000.00	900.00
<b>TOTAL</b>	<b>6,675.00</b>	<b>7,500.00</b>	<b>6,700.00</b>
<b>ACCOUNTING &amp; COLLECTING:</b>			
Meter Reading & Collecting	310.00	300.00	300.00
Supplies		100.00	
Cutting Water On & Off	20.00	150.00	150.00
Uncollectable Accounts	60.00	100.00	100.00
<b>TOTAL</b>	<b>390.00</b>	<b>650.00</b>	<b>550.00</b>
<b>ADMINISTRATION and GENERAL:</b>			
Salary - Town Manager			1,750.00
Salary - Treasurer	1,150.00	1,200.00	1,200.00
Office Supplies and Expenses			
Audit	1,000.00	500.00	1,000.00
Special Legal Services	250.00	250.00	350.00
Insurance	19.50	50.00	50.00
Miscellaneous	302.13	400.00	400.00
F.I.C.A. Retirement	140.00	50.00	50.00
V.S.R.S.	50.00	165.00	50.00
		256.50	
<b>TOTAL</b>	<b>2,911.63</b>	<b>2,871.50</b>	<b>4,850.00</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>11,160.36</b>	<b>12,171.50</b>	<b>13,600.00</b>

ENCLOSURE I.

REVISED: 5 November 1963



TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 11/30/63

<u>REVENUE</u>			
Water Sales		17,875.01	
Sanitary Sales		12,337.67	
Other Sales		907.50	31,120.18
<u>EXPENSES</u>			
<u>OF PRODUCTION &amp; DISTRIBUTION</u>			
<u>Water &amp; Pumping:</u>			
Supplies & Expenses	2.17		
Maint. Structure & Imp.	94.78		
Maint. Pumping Equip.	217.97		
Power Purchased	598.89	913.81	
<u>Transmission &amp; Distribution:</u>			
Supervision	75.00		
Operation of Meter	3,022.40		
Maint. Water Main	2,698.30		
Maint. Sewer Main	745.33	6,541.03	7,454.84
<u>NET INCOME FROM OPERATING</u>			
Accounting & Collecting:			23,665.34
Meter Reading & Collecting	286.00		
Cutting Water On & Off	20.00		
Uncollectable Accounts	72.82	378.82	
<u>Administration &amp; General:</u>			
Treas. Salary	1,050.00		
Office Supplies & Expenses	1,041.85		
Audit	250.00		
Special Legal Services	27.75		
Insurance	273.41		
Miscellaneous	161.25	2,804.26	
NET SERVICE		1,204.42	
TRANSFER TO TOWN - WATER BOND		3,000.00	
I.C.A.		53.48	
<u>NET INCOME FROM OPERATING</u>		22,515.39	36,956.37
<u>OTHER INCOME</u>			
Miscellaneous		2,393.86	
Private Fire Protection		75.00	
Rents		382.00	2,850.86
<u>NET INCOME FOR PERIOD</u>			10,440.17

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Balance Sheet at 11/30/63

<u>ASSETS</u>			
<u>CURRENT &amp; ACCURED ASSETS</u>			
<u>Cash on Deposit:</u>			
Bank of Smithfield	1,284.96		
Merchants & Farmers	1,109.49	2,394.45	
Accounts Receivable		4,495.76	
Prepaid Insurance		28.64	
<u>TOTAL ASSETS</u>		6,918.85	
<u>LIABILITIES</u>			
<u>CURRENT &amp; ACCURED LIABILITIES</u>			
Unearned Water Rents	1,618.50		
Customer's Deposits	2,226.00		
Reserve for F.I.C.A.	18.14		
Reserve for Fed. Withholding Tax	80.00		
Reserve for St. Withholding Tax	10.00	3,952.64	
<u>NET PLUS</u>			
Bal. 1/1/63	13,406.38		
<u>NET INCOME FOR PERIOD</u>	10,440.17	2,966.21	
<u>TOTAL LIABILITIES</u>		6,918.85	



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS AND EXPENSES at 11/30/63

	<u>NOV.</u>	<u>TOTAL</u>	<u>BUDGET</u>
<u>REVENUE</u>			
Local Sources:		47,400.36	44,000.00
Taxes			
Licenses:			
Privilege	58.00	21,391.61	20,000.00
Vehicle	92.50	9,005.50	9,300.00
Fines	519.00	9,188.20	10,000.00
Interest	.67	61.28	50.00
Rentals:			
Town Hall	115.00	990.00	1,500.00
Other	25.25	517.75	500.00
Miscellaneous	39.88	1,521.87	1,100.00
Bank Stock Tax		8,036.64	7,970.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	8,240.00
From Bond Issue		90,000.00	
TOTAL REVENUE	850.30	196,354.58	102,660.00
<u>EXPENDITURES</u>			
General Government	1,463.19	14,044.95	16,645.00
Finance	208.25	3,225.32	3,075.00
Law & Judiciary	134.34	1,783.19	1,780.00
Police	2,173.85	25,898.03	25,640.00
Fire	744.70	3,293.19	3,295.00
Public Works	1,661.25	21,063.51	19,870.00
Public Welfare	86.15	2,051.46	2,405.00
Debt Service		377.69	1,500.00
Capital Outlays		98,020.23	15,050.00
Isle of Wight Co.	20.00	9,299.61	13,400.00
TOTAL EXPENDITURES	6,491.75	179,057.18	102,660.00
EXCESS REVENUE OVER EXPENSES		17,297.40	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 11/30/63

<u>ASSETS</u>		
<u>CASH</u>		
Cash on Deposit:		
Bank of Smithfield	2,850.70	
Merchants & Farmers	16,107.02	18,957.72
<u>UNCOLLECTED TAXES</u>		
Real Estate & Personal Prop.		29,255.48
TOTAL ASSETS		48,213.20
<u>LIABILITIES</u>		
<u>CURRENT LIABILITIES</u>		
Reserve for F. I. C. A.	380.61	
Reserve for Fed. Withholding Tax	708.20	
Reserve for St. Withholding Tax	75.11	
Reserve for U.S.R.S.	39.90	
Reserve for U.S.R.S. Ins.	10.20	1,214.02
<u>BONDS PAYABLE</u>		
Water Project Bonds	140,000.00	
St. Improvement Bonds	12,375.00	152,375.00
<u>TRANSFER FROM WATER DEPT.</u>		3,000.00
<u>SURPLUS</u>		
Bal. 1/1/63	35,673.22	
EXCESS EXPENSES OVER REVENUE	72,702.60	108,375.82
TOTAL EXPENDITURES	<del>148,375.82</del>	48,213.20



The Town Council held its regular month  
7, 1964 in the Council room. Those present were Mayo  
Gwaltney IV, F.P. Chapman, J.E. Turner, R.L. Herrmann, C.J.  
Branch, Police Chief E.R. Evans, Mr. Henry Spencer of  
Daily Press, Norfolk Virginian-Pilot and the Smithfield

The Mayor called the meeting to order and  
meeting were read and approved.

Mr. Cofer appeared before the Council ob  
clean his property while there were others in Town  
The Mayor explained to Mr. Cofer that he happened to  
and that all property owners would be treated alike

The Town Manager presented the following  
insurance for the Town:

ANNUAL PREMIUM  
with Treas Bond fo  
a 1 yr. period

Robert E. Clay	\$2644.47
Isle of Wight R.E. & Ins. Co.	2695.00
Barrett-Folk Co.	2678.83

Mr. Clay being the low bidder, his offer w  
continue as the Town's Agent of Record for a 3 year p  
Approval was given of the acceptance of Mr. Clay's off  
Turner, seconded by Mr. Beale.

Col. Branch advised the Council that the Lont  
connected to the Town system, that the fire hydrant at  
Run Road and Quail St. is in service and the Town assu  
system on 1 Jan. 1964. Also stating that he planned to  
the new Town pickup truck.

The Town Manager advised the Council that  
document provided by the Virginia Municipal League on  
Commission on State and Local Revenues and Expenditures  
found only two items which would affect the Town- one, c  
wholesale license tax be reduced, which would bring a l  
Town of \$100.00 per year and two, that cities and towns  
year and uniform fiscal year accounting procedures sati  
of Public Accounts by July 1966 so that city and town fir  
cluded in Comparative Cost of Local Government.

With reference to Sewage Disposal, Col Bra  
received a letter from Rep. Abbott saying that the Town w  
of \$79,000.00. The State Water Control Board have informe



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 1/31/64

OPERATING REVENUE

Metered Accounts	1,935.29	
Flat Rate Accounts	1,603.50	
Other Accounts	82.50	3,621.29

COST OF PRODUCTION & DISTRIBUTION

Power & Pumping:			
Maint. Structures & Imp.	106.46		
Power Purchased	37.45		
Supplies & Expenses	7.50	151.41	
Transmission & Distribution:			
Supervision	5.00		
Operation of Meters	108.23		
Maint. Water Main	356.84		
Maint. Sewer Main	184.32	654.39	805.80

GROSS INCOME FROM OPERATING

2,815.49

ACCOUNTING & COLLECTING

Meter Reading	30.00		
Cutting Water On & Off	8.70		
Uncollectable Accounts	6.14	44.84	

ADMINISTRATION & GENERAL

Treas. Salary	100.00		
Office Supplies & Expenses	5.00	105.00	
F.I.C.A.		4.72	
CAPITAL OUTLAYS		3,195.98	3,350.54
NET INCOME FROM OPERATING			- 535.05

OTHER INCOME

Private Fire Protection		75.00	
Miscellaneous		166.00	241.00
NET INCOME FOR PERIOD			- 294.05

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

ASSETS

BALANCE SHEET at 1/31/64

CURRENT ASSETS

Cash On Deposit:			
Merchants & Farmers	154.68		
Bank of Smithfield	250.69	405.37	
ACCOUNTS RECEIVABLE		14,463.76	
ADVANCES IN ANTICIPATION OF BOND ISSUE		14,038.34	
SEWER CONSTRUCTION FUND SURPLUS		13,977.24	

TOTAL ASSETS

32,884.71

LIABILITIES

CURRENT LIABILITIES

Accrued Interest Payable	615.00		
Consumer's Deposit	2,266.00		
Reserve for F.I.C.A.	9.44		
Reserve for Fed. Withholding	40.00		
Reserve For St. Withholding	5.00		
Unearned Water Rents	2,676.50	5,611.94	

DUE TO WATER FUND

13,977.24

SURPLUS

Balance 1/1/64	13,589.58		
Excess Expenses over Revenue	- 294.05	13,295.53	

TOTAL LIABILITIES

32,884.71



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPT and EXPENSES at ~~12/31/63~~ 1/31/

	January	Budget
<u>REVENUE</u>		
From Local Sources:		
Taxes		48,000.00
Licenses:		
Privilege	4,848.93	22,000.00
Vehicle	25.75	9,300.00
Fines	808.40	10,000.00
Interest		50.00
Rentals:		
Town Hall	30.00	900.00
Others	60.25	500.00
Miscellaneous	34.40	1,100.00
Bank Stock Tax		8,400.00
From The Commonwealth:		
A.B.C. Profits		8,240.00
TOTAL REVENUE	5,807.73	108,490.00

<u>EXPENDITURES</u>		
General Government	1,321.58	15,905.00
Finance	205.25	3,300.00
Law & Judiciary	122.33	1,780.00
Police	1,591.89	22,708.00
Street Lights	339.51	4,258.50
Fire Dept.	123.18	3,460.00
Public Welfare	145.74	2,345.40
Public Works	1,300.00	23,105.00
Debt Service		1,452.14
Capital Outlays	3,049.72	16,775.96
Isle of Wight County	7.50	13,400.00
TOTAL EXPENDITURES	8,206.70	108,490.00

EXCESS EXPENSES OVER REVENUE - 2,398.97

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

ASSETS BALANCE SHEET at 1/31/64

<u>CASH</u>		
On Deposit:		
Bank of Smithfield	14,459.68	
Merchants & Farmers	11,551.13	26,010.81
<u>ACCOUNTS RECEIVABLE:</u>		
Rentals	15.00	
Uncollected Taxes	7,554.87	7,569.87
<u>FUTURE DEBT REQUIREMENT</u>		152,375.00
TOTAL ASSETS		185,955.68

LIABILITIES

<u>CURRENT LIABILITIES</u>		
Reserve for F.I.C.A.	204.25	
Reserve for Blue Shield	45.44	
Reserve for Fed. Withholding	303.50	
Reserve for St. Withholding	32.32	
Reserve for U.S.R.S.	50.78	
Reserve for U.S.R.S. Ins.	13.20	
Accrued Interest Payable	136.34	785.83

BONDS PAYABLE 152,375.00

SURPLUS  
Balance 1/1/63 35,193.82

EXCESS EXPENSES OVER REVENUE - 2,398.97 32,794.85

TOTAL LIABILITIES 185,955.68



The Town Council held its regular monthly meeting Tuesday night, Jan.

1964 in the Council room. Those present were Mayor R. T. DeLk, Councilmen P. D.

Walney IV, F. P. Chapman, J. E. Turner, R. L. Herrmann, C. M. Beale Jr., Town Manager Jas. O.

Mr. Henry Spencer of the Health Dept.

Branch, Police Chief E. R. Evans, Mr. Geo. T. Cotter and members of the press from the

Daily Press, Norfolk Virginian-Pilot and the Smithfield Times.

The Mayor called the meeting to order and the minutes of the last

meeting were read and approved.

Mr. Cotter appeared before the Council objecting to his having had to

clean his property while there were others in Town who had not <sup>been</sup> required to do so.

The Mayor explained to Mr. Cotter that he happened to be the first name on the list

and that all property owners would be treated alike.

The Town Manager presented the following quotations to furnish in-

fluence for the Town:

ANNUAL PREMIUM with Treas Bond for a 1 yr. period

ANNUAL PREMIUM with Treas Bond for a 3 yr. period

Robert E. Clay \$2644.47

State of Wight R. E. & Ins. Co. 2695.00

Warrett-Folk Co. 2678.83

Mr. Clay being the low bidder, his offer was accepted and he will

continue as the Town's Agent of Record for a 3 year period, effective 1 Jan. 1964.

Approval was given of the acceptance of Mr. Clay's offer on motion made by Mr.

Turner, seconded by Mr. Beale.

Col. Branch advised the Council that the Lomberger Water System has been

connected to the Town system, that the fire hydrant at the corner of Great Spring

Road and Quail St. is in service and the Town assumed operation of the water

system on 1 Jan. 1964. Also stating that he planned to have a dump body put on

the new Town pickup truck.

The Town Manager advised the Council that he had reviewed the 6 page

document provided by the Virginia Municipal League on "Summary of the Report of the

Commission on State and Local Revenues and Expenditures and Related Matters" and

found only two items which would affect the Town - one, on the recommendation that

wholesale license tax be reduced, which would bring a loss of revenue to the

Town of \$100.00 per year and two, that cities and towns adopt the State fiscal

year and uniform fiscal year accounting procedures satisfactory to the Auditor

of Public Accounts by July 1966 so that city and town financial data can be in-

cluded in Comparative Cost of Local Government.

With reference to Sewage Disposal, Col Branch reported that he had

received a letter from Rep. Abbott saying that the Town will get a Federal grant

of \$79,000.00. The State Water Control Board have informed Col Branch that the



The Town Council held its regular monthly meeting Tuesday night, Jan. 1964 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Waltney IV, F.P. Chapman, J.E. Turner, R.L. Herrmann, C.M. Beale Jr., Town Manager Jas. O. Mr. Henry Spencer of the Health Dept. Branch, Police Chief E.R. Evans, Mr. Geo. T. Cofer and members of the press from the Daily Press, Norfolk Virginian-Pilot and the Smithfield Times.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

Mr. Cofer appeared before the Council objecting to his having had to clean his property while there were others in Town who had not <sup>been</sup> required to do so. The Mayor explained to Mr. Cofer that he happened to be the first name on the list and that all property owners would be treated alike.

The Town Manager presented the following quotations to furnish insurance for the Town:

	ANNUAL PREMIUM with Treas Bond for a 1 yr. period	ANNUAL PREMIUM with Treas Bond for a 3 Yr. period
Robert E. Clay	\$2644.47	\$2814.17
Isle of Wight R.E. & Ins. Co.	2695.00	2865.00
Barrett-Folk Co.	2678.83	2848.83

Mr. Clay being the low bidder, his offer was accepted and he will continue as the Town's Agent of Record for a 3 year period, effective 1 Jan. 1964. Approval was given of the acceptance of Mr. Clay's offer on motion made by Mr. Turner, seconded by Mr. Beale.

Col. Branch advised the Council that the Lonberger Water System has been connected to the Town system, that the fire hydrant at the corner of Great Spring Run Road and Quail St. is in service and the Town assumed operation of the water system on 1 Jan. 1964. Also stating that he planned to have a dump body put on the new Town pickup truck.

The Town Manager advised the Council that he had reviewed the 6 page document provided by the Virginia Municipal League on "Summary of the Report of the Commission on State and Local Revenues and Expenditures and Related Matters" and found only two items which would affect the Town- one, on the recommendation that wholesale license tax be reduced, which would bring a loss of revenue to the Town of \$100.00 per year and two, that cities and towns adopt the State fiscal year and uniform fiscal year accounting procedures satisfactory to the Auditor of Public Accounts by July 1966 so that city and town financial data can be included in Comparative Cost of Local Government.

With reference to Sewage Disposal, Col Branch reported that he had received a letter from Rep. Abbott saying that the Town will get a Federal grant of \$79,000.00. The State Water Control Board have informed Col Branch that the

DEPARTMENT

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1,935.29  
1,603.50  
82.50

3,621.29

151.41

654.39

805.80

2,815.

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Town will not have to accept the Federal grant, even though they make an application for grant. A Resolution giving the Town Manager authority to all documents for a Federal grant was read and adopted on motion made by Gwaltney, seconded by Mr. Chapman. Said resolution is recorded on page 202.

The following Sewer Rates were recommended by the Town Manager:

Residential per month.....\$3.00

Other than Residential 50%  
of monthly water charge,  
per month with:

Minimum..... 3.00  
Maximum.....12.00

The above rates were accepted and will remain in effect so long as they adequately cover the operating expenses of the Sewage System on motion made by Mr. Gwaltney seconded by Mr. Turner.

Other recommendations made by the Town Manager are as follows:

- (a) There would not be a connection or tap-on fee for connection to new sewage system during the construction period.
- (b) Where the new sewer lines cross existing house laterals, a connection would be provided for connection of the lateral to the new lines.
- (c) Where the sewer lines are installed adjacent to property, a connection will be provided a connection to the new sewer line, same to terminate at the property line.
- (d) When an easement is not given at a cost not exceeding \$100, a tap-on fee will be charged.

On motion made by Mr. Gwaltney, seconded by Mr. Beale the above recommendations were accepted.

On motion made by Mr. Herrmann, seconded by Mr. Turner, the Town will assume membership in the TVDC for the year 1964.

Since Councilman Adams is in the hospital, no report was made on water rates.

On recommendation of the Town Manager, Acting Chief Evans appointed Town Sergeant on motion made by Mr. Gwaltney, seconded by Mr. Herrmann.

The Town Manager brought to the attention of Councilmen a drainage problem in front of the residence of Mr. Paul Collins on Magruder Road, advising the Council that Mr. Collins would grant an easement across his property without fee, provided a storm drain is installed. Mr. Chapman made a motion on motion made by Mr. Herrmann that the Town Manager get the easement from Mr. Collins and the Town will try and correct the drainage at a later date. The motion was carried with Mr. Beale and Mr. Turner voting against the motion. Mr. Gwaltney made a motion seconded by Mr. Herrmann that the Town Manager contact the property developers to find out if they would be interested in correcting the drainage from the unsold lots. The motion was carried. The Town Manager was requested to ask for bids on the correction of the drainage on Magruder Road.

A review of the 27 listed delapidated buildings was made. The barns at the corner of S. Church St. and Battery St. Chapman suggested that the shed back of the property on Mason St. be included. The above mentioned motion made by Mr. Gwaltney seconded by Mr. Turner. The Town will write letters under the Resolution of Delapidated Buildings to the owners of 304 S. Church, 358 S. Church, opposite 390 S. Church and Riverview Avenue on motion made by Mr. Herrmann, seconded by Mr. Turner.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk

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 Resolution giving the Town Manager authority to sign  
 al grant was read and adopted on motion made by Mr.  
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     Maximum.....12.00

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 ould be interested in correcting the drainage from their  
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A review of the 27 listed delapidated buildings was held. Mr. Beale suggested that  
 the barns at the corner of S. Church St. and Battery Park Road be included. Mr.  
 Chapman suggested that the shed back of the property of Mrs. Segar Cofer Dashiell's  
 apartment on Mason St. be included. The above mentioned buildings were included on  
 motion made by Mr. Gwaltney seconded by Mr. Turner. The Town Manager was authorized  
 to write letters under the Resolution of Delapidated Buildings to the property  
 owners of 304 S. Church, 358 S. Church, opposite 390 S. Church and at the East end of  
 Riverview Avenue on motion made by Mr. Herrmann, seconded by Mr. Beale.

There being no further business, the meeting adjourned.

*J. M. Chapman*  
 Clerk

*William F. Beale*  
 Mayor







held its regular monthly meeting Tuesday night, room. Those present were Mayor R.T. Delk, Councilman, F.P. Chapman, C.M. Beale Jr., A.T. Adams, J.E. Sh, Police Chief E.R. Evans, visitors Dr. and Mrs. J. d Wyand Jr., members of the press from the Daily Smithfield Times.

the meeting to order and asked Rev. Wyand to open the last meeting were read and approved.

requested for the Smithfield Volunteer Fire donation from the Town of \$115.00 for supper and Herrmann seconded by Mr. Turner the Treasurer was donation to the Fire Dept. d been appropriated to replace flatware and china he motion seconded by Mr. Gwaltney that the \$300.00 The motion was carried.

advised the Council that there would be a delay in Sewage Disposal Plant due to revised rates on rished copies of the Isle of Wight Ordinance own Manager was requested to ascertain with forcement of County Ordinance in the Town. e Rawlings & Co. had been distributed to all ed that the Finance Committee had had a very oel Jackson, partner of A. Lee Rawlings & Co. er advised the Council that Dr. J. Wilson Ames had he Fire Hydrant in front of his office, since this and the firehydrant would be in the way of his mmittee had met and decided that it could make y of having individuals, businesses or corpora- n relocation of Town property when necessary for g property; therefore, the relocation of hydrant nse. Dr. Ames asked what the estimated cost would st of labor to be \$150.00 and the material at Beale, seconded by Mr. Gwaltney it was decided to g it with a newer model, the Town to bare the ll other expense in the moving of hydrant to be being informed of his expense before the work ed.

248  
The Town Manager recommended that a 2" water main be extended along Edgewood Drive beginning at # 1 Pump House and extending to Beale Ave, the 2" extension to be from Beale Ave. to the 2" line in rear of houses on Lamar Rd. This extension would connect the 2" line from the Pump House that exist between Jordan Dr. and Edgewood Dr. to the 2" line direct from the Pump Houses. It was felt by the Town Manager that this would increase pressure and improve service. After a general discussion, Mr. Herrmann made a motion seconded by Mr. Chapman that the Town Manager's recommendation be accepted. The motion was carried with Mr. Gwaltney voting against the motion.

Col. Branch advised the Council that five property owners, who live on Quail St. outside the Corporate limits, have requested water service and recommended that the 2" line now installed on the south side of Quail St. be extended 700' to serve these five locations. Mr. Herrmann made the motion, seconded by Mr. Beale that the 2" line now installed on the south side of Quail St. be extended 700' to serve these five locations. Mr. Gwaltney took the chair and Mr. Delk made a substitute motion, seconded by Mr. Turner that the water line be extended on Quail St. 700' and that each customer be charged a tap on fee of \$200.00. Mr. Herrmann withdrew his motion and Mr. Delk's substitute motion was ~~carried~~ withdrawn. Mr. Delk further moved that all out of town customers be charged a minimum water rent of \$3.50 per month, effective April 1, 1964. The motion was carried with Mr. Beale voting against the motion. Mr. Gwaltney made the motion seconded by Mr. Chapman that the tap on fee for out of Town customers be \$150.00, effective immediately and that all out of Town customers be metered. The motion was carried with Mr. Beale voting against the motion. It was decided to extend the 2" water line now installed on the south side of Quail St. 700' to serve 5 locations. Motion made by Mr. Adams, seconded by Mr. Turner.

The Town Manager made the recommendation of the transfer of one-quarter mile of Wilson Road in accordance with the 5 year road improvement program. Mr. Turner made the motion seconded by Mr. Beale that the State Highway Department for the fiscal year beginning 1 July 1964 be requested to take into the Secondary Road system one quarter ( $\frac{1}{4}$ ) mile of road (Wilson Road) beginning at the intersection with # 1126 and extending in a southerly direction from the intersection, with the understanding that the Town will provide drainage easements required. The motion was unanimously carried.

Col. Branch reported that Mr. Paul Collins will grant, without fee, drainage easements across his property on Magruder Road, reporting further that the property owners on the east side of Magruder Road do not desire to participate in cost of providing drainage. Mr. Collins requested that the work be done as soon as possible. Mr. Collins plans to sell his property. Mr. Turner made the motion seconded by Mr. Gwaltney



that the Town Manager secure the easement and install a catch basin on west side of Magruder Road at Collins' driveway and 300' of 15" pipe to creek, competitive bids to be secured. The motion was carried with Mr. Beale voting against the motion.

The following Capital Improvements on Roads and maintenance on Roads for the year 1964 was approved on motion made by Mr. Beale, seconded by Mr. Turner:

CAPITAL IMPROVEMENTS	
Magruder Road-from end of State maintenance in vicinity of Heptinstall Ave. to Mercer St.	BUDGET
500 yds x 7 yds - 3500 sq.yds.	\$2800.00
Hillcrest Drive-Quail St. to Spring Drive	
166 yds x 7 yds. - 1162 sq.yds.	929.60
Spring Drive-Hillcrest to Quail St.	
100 yds. x 7 yds. - 700 sq.yds.	560.00
E. Washington St.-Mason St. to east end.	
150 yds x 7 yds.-1050 sq.yds.	840.00
Drummonds Lane	
160 yds. x 5 yds. - 800 sq.yds.	640.00
Total	5769.60
MAINTENANCE	
Wilson Road-Evans Dr. to Mercer St.	
700 yds. x 7 yds.-4900 sq.yds.	1960.00
Mercer St.-Highway # 10 to Magruder Rd.	
233 yds. x 7 yds. - 1631 sq.yds.	572.40
No rth St. & McIlwaine	
210 yds. x 7 yds. - 1470 sq. yds.	588.00
Edgewood Dr.- Lumar Rd. to Beale Ave.	
333 yds x 7 yds. - 2331 sq. yds.	800.00
Total.	3920.40

The Ordinance on sale of Vehicle Licenses was presented and

on motion made by Mr. Herrmann, seconded by Mr. Gwaltney, with Mr. Turner voting against the motion. The Ordinance is recorded on page 219.

A resolution providing for a recording of easement across property to property owned by Mrs. Lillian G. Turner was presented. Mr. Turner reported to Council that a previous Council had agreed to easement but due to the delay in getting deed from Trinity Church to the Town, Mrs. Turner had failed to follow through with getting easement from Town recorded. After a general discussion, the Mayor appointed the following committee to investigate this matter and report back to Council their recommendations: Mr. R. L. Herrmann, Mr. A. T. Adams and Mr. F. P. Chapman.

The Town Manager reported that the Walkie-Talkie had been in continuous operation since 14 January 1964 and the results were excellent. He recommended that the Town purchase this two-way Motorola Radio at a cost of \$100. Mr. Gwaltney took the chair and Mayor Delk made the motion, seconded by Mr. Chapman, that the Town purchase the Motorola Radio. The motion was carried.

The Town Manager recommended that the following new street lights be installed: One on Cary St., between Grace & Main Sts.; one on Cedar St. at rear of Trinity Methodist Church; one on corner Edgewood and Bellwood Aves.; one at West end of Beale Ave.; one at corner Red Point Dr. and McIlwaine Ave.; one on S. Church St. near telephone booth and four in the Lakeside Heights area. The Town Manager's recommendation was accepted on motion made by Mr. Gwaltney, seconded by Mr. Herrmann.

The Town Treasurer was authorized to have a sale of 1962 Real Estate taxes on motion made by Mr. Beale, seconded by Mr. Chapman.

Mr. Gwaltney requested for the Council to have someone with expert opinion be employed to report to Council. The Town Manager requested someone for this work and report to Council.

There being no further business

*John W. Chapman*  
Clerk



the easement and install a catch basin on west side driveway and 300' of 15" pipe to creek, competitive bid was carried with Mr. Beale voting against the motion. The motion was carried.

Capital Improvements on Roads and maintenance on Roads for motion made by Mr. Beale, seconded by Mr. Turner:

CAPITAL IMPROVEMENTS  
end of State maintenance in vicinity of Heptinstall

	BUDGET
7 yds - 3500 sq.yds.	\$2800.00
il St. to Spring Drive	
7 yds. - 1162 sq.yds.	929.60
est to Quail St.	
x 7 yds. - 700 sq.yds.	560.00
son St. to east end.	
7 yds. - 1050 sq.yds.	840.00
5 yds. - 800 sq.yds.	640.00
Total	5769.60

MAINTENANCE	
rd. to Mercer St.	
x 7 yds. - 4900 sq.yds.	1960.00
# 10 to Magruder Rd.	
x 7 yds. - 1631 sq.yds.	572.40
aine	
x 7 yds. - 1470 sq. yds.	588.00
Rd. to Beale Ave.	
7 yds. - 2331 sq. yds.	800.00
Total.	3920.40

ance on sale of Vehicle Linenses was presented and carried, seconded by Mr. Gwaltney, with Mr. Turner voting against. The motion was carried.

recorded on page 219.

ion providing for a recording of easement across town by Mrs. Lillian G. Turner was presented. Mr. Turner explained that the Council had agreed to easement but due to the delay in purchase to the Town, Mrs. Turner had failed to follow through. The motion was recorded. After a general discussion, the Mayor committed to investigate this matter and report back to Council. Present: Mr. R. L. Herrmann, Mr. A. T. Adams and Mr. F. P. Chapman. The Manager reported that the Walkie-Talkie had been in use since January 1964 and the results were excellent. He recommended the purchase of this two-way Motorola Radio at a cost of \$650.00. The motion was carried, seconded by Mr. Chapman. The motion was carried.

Manager recommended that the following new street be laid out: one on Gary St., between Grace & Main Sts.; one on Cedar St., between Church and Bellwood Aves.; one on corner Edgewood and Bellwood Aves.; one at corner Red Point Dr. and McIlwaine Ave.; one telephone booth and four in the Lakeside Heights. The motion was accepted on motion made by Mr. Herrmann.

Treasurer was authorized to have a sale of 1962 cars. The motion was made by Mr. Beale, seconded by Mr. Chapman.

Mr. Gwaltney requested for the Committee on Delapidated Buildings that one with expert opinion be employed to work with the committee before reporting to Council. The Town Manager was requested to get the cost of hiring someone for this work and report to Council.

There being no further business, the meeting adjourned.

*John W. Chapman*  
Clerk

*Richard F. Delk*  
Mayor



AN ORDINANCE TO LEVY A MOTOR VEHICLE LICENSE TAX UPON MOTOR VEHICLES OWNED, USED AND/OR IN THE POSSESSION OF TOWN RESIDENTS, TO FIX THE LICENSE FEE THEREFOR, TO PROVIDE FOR PRORATING SUCH LICENSE FEE UNDER CERTAIN CONDITIONS, TO PROHIBIT THE SALE OF A LICENSE HEREUNDER TO A PERSON WHO HAS NOT PAID THE TOWN PERSONAL PROPERTY TAX ON THE VEHICLE SOUGHT TO BE LICENSED, AND TO FIX THE PUNISHMENT FOR ANY VIOLATIONS.

Be it ordained by the Council of the Town of Smithfield

follows, to-wit:

1. That every person residing within the corporate limits this Town and owning or have the possession and/or use of, within is Town, a motor vehicle shall on or before on the date hereinafter set out, and before he shall commence to operate any such vehicles in this Town, purchase from the Treasurer of this Town license to operate the same within this Town at the rate of \$7.50 per year, or a major fraction thereof, for a privately owned passenger car and at the rate of \$10.00 per year, or a major fraction thereof, for a privately owned truck owned, possessed or used in and about the private, or business, affairs of the owner thereof; and,

2. That for the calendar year 1964, all such licenses shall be purchased and displayed on the motor vehicle for which it is purchased between March 15, 1964, and July 15, 1964, and in all subsequent years between March 15 and May 15, of each year, except that any person purchasing a license after any of these dates, whether or not on a pro rata bases as is hereinafter provided, or otherwise, shall immediately display the same and all licenses purchased pursuant hereto shall expire on the 15th., day of May of the next succeeding year; and,

3. That any motor vehicle licenses sold after October 1, shall be sold (and displayed pursuant hereto) at one-half the price hereinafore set out, but nothing contained in this paragraph shall be construed to make valid any such licenses sold at one-half price beyond the next ensuing license purchasing and displaying deadline date; and,

4. That the Treasurer of this Town shall not sell and deliver any license pursuant hereto until the purchaser thereof first produces evidence satisfactory to the Treasurer of the payment of all Town personal property taxes on the motor vehicle for which any such license is purchased; and,

5. All monies collected pursuant hereto shall be credited by the Treasurer to the General Fund; and,

6. That any person, firm or corporation violating any of



the provisions of this ordinance shall be punishable by fine of not less than \$5.00 or more than \$25.00; and,

7. This ordinance shall be ineffect from its adoption and all ordinances, or parts of any ordinances, in conflict with this ordinance are hereby repealed to the extent of any such conflict.



ld its regular monthly meeting Tue  
se present were Mayor R.T.Delk, Cou  
F.P.Chapman, A.T.Adams, C.M.Beale J  
s, visitors-Rev.Warren Tayler, Mrs.  
.G.Dashiell, Mr.H.G.Dashiell Jr., M

meeting to order and the ~~minutes~~  
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last meeting were read and approv  
nformed the Council that he had l  
hurch on the Court House Road an  
e.On motion made by Mr.Beale sec  
to advertise that a public hear  
April 7, 1964 on the Future Land  
he attention of Council by the  
Health, Education and Welfare l  
ages rates from the Department  
nt would probable be advertsie  
ter main on the East side of Ec  
th reference to Roads and Stre  
he secondary system one-quarte  
sement across Mr.Collins' pre  
d, the storm ~~drain~~ drain and c  
bidder.The V.E. & P.Co. has  
ncil.The silverware for Town  
\$288.15 for 17 doz.knives, <sup>1 doz</sup>  
was distributed requesting  
tributors, whom it would li  
r of the Tidewater area or  
f the Chesapeake Bay Bridge  
nch to the TVDC.

igma Phi Sorority for ref  
arty for Heart Fund was p

sh was taken, since it is not the policy of Council  
of rent for charities.

It was brought to the attention of Council that a  
ved by the Treasurer from the Fire Depart., as the  
rem Isle of Wight County.

Mr.Turner requested through his wife, Mrs.Lillian  
day postponement on the discussion of the right o

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The Town Council held its regular meeting in the Council room. Those present were: Walter IV, R.L. Herrmann, F.P. Chapman, A. [unclear], Chief of Police Evans, visitors - Rev. [unclear], Mrs. E.A. Gee Jr., Mrs. H.G. Dashiell, Mr. [unclear], L. Clentz.

The Mayor called the meeting to order with prayer by Rev. Warren Tayler.

The minutes of the last meeting were read.

The Town Manager informed the Council that the Methodist Church to erect a church on the [unclear] pool on Talbot Drive. On motion the Town Manager was requested to advertise for the next Council meeting on April 7, 1964.

It was brought to the attention of the Council that the Office 111, Department of Health, Education and Welfare requested a redetermination of wages rates for the Sewage Disposal Plant would prohibit the extension of the 2" water main on the [unclear] at a cost of \$632.66. With reference to the request to take into the secondary easement approved by Council; the easement acreage has been obtained and recorded, the storm sewer with Mr. A.C. Dillon the low bidder. The lighting as approved by Council. The street was received at a cost of \$288.15 for the [unclear].

A letter from the TVDC was distributed to the [unclear] of manufacturers and distributors in Tidewater, for the bus tour of the [unclear] 14, 1964, of the dedication of the Chesapeake Bay Bridge-Tunnel. The letter will be forwarded by Col. Branch to the [unclear].

A request from the Beta Sigma Phi Chapter in Hall for a benefit card party for the [unclear] was taken, since it is not the [unclear] of rent for charities.

It was brought to the attention of the Council that the [unclear] received by the Treasurer from the Fire Department from Isle of Wight County.

Mr. Turner requested through his wife that the [unclear] day postponement on the discussion of the [unclear].







property on Hill and Cedar Sts. The request was granted and the Committee was asked to continue until the next meeting.

The Town Manager reported that he had requested bids from five contractors on Capital Improvements and maintenance of streets and had received only one bid. However, he had had a call from Portsmouth Paving Co., saying they had intended submitting a bid but had been out of town. On motion made by Mr. Turner, seconded by Mr. Chapman the Town Manager was instructed to extend the bid opening 10 days, giving the Portsmouth Paving Co. an opportunity to bid, and the Town Manager would have the authority to accept the low bid.

A report on the ventilation of the auditorium in the Town Hall was given by Col. Branch. The cost of installing 4 - 16" x 30" or 4 - 24" x 24" grills or louvers would be \$125.00. If this did not alleviate the "smokey" condition, exhaust fans could then be installed at an estimated cost of \$500.00. Mr. Beale asked if the grills or louvers could be closed, for there might be a loss of heat. This was not known, so the Building Committee was requested to make a further study and report at the next meeting.

Confirmation of the appointment of Mr. E. R. Emans as Chief of Police effective 23 February 1964 was given on motion made by Mr. Gwaltney, seconded by Mr. Chapman.

Col. Branch presented a notice he proposed to send to all water customers. After a general discussion the following notice was approved on motion made by Mr. Chapman, seconded by Mr. Adams: "It is ultimately planned to meter all water. The metering will be accomplished as rapidly as funds become available. The first priority for metering customers has been established: (a) Flat rate customers whose service is discontinued will be metered prior to restoration of service, (b) customers who regularly use water for the purpose of irrigation will be metered."

With reference to junk yards, the Town Attorney has advised the Board that the Town cannot enforce the Isle of Wight County Ordinance, that is, issue a warrant against a violator and the Sheriff's Department cannot be compelled to enforce the Ordinance by the Town. This matter was referred to the Committee on Delapidated Buildings for further study and recommendations.

The Fire Chief and Building Inspector of Suffolk will cooperate and assist the Committee on Delapidated Buildings. The Committee was requested to set a date and so advise the Town Manager.

A letter was read from the Department of Highways giving a breakdown of about 1300' of road to be constructed on Magruder Road. The estimated cost for clearing and grubbing, grading, pipe and surface treatment was \$2500.00 plus 10%. Approval for having this work done was given on motion made by Mr. Beale, seconded by Mr. Turner, with the Public Works Committee to be referred to for any additional considerations.

The Future Land-Use Map was displayed and Mr. [unclear] and present any questions. A general discussion explaining the map.

There being no further business, the meeting

Clerk

TOWN OF SMITHFIELD, VT

RECEIPTS & EXPENSES

FEB.

REVENUE:

From Local Sources:

Taxes

Licenses:

Privilege

Vehicle

Fines

Interest

Rentals:

Town Hall

Others

Miscellaneous

Bank Stock Tax

From The Commonwealth:

ABC Profits

TOTAL REVENUE

10,738.70

46.50

869.05

5.19

85.00

25.25

775.89

12,545.58

EXPENDITURES:

General Government

Finance

Law & Judiciary

Police

Street Lights

Fire

Public Works

Public Welfare

Debt Service

Capital Outlays

Isle of Wight Co.

TOTAL EXPENDITURES

3,005.96

482.76

127.34

2,426.21

339.51

1,224.63

1,858.56

906.89

27.23

1,009.30

10.50

11,418.89

TOWN OF SMITHFIELD, VT

BALANCE SHEET at



request was granted and the Committee was  
sting.

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l maintenance of streets and had received only  
from Portsmouth Paving Co., saying they had  
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Committee to be referred to for any additional

The Future Land-Use Map was displayed and Mr. Beale asked that the Council  
and present any questions. A general discussion was held with the Town Manager  
ing the map.

There being no further business, the meeting adjourned.

Clerk

Mayer



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 2/29/64

	<u>FEB.</u>	<u>TOTAL</u>	<u>BUDGET</u>
<u>REVENUE:</u>			
From Local Sources:			
Taxes			48,000.00
Licenses:			
Privilege	10,738.70	15,587.63	22,000.00
Vehicle	46.50	72.25	9,300.00
Fines	869.05	1,677.45	10,000.00
Interest	5.19	5.19	50.00
Rentals:			
Town Hall	85.00	120.00	900.00
Others	25.25	80.50	500.00
Miscellaneous	775.89	810.29	1,100.00
Bank Stock Tax			3,400.00
From The Commonwealth:			
ABC Profits			8,240.00
TOTAL REVENUE	12,545.58	18,353.31	108,490.00
<u>EXPENDITURES:</u>			
General Government	3,005.96	4,327.54	15,905.00
Finance	482.76	688.01	3,300.00
Law & Judiciary	127.34	249.67	1,780.00
Police	2,426.21	4,018.10	22,708.00
Street Lights	339.51	679.02	4,258.50
Fire	1,224.63	1,347.81	3,460.00
Public Works	1,858.56	3,158.56	23,105.00
Public Welfare	906.89	1,052.63	2,345.40
Debt Service	27.23	27.23	1,452.14
Capital Outlays	1,009.30	4,059.02	16,775.96
Isle of Wight Co.	10.50	18.00	13,400.00
TOTAL EXPENDITURES	11,418.89	19,625.59	108,490.00
		<u>= 1,272.28</u>	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 2/29/64

ASSETS

<u>CASH:</u>		
On Deposit:		
Bank of Smithfield	16,376.35	
Merchants & Farmers	11,551.13	27,927.48
UNCOLLECTED REAL ESTATE		
& PER. PROP. TAX		7,336.11
FUTURE DEBT REQUIREMENTS		152,375.00
TOTAL ASSETS		187,638.59

LIABILITIES

<u>CURRENT LIABILITIES</u>		
Reserve for F. I. C. A.	473.37	
Reserve for Hospital Ins.	62.84	
Reserve for Fed Withholding	870.20	
Reserve for St. Withholding	71.86	
Reserve for V.S.R.S.	50.78	
Reserve for V.S.R.S. Ins.	13.20	1,342.05
BONDS PAYABLE		152,375.00
SURPLUS		
Bal. 1/1/64	35,193.82	
EXCESS EXPENSES OVER REVENUE	<u>= 1,272.28</u>	33,921.54
TOTAL LIABILITIES		187,638.59
TOTAL LIABILITIES		33,873.03



## STATEMENT OF INCOME at 2/28/64

<u>RATING REVENUE:</u>			
Metered Accounts		3,676.55	
Flat Rate Accounts		2,964.75	
Other Accounts		165.00	6,806.30
<u>ST OF PRODUCTION &amp; DISTRIBUTION:</u>			
Power & Pumping:			
Maint. Structure & Imp.	106.46		
Power Purchased	61.95		
Supplies & Expenses	16.50	184.91	
Transmission & Distribution:			
Supervision	15.00		
Operation of Meters	1,070.45		
Maint. Water Main	707.13		
Maint. Sewer Main	217.32	2,009.90	2,194.81
GROSS INCOME FROM OPERATING			4,611.49
<u>ACCOUNTING &amp; COLLECTING:</u>			
Meter Reading	55.00		
Cutting Water on & Off	20.55		
Uncollectable Accounts	6.14	81.69	
Administration & General:			
Treas. Salary	200.00		
Office Supplies & Exp.	9.50		
Audit	318.36		
Special Legal Ser.	11.25		
Insurance	74.00	613.11	
F.I.C.A.		9.26	
CAPITAL OUTLAYS		3,862.24	4,566.30
NET INCOME FROM OPERATING			45.19
<u>OTHER INCOME:</u>			
Private Fire Protection		75.00	
Miscellaneous		465.00	
Rents	<del>74.00</del>	35.00	575.00
NET INCOME FOR PERIOD			620.19

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

## BALANCE SHEET at 2/28/64

ASSETSCURRENT ASSETS:

Cash on Deposit:			
Merchants & Farmers	601.34		
Bank of Smithfield	580.34	1,181.68	
ACCOUNTS RECEIVABLE		4,306.68	
ADVANCES IN ANTICIPATION OF BOND ISSUE		14,038.34	
SEWER CONSTRUCTION FUND SURPLUS		13,977.24	
PREPAID INSURANCE		369.09	
TOTAL ASSETS		33,873.03	

LIABILITIESCURRENT LIABILITIES:

Unearned Water Rents			
Accrued Interest Payable	2,676.50		
Customer's Deposits	615.00		
Reserve for F. I. C. A.	2,286.00		
Reserve for Fed. Withholding	18.52		
Reserve for St. Withholding	80.00		
DUE TO WATER FUND	10.00	5,686.02	
SURPLUS		13,977.24	
BALANCE 1/1/64	13,589.58		
EXCESS REVENUE OVER EXPENSES	620.19	14,209.77	
TOTAL LIABILITIES		33,873.03	



WHEREAS, it has been brought to the attention of this Council that there are direly needed improvements to, and rehabilitation of, the highways serving this Town that constitute a part of the State system of primary highways; and,

WHEREAS, this Council is fully cognizant of the outstanding growth in the meat packing industry in said Town and it is manifest that the present inadequate, outmoded and unsatisfactory conditions of the primary highways serving it, constitute a serious commercial handicap and an economic loss to this Town, and the area adjacent thereto, primarily because it is solely dependent upon motor vehicles for its transportation; and,

WHEREAS, this Council is further conscious of the fact that the presently proposed system of arterial highways, to be financed with the funds accruing from the heavy increase in highway use taxes enacted by the 1964 Session of the General Assembly of Virginia, does not include any of the primary highways serving this Town although it feels that such highways should be included therein and it insists, however, that the allocation of such new funds to said arterial system will release other funds out of which certain urgent and long past due highway improvements can and should be made; and,

WHEREAS, all of the primary highways now serving this Town were constructed in the late twenties and early thirties (to meet Model T and light truck needs), and not a major improvement has been made on any one of them since, or shortly after, their original construction; and,

WHEREAS, not only are the highways serving this Town inadequate and in great need of modernization and this fact emphasizes the unique position in which this Town finds itself in being a large manufacturing center access to much of which from the North, East and South cannot be had at various seasons of the year due solely to its outmoded highway facilities; and,

WHEREAS, this Council has been advised of the resolution

REF ID: A66366



NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, to-wit:

(1) That this body does, hereby, endorse in its entirety the aforesaid resolution adopted by the Board of Supervisors of this County on April 2, 1964; and,

(2) That the Department of Highways, State of Virginia, hereby, requested and earnestly petitioned to (a) take cognizant of the Town of Smithfield as a leading manufacturing center in Virginia, the fact that its industry has total annual sales of about seventy-five million dollars, employs approximately 1500 people and that all of its raw materials (consisting primarily of 9000 live hogs per week) and finished products are transported by motor vehicles, (b) give due consideration to the fact that at various seasons of the year large parts of this Town are inaccessible from the North, East and South by motor vehicle due primarily to the inadequacy of its primary highways, (c) not overlook the fact that the chief manufactured products of this Town are perishable and delays in their movement are expensive, hazardous and place its industry in an unfair competitive position, (d) give major consideration to the fact that this Town is totally dependent upon motor vehicles for all of its transportation needs, that the daily movement of motor vehicles therein is tremendous and the highway revenues accruing therefrom are far greater than the expenditures made over the past three decades for the improvement of the primary highways by which it is served; and,

(3) That a plan for immediate and adequate improvement of the primary highways serving this Town be promulgated without further delay, and that the execution thereof be commenced as promptly as is consistent with the needs aforesaid and good highway construction administration; and,

(4) That a certified copy of this resolution be mailed to the Clerk of this Council to the District Engineer of the Virginia Department of Highways, at Suffolk, to Hon. Douglas B. Fugate, Chairman of the State Highway Commission, at Richmond, to Hon. Richard S. Holland, Virginia Beach, who represents Suffolk Construction District on the Highway Commission, Hon. S. T. Holland, Member of the House of Delegates representing this County, of Windsor, And Hon. W. V. Rawlings, our State Senator of Capron, and that another copy hereof be published in the Smithfield Times.

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R.T. Delk, Jr., F.P. Chapman, A.T. Adams, R.L. Herrmann, C.M. Beale Jr., Chief E.R. Evans, Mr. Eugene Nell Jr., Mr. Charles W. Whitman Jr., and the following members of Hill St. Baptist Church, Herring, Charles Dixon, and James Chapman.

The Mayor called the meeting to order and the Rev. Fred B. Wyand Jr.

The minutes of the last meeting were read and Col. Branch informed the Council that he had a meeting with regard to re-determination of wage rates and they were unable to give him any definite information.

With regards to the Water Dept., arrangements for relocation of Fire Hydrant in front of his new office at Council meeting on metering of water customers, were discussed.

The following bids were received on 1964 streets: S.K. & Jack Baird-\$7,034.75, Portsmouth Paving Co. was accepted. The establishment of rights-of way at Read is in progress, as reported by Town Manager.

The new street lights, as authorized by Council, were installed. It was brought to the attention of Council that the Smithfield Chamber of Commerce spoke in favor of trying to attract more of lingerie is interested in locating in the Smithfield Chamber of Commerce spoke in favor of trying to attract more of this industry and would keep the Chamber of Commerce open.

Col. Branch advised the Council that Patrolman J. March 1964, and Mr. Walter R. Hudnall Jr. was employed.

The Council was told by Col. Branch of the establishment of a business investment corporation, to be considered at the next week. On motion made by Mr. Adams, seconded, the Council endorsed this project and offering to work on it.

The Future Land Use Map, as approved by the Town Council, was brought to the Council's consideration and approval. The Council decided that churches could be built in any residential area if they would be allowed to build a church on a lot. It was decided that recreation areas could be in any residential area.



Recreation Association was considering purchasing land from Mr. R. E. Sawyer, Mr. Gwaltney made the motion, seconded by Mr. Herrmann that representatives of the Recreation Association meet with the Planning Commission to consider any request proposed and what action they desired from the Planning Commission. The motion was accepted. The motion was carried.

The bids on installing two 30" exhaust fans with automatic closing grills, fans to be single speed with 7800 cu. ft. per minute capacity were presented as follows: L. E. Cox Jr. - \$385.00; R. L. Thompson - \$750.00. On motion made by Mr. Herrmann, seconded by Mr. Gwaltney, the low bid of Mr. Cox, as recommended by Town Manager, was accepted. The motion was carried.

The Town Manager reported that the Delapidated Building Committee on 30 March 1964 and considered the provisions of Isle of Wight County Ordinance regarding junk yards. The Committee decided to request the Town Attorney to prepare an ordinance similar to the County Ordinance to include these provisions in the draft copy of the Zoning Ordinance being considered by the Planning Commission. The Committee further recommends that the ordinance be prepared to include vehicles in junk yard category. Mr. Gwaltney stated that he felt no single vehicle should be allowed to be junked and this should be covered either in the Zoning Ordinance or some other Ordinance. Mr. Nelms asked the Council what was required for junk vehicles. He was informed that the State Ordinance requires an 8' fence or hedge around the yard. The Town Manager was requested to have the Town Attorney draw up an ordinance as set forth by the Delapidated Building Committee.

The Town Manager reported also that the Delapidated Building Committee met on 30 March 1964 to consider the facts available from inspection made on West Main St. on 9 March 1964. The Committee decided to report to Council on residence located on the property of Mr. Thomas Cofer on W. Main St. constituting a hazard and/or menace. Mr. Cofer stated that he had received a letter from the Health Dept. saying that the house mentioned above was no longer a health hazard and he had had repairs made on the construction of the house. The report of Mr. Fire Chief and Building Inspector of Suffolk, Virginia, was given stating that wiring should be corrected, all rooms should be either plastered or sheetrocked, the front porch should be made safe and roof repaired. On motion made by Mr. Herrmann, seconded by Mr. Gwaltney the Committee's recommendation was accepted and the Town Manager was authorized to proceed according to the resolution of the Delapidated Buildings. The motion was duly carried.

It was brought to the attention of the Council that the rate of Cross Basic will be raised effective Apr. 1, 1964 to an additional 38¢ per person, that is \$23.94 additional cost to Town for the balance of the year. On motion made by Mr. Herrmann, seconded by Mr. Turner, the increase in cost was accepted. The motion was carried.

A letter was read from Mrs. Lillian G. Turner, wife of Mr. P. D. Gwaltney III brought to the attention of Council for an easement to the Pure Oil Bulk Plant at this location. The letter written by him to the Department of Highways, the Department of Commerce was read, which made the same request.

Col. Branch reported that Mr. H. I. Jaffee, representative of the Council and participating in advertising in the Bay-Bridge Tunnell Edition of the County of \$990.00 and they were asking the Town for \$600.00. No action was taken. After a general discussion, it was decided to consider the request by Mr. Herrmann and seconded by Mr. Turner.

There being no further business, the meeting adjourned.

*W. Chapman*  
Clerk







IN THE CIRCUIT COURT OF THE COUNTY OF  
 re: Petition of certain qualified  
 voters of the Town of Smithfield  
 pursuant to Section 4-45 of the  
 Code of Virginia

To the Honorable Judges of the Circuit  
 County of Isle of Wight:

Pursuant to an order entered  
 of the County of Isle of Wight, on the 15  
 the Electoral Board of the said County as  
 as Commissioners of Election for the said  
 the said Court to be held in the Town of  
 election was held in accord with the  
 April 7, 1964; and this is to certify  
 Commissioners of Election, have certified  
 the said election according to law,  
 presented: "Shall the sale of alco-  
 holic beverage Control Board, est-  
 in the Town of Smithfield", the  
 315, and the ballots cast  
 thereon under our hand

Attest: Ruth E. Hellam  
 Clerk of the Circuit Court  
 Isle of Wight County, Virginia



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 3/31/64

OPERATING REVENUE

Metered Accounts	5,339.97	
Flat Rate Accounts	4,578.75	
Other Accounts	247.50	10,16

COST OF PRODUCTION & DISTRIBUTION

<u>Power &amp; Pumping:</u>		
Maint. Structure & Imp.	170.64	
Power Purchased	95.00	
Supplies & Expenses	30.95	296.59
<u>Transmission &amp; Distribution:</u>		
Supervision	15.00	
Operation of Meters	1,549.75	
Maint. Water Main	1,130.45	
Maint. Sewer Main	226.32	2,921.52
		3,218.

GROSS INCOME FROM OPERATING

ACCOUNTING & COLLECTING:

Meter Reading	80.00	
Cutting Water On & Off	40.55	
Uncollectable Accts.	6.14	126.69

ADMINISTRATION & GENERAL:

<del>Meter</del> Salary - Treas.	300.00	
Office Supplies & Expenses	105.52	
Audit	318.36	
Special Legal Services	20.25	
Insurance	111.00	855.13

F.I.C.A.

13.78

CAPITAL OUTLAYS

~~23,862.24~~ 4,857.84

NET INCOME FROM OPERATING

2,090.27

OTHER INCOME:

Private Fire Protection	75.00	
Miscellaneous	501.25	
Rents	105.00	681.25

NET INCOME FOR PERIOD

2,771.52

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 3/31/64

ASSETS

CURRENT ASSETS:

Cash on Deposit:

Merchants & Farmers	2,056.56	
Bank of Smithfield	1,096.05	3,152.61

ACCOUNTS RECEIVABLE

4,582.12

ADVANCES IN ANTICIPATION OF

BOND ISSUE

14,049.34

SEWER CONSTRUCTION FUND SURPLUS

13,977.24

PREPAID INSURANCE

332.09

TOTAL ASSETS

36,093.40

LIABILITIES

CURRENT LIABILITIES:

Unearned Water Rents	2,676.50	
Accrued Interest Payable	615.00	
Customer's Deposits	2,311.00	
Reserve for F.I.C.A.	27.56	
Reserve for Fed Income Tax	110.00	
Reserve for St. Income Tax	15.00	5,755.06

DUE TO WATER FUND

13,977.24

SURPLUS

Bal. 1/1/64	13,589.58	
Excess Revenue Over Ex.	2,771.52	16,361.10
<u>TOTAL LIABILITIES</u>		36,093.40



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS AND EXPENSES at 3/31/64

	<u>MARCH</u>	<u>TOTAL</u>	<u>BUDGET</u>
<u>REVENUE</u>			
From Local Sources:			
Taxes			48,000.00
Licenses:			
Privilege	5,392.32	20,979.95	22,000.00
Vehicle	748.75	821.00	9,300.00
Fines	859.30	2,531.75	10,000.00
Interest	16.13	21.32	50.00
Rentals:			
Town Hall	135.00	255.00	900.00
Others	25.25	105.75	500.00
Miscellaneous	5.00	815.29	1,100.00
Bank Stock Tax			8,400.00
From The Commonwealth:			
A.B.C. Profits			8,240.00
TOTAL REVENUE	7,181.75	25,530.06	108,490.00

<u>EXPENDITURES</u>			
General Government	1,006.25	5,334.79	15,905.00
Finance	479.02	1,167.03	3,300.00
Law & Judiciary	153.33	398.00	1,780.00
Police	1,768.97	5,786.97	22,708.00
Street Lights	339.51	1,018.53	4,258.53
Fire	110.95	1,458.76	3,460.00
Public Works	1,434.17	4,592.73	23,105.00
Public Welfare	199.16	1,251.79	2,345.40
Debt Service		27.23	1,452.14
Capital Outlays	1,953.10	6,012.12	16,775.96
Isle of Wight County	6.00	24.00	13,400.00
TOTAL EXPENDITURES	7,450.46	27,071.95	108,490.00
		- 1,541.89	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 3/31/64

ASSETS

<u>CASH</u>		
On Deposit:		
Bank of Smithfield	16,376.35	
Merchants & Farmers	12,383.86	28,760.21
UNCOLLECTED REAL ESTATE & PERSONAL PROPERTY TAXES		6,826.37
FUTURE DEBT REQUIREMENTS		152,375.00
TOTAL ASSETS		187,961.58

LIABILITIES

<u>CURRENT LIABILITIES:</u>		
Reserve for F.I.C.A.	718.38	
Reserve for Blue Cross	125.68	
Reserve for Fed. Income Tax	929.70	
Reserve for St. Income Tax	105.12	
Reserve for U.S.R.S.	52.73	
Reserve for U.S.R.S. Ins.	13.20	1,944.81
BONDS PAYABLE		152,375.00
<u>SURPLUS</u>		
Bal. 1/1/64	35,183.66	
Excess Expenses over Revenue	-1,541.89	33,641.77
TOTAL LIABILITIES		187,961.58



VIRGINIA: IN THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT

In re: Petition of certain qualified voters of the Town of Smithfield pursuant to Section 4-45 of the Code of Virginia

To the Honorable Judges of the Circuit Court of the County of Isle of Wight:

Pursuant to an order entered by the Circuit Court of the County of Isle of Wight, on the 15th day of January, 1964, the Electoral Board of the said County appointed the undersigned as Commissioners of Election for the said election directed by the said Court to be held in the Town of Smithfield, which said election was held in accord with the direction of the order, on April 7, 1964; and this is to certify that we, the undersigned Commissioners of Election, have canvassed the ballots cast in the said election according to law, and find that on the question presented: "Shall the sale of alcoholic beverages by the Alcoholic Beverage Control Board, other than beer, be permitted in the Town of Smithfield", the ballots cast for "Yes" were 315, and the ballots cast for "No" were 114.

Attest: Ruth E. Hollaway  
Clerk of the Circuit Court of  
Isle of Wight County, Virginia.

Lucille M. Gwaltney  
James C. Cox  
James H. Duncan  
Commissioners of Election



IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF THE COUNTY OF  
ISLE OF WIGHT, APRIL 9, 1964.

I, RUEL E. HOLLAND, Clerk of the Circuit Court of Isle of Wight  
do hereby certify that the foregoing is a true copy of the  
list of votes cast at the election above named, as certified,  
and attested according to law, and deposited in my office.  
In testimony whereof I have hereunto set my hand and affixed the  
said Court, this 9th day of April, 1964.

Ruel E. Holland  
Clerk of the Circuit Court  
of Isle of Wight County,  
Virginia.

HAPMAN

ANAC  
NCH



The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R.T. Mann, P.D. Gwaltney IV, C.M. Beale Jr., Town Manager, Mr. Henry Spencer of the Health Dept., Mr. George Smith of the Daily Press, Virginian-Pilot and Smithfield.

The Mayor called the meeting to order and read and approved.

Col. Branch presented the preliminary plan of the highway at Cypress Creek two feet wide to notify the Highway Dept. by June 5, 1964.

The Council was advised by Col. Branch that the Department of Labor and Industry had received from the Department of Labor and Industry a disposal project ~~will be~~ <sup>were</sup> advertised on 3 June 1964. There are a small number of cases.

With regard to roads and streets, the Mayor and Jack Baird.

Mr. Jack Stroud had met with the Town Council that the lingerie manufacturer that TVDC was considering locations where "trained" workers should be located. Development Corporation be formed to develop an industry desire to move to the area.

With reference to the location of York, the Council had not submitted a definite proposal.

The Town Manager advised the Council that the City Managers' meeting to be held in Lynchburg.

Since the Ordinance on Rabies Inoculation, July, the Town Manager proposes to prepare a report on or about 15 May. The Town Police Officer, will check for compliance after 1 July.

The Ordinance of Junk Yards was under consideration, for the Town Attorney had not completed the junk yards at the last General Assembly.

The Ordinance on Delapidated Buildings prepared by Mr. Gwaltney was made by Mr. Herrmann seconded by Mr. Gwaltney.

Delapidated Buildings to review with the Town Manager of an electrical and building code.

The Town Manager advised the Council regarding the Ordinance on Delapidated Buildings. Gergette Johnson on property on Washington St., Miss Carrie Cox on property



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 4/30/64

	APRIL	TOTAL	BU
REVENUE			
From Local Sources:			
Taxes			48,000
Licenses:			
Privilege	384.00	21,363.95	22,000
Vehicle	2,530.00	3,341.00	9,300
Fines	765.10	3,296.85	10,000
Interest	32.18	53.50	50
Rentals:			
Town Hall	90.00	345.00	900.
Others	55.25	161.00	500.
Miscellaneous	109.91	925.20	1,100.
Bank Stock Tax			8,400.
From the Commonwealth:			
ABC Profits			8,240.00
TOTAL REVENUE	3,956.44	29,486.50	108,490.00
EXPENDITURES			
General Government	1,427.90	6,762.69	15,905.00
Finance	411.65	1,578.68	3,300.00
Law & Judiciary	141.33	539.33	1,780.00
Police	2,002.47	7,789.44	22,708.00
Street Lights	339.51	1,358.04	4,258.53
Fire	292.31	1,751.07	3,460.00
Public Works	5,648.68	10,241.41	23,105.00
Public Welfare	216.25	1,468.04	2,345.40
Debt Service		27.23	1,452.14
Capital Outlays	33.00	6,045.12	16,775.96
Isle of Wight Co.	1,340.00	1,364.00	13,400.00
TOTAL EXPENDITURES	11,853.10	38,925.05	108,490.00
EXCESS EXPENSES OVER REVENUE		- 9,438.55	

TOWN OF SMITHFIELD  
Smithfield, Virginia

Balance Sheet at 4/30/64

ASSETS

CASH		
On Deposit:		
Bank of Smithfield	7,870.66	
Merchants & Farmers	12,383.86	20,254.52
UNCOLLECTED REAL ESTATE & PERSONAL PROPERTY TAXES		6,106.63
FUTURE DEBT REQUIREMENTS		152,375.00
TOTAL ASSETS		178,736.15

LIABILITIES

CURRENT LIABILITIES		
Reserve for F.I.C.A.	243.92	
Reserve for Fed. Withholding Tax	262.00	
Reserve for St. Withholding Tax	44.19	
Reserve for U.S.R.S.	52.73	
Reserve for U.S.R.S. Ins.	13.20	616.04
BONDS PAYABLE		152,375.00
SURPLUS		
Bal. 1/1/64	35,183.66	
EXCESS EXPENSES OVER REVENUE	- 9,438.55	25,745.11
TOTAL LIABILITIES		178,736.15



## STATEMENT OF INCOME at 4/30/64

OPERATING REVENUE			
Metered Accounts		7,149.51	
Flat Rate Accounts		5,925.25	
Other Accounts		330.00	13,404.7
COST OF PRODUCTION & DISTRIBUTION			
Power & Pumping:			
Maint. Structure & Imp.	170.64		
Power Purchased	131.15		
Supplies & Expenses	76.99	378.78	
Transmission & Distribution:			
Supervision	15.00		
Operation of Meters	2,013.90		
Maint. Water Main	1,563.20		
Maint Sewer Main	245.32	3,837.42	4,216.20
GROSS INCOME FROM OPERATING			9,188.56
ACCOUNTING & COLLECTING			
Meter Reading	105.00		
Cutting Water On & Off	65.55		
Uncollectable Accounts	6.14	176.69	
Administration & GENERAL			
Treas. Salary	400.00		
Office Supplies & Ex.	105.52		
Audit	318.36		
Special Legal Service	24.00		
Insurance	148.00	995.88	
F.I.C.A.		18.31	
DEBT SERVICE		142.50	
CAPITAL OUTLAYS		3,862.24	5,195.62
NET INCOME FROM OPERATING			3,992.94
OTHER INCOME			
Private Fire Protection		75.00	
Miscellaneous		825.25	
Rents		140.00	1,040.25
NET INCOME FOR PERIOD			5,033.19

TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA

## BALANCE SHEET at 4/30/64

## ASSETS

## CURRENT ASSETS

Cash on Deposit:			
Merchants & Farmers	1,650.51		
Bank of Smithfield	3,109.50	4,760.01	
ACCOUNTS RECEIVABLE		4,574.90	
ADVANCES IN ANTICIPATION OF BOND ISSUE		14,049.34	
SEWER CONSTRUCTION FUND SURPLUS		13,977.24	
PREPAID INSURANCE		295.09	
TOTAL ASSETS		37,656.58	

## LIABILITIES

## CURRENT LIABILITIES

Unearned Water Rents	2,676.50		
Customer's Deposits	2,336.00		
Reserve for F.I.C.A.	9.07		
Reserve for Fed. Withholding	30.00		
Reserve for St. Withholding	5.00	5,056.57	
DUE TO WATER FUND SURPLUS		13,977.24	
Bal. 1/1/64	13,589.58		
Excess Revenue over Ex.	5,033.19	18,622.77	
TOTAL LIABILITIES		37,656.58	



SMITHFIELD  
ID, VIRGINIA

ES at 4/30/64

RIL TOTAL BU

		48,000
4.00	21,363.95	22,000
0.00	3,341.00	9,300
5.10	3,296.85	10,000
2.18	53.50	50

0.00	345.00	900
5.25	161.00	500
9.91	925.20	1,100
		8,400

5.44	29,486.50	8,240.00
		108,490.00

7.90	6,762.69	15,905.00
1.65	1,578.68	3,300.00
1.33	539.33	1,780.00
2.47	7,789.44	22,708.00
7.51	1,358.04	4,258.53
2.31	1,751.07	3,460.00
3.68	10,241.41	23,105.00
5.25	1,468.04	2,345.40
	27.23	1,452.14
3.00	6,045.12	16,775.96
0.00	1,364.00	13,400.00
3.10	38,925.05	108,490.00
	- 9,438.55	

SMITHFIELD  
Virginia

4/30/64

0.66	
0.86	20,254.52

6,106.63
152,375.00

178,736.15

.92  
.00

The Town Council held its regular monthly meeting Tuesday night, May 5, 1964 in the Council room. Those present were Mayor R.T. Delk, Councilmen F.P. Chapman, R.L. Herrmann, P.D. Gwaltney IV, C.M. Beale Jr., Town Manager Jas. O. Branch, Police Chief E.R. Evans, Mr. Henry Spencer of the Health Dept., Mr. Geo. T. Cofer and members of the press from the Daily Press, Virginian-Pilot and Smithfield Times.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

Col. Branch presented the preliminary plans from the Highway Dept. of the raising of the highway at Cypress Creek two feet. If anyone desires a public hearing he is to notify the Highway Dept. by June 5, 1964.

The Council was advised by Col. Branch that the wage redetermination has been received from the Department of Labor and the new rates are very favorable. The sewage disposal project ~~will be~~ <sup>were</sup> advertised on 3 May 1964, with scheduled opening date 2 June 1964. There are a small number of easements yet to be secured.

With regard to roads and streets, the maintenance work has been completed by S.K. & Jack Baird.

Mr. Jack Stroud had met with the Town Manager on 14 April 1964 and advised that the lingerie manufacturer that TVDC was endeavoring to interest in Smithfield was considering locations where "trained" labor was available and he further suggested that a Development Corporation be formed to be in position to proceed promptly should an Industry desire to move to Smithfield.

With reference to the location of Youth "recreation Association, Mr. Charles White had not submitted a definite proposal.

The Town Manager advised the Council that he proposed to attend the annual City Managers' meeting to be held in Lynchburg on 15 and 16 May 1964.

Since the Ordinance on Rabies Inoculation of all dogs becomes effective 1 July, the Town Manager proposes to prepare and deliver a hand-bill to each residence on or about 15 May. The Town Police Officers, assisted by the County Dog Warden, will check for compliance after 1 July 1964 and issue warrants as required.

The Ordinance of Junk Yards was not ready to present to Council for consideration, for the Town Attorney had not completed reviewing the action taken on junk yards at the last General Assembly.

The Ordinance on Delapidated Buildings prepared by Mr. Gwaltney was presented to Council and action made by Mr. Herrmann seconded by Mr. Chapman was referred to the Committee on Delapidated Buildings to review with the Town Attorney, having in mind the development of an electrical and building code for the Town.

The Town Manager advised the Council that he planned to proceed according to the Ordinance on Delapidated Buildings on the following persons: Mrs. Gergette Johnson on property on Washington St., Mr. Elmer Gray on property at 387 S. Church St., Miss Carrie Cox on property at 358 S. Church St. and Mrs. Frank G.



Berryman on property at 344 S. Church St.

Copies of the Resolution on Arterial Roads were sent by the Clerk prescribed in the resolution. Answers had been received from Lt. Gov. M. Delegate Shirley Holland and Mr. J. E. Harwood, Director, Programming & Planning of the Department of Highways. In Mr. Harwood's letter he advised that a hearing will be held before allocations are made final at 9:30 A.M., May 29, in the Commission Room of the Central Highway Building in Richmond. Mayor Delk had requested Delegate Holland to arrange for a Smithfield representative to be heard at this time. The Public Works Committee was requested to make any recommendations.

Due to recent incidents in the Town Hall, the Town Manager advised the Council that he proposed not to allow decorations, ramps, staging etc. in the vestibule and hall of the Town Hall. Mr. Beale suggested to Col. Branch that he draw up a set of rules and regulations for decoration the Town Hall for the protection of the property and the safety of the inhabitants.

The Ordinance on Concealed Weapons was presented and adopted. Motion made by Mr. Gwaltney seconded by Mr. Beale. The Ordinance is recorded on page 233.

Since the building now occupied by the Health Dept. had been leased to the Home Telephone & Telegraph Co. of Virginia, they might have to move. Col. Branch asked for Dr. Rittner, Health Officer, if the Town would be interested in erecting a building for the Health Dept. if the County was interested to join them. The Hill-Burton Act would furnish 55% of the cost for a building. This matter was referred to the Building Committee.

There being no further business, the meeting adjourned.

*W. Delk*  
Clerk

*W. Delk*  
Mayor

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AN ORDINANCE TO PROHIBIT THE CARRYING OF A WEAPON, TO FIX PENALTIES FOR AN VIOLATION, TO PROVIDE FOR SEIZURE AND FORFEITURE OF A CONCEALED WEAPON AND TO PROVIDE

It Ordained as follows, to-wit:

(1) That any person carrying a weapon, observation, any pistol, dirk, bowie knife, metal knucks, or any weapon of like kind, shall be fined not less than \$25.00 nor more than \$50.00, the Court trying the case, may, in addition, for not more than twelve months, and such weapon, knife, razor, slung shot, metal knuck, shall, by order of the Court, be forfeited to the Town of Smithfield, or as forfeited, and such as may be necessary for the peace within the Town, shall be destroyed by the officer. This section shall not apply to officers, persons duly employed as guards, persons guarding prisoners, conservators of the peace, or to carriers of the U.S. mail while in the discharge of their duty as any collecting officer while in discharge of their duty. This ordinance shall be in force and effect from and after the date of its passage.

Miss Ida W. Chapman  
Town Treasurer  
Smithfield, Virginia

Dear Miss Chapman:

This is to authorize you to charge the Town of Smithfield with an amount of \$12.00, as a bad debt.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (R)  
Town Manager

JOB:ew



344 S. Church St.

Resolution on Arterial Roads were sent by the Clerk as  
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Dr. Rittner, Health Officer, if the Town would be interested  
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 urten Act would furnish 55% of the cost for a building.  
 red to the Building Committee.

ing no further business, the meeting adjourned.

*[Signature]*  
 Mayor

AN ORDINANCE TO PROHIBIT THE CARRYING OF A CONCEALED  
 WEAPON, TO FIX PENALTIES FOR ANY VIOLATION, TO  
 PROVIDE FOR SEIZURE AND FORFEITURE OF ANY SUCH  
 CONCEALED WEAPON AND TO PROVIDE FOR CERTAIN EXCEPTIONS

It Ordained as follows, to-wit:

(1) That any person carrying about his person, hid from  
 observation, any pistol, dirk, bowie knife, switch blade knife, razor,  
 shot, metal knucks, or any weapon of like kind, shall upon conviction  
 be fined not less than \$25.00 nor more than \$500.00 and, in the dis-  
 cretion of the Court trying the case, may, in addition thereto, be committed  
 for not more than twelve months, and such pistol, dirk, bowie knife,  
 razor, slung shot, metal knucks or weapon of like kind,  
 by order of the Court, be forfeited to the Town and may be seized  
 as forfeited, and such as may be needed for police officers and  
 of the peace within the Town, shall be devoted to that purpose,  
 under shall be destroyed by the officer having them in charge.

This section shall not apply to any police officers, ser-  
 vants, persons duly employed as guards for the protection of  
 persons guarding prisoners, conservators of the peace, other than  
 or to carriers of the U.S. mail whilst in discharge of their  
 any collecting officer while in discharge of his official duty.

This ordinance shall be in force from its passage.

Miss Ida W. Chapman  
 Town Treasurer  
 Smithfield, Virginia

Dear Miss Chapman:

This is to authorize you to charge off Ruffin Shears, Jr.,  
 who is in debt to the Town of Smithfield Water Department in the  
 amount of \$12.00, as a bad debt.

Very truly yours,

*[Signature]*  
 James O. Branch  
 Colonel USA (Ret)  
 Town Manager

JOB:ew



at 344 S. Church St.

Resolution on Arterial Roads were sent by the Clerk at  
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being no further business, the meeting adjourned.

  
Mayor

CLK, MAYOR  
BY IV, VICE-MAYOR

DELK  
NEY IV  
R  
E, JR.  
MANN  
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MAN

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

25 May 1964

MISS IDA WRIGHT CHAPMAN,

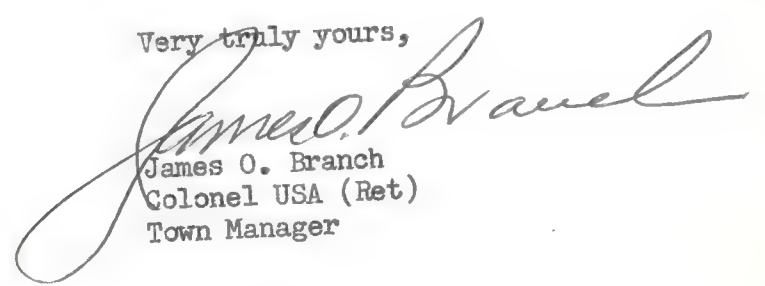
TOWN MANAGE  
COL. JAMES O. BRANCH, I

Miss Ida W. Chapman  
Town Treasurer  
Smithfield, Virginia

Dear Miss Chapman:

This is to authorize you to charge off Ruffin Shears, Jr.,  
who is in debt to the Town of Smithfield Water Department in the  
amount of \$12.00, as a bad debt.

Very truly yours,

  
James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 5/31/64

	<u>MAY</u>	<u>TOTAL</u>	
<u>REVENUE</u>			
From Local Sources:			48,000
Taxes			
Licenses:			
Privilege	223.88	21,587.83	22,000
Vehicles	556.00	3,897.09	19,300
Fines	346.55	3,643.40	10,000
Interest	15.21	68.71	500
Rentals:			
Town Hall	170.00	515.00	900
Others	25.25	186.25	500
Miscellaneous	61.10	986.30	1,000
Bank Stock Tax	8,914.11	8,914.11	8,000
From The Commonwealth:			8,000
ABC Profits			
<b>TOTAL REVENUE</b>	<b>10,312.10</b>	<b>39,798.60</b>	<b>108,500</b>

<u>EXPENDITURES</u>			
General Government	1,596.94	8,359.63	15,000
Finance	230.10	1,808.78	3,300
Law & Judiciary	134.34	673.67	1,000
Police	2,242.98	10,032.42	22,000
Street Lights	360.38	1,718.42	4,000
Fire	113.60	1,864.67	3,000
Public Works	1,803.04	12,024.32	23,000
Public Welfare	461.40	1,949.57	2,000
Debt Service		27.23	1,000
Capital Outlays	3,164.75	9,209.87	16,000
Isle of Wight County		1,364.00	13,000
<b>TOTAL EXPENDITURES</b>	<b>10,080.53</b>	<b>49,032.58</b>	<b>108,500</b>
Excess Expenses over Revenue		- 9,233.98	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

Balance Sheet at 5/31/64

ASSETS

<u>CASH</u>			
On Deposit:			
Bank of Smithfield	12,842.05	21,425.97	
Merchants & Farmers	8,583.92		
UNCOLLECTABLE REAL ESTATE		5,800.19	
& PERSONAL PROPERTY TAXES			
<u>FUTURE DEBT REQUIREMENTS</u>		152,375.00	
<b>TOTAL ASSETS</b>		<b>179,601.16</b>	

LIABILITIES

<u>CURRENT LIABILITIES</u>			
Reserve for F.I.C.A.	530.06		
Reserve for Fed. Ins. Tax.	593.20		
Reserve for St. Ins. Tax	87.29		
Reserve for U.S.R.S.	52.73		
Reserve for U.S.R.S. Ins.	13.20	1,276.48	
<u>BONDS PAYABLE</u>		152,375.00	

SURPLUS

Balance 1/1/64	35,183.66	25,949.68	
Excess Expenses over Revenue	- 9,233.98	179,601.16	
<b>TOTAL LIABILITIES</b>			
Excess Revenue over Expenses	7,542.21	21,131.79	
<b>TOTAL LIABILITIES</b>		<b>40,244.64</b>	

Town Council held its regular monthly

in room. Those present were Mayor R.T.

Herrmann, F.P. Chapman, P.D. Gwaltney,

Mr. W.E. Lindsay of Hayes, S.

E.R. Evans, members of the press from

visitors Geo. T. Cofer and J.B. Whitmon

The meeting was opened with prayer led by

Episcopal Church.

The minutes of the last meeting were re-

Col. Branch informed the Council that ha-

each residence in Town on the Rabies Ordinance.

Mayor Delk reported on the committee fr-

Highway Commissioners in Richmond on 29 May 1964

the problems and the Mayor made the request for

roads of Rts 258, 32 and 17 - from Smithfield to Be

Bartlett and that future plans be made to make F

an all-weather road. The Mayor impressed on the C

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Dept., with regular attendance being made at the

eight representatives were thanked by Mr. Johnst

from the Suffolk District. It was the feeling of

that the Commissioners were impressed with the

this area and that some of their request would

Col. Branch, reporting on the Virginia D-

Managers meeting in Lynchburg on the 15 and 16

Police Consultant, informed him that Smithfield

for its population. Also, the Legislative Branch

were going to recommend that the State takeover

salaries, since the State sets the pay raises, wh

and Counties to meet.

The Town Manager reported that a fiel

#258 was made by the Highway Dept. personnel on

revised and then property owners will be contac

protected, so far as possible.

The Chairman of the Committee on the

July meeting.

The bids on Sewage Disposal Plant

1964 and found to be as follows:

Carter Contracting Co. Inc

Ray D. Lowder Inc.

A.G. Pinkston & Co.

R.L. Whitefield Co. Inc.



Statement of income at 5/31/64

OPERATING REVENUE			
Metered Accounts		8,970.96	
Flat Rate Accounts		7,223.45	
Other Accounts		412.50	16,606.91
COST OF PRODUCTION & DISTRIBUTION			
Power & Pumping:			
Maint. Structure & Imp.	170.64		
Power Purchased	165.65		
Supplies & Expenses	85.99	422.28	
Transmission & Distribution:			
Supervision	37.50		
Operation of Meters	2,544.29		
Maint. Water Main	1,675.60		
Maint. Sewer Main	245.32	4,502.71	4,924.99
			11,681.92
GROSS INCOME FROM OPERATING			
Accounting & Collecting			
Meter Reading & Collecting	130.00		
Cutting Water on & off.	75.55		
Uncollectable Accounts	18.14	223.69	
ADMINISTRATION & GENERAL			
Treas. Salary	500.00		
Office Supplies & Expenses	179.19		
Audit	318.36		
Special Legal Service	31.50		
Insurance	185.00	1,214.05	
F.I.C.A.		22.83	
CAPITAL OUTLAYS		3,947.89	
DEBT SERVICE		142.50	5,550.96
NET INCOME FROM OPERATING			6,130.96
OTHER INCOME			
Private Fire Protection		75.00	
Miscellaneous		1,161.25	
Rents		175.00	1,411.25
NET INCOME FOR PERIOD			7,542.21

TOWN OF SMITHFIELD - WATER DEPARTMENT  
Smithfield, Virginia

Balance Sheet at 5/31/64

ASSETS

CURRENT ASSETS			
Cash on Deposit:			
Merchants & Farmers	4,392.70		
Bank of Smithfield	3,092.00	7,484.70	
ACCOUNTS RECEIVABLE		4,408.01	
ADVANCES IN ANTICIPATION OF BOND ISSUE		14,116.60	
SEWER CONSTRUCTION FUND SURPLUS		13,977.24	
PREPAID INSURANCE		258.09	
TOTAL ASSETS		40,244.64	

LIABILITIES

CURRENT LIABILITIES			
Unearned Water Rents	2,676.50		
Customer's Deposits	2,346.00		
Reserve for F.I.C.A.	18.11		
Reserve For Fed Ins.	85.00		
Reserve for State Ins.	10.00	5,135.61	
DUE TO WATER FUND		13,977.24	
SURPLUS			
Balance 1/1/64	13,589.58		
Excess Revenue over Expenses	7,542.21	21,131.79	
TOTAL LIABILITIES		40,244.64	



The Town Council held its regular monthly meeting Tuesday night, June 2, 1964 in the Council room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, C.M. Beale Jr., R.L. Herrmann, F.P. Chapman, P.D. Gwaltney IV, Town Manager Jas. O. Branch, Mr. W.E. Lindsay of Hayes, Seay, Mattern & Mattern, Police Chief E.R. Evans, members of the press from the Daily Press, Norfolk Ledger-Dispatch and visitors Geo. T. Cofer and J.B. Whitmore.

The meeting was opened with prayer led by Rev. A.K. Haywood, Pastor of Christ Episcopal Church.

The minutes of the last meeting were read and approved.

Col. Branch informed the Council that handbills had been distributed to each residence in Town on the Rabies Ordinance.

Mayor Delk reported on the committee from Smithfield appearing before the Highway Commissioners in Richmond on 29 May 1964. Mr. Richard S. Holland presented the problems and the Mayor made the request for the inclusion into the arterial roads of Rts 258, 32 and 17 - from Smithfield to Benn's Church and Benn's Church to Bartlett and that future plans be made to make Rt. 10 from Smithfield to Hopewell an all-weather road. The Mayor impressed on the Council that each fall a study should be made of the needs for better roads and the request sent to the Highway Dept., with regular attendance being made at the annual May allocation meeting. The eight representatives were thanked by Mr. Johnston, District Engineer for appearing from the Suffolk District. It was the feeling of the delegation, after the meeting, that the Commissioners were impressed with the needs for improvement in roads in this area and that some of their request would be granted.

Col. Branch, reporting on the Virginia Division of Association of City Managers meeting in Lynchburg on the 15 and 16 of May, stated that Mr. Bruce Smith, Police Consultant, informed him that Smithfield had the exact number of policemen for its population. Also, the Legislative Branch of the County and City Managers were going to recommend that the State takeover the full payment of Teachers' salaries, since the State sets the pay raises, which are passed over to the City and Counties to meet.

The Town Manager reported that a field inspection of Highway #10 and 258 was made by the Highway Dept. personnel on Monday 18 May 1964. Plans will be revised and then property owners will be contacted, with the property owners being protected, so far as possible.

The Chairman of the Committee on the Health Center will report at the July meeting.

The bids on Sewage Disposal Plant were opened at 2:00 P.M. on 2 June 1964 and found to be as follows:

Carter Contracting Co. Inc	\$400,938.70
Ray D. Lowder Inc.	472,006.25
A.G. Pinkston & Co.	399,037.10
R.L. Whitefield Co. Inc.	443,004.50



To the low bid from A.G. Pinkston & Co. will have to be added \$65,000.00 for cost of land, Engineers etc., which makes the total cost of the plant to be approximately \$80,000.00 over the estimate. Mr. W.E. Lindsay of the Engineering Firm of Hayes, Seay, Mattern & Mattern explained the difference in bids and estimate to be found mostly in the cost of the two Pumping Stations, a firm having estimated the cost to be \$52,000 and the low bidder had a price of \$92,000. Mr. Lindsay was requested to go over the plans and cost with the Council and his firm and to report his recommendation to the Town Manager and Public Works Committee, who would then report to Council.

The report on Junk Yards was deferred pending review of State as changed by last session of General Assembly. The Town Manager was urged to a report as soon as possible, since the laws adopted by the last General Assembly become effective on 22 June 1964.

Mr. Gwaltney reported that the Committee on Delapidated Buildings met Wednesday, 20 May 1964 with the Town Attorney and that the Committee recommended that the Council consider having a Building Official and adopting a Building Ordinance. It was the opinion of the Town Attorney that an Ordinance should be drawn for future buildings and that the Town work on individual cases on present buildings. Since action on the four property owners, whom the Council directed the Town Manager to take at the last meeting, was held in abeyance pending the Committee's report, Mr. Gwaltney suggested that the Town Manager proceed according to the Committee's request to continue and make a further report when they are ready.

The Town Manager presented a set of rules governing the use of the Town Hall. Several changes were suggested by Council and the Town Manager was requested to submit a revised set of rules at the next meeting.

Mr. Bryce Bogart complained to the Council that he had parked his car in front of the residence of Mrs. B.W. White and had been informed that he was illegally, since there was a yellow line within the parking area. Col. Branch suggested that he intended to paint out the yellow line in front of the walk-way, unless the Council instructed him not to do so. No action was taken.

There being no further business, the meeting adjourned.

*Ida Wright Chapman*  
Clerk

*Robert H. Taylor*  
Mayor

K. MAYOR  
IV. VICE-MAYOR

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

June 23, 1964.

MAYOR AND MEMBERS OF THE COUNCIL OF THE  
SMITHFIELD, VIRGINIA.

Gentlemen:

Pursuant to a letter from Mr. F. written pursuant to Section 15-425 of the Code of Virginia, as amended, you will please be advised that the Council of the Town of Smithfield, Virginia, met in the Town Chamber on Monday, June 29, 1964, for the purpose of further considering the final plan for a sewage disposal facility and such other matters as may arise at said meeting.

Dated at Smithfield, Virginia,  
June, 1964.

*Ida Wright Chapman*  
Clerk, Council of the  
Town of Smithfield

Miss Ida Wright Chapman, Clerk,  
Council of Town of Smithfield,  
Smithfield, Virginia.

Dear Miss Chapman:

You will please issue a call for a meeting of the Council of the Town of Smithfield, Virginia, in the Town Hall, on Monday, June 30, 1964, at 7:30 P.M. for the purpose of further considering the final plan for a sewage disposal facility and such other matters as may develop at said meeting.

This letter is directed to you pursuant to the provisions of the Code of Virginia, 1950, as amended.

Very truly

*Robert H. Taylor*  
Mayor of the

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from A.G. Pinkston & Co. will have to be added  
Engineers etc., which makes the total cost of the  
\$0,000.00 over the estimate. Mr. W.E. Lindsay of the  
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Town work on individual cases on present buildings  
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*William T. Delk*  
Mayor

K. MAYOR  
IV. VICE-MAYOR

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

MISS IDA WRIGHT CHAPMAN, TREAS

TOWN MANAGER  
COL. JAMES O. BRANCH, U. S. A

June 23, 1964.

MAYOR AND MEMBERS OF THE COUNCIL OF THE TOWN OF SMITHFIELD,  
SMITHFIELD, VIRGINIA.

Gentlemen:

Pursuant to a letter from Mr. Rodham T. Delk, Mayor,  
written pursuant to Section 15-425 of the Code of Virginia, 1950,  
as amended, you will please be advised that a special meeting of  
the Council of the Town of Smithfield will be held in the Council  
Chamber on Monday, June 29, 1964, beginning at 7:30 P.M., for the  
purpose of further considering the financing of the proposed  
sewage disposal facility and such other kindred matters as might  
arise at said meeting.

Dated at Smithfield, Virginia, this the 26th., day of  
June, 1964.

*Ida W. Chapman*  
Clerk, Council of Town of  
Smithfield, Virginia.

Miss Ida Wright Chapman, Clerk,  
Council of Town of Smithfield,  
Smithfield, Virginia.

Dear Miss Chapman:

You will please issue a call for a special meeting of  
the Council of the Town of Smithfield to be held in the Council  
Room of the Town Hall, on Monday, June 29, 1964, beginning at  
7:30 P.M. for the purpose of further considering the financing  
of the proposed sewage disposal facility and such other kindred  
matters as may develop at said meeting.

This letter is directed to you pursuant to Section 15-425  
of the Code of Virginia, 1950, as amended.

Very truly yours,

*William T. Delk*  
Mayor of the Town of Smithfield



DELK, MAYOR  
TNEY IV, VICE-MAYOR

MISS IDA WRIGHT CHAPMAN, T

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

EN:  
T. DELK  
ALTNEY IV  
NER  
LE, JR.  
RMANN  
MS  
PMAN

30 June 1964

TOWN MANAGE  
COL. JAMES O. BRANCH, U

Colonel J. O. Branch, USA (Ret)  
Town Manager  
Smithfield  
Virginia

Dear Colonel Branch:

Under the provisions of the Police Salary Plan, recorded on page 56, Minute Book #7, it is recommended that Patrolmen Roger Fulfords and Herbert Woolum's salary be increased, effective 1 July 1964, as follows:

	PRESENT PAY:	INCREASE TO:
Roger Fulford	\$72.50	\$75.00
Herbert Woolum	\$72.50	\$75.00

Patrolmen Fulford and Woolum's services have been satisfactory for the six months period ending 30 June 1964.

Sincerely,

*Eugene R. Evans*  
E. R. Evans  
Chief of Police

Approved:  
James O. Branch  
Colonel USA (Ret)  
Town Manager

Copy to:

Miss Ida W. Chapman  
Town Treasurer

RESOLUTION TO PROVIDE FOR THE ACQUISITION OF EASEMENTS IN EMINENT DOMAIN, OR OTHERWISE, ACROSS CERTAIN PROPERTIES IN THE TOWN OF SMITHFIELD OWNED BY CHARLES HENLEY CECIL W. GWALTNEY, ELMER C. GRAY, LUTHER G. GRAY, V. WILSON, JULIUS M. GRAY AND CARRIE COX, FOR USE BY THE TOWN IN THE CONSTRUCTION, OPERATION AND MAINTENANCE OF A DISPOSAL FACILITY AND TO AUTHORIZE THE PROPER OFFICIALS TOGETHER WITH THE TOWN ATTORNEY, TO PROCEED FORTHWITH TO THE ACQUISITION OF SAID RIGHTS OF WAYS.

WHEREAS, this Council has heretofore determined that the construction, operation and maintenance of a modern sewerage system within the boundaries of this Town as they were constituted by annexation and to this end has caused an election to be held for the purpose of approval of a bond issue of \$300,000.00 with which to finance the said facility; and,

WHEREAS, the vote in the election aforesaid being in favor of said bond issue, the Council has proceeded forthwith to take such steps as it regarded the full consummation of the project and to this end has caused the necessary properties in fee simple and vast majority of the necessary pipeline; and,

WHEREAS, said Town has been unable to acquire the necessary easements over the separate lots or parcels of land of Charles Cecil W. Gwaltney, Elmer C. Gray, Julius M. Gray, V. Wilson and Carrie Cox, although a bona fide, but in order to acquire the necessary easements from the respective owners; and,

WHEREAS, the project aforesaid has now reached the point where it is necessary and urgent that all required easements be acquired without further delay; and,

WHEREAS, in the case of Carrie Cox, the inability to acquire the necessary easement is due to a legal situation over which neither the Town nor this Council have any control; and,

WHEREAS, as reluctant as it is, this body now feels that the acquisition of the necessary easements could be time consuming in consequence of which it has no alternative other than the institution of the necessary legal proceedings to acquire the same; and,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, to-wit: That the hereinafter described real estate belonging respectively to the several owners of the same be at once instituted to obtain the hereinafter described real estate belonging respectively to the several owners of the same



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS AND EXPENSES at 6/30/64

	<u>JUNE</u>	<u>TOTAL</u>	<u>BUDGET</u>
<u>REVENUE</u>			
From Local Sources:			
Taxes			48,000.
Licenses:			
Vehicle	621.25	4,518.25	9,300.0
Privilege	92.30	21,680.13	22,000.0
Fines	336.30	3,979.70	10,000.0
Interest	22.20	90.91	50.0
Rentals:			
Town Hall	95.00	610.00	900.0
Other	25.25	211.50	500.0
Miscellaneous	120.09	1,106.39	1,000.0
Bank Stock Tax		8,914.11	8,400.0
From The Commonwealth:			
ABC Profits			8,240.00
TOTAL REVENUE	1,312.39	41,110.99	108,490.00

<u>EXPENDITURES</u>			
General Government	1,153.29	9,512.92	15,905.00
Finance	290.27	2,099.05	3,300.00
Law & Judiciary	116.33	790.00	1,780.00
Police	2,044.13	12,076.55	22,708.00
Street Lights	357.92	2,076.34	4,258.53
Fire	231.47	2,096.14	3,460.00
Public Works	1,363.30	13,387.62	23,105.00
Public Welfare	154.26	2,103.83	2,345.40
Debt Service		276.23	1,452.14
Capital Outlays		9,209.87	16,775.96
Isle of Wight Co.	320.00	1,684.00	13,400.00
TOTAL EXPENDITURES	6,030.97	55,063.55	108,490.00
Excess Expenses over Revenue		- 13,952.56	

.....  
TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 6/30/64

ASSETS

CASH

On Deposit:		
Bank of Smithfield	9,484.74	
Merchants & Farmers	8,583.92	18,068.66
UNCOLLECTED REAL ESTATE		
& PERSONAL PROPERTY TAXES		5,082.44
FUTURE DEBT REQUIREMENTS		152,375.00
TOTAL ASSETS		175,526.10

LIABILITIES

CURRENT LIABILITIES

Reserve for F.I.C.A.	767.90	
Reserve for Blue Cross	66.38	
Reserve for Fed. Inc. Tax	895.70	
Reserve for St. Inc. Tax	124.09	
Reserve for U.S.R.S.	52.73	
Reserve for Ins.	13.20	1,920.00

BONDS PAYABLE

TRANSFER FROM WATER DEPT.		149,375.00
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SURPLUS		3,000.00
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Bal. 1/1/64	35,183.66	
Excess Expenses over Revenue	- 13,952.56	21,231.10

TOTAL LIABILITIES		175,526.10
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TOWN OF SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 6/30/64

<u>OPERATING REVENUE</u>			
Metered Accounts		10,878.57	
Flat Rate Accounts		8,803.95	
Other Accounts		495.00	20,177.
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			
Maint. Structure & Imp.	184.09		
Power Purchased	197.05		
Supplies & Exp.	137.09	518.23	
Transmission & Distribution:			
Supervision	37.50		
Operation of Meters	3,178.81		
Maint. Water Main	2,216.11		
Maint. Sewer Main	274.32	5,706.74	6,224.9
GROSS INCOME FROM OPERATING			13,952.5
<u>ACCOUNTING &amp; COLLECTING</u>			
Meter Reading	155.00		
Cutting Water On & Off	87.55		
Uncollectable Accounts	18.14	260.69	
<u>ADMINISTRATIVE &amp; GENERAL</u>			
Treas. Salary	600.00		
Office Supplies & Exp.	252.26		
Audit	318.36		
Special Legal Services	31.50		
Insurance	222.00	1,424.12	
F.I.C.A.		27.37	
CAPITAL OUTLAYS		3,947.89	
DEBT SERVICE		1,560.00	
PAYMENT ON BOND		6,000.00	13,220.07
NET INCOME FROM OPERATING			732.48
<u>OTHER INCOME</u>			
Private Fire Protection		75.00	
Miscellaneous		1,897.00	
Rents		210.00	2,182.00
NET INCOME FOR PERIOD			2,914.48

TOWN OF SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 6/30/64

ASSETS

<u>CURRENT ASSETS</u>			
Cash on Deposit:			
Bank of Smithfield	2,537.45		
Merchants & Farmers	307.27	2,844.72	
ACCOUNTS RECEIVABLE		4,493.24	
ADVANCES IN ANTICIPATION OF BOND ISSUE		14,132.70	
SEWER CONSTRUCTION SURPLUS		13,977.24	
PREPAID INSURANCE		221.09	
TOTAL ASSETS		35,668.99	

LIABILITIES

<u>CURRENT LIABILITIES</u>			
Unearned Water Rents	2,676.50		
Customer's Deposit	2,341.00		
Reserve for F.I.C.A.	27.19		
Reserve for Fed. Withholding	128.00		
Reserve for St. Withholding	15.00	5,187.69	
DUE TO WATER FUND		13,977.24	
<u>SURPLUS</u>			
Bal. 1/1/64	13,589.58		
Excess Revenue over Expenses	2,914.48	16,504.06	
TOTAL LIABILITIES		35,668.99	





CHAPMAN

MANA  
ANCH



RESOLUTION TO PROVIDE FOR THE ACQUISITION OF EASEMENTS, BY EMINENT DOMAIN; OR OTHERWISE, ACROSS CERTAIN PROPERTY SITUATE IN THE TOWN OF SMITHFIELD OWNED BY CHARLES HENLEY CHAPMAN, CECIL W. GWALTNEY, ELMER C. GRAY, LUTHER G. GRAY, VIOLET G. WILSON, JULIUS M. GRAY AND CARRIE COX, FOR USE BY THIS TOWN IN THE CONSTRUCTION, OPERATION AND MAINTENANCE OF A SEWERAGE DISPOSAL FACILITY AND TO AUTHORIZE THE PROPER OFFICERS, TOGETHER WITH THE TOWN ATTORNEY, TO PROCEED FORTHWITH WITH THE ACQUISITION OF SAID RIGHTS OF WAYS.

WHEREAS, this Council has heretofore determined the necessity for the construction, operation and maintenance of a modern sewerage disposal facility within the boundaries of this Town as they were constituted prior to the recent annexation and to this end has caused an election to be held on the question of approval of a bond issue of \$300,000.00 with which to partially finance the said facility; and,

WHEREAS, the vote in the election aforesaid being favorable this Council proceeded forthwith to take such steps as it regarded as necessary for the full consummation of the project and to this end has acquired certain necessary properties in fee simple and vast majority of the easements for the necessary pipeline; and,

WHEREAS, said Town has been unable to acquire the necessary easements over the separate lots or parcels of land of Charles Henley Chapman, Cecil W. Gwaltney, Elmer C. Gray, Julius M. Gray, Luther G. Gray, Violet G. Wilson and Carrie Cox, although a bona fide, but ineffectual, effort to acquire the necessary easements from the respective owners has been made; and,

WHEREAS, the project aforesaid has now reached the point where it is both necessary and urgent that all required easements be acquired by this Town without further delay; and,

WHEREAS, in the case of Carrie Cox, the inability to obtain a valid easement is due to a legal situation over which neither the owner of said property nor this Council have any control; and,

WHEREAS, as reluctant as it is, this body now feels that further delay in acquiring the necessary easements could be time consuming and costly in consequence of which it has no alternative other than to direct the institution of the necessary legal proceedings to acquire the rights of ways hereinafter fully described:

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS, to-wit: That proceedings be at once instituted to obtain the hereinafter described easements over the hereinafter described real estate belonging respectively,



to Charles Henley Chapman, Cecil W. Gwaltney, Elmer C. Gray, Julius M. Gray

and Carrie Cox, to-wit:

(a) Property and easement from Charles Henley Chapman:

A perpetual easement ten (10) feet in width over, across and upon said property situate on the East side of James Street, in said Town, and adjoining the property of Cecil W. Gwaltney, Isle of Wight County School Board, and James and Institute Streets. Said easement to commence at a point approximately forty (40) feet North of the Southwest corner of said lot, is to run in a general easterly direction about one hundred twenty five (125) feet to a point in the Northern line of the property of Cecil W. Gwaltney, is to be twenty (20) feet wide--ten (10) feet on each side of the center line--during the period of the original construction, narrowing to ten (10) feet--five feet on each side of its center line--when the construction is completed.

(b) Property and easement from Cecil W. Gwaltney:

A perpetual easement ten (10) feet in width over, across and upon that certain property situate on the East side of James Street, in said Town, and adjoining the property of Charles Henley Chapman, Robert J. Delk, Carl M. Beale, et als., and James and Institute Streets. Said easement to commence at a point in the line of Charles Henley Chapman approximately one hundred seventy five (175) feet East of James Street and is to run diagonally in a general Easterly direction approximately one hundred seventy five (175) feet to Institute Street, is to be twenty (20) feet wide--ten (10) feet on each side of the center line--during the period of the original construction, narrowing to ten (10) feet--five (5) feet on each side of its center line--when the original construction is completed.

(c) Property and easement from Elmer C. Gray:

A perpetual easement ten (10) feet in width over, across and upon that certain property situate on the North side of Church Street in said Town, adjoining said Street, the property of Julius M. Gray, Pagan Creek and the Estate of Henry Tynes, or that which was his. Said easement to commence at a point in the line dividing said property and that of Julius M. Gray, said point being approximately 169 feet North of the Northern line of Church Street, and running thence in a general Southeasterly direction across the entire width of said property to that of the estate of Henry Tynes, or that which was his, said last mentioned point being 150 feet North of the Northern line of Church Street. Said easement is to be twenty (20) feet wide--ten (10) feet on each side of the center line--during the period of the original construction and narrows to ten (10) feet--five (5) feet on each side of the center line--when the original construction is completed.

(d) Property and easement from Julius M. Gray et als:

A perpetual easement ten (10) feet in width over, across and upon that certain property situate on the North side of Church Street adjoining the property of Elmer C. Gray, McKenzie W. Smith, or that which was his, Pagan River and Church Street. Said easement to begin at a point in the dividing line between the said Smith property and this said property, said point of beginning being approximately 170 feet North of the Northern line of Church Street, and runs thence in a general Southeasterly direction across the entire width of this said lot to a point in the dividing line between said lot and that of Elmer C. Gray, the latter point being approximately 169 feet North of the Northern line of Church Street. Said easement is to be twenty (20) feet wide--ten (10) feet on each side of its center line--during the period of the original construction and narrows to ten (10) feet--five (5) feet on each side of its center line--when the original construction is completed.



1. A perpetual easement ten (10) feet in width over, across and upon that certain property situate on the South side of Church Street adjoining the property of Mittie Porter Chapman Jones, Robert A. Cox, Church Street and Little Creek. Said easement to commence at a point in the dividing line between the property of Mittie Porter Chapman Jones and said property, said point of beginning being approximately 145 feet South of the Southern line of Church Street, and runs thence in a Southwesterly direction across said property for its entire width to a point in the dividing line between the property of Robert A. Cox and this said property, said last mentioned point being approximately 165 feet South of the Southern line of Church Street. Said easement is to be twenty (20) feet wide--ten (10) feet on each side of its center line--during the period of the original construction and narrows to ten (10) feet--five (5) feet on each side of the center line--when the original construction is completed.

2. That the Mayor of said Town be, and he is, hereby, authorized, and instructed to proceed at once, in the name and on behalf of, the County of Isle of Wight, State of Virginia, to condemn the above described lots or parcels of land belonging to the individuals hereinbefore specifically named; and,

3. That A. E. S. Stephens, Town Attorney, is, hereby, authorized to represent said Town in the proceedings aforesaid and to do those things which seem necessary to obtain valid easements as above described over, across the aforesaid real estate; and,

That the Town Manager is directed to proceed in the interim to negotiate with the land owners aforesaid to the end that as much as possible may be avoided, said Town Manager to report to the Board of Supervisors by further recommendations that he might have toward the acquisition of said easements by negotiations.



WHEREAS, at a regular meeting of this Council held on the 4th day of December, 1962, a resolution was adopted providing for the holding of an election in this Town on the 5th., day of March, 1963, relative to the issuance of \$300,000.00 in bonds, designated as Water and Sewage Disposal System Bonds, such bonds to be sold and issued pursuant to Section 127(b) of the Constitution of Virginia; and,

WHEREAS, at the election held on the 5th., day of March, 1963, the issuance of said bonds in the principal sum of \$300,000.00 was overwhelmingly approved by the electorate of said Town by a vote of 214 For to 30 Against; and,

WHEREAS, this Council at its regular monthly meeting held on the 6th., day of August, 1963, by a resolution duly adopted was authorized and directed to accept a Federal grant in the sum of \$79,000.00 for the purpose of assisting in the financing of a proposed sewage treatment facility, said Federal grant to be made pursuant to the provisions of 33 USC 446 et. seq; and,

WHEREAS, the State Water Control Board, which has control in Virginia of the allocation, etc., of Federal Grants in Aid for the purpose of assisting in the financing of sewage treatment plants, upon a study of the wage determination applicable to the construction of said sewage disposal facility found that in its opinion, the proposed wage schedule was too high and requested a study; and,

WHEREAS, pending a study of the applicable wage, the offering of the project for bids was held in abeyance subject to further information relative to the applicable wage schedule; and,

WHEREAS, it was determined from the wage study aforesaid that the wage rate was too high in consequence of which the applicable wage rate was lowered considerably in consequence of which the cost allocated to labor in connection with the construction of said sewage treatment facility was substantially reduced; and,

WHEREAS, upon a new wage determination being made, offer for bids on the construction of the project was immediately asked for, such offer being made through the medium of newspaper advertising and solicitation by the Town's architects and engineers, Hayes, Seay, M and Mattern, Roanoke, Virginia, and on the 2nd., day of June, 1961

minutes of a Special Meeting of the Council  
Wight, State of Virginia, held in the Town  
at 7:30 P.M., pursuant to a written call  
15-425 of the Code of Virginia 1950, as  
the Council, said notice containing a stat  
led to each member on Friday, June 26, 1961  
Mayor and all members of the Council ex

Mayor called the meeting to order and  
who stated the purpose of the meeting

Branch advised the Council that all th  
n of V.W. Joyner & Co., who was expected  
Gwaltney,  
son, who had just signed his easement wi  
given that he would expect the same, Mis  
urg, Mr. Elmer Gray and Mr. Julius Gray, v  
the correspondence, Mr. C.W. Gwaltney, who  
resent facilities and future facilities  
an easement provided he could build  
were built on his property there woul  
ty Co., who would sign the easement if  
ft. at a cost to the Town of \$2,000.00  
or if within the next twenty-five year  
h the sewer line, the Town would move t  
ney and Mr. P.D. Gwaltney 111 would sign  
to Gwaltney Realty Co. Since the prop  
property for development and it is the or  
center of property, Mr. Chapman made the  
line be moved 150 ft. at an approximate c  
h Mr. P.D. Gwaltney abstaining from the di  
Since the beginning of the sewer line w  
d could be moved to another location, Mr.  
that if the Town Manager could not obtain  
basis as others had been obtained and afte  
et, the man hole be moved in an easterly di  
The motion was carried.

The Town Manager recommended that lega  
ox, Mr. Elmer Gray and Mr. Julius Gray in orde  
tion made by Mr. Turner, seconded by Mr. Gwaltney, th



REVENUE  
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all of the bids received (there being a  
d, publicly, from which it was determined that  
ton and Company, Portsmouth, Virginia, for  
lowest received; and,

the aforesaid bid of \$399,037.00 together with the "oth  
/37.00 make an aggregate total cost of the project of  
and after deducting the aforesaid Federal grant of \$79,000.00  
a net finance deficit of approximately \$84,000.00; and,

WHEREAS, upon ascertaining the fact that there was a deficit  
inancing said project a further study of the plans and the bids  
submitted was ordered and the Town Manager was directed to (a), ascertain  
from the Water Control Board whether or not additional Federal funds by  
way of another grant were available, to (b), ask the Town's architects  
and engineers whether or not the cost of the project could be reduced  
without materially affecting adversely its efficiency and cost of  
operation and to (c), consult with J. Gordon Bennett, State Auditor of  
Public Accounts, and as such Chairman of the Virginia Commission on Local  
Debt, regarding the financing of said project; and,

WHEREAS, the Town Manager pursuant to the directions to him  
aforesaid, made the necessary investigations and held several conferences.  
He reports to this body that it has been determined that no material  
savings can be made in the cost of the project, that an additional Federal  
grant of \$29,818.00 to assist in the cost of said project has been  
tentatively approved by the Water Control Board and that Mr. J. Gordon  
Bennett recommends that the Town proceed forthwith to advertise for sale  
the aforesaid \$300,000.00 Water and Sewage Disposal System Bonds and  
that it finance any deficit in such manner as this body might determine  
after the project proceeds to the point where it can be determined with  
reasonable exactness the amount of additional financing:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

(1) That upon the Water Control Board making a definite  
commitment to this Town of a total Federal grant of \$108,818.00 to  
assist in the financing of the aforesaid sewage treatment facility the  
Town Manager, is hereby, directed to advise A. G. Pinkston and Company  
that the Town intends to accept its bid for the construction of said  
facility and that when the Federal government approvals (wage schedu

utes of a Special Meeting of the Council of  
Wight, State of Virginia, held in the Town H  
at 7:30 P.M., pursuant to a written call by  
15-425 of the Code of Virginia 1950, as amer  
the Council, said notice containing a stateme  
illed to each member on Friday, June 26, 1964, a  
e Mayor and all members of the Council excep

The Mayor called the meeting to order and tur  
ger, who stated the purpose of the meeting was

Col. Branch advised the Council that all the e  
tion of V.W. Joyner & Co., who was expected to  
D. Gwaltney,  
ompson, who had just signed his easement with  
ns given that he would expect the same, Miss C  
msburg, Mr. Elmer Gray and Mr. Julius Gray, who  
to the correspondence, Mr. C.W. Gwaltney, who wou  
s present facilities and future facilities at  
d sign an easement provided he could build a r  
ouses were built on his property there would b  
Realty Co., who would sign the easement if the  
ne 200 ft. at a cost to the Town of \$2,000.00 or  
0.00 or if within the next twenty-five years  
e with the sewer line, the Town would move the  
hwaltney and Mr. P.D. Gwaltney III would sign eas  
gards to Gwaltney Realty Co. Since the property  
nt property for development and it is the only  
a the center of property, Mr. Chapman made the moti  
wer line be moved 150 ft. at an approximate cost  
ed, with Mr. P.D. Gwaltney abstaining from the discus

Since the beginning of the sewer line was c  
ney and could be moved to another location, Mr. Beal  
arner that if the Town Manager could not obtain an  
same basis as others had been obtained and after co  
project, the man hole be moved in an easterly direct  
tney. The motion was carried.

The Town Manager recommended that legal ac  
ie Cox, Mr. Elmer Gray and Mr. Julius Gray in order to  
tion made by Mr. Turner, seconded by Mr. Gwaltney, the To



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and grants) are received that the Town Manager, with the advice and consent of the said architects and engineers and the Town's attorney, proceed to execute, on behalf of the Town, the necessary contract; and,

(2) That the Town Manager is likewise directed to authorize Hon. J. Gordon Bennett to proceed at once to offer for sale the aforesaid \$300,000.00 Water and Sewage Disposal System Bonds pursuant to the notice of sale which he now has on file and which was furnished him by Wood, King, Dawson and Logan, the Town's special counsel, on or about December 12, 1963, and in all respects to be identical with the description contained in said notice of sale; and,

(3) That the presently estimated deficit in the financing of said project which now appears to be \$54,156.00 be financed at a later date upon the exact amount of said deficit being determined, such additional financing to be accomplished in such manner as this Council might then determine with the specific condition that said deficit of \$54,156.00 be not increased by the action of anyone without the consent of a majority of the members of this Council first obtained, and that the total amortization of such deficit financing be charged to the water-sewage operation of the Town.

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minutes of a Special Meeting of the Council of the Town of Wight, State of Virginia, held in the Town at 7:30 P.M., pursuant to a written call 15-425 of the Code of Virginia 1950, as amended, the Council, said notice containing a statement of the purpose of the meeting, was read and delivered to each member on Friday, June 26, 1963. Mayor and all members of the Council except

Mayor called the meeting to order and Mr. Gwaltney, who stated the purpose of the meeting was to

Branch advised the Council that all the members of V.W. Joyner & Co., who was expected to build a sewer line, Gwaltney, who had just signed his easement with the property, given that he would expect the same, Mr. Elmer Gray and Mr. Julius Gray, who had the correspondence, Mr. C.W. Gwaltney, who had the present facilities and future facilities, and Mr. P.D. Gwaltney, who had the easement provided he could build a sewer line on his property there would be a sewer line, who would sign the easement if the sewer line was 200 ft. at a cost to the Town of \$2,000.00 or if within the next twenty-five years with the sewer line, the Town would move the sewer line to Gwaltney Realty Co. Since the property for development and it is the on the center of property, Mr. Chapman made the sewer line be moved 150 ft. at an approximate cost of \$1,500.00 with Mr. P.D. Gwaltney abstaining from the discussion. Since the beginning of the sewer line was moved and could be moved to another location, Mr. Chapman made the motion that if the Town Manager could not obtain the easement on a basis as others had been obtained and after the motion was carried, the man hole be moved in an easterly direction. The motion was carried.

The Town Manager recommended that legal counsel be obtained from Mr. Elmer Gray and Mr. Julius Gray in order to have the easement made by Mr. Turner, seconded by Mr. Gwaltney, the



ived that the Town Manager, with the advice and architects and engineers and the Town's attorney, on behalf of the Town, the necessary contract; and, the Town Manager is likewise directed to authorize Hon. proceed at once to offer for sale the aforesaid d Sewage Disposal System Bonds pursuant to the notice has on file and which was furnished him by Wood, an, the Town's special counsel, on or about December . respects to be identical with the description contained le; and,

the presently estimated deficit in the financing of now appears to be \$54,156.00 be financed at a later amount of said deficit being determined, such add- be accomplished in such manner as this Council might the specific condition that said deficit of \$54,156.00 the action of anyone without the consent of a majority his Council first obtained, and that the total deficit financing be charged to the water-sewage m.

Minutes of a Special Meeting of the Council of the Town of Smithfield, County of Wight, State of Virginia, held in the Town Hall on Monday, June 29, 1964, beginning at 7:30 P.M., pursuant to a written call by the Mayor, Rodham T. Delk, pursuant to Section 15-425 of the Code of Virginia 1950, as amended, and written notices to each member of the Council, said notice containing a statement as to the purpose of said meeting, mailed to each member on Friday, June 26, 1964, at which said meeting there were present the Mayor and all members of the Council except Aubrey T. Adams and Raymond

The Mayor called the meeting to order and turned the meeting over to the Town Manager, who stated the purpose of the meeting was to discuss the Sewage Disposal

Col. Branch advised the Council that all the easements had been recorded with the exception of V.W. Joyner & Co., who was expected to sign and return at an early date, plus D. Gwaltney, and J. Thompson, who had just signed his easement with the understanding that any easements given that he would expect the same, Miss Carrie Cox, who is in a hospital in Williamsburg, Mr. Elmer Gray and Mr. Julius Gray, who live out of Town and had made reference to the correspondence, Mr. C.W. Gwaltney, who would sign an easement if he could have his present facilities and future facilities at no cost to him, Mr. C.H. Chapman, who would sign an easement provided he could build a roadway over the sewer line and if houses were built on his property there would be no charge for tap on fee and Gwaltney Realty Co., who would sign the easement if the Town would either move the line 200 ft. at a cost to the Town of \$2,000.00 or move the line 150 ft. at a cost of \$250.00 or if within the next twenty-five years any construction would materially interfere with the sewer line, the Town would move the line <sup>250 ft. North</sup> at no cost to the Company. Mr. Gwaltney and Mr. P.D. Gwaltney III would sign easements as soon as it was settled regarding to Gwaltney Realty Co. Since the property of Gwaltney Realty Co. is vacant property for development and it is the only property that the line goes through the center of property, Mr. Chapman made the motion, seconded by Mr. Beale that the sewer line be moved 150 ft. at an approximate cost of \$1,250.00. The motion was carried, with Mr. P.D. Gwaltney abstaining from the discussion and voting.

Since the beginning of the sewer line was on the property of Mr. Julius D. Gwaltney and could be moved to another location, Mr. Beale made the motion, seconded by Mr. Turner that if the Town Manager could not obtain an easement from Mr. Gwaltney on the same basis as others had been obtained and after consulting with the engineer on the project, the man hole be moved in an easterly direction from the property of Mr. Gwaltney. The motion was carried.

The Town Manager recommended that legal action be taken against Miss Carrie Cox, Mr. Elmer Gray and Mr. Julius Gray in order to obtain their easements. On a motion made by Mr. Turner, seconded by Mr. Gwaltney, the Town Manager was authorized and



directed in behalf of the Town of Smithfield to offer \$1.00 each to Mr. C.W. Gwaltney, Mr. C.H. Chapman, Miss Carrie Cox, Mr. Elmer Gray and Mr. Julius Gray for rights-of-way and easements across their respective property. The motion was duly carried.

Town Attorney A.E.S. Stephens read a resolution for the adoption by Council, which was to be sent to the Bonding Counsel. The resolution is recorded on page # 240 and was unanimously adopted on motion made by Mr. Turner, seconded by Mr. Beale. Voting "Aye" P.D. Gwaltney IV, F.P. Chapman, C.M. Beale Jr., J.E. Turner and R.T. Delk.

The Town Manager was authorized and directed to write Mr. J. Gordon Bennett to proceed with the sale of the \$300,000.00 Bonds, effective Oct. 1, 1964.

Mr. Beale explained to Council that it might be necessary to borrow a short term loan to meet expenses before the bond money was received.

The Town Manager presented the following data from Mr. Lindsey given to the Public Works Committee on 15 June 1964:

#### Project Summary Based on Low Bid

A. Total Project Construction	\$399,037.00
B. Other Costs:	
Engineering	
Plans & Specifications -	\$21,452.00
Supervision	5,985.00
Inspection	27,437.00
Legal & Administrative	8,000.00
Land & rights-of-way	3,000.00
Contingency 3%	13,500.00
	12,000.00
Project Total	462,974.00

#### Available Funds:

Bond Issue	\$300,000.00
Original Grant	79,000.00
(Tentative Grant)	(20,000.00)
Total	399,000.00
Balance needed--Say	64,000.00

Mr. Lindsey presented the following possible deletions for consideration:

#### Positive Deletions:

1. Eliminate casing pipe at Highway crossings	\$3,000.00
2. Standard MH to Precast	1,000.00
Sub-Total	4,000.00

#### Possible Deletions:

1. Change Control Bldg.	\$ 2,000.00
2. Raise Pumping Station 4 ft.	10,000.00
3. Lower Manholes on Interceptor	4,500.00
4. Eliminate Barminutors	9,000.00
5. Eliminate 6" house laterals to Interceptor	3,000.00
Sub-Total	28,500.00
Maximum Deletions	32,500.00

On motion made by Mr. Beale seconded by Mr. Turner Numbers 1 & 2 under Positive Deletions and numbers 3 & 4 under Possible Deletions. The motion was unanimously carried.

Mr. Chapman complained of the speeding in the Re Town Manager was to have the Police use the radar more. There being no further business, the meeting adjourned.

*John Chapman*  
Clerk



Town of Smithfield to offer \$1.00 each to Mr.C.W. ss. Carrie Cox, Mr. Elmer Gray and Mr. Julius Gray for s across their respective property. The motion was

S. Stephens read a resolution for the adoption by nt to the Bonding Counsel. The resolution is recorded imously adopted on motion made by Mr. Turner, seconded P.D. Gwaltner IV, F.P. Chapman, C.M. Beale Jr., J.E. Turner

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Committee on 15 June 1964:

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Total 399,000.00

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researched the following possible deletions for consideration  
Action Recommended by  
Committee:

etions:		Eliminate:
casing pipe at Highway crossings	\$3,000.00	\$3,000.00
MH to Precast	1,000.00	1,000.00
Sub-Total	4,000.00	

#### Possible Deletions:

1. Change Control Bldg.	\$ 2,000.00	
2. Raise Pumping Station 4 ft.	10,000.00	\$5,000.00
3. Lower Manholes on Interceptor	4,500.00	4,500.00
4. Eliminate Barminutors	9,000.00	
5. Eliminate 6" house laterals to Interceptor	3,000.00	3,000.00
Sub-Total	28,500.00	
Maximum Deletions	32,500.00	16,500.00

On motion made by Mr. Beale seconded by Mr. Turner it was decided to eliminate Numbers 1 & 2 under Positive Deletions and numbers 3 & 5 under ~~under~~ Possible Deletions. The motion was unanimously carried.

Mr. Chapman complained of the speeding in the Red Point Heights area. The Town Manager was to have the Police use the radar more extensively.

There being no further business, the meeting adjourned.

*F.P. Chapman*  
Clerk

*William F. Felt*  
Mayor



The Town Council held its regular monthly meeting Tuesday night, July 1964, in the Council room. Those present were Mayor R.T. Delk, Councilmen F.P. Chapman, Town Manager Jas.O. Branch, J.E. Turner, P.D. Gwaltney IV, C.M. Beale Jr., members of the press from the Daily Virginian-Pilot, Ledger-Dispatch, Smithfield Times, Police Chief E.R. Evans, Fire R.J. Little Jr., Visitors-Rev. Warren Taylor, R.S. Cox Jr., Mrs. J.F. Watkins, C.W. Gwaltney, W.I. Bell, J.R. Stallings Jr., C.H. Chapman, L.F. Chapman Jr. and Geo. T. Coffer.

The meeting was opened with prayer led by Rev. Warren Taylor, pastor of Smithfield Baptist Church.

The Mayor called the meeting to order and the minutes of the last regular meeting were read and approved with a correction being made by changing the Delapidated Ordinance to Delapidated <sup>Building</sup> Resolution.

The minutes of the last special meeting were read and approved with an addition to be made by inserting "250 ft. North" in the request by Gwaltney Realty Co. to have the present proposed sewer line moved, if within the next twenty-five years any construction made would interfere with the line.

The Town Manager reported that the Planning Commission had met on July 6, 1964 and approved the Zoning Map, as displayed. It was decided that a special meeting would be called after 30 days, during which time the Council could review the map and Zoning Ordinance.

Col. Branch advised the Council that revised plans have been received covering highway improvement to alleviate flooding condition at Cypress Creek and plans have been approved for rights of way. Also, advised the Council that construction was begun on Heptinstall Ave. and Magruder Road between Heptinstall Ave. and Mercer St. on 29 June 1964. The report on the Health Center was deferred pending final action on Sewage Disposal. The fans are expected to be installed in the auditorium of Town Hall this week. Col. Branch informed the Council that the Council policy on metering customers, who use water for irrigation, is causing complaints to be registered.

With regards to Sewage Disposal, the Town Manager reported that the State Water Control Board had officially granted the Town \$108,818.00-the full <sup>818</sup> of cost allowable and had forwarded same to the Federal Agency in Charlottesville. Approval from the Federal Agency was expected within the week. With regards to cost reporting, monthly payments would be made to the contractor and Engineers and as reported to Council. All of the easements had been procured, except those mentioned in Resolution and Mr. J.D. Gwaltney and Smithfield Packing Co.. The easement would be signed by Smithfield Packing Co., according to Mr. Wayne Duncan.

Mr. Cecil W. Gwaltney appeared before the Council requesting that the center of the sewer line be moved <sup>to North within</sup> 5 feet of the property line between his property and the property of Mr. C.H. Chapman. The Town Manager was directed to have

the Surveyor point out the sewer line to Mr. marked clearly.

Mr. C.H. Chapman appeared before the Council for his residence and for one at his vacant by Mr. Gwaltney that all are granted ~~to~~ be allowed same for his vacant lot, provided <sup>on acquiring easements</sup>

The Resolution, recorded on page 239, unanimously by voice vote on motion made by

On motion made by Mr. Beale, seconded provided an additional wye on his vacant the Town and he is to make the physical ~~ta~~ carried.

The Town Manager was directed to C.H. Chapman and Mr. C.W. Gwaltney.

Fire Chief Little appeared before purchase from the Smithfield Volunteer Fire for \$2,500.00 and that the Town contribute purchase of a new truck, which would have costing \$15,000.00. Since this request was who was out of Town, action on the addition deferred until a meeting of Fire Committee Gwaltney, seconded by Mr. Turner, the Town for \$2,500.00. The motion was carried.

Town Employees, Willie Roberts, the Town Manager that they be paid in lieu Gwaltney, seconded by Mr. Turner Willie Roberts vacation and Shedwick Tynes is to be paid carried.

Mr. Howard Edwards requested Jordan is of the opinion that he should time and effort in locating and removing drowned persons during the past years. The the Sheriff's Department, since this was of Police had requested the help of Moses seconded by Mr. Turner that Moses Jordan the body of Richard Burton. The motion was

Mr. Roger Fulford requested for one week's vacation in lieu of his mad- by Mr. Gwaltney, seconded by Mr. Beale



regular monthly meeting Tuesday night, July 7, it were Mayor R.T. Delk, Councilmen F.P. Chapman, Town Manager Jas. O. Branch, Jr./ members of the press from the Daily Press, Smithfield Times, Police Chief E.R. Evans, Fire Chief Taylor, R.S. Cox Jr., Mrs. J.F. Watkins, C.W. Gwaltney, an, L.F. Chapman Jr. and Geo. T. Coffer.

With prayer led by Rev. Warren Taylor, pastor of

ting to order and the minutes of the last meeting were read with a correction being made by changing the resolution.

A special meeting were read and approved with "250 ft. North" in the request by Gwaltney proposed sewer line moved, if within the next 30 days would interfere with the line.

It was decided that the Planning Commission had met on Map, as displayed. It was decided that a special meeting, during which time the Council could review

Council that revised plans have been received to alleviate flooding condition at Cypress Creek and of way. Also, advised the Council that construction of Magruder Road between Heptinstall Ave. and the Health Center was deferred pending fans are expected to be installed in the old. Branch informed the Council that the Council's water for irrigation, is causing complaints to

the Disposal, the Town Manager reported that the 818 ally granted the Town \$108,118.00-the full 30% same to the Federal Agency in Charlottesville.

expected within the week. With regards to cost made to the contractor and Engineers and amount of funds had been procured, except those mentioned and Smithfield Packing Co.. The easement would be according to Mr. Wayne Duncan.

appeared before the Council requesting that the North within 5 feet of the property line between his Chapman. The Town Manager was directed to have

the Surveyor point out the sewer line to Mr. Gwaltney, since the line had not been marked clearly.

Mr. C.H. Chapman appeared before the Council requesting a free tap-on fee for his residence and for one at his vacant lot. It was explained to Mr. Chapman by Mr. Gwaltney that all are granted ~~free~~ tap-on ~~free~~ of charge and that he would be allowed same for his vacant lot, provided he made the physical connection.

The <sup>on Acquisitory Easements</sup> resolution, recorded on page 239, was read by the Mayor and adopted ~~by~~ unanimously by voice vote on motion made by Mr. Chapman, seconded by Mr. Gwaltney.

On motion made by Mr. Beale, seconded by Mr. Chapman, Mr. C.H. Chapman will be provided an additional well on his vacant lot at a location most feasible to the Town and he is to make the physical tap on at this time. The motion was carried.

The Town Manager was directed to continue to negotiate with Mr. C.H. Chapman and Mr. C.W. Gwaltney.

Fire Chief Little appeared before the Council requesting that the Town purchase from the Smithfield Volunteer Fire Dept. the Chevrolet tank and truck for \$2,500.00 and that the Town contribute \$2,500.00 additional towards the purchase of a new truck, which would have an 800 gal. <sup>tank</sup> ~~pump~~ and 500 gal. <sup>pumper</sup> ~~tank~~, costing \$15,000.00. Since this request was made to the Chairman of the Fire dept. Com. who was out of Town, action on the additional contribution of \$2,500.00 was deferred until a meeting of Fire Committee could be held. On motion made by Mr. Gwaltney, seconded by Mr. Turner, the Town purchased the Chevrolet truck for \$2,500.00. The motion was carried.

Town Employees, Willie Robertson and Shedwick Tynes requested through the Town Manager that they be paid in lieu of vacation. On motion made by Mr. Gwaltney, seconded by Mr. Turner Willie Robertson is to be paid for one week vacation and Shedwick Tynes is to be paid for two weeks vacation. The motion was carried.

Mr. Howard Edwards requested through the Town Manager that Moses Jordan is of the opinion that he should be given financial remuneration for his time and effort in locating and removing from the Pagan River five bodies of drowned persons during the past years. The Fire Chief stated that he had advised the Sheriff's Department, since this was under their jurisdiction. Since the Chief and Police had requested the help of Moses Jordan, Mr. Gwaltney made the motion seconded by Mr. Turner that Moses Jordan be paid \$5.00 for his time in locating the body of Richard Burton. The motion was passed.

Mr. Roger Fulford requested through the Town Manager that he be paid for one week's vacation in lieu of his vacation. The request was granted on motion made by Mr. Gwaltney, seconded by Mr. Beale.



Col-Branch informed the Council that Mr.W.R.Hudnall Jr. had resigned from the Police force, effective 4 July 1964, to obtain employment at the Newport Shipyard. Also, Officers Woolum and Fulford have completed another six months service on 30 June 1964 and their weekly salary would be increased from \$72.50 per week to \$75.00 per week effective 1 July 1964, since their services have been very satisfactory. No objection was given to the granting of the raises. Chief Evans, on 14 November 1963, was appointed Acting Chief of Police with a salary of \$80.00 per week -top patrolman's pay and on 23 February 1964, Chief Evans was appointed Chief of Police at beginning salary of \$90.00 per week and it was recommended by the Town Manager that his salary be raised to \$92.50 per week. Mr.Gwaltney made the motion seconded by Mr.Turner that the policy be changed on seniority pay raise <sup>to</sup> ~~from~~ the exact six months from date of employment. The motion was carried. On motion made by Mr.Gwaltney, seconded by Mr.Turner, the pay raise for Chief Evans was tabled until a full Police Committee could meet and report.

The Town Manager advised the Council that Mr.Elbert Cofer has been complaining of sand in the water at his residence. A filter was displayed which is similar to one that had been installed at Mr.Cofer's residence. Mr.R.L. Magette had been requested to investigate and make recommendations, but had not made a report to date. The Town Manager's report was accepted on motion made by Mr.Gwaltney seconded by Mr.Turner.

The Town Manager brought to the attention of Council that the old theater building was to be remodeled for a new business and that alteration will require the cutting of the sidewalk in front of the building for roof drain. Since the sidewalk is in poor repair, the Contractor suggested that the entire sidewalk be replaced and the Town bear a portion of the cost. The Town Manager was directed to get cost figures and then make his recommendation to Council.

Copies of the report on delapidated buildings were distributed to the Councilmen for study before the next Council meeting. A bill from Mr.Frank A. Spady Jr., Architect, for inspection of buildings, in the amount of \$195.00 was presented. Authorization for payment was made on motion made by Mr.Gwaltney, seconded by Mr.Beale.

Vice-Mayor Gwaltney took the chair and the Mayor explained to the Council that the last General Assembly provided for Towns electing justices. On motion made by Mr. Delk, seconded by Mr.Chapman the following Ordinance was unanimously adopted:

FOR  
AN ORDINANCE TO PROVIDE ~~FOR~~ THE ELECTION OF CERTAIN JUSTICES IN TOWN OF SMITHFIELD, COUNTY OF ISLE OF WIGHT, STATE OF VIRGINIA, AND TO PRESCRIBE THEIR POWERS, DUTIES AND COMPENSATION.

BE IT ORDAINED AS FOLLOWS, TO-WIT:

(1) That two special justices of the peace be appointed by the Town Council to act as issuing justices.

(2) That their salary shall be an amount to be collected by the Town Court plus the bail bond collected by the Town Treasurer on or before the 15th day of the month in which the fees were collected.

(3) The issuing justices so elected shall be appointed by the Town Council.

(4) The issuing justices elected pursuant to the provisions of the Acts of the General Assembly, page 80 of the powers and perform all of the duties, and

This Ordinance shall be in force from the date of its passage.

On motion made by Mayor Delk and Mr.W.I.Bell, the present Justices of the Peace, the following Ordinance was adopted: Justices for the Town of Smithfield.

There being no further business,

*Edward Chapman*  
Clerk



med the Council that Mr.W.R.Hudnall Jr. had resigned from  
 tive 4 July 1964,to obtain employment at the Newport News  
 s Woolum and Fulford have completed another six months  
 and their weekly salary would be increased from \$72.50  
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 IPENSATION.

BE IT ORDAINED AS FOLLOWS, TO-WIT:

- (1) That two special justices of the peace be elected, to be known  
 as issuing justices.
- (2) That their salary shall be an amount equal to the issuing fees  
 collected by the Town Court plus the bail bond fees. The salaries are to be paid  
 by the Town Treasurer on or before the 15th day of each month following that in  
 which the fees were collected.
- (3) The issuing justices so elected shall serve at the pleasure of the  
 Council.
- (4) The issuing justices elected pursuant to the provisions of Chapter  
 of the Acts of the General Assembly, page 808 of the Acts and are to exercise all  
 the powers and perform all of the duties, and none other, provided in said Chapter 524.  
 This Ordinance shall be in force from its passage.

On motion made by Mayor Delk and seconded by Mr. Chapman Mrs. Lucille Cofer  
 and Mr. W. I. Bell, the present Justices of the Peace, were elected as ~~present~~ Warrant  
 Justices for the Town of Smithfield.

There being no further business, the meeting adjourned.

*Edward Chapman*  
 Clerk

*Robert Delk*  
 Mayor



The Town Council held a special meeting Monday night, July 20, 1964, in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney, R.L. Herrmann, A.T. Adams, F.P. Chapman, J.E. Turner, C.M. Beale Jr., Town Manager Jas. O. Branch, Police Chief E.R. Evans, visitors C.H. Chapman and C.W. Gwaltney.

The Mayor called the meeting to order and stated the purpose of the meeting was to consider the offers of Messers Gwaltney and Chapman with regards to easements across their respective properties.

The minutes of the last meeting were read and approved.

The Town Manager presented Mr. Chapman's request as follows:

Mr. Chapman would grant an easement across his property on the East side of James St. for \$1.00, provided the Town of Smithfield would:

1. Connect the existing house lateral to the proposed sewer line without cost to him.
2. Provide a house lateral for the vacant property facing James Street, the house lateral to extend beyond the easement line (5 ft.) across his property without cost to him.

Mr. Chapman stated that the present location of the sewer line was agreeable to him, however, he felt that he was due some compensation for his property might develop into valuable property, since his property runs from James to Clay St.

After a general discussion, Mr. Gwaltney made the motion, seconded by Mr. Turner, that, while the Council was in sympathy with Mr. Chapman's request, they did not feel that an exception could be made in his case, therefore, the action taken by the Council at the last meeting could not be changed. The motion was passed unanimously.

The Town Manager advised the Council that stakes had been set by Ball-Hassell-Folkes in the center of the line of the proposed easement across the property of Mr. C.W. Gwaltney and Mr. Gwaltney had agreed to the location of Manhole # 212. Mr. Gwaltney would grant an easement across his property of \$1.00 provided:

- (a) The center line of the sewer was moved North to a point five feet South of Gwaltney's North property line on the East property line.

This would involve relocating Manhole # 211 to the North.

Hayes, Seay, Mattern and Mattern have advised the Town Manager by letter dated 13 July 1964, in part as follows: "In our opinion, the requested change is a slight one and will involve no change in contract price."

Mr. Gwaltney advised the Council that if his request is granted that he will point out the exact location of his property line, will grant a 10 ft. easement and 20 ft. easement during construction.

On motion made by Mr. Turner, seconded by Mr. Beale, the request by Mr. Gwaltney that the center line of the sewer be moved North to a <sup>point</sup> five feet South of his North property line on the East property line be granted

provided Mr. Gwaltney signs the easement for \$1.00, the Council will grant the easement unanimously.

The Town Manager presented a six month term to the Councilmen to review. Any questions are to be referred to the Town Manager or Treasurer.

There being no other business, the meeting adjourned.

*John Chapman*  
Clerk

TOWN OF  
SMITHFIELD

RECEIPTS & EXPENSES

JULY

NUE

From Local Sources:

Taxes

Licenses:

Trans Vehicle

Privilege

Fines

Interest

Rentals:

Town Hall

Others

Miscellaneous

Bank Stock Tax

From The Commonwealth:

MA. B. C. Profits

TOTAL REVENUE

EXPENDITURES

General Government

Finance

Law & Judiciary

Police

Street Light

Fire

Public Works

Other

TOTAL EXPENSES

Surplus

Deficit

Balance Forward

Balance

Balance

Balance

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held a special meeting Monday night, July 20, 1964.  
 present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV,  
 Chapman, J.E. Turner, C.M. Beale Jr., Town Manager Jas. O.  
 visitors C.H. Chapman and C.W. Gwaltney.  
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 offers of Messers Gwaltney and Chapman with regards  
 respective properties.

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live relocating Manhole # 211 to the North.

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part as follows: "In our opinion, the requested

ill involve no change in contract price."

vised the Council that if his request is granted

xact location of his property line, will grant a

asement during construction.

by Mr. Turner, seconded by Mr. Beale, the request by

line of the sewer be moved North to a <sup>point</sup> five

erty line on the East property line be granted

provided Mr. Gwaltney signs the easement for \$1.00. The motion was carried  
 unanimously.

The Town Manager presented a six month report on receipts and expenses for  
 the Councilmen to review. Any questions are to be directed to either the Town  
 Manager or Treasurer.

There being no other business, the meeting adjourned.

*John Chapman*  
 Clerk

*William F. Delk*  
 Mayor

TOWN OF SMITHFIELD  
 SMITHFIELD, VIRGINIA  
 RECEIPTS & EXPENSES at 7/31/64

	JULY	TOTAL	BUDGET
<b>REVENUE</b>			
from Local Sources:			48,000.00
Taxes			
Licenses:		8,804.25	9,300.00
Vehicle	4,286.00	21,898.48	22,000.00
Privilege	218.35	4,520.40	10,000.00
Fines	540.70	166.02	50.00
Interest	75.11		
Rentals:		695.00	900.00
Town Hall	85.00	266.75	500.00
Others	55.25	1,154.11	1,000.00
Miscellaneous	47.72	8,914.11	8,400.00
Bank Stock Tax			
from The Commonwealth:			8,240.00
A.B.C. Profits			
<b>TOTAL REVENUE</b>	<b>5,308.13</b>	<b>46,419.12</b>	<b>108,490.00</b>
<b>EXPENDITURES</b>			
General Government	1,514.92	11,007.84	15,905.00
Finance	277.03	2,376.08	3,300.00
Law & Judiciary	125.33	915.33	1,780.00
Police	1,721.30	13,797.85	22,708.00
Street Light	357.92	2,434.26	4,258.53
Fire	153.63	2,249.77	3,460.00
Public Works	1,612.55	15,000.17	23,105.00
	40.25	2,144.08	2,345.40
		27.23	1,452.14
			775.96



Council held a special meeting Monday night, July 20, 1964. Present were Mayor R.T. Delk, Councilmen P.D. Gwaltney, F.P. Chapman, J.E. Turner, C.M. Beale Jr., Town Manager Jas. O. Evans, visitors C.H. Chapman and C.W. Gwaltney.

Mayor called the meeting to order and stated the purpose of the meeting was to discuss the offers of Messers Gwaltney and Chapman with regards to their respective properties.

Minutes of the last meeting were read and approved.

Town Manager presented Mr. Chapman's request as follows:

1. I would grant an easement across his property on the line for \$1.00, provided the Town of Smithfield would:

2. Move the existing house lateral to the proposed sewer line at no cost to him.

3. Move a house lateral for the vacant property facing James to the house lateral to extend beyond the easement line across his property without cost to him.

Mayor stated that the present location of the sewer line was never, he felt that he was due some compensation for his property into valuable property, since his property runs from James to the center of the line of the proposed easement across Chapman's property and Mr. Gwaltney had agreed to the location of the easement. He would grant an easement across his property of \$1.00 for the line of the sewer was moved North to a point five feet from Gwaltney's North property line on the East property line. This would involve relocating Manhole # 211 to the North.

Mayor Mattern and Mattern have advised the Town Manager by letter, in part as follows: "In our opinion, the requested easement will involve no change in contract price."

Mayor advised the Council that if his request is granted, the exact location of his property line, will grant a easement during construction.

Approved by Mr. Turner, seconded by Mr. Beale, the request by Mr. Chapman for the line of the sewer be moved North to a point five feet from Gwaltney's North property line on the East property line be granted.

Mr. Gwaltney signs the easement for \$1.00. The motion was carried unanimously.

The Town Manager presented a six month report on receipts and expenses for the year to the Councilmen to review. Any questions are to be directed to either the Town Manager or Treasurer.

There being no other business, the meeting adjourned.

*William Delk*  
Mayor

*Paul Chapman*  
Clerk

TOWN OF SMITHFIELD SMITHFIELD, VIRGINIA			
RECEIPTS & EXPENSES at 7/31/64			
	JULY	TOTAL	BUDGET
REVENUE			
From Local Sources:			48,000.00
Taxes			
Licenses:			9,300.00
Vehicle	4,286.00	8,804.25	22,000.00
Privilege	218.35	21,898.48	10,000.00
Fines	540.70	4,520.40	50.00
Interest	75.11	166.02	
Rentals:			900.00
Town Hall	85.00	695.00	500.00
Others	55.25	266.75	1,000.00
Miscellaneous	47.72	1,154.11	8,400.00
Bank Stock Tax		8,914.11	
From The Commonwealth:			8,240.00
A.B.C. Profits			
TOTAL REVENUE	5,308.13	46,419.12	108,490.00
EXPENDITURES			
General Government	1,514.92	11,007.84	15,905.00
Finance	277.03	2,376.08	3,300.00
Law & Judiciary	125.33	915.33	1,780.00
Police	1,721.30	13,797.85	22,708.00
Street Light	357.92	2,434.26	4,258.53
Fire	153.63	2,249.77	3,460.00
Public Works	1,612.55	15,000.17	23,105.00
Public Welfare	40.25	2,114.08	2,345.40
Post Service		27.23	1,452.14
Capital Outlays	385.00	9,594.87	16,775.96
Sale of Wight County	2,035.00	3,719.00	13,400.00
TOTAL EXPENDITURES	8,222.93	63,266.48	108,490.00
EXCESS EXPENSES OVER REVENUE		-16,847.36	

TOWN OF SMITHFIELD SMITHFIELD, VIRGINIA			
BALANCE SHEET at 7/31/64			
ASSETS			
CASH			
On Deposit:			
Bank of Smithfield	10,528.31		
Merchants & Farmers	4,698.45	15,226.76	
UNCOLLECTED REAL ESTATE		3,787.66	
& PERSONAL PROPERTY TAXES		152,375.00	
FUTURE DEBT REQUIREMENT		171,389.42	
TOTAL ASSETS			
LIABILITIES			
CURRENT LIABILITIES			
Reserve for F.I.C.A	238.38		
Reserve for Blue Cross	66.38		
Reserve for Fed. Inc. Tax	294.70		
Reserve for St. Inc. Tax	34.50		
Reserve for V.S.R.S.	44.56		
Reserve for V.S.R.S. Ins.	10.80	689.32	
BONDS PAYABLE		146,375.00	
TRANSFER FROM WATER DEPT.		6,000.00	
SURPLUS			
Bal. 1/1/64	35,172.46		
Excess Expenses over Rev.	-16,847.36	18,325.10	
TOTAL LIABILITIES			171,389.42



The Town Council held

July 20, 1964

D. Gwaltney Jr.,  
Manager Jas. O.

purpose of the  
with regards

vided Mr. Gwaltney signs the easement for \$1.00. The motion was carried unanimously.

The Town Manager presented a six month report on receipts and expenditures to the Councilmen to review. Any questions are to be directed to either the Manager or Treasurer.

There being no other business, the meeting adjourned.

*W. Chynoweth*  
Clerk

*W. Chynoweth*  
Mayor

TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA  
STATEMENT OF INCOME at 7/31/64

RATING REVENUE			
Metered Accounts			
Flat Rate Accounts			
Other Accounts			12,871.07
OF PRODUCTION & DISTRIBUTION			9,995.95
Power & Pumping:			577.50
Maint. Structure & Imp.	184.09		
Power Purchased	238.00		
Supplies & Exp.	435.18		
Transmission & Dis.			
Supervision	47.50		
Operation of Meters	3,931.37	6,823.58	7,680.85
Maint. Water Main	2,525.30		15,763.67
Maint. Sewer Main	319		
SS INCOME FROM OPERATING			
COUNTING & COLLECTING			
Meter Reading	180.55		
Cutting Water On & Off	8.14	295.69	
Uncollectable Accounts			
ADMINISTRATIVE & GENERAL	700.00		
Treas. Salary	452.48		
Office Supplies & Exp.	318.36		
Audit	35.75		
Special Legal Service	259.00	1,765.59	
Insurance		31.90	
F.C.A.		6,057.71	
CAPITAL OUTLAYS		1,560.00	
ST SERVICE		6,000.00	15,710.85
EMENT ON BONDS			52.78
INCOME FROM OPERATING			
OTHER INCOME			
Private Fire Protection		75.00	
Miscellaneous		1,915.00	
Rents		245.00	2,235.00
NET INCOME FOR PERIOD			2,287.70

TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA

ASSETS BALANCE SHEET at 7/31/64

CURRENT ASSETS	
Cash on Deposit:	
Merchants & Farmers	285.41
Bank of Smithfield	96.73
ACCOUNTS RECEIVABLE	382.14
ADVANCES IN ANTICIPATION	4,403.49
OF BOND ISSUE	15,997.20
SEWER CONSTRUCTION FUND	
SURPLUS	13,377.24
PREPAID INSURANCE	184.09
TOTAL ASSETS	34,944.16

LIABILITIES

CURRENT LIABILITIES	
Unearned Water Rents	2,676.50
Customer's Deposits	2,356.00
Res. For F.I.C.A.	9.06
Res. For Fed. Withholding	43.00
Res. For St. Withholding	5.00
DUE TO WATER FUND	5,089.56
SURPLUS	13,977.24
Bal. 1/1/64	13,589.58
Excess Revenue over Ex.	2,287.78
TOTAL LIABILITIES	15,877.36
	34,944.16

request by  
r line of the sewer be moved North to a point five  
property line on the East property line be granted



The Town Council held its regular monthly meeting Tuesday night, August 4, 1964 in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, C.M. Beale Jr., A.T. Adams, Police Chief Evans, Town Manager Jas. O. Branch, Members of the press from the Daily Press, Virginian-Pilot and visitors V.A. Bell and Geo. T. Cofer.

The Mayor called the meeting to order and the minutes of the last special meeting were read and approved.

The Town Manager reported to the Council that he had accompanied Asst. Dist. Engineer Coldiron on his visit to the property owners near Cypress Creek Bridge, at which time it was explained to the property owners the egress and ingress to their property, after the fill was made on the approach to the bridge. The property owners were in agreement with the Highway's plans.

The Council was advised by the Town Manager that he proposed to raise Chief Evans pay by \$2.50 per week, beginning 23 August 1964, when he will have completed six months service as Chief of Police. This is accordance with the established pay policy. The Police Committee was requested to meet with the Town Manager prior to the September meeting to discuss police salary scale.

The Town Manager reported to Council that the contractor at the old heater Building had given a price of \$180.00 as the Town's share in removing and laying a sidewalk in front of the building. No action was taken on this matter.

Complaints have been received by the Town Manager with regards to parking on Drummond's Lane, since the lane is too narrow for passing, and Ethel was complaining of water from ~~xxxx~~ Cocke's Lane draining across her property, which is not a new condition. No action was taken on these matters.

Mr. V.A. Bell appeared before the Council with regards to the drainage ditch in front of his property on Jordan Drive. Since the Highway had had this ditch dug, there is a drainage problem with his front lawn being flooded. Also, the ditch was causing a traffic hazard. Mr. Bell requested that the Council pursue this matter with the Highway Dept. Mr. Adams made the motion seconded by Mr. Gwaltney that the Town Manager request the Highway Dept. to work out this drainage problem on Jordan Drive as expeditiously as possible. The motion was duly carried.

The Notice of Sale for the \$300,000 Water and Sewerage Distribution System Bonds, which had been prepared by the Town Attorney with approval of the Bonding Attornies Wood, King, Dawson and Logan, was read by the Town Manager. Approval of the Notice of Sale was given on motion made by Mr. Beale, seconded by Mr. Adams. Voting "Aye" R.T. Delk, C.M. Beale Jr., A.T. Adams and P.D. Gwaltney IV. *See Page 24*

Mr. J.D. Gwaltney requested through the Town Manager that ManHole # 113 be moved <sup>East</sup> 70 feet to the West side of his property line. Since Mr.

Gwaltney's request for moving laterals solely within to the provisions set up in all other easements, Mr. Delk that Mr. J.D. Gwaltney be offered the following for change in easement: 1. Install Manhole #113 and proposed <sup>or</sup> 2. Move Manhole # 113 to a location with providing connection at to his East property line/or 3. if this is not acceptable East of property line and provide 2 tees at his property line duly passed.

Mrs. F.M. Barrett will not give an easement across his property, the West side. On motion made by Mr. Gwaltney, seconded by Mr. Adams, to obtain the easement across the property of F.M.

While Mr. C.H. Chapman had not signed a letter allowing the sewer line to cross his property.

Since Swift & Co. had not returned the letter, the Town Manager was requested to pursue this matter.

The Council was informed by the Town Manager of a letter from the Department of Health, Education and Welfare advising that the Town had been granted \$108,810.00 for the construction of a new sewer line.

Since the Council had been furnished with reports on Delapidated Buildings, the Councilmen wished the Town Manager to take. After a general discussion, a motion seconded by Mr. Gwaltney that the Gray, Cox given notice to correct the condition of their respective properties. The Town Manager and as outlined in the Architect report being sent to the property owner, that 90 days be given for the correction of the condition of property, and that if the correct time limit, the ~~building~~ will be removed at the expiration of the time limit. The motion was carried.

It was brought to the attention of the Council that 120 days of notice to Mr. Geo. T. Cofer with regards to the removal of the building on St. was up on 14 August 1964. On motion made by Mr. Gwaltney, the Town Manager was authorized to proceed according to the provisions of the Ordinance on Delapidated Buildings.

The Ordinance on Junk Yards was read by Mr. Delk, seconded by Mr. Beale inserted in Paragraph 3 of the Ordinance a fence around junk yard, "25" feet at its closets in Paragraph # 3 was inserted "8" feet X "8" feet. The motion was carried. On motion made by Mr. Beale seconded by Mr. Adams, the Ordinance was changed from 60 days to 90 days. The motion was carried.



uncil held its regular monthly meeting Tuesday night, room. Those present were Mayor R.T. Delk, Councilmen P.D. Adams, Police Chief Evans, Town Manager Jas. O. Branch, Daily Press, Virginian-Pilot and visitors V.A. Bell

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.A. Bell appeared before the Council with regards to the his property on Jordan Drive. Since the Highway had had drainage problem with his front lawn being flooded. Also, affic hazard. Mr. Bell requested that the Council pursue ay Dept. Mr. Adams made the motion seconded by Mr. Gwaltney quest the Highway Dept. to work out this drainage problem tiously as possible. The motion was duly carried.

e Notice of Sale for the \$300,000 Water and Sewerage Dispa en prepared by the Town Attorney with approval of the ing, Dawson and Logan, was read by the Town Manager. Approval given on motion made by Mr. Beale, seconded by Mr. Adams. .Beale Jr., A.T. Adams and P.D. Gwaltney IV. *See Page 24.*

Mr. J.D. Gwaltney requested through the Town Manager that 1st feet to the West side of his property line. Since Mr.

Gwaltney's request for moving laterals solely within his property is contrary

to the provisions set up in all other easements, Mr. Beale made the motion, seconded by Mr. Delk that Mr. J.D. Gwaltney be offered the following solution to his request for change in easement: 1. Install Manhole #113 and the sewer line as originally proposed, or 2. Move Manhole #113 to a location within his property and adjacent providing connection at manhole, to his East property line, or 3. if this is not acceptable, move Manhole #113 East of property line and provide 2 tees at his property line. The motion was duly passed.

Mrs. F.M. Barrett will not give an easement down her driveway but her son will provide an easement across his property, which joins her property on the West side. On motion made by Mr. Gwaltney, seconded by Mr. Beale, it was decided to obtain the easement across the property of F.M. Barrett III.

While Mr. C.H. Chapman had not signed an easement, he had signed a letter allowing the sewer line to cross his property.

Since Swift & Co. had not returned their signed easement, the Town Manager was requested to pursue this matter.

The Council was informed by the Town Manager that he had received a letter from the Department of Health, Education and Welfare dated 15 July 1964 advising that the Town had been granted \$108,810.00 for sewage disposal.

Since the Council had been furnished copies of the Town Manager's reports on Delapidated Buildings, the Councilmen were asked what steps they now wished the Town Manager to take. After a general discussion, Mr. Delk made the motion seconded by Mr. Gwaltney that the Gray, Cox and Berryman property owners be given notice to correct the condition of their respective property, as reported by the Town Manager and as outlined in the Architect's report, with the Architect's report being sent to the property owner, that 90 days notice be given to correct the condition of property, and that if the correction is not done within the time limit, the *building* will be removed at the cost of the property owner, as set forth in paragraph 3 of the "resolution. The motion was unanimously passed.

It was brought to the attention of Council that the time limit of 120 days of notice to Mr. Geo. T. Cofer with regards to his property on West Main St. was up on 14 August 1964. On motion made by Mr. Adams seconded by Mr. Delk the Town Manager was authorized to proceed according to paragraph 2 of the "resolution on Delapidated Buildings.

The Ordinance on Junk Yards was read by the Mayor. On motion made by Mr. Delk, seconded by Mr. Beale inserted in Paragraph 2 was "8" feet high for fence around junk yard, "25" feet at its closets point to any public street and in Paragraph #3 was inserted "8" feet X "8" feet for advertisement. The motion was carried. On motion made by Mr. Beale seconded by Mr. Adams the requirements from the effective date of the ordinance was changed from 60 days to 90 days. The motion was carried. On motion



made by Mr. Beale seconded by Mr. Adams the Ordinance was adopted, as amended, and is recorded on page 253.

The Ordinance on abandoned automobiles was read by the Mayor, adopted on motion made by Mr. Gwaltney, seconded by Mr. Adams and recorded on page 253.

The Ordinance to prohibit the operation of motor vehicle while under the influence of intoxicants was read by the Mayor and adopted on motion made by Mr. Gwaltney, seconded by Mr. Delk. The Ordinance is recorded on page 253.

With regard to wells in the Red Point Water System pumping sand, silt and water was read from Mr. R. L. Magette which stated he had had samples taken at Pump #1 and Pump #2, which showed no sign of either sand or foreign materials.

September 15, 1964 was set as the date for the Council to meet for consideration of the Zoning Ordinance.

Col. Branch advised the Council that help would be procured in the Treasurer's office while the Treasurer was away for two weeks on vacation with the Town paying for one week and the Treasurer paying for one week, as Motor Vehicle License Agent. Extra help was employed by the Town for the one week Mrs. Watkins was away on vacation.

A copy of letter written by Mr. V. H. Monette requesting a light be installed at the intersection of Thomas and Church and lines of traffic be drawn on Main St. for the flow of traffic from Main to N. Church and Main to S. Church St. A copy of letter from the Mayor in answer to Mr. Monette's letter was presented, in which the Mayor advised Mr. Monette that the streets are in the primary system of the State Highway Dept. and that while the Town had requested a study of the traffic conditions in Town many times, the State Traffic Engineer concluded after their studies that a light at Church and Thomas would impede the normal flow of traffic and that there had been white lines on Main St. but had been erased since they did not work out satisfactorily.

Mr. Beale requested that a study be made on eliminating three parking spaces from the corner of Main and Church to driveway of Home Tel & Tel. Co.

A letter was read from Division Superintendent James W. Eavey of the Wight County Schools requesting that the Town consider paving the area adjacent to the athletic field at Smithfield High School. The Town Manager was advised to refer Mr. Eavey's letter to the Highway Dept. and at the same time request the Highway Dept. to hard surface this area.

There being no further business, the meeting adjourned.

*Law. Chapman*  
Clerk

*Richard Delk*  
Mayor

An ordinance to prohibit the operation of any motor vehicle, etc., within the corporate limits of the Town of person while under the influence of intoxicants, drugs, etc., to provide for the use of chemical alcohol in blood and to fix the penalty for violation.

Be it ordained by the Council of the Town of as follows, to-wit:

SECTION 1. It shall be unlawful for any person to operate any automobile, or other motor vehicle of any character while under the influence of any intoxicant, rum, whiskey, gin, wine, beer, lager beer, ale, or other liquid beverage or article containing alcohol, or under the influence of any narcotic drug or any self-administered drug of whatsoever nature.

SECTION 2. Every person charged with a violation of this ordinance shall, as a matter of right, be entitled to a trial by jury of the provisions of Chapter 240 of the Acts of the General Assembly of Virginia, Page 441, of which chapter are herein incorporated by reference.

SECTION 3. Any person violating this ordinance shall be guilty of a misdemeanor and on conviction thereof the first offence by a fine of not less than \$1,000.00, or by confinement in jail for not more than six months, either or both, in the discretion of the court trying the case. Any person convicted within one year of a second, or subsequent offence under this ordinance shall be punishable by a fine of not less than \$1,000.00 and by confinement in jail for not more than one (1) year. For conviction or finding of not innocent in the provisions of Section 18.1-54, formerly of the Code of Virginia 1950, the ordinance of any county or city.



Mr. Adams the Ordinance was adopted, as amended, and

ed automobiles was read by the Mayor, adopted on motion  
by Mr. Adams and recorded on page 253.

with the operation of motor vehicle while under the  
ad by the Mayor and adopted on motion made by Mr.  
The Ordinance is recorded on page 253.

in the Red Point Water System pumping sand, a letter  
which stated he had had/samples taken at Pump #1  
sign of either sand or foreign materials.

was set as the date for the Council to meet for  
rdinance.

the Council that help would be procured in the  
Treasurer was away for two weeks on vacation  
and the Treasurer paying for one week, as Motor  
help was employed by the Town for the one week  
tion.

was presented  
written by Mr. V. H. Monette requesting a light  
n of Thomas and Church and lines of traffic be  
ow of traffic from Main to N. Church and Main  
from the Mayor in answer to Mr. Monette's letter.  
Mayor advised Mr. Monette that the streets are  
Highway Dept. and that while the Town had rec  
ditions in Town many times, the State Traffic  
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that  
there had been white lines on Main St. but  
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ted that a study be made on eliminating the  
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ad from Division Superintendent James W. Ea  
uesting that the Town consider paving the  
ithfield High School. The Town Manager was  
the Highway Dept. and at the same time req  
ice this area.

no further business, the meeting adjourned.

*[Signature]*  
Mayor

An ordinance to prohibit the operation of a motor vehicle,  
etc., within the corporate limits of the Town of Smithfield by any  
person while under the influence of intoxicants, self-administered  
drugs, etc., to provide for the use of chemical analysis to determine  
alcohol in blood and to fix the penalty for violation of this ordinance.

Be it ordained by the Council of the Town of Smithfield,  
as follows, to-wit:

SECTION 1. It shall be unlawful for any person to drive  
or operate any automobile, or other motor vehicle, car, truck or  
vehicle of any character while under the influence of alcohol, brandy,  
rum, whiskey, gin, wine, beer, lager beer, ale, porter, stout or any  
other liquid beverage or article containing alcohol or while under the  
influence of any narcotic drug or any self-administered intoxicant or  
drug of whatsoever nature.

SECTION 2. Every person charged with a violation of this  
ordinance shall, as a matter of right, be entitled to avail himself  
of the provisions of Chapter 240 of the Acts of the 1964 Session of  
the General Assembly of Virginia, Page 441, of said Acts, generally  
known and referred to as the "Implied Consent Law", and the provisions of  
such chapter are herein incorporated by reference.

SECTION 3. Any person violating the provisions of this  
ordinance shall be guilty of a misdemeanor and shall be punished for  
the first offence by a fine of not less than \$200.00 nor more than  
\$1,000.00, or by confinement in jail for not less than one month nor  
more than six months, either or both, in the discretion of the Court  
trying the case. Any person convicted within any period of ten years  
of a second, or subsequent offence under this ordinance, or any  
previous ordinance, in effect prior to the effective date of this  
ordinance shall be punishable by a fine of not less than \$200.00 or  
more than \$1,000.00 and by confinement in jail for not less than one  
month nor more than one (1) year. For the purpose of this section  
conviction or finding of not innocent in the case of a juvenile under  
provisions of Section 18.1-54, formerly Section 18-75 of the Code  
Virginia 1950, the ordinance of any county or state or town in this  
or the laws of any other State substantially similar to the  
of this ordinance, shall be considered a prior conviction.

SECTION 4. This ordinance shall be in effect from the  
passage and all ordinances



ms the Ordinance was adopted,as amended, and

omobiles was read by the Mayor, adopted on page  
Adams and recorded on page 253.

operation of motor vehicle while under the  
ne Mayor and adopted on motion made by Mr.  
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3.

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er was away for two weeks on vacation with  
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employed by the Town for the one week

was presented  
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at the Town consider paving the area adjacent  
High School. The Town Manager was advised to  
y Dept. and at the same time request the  
ea.

business, the meeting adjourned.

  
Mayor

hereby repealed.

SECTION 5. Any subsequent amendments made by the  
General Assembly of Virginia to said Code Sections 18.1-54 through  
Section 18.1-59 of the Code of Virginia 1950, both inclusive, and/or  
the "Implied Consent Law" herein before specifically referred to, shall  
operate to amend the pertinent section, or sections, of this ordinance  
and all such subsequent amendments are hereby specifically made a  
part of this ordinance from and after the effective date of any such  
amendment.

SECTION 6. Should any part, or parts, of this ordinance  
be declared unconstitutional such declaration shall not operate to  
repeal, alter or amend the other provisions hereof.

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seconded by Mr. Adams the Ordinance was adopted, as amended, and recorded on page 253.

an ordinance regarding abandoned automobiles was read by the Mayor, adopted on motion, seconded by Mr. Adams and recorded on page 253.

An ordinance to prohibit the operation of motor vehicle while under the influence of alcohol was read by the Mayor and adopted on motion made by Mr. Adams, seconded by Mr. Delk. The Ordinance is recorded on page 253.

An ordinance regarding wells in the Red Point Water System pumping sand, silt and water was read by the Mayor and adopted on motion made by Mr. Adams, seconded by Mr. Delk. The Ordinance is recorded on page 253. The Ordinance stated he had had samples taken at Pump #1 and showed no sign of either sand or foreign materials. The Ordinance was set as the date for the Council to meet for the purpose of adopting the Ordinance.

The Mayor advised the Council that help would be procured in the amount of one week and the Treasurer paying for one week, as Motor Vehicle Insurance. Extra help was employed by the Town for the one week while the Treasurer was away for two weeks on vacation with the Treasurer paying for one week, as Motor Vehicle Insurance.

A letter was presented by Mr. V. H. Monette requesting a light be placed at the intersection of Thomas and Church and lines of traffic be placed to control the flow of traffic from Main to N. Church and Main to S. Church. A letter from the Mayor in answer to Mr. Monette's letter was read. The Mayor advised Mr. Monette that the streets are in the condition of the State Highway Dept. and that while the Town had requested the State Traffic Engineers to study the intersection of Church and Thomas would impede the traffic and there had been white lines on Main St. but had been found not to work out satisfactorily.

A request was made that a study be made on eliminating three parking spaces on Main and Church to driveway of Home Tel & Tel. Co. A letter was read from Division Superintendent James W. Eavey of Schools requesting that the Town consider paving the area adjacent to the Highway Dept. and at the same time request the Town to consider paving the area adjacent to the Highway Dept. and at the same time request the Town to consider paving the area adjacent to the Highway Dept.

being no further business, the meeting adjourned.

  
Mayor

location,

in the Town of Smithfield,

violations hereof.

Be it ordained by the Council of the Town of Smithfield, Vermont, that the following shall be the regulations for the control and operation of "Junk Yards" in the Town of Smithfield, Vermont:

(1) That as used in this ordinance the term "Junk Yard" shall mean any lot, parcel of land, place, premises, site or structure which is exposed to the weather and at, in or upon which refuse, rags, waste paper, scrap metal, and metal of every kind and description, motor vehicle and machinery parts and accessories, motor vehicles incapable of being operated and which would not be economically practicable to make operative, abandoned or discarded vehicles, machinery and equipment, or parts thereof, discarded, abandoned, waste materials and articles of every kind, or other articles or commodities, are collected, assembled, dismantled, stored, placed, kept, maintained, sold, exchanged, given away or otherwise disposed of.

(2) It shall be unlawful for any person, firm, association or corporation to establish, locate, maintain, keep, have, conduct, operate, or permit or cause to be established, located, maintained, kept, conducted or operated within the corporate limits of the Town of Smithfield any "Junk Yard", as herein defined within 1000 feet at its nearest point, of any public road, street or highway, unless such "Junk Yard" is completely enclosed at all times by a solid board or metal, or masonry fence at least 8 feet high above the general level of the ground and sufficient and adequate to conceal all parts of such "Junk Yard" from the view of a person standing at the same level as such "Junk Yard" and equipped with a solid board or solid metal gate or gates of the same height as the fence and all gates attached thereto shall be kept closed at all times, except when ingress and egress thereto and therefrom is necessary, which said gates shall be kept neatly painted and kept and maintained in good repair.



Adams the Ordinance was adopted, as amended, and automobiles was read by the Mayor, adopted on motion Mr. Adams and recorded on page 253.

the operation of motor vehicle while under the in- by the Mayor and adopted on motion made by Mr. Ordinance is recorded on page 253.

the Red Point Water System pumping sand, a letter water ch stated he had had/samples taken at Pump # 1 of either sand or foreign materials .

set as the date for the Council to meet for nance.

e Council that help would be procured in the asurer was away for two weeks on vacation with the Treasurer paying for one week, as Motor was employed by the Town for the one week

was presented tten by Mr. V.H. Monette/requesting a light be f Thomas and Church and lines of traffic be of traffic from Main to N. Church and Main to S, n the Mayor in answer to Mr. Monette's letter r advised Mr. Monette that the streets are in the way "ept. and that while the Town had requested ons in Town many times, the State Traffic Engineers hat a light at Church and Thomas would impede the e had been white lines on Main St. but had been out satisfactorily.

that a study be made on eliminating three parking and Church to driveway of Home Tel & Tel. Co. from Division Superintendent James W. Eavey of Isle ting that the Town consider paving the area adjacent field High School. The Town Manager was advised to Highway "ept. and at the same time request the this area.

urther business, the meeting adjourned.

  
Mayor

be used for the purpose of advertising anything other than such "Junk Yard" and such advertisement shall be limited to a space 8 feet X 8 feet.

(4) The existence of a "Junk Yard" as herein defined, in a violation of this ordinance, is hereby declared and shall be deemed to be a public nuisance and may be abated and enjoined by the Town of Smithfield, or the Council thereof, or by any law enforcement officer thereof, or by any person, firm, association or corporation aggrieved by such nuisance, by appropriate legal proceedings in the Circuit Court of the County of Isle of Wight and such abatement or injunction proceedings shall be in addition to all penalties or other proceedings provided for the violation of this ordinance.

(5) Any person, firm, association or corporation maintaining, keeping, having, conducting or operating, or permitting to or causing to be maintained, kept, conducted or operated within the corporate limits of this Town any "Junk Yard" as herein defined, de which does not comply with the enclosure requirements therefor as th contained herein on the date of the adoption of this ordinance ap shall comply with the requirements hereof as to enclosing the wa same within 90 days from the effective date of this ordinance.

(6) Any person, firm, association or corporation violating it this ordinance shall be guilty of a misdemeanor and upon conviction to shall be fined not less than \$10.00, nor more than \$100.00, and each of day of violation shall constitute a separate offense.

(7) If any section of this ordinance should be declared unconstitutional the remainder hereof shall not be of affected thereby and shall remain in full force and effect.

(8) This ordinance shall become effective on and oc after the 1st., day of September, 1964, and after it has been is published once a week for 2 successive weeks in the Smithfield gi Times, Smithfield, Virginia.







y Mr. Adams the Ordinance was adopted, as amended, and  
loned automobiles was read by the Mayor, adopted on motion  
ed by Mr. Adams and recorded on page 253.  
hibit the operation of motor vehicle while under the in-  
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a help was employed by the Town for the one week  
vacation.

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flow of traffic from Main to N. Church and Main to  
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conditions in Town many times, the State Traffic B  
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f Main and Church to driveway of Home Tel & Tel  
s read from Division Superintendent James W. Eav  
requesting that the Town consider paving the  
t Smithfield High School. The Town Manager was  
to the Highway Dept. and at the same time req  
urface this area.  
ng no further business, the meeting adjourned.

the notice herein provided shall be given to the record owner of  
the premises involved who shall be liable for the payment of the cost  
of any such removal, the cost to, a lien on the premises involved  
and shall be collected by the Town Manager including levy under a dis-  
(4) Any person, firm, association or corporation violating  
the provisions of this ordinance shall be guilty of a misdemeanor to be  
punishable by a fine of not less than \$1.00 nor more than \$5.00 and  
each day's violation (to begin the day immediately following the  
expiration of the aforesaid 10 day notice period) after the 10 day  
notice to remove, shall constitute a separate offence punishable here-  
under.  
(5) This ordinance shall become effective on the 1st.,  
day of September, 1964.

Mayor



MAYOR  
V. VICE-MAYOR

TOWN OF  
SMITHFIELD

6 Aug

ADAMS  
CHAPMAN

Miss Ida W. Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Since an emergency  
Evans and family, due to ill  
are requested to make payment  
in lieu of vacation.

DELK  
NEY IV  
R  
J.R.  
ANN  
AN

Very  
James  
Colo  
Town

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Miss Ida W. Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Chief E. R. Evans, as  
6 months of satisfactory service

In accordance with est  
Evans' weekly salary is hereby  
\$92.50 per week, effective with  
23 August 1964.

Very  
James  
Colone  
Town

JOB:ew



NOTICE OF SALE

TOWN OF SMITHFIELD, VIRGINIA

\$300,000 WATER AND SEWERAGE DISPOSAL SYSTEM BONDS

The Council of the Town of Smithfield, Virginia, will receive sealed proposals for the purchase of bonds of the Town of Smithfield, hereinafter described, until 12 o'clock Noon (Eastern Daylight Saving Time), on September 2, 1964, at the office of the State Commission on Local Debt of the Commonwealth of Virginia, Room 228 Finance Building, Capitol Square, Richmond, Virginia. At such time and place the sealed bids received will be publicly opened by such Commission on Local Debt.

The bonds consist of \$300,00 Water and Sewerage Disposal System Bonds, dated April 1, 1964, payable serially in numerical order, without option of prior redemption by the Town of Smithfield, on April 1 in each year as follows: \$5,000 bonds in each of the years 1965 to 1967, inclusive, \$10,000 bonds in each of the years 1968 to 1979, inclusive, \$15,000 bonds in each of the years 1980 to 1986, inclusive, and \$20,000 bonds in each of the years 1987 to 1989, inclusive. All of the bonds will be of the denomination of \$1,000 each or of the denomination of \$5,000 each, as may be specified by the successful bidder in writing or by telegram delivered to the Town Clerk of the Town of Smithfield in Smithfield, Virginia, within forty-eight hours from the award of said bonds to such successful bidder. Interest is payable semi-annually on April 1 and October 1. The bonds are coupon bonds without privilege of registration. The bonds and coupons are payable at Bank of Smithfield, Smithfield, Virginia, or, at the option of the holder, at The Merchants and Farmers Bank, Smithfield, Virginia.

The bonds are issued, pursuant to Section 127 (b) of the Constitution of Virginia, for the purpose of financing the cost of a project consisting of improvements to the unified water and sewerage disposal system of the Town of Smithfield, and the full faith and credit of the Town of Smithfield are pledged to the payment of the principal and interest on the bonds.



and credit of the said Town of Smithfield are pledged to the payment of the principal and interest thereof.

The Town is authorized and required to levy on all property taxable by the Town such ad valorem taxes as may be necessary to pay the bonds and the interest thereon, without limitation as to rate or amount.

Bidders are requested to name the rate or rates of interest, not exceeding 6% per annum, in multiples of 1/8 or 1/10 of 1%. Each bidder must specify in his bid the amount and maturities of the bonds of each rate. No bid may name more than two interest rates and all bonds maturing on the same date must bear interest at the same rate, to be represented by one coupon only for each interest payment date on each bond. Each rate of interest named must be for consecutive maturities and cannot be repeated. No bid for less than par and accrued interest, or for less than all of the bonds offered, will be entertained. The bonds will be awarded to the bidder offering to purchase the bonds at the lowest interest cost to the Town, such cost to be determined by deducting the total amount of any premium bid from the aggregate amount of interest upon all of the bonds from their date until their respective maturities. The right is reserved to reject any and all bids.

Each bid must be on a form to be furnished by the undersigned, enclosed in a sealed envelope marked "Bid for Town of Smithfield, Virginia, Water and Sewerage Disposal System Bonds" and should be addressed to "Town Council, Town of Smithfield, care of State Commission on Local Debt, Room 228 Finance Building, Capitol Square, Richmond, Virginia." Each bid must be accompanied by a certified or bank cashier's check drawn upon an incorporated bank or trust company and payable unconditionally to the order of the Town Treasurer of the Town of Smithfield, Virginia, for \$6,000 on which no interest will be allowed.

Award or rejection of bids will be made on the date above stated for the receipt of bids and the checks of unsuccessful bidders will be returned immediately. The check of the bidder whose proposal



is accepted will be deposited by the Town and credited on the purchase price. The proceeds of the check of the successful bidder will be held as security for the performance of his bid, and in the event the successful bidder shall fail to comply with the terms of his bid, the proceeds thereof will be retained by the Town as partial compensation for damages to the Town.

The bonds will be delivered to the purchaser at State-Planters Bank of Commerce and Trusts, Richmond, Virginia, at the expense of the Town of Smithfield on September 23, 1964, or as soon thereafter as possible. The usual closing papers will be furnished the successful bidder, including a certificate that no litigation is pending in any way affecting the legality of said bonds.

The approving opinion of Messrs. Wood, King, Dawson & Logan of New York City will be furnished to the successful bidder without charge, stating that said Town has power and is obligated to levy ad valorem taxes for the payment of said bonds and the interest thereon upon all property within said Town, subject to taxation by said Town, without limitation of rate or amount. Such opinion will be printed on the backs of the bonds.

Representatives of the Town will be present at the time when and the place where the sealed bids are publicly opened and the Council will meet at its office in Smithfield, Virginia, at 12:30 P. M. (Eastern Daylight Saving Time) on September 2, 1964, for the purpose of taking action on any recommendation made by the State Commission on Local Debt with respect to the sealed bids received by the Council.

Bidders submitting their bids must use the bidding form which may be obtained from the undersigned.

Further information will be furnished upon application to the undersigned.

All bids will be received by the Commission on behalf of the Council of the Town of Smithfield, Virginia.

STATE COMMISSION ON LOCAL DEBT

J. GORDON BENNETT  
Secretary



255

MISS IDA WRIGHT

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

6 August 1964

M T. DELK, MAYOR  
WALTNEY IV, VICE-MAYOR

ILMEN:  
AM T. DELK  
SWALTNEY IV  
TURNER  
BEALE, JR.  
HERRMANN  
ADAMS  
CHAPMAN

TOV  
COL. JAMES O.

257

, September 1,  
n J.E. Turner,  
Manager Jas.  
ess, Virginia  
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Mr. J.D.  
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Miss Ida W. Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Since an emergency situation does exist with Chief Evans and family, due to illness of Chief Evans' Mother, you are requested to make payment to Chief Evans', one weeks pay in lieu of vacation.

Very truly yours,

James O. Branch  
Colonel USA (Ret)  
Town Manager

EW

Miss Ida W. Chapman  
Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

Chief E. R. Evans, as of 22 August 1964, completed 6 months of satisfactory service.

In accordance with established policy, Chief E. R. Evans' weekly salary is hereby raised by \$2.50 per week, to \$92.50 per week, effective with the pay period beginning Sunday, 23 August 1964.

Very truly yours,

James O. Branch  
Colonel USA (Ret)  
Town Manager

JOB:ew

Special meeting

1964 at 7:30 P.M. for consideration of



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# MOTOR VEHICLE CODE OF THE TOWN OF SMITHFIELD, VIRGINIA

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 55 OF THE MOTOR VEHICLE CODE OF THIS TOWN RELATING TO DRIVING WITHOUT A LICENSE; TO AMEND AND RE-ENACT SECTION 56 OF SAID CODE RELATING TO THE OPERATION OF A VEHICLE AFTER SUSPENSION OR REVOCATION OF AN OPERATOR'S PERMIT; TO AMEND AND RE-ENACT SECTION 171 RELATING TO THE PENALTIES FOR MISDEMEANORS FOR MOVING TRAFFIC VIOLATIONS; AND ADDING A NEW SECTION 172 TO SAID CODE RELATING TO THE DISPOSITION OF MOTOR VEHICLES ABANDONED OR LEFT UNATTENDED ON ANY PUBLIC OR PRIVATE PROPERTY AND PROVIDING THE PENALTIES FOR ANY VIOLATION OF THIS ORDINANCE, OR ANY SECTION THEREOF.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF SMITHFIELD, VIRGINIA, as follows:

## Section 55. Driving Without License Prohibited

No person, except those expressly exempt by statute, shall drive or operate any motor vehicle in this Town unless such person shall have an operator's and/or chauffeur's license issued under the State law, but any person charged with the violation of this Section shall have five (5) days from the date of such charge in which to produce a valid operator's and/or chauffeur's license issued prior to the date of such charge.

Anyone violating this provision shall be guilty of a misdemeanor, the penalty for which being either a fine of not more than Five hundred Dollars (\$500.00) or by imprisonment for not more than six (6) months, or by both such fine and imprisonment.

## Section 56. Driving While License suspended or revoked.

(a) No person resident or non-resident whose operator's or chauffeur's license or instruction permit has been suspended or revoked by any court or by the Commissioner or by operation of law or who has been forbidden as prescribed by law by the Commissioner, the State Corporation Commission, the State Highway Commissioner, or the Superintendent of State Police, to operate a motor vehicle in this State shall thereafter drive any motor vehicle in this Town unless and until the period of such suspension or revocation shall have terminated and shall have obtained a new operator's or chauffeur's license.

(b) Any person violating this section shall for the first offense be confined in jail not less than ten (10) days nor more than six (6) months; and may in addition be fined not less than One hundred (\$100.00) Dollars nor more than Two hundred (\$200.00) Dollars; and for the second or any subsequent offense be confined in jail not less than two (2) months nor more than one (1) year; and may in addition be fined not less than Two hundred (\$200.00) Dollars nor more than One Thousand (\$1,000.00) Dollars.

(c) Where any town police officer reasonably believes that he has arrested any person who will be subject to the penalties prescribed by Section 56 (b) of the Town Motor Vehicle Code, he shall seize and take possession of such motor vehicle, and deliver the same to the sheriff of the county in which such arrest was made, taking his receipt therefor in duplicate. The officer making such seizure shall also forthwith report in writing, of such arrest and seizure to the attorney for the Commonwealth for the county in which such arrest and seizure was made.

## Section 171. Penalties for misdemeanors for moving traffic violations.

Every person convicted of a misdemeanor for a violation of any of the provisions of this ordinance for which no other penalty is provided shall, for a first conviction thereof, be punished by a fine of not less than Ten (\$10.00) Dollars nor more than one hundred (\$100.00) Dollars, or by imprisonment in jail for not less than one (1) or more than ten (10) days, or by both such fine and imprisonment; for a conviction for a second such violation within one year such person shall be punished by a fine of not less than twenty (\$20.00) Dollars nor

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R. Chapman, P.D. Gwaltney IV, R.L. Herrmann, A.T. Adams, C. Branch, Police Chief E.R. Evans, members of the press, Dagdger-Dispatch, Smithfield Times and visitors J.B. Whitmore.

The Mayor called the meeting to order and the meeting proceeded with correction being made in changing the name of the town's residence from #113 to #114 and changing the name of the Superintendent of Isle of Wight Public School to Superintendent of Isle of Wight Public School.

At the request of Mr. Gwaltney Chief Evans presented a sketch of the town of Smithfield which he had made. On motion made by Mr. Chapman the sketch was referred to a special committee.

The Town Manager brought to the attention of the Council that Attorney was put on a annual retainer basis on a monthly basis or appointed as Town Attorney. On motion made by Mr. Chapman Mr. A.E.S. Stephens is to continue as Town Attorney until September 1965 or until his successor is duly appointed.

Mr. Chapman requested that his committee be organized, since the committee felt there were no funds available. The Mayor ordered that the Health Center be maintained until it was felt feasible to make further improvements.

The Town Manager advised the Council that the town had a problem with the Highway #10 and #258 at Cypress Street. It was expected within 30 days on Heptinstall Street.

Since the Town Manager will prepare the budget for September, he requested the Council to consider the street lighting and up-grading the present condition of business and commercial trash and garbage collection. It would be an additional cost to the Town of approximately \$10,000.00 made by Mr. Gwaltney seconded by Mr. Turner.

the collection of trash and garbage for the town.

Col. Branch also requested that the Council be having a full time central dispatcher for the town. By Mr. Gwaltney seconded by Mr. Chapman the Council agreed to the meeting of the Board of Supervisors to discuss the service and advise the Town of their proposals.

Announcement was made by the Town Manager for Tuesday 15 September 1964 at 7:30 P.M.



...ars or imprisonment in jail for  
 ...an twenty (20) days, or by both such  
 ...a conviction of a third or subsequent  
 ...year such person shall be punished by a fine of  
 ...fifty (\$50.00) Dollars nor more than Five hundred (\$500.00)  
 ...Dollars or by imprisonment in jail for not less than ten (10) days nor  
 ...more than six (6) months, or by both such fine and imprisonment.

Section 171.

Disposition of Motor Vehicles Abandoned or Left Unattended  
 On Either Private or Public Property

Whenever any motor vehicle, trailer or semitrailer is found on the public streets or public grounds unattended by the owner or operator and constitutes a hazard to traffic or is parked in such manner as to be in violation of law or whenever any motor vehicle, trailer or semitrailer is left unattended for more than five days upon any privately owned property other than the property of the owner of such motor vehicle, trailer or semitrailer, or is abandoned for more than five days upon such privately owned property, without the permission of the owner, lessee or occupant thereof, any such motor vehicle, trailer or semitrailer may be removed for safekeeping by or under the direction of a police officer to a storage garage or area, provided, however, that no such vehicle shall be so removed from privately owned premises without the written request of the owner, lessee, or occupant thereof. The person at whose request such motor vehicle, trailer or semitrailer is removed from privately owned property shall indemnify the town against any loss or expense incurred by reason of removal, storage or sale thereof. Each removal shall be reported immediately to the Town Office and notice thereof given to the owner of the motor vehicle, trailer or semitrailer as promptly as possible. The owner of such vehicle or trailer or semitrailer, before obtaining possession thereof, shall pay to the town all reasonable costs incidental to the removal, storage and locating the owner of the motor vehicle, trailer or semitrailer. Should such owner fail or refuse to pay the cost or should the identity or whereabouts of such owner be unknown and unascertainable after a diligent search has been made, and after notice to him at his last known address and to the holder of any lien of record in the office of the Division of Motor Vehicles in Virginia against the motor vehicle, trailer or semitrailer, the town Chief of Police, after holding the motor vehicle, trailer or semitrailer ninety days and after due notice of sale, shall dispose of the same at public sale and the proceeds from the sale shall be forwarded by the Chief of Police to the treasurer of the town. The treasurer shall pay from the proceeds of sale, the cost of removal, storage, investigation as to ownership, and liens and notice of sale, and the balance of such funds shall be held by him for the owner and paid to the owner upon satisfactory proof of ownership.

If no claim has been made by the owner for the proceeds of such sale, after the payment of the above-mentioned costs, the funds may be deposited to the general fund or any special fund so designated by the town. Any such owner shall be entitled to apply to the town within three years from the date of such sale and if timely application is made therefore, the said town shall pay the same to the owner without interest or other charges. No claim shall be made nor shall any suit, action or proceeding be instituted for the recovery of such funds after three years from the date of such sale.

In the case of the removal of a part of a motor vehicle, trailer or semitrailer, when such part cannot be readily sold, it may be disposed of in such manner as the town manager or town council may provide.

All ordinances, or parts of ordinances in conflict herewith are, subject to the following proviso, hereby repealed, provided, however, that nothing herein contained shall be construed or taken as affecting any offense or prosecution committed under the Motor Vehicle Ordinance in effect at the time this ordinance becomes effective, and nothing herein contained shall be construed as releasing any person, firm or corporation from any liability accruing under the ordinances superseded by this ordinance and nothing herein contained shall be

Town Council held its regular monthly meeting in the Council room. Those present were Mayor R. J. ...an, P.D. Gwaltney IV, R.L. Herrmann, A.T. Adams, C.M. ...Police Chief E.R. Evans, members of the press including the Register-Dispatch, Smithfield Times and visitors Keith ...hitmore.

Mayor called the meeting to order and the minutes were read with correction being made in changing the number of the residence from #113 to #114 and changing the title of Superintendent of Isle of Wight Public School. At the request of Mr. Gwaltney Chief Evans presented a sketch of the field which he had made. On motion made by Mr. ...the sketch was referred to a special committee.

The Town Manager brought to the attention of the Council that Mr. ...rney was put on a annual retainer basis on a monthly basis. He was elected or appointed as Town Attorney. On motion made by Mr. ...pman Mr. A.E.S. Stephens is to continue as Town Attorney until September 1965 or until his successor is duly elected.

Mr. Chapman requested that his committee be reappointed, since the committee felt there were no functions to report. The Mayor ordered that the Health Center be continued until it was felt feasible to make further studies.

The Town Manager advised the Council that a road was closed on Highway #10 and #258 at Cypress Creek on August 1964. It was expected within 30 days on Heptinstall Road.

Since the Town Manager will prepare the budget for September, he requested the Council to consider the cost of street lighting and up-grading the present system of business and commercial trash and garbage collection. It would be an additional cost to the Town of approximately \$10,000. On motion made by Mr. Gwaltney seconded by Mr. Turner it was ordered that the collection of trash and garbage for the month of September be continued.

Col. Branch also requested that the Council consider the possibility of having a full time central dispatcher for the Police Department. On motion made by Mr. Gwaltney seconded by Mr. Chapman the Council ordered that the meeting of the Board of Supervisors be postponed until after the next service and advise the Town of their proposal.

Announcement was made by the Town Manager that the next meeting was scheduled for Tuesday 15 September 1964 at 7:30 P.M.



prosecution now or hereafter instituted for  
violation of this ordinance that is repealed upon the effective date

emergency exists. This ordinance shall be in full force  
on its passage.

In the event any part, or parts, of this ordinance should be  
declared unconstitutional by a court of competent jurisdiction, it shall  
not affect the validity of the rest of this ordinance which shall remain  
in full force and effect until repealed, amended or altered by action of  
this Council.

The Town Council held its regular  
meeting in the Council room. Those present  
were Mayor P.D. Gwaltney IV, R.L. Herrmann,  
Police Chief E.R. Evans, members  
of the Board of Supervisors, Edger-Dispatch, Smithfield Times  
and Whitmore.

The Mayor called the meeting to order  
with correction being made in the  
Mayor's residence from #113 to #114 and  
Superintendent of Isle of Wight  
County. At the request of Mr. Gwaltney  
Chapman a sketch was referred to a special  
committee. The Town Manager brought to the  
meeting a copy of a letter from the  
Attorney General put on a annual retainer  
contracted or appointed as Town Attorney.  
Chapman Mr. A.E.S. Stephens is to continue  
in September 1965 or until his succe  
ssor is appointed.

Mr. Chapman requested that his co  
mmittee be appointed since the committee felt there was  
a need. The Mayor ordered that the Health  
Department be created until it was felt feasible to make a  
permanent department.

The Town Manager advised the Council  
that in August 1964 on Highway #10 and #258 at  
least one mile was expected within 30 days on Highway

Since the Town Manager will prepare  
a report in September, he requested the Council to  
authorize street lighting and up-grading the  
main street of business and commercial trash area  
which would be an additional cost to the Town.  
The motion made by Mr. Gwaltney seconded by Mr. T  
was carried on the collection of trash and garbage.

Col. Branch also requested that  
the Town have a full time central dispatcher  
made by Mr. Gwaltney seconded by Mr. Chapman  
and the meeting of the Board of Supervisors  
be held at the Town service and advise the Town of their

Announcement was made by the Town  
Manager for Tuesday 15 September 1964 at 7:



The Town Council held its regular monthly meeting Tuesday night, September 1, in the Council room. Those present were Mayor R.T. Delk, Councilmen J.E. Turner, Chapman, P.D. Gwaltney IV, R.L. Herrmann, A.T. Adams, C.M. Beale Jr., Town Manager Jas. Branch, Police Chief E.R. Evans, members of the press from the Daily Press, Virginia Post-Dispatch, Smithfield Times and visitors K.M. Adelstein, Geo. T. Cofer J.B. Whitmore.

The Mayor called the meeting to order and the minutes were read ~~with~~ and approved with correction being made in changing the number of manhole at Mr. J.D. Gwaltney's residence from #113 to #114 and changing the title of Mr. James W. Key to Superintendent of Isle of Wight Public School System.

At the request of Mr. Gwaltney Chief Evans presented a sketch of a seal for Smithfield which he had made. On motion made by Mr. Adams seconded by Mr. Chapman the sketch was referred to a special committee for consideration.

The Town Manager brought to the attention of Council that since the Town Attorney was put on a annual retainer basis on Jan. 1, 1962 he had not been elected or appointed as Town Attorney. On motion made by Mr. Beale seconded by Mr. Chapman Mr. A.E.S. Stephens is to continue as Town Attorney until the first Tuesday in September 1965 or until his successor is duly appointed. The motion was carried.

Mr. Chapman requested that his committee on a Health Center be discharged, since the committee felt there were no funds available for such at this time. The Mayor ordered that the Health Center be eliminated from future budgets until it was felt feasible to make further study.

The Town Manager advised the Council that Utilities Survey was made on 27 August 1964 on Highway #10 and #258 at Cypress Creek and that surface treatment was expected within 30 days on Heptinstall Ave. and Magruder Road.

Since the Town Manager will prepare the budget for 1965 during the month of September, he requested the Council to consider appropriating monies for addition street lighting and up-grading the present street lighting; also the collection of business and commercial trash and garbage at the Town's expense, which would be an additional cost to the Town of approximately \$250.00 per month. On motion made by Mr. Gwaltney seconded by Mr. Turner it was decided to make no change in the collection of trash and garbage for the year 1965.

Col. Branch also requested that the Council give serious consideration to having a full time central dispatcher for Isle of Wight County. On motion made by Mr. Gwaltney seconded by Mr. Chapman the Town Manager was requested to attend the meeting of the Board of Supervisors asking that they provide 24 hr. dispatcher service and advise the Town of their pro-rata share.

Announcement was made by the Town Manager that a special meeting was scheduled for Tuesday 15 September 1964 at 7:30 P.M. for consideration of



## Zoning Ordinance.

Col. Branch advised the Council that Mr. Robert Thomas Coe was employed as a Patrolman on 13 August 1964, after having been duly examined by a local physician. Mr. Coe became ill on 26 August 1964 with a heart attack and is now in Obici Hospital.

Col. Branch informed the Council that he had written the Highway Dept. concerning the drainage problem on Jordan Drive and corrective action had been taken by the Highway Dept. Also, Superintendent Eavey of Isle of Wight County's Public School System was requesting the Council to bear one-half the cost, ~~total cost being~~ <sup>total cost being</sup> \$457.00, of having two coats of tar and chips put on the parking area on the North side of Washington St. from James St. to end of the ball park lot. After a general discussion Mr. Turner made the motion seconded by Mr. Adams that the Town contribute \$228.50 to the Isle of Wight County School Board for this work. The motion was carried.

The Town Manager announced that effective 31 August 1964 the Town offices will be open from 8:30 A.M. to 5 P.M., Monday through Friday and on Saturdays the office will be open from 8:30 A.M. to 1 P.M. The Council was asked if they would consider closing the office on Saturdays. On motion made by Mr. Gwaltney seconded by Mr. Herrmann it was decided that the office should stay open on Saturdays.

The bids for the \$300,000.00 Water and Sewage Disposal System are to be opened in Mr. Gordon Bennett's office in Richmond at 12 noon on 2 Sept. 1964 and the Town Council will meet at 12:30 P.M. on 2 September 1964 to consider the recommendation of Mr. Bennett and act on same. On motion made by Mr. Herrmann seconded by Mr. Turner the Town Manager was appointed as representative of the Town at the opening of the bids.

Work was officially started on the Sewage Disposal Project on 3 August 1964 with completion date 2 April 1965. Col. Branch reported that all easements had been received with the exception of Swift & Co., which had been approved by the Company in substance but had not been returned to the Town and the easement at Mr. J.D. Gwaltney's residence. Mr. Gwaltney was requesting that the Town provide the center of the manhole 5 ft. West of the East property line and furnish an 8" stub out of the manhole. On motion made by Mr. Beale, seconded by Mr. Turner the request of Mr. Gwaltney was granted.

Request was made by Col. Branch to pay Hayes, Seay, Mattern & Mattern, when funds available, their invoice of \$21,451.85 dated 5 August 1964, which is correct and in accordance with the contract. On motion made by Mr. Chapman, seconded by Mr. Beale authority was given to pay this invoice when funds become available.

The Town Manager and Police Committee made a recommendation on salary scale for police, effective 1 January 1965.

## CHIEF

## LONGEVITY

## Weekly

## Annual

\$92.50

\$4810.00

1 - 6 Mo.

95.00

4940.00

7 - 12 Mo.

97.50

5070.00

13 - 18 Mo.

100.00

5200.00

19 - 24 Mo.

102.50

5330.00

After 24 Mo.

On motion made by Mr. Gwaltney police salary scale was accepted.

Col. Branch recommended that the hourly rate be increased from \$1.25 per hour to \$1.30 per hour. On motion made by Mr. Beale seconded by Mr. Herrmann Mrs. Gwaltney moved that the rate be increased to \$1.30 per hour effective 1 Jan. 1965.

The set of rules governing the Town Hall Committee to study and recommend at the next meeting.

The Police Committee considered the feasibility of creating a parking area on S. Church St. in the immediate vicinity of the Town Hall.

A. Two parking spaces, if created on Church St. (in front of the Town Hall) to the alleviation of traffic.

B. Three parking spaces, if created on Church St. (from Telephone Company's parking lot) to the alleviation of traffic.

C. One parking space, if created on Church St., would contribute to the alleviation of traffic problem in the area.

Since the Police Committee generally recommended the elimination of parking spaces on the West side of S. Church St., Mr. Gwaltney moved that the Town Manager eliminate the parking spaces on S. Church St. Paragraph C. The motion was duly carried.

With reference to Delapidated Buildings, the Council that letters had been dispatched to Messrs. Barryman and Johnson. Miss Cox's letter was received. On motion made by Mr. Gwaltney the Town Manager was requested to consult with Town Attorney for Miss Cox.

Col. Branch reported that inspection had been made by Spady and him on 31 August 1964 of Mr. Cofer's property. On motion made by Mr. Adams, seconded by Mr. Chapman, the Council concluded the contract with Hayes, Seay, Mattern & Mattern.



The Town Manager and Police Committee made the following recommendation  
 salary scale for police, effective 1 January 1965.

CHIEF		LONGEVITY STEPS		PATROLMAN	
Weekly	Annual			Weekly	Annual
\$92.50	\$4810.00	1 - 6 Mo.		\$72.50	\$3770.00
95.00	4940.00	7 - 12 Mo.		75.00	3900.00
97.50	5070.00	13 - 18 Mo.		77.50	4030.00
100.00	5200.00	19 - 24 Mo.		80.00	4160.00
102.50	5330.00	After 24 Mo.		82.50	4290.00

On motion made by Mr. Gwaltney seconded by Mr. Herrmann the above  
 police salary scale was accepted.

Col. Branch recommended that the hourly wage of Mrs. Elizabeth Watkins  
 be increased from \$1.25 per hour to \$1.30 per hour, effective 1 Jan. 1965. On motion  
 made by Mr. Beale seconded by Mr. Herrmann Mrs. Watkin's hourly wage was increased  
 to \$1.30 per hour effective 1 Jan. 1965.

The set of rules governing the Town Hall were turned over to the Building  
 Committee to study and recommend at the next meeting.

The Police Committee considered the following elimination of parking  
 spaces on S. Church St. in the immediate vicinity of Main:

- A. Two parking spaces, if eliminated on the East side of S.  
 Church St. (in front of Episcopal Church), would contribute  
 to the alleviation of the traffic problem in this area.
- B. Three parking spaces, if eliminated on the West side of S.  
 Church St. (from Telephone office to entrance to the Tel-  
 ephone Company's parking lot), would contribute even more  
 to the alleviation of the traffic problem in this area.
- C. One parking space, if eliminated on the West side of S.  
 Church St., would contribute to the alleviation of the  
 traffic problem in this area.

Since the Police Committee generally agreed that one parking space should  
 be eliminated on West side of S. Church St., Mr. Gwaltney made the motion, seconded by  
 Mr. Herrmann that the Town Manager eliminate the one parking space, referred to in  
 paragraph C. The motion was duly carried.

With reference to Delapidated Buildings, the Town Manager advised the  
 Council that letters had been dispatched to Messers Cofer, Gray, Miss Cox and Mrs.  
 Berryman and Johnson. Miss Cox's letter was received by Mr. R.A. Cox and returned to  
 Town Manager unopened. On motion made by Mr. Gwaltney seconded by Mr. Chapman the Town  
 Manager was requested to consult with Town Attorney as to whom to dispatch the  
 letter for Miss Cox.

Col. Branch reported that inspection had been made by Dr. Rittner, Mr. Frank  
 and him on 31 August 1964 of Mr. Cofer's property and their report would be  
 forwarded to Councilmen when received.

On motion made by Mr. Adams, seconded by Mr. Gwaltney it was agreed to  
 include the contract with Hayes, Seay, Mattern & Mattern on the Water System Improve-

sed the Council that Mr. Robert Thomas Coe was employed  
 August 1964, after having been duly examined by a local  
 ill on 26 August 1964 with a heart attack and is now

formed the Council that he had written the Highway Dept.  
 problem on Jordan Drive and corrective action had been

pt. Also, Superintendent Eavey of Isle of Wight County's  
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 air invoice of \$21,451.85 dated 5 August 1964, which is

ce with the contract. On motion made by Mr. Chapman,  
 thority was given to pay this invoice when funds become



ments and pay them in accordance with the contract.  
Mr. Delk asked permission to remove a tree in front of his residence, there being no expense to the Town. Permission was granted on motion made by Mr. Herrmann seconded by Mr. Turner.

An Ordinance on Motor Vehicle Code was read by the Mayor and adopted on motion made by Mr. Gwaltney, seconded by Mr. Herrmann with an amendment made to it to become effective upon its passage, an emergency existing. The Ordinance is recorded on page 256.

The Town Manager announced that he planned to hold a clean-up week in the Town within the near future.

There being no further business, the meeting adjourned, to reconvene at 12.25 P.M. Wednesday, 2 September 1964.

*[Signature]*  
Clerk

*[Signature]*  
Mayor

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Statement of Income at 8/31/64

OPERATING REVENUE		14,856.55	
Metered Accounts		11,135.95	
Flat Rate Accounts		660.00	26,652.51
Other Accounts			
COST OF PRODUCTION & DISTRIBUTION			13,000.00
Power & Pumping:	319.10		
Maint. Structure & Imp.	291.05		
Power Purchased	474.43	1,084.58	
Supplies & Expenses			
Transmission & Distribution:	55.00		
Supervision	4,329.55		
Operation of Meters	2,629.98		
Maint. Water Main	328.32	7,342.85	8,427.43
Maint. Sewer Main			18,225.07
GROSS INCOME FROM OPERATING ACCOUNTING & COLLECTING			
Meter Reading	205.00		
Cutting Water On & Off	106.05		
Uncollectable Accounts	18.14	329.19	
ADMINISTRATION & GENERAL			
Treas. Salary	800.00		
Office Supplies & Expenses	462.39		
Audit	318.36		
Special Legal Services	35.75	1,912.50	
Insurance	296.00	36.43	
F.I.C.A.		6,133.37	
CAPITAL OUTLAYS		1,560.00	
DEBT SERVICE		6,000.00	15,971.49
PAYMENT ON BONDS			2,253.58
NET INCOME FROM OPERATING			
OTHER INCOME	75.00		
Private Fire Protection	2,114.25		
Miscellaneous	280.00		2,469.25
Rents			4,722.83
NET INCOME FOR PERIOD			

*[Signature]*  
Clerk

The Town Council held an adjourned meeting Wednesday at 12:30 P.M. in the Council room. Those present were Mayor R. Gwaltney IV, C.M. Beale Jr., J.E. Turner, F.P. Chapman, R.L. Herrmann, and Virginia Comm. The press from the Daily Press, Smithfield Times and Virginian-Pilot was unavoidable detained. The Mayor called the meeting to order and stated the was to decide on the bids for the Sewage Disposal Plant.

Town Manager Jas. O. Branch, the Town's representative, stated that six bids had been received and that Mr. J. Gordon Bennett, on recommendation, recommended accepting the bid of F.W. Craigie & Co. for a satisfactory sale. The effective rate of interest of F.W. was 14.568 %.

The Council accepted the recommendation of the Virginia Local Debt and granted the sale of the bonds to F.W. Craigie & Co. on motion of C.M. Beale Jr., seconded by R.L. Herrmann and Councilmen voting in the affirmative were R.T. Delk, C.M. Beale, F.P. Chapman, P.D. Gwaltney IV, J.E. Turner. There were no negative votes. There being no further business, the meeting adjourned.

TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Balance Sheet at 8/31/64

ASSETS

CURRENT ASSETS			
Cash on Deposit:			
Bank of Smithfield	2,150.87		2,977.03
Merchants & Farmers	826.16		4,357.71
ACCOUNTS RECEIVABLE			
ADVANCES IN ANTICIPATION OF BOND ISSUE		16,002.20	
SEWER CONSTRUCTION FUND SURPLUS		13,977.24	
PREPAID INSURANCE		127.69	
TOTAL ASSETS		37,612.27	

LIABILITIES



is recorded on page 256.

The Town Manager announced that he planned to hold a clean-up week in the Town within the near future.

There being no further business, the meeting adjourned, to reconvene at 12.25 P.M. Wednesday, 2 September 1964.

*F.W. Chynoweth*  
Clerk

*Robert L. Herrman*  
Mayor

recommended accepting the bid of F.W. Craig for a satisfactory sale. The effective rate of interest was 4.568 %.

The Council accepted the recommendation of the Local Debt and granted the sale of the bonds to F.W. Chynoweth on motion of C.M. Beale Jr., seconded by R.L. Herrman. Councilmen voting in the affirmative were R.T. Delk, C.M. Beale, P.D. Gwaltney IV, J.E. Turner. There were no negative votes.

There being no further business, the meeting adjourned.

TOWN OF F.W. CHYNOWETH - WATER DEPARTMENT  
STATEMENT OF INCOME

at 8/31/64

<u>REVENUE</u>			
Metered Accounts	14,856.55		
Flat Rate Accounts	11,135.95		
Other Accounts	660.00	26,652.50	
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Fuel:			
Maint. Structures	219.10		
Power Purchased	212.05		
Supplies & Expenses	1,740.43	1,961.58	
Depreciation & Amortization:			
Supervision	27.50		
Operation of Plant	4,225.45		
Maint. Water Main	2,425.21		
Maint. Water Plant	323.22	7,342.85	3,427.43
<u>Other Expenses</u>			
Meter Reading	125.00		
Printing Water on Bill	16.05		
Electricity for Meter	17.14	329.19	
<u>Other Expenses</u>			
Deprec. Plant	100.00		
Office Supplies	462.39		
Travel	217.34		
Medical Expense	25.75	1,012.50	
Insurance	256.00	36.43	
<u>Other Expenses</u>			
F.I.C.A.		6,133.37	
<u>CAPITAL OUTLAYS</u>			
Plant Service		1,560.00	
Plant Construction		1,900.00	15,971.49
<u>Other Expenses</u>			
Fire Protection	75.00		
Cellarage	2,114.25		
Rents	280.00	2,469.25	
<u>Other Expenses</u>			
		4,722.25	

TOWN OF F.W. CHYNOWETH - WATER DEPARTMENT  
STATEMENT OF ASSETS  
at 8/31/64

<u>ASSETS</u>			
Cash on Hand:			
Bank of America	2,150.97		
Deposits & Investments	24.16	2,577.03	
<u>Other Assets</u>			
Accounts Receivable		4,357.71	
<u>Other Assets</u>			
Inventory		16,002.20	
<u>Other Assets</u>			
Construction Fund Surplus		13,977.24	
<u>Other Assets</u>			
Prepaid Insurance		117.09	
<u>Other Assets</u>			
		<del>37,461.27</del>	
<u>TOTAL ASSETS</u>			
<u>LIABILITIES</u>			
<u>CURRENT LIABILITIES</u>			
Unearned Water Rents	2,676.50		
Customer's Deposits	2,381.00		
Reserve for F.I.C.A.	18.12		
Reserve for Fed. Inc. Tax	86.00		
Reserve for St. Inc. Tax	10.00	5,171.62	
<u>Other Liabilities</u>			
Due to Water Fund		13,977.24	
<u>Other Liabilities</u>			
<u>SURPLUS</u>			
Bal. 1/1/64	13,589.58		
Excess Rev. over Ex.	4,722.83	18,312.41	
<u>TOTAL LIABILITIES</u>			
		37,461.27	



... from the Daily Press, Smithfield Times and Virginia  
unavoidable detained.

The Mayor called the meeting to order and stated  
to decide on the bids for the Sewage Disposal Plant.

Town Manager Jas.O.Branch, the Town's representat  
Virginia  
six bids had been received and that Mr.J.Gordon Ben  
ission/recommended accepting the bid of F.W.Craigie  
satisfactory sale. The effective rate of interest of  
68 %.

The Council accepted the recommendation of the  
Debt and granted the sale of the bonds to F.W.Cra  
on motion of C.M.Beale Jr., seconded by R.L.Herrmann  
lmen voting in the affirmative were R.T.Delk, C.M.Be  
n, P.D.Gwaltney IV, J.E.Turner. There were no negative  
There being no further business, the meeting ad

*W. Chapman*  
Clerk

	AUG.	TOTAL	BUDGET
From Local Sources:			48,000.00
Taxes			
Electricity	171.00	8,975.25	9,300.00
Water	1.00	21,953.48	22,000.00
Gas	599.15	5,124.55	10,000.00
Phone	1.60	167.62	50.00
Interest			
Bonds:		700.00	900.00
1964-1965	2.25	22.00	500.00
1965-1966	104.15	1,260.26	1,000.00
1966-1967		8,914.11	8,400.00
From Int. Revenue	8,240.00	8,240.37	8,240.00
A. S. C. Public	8,240.00	8,240.37	8,240.00
Bond			
From State			
General Government	1,228.76	12,118.60	15,905.00
Finance	245.24	2,621.32	3,300.00
Law & Judiciary	160.44	1,075.77	1,780.00
Police	2,336.19	16,134.04	22,708.00
State Highways	357.92	2,792.18	4,258.00
State	149.20	2,393.97	3,460.00
Public Works	1,482.08	16,482.25	23,105.00
Public Welfare	181.06	2,325.14	2,345.00
Public Health	181.06	2,325.14	1,452.00
Public Safety	181.06	2,325.14	16,775.00
Capital Outlays	5,653.61	8,372.61	13,400.00
Isle of Wight County	12,044.42	75,292.90	108,490.00
Interest		- 19,664.26	
From Int. Revenue over			
From State			
From Federal			
From Personal Property Taxes			
From Future Debt Requirements			
TOTAL ASSETS			152,375.00
			168,055.51
LIABILITIES			
CURRENT LIABILITIES			
Reserve for F.I.C.A.	522.36		
Reserve for Fed. Inc. Tax	630.60		
Reserve for St. Inc. Tax	77.44		
Reserve for U.S.R.S.	53.71		
Reserve for U.S.R.S. Ins.	13.20		
BONDS PAYABLE			1,297.31
TRANSFER FROM WATER DEPT.			145,250.00
			6,000.00
SURPLUS			
Bal. 1/1/64	35,172.46		
Excess Expenses over Revenue	- 19,664.26		15,508.20
TOTAL LIABILITIES			168,055.51







The Town Council held an adjourned meeting Wednesday, 2 September 1964 at 12:30 P.M. in the Council room. Those present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, C.M. Beale Jr., J.E. Turner, F.P. Chapman, R.L. Herrmann and members of the press from the Daily Press, Smithfield Times and Virginian-Pilot. Councilman A.T. Adams was unavoidably detained.

The Mayor called the meeting to order and stated the purpose of the meeting was to decide on the bids for the Sewage Disposal Plant.

Town Manager Jas. O. Branch, the Town's representative, telephoned the Council Virginia Commission on Local Debt and that six bids had been received and that Mr. J. Gordon Bennett and the entire Debt Commission recommended accepting the bid of F.W. Craigie & Co., which they considered a satisfactory sale. The effective rate of interest of F.W. Craigie & Co. was 4.568 %.

The Council accepted the recommendation of the Virginia Commission on Local Debt and granted the sale of the bonds to F.W. Craigie & Co. by a resolution made on motion of C.M. Beale Jr., seconded by R.L. Herrmann and recorded on page 262. Councilmen voting in the affirmative were R.T. Delk, C.M. Beale Jr., R.L. Herrmann, F.P. Chapman, P.D. Gwaltney IV, J.E. Turner. There were no negative votes.

There being no further business, the meeting adjourned.

*F.P. Chapman*  
Clerk

*R.T. Delk*  
Mayor

AUG.	TOTAL	
		48,000.00
171.00	8,975.25	9,300.00
55.00	21,953.48	22,000.00
599.15	5,124.55	10,000.00
1.60	167.62	50.00
5.00	700.00	900.00
25.25	292.00	500.00
106.15	1,260.26	1,000.00
	8,914.11	8,400.00
8,241.37	8,241.37	8,240.00
9,204.52	55,628.64	108,490.00
1,228.76	12,218.60	15,905.00
245.24	2,621.32	3,300.00
160.44	1,075.77	1,780.00
2,336.19	16,134.04	22,700.00
357.92	2,792.18	4,250.00
149.20	2,398.97	3,460.00
1,482.08	16,482.25	23,105.00
181.06	2,325.14	2,545.00
163.57	190.80	1,452.00
86.35	9,681.22	16,775.00
5,653.61	9,372.61	13,400.00
12,044.42	75,292.90	100,420.00
	- 19,664.26	

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

Balance Sheet at 8/31/64

7,297.32  
4,703.45

12,000.77



WHEREAS, this Council pursuant to its previous action and the affirmative vote of a majority of the electors participating in the special election heretofore held in this Town on the 5th., day of March, 1963, has caused to be published a "Notice of Sale" offering to receive sealed proposals for the purchase of the bonds of the Town of Smithfield, in the total amount of \$300,000.00, payable in certain annual amounts over a 25 year period, all of said bonds to be dated April 1, 1964, and the interest thereon payable semi-annually on April 1 and October 1 of each year during the life of said bonds, said sealed bids to be submitted at the office of the State Commission on Local Debt of the Commonwealth of Virginia, Room 228, Finance Building, Capitol Square, Richmond, Virginia, until 12 o'clock noon (EDST) on September 2, 1964; and,

WHEREAS, pursuant to said "Notice of Sale" six (6) proposals to purchase said bonds were received and <sup>were</sup> opened at the aforesaid office of the said Commission on Local Debt immediately after 12 o'clock noon (EDST) on September 2, 1964, at which time and place this Town was represented by James O. Branch, its Town Manager; and,

WHEREAS, the following bids were received, together with the respective premium and rate of interest, to-wit:

<u>Bidder</u>	<u>Premium</u>	<u>Interest Rate</u>
Virginia National Bank	\$390.00	3% and 3½%
Mason and Company	\$225.00	3.30% and 3.60%
Anderson & Strudwick	\$83.00	3.30% and 3.60%
Wachovia Bank & Trust Co.	\$150.00	3½% and 3-3/4%
Francis I. duPont & Co.	None	3% and 3½%
F. W. Craigie & Co.	\$50.50	3.40% and 3½%

WHEREAS, it was found that the bid of F. W. Craigie & Co., to purchase said bonds was found to be the best of all of those

ncil held a special meeting Tuesday night, were Vice-Mayor P.D.Gwaltney IV, F.P. Chapman, Manager Jas.O.Branch, Visitors Mr.Bryce called the meeting to order and the minutes were read and approved.

brought to the attention of the Council \$100 due Hayes, Seay, Mattern and Mattern on balance of \$1,000.00 due. On motion made, the manager was authorized to proceed in accordance with regards to the Water System Improvement. The motion was carried. The manager stated the purpose of the meeting which had been approved by the Planning

, 11 and 111 were discussed.

y stated that he felt all deeded lots the motion seconded by Mr.Chapman that all lots not deeded be deleted from the council. Mr.Adams made a substitute motion be tabled. The substitute motion was carried. After general discussion Mr.Herrmann made the motion that 3-1-17 be changed to incorporate a property line instead of a 1 foot requirement. The council adjourned to meet the third Wednesday of the month. On motion made by Mr.B



received, said bid reading, verbatim, as follows, to-wit:

"BID FORM

September 2, 1964

Town Council, Town of Smithfield  
Care of State Commission on Local Debt  
Room 228 Finance Building, Capitol Square,  
Richmond, Virginia 23210

Dear Sirs

We hereinafter bid for the \$300,000 WATER AND SEWERAGE DISPOSAL SYSTEM BONDS of the TOWN OF SMITHFIELD, VIRGINIA, as more fully described in your official NOTICE OF SALE which is hereby made a part of this bid - this bid being for not less than all the said bonds.

These bonds shall be dated April 1, 1964 and mature serially in annual installments as follows

\$5,000 bonds in each of the years 1965 to 1967, inclusive  
\$10,000 bonds in each of the years 1968 to 1979, inclusive  
\$15,000 bonds in each of the years 1980 to 1986, inclusive, and  
\$20,000 bonds in each of the years 1987 to 1989, inclusive

For the \$300,000 WATER AND SEWERAGE DISPOSAL SYSTEM BONDS bearing a rate or rates of interest per annum as follows:

\$180,000 bonds maturing April 1, 1965 to April 1, 1982, both inclusive at 3.40 per centum

\$120,000 bonds maturing April 1, 1983 to April 1, 1989, both inclusive, at 3 1/2 per centum

we will pay Three Hundred Thousand, Fifty and 50/100 Dollars (\$300,050.50). We will pay accrued interest from the date of the bonds to date of payment of the purchase price.

We enclose a certified or bank cashier's check for \$6,000 drawn upon an incorporated bank or trust company and payable unconditionally to the order of the Town Treasurer of the Town of Smithfield, Virginia. If our proposal is accepted the check will be deposited by the Town and credited on the purchase price. The proceeds of the check will be held as security for the performance of our bid if we are the successful bidder and in the event we fail to comply with the terms of this bid, the proceeds thereof will be retained by the Town as partial compensation for damages to the Town. The check will be returned to us if our bid be rejected or if we are an unsuccessful bidder. It is agreed that no interest will be paid by the Town on said good faith check.

Certified to be a true  
copy of bid filed

By: J. Gordon Bennett  
Secretary

F. W. CRAIGIE & CO. RICHMOND, VIRGINIA  
By: Mark A. Smith

acil held a special meeting Tuesday night  
were Vice-Mayor P.D.Gwaltney IV, F.P. Cha  
Manager Jas.O.Branch, Visitors Mr.Bryce  
called the meeting to order and the min  
were read and approved.

brought to the attention of the Council  
due Hayes, Seay, Mattern and Mattern on  
lance of \$1,000.00 due. On motion made  
er was authorized to proceed in accord  
with regards to the Water System Impro  
The motion was carried.

nager stated the purpose of the meetin  
ch had been approved by the Planning

ll and lll were discussed.

stated that he felt all deeded lots

he motion seconded by Mr.Chapman the

all lots not deeded be deleted from

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tabled.The substitute motion was c

ral discussion Mr.Herrmann made the

3-1-17 be changed to incorporate a

ty line instead of a 1 foot requir

adjourned to meet the third Wednes

g Ordinance, on motion made by Mr.B



NO ADDITION OR ALTERATION EXCEPT AS PROVIDED ABOVE IS TO BE MADE TO THIS PROPOSAL NOTE: The following is stated for information only and is not a part of the above bid. The aggregate amount of interest upon all of the bonds of the issue from their date until their respective maturities, after deducting the premium is \$159,189.50. The effective interest rate on all of the bonds is 3.4568%."

WHEREAS, it is the sense of this body, concurred in by the unanimous recommendation of the Virginia Commission on Local Debt, that the aforesaid bid of F. W. Craigie & Co., to purchase said bonds is satisfactory and it is to the best interest of this Town that it be accepted:

NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

(1) That the aforesaid bid of F. W. Craigie & Co., to purchase the above mentioned bonds of this Town in the principal sum of \$300,000.00 be, and the same is, hereby, accepted and the Mayor of this Town, or the Clerk of this Council, is hereby directed to forthwith advise F. W. Craigie & Co., that its bid for said bonds has been accepted; and,

(2) That the proper officials of this Town are authorized and directed to do all those things necessary in and about the consummation of the sale of said bonds.

cil held a special meeting Tuesday  
were Vice-Mayor P.D. Gwaltney  
Manager Jas. O. Branch, Visitors  
called the meeting to order and  
were read and approved.

brought to the attention of the  
O due Hayes, Seay, Mattern and  
balance of \$1,000.00 due. On motion  
ger was authorized to proceed  
with regards to the Water Sys  
The motion was carried.

Manager stated the purpose of the  
which had been approved by the

1, 11 and 111 were discussed.

He stated that he felt all deeds  
the motion seconded by Mr. Chas  
and all lots not deeded be deleted

Council. Mr. Adams made a substitute

be tabled. The substitute motion

general discussion Mr. Herrmann

and 3-1-17 be changed to incorporate

property line instead of a 1 foot

ing adjourned to meet the third

Zoning Ordinance, on motion made



s Council pursuant to its previous action and  
 f a majority of the electors participating in  
 aretofore held in this Town on the 5th., day  
 used to be published a "Notice of Sale" offering  
 psals for the purchase of the bonds of the Town  
 total amount of \$300,000.00, payable in certain  
 25 year period, all of said bonds to be dated  
 interest thereon payable semi-annually on  
 of each year during the life of said bonds, said  
 itted at the office of the State Commission on  
 onwealth of Virginia, Room 228, Finance  
 re, Richmond, Virginia, until 12 o'clock noon  
 1964; and,

suant to said "Notice of Sale" six (6)  
 said bonds were received and <sup>was</sup> opened at the  
 e said Commission on Local Debt immediately  
 (EDST) on September 2, 1964, at which time  
 s represented by James O. Branch, its Town  
 following bids were received, together with  
 and rate of interest, to-wit:

	<u>Premium</u>	<u>Interest Rate</u>
	\$390.00	3% and 3½%
	\$225.00	3.30% and 3.60%
	\$83.00	3.30% and 3.60%
Co.	\$150.00	3½% and 3-3/4%
.	None	3% and 3½%
	\$50.50	3.40% and 3½%

was found that the bid of F. W. Craigie & Co.,  
 was found to be the best of all of those

The Town Council held a special meeting Tuesday night 15 Sept. 1964 in the Council  
 Those present were Vice-Mayor P.D. Gwaltney IV, F.P. Chapman, A.T. Adams, R.L. Herrmann,  
 A. Beale Jr., Town Manager Jas. O. Branch, Visitors Mr. Bryce Bogart and Mr. Kenneth Jones.

Mr. Gwaltney called the meeting to order and the minutes of the last regular and  
 adjourned meetings were read and approved.

Col. Branch brought to the attention of the Council that instead of there being  
 balance of \$750.00 due Hayes, Seay, Mattern and Mattern on the Water System Improvement  
 report, there is a balance of \$1,000.00 due. On motion made by Mr. Adams, seconded by Mr.  
 Beale the Town Manager was authorized to proceed in accordance with the motion made  
 at the last meeting with regards to the Water System Improvement report of Hayes, Seay,  
 Mattern and Mattern. The motion was carried.

The Town Manager stated the purpose of the meeting was to present the Zoning  
 Ordinance and map, which had been approved by the Planning Commission, for the Council's  
 consideration.

Articles I, II and III were discussed.

Mr. Gwaltney stated that he felt all deeded lots should be marked on the  
 map. Mr. Herrmann made the motion seconded by Mr. Chapman that all deeded lots be shown  
 on the zoning map and all lots not deeded be deleted from the map by the time the map  
 is adopted by the Council. Mr. Adams made a substitute motion, seconded by Mr. Beale, that  
 the original motion be tabled. The substitute motion was carried.

After a general discussion Mr. Herrmann made the motion, seconded by Mr. Adams  
 that section 2-1-6 and 3-1-17 be changed to incorporate an 8 foot requirement for  
 proximity to any property line instead of a 1 foot requirement.

The meeting adjourned to meet the third Wednesday in each month for further  
 discussion on the Zoning Ordinance, on motion made by Mr. Beale.

*[Signature]*  
 Clerk

*[Signature]*  
 Vice-Mayor



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
RECEIPTS & EXPENSES at 9/30/64

	Sept.	Total	Budget
<b>REVENUE</b>			
From Local Sources:			
Taxes	49,306.77	49,306.77	48,000.00
Licenses:			
Privilege	49.80	22,002.48	22,000.00
Vehicle	121.00	9,096.25	29,300.00
Fines	698.50	5,823.05	10,000.00
Interest	3.93	171.55	90.00
Rentals:			
Town Hall	45.00	745.00	90.00
Others	25.25	317.25	50.00
Miscellaneous	77.51	1,279.98	1,000.00
Bank Stock Tax		8,914.11	8,400.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	8,241.37
<b>TOTAL REVENUE</b>	<b>50,326.96</b>	<b>105,897.81</b>	<b>108,490.00</b>
<b>EXPENDITURES</b>			
General Government	1,364.66	13,583.26	15,900.00
Finance	209.05	2,830.37	3,300.00
Law & Judiciary	145.34	1,221.11	1,780.00
Police	1,665.96	17,800.00	22,700.00
Street Lights	357.92	3,150.10	4,250.53
Fire	124.66	2,523.63	3,460.00
Public Works	1,351.40	17,833.65	23,100.00
Public Welfare	116.00	2,441.14	2,345.40
Debt Service		190.80	1,452.14
Capital Outlays		9,681.22	16,775.96
Isle of Wight County	55.00	9,427.61	13,400.00
<b>TOTAL EXPENSES</b>	<b>5,389.99</b>	<b>80,682.89</b>	<b>108,490.00</b>
<b>EXCESS REVENUE OVER EXPENSES</b>		<b>25,214.92</b>	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET at 9/30/64

<b>ASSETS</b>			
<b>CASH</b>			
On Deposit:			
Bank of Smithfield	7,230.41		
Merchants & Farmers	1,010.03	8,240.44	
<b>UNCOLLECTED REAL ESTATE</b>			
<b>&amp; PERSONAL PROP. TAXES</b>		52,822.48	
<b>FUTURE DEBT REQUIREMENTS</b>		152,375.00	
<b>TOTAL ASSETS</b>		<b>213,437.92</b>	
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Reserve for F.I.C.A.	712.44		
Reserve for Fed. Inc. Tax	920.50		
Reserve for St. Inc. Tax	111.75		
Reserve for U.S.R.S.	45.05		
Reserve for U.S.R.S. Ins.	10.80	1,800.54	
<b>BONDS PAYABLE</b>		145,250.00	
<b>TRANSFER FROM WATER DEPT.</b>		6,000.00	
<b>SURPLUS</b>			
Bal. 1/1/62	35,172.46		
<b>EXCESS REVENUE OVER EXPENSES</b>	25,214.92	60,387.38	
<b>TOTAL LIABILITIES</b>		<b>213,437.92</b>	
<b>EXPENSES</b>			
Bal. 1/1/64	13,509.50		
<b>Excess Revenue over Expenses</b>	5,678.46	19,268.04	
<b>TOTAL LIABILITIES</b>		<b>23,513.22</b>	

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R.T. Dell, J.E. Turner, R.L. Herrmann, F.P. Chapman, C.M. Beale Jr., A.J. Branch, Police Chief E.R. Evans, Visitors J.B. Whitmore.

The Mayor called the meeting to order and the meeting were read and approved.

The Mayor brought to the attention of the Council the Town and County should attend the meeting of the Highway Dept. and present their request. The Town Manager was requested to attend the fall meeting of the Highway Dept.

The Town Manager advised the Council that a letter from the Resident Engineer stating that construction should be completed within 30 days; also, surface treatment had been completed on Magruder Road.

The Council were informed by the Town Manager that a man had resigned from the Police Force, effective Oct. 1, 1964, and was employed as a patrolman, effective September 23, 1964.

With regards to Sewage Disposal, the \$300,000 bond was deposited. The anticipated expenditures by Oct. 10, 1964, were \$451.85. Treasury Bills had been purchased with a maturity of Sept. 1, 1964 \$16,011.20 had been spent by the Water Dept. There is only one easement which has not been received.

One parking space has been eliminated on the corner of the telephone building, as authorized at the last meeting.

The Town Manager reported that he had appeared before the Board of Supervisors and requested a full-time dispatcher be assigned and the Sheriff was working on the cost and schedule of the new building.

Two invoices were presented by the Town Manager for the purchase of a new building. The first invoice was for \$23,299.16 and Hayes Seay, Mattern and Mattern - authorized to be paid on motion made by Mr. Beale seconded. The Town Manager was requested to ask the Engineers to give a report on the completion and their estimate of completion cost on the new building.

Col. Branch advised the Council that he had been advised by the expansion of a 2" main along Quail St.; however, the cost of the expansion was \$1,000.00. Five individuals had paid the tap-on fee.

The Town Attorney had advised the Town Manager with regards to her house on Church St. The letter to her at the Eastern State Hospital at Dumfries, Va. was mailed. It was decided to postpone the mailing of the letter. Copies of the report of Dr. H.J. Rittner and



TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA  
STATEMENT OF INCOME at 9/30/64

OPERATING REVENUE			
Metered Accounts		16,864.16	
Flat Rate Accounts		12,695.45	
Other Accounts		742.50	
COST OF PRODUCTION & DISTRIBUTION			
Power & Pumping:			
Maint. Structure & Imp.	355.30		
Power Purchased	324.50		
Supplies & Expenses	659.43	1,339.23	
Transmission & Distribution:			
Highway Permits	70.00		
Operation of Meters	4,560.55		
Maint. Water Main	3,784.45		
Maint. Sewer Main	328.32	8,743.32	
GROSS INCOME FROM OPERATING			10,082.21
ACCOUNTING & COLLECTING			20,219.41
Meter Reading			
Cutting Water On & Off	230.00		
Uncollectable Accounts	106.05		
ADMINISTRATION & GENERAL	18.14	354.19	
Treas. Salary	900.00		
Office Supplies & Exp.	537.72		
Audit	318.36		
Special Legal Service	35.75		
Insurance	333.00		
F.I.U.A.		2,124.83	
CAPITAL OUTLAYS		40.96	
DEBT SERVICE		7,133.37	
PAYMENT ON BONDS		1,560.00	
NET INCOME FROM OPERATING		6,000.00	17,213.35
OTHER INCOME			3,006.21
Private Fire Protection		75.00	
Miscellaneous		2,282.25	
Rents		315.00	
NET INCOME FOR PERIOD			2,672.21
			5,678.41

TOWN OF SMITHFIELD - WATER DEPT.  
SMITHFIELD, VIRGINIA  
Balance Sheet at 9/30/64

ASSETS

CURRENT ASSETS			
Cash on Deposit:			
Bank of Smithfield		5,902.99	
Merchants & Farmers		1,408.95	
ACCOUNTS RECEIVABLE			7,311.94
ADVANCES IN ANTICIPATION			4,832.11
OF BOND ISSUE			
PREPAID INSURANCE			12,259.08
TOTAL ASSETS			110.09
			24,513.22

LIABILITIES

CURRENT LIABILITIES			
Unearned Water Rents		2,676.50	
Customer's Deposits		2,397.50	
Reserve for F.I.C.A.		27.18	
Reserve for Fed. Inc. Tax		129.00	
Reserve for St. Inc. Tax		15.00	
SURPLUS			5,245.18
Bal. 1/1/64			
Excess Revenue over Expenses		13,589.58	
TOTAL LIABILITIES		5,678.46	19,268.04
			23,513.22

The Town Council held its regular monthly meeting in the Council room. Those present were Mayor R. J. Turner, R. L. Herrmann, F. P. Chapman, C. M. Beale Jr., Police Chief E. R. Evans, Visitors J. B. Whitman. The Mayor called the meeting to order and the following were read and approved.

The Mayor brought to the attention of the Town and County should attend the meeting of present their request. The Town Manager was present at the fall meeting of the Highway Dept.

The Town Manager advised the Council that the Resident Engineer stating that construction should be completed within 30 days; also, surface treatment had been completed on Magruder Road.

The Council were informed by the Town Manager that the Police Force, effective Oct. 1, 1964, would be reduced from 10 to 8, as a patrolman, effective September 23, 1964.

With regards to Sewage Disposal, the \$30,000.00 deposited. The anticipated expenditures by Oct. 1, 1964, \$451.85. Treasury Bills had been purchased with the proceeds of Sept. 1, 1964 \$16,011.20 had been spent by the Town. There is only one easement which has not been received.

One parking space has been eliminated from the telephone building, as authorized at the last meeting.

The Town Manager reported that he had a meeting with the Board of Supervisors and requested a full-time dispatcher and the Sheriff was working on the cost of the same.

Two invoices were presented by the Town Manager - \$23,299.16 and Hayes Seay, Mattern and Mattern. The Town Manager was requested to ask the Engineers to give an estimate of completion and their estimate of completion cost.

Col. Branch advised the Council that the expansion of a 2" main along Quail St.; however, five individuals had paid the tap-on fee.

The Town Attorney had advised the Town with regards to her house on Church St. and her letter to her at the Eastern State Hospital. As she is physically ill, it was decided to postpone the mailing of the letter.

Copies of the report of Dr. H. J. Rittman.



Copies of the report of Dr.H.J.Ri



The Mayor brought to the attention of the Council that representatives of the Town and County should attend the meeting of the Highway Department this fall and present their request. The Town Manager was requested to find out the time of a fall meeting of the Highway Dept.

The Council were informed by the Town Manager that Mr. Roger W. Fulford had resigned from the Police Force, effective Oct. 1, 1964 and Mr. Breese B. Skillin had been employed as a patrolman, effective September 23, 1964.

One parking space has been eliminated on the West side of S. Church St.,  
near the telephone building, as authorized at the last regular Council meeting.

The Town Manager reported that he had appeared before the Isle of Wight Board of Supervisors and requested a full-time dispatcher service. Favorable action was advised and the Sheriff was working on the cost and schedule.

Two invoices were presented by the Town Manager for payment: A.G. Pinkston Co. - \$23,299.16 and Hayes Seay, Mattern and Mattern - \$1633.06. The bills were authorized to be paid on motion made by Mr. Beale seconded by Mr. Herrmann. The Town Manager was requested to ask the Engineers to give a report monthly on the percentage completion and their estimate of completion cost on the Sewage Disposal construction.

Col. Branch advised the Council that he had received one tap-on fee for the expansion of a 2" main along Quail St.; however this would not be made until five individuals had paid the tap-on fee.

The Town Attorney had advised the Town Manager to address Miss Carrie with regards to her house on Church St.  
his letter/to her at the Eastern State Hospital at Dunbar. Since Miss Cox is now  
physically ill, it was decided to postpone the mailing of the letter for 30 days.

Copies of the report of Dr.H.J.Rittner and Mr.Frank Spady on their

605,009.83



outside of the inspection of the house belonging to Mr. Thomas Cofer were given the Council. Mr. Cofer had been duly notified as to the date of the inspection of the house. Since the outside doors were padlocked and no inspection could be made of the inside of the building Mr. Gwaltney made the motion seconded by Mr. Herrmann that the Town Manager contact Mr. Cofer in person and by letter as to the time the building could be inspected inside within the next fifteen days. The motion was duly carried.

The rules governing the use of the Town Hall were read and adopted with changes on motion made by Mr. Beale seconded by Mr. Adams.

Mr. Gwaltney reported that he was not ready to report on the Town seal at this time.

Since the time of the sale of the Town tags had been changed, the Town Manager recommended that authority for refund on Town license plates, as recorded on page 94, Minute Book 2, September 4, 1962 be ~~changed~~ amended to read "Mid-night on September 30" instead of "mid-night on December 31". The amendment was adopted on motion made by Mr. Beale seconded by Mr. Adams.

A letter from Mr. J. Travers Edwards was read and the Press Release was presented bringing to the attention of the Council the public hearing on toll elimination or reduction on the facilities in the bond package would be held in Hampton and Norfolk on October 20, 1964. It was decided to ask the Town Attorney, Town Manager, representatives from the Meat Packers, Chambers of Commerce and all interested persons to attend the Hampton meeting with the Town Attorney, A. E. S. Stephens, being spokesman.

The Water Committee was requested to make their recommendation on obtaining engineering services in connection with improvement of municipal water supply system.

Copies of the Smithfield Traffic Study from the Department of Highways were presented to Council for study.

The budget was presented for the first reading and accepted as amended for its first reading on motion made by Mr. Turner seconded by Mr. Chapman.

There being no further business, the meeting adjourned.

*John Chapman*  
Clerk

*Robert A. Mayer*  
Mayor

# TOWN HALL RESTRICTIONS

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auditorium or court room will be more than 48 hours prior to the meeting, provided there is not a restriction during the 48 hour period prior to

s, brads, screws or metal staples, ceiling, floor or wood trim:

any painting will not be accomplished

ations will not, except as authorized, be allowed in main entrance or posters may be displayed on wood trim or doors during

windows and screens will not

staging or platforms within entrance vestibule, halls

material will not be placed in entrance vestibule, halls or

decorative paper or trim in auditorium or court room

restrictions list at least 48 hours prior to meeting

ber 1964



of the  
 belonging to Mr. Thomas Cefer were given the Council  
 ly notified as to the date of the inspection of his  
 are padlocked and no inspection could be made of the  
 Gwaltney made the motion seconded by Mr. Herrmann  
 act Mr. Cefer in person and by letter as to the time  
 ected inside within the next fifteen days. The motion

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 by Mr. Beale seconded by Mr. Adams.

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 ouncil for study.

presented for the first reading and accepted as  
 g on motion made by Mr. Turner seconded by Mr.

further business, the meeting adjourned.

  
 Mayer

## TOWN HALL

## RESTRICTIONS

auditorium or court room will be made available for decorating  
 more than 48 hours prior to the time and date of your reser-  
 on, provided there is not a reservation for the same room  
 ag the 48 hour period prior to your reservation.

s, brads, screws or metal staples will not be inserted into any  
 l, ceiling, floor or wood trim in the Town Hall.

as day painting will not be accomplished in the Town Hall.

rations will not, except as authorized and approved by Town  
 er, be allowed in main entrance vestibule, halls or stairwell.  
 res or posters may be displayed in a manner so as not to mar  
 wood trim or doors during day of activity.

windows and screens will not be removed in the Town Hall.

staging or platforms will not be installed or placed  
 ntrance vestibule, halls or stairwell in the Town Hall.

a material will not be installed, placed or used in  
 ce vestibule, halls or stairwell in the Town Hall.

er decorative paper that is "Flame Proof" may be used  
 rium or court room in the Town Hall.

restrictions listed above provided request for  
 g at least 48 hours prior to time and date of

ber 1964



## USE OF TOWN HALL

Persons or organizations who desire to use facilities of the Town Hall, may make reservations by letter or telephonw (357-4271).

All reservations will be confirmed by the Town Manager, by letter.

Persons who make a reservation, as an individual, will be responsible for assuring compliance with established restrictions governing the use of Town Hall facilities.

The following form letter is suggested:

Dear Mr. Doe:

This letter will confirm your reservation for use of <sup>COURT ROOM</sup> AUDITORIUM in the Town Hall between the hours of \_\_\_\_\_ to \_\_\_\_\_, on \_\_\_\_\_ day, \_\_\_\_\_ month, \_\_\_\_\_ year.

To assist you in your planning and to enable us to provide those services desired by you, we would appreciate your:

- a. Obtaining the key for the loud speaker system at Town Hall during office hours on the day of the reservation(if required).
- b. Obtaining the key for the flat-ware drawers during office hours on the day of the reservation (if required).
- c. Advising with regard to the time you desire the doors to the Town Hall unlocked and locked so that you will not be inconvenienced.

The auditorium and court room will be cleaned prior to each reservation, when ever possible. However, we will appreciate your advising when you expect to complete decorating, as we prefer to clean the floors after decorating has been completed.

You are requested to remove from the premises all decorations and items that you desire to retain by 8:00 a.m., the day following the date of the reservation unless other arrangements satisfactory to the Town Manager are made in advance.

The auditorium or court room will be made available for decorating not more than 48 hours prior to the time and date of your reservation, provided there is not a reservation for the same room during the 48 hour period prior to your reservation.

Restrictions in connection with the use of the Town Hall facilities are listed on attached enclosure.

Please contact me for any further information you may require.

If I can be of assistance, please call.

Very truly yours,



The Town Council held its mid-monthly meeting in the Council room. Those present were Mayor Gwaltney IV, R.L. Herrmann and Town Manager Jas.

The Mayor called the meeting to order and was to discuss the Zoning Ordinance.

The Town Manager presented the following bills approved by him: Wood, King, Dawson & Logan - \$33,687.87; A.E.S. Stephens - \$528.56. On motion of Gwaltney approval for payment of above bills.

The Mayor brought to the attention of the State he had received from Senator William Rawlings a bill for the State. It was the unanimous agreement of the Council to ask the State to draft a Resolution to act upon at the next meeting on November 3rd, 1964.

Mr. Herrmann presented a request for a Dept. for \$40.00 donation to help defray the cost of the meeting. On motion made by Mr. Herrmann, seconded by Mr. Gwaltney, the request was granted.

In the discussion of the Zoning Ordinance, the Council directed the Town Manager to change Section 4-1-1 from Retail Food Store to Retail and Wholesale Food Store, as directed by the Council. The Council also considered and passed a resolution that Section 4-1-17 was changed from Clubs, Lodges and Eating Establishments.

The Town Manager reported that Mr. Gwaltney had a copy of his written report to the Council on the house on West Main St. which has been the subject of Council meetings, together with copies of the report, but that none of the hazardous conditions had been corrected. He further reported that an inspection had not been made for the reason that Mr. Gwaltney had not been able to get the house inspected when such interior inspection could be made. On motion of Mr. Gwaltney, seconded by Mr. Chapman, the Council directed that the hazardous conditions of the said house be corrected in accordance with the resolution given pursuant thereto and further directed that the Town will proceed to remove the house. On motion the Town Manager was directed to have legal action, including the institution of proceedings to have the dwelling house removed.

There being no further business,

Edward Chapman Clerk



WHEREAS, a three man Federal Court has recently decreed that Virginia must re-district for its General Assembly, both the Senate and the House of Delegates, not later than December 1964, the execution of which said decree the Supreme Court of the United States has refused to stay pending a final disposition of the case on appeal; and,

WHEREAS, consistent with the aforesaid mandate of said Federal Court, Governor Albertis S. Harrison has called a Special Session of the General Assembly, of Virginia, to convene in Richmond on Monday, November 30, 1964, to deal with the matter; and,

WHEREAS, in considering the matter of re-districting for the General Assembly of Virginia it is felt that the Legislature will review all Senatorial and House of Delegates districts as they presently exist regardless of their conformity, or lack of conformity, to the general formula laid down by the Federal Court in its decree aforesaid; and,

WHEREAS, the Town of Smithfield, being situate in the County of Isle of Wight, is a part of the Fifth Senatorial District of Virginia and has a vital interest therein; and,

WHEREAS, it is apparent that the said Fifth Senatorial District more than meets the rather exacting population requirements of said Court decree and should not, therefore, be disturbed as a Senatorial District; and,

WHEREAS, in addition to meeting said population requirements said Fifth Senatorial District consists of (a) compact and contiguous area, (b) its people have an identity of interests, and (c) its industries are indigenous to the raw materials of the area such as livestock, agriculture, forest products and seafood; and,

WHEREAS, it will not, in the opinion of this body, be consistent with an equitable legislature re-districting, by any reasonable and fair formula, to change in any way that portion of the State of Virginia now embraced in the Fifth Senatorial District of Virginia:



NOW, THEREFORE, BE IT RESOLVED, as follows, to-wit:

(1) That the Fifth Senatorial District, as it is presently constituted, not only meets the exacting population requirements as laid down by the Federal Court in the matter of the division of Virginia into legislative representatives districts for both the Senate and the House of Delegates of the General Assembly of Virginia, but it also contains other vital factors, such as compactness and contiguousness of its area, identity of interests, social, industrial and agricultural and, more than a decade of consistent population increase; and,

(2) That said Fifth Senatorial District, as presently constituted should remain intact and the representatives of Isle of Wight County in the General Assembly of Virginia are respectfully requested to expend their best efforts toward maintaining the Fifth Senatorial District intact; and,

(3) That representatives from this Council appear before the proper committees of both houses of the General Assembly of Virginia at any public hearings held on the subject of re-districting of the General Assembly as aforesaid for the purpose of making known the position of this Council thereon; and,

(4) That the Clerk of this body send an attested copy hereof to Hon. Shirley T. Holland, Member of the House of Delegates from Isle of Wight County, and to Hon. W. V. Rawlings, Senator for the Fifth Senatorial District, and that she cause a copy hereof to be published in the Smithfield Times.



The Town Council held its mid-monthly meeting Wednesday night, October 21, 1964 in the Council room. These present were Mayor R.T. Delk, Councilmen F.P. Chapman, P.D. Gwaltney IV, R.L. Herrmann and Town Manager Jas. O. Branch.

The Mayor called the meeting to order and stated the purpose of the meeting was to discuss the Zoning Ordinance.

The Town Manager presented the following bills for payment, which had been approved by him: Wood, King, Dawson & Logan - \$703.85; A.G. Pinkston Company - \$33,687.87; A.E.S. Stephens - \$528.56. On motion made by Mr. Chapman, seconded by Mr. Gwaltney approval for payment of above bills was given.

The Mayor brought to the attention of Council the communication of Oct. 6th. he had received from Senator William Rawlings concerning the redistricting in the State. It was the unanimous agreement of the Council that the Town Attorney be asked to draft a Resolution to be acted upon at the regular meeting of Town Council on November 3rd, 1964.

Mr. Herrmann presented a request from the Smithfield Volunteer Fire Dept. for \$40.00 donation to help defray the expense of the dance for the Tidewater meeting. On motion made by Mr. Herrmann, seconded by Mr. Chapman the request was granted.

In the discussion of the Zoning Ordinance, change was made in Section 4-1-1 from Retail Food Store to Retail and Wholesale food and beverage store and Section 4-1-17 was changed from Clubs, Lodges to Clubs, Lodges, Restaurants and Eating Establishments.

The Town Manager reported that Mr. George T. Cofer had been furnished with a copy of his written report to the Council of the inspection made of the Cofer house on West Main St. which has been the subject of discussion at previous Council meetings, together with copies of the other reports attached to his report, but that none of the hazardous conditions found to exist in the said house had been corrected. He further reported that an inspection of the interior of the house still had not been made for the reason that Mr. Cofer had still refused to fix a time when such interior inspection could be made. Under the circumstances, upon motion by Mr. Gwaltney, duly seconded by Mr. Chapman, the Council unanimously found and held that the hazardous conditions of the said dwelling house still exist and had not been corrected in accordance with the resolution of Council and the notices given pursuant thereto and further directed the Town Manager to notify Mr. Cofer that the Town will proceed to remove the house at Mr. Cofer's cost. By the same motion the Town Manager was directed to have the Town Attorney take all necessary legal action, including the institution of any suit that might be necessary to have the dwelling house removed.

There being no further business, the meeting adjourned.

*Edw. Cooper* Clerk

*Robert Delk* Mayor



The Town Council held its regular meeting Tuesday night, November 3, 1964 in the Council room. Those present were Mayor R.T. Delk, Councilmen F.P. Chapman, R.L. Herrmann, C.M. Beale Jr., A.T. Adams, Town Manager Jas. O. Branch, Police Chief E.B. Evans, Mr. Williams of The Daily Press. Mr. P.D. Gwaltney was absent due to illness.

The Mayor called the meeting to order and the minutes of the last meeting and special meeting were read and approved with notice being given that the bill of Mr. A.E.S. Stephens approved at the last meeting was for miscellaneous expenses occurring before the Water and Sewage Bond issue.

The Mayor read a copy of letter sent to him from Division Superintendent James Eavey to A.G. Pinkston Co. in which he stated that he was impressed and most pleased with the work accomplished adjacent to the grounds of Smithfield High School relative to the installation of sewer lines and that Town Manager Jas. O. Branch had been most cooperative and coordinating in his efforts to their advantage.

Col. Branch reported that the project for improvement of Hwy. #10 at #258 at Cypress Creek was scheduled for completion on Oct. 30, 1964.

With regards to a full-time dispatcher, Sheriff Taylor had advised Col. Branch that it appears at the present time that this service will be without cost to the Town.

Mr. Geo. T. Cofer had been written a letter, approved by Town Attorney, as was directed at the Council meeting of October 6, 1964.

The Town Manager stated that he was working with the Postmaster on a house numbering plan and that Pagan Pines had been completed.

A Resolution with regard to re-districting was read by the Mayor and adopted as amended on motion made by Mr. Herrmann, seconded by Mr. Chapman. Mr. Herrmann made the motion seconded by Mr. Chapman that the Resolution be further amended to provide for members of the Council to attend any public hearing held on re-districting. Both motions were unanimously carried. The Resolution is recorded on page 268.

It was decided to hold a special meeting for discussion of the Zoning Ordinance at 7 P.M. on November 18, 1964.

There was no report on the Town Seal Committee.

The Water Committee was requested to continue on their consideration of proposal to provide engineering services in connection with improvement of municipal water supply system. The Water Committee was requested to consider and make recommendation for a request from Mildred C. Hudgins for refund of \$15.00, meter deposit made in 1953, since meters are now being installed without the requirement of a deposit.

Request for tax refund was made by the Treasurer for L.A. Garrison for \$5.50 and Virginia Holloway for \$2.31 due to abatements received from County of "evenue William Laine, after the tax had been paid. Approval for payment was

motion made by Mr. Beale seconded by Mr. Herrmann.

A discussion was held on the widening of the highway. Motion seconded by Mr. Chapman that the State Highway Engineers be requested to take the necessary steps and inform them that the Town is ready to cooperate in way and easements. The motion was carried.

The Town Manager requested authority to purchase property on West Main St. in front of the property owned by the Smithfield Junior Chamber of Commerce. The property is deteriorated and a hazard. Authority was given on motion made by Mr. Gwaltney had no objection, on motion made by Mr. Beale.

The Smithfield Junior Chamber of Commerce requested that the Town pay them the annual fee for Christmas lights again this year. Since they are on S. Church St. to Bell Hardware Co., on S. Church St. to the Colonial Store and are making a request that the Town pay them the annual fee. The request was granted on motion made by Mr. Beale.

The second reading of the budget was read and adopted on motion made by Mr. Chapman, seconded by Mr. Beale.

A bill of Mr. A.E.S. Stephens for \$11.00 was read and adopted. Two cases, which had been appealed in the Town, were read and adopted. Mr. R.T. Delk disqualified himself and Mr. Beale seconded that the bill be paid. The motion was carried.

There being no further business, the meeting adjourned.

*[Signature]*  
Clerk



ill held its regular meeting Tuesday night, November 3, 1964. These present were Mayor R.T. Delk, Councilmen F.P. Chapman, J.A.T. Adams, Town Manager Jas.O. Branch, Police Chief E.R. Daily Press. Mr. P.D. Gwaltney was absent due to illness. The meeting was called to order and the minutes of the last regular meeting were read and approved with notice being given that the bill passed at the last meeting was for miscellaneous expenses and Sewage Bond issue.

There was a copy of letter sent to him from Division Superintendent of Waukegan Co. in which he stated that he was impressed and pleased with the work accomplished adjacent to the grounds of Smithfield High School. The installation of sewer lines and that Town Manager Jas.O. Branch was cooperative and coordinating in his efforts to their advantage. It was reported that the project for improvement of Hwy. #10 and was scheduled for completion on Oct. 30, 1964.

As to a full-time dispatcher, Sheriff Taylor had advised that at the present time that this service will be without

A letter had been written a letter, approved by Town Attorney, at the council meeting of October 6, 1964.

Manager stated that he was working with the Postmaster and that Pagan Pines had been completed.

A motion with regard to re-districting was read by the Mayor and a motion made by Mr. Herrmann, seconded by Mr. Chapman. This motion was seconded by Mr. Chapman that the resolution be further referred to the members of the Council to attend any public hearing held. The resolutions were unanimously carried. The Resolution is recorded and the meeting adjourned to hold a special meeting for discussion of the same on November 18, 1964.

Report on the Town Seal Committee.

The Committee was requested to continue on their consideration of engineering services in connection with improvement of sewer system. The Water Committee was requested to consider and respond to request from Mildred C. Hudgins for refund of \$15.00, since meters are now being installed without the

A tax refund was made by the Treasurer for L.A. Garrison Jr. for \$2.31 due to abatements received from Commissioner after the tax had been paid. Approval for payment was given

motion made by Mr. Beale seconded by Mr. Herrmann.

A discussion was held on the widening of Lumar Road. Mr. Herrmann made the motion seconded by Mr. Chapman that the State Highway Dept. and the Board of Supervisors be requested to take the necessary steps for the widening of Lumar Rd. to inform them that the Town is ready to cooperate in the acquisition of rights-of-way and easements. The motion was carried.

The Town Manager requested authority to remove the tree on North side of Main St. in front of the property owned by Mr. P.D. Gwaltney III, since this tree was deteriorated and a hazard. Authority was given for the removal of the tree, provided Mr. Gwaltney had no objection, on motion made by Mr. Herrmann, seconded by Mr. Beale.

The Smithfield Junior Chamber of Commerce is going to install the Christmas lights again this year. Since they are extending the lines on Main St. to Bell Hardware Co., on S. Church St. to the old Telephone Bldg. and on S. Church St. to Colonial Store and are making them more decorative, they are requesting that the Town pay them the annual fee of \$300.00 at this time. The request was granted on motion made by Mr. Beale, seconded by Mr. Herrmann.

The second reading of the budget was held and approved as amended on motion made by Mr. Chapman, seconded by Mr. Beale.

A bill of Mr. A.E.S. Stephens for \$150.00 for the prosecution of two cases, which had been appealed in the Town Court, was presented for payment. Mr. R.T. Delk disqualified himself and Mr. Beale made the motion seconded by Mr. Adams that the bill be paid. The motion was carried.

There being no further business, the meeting adjourned.

Clerk

Mayor



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 10/31/64

<u>OPERATING REVENUE</u>			
Metered Accounts		18,923.52	
Flat Rate Accounts		13,802.95	
Other Accounts		825.00	33,551.47
<u>COST OF PRODUCTION &amp; DIS.</u>			
Power & Pumping:			
Maint. Structure & Imp.	369.70		
Power Purchased	427.90		
Supplies & Ex.	666.53	1,464.13	
Transmission & Dis.:			
Highway Permits	70.00		
Operation of Meters	5,419.47		
Maint. Water Main	4,343.26		
Maint. Sewer Main	358.32	10,191.05	11,655.18
GROSS INCOME FROM OPERATING			21,896.29
<u>ACCOUNTING &amp; COLLECTING</u>			
Meter Reading	255.00		
Cutting Water On & Off	106.05		
Uncollectable Accounts	18.14	379.19	
<u>ADMINISTRATIVE &amp; GENERAL</u>			
Salary-Town Manager	673.05		
Salary-Treasurer	1,000.00		
Office Supplies & Ex.	691.29		
Audit	318.36		
Special Legal Services	35.75		
Insurance	370.00	3,088.45	
F.I.C.A.		45.49	
CAPITAL OUTLAYS		7,133.37	
DEBT SERVICE		2,317.50	
PAYMENT ON BONDS		9,000.00	21,964.00
NET INCOME FROM OPERATING			- 67.71
<u>OTHER INCOME</u>			
Private Fire Protection		75.00	
Miscellaneous	<del>2,992.25</del>	2,992.25	
Rents		350.00	3,417.25
Net Income for Period			3,349.54

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
Balance Sheet at 10/31/64

ASSETS

<u>CURRENT ASSETS</u>			
Cash on Deposit:			
Bank of Smithfield	2,851.14		
Merchants & Farmers	2,461.25	5,312.39	
ACCOUNTS RECEIVABLE		4,527.38	
ADVANCES IN ANTICIPATION OF BOND ISSUE		12,259.08	
PREPAID INSURANCE		73.09	
TOTAL ASSETS		22,171.94	

LIABILITIES

<u>CURRENT LIABILITIES</u>			
Unearned Water Rents	2,676.50		
Customer's Deposits	2,413.72		
Reserve for F.I.C.A.	9.05		
Reserve for Fed. Inc. Tax	118.00		
Reserve for St. Inc. Tax	15.55	5,232.82	
<u>SURPLUS</u>			
Balance 1/1/64	13,589.58		
Net Income for Period	3,349.54	16,939.12	
TOTAL LIABILITIES		22,171.94	

The Town Council held its mid-monthly meeting in Council room. These present were Mayor R.T.D. Beale Jr., Town Manager James O. Branch of the Daily Press, Rev. Fred Wyand Jr., Past W. Gwaltney, Mr. Leonard Cress and Mr. Dean Jennis. In the absence of the Clerk, due to illness, Mr. Jennis acted as Clerk.

The Town Manager requested the Council to authorize a check in the amount of \$1,307.46 and \$118.72 for Sewage Disposal Plant. After a roll call, Mr. Beale made the motion, seconded by Mr. H. Jennis, that the same be made in accordance with approved plans.

The Town Manager presented to Council a permit for a motor house wrecker, Suffolk, Va. to demolish the house of Geo. T. Cofer, South side of Highway # 258, West of Smithfield, Virginia. After discussion, the motion was made, which subsequently passed unanimously, that the Town Council immediately institute suit in the Circuit Court to prevent the dwelling on the Geo. T. Cofer Property from being made available to the Town.

Mr. Gwaltney, Chairman of the special committee, presented to Council a proposed new seal, which was approved unanimously. The seal be approved as presented in the Town Charter to legally provide authority for the Town of Smithfield, Virginia.

Proposed Zoning Ordinance was reviewed and amendments and/or deletions unanimously agreed:

a. Paragraphs 2-1-3, 3-1-7 and 4-1-12 amended to read: "parsonages and rectories."

b. Paragraph 5-2-1 amended to read: "shall be issued....."

c. After discussion, the Town Manager proposed to amend 2-7-4 and 3-7-3 to provide for center street or road intersections.

d. Second sentence of paragraph 5-2-4 amended to read: "time permitted by existing ordinance side open to view from a public road a uniformly painted solid board fence minimum of eight (8) feet in height."

e. Articles presently numbered 12 and 13 amended to read: "and Definition respectively are to be as follows."

Council reviewed proposed Zoning Ordinance and amendments and unanimously agreed to the same.

After discussion motion was made by Mr. Jennis, seconded by Mr. Branch, that the same be adopted. The motion was subsequently unanimously passed, that upon adoption of the same, the same be the official Zoning Ordinance of the Town of Smithfield, Virginia.



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 10/31/64

OCTOBER TOTAL BUDGET

REVENUE

From Local Sources:			
Taxes		49,423.70	48,000.00
Licenses:			
Privilege	12.00	22,014.48	22,000.00
Vehicle	129.25	9,225.50	9,300.00
Fines	875.40	6,697.95	10,000.00
Interest	4.13	175.68	50.00
Rentals:			
Town Hall	75.00	820.00	900.00
Others	55.25	372.50	500.00
Miscellaneous	9.00	1,288.98	1,000.00
Bank Stock Tax		8,914.11	8,400.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	8,240.00
TOTAL REVENUE	1,160.03	107,174.27	108,490.00

EXPENDITURES

General Government	947.95	14,531.21	15,905.00
Finance	354.95	3,185.32	3,300.00
Law & Judiciary	113.33	1,334.44	1,780.00
Police	1,981.97	19,781.97	22,708.00
Street Lights	357.92	3,508.02	4,258.50
Fire	130.90	2,654.53	3,460.00
Public Works	1,684.85	19,518.50	23,105.00
Public Welfare	153.67	2,594.81	2,345.00
Debt Service		190.80	1,452.00
Capital Outlays		9,681.22	16,775.00
Isle of Wight Co.	37.50	9,465.11	13,400.00
TOTAL EXPENDITURES	5,763.04	86,445.93	108,490.00
EXCESS REVENUE OVER EXPENSES		20,728.34	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 10/31/64

ASSETS

CASH

On Deposit:		
Bank of Smithfield	8,017.47	
Merchants & Farmers	1,010.03	9,027.50

UNCOLLECTED REAL ESTATE & PERSONAL PROP. TAXES	46,377.57	
FUTURE DEBT REQUIREMENTS	152,375.00	
TOTAL ASSETS	207,780.07	

LIABILITIES

CURRENT LIABILITIES

Reserve for F.I.C.A.	236.83	
Reserve for Fed. Inc. Tax	300.40	
Reserve for St. Inc. Tax	37.17	
Reserve for U.S.R.S.	44.07	
Reserve for Ins.	10.80	629.27
BONDS PAYABLE		142,250.00
TRANSFER FROM WATER DEPT.		9,000.00

SURPLUS

Bal. 1/1/64	35,172.46	
Excess Revenue over Expenses	20,728.34	55,900.80
TOTAL LIABILITIES		207,780.07



TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

TOWN MANA  
COL. JAMES O. BRANCH

ELK  
Y IV

6 November 1964

JR.  
ANN

IN

Miss Ida W. Chapman, Treasurer  
Town of Smithfield  
Smithfield, Virginia

Dear Miss Chapman:

The following water customers, having departed Smithfield,  
and since we have been unable to locate them or determine their  
place of employment, you are hereby authorized to charge-off the  
amounts indicated below as uncollectable:

M. M. Hall.....\$6.00	S. T. Stanley.....\$6.00
1204 S. Church St.	343 W. Main St.
Georgie Etta Spratley...\$7.00	Thos. P. Dillon.....\$9.77
408 East St.	909 Wilson Rd.

Very truly yours,

James O. Branch  
Colonel USA (Ret.)  
Town Manager

JOB:ew

TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

BALANCE SHEET - SEWER & WATER CONSTRUCTION

Bank of Smithfield	13,871.32	
Future Debt Requirements	300,000.00	
Long Term Debt (Bonds)		300,000.00
Debt Service	5,160.00	
Capital Outlays	87,420.24	
Surplus		<u>305,500.83</u>
Treasury Bills	<u>198,558.27</u>	
TOTAL	605,009.83	605,009.83



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 10/31/64

18,923.52	
13,802.95	
825.00	
<u>33,551.47</u>	

369.70	
427.90	
666.53	
<u>1,464.13</u>	

70.00	
5,419.47	
4,343.26	
358.32	
<u>10,191.05</u>	
	11,655.18
	<u>21,896.29</u>

255.00	
106.05	
18.14	
<u>379.19</u>	

673.05	
1,000.00	
691.29	
318.36	
35.75	
370.00	
<u>3,088.45</u>	
45.49	
7,133.37	
2,317.50	
9,000.00	
<u>21,964.00</u>	
	- 67.71

<del>2,500.00</del>	
75.00	
2,992.25	
350.00	
<u>3,417.25</u>	
	3,349.54

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
Ice Sheet at 10/31/64

2,851.14	
2,461.25	
<u>5,312.39</u>	
	4,527.38

12,259.08	
73.09	
<u>22,171.94</u>	

2,676.50	
2,413.72	
9.05	
118.00	
15.55	
<u>5,232.82</u>	

13,589.58	
3,349.54	
<u>16,939.12</u>	

22,171.94

The Town Council held its mid-monthly meeting Wednesday night, November 18, 1964

Council room. These present were Mayor R.T. Delk, Councilmen P.D. Gwaltney IV, R.L. Beale Jr., Town Manager James O. Branch and the following visitors: Mr. Bryce of the Daily Press, Rev. Fred Wyand Jr., Pastor of Trinity Methodist Church, Mr. Gwaltney, Mr. Leonard Cross and Mr. Dean Jennison.

In the absence of the Clerk, due to illness, the Mayor appointed the Town Manager as Clerk.

The Town Manager requested the Council to approve payments to Hayes, Seay, and Mattern in the amount of \$1,307.46 and A.G. Pinkston Company in the amount of \$2,118.72 for Sewage Disposal Plant. After a review of the invoices, approved by Town Manager, Mr. Beale made the motion, seconded by Mr. Herrmann that passed unanimously, that payments are to be made in accordance with approved invoices.

The Town Manager presented to Council proposal of John B. Wyatt, General Contractor/House Wrecker, Suffolk, Va. to demolish the building located on the property of George T. Cefer, South side of Highway # 258, West Main St., in the corporate limits of Town of Smithfield, Virginia. After discussion, motion was made by Mr. Gwaltney, seconded by Mr. Beale, which subsequently passed unanimously, that Council direct the Town Attorney to immediately institute suit in the Circuit Court in this County to enforce the removal of dwelling on the Geo. T. Cefer Property or report to Council why such relief is not available to the Town.

Mr. Gwaltney, Chairman of the special seal committee appointed to report on proposed new seal, presented to Council proposed revised seal. Mr. Gwaltney's motion passed unanimously that seal be approved as presented and necessary steps taken to amend Town Charter to legally provide authority and make the proposed seal the official seal of the Town of Smithfield, Virginia.

Proposed Zoning Ordinance was reviewed with the following changes, corrections and/or deletions unanimously agreed:

a. Paragraphs 2-1-3, 3-1-7 and 4-1-12 amended to read: Churches, Church Schools, parsonages and rectories.

b. Paragraph 5-2-1 amended to read: Before a building permit, when required, shall be issued.....

c. After discussion, the Town Manager was instructed to prepare paragraphs 2-7-4 and 3-7-3 to provide for control of shrubbery and landscaping at a near street or road intersections.

d. Second sentence of paragraph 5-2-4 amended to read: They shall be allowed the time permitted by existing ordinances in which to completely screen on any side open to view from a public road, the operation or use by a masonry wall, a uniformly painted solid board fence or an evergreen hedge, all to be a minimum of eight (8) feet in height.

e. Articles presently numbered 12 and 13, Administration and Interpretation and Definition respectively are to be interchanged.

Council reviewed proposed Zoning Ordinance through Article 7-Non-Conforming Uses.

After discussion motion was made by Mr. Gwaltney, seconded by Mayor Delk, which subsequently unanimously passed, that upon adoption of Zoning Ordinance, the Town Manager



would prepare a list of all non-conforming activities and send applications for zoning permit to each person affected.

Consensus of opinion of Council was that January 15, 1965 should be the date for the Zoning Ordinance Public Hearing.

There being no further business, the meeting adjourned.

*James C. Branch*  
Acting Clerk

*William F. Felt*  
Mayor

The Town Council held its regular monthly meeting in the Council room with the following present: F.P. Chapman, P.D. Gwaltney IV, R.L. Herrmann, A.T. Chief E.R. Evans, members of the press from the visitors Mr. Leonard Cross, Mr. J.B. Whitmore and

The Mayor called the meeting to order and the minutes were read and approved.

The Town Manager brought to the attention of the Council that he had advised him that the Town could save from having all their insurance in one package, if it was split up. On motion made by Mr. Adams seconded by Mr. Chapman, the Council decided to accept the insurance being put into two packages. As Agent of Record be extended one year with a 10% increase in the premium.

Since Christmas Day falls on a Friday, the Council decided to observe this day but will be taken up in the annexed minutes.

The Town Manager informed the Council that he had hired a full-time Dispatcher by Jan. 1, 1965.

The Council was advised by the Town Manager that from the Resident Engineer of the Dept. of Highways, that the widening and improvement of Rt. 658 would be feasible and that if any improvement is made it would be placed in the new budget and approved by the State. Mr. Beale stated that he felt a study should be made of the wishes of the property owners and the cost of right of way matter to the Public Works Committee to make recommendations at the next meeting of Council.

Col. Branch informed the Council that he had been absent when he expected to return to Town to continue his duties but had had no reply and that he had employed Mr. Shackelford on Dec. 1, 1965. Mr. Shackelford had formerly been on active duty and just recently discharged from the Air Force.

Since the Isle of Wight County School Board is paying money by the Town installing its own Sewage Disposal System, the School could connect, the Town Manager was instructed to advise them that the Town would be sending them a check for the Smithfield School.

The Mayor informed the Council that the State would leave the Fifth Senatorial District to the voters.



TOWN OF SMITHFIELD-WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 11/30/64

<u>OPERATING REVENUE</u>			
Metered Accounts		20,859.88	
Flat Rate Accounts		14,896.70	
Other Accounts		907.50	36,664.08
<u>COST OF PRODUCTION &amp; DIS.</u>			
<u>Power &amp; Pumping:</u>			
Maint. Structure & Imp.	391.95		
Power Purchased	461.90		
Supplies & Ex.	666.53	1,520.38	
<u>Transmission &amp; Dis.:</u>			
Highway Permits	80.00		
Operation of Meters	5,671.24		
Maint. Water Main	5,177.66		
Maint. Sewer Main	451.52	11,380.42	12,900.80
			23,763.28
<u>GROSS INCOME FROM OPERATING</u>			
<u>ACCOUNTING &amp; COLLECTING</u>			
Meter Reading	280.00		
Cutting Water On & Off	111.05		
Uncollectable Accounts	44.91	435.96	
<u>ADMINISTRATION &amp; GENERAL</u>			
Salary-Town Mgr.	1,211.49		
Salary-Treas.	1,100.00		
Supplies & Ex. (Office)	705.31		
Audit	318.36		
Special Legal Services	35.75		
Insurance	406.09	3,777.00	
F.I.C.A.		50.02	
<u>CAPITAL OUTLAYS</u>			
		7,133.37	
<u>DEBT SERVICE</u>			
		2,317.50	
<u>PAYMENT ON BONDS</u>			
		9,000.00	22,713.85
			1,049.43
<u>NET INCOME FROM OPERATING</u>			
<u>OTHER INCOME</u>			
Private Fire Protection		75.00	
Miscellaneous		3,427.25	
Rents		385.00	3,887.25
			4,936.68
<u>NET INCOME FOR PERIOD</u>			

TOWN OF SMITHFIELD-WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
BALANCE SHEET at 11/30/64

ASSETS

<u>CURRENT ASSETS</u>			
<u>Cash on Deposit:</u>			
Merchants & Farmers	3,964.67		
Bank of Smithfield	2,851.14	6,815.81	
		4,797.69	
<u>ACCOUNTS RECEIVABLE</u>			
<u>ADVANCES IN ANTICIPATION</u>			
<u>OF BOND ISSUE</u>			
		12,259.08	
<u>PREPAID INSURANCE</u>			
		37.00	
TOTAL ASSETS		23,909.58	

LIABILITIES

<u>CURRENT LIABILITIES</u>			
Un-Earned Water Rents	2,676.50		
Customer's Deposits	2,438.72		
Reserve for F.I.C.A.	18.11		
Reserve for Fed. Withholding	221.00		
Reserve for St. Withholding	28.99	5,383.32	
<u>SURPLUS</u>			
Balance 1/1/64	13,589.58		
Net Income for Period	4,936.68	18,526.26	
			23,909.58
TOTAL LIABILITIES			



WATER and SEWAGE CONSTRUCTION ACCOUNT  
SMITHFIELD, VIRGINIA

REV

BANK OF SMITHFIELD	961.34	
FUTURE DEBT REQUIREMENTS	300,000.00	
LONG TERM DEBT - BONDS		300,000.00
DEBT SERVICE	5,160.00	
CAPITAL OUTLAYS	100,846.42	
SURPLUS		305,009.83
TREASURY BILLS	198,320.47	
INTEREST ON TREASURY BILLS		278.40
	605,288.23	605,288.23



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS and EXPENSES at 11/30/64

	NOVEMBER	TOTAL	BUDGET
<u>REVENUE</u>			
From Local Sources:		49,473.86	48,000.00
Taxes			
Licenses:		9,264.25	9,300.00
Vehicle	38.75	22,063.08	22,000.00
Privilege	48.60	7,367.95	10,000.00
Fines	670.00	181.45	50.00
Interest	5.77		
Rentals:			
Town Hall	300.00	1,120.00	900.00
Others	25.25	397.75	500.00
Miscellaneous	4.00	1,292.98	1,000.00
Bank Stock Tax		8,914.11	8,400.00
From The Commonwealth:		8,241.37	8,240.00
A.B.C. Profits			
<u>TOTAL REVENUE</u>	<u>1,093.37</u>	<u>108,316.80</u>	<u>108,490.00</u>
<u>EXPENDITURES</u>			
General Government	933.10	15,464.31	15,905.00
Finance	214.37	3,399.69	3,300.00
Law & Judiciary	287.33	1,621.77	1,780.00
Police	1,621.60	21,403.57	22,708.00
Street Lights	357.92	3,865.94	4,258.53
Fire	209.21	2,863.74	3,460.00
Public Works	1,259.50	20,778.00	23,105.00
Public Welfare	149.90	2,744.71	2,345.40
Debt Service		190.80	1,452.14
Capital Outlays		9,681.22	16,775.96
Isle of Wight County	45.00	9,510.11	13,400.00
<u>TOTAL EXPENDITURES</u>	<u>5,077.93</u>	<u>91,523.86</u>	<u>108,490.00</u>
Excess Revenue Over Expenses		16,792.94	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

ASSETS

Balance Sheet at 11/30/64

<u>CASH</u>		
On Deposit:		
Merchants & Farmers Bank	13,251.29	
Bank of Smithfield	8,017.47	21,268.76
<u>UNCOLLECTABLE REAL ESTATE</u>		30,635.30
<u>and PERSONAL PROPERTY TAX</u>		152,375.00
<u>FUTURE DEBT REQUIREMENTS</u>		204,279.06
<u>TOTAL ASSETS</u>		

LIABILITIES

<u>CURRENT LIABILITIES</u>		
Reserve for F.I.C.A.	384.57	
Reserve for Fed. Inc. Tax	552.30	
Reserve for St. Inc. Tax	71.92	
Reserve for U.S.R.S.	44.07	
Reserve for U.S.R.S. Ins.	10.80	1,063.66
<u>BONDS PAYABLE</u>		142,250.00
<u>TRANSFER FROM WATER DEPT.</u>		9,000.00
<u>SURPLUS</u>		
Bal. 1/1/64	35,172.46	
Excess Revenue Over Ex.	16,792.94	51,965.40
<u>TOTAL LIABILITIES</u>		<u>204,279.06</u>



tivities and send applications for a  
at January 15, 1965 should be the goal  
meeting adjourned.

*Robert T. Delk*  
Mayor

The Town Council held its regular monthly meeting Tuesday night, December 1, 1964 in the Council room with the following present: Mayor R.T. Delk, Councilmen C.M. Beale Jr., P. Chapman, P.D. Gwaltney IV, R.L. Herrmann, A.T. Adams, Town Manager Jas. O. Branch, Police Chief E.R. Evans, members of the press from the Daily Press, Virginian-Pilot and visitors Mr. Leonard Cross, Mr. J.B. Whitmore and Mr. Charles R. Dixon.

The Mayor called the meeting to order and the minutes of the last two meetings were read and approved.

The Town Manager brought to the attention of the Council that Mr. R.E. Clay had advised him that the Town could save from \$275.00 to \$300.00 per year by having all their insurance in one package, if it were put into a three year policy. A motion made by Mr. Adams seconded by Mr. Chapman and unanimously passed, it was decided to accept the insurance being put into one package and Mr. Clay's contract as Agent of Record be extended one year with all other agents in Town participating in the premium.

Since Christmas Day falls on a Friday, there will be no trash collection on this day but will be taken up in the annexed area on Thursday.

The Town Manager informed the Council that the County expects to have a full-time Dispatcher by Jan. 1, 1965.

The Council was advised by the Town Manager that he had received a letter from the Resident Engineer of the Dept. of Highways in which he stated that a study of the widening and improvement of Rt. 658 would have to be made to determine its feasibility and that if any improvement is made, it will be after July 1, 1965 and placed in the new budget and approved by the Supervisors of Isle of Wight County. Mr. Beale stated that he felt a study should be made by the Town to find out the wishes of the property owners and the cost of rights of way. The Mayor referred this matter to the Public Works Committee to make recommendations at the next regular meeting of Council.

Col. Branch informed the Council that he had written Mr. Robert Coe asking when he expected to return to Town to continue his employment as Police Patrolman but had had no reply and that he had employed Mr. Edward M. Shackelford as a Patrolman on Dec. 1, 1965. Mr. Shackelford had formerly been on the Hampton Police Force and was just recently discharged from the Air Force.

Since the Isle of Wight County School Board had been saved considerable money by the Town installing its own Sewage Disposal Plant to which the Smithfield School could connect, the Town Manager was instructed to write the School Board advising them that the Town would be sending them a cost estimate on the sewage line at the Smithfield School.

The Mayor informed the Council that the proposed plan for redistricting in the State would leave the Fifth Senatorial District undisturbed and that the



Legislative District would combine Isle of Wight County with Franklin and Southampton County. Since these plans are acceptable to Isle of Wight County, there has been no need to attend a public hearing, as was suggested at the Council meeting when the Council passed a resolution on redistricting.

Mr. Gwaltney presented a request for water tap-on for a resident outside the corporate limits in Lakeside Heights. Since it is the policy of the Town that there will have to be five paid up tap-on fees paid to run a line outside the corporate limits at Lakeside Heights and since there are only two that are able to pay in full, Mr. Gwaltney requested that the Council work with the three unable to pay in full on a basis of making monthly payments. The Mayor spoke against laying any water line outside the corporate limits until all tap-on fees were paid in advance, for he felt that the Town's money should be spent within the corporate limits first. After a general discussion, Mr. Chapman made a motion, seconded by Mr. Herrmann that this matter be deferred until the January meeting and that the Water Committee make its recommendation at this time. The motion was carried with Mayor Delk voting against the motion.

With regards to delapidated buildings, the Town Manager informed the Council that he had talked with Mr. Wesley R. Cofer, Attorney for Mr. Geo. T. Cofer, and that Mr. Wesley Cofer had requested that the Town not to proceed to demolish the building of Mr. Geo. T. Cofer without giving notice to Mr. Wesley Cofer first that he might either get an injunction to stop the Town from demolishing the building or let the Town tear the building down and then proceed to sue the Town for damages. The Town Attorney advised Col. Branch that Mr. Wesley R. Cofer was going to submit to him what he thought Mr. Geo. T. Cofer <sup>was going to do</sup> should do to correct the present hazards of the building and also advised that the Town delay action until Mr. Wesley Cofer submitted his letter. Mr. Gwaltney made the motion seconded by Mr. Herrmann that if Mr. Wesley Cofer did not submit corrections to the inside of the building as well as the outside, that the Town Attorney proceed with demolition action, which is in order in the opinion of the Town Attorney, according to the Resolution adopted on November 18, 1964.

The Town Manager reported further on delapidated buildings, that Mr. Elmer C. Gray had been advised on 27 August 1964 to correct the hazardous condition of his house on S. Church St. and that no improvements had been made. Under the circumstances, upon motion made by Mr. Gwaltney, seconded by Mr. Herrmann, the Council unanimously found and held that the hazardous conditions of the said dwelling house still exist and had not been corrected in accordance with the resolution of Council and ~~that~~ the notices given pursuant thereto and further directed the Town Manager to notify Mr. Gray that the Town will proceed to remove

the house at Mr. Gray's cost. By the same motion the Town Manager have the Town Attorney take all necessary legal action of any suit that might <sup>be</sup> necessary to have the dwelling

The budget for the year 1965 was presented for as corrected by unanimous vote on motion made by Mr. Beale and seconded

The Water and Sewage budget for the year 1965 was presented for by unanimous vote on motion made by Mr. Beale seconded

Mr. Charles Dixon appeared before the Council and would be available on Chalmer's Row and asked also for repairing the lane on Chalmer's Row. The Town Manager advised that Chalmer's Row had been inadvertently omitted from the plans made the necessary changes in the plans to include Chalmer's Row, this does not belong to the Town and in order for the Town to include it in their street to repair the entrance to Chalmer's Row on Cedar St.

It was brought to the attention of the Council that the Zoning Ordinance is scheduled for the Zoning Ordinance at 7:30 P.M.

A letter was read from National Seal Works for the new seal for the Town. The Mayor stated that he would change the official seal, but use the seal as preserved as an emblem, therefore, he was relinquishing the challenge to a resolution that action taken at the special meeting when members were present, be rescinded. Mr. Gwaltney requested the Mayor's motion until it was properly offered for a second time, 1964, his motion was illegal. There was no second time. The motion seconded by Mr. Chapman that all action taken at the next meeting. The motion was duly carried.

Mr. Adams reported that the Water Committee had a recommendation on engineering services for improvement of the water system but would report at the next regular meeting.

The Town Manager reported that the following companies had been notified of the Junk Yard Ordinance on Aug. 13, 1964 and a "fine" was levied on Nov. 23, 1964: Gwaltney Motor Co., Cofer Motor Co., Pontiac Corp., Kello Motor Co. and Stanley Purolator. The Town Manager was instructed to make another inspection of the junk yards. Those who are not in compliance with the Ordinance are to be advised that the Town Attorney to seek the enforcement of the Ordinance.

Since many citizens had requested a "fine"



of Wight County with Franklin and  
 re acceptable to Isle of Wight County,  
 lic hearing, as was suggested at the last  
 d a resolution on Redistricting.  
 t for water tap-on for a resident out-  
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 id up tap-on fees paid to run a line  
 de Heights and since there are only  
 altney requested that the Council  
 ull on a basis of making monthly  
 g any water line outside the corporate  
 in advance, for he felt that the Town's  
 rate limits first. After a general  
 conduced by Mr. Herfmann that this matter  
 and that the Water Committee make its  
 was carried with Mayor Delk voting against.

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 l that the Town not to proceed to demolish  
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 a to stop the Town from demolishing the  
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 s, that the Town Attorney proceed with Court  
 on of the Town Attorney, according to the  
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 d that the hazardous conditions of the said  
 t been corrected in accordance with the  
 tices given pursuant thereto and further  
 r. Gray that the Town will proceed to remove

the house at Mr. Gray's cost. By the same motion the Town Manager was directed to  
 have the Town Attorney take all necessary legal action, including the institution  
 of any suit that might <sup>be</sup> necessary to have the dwelling house removed.

The budget for the year 1965 was presented for final reading and adopted  
 as corrected  
 by unanimous vote on motion made by Mr. Beale and seconded by Mr. Chapman.

The Water and Sewage budget for the year 1965 was presented and adopted  
 by unanimous vote on motion made by Mr. Beale seconded by Mr. Adams.

Mr. Charles Dixon appeared before the Council asking if sewer connections  
 would be available on Chalmer's Row and asked also if there were any plans for  
 repairing the lane on Chalmer's Row. The Town Manager advised Mr. Dixon that while  
 Chalmer's Row had been inadvertently <sup>ed</sup> omitted from the original plans, engineers have  
 made the necessary changes in the plans to include Chalmer's Row. As to the lane on  
 Chalmer's Row, this does not belong to the Town and does not meet specifications  
 in order for the Town to include it in their streets, however, plans are being made  
 to repair the entrance to Chalmer's Row on Cedar St.

It was brought to the attention of the Council that a special meeting  
 is scheduled for the Zoning Ordinance at 7:30 P.M. Wednesday, Dec. 16, 1964.

A letter was read from National Seal Works, Inc. giving a price of \$67.50  
 for the new seal for the Town. The Mayor stated that he felt the Town should not  
 change the official seal, but use the seal as presented at the November 18th. meeting  
 as an emblem, therefore, he was relinquishing the chair to the Vice-Mayor and offering  
 a resolution that action taken at the special meeting of Nov. 18, 1964, when only four  
 members were present, be rescinded. Mr. Gwaltney requested that the Council not consider  
 the Mayor's motion until it was properly offered for according to Ordinance of Nov.  
 1940, his motion was illegal. There was no second to Mr. Delk's motion and Mr. Beale  
 made the motion seconded by Mr. Chapman that all action on the seal be deferred until  
 the next meeting. The motion was duly carried.

Mr. Adams reported that the Water Committee was not ready to make a  
 recommendation on engineering services for improvement of municipal water supply  
 system but would report at the next regular meeting.

The Town Manager reported that the following had been furnished a copy  
 of the Junk Yard Ordinance on Aug. 13, 1964 and a "friendly reminder" letter sent each  
 Nov. 23, 1964: Gwaltney Motor Co., Cofer Motor Co., Ray E. Holleman, Bill Bailey's  
 Pontiac Corp., Kello Motor Co. and Stanley Purol Station. After a thorough discussion,  
 the Town Manager was instructed to make another inspection and all those who had not  
 complied with the Ordinance are to be advised that this matter is being turned over to  
 the Town Attorney to seek the enforcement of the Ordinance.

Since many citizens had requested a leash Law for dogs, the Town Attorney



had been requested to prepare one for the Council's consideration, the Ordinance was drafted after the Charlottesville Ordinance and read by Town Manager. Since this Ordinance would be hard to enforce, it was a general discussion, to make a further study of the Town's present Ordinance and hold the "Leash Law" Ordinance in abeyance until the Council meeting.

The Town Manager presented a request from Mr. Bruce Northman he be paid for one week's vacation in lieu of his vacation. The request was granted on motion made by Mr. Chapman, seconded by Mr. Herrmann and unanimously passed.

A request from George Johnson, Trash and Garbage Contractor, made by the Town Manager for a \$50.00 per month increase in contract Town Manager recommended a \$25.00 per month increase. After a general discussion, Mr. Beale made the motion seconded by Mr. Herrmann that George Johnson be granted a \$25.00 per month increase in his contract, effective Jan. 1, 1965. The motion was carried.

There being no further business, the meeting adjourned.

*Northman* Mayor  
*Beale* Clerk

TOWN OF	
SMITHFIELD	
BUDGET FOR	
REVENUE	
EST.	19
Real Estate & Personal Prop.	49,30
TENSES	
Privilege	22,00
Vehicle	9,10
TES	7,50
INTEREST-TAXES	17
TOTALS	
Town Hall	1,00
Other	40
SCCELLANEOUS	1,40
BANK STOCK TAXES	8,91
B.C. PROFITS	8,21
TOTAL REVENUE	108,08
EXPENDITURES	
EST.	196
GENERAL GOVT.	16,03
CE	3,55
JUDICIARY	1,63
DEPT.	23,53
LIGHTS	4,06
EPT.	3,03
WELFARE	2,74
WORKS	22,41
OUTLAYS	14,68
S TO	13,52
WIGHT	1,45
RVICE	1,41
ENCY	108,08
TE	
PENDITURES	
AS	



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after the Charlottesville Ordinance and read by the  
s Ordinance would be hard to enforce, it was decided  
to make a further study of the Town's present Dog  
"Leash Law" Ordinance in abeyance until the next

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made by Mr. Chapman, seconded by Mr. Herrmann and  
George Johnson, Trash and Garbage Contractor, was  
er for a \$50.00 per month increase in contract. The  
led a \$25.00 per month increase. After a general  
ude the motion seconded by Mr. Herrmann that George  
\$25.00 per month increase in his contract, effective  
was carried.

ng no further business, the meeting adjourned.

*Rodham Self*  
Mayor

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BUDGET FOR THE YEAR 1965

REVENUE			
	ESTIMATED 1964	BUDGET ESTIMATED 1964	BUDGET ESTIMATED 1965
<u>IES</u>			
Real Estate & Personal Prop.	49,306.77	48,000.00	50,000.00
<u>ENSES</u>			
Privilege	22,000.00	22,000.00	22,000.00
Vehicle	9,100.00	9,300.00	9,100.00
<u>ES</u>	7,500.00	10,000.00	7,500.00
<u>EREST-TAXES</u>	, 170.00	50.00	50.00
<u>ITALS</u>			
Town Hall	1,050.00	900.00	1,050.00
Other	400.00	500.00	400.00
<u>ISCELLANEOUS</u>	1,400.00	1,100.00	1,400.00
<u>BANK STOCK TAXES</u>	8,914.11	8,400.00	9,300.00
<u>.B.C. PROFITS</u>	8,240.00	8,240.00	8,240.00
<u>TOTAL REVENUE</u>	108,080.88	108,490.00	109,040.00
EXPENDITURES			
	ESTIMATED 1964	BUDGET 1964	BUDGET 1965
AL GOVT.	16,034.10	15,905.00	16,185.00
CE	3,553.24	3,300.00	3,325.00
JUDICIARY	1,630.00	1,780.00	1,780.00
DEPT.	23,538.20	22,708.00	24,671.00
LIGHTS	4,064.00	4,258.50	4,458.00
EPT.	3,034.20	3,460.00	4,000.00
WELFARE	2,741.64	2,345.00	2,350.00
WORKS	22,419.76	23,105.40	21,930.00
, OUTLAYS	14,681.22	12,469.60	4,993.50
S TO			
WIGHT	13,522.00	13,400.00	13,500.00
RVICE	1,452.14	1,452.14	1,274.90
ENCY			
IE	1,410.38	4,306.36	10,572.60
* PENDITURES	108,080.88	108,490.00	109,040.00



d-to prepare one for the Council's consideration, The  
 fted after the Charlottesville Ordinance and read by  
 s this Ordinance would be hard to enforce, it was dec  
 lon, to make a further study of the Town's present De  
 l the "Leash Law" Ordinance in abeyance until the ne

Manager presented a request from Mr. Bruce Northam  
 week's vacation in lieu of his vacation. The request  
 lon made by Mr. Chapman, seconded by Mr. Herrmann and  
 from George Johnson, Trash and Garbage Contractor, was  
 nager for a \$50.00 per month increase in contract. He  
 ended a \$25.00 per month increase. After a general  
 made the motion seconded by Mr. Herrmann that George  
 a \$25.00 per month increase in his contract, effective  
 on was carried.

being no further business, the meeting adjourned.

*Rodman Zell*  
 Mayor

TRAFFIC SERVICES	130.00	20.00	20.00
ADVERTISING	200.00	100.00	100.00
TELEPHONE	100.00	100.00	100.00
POSTAGE & FREIGHT	100.00	100.00	100.00
TOTAL	530.00	420.00	420.00

TOTAL	530.00	420.00	420.00
TOTAL	530.00	420.00	420.00
TOTAL	530.00	420.00	420.00

GENERAL GOVERNMENT

	ESTIMATED 1964	BUDGET 1964	BUDGET 1965
<u>LEGISLATIVE:</u>			
Election Expense	175.49	100.00	200.00
Auditing	576.61	600.00	600.00
Advertising	202.25	100.00	100.00
TOTAL	954.35	800.00	900.00
<u>ADMINISTRATIVE &amp; NON-DEPARTMENTAL:</u>			
* Planning Commission	613.00	1,000.00	1,000.00
Salary-Town Manager	5,250.00	5,250.00	5,250.00
Office Supplies-Town Mgr.	200.34	100.00	150.00
Salary-Secretary	2,675.00	2,600.00	2,700.00
Dues-& Subscription	300.00	325.00	300.00
Telephone	225.00	160.00	250.00
Miscellaneous Expense	550.00	300.00	300.00
Christmas Lights	326.41	300.00	325.00
Retainer Fee-Town Attny.	1,200.00	1,200.00	1,200.00
Liability & Workmans Comp.	940.00	1,100.00	1,000.00
F.I.C.A.	1,500.00	1,464.00	1,500.00
V.S.R.S. Retirement	1,000.00	1,000.00	1,000.00
V.S.R.S. Ins.	30.00	30.00	30.00
Blue Cross Ins.	270.00	276.00	280.00
TOTAL	14,479.75	15,105.00	15,285.00
GENERAL GOVERNMENT TOTAL	16,034.10	15,905.00	16,185.00

\* Correction made by JOE -  
 7 October 1964

AS APPROVED FIRST READING  
 6 October 1964



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 Mayor

# EXPENDITURES

## FINANCE

	<u>ESTIMATED 1964</u>	<u>BUDGET 1964</u>	<u>BUDGET 1965</u>
SALARY - TREASURER	2,400.00	2,400.00	2,400.00
OFFICE SUPPLIES	225.00	300.00	250.00
LICENSE TAGS	214.26	225.00	225.00
LEGAL	40.00	25.00	40.00
TELEPHONE	135.00	100.00	135.00
MISCELLANEOUS	338.98	50.00	75.00
LICENSE - CONCURRENT SALE OF TAGS	200.00	200.00	200.00
FINANCE - TOTAL	3,553.24	3,300.00	3,325.00

AS APPROVED FIRST READING  
 6 October 1964



ed to prepare one for the Council's consideration. The  
after the Charlottesville Ordinance and read  
this Ordinance would be hard to enforce, it was de  
ion, to make a further study of the Town's present D  
d the "Leash Law" Ordinance in abeyance until the

Manager presented a request from Mr. Bruce Northam  
week's vacation in lieu of his vacation. The requ  
ion made by Mr. Chapman, seconded by Mr. Herrmann and  
l.

from George Johnson, Trash and Garbage Contractor,  
anager for a \$50.00 per month increase in contract  
mended a \$25.00 per month increase. After a general  
e, made the motion seconded by Mr. Herrmann that Geo  
a \$25.00 per month increase in his contract, effec  
ion was carried.

being no further business, the meeting adjourned.

  
Mayor

EXPENDITURES

LAW & JUDICIARY

	<u>ESTIMATED 1964</u>	<u>BUDGET 1964</u>	<u>BUDGET 1965</u>
SALARY - JUDGE	780.00	780.00	780.00
SALARY - CLERK	400.00	400.00	400.00
WARRANTS & SUPPLIES	450.00	600.00	600.00
LAW & JUDICIARY - TOTAL	1,630.00	1,780.00	1,780.00

AS APPROVED FIRST READING  
6 October 1964



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after the Charlottesville Ordinance and read by the  
ce this Ordinance would be hard to enforce, it was decided, after  
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commended a \$25.00 per month increase. After a general  
ealle, made the motion seconded by Mr. Herrmann that George  
ted a \$25.00 per month increase in his contract, effective  
motion was carried.  
ere being no further business, the meeting adjourned.

  
Mayor

# EXPENDITURES

## POLICE DEPARTMENT

	<u>ESTIMATED 1964</u>	<u>BUDGET 1964</u>	<u>BUDGET 1965</u>
SALARY - CHIEF	4,750.00	5,200.00	5,100.00
SALARY - 3 POLICEMEN	10,700.00	11,752.00	12,000.00
SALARY - OVERTIME	2,400.00	1,000.00	2,000.00
SUPPLIES	500.00	150.00	300.00
TELEPHONE	225.00	200.00	200.00
PRISONERS BOARD	225.00	300.00	300.00
UNIFORMS (MAINT. 4 MEN)	375.00	400.00	400.00
UNIFORMS (NEW EMPLOYEES)	100.00	250.00	200.00
AUTO - INS.	207.20		215.00
AUTO - MAINT.	700.00	300.00	500.00
AUTO - OPERATION	3,000.00	2,700.00	3,000.00
MISCELLANEOUS	200.00	300.00	300.00
RADIO MAINTENANCE	156.00	156.00	156.00
POLICE DEPARTMENT - TOTAL	23,538.20	22,708.00	24,671.00

### NOTE:

Dispatcher cost, if any, to be added when cost is determined.

AS APPROVED FIRST READING  
6 October 1964



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after the Charlottesville Ordinance and read by the  
is Ordinance would be hard to enforce, it was decided, after  
to make a further study of the Town's present Dog  
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made by Mr. Chapman, seconded by Mr. Herrmann and

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nded a \$25.00 per month increase. After a general  
made the motion seconded by Mr. Herrmann that George  
\$25.00 per month increase in his contract, effective  
on was carried.

being no further business, the meeting adjourned.

  
Mayor

#### EXPENDITURES

##### STREET LIGHTS

	<u>ESTIMATED 1964</u>	<u>BUDGET 1964</u>	<u>BUDGET 1965</u>
PRESENT	4,064.00	4,024.50	4,258.00
PROPOSED		234.00	200.00
STREET LIGHTS - TOTAL	4,064.00	4,258.50	4,458.00

AS APPROVED FIRST READING  
6 October 1964



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ter the Charlottesville Ordinance and read by the  
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a \$25.00 per month increase. After a general  
the motion seconded by Mr. Herrmann that George  
.00 per month increase in his contract, effective  
s carried.  
no further business, the meeting adjourned.

  
Mayor

EXPENDITURES  
FIRE DEPARTMENT

	<u>ESTIMATED 1964</u>	<u>BUDGET 1964</u>	<u>BUDGET 1965</u>
FIRE HYDRANT RENTAL	990.00	990.00	990.00
FIRE EQUIP. MAINT.	50.00	175.00	100.00
HOSE	?	500.00	500.00
TRUCK MAINT.	600.00	500.00	500.00
FIRE HOUSE INS.	55.76	—	60.00
FIRE HOUSE MAINT.	75.00	200.00	700.00
SUPPLIES	540.00	400.00	400.00
INSURANCE-TRUCKS	294.44	250.00	300.00
INSURANCE-FIREMEN	279.00	295.00	300.00
MISCELLANEOUS	150.00	150.00	150.00
 FIRE DEPARTMENT TOTAL	 3,034.20	 3,460.00	 4,000.00



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after the Charlottesville Ordinance and read by the  
ce this Ordinance would be hard to enforce, it was decided  
sion, to make a further study of the Town's present Dog  
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alle, made the motion seconded by Mr. Herrmann that George  
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otion was carried.

re being no further business, the meeting adjourned.

  
Mayor

## EXPENDITURES

### PUBLIC WORKS

	ESTIMATED 1964	BUDGET 1964	BUDGET 1965
SUPERINTENDENTS - SALARY	3,900.00	3,900.00	3,900.00
MAINTENANCE - SHOP & OFFICE- FUEL - LIGHTS (JAIL)	150.00	150.00	150.00
TRUCK INSURANCE	66.26	—	70.00
TRUCK - MAINT.	1.00	50.00	50.00
TRUCK - OPERATION	250.00	350.00	250.00
GARBAGE - COLLECTION and DISPOSAL	6,660.00	6,660.00	6,960.00
STREETS & SIDEWALKS: Cleaning Labor	6,000.00	6,000.00	6,000.00
Supplies	210.00	200.00	200.00
REPAIR & MAINT. Labor	200.00	1,075.00	500.00
Supplies	150.00	300.00	150.00
Contract	4,832.50	4,420.40	4,000.00
Miscellaneous	—	—	—
PUBLIC WORKS TOTAL	22,419.76	23,105.40	22,230.00



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 after the Charlottesville Ordinance and read by the  
 Ordinance would be hard to enforce, it was decided, after  
 make a further study of the Town's present Dog  
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 c's vacation in lieu of his vacation. The request  
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 er for a \$50.00 per month increase in contract. The  
 ed a \$25.00 per month increase. After a general  
 de the motion seconded by Mr. Herrmann that George  
 25.00 per month increase in his contract, effective  
 was carried.

ng no further business, the meeting adjourned.

*Rodham Self*  
 Mayor

SUBSIDIARIES - 2014

3,200.00

EXPENDITURES

CAPITAL OUTLAYS

ESTIMATE  
 1964

BUDGET  
 1965

GENERAL GOVERNMENT			
FINANCE			
LAW & JUDICIARY			
POLICE DEPT:	31.95	50.00	
Walkie-Talkie			
Vehicle	693.90	550.00	
PUBLIC WELFARE	1,482.26	2,100.00	
	435.00	1,000.00	1,500.00
FIRE DEPT.			350.00 (ch)
			135.00 (vac)
			30.00 (cor)
PUBLIC WORKS:	2,500.00	1,000.00	?
Streets			
Parking Lot	7,611.15	5,769.60	2,400.00
Sidewalks			228.50
Trucks & Equip.			
Trash Cans	1,926.96	2,000.00	
Street Signs			300.00
CAPITAL OUTLAYS - TOTAL	14,681.22	12,469.60	4,993.50

AS A PROVED FIRST READING  
 6 October 1964



TOWN OF SMITHFIELD  
WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Budget for the Year 1965

INCOME			
	ESTIMATED 1964	BUDGET 1964	BUDGET 1965
SALE OF WATER	39,000.00	41,700.00	40,000.00
FIRE HYDRANT RENTAL	990.00	990.00	990.00
OTHER-REVENUE	3,495.00	1,500.00	3,500.00
<del>XXXXXX</del> SEWAGE CHARGES			* 8,000.00
<u>TOTAL INCOME</u>	43,485.00	44,190.00	52,490.00

\* 1 July - 31 Dec.

EXPENDITURES			
	ESTIMATED 1964	BUDGET 1964	BUDGET 1965
OPERATING			
See Enclosure I.	14,749.00	13,600.00	16,110.00
WATER STUDY	1,000.00		1,000.00

DEBT RETIREMENT			
	ESTIMATED 1964	BUDGET 1964	BUDGET 1965
BONDS-OLD SYSTEM:			
Principal	3,000.00	3,000.00	3,000.00
Interest	1,515.00	1,515.00	1,424.10
BONDS-NEW SYSTEM:			
Principal	6,000.00	6,000.00	6,000.00
Interest	2,740.50	2,740.50	2,551.50
BONDS-SEWAGE:			
Principal			5,000.00
Interest	100.00		10,320.00
<u>TOTAL DEBT RETMT.</u>	13,355.50	13,255.50	28,295.60

CAPITAL OUTLAYS			
See Enclosure II.	6,048.72	16,240.00	500.00
RESERVE FOR CAPITAL ADDITIONS AND FUTURE EXPANSION	8,331.78	1,094.50	6,584.40
<u>TOTAL</u>	43,485.00	44,190.00	52,490.00

AS REVISED BY ~~THE~~ COUNCIL \* 3 November 1964

The Town-Council held its mid-month  
the Council room. Those present we  
man, J.E. Turner, R.L. Herrmann, Town  
Pilot.

The Vice-Mayor called the meeting  
were read and approved, subject to  
Cofer and Mr. Geo. T. Cofer.

The Town Manager presented the fol  
for payment: A.G. Pinkston Co. - \$15,3  
On motion made by Mr. Herrmann, sec  
ice of Hayes, Seay, Mattern and Mat  
Mr. Turner, seconded by Mr. Chapman  
approved by the Architect Engine  
votes.

The Town Manager informed the Cou  
had advised him that there would be  
on Jan. 1, 1965 at no expense to ti  
The Town Manager advised the Cour  
in the week of Dec. 20, 1964.

Mr. Herrmann stated that he was c  
Sewage Disposal Plant. The Town Man  
tting on additional crews after Jan.  
The proposed Zoning Ordinance was  
the following changes, corrections, add

a. Paragraph 9-1-1: include after  
of the Town of Smithfield"

b. Paragraph 9-2-1: Change the wor  
Subsequent ordinance

c. The listing of the Articles we  
Article 10, Article 12 to Artic  
Article 10 To Article 13.

d. Paragraphs 12-4 through 12-8 a  
Paragraph 8-6 was discussed at 1

ing Commission to review as to the ef  
wn and make their recommendations at

The Town Manager presented the  
sted to prepare for paragraphs 2-7-4  
reens and trees of three (3) feet in l  
en (15) feet from the corner of a lot



WATER & SEWAGE  
OPERATING EXPENDITURES

	ESTIMATED 1964	BUDGET 1964	BUDGET 1964
<u>WATER POWER &amp; PUMPING</u>			
Maint. of Structures	319.10	200.00	300.00
Repairs to Water Tanks			500.00
Power Purchased	150.00	1,000.00	500.00
Supplies & Expenses	474.40	300.00	300.00
<u>TOTAL</u>	1,243.50	1,500.00	1,600.00
<u>TRANSMISSION &amp; DISTRIBUTION</u>			
Highway Permits	80.00	200.00	100.00
Operation of Meters	5,000.00	2,600.00	
Maint. Structures & Improvements			3,000.00
Maint. Mains	3,000.00	3,000.00	3,000.00
<u>TOTAL</u>	8,080.00	5,800.00	6,100.00
<u>ACCOUNTING &amp; COLLECTING</u>			
Meter Reading	300.00	300.00	300.00
Cutting Water On & Off	150.00	150.00	150.00
Uncollectable Accounts	18.14	100.00	100.00
<u>TOTAL</u>	468.14	550.00	550.00
<u>ADMINISTRATIVE &amp; GENERAL</u>			
Salary-Town Mgr.	1,750.00	1,750.00	1,750.00
Salary-Treasurer	1,200.00	1,200.00	1,200.00
Office Supplies & Expenses	700.00	1,000.00	1,000.00
Audit	318.36	350.00	350.00
Special Legal Serv.	40.00	50.00	50.00
Insurance	444.00	400.00	450.00
Miscellaneous		50.00	
F.I.C.A.	55.00	50.00	60.00
<u>TOTAL</u>	4,507.36	4,850.00	4,860.00
<u>SEWAGE DISPOSAL</u>			
Supervision			1,200.00
Power Purchased			300.00
Maintenance	450.00	900.00	500.00
Supplies			1,000.00
<u>TOTAL</u>	450.00	900.00	2,800.00
<u>TOTAL OPERATING EXPENSE</u>	14,749.00	13,600.00	16,110.00

ENCLOSURE I.

AS REVISED BY COUNCIL  
3 November 1964

The Town-Council held its mid-monthly meeting in the Council room. Those present were Vice-Mayor, J.E. Turner, R.L. Herrmann, Town Manager and an Pilot.

The Vice-Mayor called the meeting to order and the minutes were read and approved, subject to clarification by Cofer and Mr. Geo. T. Cofer.

The Town Manager presented the following invoice for payment: A.G. Pinkston Co. - \$15,339.09 and 10¢. On motion made by Mr. Herrmann, seconded by Mr. Cofer, the invoice was approved by the Architect Engineers, was approved by the Council.

The Town Manager informed the Council that he had advised him that there would be a full time position on Jan. 1, 1965 at no expense to the Town.

The Town Manager advised the Council that he had advised him that there would be a full time position on Jan. 1, 1965 at no expense to the Town.

Mr. Herrmann stated that he was concerned with the Sewage Disposal Plant. The Town Manager informed the Council that he was concerned with the Sewage Disposal Plant.

The proposed Zoning Ordinance was reviewed, and the following changes, corrections, additions and deletions were made:

- Paragraph 9-1-1: include after five members of the Town of Smithfield"
- Paragraph 9-2-1: Change the word "article" to "subsequent ordinance"
- The listing of the Articles were changed: Article 10, Article 12 to Article 11, Article 13 to Article 10.

- Paragraphs 12-4 through 12-8 are to be placed in Paragraph 8-6.

Paragraph 8-6 was discussed at length and it was recommended that a Commission be appointed to review as to the effect it would have on the Town and make their recommendations at the January meeting.

The Town Manager presented the following proposals to prepare for paragraphs 2-7-4 and 3-7-3: trees and trees of three (3) feet in height will be planted (15) feet from the corner of a lot at intersection.



## CAPITAL OUTLAYS

	<u>ESTIMATED 1964</u>	<u>BUDGET 1964</u>	<u>BUDGET 1965</u>
PIPE LOCATOR	244.55	240.00	—
MAINS (LONGERGER SYSTEM) (EDGEWOOD DRIVE)	3,617.69	2,500.00	—
MAINS (Additions to include) (\$2,000.00 for Metering)	2,186.48	13,500.00	—
GRASS CUTTING EQUIP.	—	—	500.00
TOTAL	6,048.72	16,240.00	500.00

ENCLOSURE II.

AS REVISED BY COUNCIL

3 November 1964

The Town-Council held its mid-month 1964 in the Council room. Those present were F.P. Chapman, J.E. Turner, R.L. Herrmann, Town & Virginian-Pilot.

The Vice-Mayor called the meeting & meeting were read and approved, subject to Mr. Wesley Cofer and Mr. Geo. T. Cofer.

The Town Manager presented the foll by him, for payment: A.G. Pinkston Co. - \$15,33 \$941.98. On motion made by Mr. Herrmann, secc the invoice of Hayes, Seay, Mattern and Matt made by Mr. Turner, seconded by Mr. Chapman t had been approved by the Architect Enginee animous/ vote.

The Town Manager informed the Coun County had advised him that there would be and Town on Jan. 1, 1965 at no expense to th

The Town Manager advised the Coun vacation the week of Dec. 20, 1964.

Mr. Herrmann stated that he was c on the Sewage Disposal Plant. The Town Mana was putting on additional crews after Jan.

The proposed Zoning Ordinance was with the following changes, corrections, add agreed:

a. Paragraph 9-1-1: include after of the Town of Smithfield"

b. Paragraph 9-2-1: Change the wor Subsequent ordinance

c. The listing of the Articles we Article 10, Article 12 to Artic Article 10 fo Article 13.

d. Paragraphs 12-4 through 12-8 a

Paragraph 8-6 was discussed at l

Planning Commission to review as to the ef

Town and make their recommendations at

The Town Manager presented the

requested to prepare for paragraphs 2-7-4

argreens and trees of three (3) feet in l

teen (15) feet from the corner of a lot



TOWN OF SMITHFIELD  
TOWN DEPARTMENT  
SMITHFIELD, VIRGINIA

for the Year 1965

INCOME		
ESTIMATED 1964	BUDGET 1964	BUDGET 1965
39,000.00	41,700.00	40,000.00
990.00	990.00	990.00
3,495.00	1,500.00	3,500.00
		* 8,000.00
3,485.00	44,190.00	52,490.00

\* 1 July - 31 Dec.

EXPENDITURES		
ESTIMATED 1964	BUDGET 1964	BUDGET 1965
49.00	13,600.00	16,110.00
00.00		1,000.00

FINANCIAL		
ESTIMATED 1964	BUDGET 1964	BUDGET 1965
0.00	3,000.00	3,000.00
5.00	1,515.00	1,424.10
0.00	6,000.00	6,000.00
50	2,740.50	2,551.50
00		5,000.00
		10,320.00
50	13,255.50	28,295.60

72	16,240.00	500.00
8	1,094.50	6,584.40
0	44,190.00	52,490.00

The Town-Council held its mid-monthly meeting Wednesday night, December 16, 1964 in the Council room. Those present were Vice-Mayor P.D. Gwaltney IV, Councilmen F.P. Chapman, J.E. Turner, R.L. Herrmann, Town Manager and Mr. Charles Rodeffer of the Virginian-Pilot.

The Vice-Mayor called the meeting to order and the minutes of the last meeting were read and approved, subject to clarifying of the paragraph concerning Mr. Wesley Cofer and Mr. Geo. T. Cofer.

The Town Manager presented the following invoices, which had been approved by him, for payment: A.G. Pinkston Co. - \$15,339.09 and Hayes, Seay, Mattern and Mattern - \$941.98. On motion made by Mr. Herrmann, seconded by Mr. Turner and unanimously passed the invoice of Hayes, Seay, Mattern and Mattern was approved for payment. On motion made by Mr. Turner, seconded by Mr. Chapman the invoice of A.G. Pinkston Co., which had been approved by the Architect Engineers, was approved for payment by unanimous vote.

The Town Manager informed the Council that the Sheriff of Isle of Wight County had advised him that there would be a full time dispatcher for the County and Town on Jan. 1, 1965 at no expense to the Town.

The Town Manager advised the Council that he would be out of Town on vacation the week of Dec. 20, 1964.

Mr. Herrmann stated that he was concerned with the slowness of the work on the Sewage Disposal Plant. The Town Manager informed him that the contractor was putting on additional crews after Jan. 1, 1965.

The proposed Zoning Ordinance was reviewed, beginning with Article 8, with the following changes, corrections, additions and/or deletions unanimously agreed:

a. Paragraph 9-1-1: include after five members, "who should be residents of the Town of Smithfield"

b. Paragraph 9-2-1: Change the word "article" to "ordinance" or any subsequent ordinance

c. The listing of the Articles were changed as follows: Article 13 to Article 10, Article 12 to Article 11, Article 11 to Article 12 and Article 10 to Article 13.

d. Paragraphs 12-4 through 12-8 are to be placed under Article 14

Paragraph 8-6 was discussed at length and it was decided to ask the Planning Commission to review as to the effect it would have on existing businesses in Town and make their recommendations at the January meeting.

The Town Manager presented the following paragraph, which he had been requested to prepare for paragraphs 2-7-4 and 3-7-3: "Landscaping, shrubbery, evergreens and trees of three (3) feet in height will not be permitted within fifteen (15) feet from the corner of a lot at intersecting streets." On motion



made by Mr. Chapman, seconded by Mr. Herrmann the paragraph was approved as read by unanimous vote.

On motion made by Mr. Herrmann, seconded by Mr. Turner the Zoning Ordinance was tentively approved <sup>by unanimous vote</sup> on its final reading with the exception of Paragraph 8-6, which the Planning Commission has been requested to review and make recommendations.

The Town Manager was requested to turn the Zoning Ordinance over to the Town Attorney for study and approval.

On motion made by Mr. Herrmann, seconded by Mr. Chapman and unanimously passed the target date of Jan. 15, 1965 for the Public Hearing on the Zoning Ordinance was changed to a tentative date of Feb. 15, 1965.

There being no further business, the meeting adjourned.

*J. W. Chapman*  
Clerk

*P. M. Swaltney*  
Vice-Mayor

# MINUTES OF WATER COMM

Committee with Messrs. Adams, (Ch); Delk and Gwa  
all at 4:00 P.M., on Monday, 7 December 1964.

1. Town Manager advised the Committee; (a) replace the Fire Hydrant on South Mason leaking and repairs could not be economical. 4" Main on South Mason Street had to be Manhole. A 4" Valve will be installed.
2. Town Manager advised that he had received Mattern and Mattern, stating that the vicinity of James and Washington Street increased the cost by \$12,895.00, (i.e. serve the schools).

The \$12,895.00 does not include items such as engineering, supervision, inspection, etc.

Council directed on Tuesday, 1 December the School Board an advance notice that made, however, since Hayes, Seay, Matter data requesting the concensus of opinion on data available, should request the School financial assistance to the Town by verbal.

3. Request of Mrs. Mildred C. Huggins, 101 refund of \$15.00 deposit on meter made in

The Town Manager was directed to advise:

- (a) The deposit was made to the Smith company has been dissolved.
- (b) That a Tap-on Fee of \$135.00 is which includes the installation of a
- (c) That a Tap-on Fee was not charge
- (d) Regret that the \$15.00 deposit on Town of Smithfield.
4. Ball-Hassell-Folkes proposal to perform e quoted below was considered.



TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

DELK  
NEY IV  
R  
J.R.  
IANN  
AN

TOWN MA  
COL. JAMES O. BRAN

~~29 December 1964~~

2 January 1965

Colonel James O. Branch, USA (Ret.)  
Town Manager  
Smithfield, Virginia

Dear Colonel Branch:

Under the provisions of the Police Salary Plan,  
recorded on page 259, minute book #7, it is recommended that  
Patrolman Herbert E. Woolum's salary be increased, effective  
1 January 1965.

	<u>Present Pay:</u>	<u>Increase To:</u>
Herbert Woolum	\$77.50	\$80.00

Patrolman Woolum's services have been satisfactory  
for the six months period ending 31 December 1964.

Sincerely,

*Eugen R. Evans*  
E. R. Evans  
Chief of Police

Copy to:

Miss Ida W. Chapman  
Town Treasurer

*Approved  
30 Dec 64  
[Signature]*



rmann the paragraph was approved

seconded by Mr. Turner the Zoning Ordinance by unanimous vote  
its final reading with the exception of the

Commission has been requested

to turn the Zoning Ordinance for public hearing and approval.

seconded by Mr. Chapman and

15, 1965 for the Public Hearing

effective date of Feb. 15, 1965.

After the meeting adjourned.

*P. H. Gwalt*  
Vice-Mayor

# MINUTES OF WATER COMMITTEE

Water Committee with Messrs. Adams, (Ch); Delk and Gwaltney present, met in the Town Hall at 4:00 P.M., on Monday, 7 December 1964.

1. Town Manager advised the Committee; (a) that it was necessary to replace the Fire Hydrant on South Mason Street, since same was leaking and repairs could not be economically made; (b) that the 4" Main on South Mason Street had to be rearranged to by-pass a Manhole. A 4" Valve will be installed during the re-arrangement.
2. Town Manager advised that he had received a letter from Hayes, Seay, Mattern and Mattern, stating that the inclusion of the schools in the vicinity of James and Washington Streets in the sewage facility, had increased the cost by \$12,895.00, (i.e., the proportional cost to serve the schools).

The \$12,895.00 does not include items such as interest, administrative, engineering, supervision, inspection, etc.

Council directed on Tuesday, 1 December 1964, that Town Manager give the School Board an advance notice that a request for funds would be made, however, since Hayes, Seay, Mattern and Mattern have furnished data requesting the concensus of opinion that the Town Manager, based on data available, should request the School Board to consider giving financial assistance to the Town by verbal (advance) notice and letter.

3. Request of Mrs. Mildred C. Huggins, 101 E. Washington Street; for refund of \$15.00 deposit on meter made in 1953, was considered.

The Town Manager was directed to advise Mrs. Huggins that:

- (a) The deposit was made to the Smithfield Water Company, which company has been dissolved.
  - (b) That a Tap-on Fee of \$135.00 is now charged all new customers which includes the installation of a meter.
  - (c) That a Tap-on Fee was not charged in 1953.
  - (d) Regret that the \$15.00 deposit could not be refunded by the Town of Smithfield.
4. Ball-Hassell-Folkes proposal to perform engineering services. Proposal quoted below was considered.



ermann, seconded by Mr. Turner the Zond  
by unanimous vote  
red/on its final reading with the exce  
nning Commission has been requested t

requested to turn the Zoning Ordinance  
and approval.

W. Swalt  
Vice-Mayor

- (2) Prepare working drawings, specifications, and construction supervision as required, for individual contract sections within the areas delineated on the master plan; size and scope of the individual contracts are to be determined by the character of the work involved and the funds available.

(b) that should the Town decide to accomplish any portion of the work included in the general plan provided under section (1) of the proposal without benefit of working drawing, specifications, and construction supervision, the Town would not be obligated to pay stipulated 6%.

5. Extension of 2" Main approximately 700 feet along Quail Street (Lakeside



## PROPOSAL

We propose to perform engineering services in connection with a municipal water supply system for the Town of Smithfield at the fees indicated for work as described below:

- (1) Assemble and study information describing existing facilities; prepare an updated Civil Engineering Report outlining an analysis of existing facilities together with recommendations for improvements; prepare on a scale of 1" = 200 ft. a master plan showing the existing facilities together with recommended improvements; recommended improvements are to be shown by area of priority as substantiated in the Civil Engineering Report. Fee \$500.00
- (2) Prepare working drawings, specifications, and furnish construction supervision as requested for individual contract sections within the areas delineated on the master plan; size and scope of the individual contracts are to be determined by the character of the work involved and the funds available.

Fee: 6% of the contract construction costs as determined from low bids in competitive bidding when working drawings, specifications and construction supervision are furnished.

BALL-HASSELL & FOLKES

S. G. Folkes  
Professional Engineer



The Town Council held its regular meeting at 7:30 P'clock in the Council room. Those present were P.D.Gwaltney IV, C.M.Beale Jr., F.P.Chapman, Town Manager Jas.O.Branch, Police Chief J.D. Branch, and representatives of the Daily Press, Virginian-Pilot, Ledger-Star and other citizens of the Town.

The Mayor called the meeting to order. The minutes of the previous meeting were read and approved with clarification. The 1964 meeting concerning Mr.Wesley R.Coffey was read.

The Mayor welcomed the visitors, Mr.Cecil W.Gwaltney, who is of the Island of the Virgin Islands Corporation established by the TVDC.

The Town Manager reminded the Council that the next meeting is scheduled for Wednesday, Jan.20, 1965 at 7:30 P.M.

Mr.Cecil W.Gwaltney appeared before the Council and requested an extension of from 60 to 90 days in the enforcement of the Junk Yard Ordinance. Mr.Branch presented a request from Mr.Raymond F.P.Chapman made a motion that if Mr.Coffey is not given a like extension. There was no second. Mr.Holleman and Mr.Gwaltney, upon request, made an alternate motion, seconded by Mr.Holleman and Mr.Gwaltney, upon request, to comply with the Junk Yard Ordinance for 1965.

Col.Branch reported to the Council that he had been contacted by the Police Force on Jan.2, 1965. He reported that the water customers, with the exception of the water disposal, the Contractor had informed the Council that the plant by April 2, 1965. Since the Town has a balance of \$15,960.16 from Isle of Wight County, Smithfield High School, Mr.Eavey, the Town Manager attend the School Board meeting to discuss the matter.

Mr.F.M.Fulgham of the Planning Board appeared before the Council requesting that the church the land the Town owns adjacent to the church be decided to lease the land that they thought they will have to be made for a parking lot. Mr.Branch reported that the Town Attorney had advised that the land, provided that an Ordinance be passed by the elected Councilmen. The Mayor called the meeting to order.



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 12/31/64

	DEC.	TOTAL	BUDGET
<u>REVENUE</u>			
From Local Sources:			
Taxes		49,479.25	48,000.00
Licenses:			
Vehicle	23.25	9,287.50	9,300.00
Privilege		22,063.08	22,000.00
Fines	619.90	8,023.85	10,000.00
Interest	.97	182.42	50.00
Rentals:			
Town Hall	160.00	1,280.00	900.00
Other	25.25	423.00	500.00
Miscellaneous	233.79	1,526.77	1,000.00
Bank Stock Tax		8,914.11	8,400.00
From The Commonwealth:			
A.B.C. Profits		8,241.37	8,240.00
TOTAL REVENUE	1,063.16	109,421.35	108,490.00
<u>EXPENDITURES</u>			
General Government	731.96	16,196.27	15,905.00
Finance	209.05	3,608.74	3,300.00
Law & Judiciary	131.33	1,753.10	1,780.00
Police	2,026.71	23,430.28	22,708.00
Street Lights	209.42	4,075.36	4,258.50
Fire	694.07	3,557.81	3,460.00
Public Works	1,374.11	22,152.11	23,105.00
Public Welfare	334.00	3,078.71	2,345.40
Debt Service		190.80	1,452.14
Capital Outlays	4,454.35	14,135.57	16,775.96
Isle of Wight Co.	4,000.00	13,510.11	13,400.00
TOTAL EXPENDITURES	14,165.00	105,688.86	108,490.00
Excess Revenue over Expenses	\$	3,732.49	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 12/31/64

ASSETS

<u>CASH</u>		
On Deposit:		
Merchants & Farmers	13,251.29	
Bank of Smithfield	19,005.24	32,256.53
UNCOLLECTED REAL ESTATE AND PERSONAL PROPERTY		7,271.61
FUTURE DEBT REQUIREMENTS	<del>142,250.00</del>	152,375.00
TOTAL ASSETS		191,903.14

LIABILITIES

<u>CURRENT LIABILITIES</u>		
<del>CURRENT</del> RESERVE For U.S.R.S. INS.	13.20	
Reserve for F.I.C.A.	554.21	
Reserve for Fed. Inc. Tax	820.80	
Reserve for St. Inc. Tax	108.21	
Reserve for U.S.R.S.	53.22	1,549.64
BONDS PAYABLE		142,250.00
TRANSFER FROM WATER DEPT.		9,000.00
<u>SURPLUS</u>		
Balance 1/1/64	35,371.01	
Excess Revenue over Ex.	3,732.49	39,103.50
TOTAL LIABILITIES		191,903.14



TOWN OF SMITHFIELD  
SEWAGE CONSTRUCTION ACCOUNT  
REPORT ON DECEMBER 31, 1964

Bank of Smithfield	2,799.19	
Future Debt Requirements	300,000.00	
Long Term Debt		300,000.00
Debt Service	5,160.00	
Capital Outlays	129,386.57	
Surplus		305,009.83
Treasury Bills	168,607.47	
Interest on Treasury Bills		943.40
	<hr/>	<hr/>
	605,953.23	605,953.23



The Town Council held its regular monthly meeting Tuesday night, Jan. 5, 1965 at 7:30 B'clock in the Council room. Those present were Mayor Rodham T. Delk, Councilmen P. D. Gwaltney IV, C. M. Beale Jr., F. P. Chapman, R. L. Herrmann, J. E. Turner, A. T. Adams, Town Manager Jas. O. Branch, Police Chief E. R. Evans, members of the press from the Daily Press, Virginian-Pilot, Ledger-Star, Smithfield Times and approximately fifteen citizens of the Town.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved with clarification being given on the paragraph of the Dec. 1 1964 meeting concerning Mr. Wesley R. Cofer Jr. and Mr. George Thomas Cofer.

The Mayor welcomed the visitors and recognized former Councilmen V. A. Bell and Mr. Cecil W. Gwaltney, who is of the incorporators of the Small Business Industries Corporation established by the TVDC.

The Town Manager reminded the Councilmen that a special meeting is scheduled for Wednesday, Jan. 20, 1965 at 7:30 P.M. for a review of the Zoning Ordinance.

Mr. Cecil W. Gwaltney appeared before the Council and requested an extension of from 60 to 90 days in the enforcement of the Junk Yard Ordinance. Col. Branch presented a request from Mr. Ray Holleman for a similar extension of 30 days. Mr. F. P. Chapman made a motion that if Mr. Gwaltney were given an extension, Mr. Holleman be given a like extension. There was no second to Mr. Chapman's motion. Mr. Beale made an alternate motion, seconded by Mr. Herrmann and unanimously passed that both Mr. Holleman and Mr. Gwaltney, upon request in writing, be granted 60 days from Jan. 5, 1965 to comply with the Junk Yard Ordinance.

Col. Branch reported to the Council that Patrolman B. B. Skillin resigned from the Police Force on Jan. 2, 1965. He reported also that all of the out of Town water customers, with the exception, of two, had been metered. With regards to Sewage Disposal, the Contractor had informed Col. Branch that he plans completion of the plant by April 2, 1965. Since the Town has requested a reimbursement in the amount of \$15,960.16 from Isle of Wight County School Board for sewage connection at Smithfield High School, Mr. Eavey, the School Superintendent, has requested that the Town Manager attend the School Board meeting on Thursday, January 14, 1965 to discuss the matter.

Mr. F. M. Fulgham of the Planning Committee of Trinity Methodist Church appeared before the Council requesting that the Town either lease or sell to the church the land the Town owns adjoining the Old Academy lot and that if the Council decided to lease the land that they take into consideration the improvements that will have to be made for a parking lot, when they set the price. The Town Manager reported that the Town Attorney had advised him that the Town could either sell or lease the land, provided that an Ordinance is adopted and passed by three-fourths of the elected Councilmen. The Mayor referred this matter to the Public Works



Committee and instructed them to get a qualified appraisal of the property, the amount of property involved and make their recommendation to the Council as to whether to sell or lease and what price they would recommend.

Copies of the minutes of the Water Committee held on Dec. 7, 1964, have been given each Councilmen and are recorded on page 283. Mr. Gwaltney made the motion, which he had made at the Water Committee meeting, seconded by Adams that the Council amend action taken at the January meeting regarding Lakeside to proceed to extend 2" line approximately 700 ft., provided tap-on fees of \$150.00 are paid in advance; one person having already paid and at least for others having indicated they will pay. The motion was carried with Mr. Delk voting in the negative.

The proposal of Ball, Hassell & Folkes for engineering services in connection with a municipal water supply system was presented and recorded on page 283. Mr. Delk made the motion, seconded by Mr. Adams that Ball, Hassell & Folkes proposal be accepted. Mr. Gwaltney asked that the Council rule the matter out of order in making a motion without first releasing the chair. The motion was put to a vote and passed.

The Town Manager asked the Council if they wished to continue as a member of the TVDC for the year 1965. On motion made by Mr. Herrmann, seconded by Mr. Beale it was decided to continue as a member of the TVDC for the year 1965 on the same basis of fee as in 1964.

The present Dog Ordinance and proposed Leash Law was presented for discussion. Mr. Herrmann and Mr. R. L. Rountree Jr. spoke in favor of a leash law and Mr. Rountree stated that when dogs are allowed to run loose, they get into a pack and can become dangerous to property and people. Mr. Geo. Hamilton, Mr. Rea Johnston, Mr. H. W. Love, Mr. V. A. Bell and Dr. A. C. Rogers spoke against a leash law but requested that the Police force enforce the Dog Ordinance, which controls all vicious dogs. Mr. James E. Chapman Jr. brought to the attention of the Council that enemies are made out of friends when complaints are made about their dog. Mr. Chapman was advised that one could call a Police Officer and he could inform the neighbor of complaints from his dog. After a general discussion it was decided to table the Leash Law and enforce the Dog Ordinance.

The Town Manager, reporting on delapidated buildings, read a letter from Mr. Wesley R. Cofer Jr., Attorney for Mr. Geo. Thomas Cofer, in which he listed the corrections of hazardous condition in Mr. Geo. T. Cofer's house on W. Main St. which Mr. Cofer would make. The corrections to be made are some of those listed in the letter of the Town Manager of October 2, 1964 to Town Council and copy sent to Mr. Thomas Cofer. Mr. Stephens' letter of Dec. 22, 1964 in reply to Mr. Wesley R. Cofer's letter of December 18, 1964 was read in which Mr. Stephens stated that while he did not think that in a property case a court order is necessary, he did think that

all parties would be better satisfied if passed on the question, which would guide the Manager's report was accepted and since the interior of the building, the Town Manager's motion made at the Dec. 1, 1964 meeting. Mr. Turner that the Town Manager forward his estimate of the legal cost for Court action at the February meeting.

The proposed new Town Seal was discussed. Mr. Gwaltney made a motion that Chapter 1 of the Town Charter be amended to read: "The Corporate Seal of the Town of Smithfield, Virginia, Incorporated within a circle 1 3/4 inches in diameter in 1750", and a sketch of the building with the inscription: "Smithfield, Virginia, Incorporated" on the left and a peanut on the right. No other seal of the Town shall be valid unless it is affixed thereto." a discussion was held to have the charter changed in order to substitute motion seconded by Mr. Delk that the adoption of the seal to see if it is necessary to change the Charter before the seal can be adopted. Mr. Gwaltney moved not to pass on the substitute motion but while he had no objection to the proposal, he wanted to find out the citizens wishes before adoption and passed, with Mr. Gwaltney voting in the affirmative.

Col. Branch, reporting for the State Highway Secondary System Committee recommended that the State Highway Secondary System 1/4 mile of road be added to the system, seconded by Mr. Gwaltney that the Committee recommend that the State Highway Secondary System with the easements as required. The motion was unanimously passed.

The Public Works Committee reported that the streets between and Holt Streets be shaped and surfaced. The motion was seconded by Mr. Beale and unanimously passed. It was the consensus of opinion that the streets be done until the State starts work on them.



get a qualified appraisal of the property, and make their recommendation to the Council and what price they would recommend.

At the Water Committee held on Dec. 7, 1964 have been recorded on page 283. Mr. Gwaltney made the later Committee meeting, seconded by Adams that at the January meeting regarding Lakeside Heights approximately 700 ft., provided tap-on fees of \$ person having already paid and at least four pay. The motion was carried with Mr. Delk

, Hassell & Folkes for engineering services water supply system was presented and recorded on, seconded by Mr. Adams that Ball, Hassell & Gwaltney asked that the Council rule the Mayor without first releasing the chair. The motion asked the Council if they wished to continue year 1965. On motion made by Mr. Herrmann, decided to continue as a member of the TVDC for of fee as in 1964.

Finance and proposed Leash Law was presented. R. L. Rountree Jr. spoke in favor of a leash when dogs are allowed to run loose, they gather into groups to property and people. Mr. Geo. Hamilton, J. Bell and Dr. A. C. Rogers spoke against Police force enforce the Dog Ordinance, Mr. James E. Chapman Jr. brought to the attention of the Council out of friends when complaints are made of that one could call a Police Officer and he would take complaints from his dog. After a general discussion, the Council passed the Law and enforce the Dog Ordinance.

Reporting on delapidated buildings, read a letter by Mr. Geo. Thomas Cofer, in which he listed the conditions in Mr. Geo. T. Cofer's house on W. Main St., and the actions to be made are some of those listed in the letter of October 2, 1964 to Town Council and copy sent by letter of Dec. 22, 1964 in reply to Mr. Wesley Cofer's letter in which Mr. Stephens stated that while he did not think a court order is necessary, he did think that

all parties would be better satisfied if a court of competent jurisdiction passed on the question, which would guide the Town in all such cases. The Town Manager's report was accepted and since Mr. Wesley Cofer made no reference to the interior of the building, the Town Manager was instructed to proceed according to the motion made at the Dec. 1, 1964 meeting. Mr. Beale made the motion seconded by Mr. Turner that the Town Manager forward his report to the architect, obtain an estimate of the legal cost for Court action from the Town Attorney and report at the February meeting.

The proposed new Town Seal was presented for reconsideration. Mr. Gwaltney made a motion that Chapter 1 of the Ordinances of 1940 be amended to read: "The Corporate Seal of the Town of Smithfield, Virginia shall be a design within a circle 1 3/4 inches in diameter with the words 'Old Court House Built in 1750', and a sketch of the building therein. In an outer circle shall be this inscription: 'Smithfield, Virginia, Incorporated 1752', and sketches of a ham on the left and a peanut on the right. No other seal shall be used for the Town of Smithfield, Virginia, and no paper issued by Municipal authority which requires the seal of the Town shall be valid unless the seal prescribed above shall be duly affixed thereto." A discussion was held as to whether or not it was necessary to have the charter changed in order to adopt the new seal. Mr. Chapman made a substitute motion seconded by Mr. Delk that the Council defer action on the adoption of the seal to see if it is necessary to get the General Assembly to change the Charter before the seal can be accepted. Mr. Gwaltney asked the Council not to pass on the substitute motion but to adopt the seal. Mr. Beale stated that while he had no objection to the proposed new seal, he felt the Council should find out the citizens wishes before adopting same. The substitute motion was voted on and passed, with Mr. Gwaltney voting in the negative.

Col. Branch, reporting for the Public Works Committee, stated that the Committee recommended that the State Highway Dept. be requested to incorporate into their Secondary System 1/4 mile of Magruder Road. Mr. Turner made the motion seconded by Mr. Gwaltney that the Committee's recommendation be accepted and that .25 mile of Magruder Road beginning at the end of State maintenance - Highway # 1127, and extending in a northerly direction .25 mile, be incorporated in the State Highway Secondary System with the Town of Smithfield to provide drainage easements as required. The motion was unanimously carried.

The Public Works Committee further recommended that Williams, Evans and Holt Streets be shaped and surfaced treated in 1965. On motion made by Mr. Adams seconded by Mr. Beale and unanimously passed, the Committee's recommendation was accepted. It was the consensus of opinion of the Council that this work should not be done until the State starts work on Wilson Road in 1965.



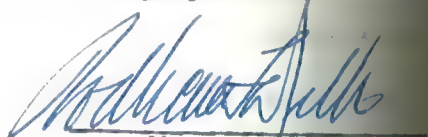




ear 1965, which had been solicited by the Town and to be as follows: Gulf Oil Corp.- Gulf #2 less 2.65¢ per gallon; Humble Oil & Refining -tank wagon price less 2.60 ¢ per gallon; 10.2 Fuel Oil tank wagon price less \$.021 per Beale, seconded by Mr. Herrmann and unanimously Oil Corp. was accepted for the year 1965.

presented a request from Mr. F.P. Chapman that Libraries to "Residential" Section of the made by Mr. Beale, seconded by Mr. Gwaltney, the in Sec. 3-1-23 to read "Libraries". The motion Mr. Chapman abstaining from voting. advised the Council that Patrolman Woolum was in salary and his salary had been increased 1, 1965, for satisfactory service. and that the Town Manager get a legal opinion as an make a motion from the chair. The Town Manager nion of the Town Attorney on Chapter 3, Paragraphs of Nov. 5, 1940.

sted that more publicity be given on the agenda the public can be informed as to what is to be further business, the meeting adjourned.

  
Mayor

289  
The Town Council held a special meeting, duly called, Tuesday night, January 19, 1965 at 7:30 o'clock in the Council room. Those present were Mayor Rodham T. Delk, P.D. Gwaltney IV, F.P. Chapman, A.T. Adams, R.L. Herrmann, C.M. Beale Jr., Town Manager Jas. O. Branch, members of the press from the Daily Press, Virginian-Pilot and visitors Mrs. Alice M. Bullock and Mr. James L. Bullock Jr.

The Mayor called the meeting to order and stated the meeting had been changed from Wednesday night, January 20, 1965 to Tuesday night, January 19, 1965.

The minutes of the last meeting were read and approved.

The Town Manager informed the Council that Mr. Elmer Dare Turner Jr. of Portsmouth had been employed as a Patrolman on January 19, 1965.

The Mayor advised the Council that he had discussed with State Highway Officials the request the Town might want to make of the Highway Department and had been informed by them that the Council should make their request at their February meeting in order for them to be presented at the <sup>May</sup> meeting of the State Highway Dept. After a general discussion the Mayor instructed the Town Manager to consult with the Public Works Committee and present their recommendations for request at the February meeting, having in mind the improvement of Rt. 10 and Rt. 258, a By-pass for Smithfield and a fill on the South causeway of the Cypress Creek Bridge.

The Town Manager presented for payment a bill from A.G. Pinkston Co. in the amount of \$39,361.67 and a bill from Hayes, Seay, Mattern & Mattern in the amount of \$999.65. It was observed that Items 2 and 6d in the bill of A.G. Pinkston Co. exceeded the estimates on these items. After a general discussion, Mr. Beale made a motion, seconded by Mr. Adams and unanimously passed that the bill of A.G. Pinkston Co. be approved for payment less anything over 100% on Items 2 and 6d, that the Contractor be requested to report the total percentage of completion of the job on each bill, to be properly verified by the Engineers, and that the Engineers give an explanation of items exceeding their estimates, including the present bill of December 31, 1964.

Approval for payment of bill of Hayes, Seay, Mattern & Mattern in the amount of \$999.65 was given on motion made by Mr. Beale, seconded by Mr. Herrmann and unanimously passed.

A letter was read from the Town Attorney in regards to Town Automobile licenses. Mr. Stephens stated in his letter that the Town is required under the taxation decree to pay to the County only \$5.00 per vehicle on certain vehicles; however, if the County levies a vehicle license tax of \$10.00 each owner of a vehicle the Town would have to pay to the County the difference between the Town's fee of \$5.00 per vehicle and the County's fee of \$10.00 per vehicle. It was decided to defer action on the raising of the license fee on vehicles until after the Board of Supervisors meet on February 4, 1965, with a special Council meeting to be called, if necessary.

Mrs. Alice M. Bullock and Mr. James L. Bullock Jr. appeared before the Council







nes be included in Residential 2 Area of the Zoning  
a motion, seconded by Mr. Beale and unanimously passed  
in Residential Area 2, Paragraph 3-1-24 of the Zoning

advised the Council that he had reviewed the proposed  
and  
Town Attorney and had several additions/deletions

es, corrections, additions and/or deletions were made  
nance, after motions having been duly made and seconded

paragraph of Page 1 of the Zoning Ordinance, a change  
y act of the General Assembly of Virginia as provided  
tions 15.486 through 15.1-503" and in the last  
15-961 was changed to Section 15.1-486.

was changed to read "Accessory structures as  
other accessory structures, such as carports, porches,  
main building shall be considered part of the main  
g may be closer than eight (8) feet to any property

Thirty-five feet was changed to thirty feet.

The word "building" was changed to "structure".

was changed to read: "No accessory structure which  
f adjoining owner lot line shall be more than one  
structures shall be less than the main building

l was changed to read "Wholesale, processing and/or  
rein specifically names and for which a State or

The last sentence to be changed to read: "Modify  
the pertinent requirements of any ordinance may

The first sentence to be changed to read: "All  
ten notice by Administrator, shall obtain a  
te of occupancy within sixty (60) days from date

advised the Council that they will have to adopt  
conditions in Paragraph 8-3 - Conditional Use Permits  
be excused from the meeting at 9:20 P.M., which

turned over to the Vice-Mayor, Mr. P. D. Gwaltney Jr.  
brought to the attention of the Council that there  
in Residential 1 area and in Residential 2 Area,

finished reviewing the Zoning Ordinance, the Town  
at he would have fifty copies made, which would  
to review the ordinance.

. Chapman, seconded by Adams the date for the  
ordinance was set for February 15, 1965 in the  
motion was unanimously passed.

here being no further business, the meeting adjourned.

*S. Lane Gwaltney*  
Clerk

*Robert F. Felt*  
Mayor

Smithfield, Virginia  
January 28, 1965

Town of Smithfield,  
Smithfield, Virginia

Gentlemen;

We the undersigned, S. Lane Gwaltney, H. W.  
Love and C. C. Howell, have viewed the property of the  
Town of Smithfield situate between the Academy parking  
lot and the Smithfield Baptist Church parking lot, and  
wish to submit the following appraisals made by us;  
the portion in which the Methodist Church is interested  
in purchasing, we appraise at \$35.00 per front foot on  
Cedar Street, and the portion in which the Baptist Church  
is interested in purchasing, we appraise at \$100.00.

Submitted this 28th day of January, 1965

*S. Lane Gwaltney*

*H. W. Love*

*C. C. Howell*

officials

building numbers of said town, and in  
on a certain drawing prepared by Division of Industrial Development and  
Planning 1962. All such numbers on any such building to be installed  
on the front thereof and in such a location as to make them readable  
from the street or alley on which such building is located.

Town Manager of Smithfield, Virginia is hereby designated  
to assign house numbers for any building or real estate situate within  
the corporate limits of the Town of Smithfield hereafter required.

Any owner of real estate in said town violating the  
provisions of this ordinance shall be fined not less than five (\$5.00)  
dollars nor more than twenty-five (\$25.00) dollars for each such  
offense.

This ordinance shall be effective on and after the 2nd.,  
day of February, 1965.



TOWN OF SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
Receipts & Expenses at 1/31/65

REVENUE		JANUARY	
Sale of Water		3,356.52	
Fire Hydrant Rental		82.50	
Other Revenue		269.00	
Sewage Charge			
<b>TOTAL REVENUE</b>		<b>3,708.02</b>	
<b>EXPENDITURES</b>			
Water Power & Pumping		44.35	
Transmission & Distribution		1,357.66	
Accounting & Collecting		42.00	
Administration & General		163.60	
Sewage Disposal		270.90	
Capital Outlays		820.05	
Res. for Cap. Add. & Fu. Ex.			
F.I.C.A.			
Water Study		4.54	
Debt Service			
<b>TOTAL EXPENDITURES</b>		<b>2,703.10</b>	
<b>Net Income for Period</b>		<b>1,004.92</b>	

BALANCE SHEET at 1/31/65

ASSETS		BALANCE SHEET at 1/31/65	
<u>CURRENT ASSETS</u>			
Cash on Deposit:			
Merchants & Farmers			
Bank of Smithfield			
<u>ACCOUNTS RECEIVABLE</u>			
<u>TOTAL ASSETS</u>			
<u>LIABILITIES</u>			
<u>CURRENT LIABILITIES</u>			
Unearned Water Rents			
Customer's Deposits			
Reserve for F.I.C.A.			
Reserve for Fed. Withholding			
Reserve for St. Withholding			
<u>ACCRUED INTEREST PAYABLE</u>			
<u>SURPLUS</u>			
Balance 1/1/65			
Net <del>INCREASE</del> Income for			
Period			
<u>TOTAL LIABILITIES</u>			

TOWN OF SMITHFIELD  
SEWER CONSTRUCTION FUND  
SMITHFIELD, VIRGINIA  
Report at 1/31/65

BANK OF SMITHFIELD		
Future Debt Requirements	16,487.62	
Long Term Debt Bonds	300,000.00	
Surplus		300,000.00
Treasury Bills		128,465.34
Interest From Treasury Bills	119,105.80	
Accrued Interest Payable		498.33
Accounts Payable		2,580.00
		4,049.75
	<hr/>	
	435,593.42	435,593.42

The Town Council held its regular meeting on  
February 2, 1965 at 7:30 o'clock in the Council  
chamber, Councilmen F.P. Chapman, J.E. Turner, A.T.  
P.D. Gwaltney IV, Town Manager Jas. O. Branch, Police  
Inspector J. L. Smith, Fire Chief J. L. Smith,  
press from the Daily Press, Virginian-Pilot, Smithsonian,  
Fulham, Mr. Dean Jennison, Mr. Jack Andrews of the  
Methodist Church, Dr. A.C. Rogers and Mr. Leonard C.

The Mayor called the meeting to  
meeting were read and approved.

The Mayor stated that he had no ruling on his right to preside while the vote was being taken by the Councilmen. He told him but that as an elected Councilman, he could not vote on or submit matters to Council. He further stated that if he was elected to the chair and would then be in the same position as the Mayor.

The Town Manager informed the C  
extension of water main along Quail St. and tha  
begun work on engineering study.

Since the Council will meet on the Public Hearing on proposed Zoning Ordinance time on increase in auto license fees, based on County Board of Supervisors.

The cost for water line extension was \$826.52 and for lowering the extension was for one new meter and reconnecting.

Mr. Herrmann asked if the Council had any business for the monthly meetings. It was decided to have a mid-month meeting if necessary.

The Town Manager read the minutes which was held at 1:00 P.M. Monday January 11, 19 of the Town property on Cedar St. to Trinity Me

1. To sell the property rather
2. Offer as two parcels for sale
  - (a) The property, West of the Baptist Church p Church.
  - (b) Drive-way and property Smithfield Baptist Church
3. Reserve a 10' easement along
4. Have an appraisal made of the in paragraph 2 above. Appraisal faced road-way in parcel to Church, since the Smithfield way improvement.



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

Receipts & Expenses at 1/31/65

	January	Budget
<u>REVENUE</u>		
From Local Sources:		50,000.00
Taxes		
Licenses:		22,000.00
Privilege	1,256.23	
Vehicle	39.25	9,100.00
Fines	312.10	7,500.00
Interest	.28	50.0
Rentals:		
Town Hall	30.00	1,050.0
Other	55.25	400.0
Miscellaneous	- 21.00	1,400.0
Bank Stock Tax		9,300.0
From The Commonwealth:		8,240.0
A.B.C. Profits		
TOTAL REVENUE	1,672.11	109,040.0
<u>EXPENDITURES</u>		
General Government	1,259.21	16,185.0
Finance	273.60	3,325.0
Law & Judiciary	106.33	1,780.0
Police	1,896.88	24,671.0
Street Lights	357.92	4,458.0
Fire	640.60	4,000.0
Public Welfare	185.36	2,350.0
Public Works	1,483.57	21,930.0
Capital Outlays	222.42	4,993.0
Isle of Wight County		13,500.0
Debt Service		1,274.0
Contingency Reserve		10,572.0
TOTAL EXPENDITURES	6,425.89	109,040.0
Excess Expenditures over Revenue	- 4,753.78	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
Balance Sheet at 1/31/65

ASSETS

<u>CASH</u>		
On Deposit:		
Bank of Smithfield	17,402.45	
Merchants & Farmers	9,112.82	26,515.27
UNCOLLECTED REAL ESTATE		6,914.85
& PERSONAL PROP. TAXES		142,250.00
FUTURE DEBT REQUIREMENTS		
TOTAL ASSETS		175,680.12

LIABILITIES

<u>CURRENT LIABILITIES</u>		
Reserve for F.I.C.A.	278.12	
Reserve for Fed. Withholding Tax.	345.70	
Reserve for St. Withholding Tax.	46.05	
Reserve for V.S.R.S.	46.01	
Reserve for V.S.R.S. Ins.	11.40	727.28
BONDS PAYABLE		142,250.00
ACCRUED INTEREST		124.95
SURPLUS		
Balance 1/1/65	37,331.67	
Excess Expenses over Revenue	- 4,753.78	32,577.89
TOTAL LIABILITIES		175,680.12



SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
& Expenses at 1/31/65

JANUARY	
3,356.52	46.00
82.50	0.00
269.00	3,000.00
3,708.02	8,000.00
	52,000.00
44.35	1,000.00
1,357.66	6,100.00
42.00	50.00
163.60	4,800.00
270.90	3,000.00
820.05	510.00
4.54	6,500.00
	1,000.00
2,703.10	28,200.00
1,004.92	52,400.00

ICE SHEET at 1/31/65

1,914.90	20,364.44
449.54	4,559.49
	24,923.93

738.50	5,232.80
433.72	576.53
9.08	
43.00	
8.50	

109.68	
104.92	19,114.60
	24,923.93

SMITHFIELD  
CONSTRUCTION FUND  
D, VIRGINIA  
1/31/65

7.62	
0.00	
	300,000.00
	128,465.34
	498.33
	2,580.00
	4,049.75
42	435,593.42

753.78	32,577.89
	175,680.12

The Town Council held its regular monthly meeting Tuesday night, February 2, 1965 at 7:30 o'clock in the Council room. Those present were Mayor Rodham Delk, Councilmen F.P. Chapman, J.E. Turner, A.T. Adams, C.M. Beale Jr., R.L. Herrmann, P.D. Gwaltney IV, Town Manager Jas. O. Branch, Police Chief E.R. Evans, members of the press from the Daily Press, Virginian-Pilot, Smithfield Times and visitors-Mr. F.M. Fulgham, Mr. Dean Jennison, Mr. Jack Andrews of the Planning Committee of Trinity Methodist Church, Dr. A.C. Rogers and Mr. Leonard Cross.

The Mayor called the meeting to order and the minutes of the last meeting were read and approved.

The Mayor stated that he had found that he was in error in his ruling on his right to preside while the vote was being taken on a motion made by him but that as an elected Councilman, he could still vote on all matters and speak thereafter on or submit matters to Council. He further stated that he will relinquish the chair and would then be in the same positions any other Councilman.

The Town Manager informed the Council that work had begun on extension of water main along Quail St. and that Ball-Hassell & Folkes have begun work on engineering study.

Since the Council will meet on February 15, 1965 at 7:30 P.M. for the Public Hearing on proposed Zoning Ordinance, a discussion can be held at this time on increase in auto license fees, based on action taken by Isle of Wight County Board of Supervisors.

The cost for water line extension on Quail St. was given by the Town Manager at \$826.52 and for lowering the existing 2" line at \$67.50. It was explained to the Council by the Town Manager that \$224.80 included in the water line extension was for one new meter and reconnecting six old meters.

Mr. Herrmann asked if the Council would continue the mid-monthly meetings. It was decided to have a mid-monthly meeting only when found necessary.

The Town Manager read the minutes of the Public Works Committee, which was held at 1:00 P.M. Monday January 11, 1965 to consider sale or lease of the Town property on Cedar St. to Trinity Methodist Church as follows:

1. To sell the property rather than to lease it.
2. Offer as two parcels for sale:
  - (a) The property, West of the drive-way from Cedar St. to the Baptist Church parking lot, to Trinity Methodist Church.
  - (b) Drive-way and property East of the drive-way to the Smithfield Baptist Church
3. Reserve a 10' easement along Cedar St. for future roadway use
4. Have an appraisal made of the property by parcels as indicated in paragraph 2 above. Appraisals not to include value of surfaced road-way in parcel to be offered the Smithfield Baptist Church, since the Smithfield Baptist Church paid for the road-way improvement.



5. The Committee selected the following disinterested persons to make the appraisal: Mr.C.C.Howell,Mr.H.W.Love and Mr.S. Lane Gwaltney.

The appraisers recommendation is recorded on page 291.

Mr.F.M.Fulgham of the Planning Committee of Trinity Methodist appeared before the Council and brought to their attention that the church had land on Cedar St. adjoining the Church, which is the same size as the Town owns, \$2,000.00. While Mr.Fulgham could neither accept nor reject the appraisers price, requested that Trinity Methodist Church be offered the property on Cedar St. at appraisers price for 30 days.

After a general discussion, Mr.Chapman made the motion seconded by Mr.Beale and unanimously passed that the Council declare the property on Cedar owned by the Town, as surplus property and available for sale.

On motion made by Mr.Chapman, seconded by Mr.Beale and unanimously passed, it was decided to offer for sale the Town's property on Cedar St. and not this property at the present time.

Mr.Turner made a motion, seconded by Mr.Beale that the Town of sale to Trinity Methodist Church lots D, E. and a portion of F, listed on map by Brinkley, dated 4/24/58 and listed in paragraph "a" of the appraisers' recommendation at \$35.00 per front foot measured along Cedar St. with a 10' easement along Cedar reserved for further street widening or sidewalk purposes. Voting "aye": Rodha C.M.Beale Jr., F.P.Chapman, R.L.Herrmann, P.D.Gwaltney IV, J.E.Turner. Mr.A.T.Adams in favor of the sale, abstained from voting.

On motion made By Mr.Beale, seconded by Mr.Adams and unanimously passed, it was decided to hold in abeyance the offer for sale to Smithfield Baptist Church the drive-way and property East of the drive-way to the Smithfield Baptist Church until the Council hears from Trinity Methodist Church as to whether or they decide to purchase the property offered them.

Dr.A.C.Rogers appeared before the Council requesting consideration of change in Zoning Ordinance as it affects his Veterinary Hospital located in business Zone. The Town Manager recommended that Veterinary Hospitals be included allowable in business district. Mr.Adams brought to Dr.Rogers' attention that some citizens have complained of the odor from his incinerator. Dr.Rogers admitted that his incinerator had not operated properly at first but this condition had been and he was planning to purchase a new incinerator which would be both odorless and smokeless. Mr.Gwaltney made the motion seconded by Mr.Beale that Veterinary Hospitals be included as allowable in business districts, with a conditional use permit. The motion was unanimously passed.

The Town Manager advised the Council that both the Post Office and the Water Dept. have been concerned with the houses in the annexed area not numbered. Col.Branch with the Postmaster had assigned house numbers for this area

shown on the drawing prepared by the Division Planning 1962. An Ordinance to replace the ordinance of July 1st. day of July 1951 was presented. The Ordinance on motion made by Mr.Turner and seconded by Mr. recorded on page 291.

Col.Branch reported that he had appeared Thursday, January 14, 1965 and answered questions concerning the bill of \$15,960.16 sent them from High School. No action was taken by the School Board.

Mr.Gwaltney stated that he felt the charges on Smithfield High School after received for reimbursement for sewage connection charges.

Mr.Beale brought to the attention of the Council that should be set up for tap on the sewage disposal line. Mayor turned this matter and sewage rates for the Water Committee to make recommendations at the 2, 1965 meeting, if possible.

Col.Branch reported that he with C and P.D.Gwaltney IV had met with Mr.A.G.Pinkston Friday, January 29, 1965 with regards to overage 10'-12' Depth Sewer Lines. The overage in cost difference in the engineer's estimate of depth before obtaining water and also in the Depth : underestimated the depth in the over all line. seconded by Mr.Turner and unanimously passed to pay A.G.Pinkston Co. \$4,049.75, which was with

The Town Manager read a letter received from W.E.Lindsay asking for the Council's approval of sewer lines on Riverview Ave., Drummond's Lane, N.Mason St. Recommendation was given by the Town Manager on above mentioned streets. On motion made by Mr. and unanimously passed, the Town Manager was authorized to draw plans for sewer line extension on above mentioned streets to get cost estimate from engineers for these lines. They were not included in the cost estimate.

The Town Manager presented a letter from Architect, in reply to his letter giving a copy of the plans for the repairs Mr.Geo.Thomas Co. W.Main St. Mr.Spady approved in general of the plans. There had been no interior inspection of the building.



sted the following distinterested persons  
sal: Mr.C.C.Howell,Mr.H.W.Love and Mr.S.

reommendation is recorded on page 291.

Planning Committee of Trinity Methodist Church

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,which is the same size as the Town owns,for

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be offered the property on Cedar St. at the

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,P.D.Gwaltney IV,J.E.Turner.Mr.A.T.Adams,while

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vised the Council that both the Post Office

i with the houses in the annexed area not being

r had assigned house numbers for this area and

shown on the drawing prepared by the Division of Industrial Development and

Planning 1962.An Ordinance to replace the one on house numbers adopted on the

1st. day of July 1951 was presented.The Ordinance was adopted unanimously

on motion made by Mr.Turner and seconded by Mr.Herrmann.The Ordinance is re-

corded on page 291.

Col.Branch reported that he had appeared at the School Board meeting on

Thursday,January 14,1965 and answered questions pf the School Board members

concerning the bill of \$15,960.16 sent them for sewage connection at Smithfield

High School.No action was taken by the Sch ool Board at this meeting.

Mr.Gwaltney stated that he felt the Council should set sewage rate

charges on Smithfield High School after receiveing their reply to Town's request

for reimbursement for sewage connection charges.

Mr.Beale brought to the attention of the Council that a time limit

should be set up for tap on the sewage disposal line and the tap on fee.The

Mayor turned this matter and sewage rates for the Smithfield High School over to

the Water Committee to make recommendations and report to Council at the March

2,1965 meeting,if possible.

Col.Branch reported that he with Councilmen F.P.Chapman,C.M.Beale Jr.

and P.D.Gwaltney IV had met with Mr.A.G.Pinkston Jr. and Mr.W.E.Lindsay on

Friday,January 29,1965 with regards to overages on cost of well and 8" V.C.

10'-12' Depth Sewer Lines.The overage in cost of well was explained as the

difference in the engineer's estimate of depth of well and the actual depth

before obtaining water and also in the Depth Sewer Lines,the engineers had

underestimated the depth in the over all line.On motion made by Mr.Beale,

seconded by Mr.Turner and unanimously passed the Treasurer was authorized to

pay A.G.Pinkston Co. \$4,049.75,which was withheld from their last invoice.

The Town Manager read a letter received on February 2,1965 from Mr.

W.E.Lindsay asking for the Council's approval for drawings for extension of

sewer lines on Riverview Ave.,Drummond's Lane,Chalmer's Row,Washington St. and

N.Mason St.Recommendation was given by the Town Manager for sewer line extension

on above mentioned streets.On motion made by Mr.Turner,seconded by Mr.Chapman

and unanimously passed,the Town Manager was authorized to have the Engineers

draw plans for sewer line extensioin on above mentioned streets and he was asked

to get cost estimate from engineers for these extensions and find out from

them why these lines were not included in the original drawings.

The Town Manager p resented a letter from Mr.Frank A.Spady Jr.,

Architect,in reply to his letter giving a copy of letter from Mr.Wesley R.Cofer/Jr.

Jr. in which he stated repairs Mr.Geo.Thomas Cofer would make on his house on

W.Main St. Mr.Spady approved in general of the repairs which would be made.Since

there had been no interior inspection of the building,Mr.Gwaltney made the motion



seconded by Mr. Herrmann and unanimously passed that the Town Manager's report accepted and he is instructed to take the necessary action to expedite Court action against Mr. Geo. Thomas Cofer. The Town Manager had been advised by the Attorney that the approximate Court cost would be \$500.00.

Col. Branch reported that the Town Attorney had advised him that the Charter does not have to be amended or revised to provide for adoption of proposed seal and that the new seal should have the word "Seal" included thereon. A discussion was had and the Mayor stated that he would favor the proposed seal being used as an emblem and possibly as a "lesser seal" but would prefer the present old seal being used as the Town's official seal for official papers. Mr. Gwaltney and Mr. Herrmann preferred the looks of the new seal to the old seal. Mr. Beale made the motion seconded by Mr. Herrmann that the Council adopt the new seal as the official seal for the Town with the word "Seal" being incorporated on the seal and that any necessary expenses be referred to the budget committee for the year 1966. Voting "aye" Mr. Beale Jr., F.P. Chapman, R.L. Herrmann, P.D. Gwaltney IV; voting "no" J.E. Turner, R.L. Delk and W.T. Adams. The motion was carried by a majority vote.

The Town Manager presented recommendations from the Public Works Committee for request to State Highway Department. The following recommendations were accepted with corrections and deletions on motion made by Mr. Gwaltney, seconded by Mr. Adams and unanimously passed, as follows:

- a. Highway Department be requested to relieve the traffic problems and hazards in Smithfield by providing a by-pass route.
- b. Resident and District Engineers be requested, based on Council action, to raise Highway #10 and #258, East of Cypress Creek Bridge, to eliminate flooding at high tides.
- c. No further request on up-grading of Highway between Bennetts Church and Bartlett at this time.
- d. Request Resident and District Engineers to eliminate hazardous condition along Lumar Road utilizing the full 30' right of way within the 30' right of way, "pull" or relocate present shoulders and provide shoulders along roadway.
- e. Resident and District Engineers to be assured that the Town is ready to cooperate in the widening of Lumar Rd.

The Town Manager was granted permission, upon his request, to delay up forwarding the request to the State Highway Dept. until after the Planning Commission meeting, for they wanted more information on paragraph "a".

The Town Manager requested approval to trade in the '63 model Ford police car, for he felt it advisable and economical to do this at this time. Authorization was given the Town Manager to solicit bids for a new police car, trading in the '63 model Ford police car, on motion made by Mr. Herrmann, seconded by Mr. Turner and unanimously passed.

The Town Manager presented copy of the present Trash and Garbage Ordinance for the Council to review, since the subject of garbage receptacles was mentioned during the discussion of the proposed Leash Law. Col. Branch presented

also a form letter to be printed and be distributed to residences and over to the Public Welfare-Public Council their recommendations.

The Town Manager presented repairs to Fire House, bringing to been budgeted for repairs to Fire doors at the Fire House was not in Mr. Turner and unanimously passed. Hardboard or similar material be used to have this work done.

There being no further

*John Chapman*  
Clerk

LK, MAYOR  
BY IV, VICE-MAYOR

TOWN

N:  
DELK  
TNEY IV  
ER  
E, JR.  
MANN  
S  
MAN

Miss Ida W. Chapman  
Smithfield Town Treasurer  
Smithfield, Virginia

Dear Miss Chapman:

Since  
ruptcy and departed from  
to charge-off balance

JOB:ew



unanimously passed that the Town Manager's report be to take the necessary action to expedite Court Jofer. The Town Manager had been advised by the Town Court cost would be \$500.00.

that the Town Attorney had advised him that the Town ended or revised to provide for adoption of pro seal should have the word "Seal" included thereon. Mayor stated that he would favor the proposed and possibly as a "lesser seal" but would prefer as the Town's official seal for official papers. referred the looks of the new seal to the old seal. led by Mr. Herrmann that the Council adopt the new the Town incorporated on the seal and that any necessary get committee for the year 1966. Voting "aye" C.M. mann, P.D. Gwaltney IV; voting "no" J.E. Turner, Rodhan was carried by a majority vote.

resented recommendations from the Public Works Highway Department, The following recommendations and deletions on motion made by Mr. Gwaltney, mously passed, as follows:

arment be requested to relieve the traffic problem in Smithfield by providing a by-pass route.

1 District Engineers be requested, based on Council raise Highway #10 and #258, East of Cypress Creek leminate flooding at high tides.

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State Highway Dept. until after the Planning ed more information on paragraph "a".

ger requested approval to trade in the '63 model ible and economical to do this at this time.

Manager to solicit bids for a new police car, ice car, on motion made by Mr. Herrmann, seconded ed.

r presented copy of the present. Trash and Garbage ew, since the subject of garbage receptacles was f the proposed Leash Law. Col. Branch presented

also a form letter to be printed with the ordinance printed on reverse side to be distributed to residences and business houses. The Mayor turned this matter over to the Public Welfare-Public Buildings Committee to review and report to Council their recommendations.

The Town Manager presented a price of \$325.00 he had secured for necessary repairs to Fire House, bringing to the attention of Council that \$700.00 had been budgeted for repairs to Fire House. Since repairs to the panels in the doors at the Fire House was not included, Mr. Beale made the motion seconded by Mr. Turner and unanimously passed that repairs to the panels be included with hardboard or similar material being used and the Town Manager was authorized to have this work done.

There being no further business, the meeting adjourned.

*David Chapman*  
Clerk

*William A. Beale*  
Mayor

LK. MAYOR  
Y IV. VICE-MAYOR

MISS IDA WRIGHT CHAPMAN,

## TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

N:  
DELK  
TNEY IV  
ER  
E, JR.  
MANN  
IS  
MAN

TOWN MANAG  
COL. JAMES O. BRANCH,

2 March 1965

Miss Ida W. Chapman  
Smithfield Town Treasurer  
Smithfield, Virginia

Dear Miss Chapman:

Since Mr. O. C. Thompson has declared bankruptcy and departed from Smithfield, you are hereby authorized to charge-off balance due in the amount of \$4.65.

Very truly yours,

*James O. Branch*  
James O. Branch  
Colonel USA (Ret.)  
Town Manager

JOB:ew



The Town Council held a Public Hearing on the proposed Zoning Ordinance Monday, February 15, 1965 at 7:30 o'clock in the auditorium of Town Hall. Those present were Mayor Rodham T. Delk, Councilmen A.T. Adams, F.P. Chapman, C.M. Beale Jr., R.L. Herrmann, Town Attorney A.E.S. Stephens, Town Manager James Branch, members of the press from the Daily Press, Virginian-Pilot, Smithfield Times and approximately twenty-five citizens of the Town.

The Mayor called the meeting to order and welcomed the visitors. Among the visitors were former Councilmen Cecil W. Gwaltney, Mrs. F.M. Barrett, Mr. R.L. Thompson, Mr. Victor A. Bell and members of the Planning Commission - Mr. Atwill Gwaltney and Mr. Cecil W. Gwaltney.

Copies of the Zoning Ordinance were distributed to interested citizens and the Zoning Map was displayed for review.

The Town Manager reviewed Articles 1 through 13, reading the statement of intent at the heading of each article and explaining briefly each article. Questions from the visitors were answered by the Town Manager and the Councilmen.

Mrs. F.M. Barrett 11 requested that the Council consider changing the area along both sides of Church St. from the driveway between Home Telephone and Telegraph Co. property and the L.F. Chapman property to Cedar St. and from the Episcopal Church to the Grinnan property from Business to Residential 2.

Mr. E.L. Chapman Jr. asked if one could change from a grocery store to a hardware store within one year, if he were operating as a Nonconforming Use. Col. Branch stated that this was covered under Section 7-1-3 and Mr. Atwill Gwaltney stated it was covered also under Section 8-1-3.

Mr. J. Travers Edwards asked for a definition of "Professional" in a Professional Office or Building as set forth in Residential-2 Area. It was found that there was no particular definition in the Ordinance for "Professional". The Town Attorney suggested that "Professional" be defined as one who is required to have a professional license from the State. The Town Manager read Section 1 covering Professional Buildings.

Mr. E.J. Godfrey asked for the requirements on House Trailers. It was brought to Mr. Godfrey's attention that Travel Trailer is defined in Section 1-76 and in Section 7-1-3 Trailers are covered as Nonconforming Users. The Town Attorney stated that he felt the intent of the Ordinance was that if a trailer is moved, it can not be brought back to the same space as a Nonconforming User. After the Ordinance is adopted, mobile homes will be allowed only in a Mobile Home Park, and the Town Manager will advise all Nonconforming Users that they will have to fill in an application and be issued a certificate of Nonconforming Use.

Immediately following the Public Hearing, the room to continue the meeting in public, as usual.

The Mayor called again the meeting to order. The Town Manager correct the following typographical errors: In Section 9-2-2-4, the citation 15-961.4 to be changed to "No One". Also, the Town Manager was requested that the Town Attorney prepare a definition of "Professional" for the Ordinance and to prepare provisions including special Nonconforming Uses.

Mrs. Barrett's request for a change in zoning was presented. After a general discussion, Mr. Beale made a motion, seconded by Mr. Herrmann, that the area on S. Church St. beginning at the Home Telephone & Telegraph Building and the residence to Cedar St. and beginning at the lot belonging to the Peck lot be zoned in Residential-2 Area. The motion was unanimously passed.

On motion made by Mr. Beale, seconded by Mr. Herrmann, passed, the Treasurer was authorized to hold a 1963

A letter was read from W.E. Seay, dated May 5, 1965 was read. Mr. W.E. Lindsay explained in the letter that the lots on N. Mason St. were not included in the original plan for they did not have sufficient information. River view was not included for it was felt adequate to serve the area. Chalmer's Row, Drummond's Lane and part of Riverview were included as it was not believed economically feasible. The following was given:

1. Riverview Ave. - extension of sewer in a completed
  2. Chalmer's Row
  3. Drummond's Lane - extension of line to south end of Street
  4. Washington St. - additional connection from
  5. North Mason St. - connect existing ManHole
  6. Riverview Ave. - extend line to serve 3
- Total

Mr. Lindsay noted in his letter that they did not charge for the additional work required in making

A discussion was had on Item 4, an additional connection. At this time Col. Branch presented a letter, dated February 1, 1965 from Mr. W.H. Sykes Jr., Chairman of the Isle of Wight County. Mr. Sykes stated that the Board was surprised at the reimbursement in the amount of \$15,960.16 for sewage



c Hearing on the proposed Zoning  
o'clock in the auditorium of Town  
lk, Councilmen A.T. Adams, F.P. Chapman,  
A.E.S. Stephens, Town Manager James O.  
y Press, Virginian-Pilot, Smithfield  
ens of the Town.

to order and welcomed the visitors.  
Cecil W. Gwaltney, Mrs. F.M. Barrett II,  
rs of the Planning Commission-Mr. Q.  
ce were distributed to interested  
for review.

ticles 1 through 13, reading the  
article and explaining briefly each  
answered by the Town Manager and  
that the Council consider changing  
m the driveway between Home Telephone  
man property to Cedar St. and from  
y from Business to Residential 2.  
e could change from a grocery store  
er operating as a Nonconforming User.  
er Section 7-1-3 and Mr. Atwill  
ection 8-1-3.

a definition of "Professional" for  
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n in the Ordinance for "Professional".  
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e. The Town Manager read Section 10-37

irements on House Trailers. It was  
Trailer is defined in Section  
d as Nonconforming Users. The Town  
e Ordinance was that if a trailer  
me space as a Nonconforming User.  
ill be allowed only in a Mobile  
l Nonconforming Users that they  
sued a certificate of Nonconforming

Immediately following the Public Hearing, the Council retired to the Council  
room to continue the meeting in public, as usual.

The Mayor called again the meeting to order and requested that the Town  
Manager correct the following typographical errors in the Zoning Ordinance:  
In Section 9-2-2-4, the citation 15-961.4 to be changed to read Section 15.1-431;  
In Section 14-5 "Circuit Cout" to read "Circuit Court"; In Section 10-37 "Not one  
changed to "No One". Also, the Town Manager was requested to have the Town  
Attorney prepare a definition of "Professional" for incorporation in the  
Ordinance and to prepare provisions including specifically Trailers under  
Nonconforming Uses.

Mrs. Barrett's request for a change in zoning S. Church St. was  
presented. After a general discussion, Mr. Beale made a motion, seconded by Mr.  
Herrmann, that the area on S. Church St. beginning at the driveway between  
the Home Telephone & Telegraph Building and the residence of Mr. L.F. Chapman  
to Cedar St. and beginning at the lot Belonging to Christ Episcopal Church ~~through~~  
through the Peck lot be zoned in Residential-2 Area. The motion was unani-  
mously passed.

On motion made By Mr. Beale, seconded by Mr. Herrmann and unanimously  
passed, the Treasurer was authorized to hold a 1963 Real estate Tax Sale.

A letter was read from Hayes, Seay, Mattern & Mattern, dated Feb.  
5, 1965 was read. Mr. W.E. Lindsay explained in the letter that Washington St.  
and N. Mason St. were not included in the original plans for Sewage Disposal  
for they did not have sufficient information. Riverview Ave. Extension was  
not included for it was felt adequate to serve the property, as was drawn; ~~Chalmer's~~  
Chalmer's Row, Drummond's Lane and part of Riverview Ave. were not included  
as it was not believed economically feasible. The following estimated cost  
was given:

1. Riverview Ave.-extension of sewer in a westerly direction, completed	\$210.00
2. Chalmer's Row	1,163.00
3. Drummond's Lane-extension of line to serve at South end of Street	578.00
4. Washington St.-additional connection for school	1,372.00
5. North Mason St.-connect existing ManHole to new Man Hole	206.00
6. Riverview Ave.-extend line to serve 3 houses	2,460.00
Total	<u>4,999.00</u>

Mr. Lindsay noted in his letter that they did not propose to make a  
charge for the additional work required in making the revisions.

A discussion was had on Item 4, an additional connection for the school.  
At this time Col. Branch presented a letter, dated Feb. 12, 1965, he had received  
from Mr. W.H. Sykes Jr., Chairman of the Isle of Wight County School Board, in which  
Mr. Sykes stated that the Board was surprised at the Town's request for re-  
imbursement in the amount of \$15,960.16 for sewage connection expense, since no



commitments had been made at the time of the meeting with the State Water Control Board in August, 1961. However, the Board still has this matter under consideration but no funds are available in the current budget for such a project. Mr. Beale made a motion, seconded by Mr. Chapman and unanimously passed that the Town not consider at this time Item 4 and that the Town Manager contact the Isle of Wight County School Board bringing to their attention the additional expense the Town had been in sewer line within their property lines and if their storm drain will be in the laying of sewage line, that the Town will be at additional expense for pumping and at the

On motion made by Mr. Herrmann, seconded by Mr. Beale and unanimously passed, it was decided to accept Items 1, 2, 3, 5 and 6 in the amount of \$3,621.00 as set forth in the estimate of the engineers on Feb. 5, 1965, since the Town was forced to give this service even though it is not economical.

Mr. Beale requested that the Town Manager have the County Health Officer make a survey in the Joe White's Bottom area to find out what sewage system is now being used and to determine the Town's responsibility in the area not covered by Sewage Disposal.

There being no further business, the meeting adjourned.

John Chapman  
Clerk

William D. Bell  
Mayor

A COPY.

K. MAYOR  
IV. VICE-MAYOR

**TOWN OF SMITHFIELD**  
SMITHFIELD, VIRGINIA

MISS IDA WRIGHT CHAPMAN

ELK  
EY IV

R.  
VN

9 March 1965

TOWN MANAGER  
COL. JAMES O. BRADY

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Accou



K, MAYOR  
IV, VICE-MAYOR

MISS IDA WRIGHT

# TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

TOWN  
COL. JAMES O.

9 March 1965

Miss Ida W. Chapman  
Town Treasurer  
Smithfield, Virginia

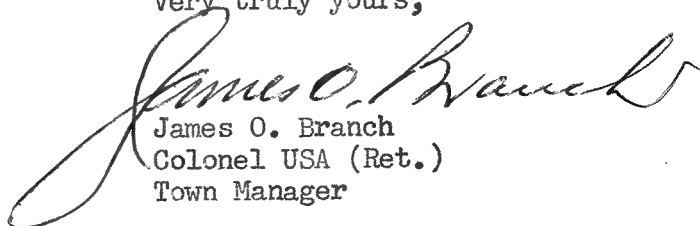
Dear Miss Chapman:

This will constitute your authority to charge off amounts owed by water customers as indicated below:

Evelyn Atkins.....	\$10.50	✓
Wilbur Tucker.....	\$ 6.15	✓
Richard Brown.....	\$14.03	✓
Willie Giles.....	\$6.00	✓
Mrs. Thomas Latimer..	\$13.99	✓

The above customers have departed with addresses unknown and/or accounts are known to be uncollectable.

Very truly yours,

  
James O. Branch  
Colonel USA (Ret.)  
Town Manager

JOB:ew



le at the time of the meeting with the State Water Control  
ever, the Board still has this matter under considera  
le in the current budget for such a project. Mr. Beale  
Chapman and unanimously passed that the Town not cons  
that the Town Manager contact the Isle of Wight Count  
their attention the additional expense the Town had in  
property lines and if their storm drain will be in  
will be at additional expense for pumping and at the  
de by Mr. Herrmann, seconded by Mr. Beale and unanimously  
cept Items 1, 2, 3, 5 and 6 in the amount of \$3,621.00  
of the engineers on Feb. 5, 1965, since the Town was

al.  
MISS IDA WRIGHT CHAP  
ive the County Health  
d out what sewage  
isibility in the area

SMITHFIELD  
VIRGINIA

TOWN M/  
COL. JAMES O. BRANCH  
1965  
adjourned.  
*James O. Branch*  
Mayor

stitute your authority to charge-  
omers as indicated below:

s.....\$10.50 ✓  
r.....\$ 6.15 ✓  
n.....\$14.03 ✓  
.....\$ 6.00 ✓  
latimer...\$13.99 ✓

ustomers have departed with add-  
s are known to be uncollectable.

truly yours,

*James O. Branch*  
es O. Branch  
onel USA (Ret.)  
n Manager

VIRGINIA: IN THE CIRCUIT COURT OF THE COUNTY OF ISLE OF WIGHT:  
MARCH 1 1965

IN Petition of Council of Town of  
Smithfield for authority to sell  
real estate for 1963 Tax taxes

ORDER

This day came the Council of the Town of Smithfield, an  
incorporated town situate in Isle of Wight County, Virginia, by counsel,  
a) by leave of Court, filed its petition in accordance with the pro-  
visions of Section 58-1111 of the 1950 Code of Virginia, praying that  
the Treasurer of said Town be authorized and directed to sell all real  
estate reported as delinquent for the non-payment of taxes assessed  
against it by said Town for the tax year 1963, to which there was no  
exception, and was argued by counsel:

And it appearing to the Court that the Treasurer of said Town  
Smithfield has heretofore filed with the Clerk of this Court a list  
of all real estate taxes returned delinquent for non-payment of the  
taxes assessed thereon by said Town for the tax year 1963 in accordance  
with Section 58-1110 of the said 1950 Code of Virginia; that it is proper  
that all real estate delinquent for the non-payment of said taxes for the  
tax year 1963 be sold in satisfaction of said taxes, together with interest  
thereon at the rate of six per centum (6%) per annum, and all other legal  
costs;

It is, therefore, ordered that the Treasurer of the Town of  
Smithfield sell, at public auction, after advertisement thereof for at  
least sixty (60) days prior to the date of the sale, by written or printed  
posters posted in five (5) or more public places in the said Town of  
Smithfield, in front of the office of said Treasurer situate in the said  
Town of Smithfield, on Saturday June 5, 1965, at 11:30 A. M., all real  
estate delinquent for taxes assessed against it by the said Town of  
Smithfield for the taxable year 1963, for the payment of such taxes  
together with interest thereon at the rate of six per centum (6%)  
annum, and costs, exclusive of the costs attending the redemption.  
And upon the completion of said sale the said Treasurer shall



the time of the meeting with the State Water Cont  
the Board still has this matter under considerat  
the current budget for such a project. Mr. Beale  
man and unanimously passed that the Town not cons  
t the Town Manager contact the Isle of Wight County  
ir attention the additional expense the Town had had  
property lines and if their storm drain will be in the  
ll be at additional expense for pumping and at the lagoon  
by Mr. Herrmann, seconded by Mr. Beale and unanimously  
ept Items 1, 2, 3, 5 and 6 in the amount of \$3,621.00  
of the engineers on Feb. 5, 1965, since the Town was  
even though it is not economical.  
ested that the Town Manager have the County Health  
Joe White's Bottom area to find out what sewage  
to determine the Town's responsibility in the area  
al.  
no further business, the meeting adjourned.

William D. Bell  
Mayor

thereof to the Clerk of this Court in accordance with the pro-  
s of Section 58-1111 of the 1950 Code of Virginia.

A COPY.

TESTE:

Ruth E. Holland Clerk



TOWN OF SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES at 2/28/65

FEBRUARY	TOTAL	BUDGET
3,163.47	6,594.99	40,000.00
82.50	165.00	990.00
307.25	536.25	3,500.00
3,553.22	7,296.24	8,000.00
		52,490.00
321.45	365.80	1,600.00
1,394.40	2,752.06	6,100.00
25.00	67.00	550.00
153.64	317.24	4,800.00
212.20	483.10	3,000.00
	820.05	500.00
Ex. 4.53	9.07	6,584.40
		60.00
		1,000.00
2,111.22	4,811.32	28,295.60
	2,481.92	52,490.00

INCE SHEET at 2/28/65

10,914.90	21,866.72	13,500.00
10,951.82	4,384.84	22,572.60
	194.93	17,240.00
	26,446.49	

2,738.50		
576.53		
2,418.72		
18.14		
ax. 86.00		
17.00	5,854.89	
18,109.68		
2,481.92	20,591.60	
	26,446.49	

TOWN OF SMITHFIELD  
CONSTRUCTION ACCOUNT  
SMITHFIELD, VIRGINIA

3,649.57		
300,000.00	300,000.00	
44,031.59		
84,756.71	128,465.34	
	1,392.53	
	2,580.00	
432,437.87	432,437.87	
37,337.10		
- 1,313.96	36,023.14	
	179,599.68	

The Town Council held its regular monthly meeting Tuesday night, March 2, 1965, at 7:30 O'clock in the Council room. Those present were Mayor William T. Delk, Councilmen P. D. Gwaltney IV., F. P. Chapman, A. T. Adams, L. Herrmann, C. M. Beale, Jr.; members of the press from the Daily Press, Virginian Pilot, and visitors Mr. F. M. Fulgham and Mr. Dean Jennison of the Planning Committee of Trinity Methodist Church, Mr. J. B. Whitmore and Mr. Leonard Cross.

The Mayor called the meeting to order and the minutes of the last meetings were read and approved.

The Clerk read a note from Mrs. F. M. Barrett, II., thanking the Council and the Town Manager for their consideration of her zoning request and making of the change.

Mr. J. B. Whitmore appeared before the Council asking what plans they had for fire protection in the Pagan Pines area. Mr. Whitmore suggested that the Town lay a 6" line from the present tank into Red Point Heights, which would give some protection to residences along Jordan Drive. Col. Branch stated that he expected to have a report from Ball-Hassell & Folkes at the next meeting, which would give a location for an over-head tank and where 4", 6", and 8" lines should be laid. From this report the Council could make definite plans, for the first report that was made was only a feasibility report before the purchase of the water companies. Mr. Gwaltney stated that the Council was working in good faith with the people and was going as fast as it could with limited finances and not raising taxes.

The Mayor reported that the Board of Supervisors of Isle of Wight County had abandoned the plan to increase automobile license fee, therefore, no action was required by the Council.

The Town Manager reported that the Town Attorney had been advised to proceed with Court action in regards to delapidated buildings.

The Town Manager reported also that two gentlemen from Richmond had met with the Planning Commission in regards to streets and roads on March 1, 1965. The gentlemen were pleased that the Town was instigating a by-pass for Smithfield and requested that the Town present two such by-passes, which could be forwarded to Richmond. The State Highway Dept. would then review and confirm the best by-pass that could be used if and when it is built.

The Council was advised that the bids for a new police car will be opened at a Special Council meeting on Wednesday, March 10, 1965, at 5:30 p.m. in the Council room.

The Council was informed by the Town Manager that work on the repairs to the FireHouse is now in progress.



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ported that Sheriff Taylor had advised him that a full-time fireman was in service. However, on the night of March 1, 1965, Col. Branch had been unable to contact the Sheriff to find out if there was being no one on duty and if this matter is expected to be resolved.

ported also that the radio at the Home Telephone & Telegraph Co. had and they planned to discontinue giving the fire alarm service on fires from the central office. Mr. Chapman, Jr., Manager, had told him that he had authorized the company to give information about fires at the FireHouse, where it is a board for all firemen reporting for a fire.

that the Company had used the Town for its own use and that they were disregarding their responsibility to the Town arising from a precedent that had been set. The motion seconded by Mr. Herrmann and unanimously passed, the Town Manager write the Home Telephone & Telegraph Co., to discontinue any fire alarm service until an adequate substitute is provided. At the same time the Town Manager was to check into the matter and have the Town Attorney prepare a tentative ordinance in the case of the Home Telephone & Telegraph Co.

presented to the attention of the Council, page 17 of the report of the Auditor & Co., which showed in the Water Dept. an excess of revenue of \$13,520.10, and on page 13 an excess of revenue in the general fund. Mr. Chapman called attention to the fact that the Debt Service of the Town, as shown in a letter from Mr. F. M. Fulgham of the Official Board in which he stated that the Official Board had not informed the Town's property on Cedar St., was not

were not informed of the 10' easement reserved for the church. They know that this land is set up to be zoned for residential use. Therefore, they were asking that this land be rezoned to Residential-1. Col. Branch stated that he had not given the church the 10' easement. Mr. Herrmann stated that he was willing to pay a fairer price on this property, if the facts were as stated.

Mr. Beale stated that he felt it might be necessary to call the church and appraisers to get new appraisers.

Mr. Herrmann made the motion seconded by Mr. Chapman to have the appraisers be retained with the Town Manager

giving them all the information concerning this property and the appraisers to make their recommendation to the Public Works Committee for review and recommendation to Council. It was brought to the attention of the Council that the appraisers were making no charge for their services.

The following additions to the Zoning Ordinance, prepared by the Town Attorney, were recommended by the Town Manager:

10-58-1. PROFESSIONAL OFFICES: A building wholly occupied by any firm or firms, corporation or corporations, engaged in the pursuit of any profession for which a professional license is required by the State of Virginia, or any agency thereof.

On motion made by Mr. Beale, seconded by Mr. Herrmann and unanimously passed, section 10-58-1 was incorporated under "Definitions" in the Zoning Ordinance.

Change Section 10-76 regarding length of travel trailers which is now defined "less than 29 feet in length" to "less than 20 feet in body length".

On motion made by Mr. Chapman, seconded by Mr. Gwaltney and unanimously passed, the change in Section 10-76 reducing the length of travel trailers therefrom to 20 feet was made in the Zoning Ordinance.

2-1-12. TRAVEL TRAILER (Single Unit, property of Resident, occupied at anytime).

3-1-25. TRAVEL TRAILER (Single Unit, property of Resident, unoccupied at any time).

On motion made by Mr. Chapman, seconded by Mr. Gwaltney and unanimously passed the said Section 2-1-12 and Section 3-1-25 were incorporated in the Zoning Ordinance under Residential 1 and Residential 2, respectively.

7-1-3-1. MOBILE HOMES: IF any non-conforming mobile home is moved from the lot or parcel of land, or to a new location on the same lot or parcel of land, on which the mobile home is located at the time this ordinance becomes effective, its non-conforming use shall be deemed abandoned. Such non-conforming use will not be extended to a replacement mobile home or to any other part of the lot or parcel of land on which it is located at the time this ordinance becomes effective.

On motion made by Mr. Gwaltney seconded by Mr. Adams and unanimously passed Section 7-1-3-1 was incorporated in the Zoning Ordinance.

The Town Manager presented a request from Mr. J. Travers Edwards that the Council give consideration to changing from Residential-2 to Residential-1, on the lot from the Masonic Hall South and from the old Brown's A.M.E. Church lot South, including Sykes' Court. On motion made by Mr. Chapman, seconded by Mr. Herrmann and unanimously passed, Mason St. from the Masonic Hall South and the old Brown's A.M.E. Church lot South, including Sykes' Court was changed from Residential-2 to Residential-1.

On motion made by Mr. Beale, seconded by Mr. Herrmann the Zoning Ordinance, as amended, was adopted in its entirety, effective March 3, 1965 at 11 A.M., Voting "Aye" Rodham T. Delk, C. M. Beale, Jr., F. P. Chapman,







is, P. D. Gwaltney, IV.; Voting "NO" none. Mr. J. E. illness.

y Mr. Adams, seconded by Mr. Beale and unanimously  
D. Branch was appointed as Administrator of the Zoning  
presented a request from Mr. Ray E. Holleman that he  
days in which to comply with the Junk Yard Ordinance.  
an, seconded by Mr. Herrmann and passed, an extension  
5, was given Mr. Ray E. Holleman and Mr. Cecil W.  
with the Junk Yard Ordinance and the Town Manager  
Holleman and Mr. Gwaltney that this is the last  
1 them. Mr. Gwaltney voted "no" on the motion.  
old on the Trash and Garbage Ordinance with the Public  
g that separate containers for trash and garbage be  
This matter was referred back to the Town Manager  
for further study.

ported that the Water Committee had met with Mr.  
Isle of Wight County School Board and that it  
f Mr. Sykes that had the sewer line already in-  
gton Sts. been terminated in the respective streets  
lines, that the following costs would not have been

" V.C. Sewer - 10' Depth @ \$9.85	\$2955.00
8" V.C. Sewer - 6' Depth @ \$3.10	186.00

advised that the cost of extending the sewer line  
ole (opposite Agricultural Building) on Washington  
akes a grand total of \$4,613.00. The Water Committee  
sider acceptance of direct cost in the amount of  
d approve payment. Mr. Sykes requested that the  
es and tap-on fee, if any, for the school will  
e customers. After a general discussion, Mr.  
r. Herrmann and unanimously passed that the  
Isle of Wight County School Board for expenses  
wer lines plus any other directly related  
e Town Manager bring to the attention of the  
does not include either architect and engineer.  
the repaving of streets and also that they  
water drain pipes they might have connecting to  
r rates will be the same as all comparable

customers.

An invoice from Hayes, Seay, Mattern & Mattern for services for  
th of January 1965, in the amount of \$1,399.03 was presented for payment.  
authorization for payment was given on motion made by Mr. Beale, seconded by  
Chapman and unanimously passed.

An invoice from A. G. Pinkston Co., for the month of January 1965, in  
amount of \$44,019.59 was presented for payment. Authorization for payment  
given on motion made by Mr. Beale, seconded by Mr. Gwaltney and unan-  
msly passed.

The Town Manager reported that he had made a request for inspection of  
age construction by the Health, Education and Welfare Department, since  
struction was 45% complete, dollar wise, as of January 31, 1965. Mr.  
Gwaltney suggested that the State Water Control Board be either written or  
tracted advising them of the additional cost of the Sewage Disposal Plant  
to underestimating by the Engineers.

The following recommendations of the Water Committee were presented  
the Town Manager.

- (1) After 60 days from the date the sewage disposal system is  
placed in operation, if connection to sewage system has not  
been made, the established tap-on fee for sewer connections  
must be paid prior to connection to the sewage system of  
the Town of Smithfield.
- (2) Tap-on or connection charge be established at \$100.00 for each  
sewer tap, which shall include the cost of the tap and not  
exceeding thirty feet of service line.

On motion made by Mr. Chapman, seconded by Mr. Adams, the recommenda-  
ons of the Water Committee were adopted as the official policy when the system  
as into effect. The motion was duly carried.

Mr. Gwaltney made a motion seconded by Mr. Adams and unanimously  
used that the sewage rates to all water consumers in the area served by the  
age system be in force and effect when the Sewage Disposal Plant goes into  
eration.

It was decided to wait until a later meeting before finally deciding  
the exact amount for monthly rates on sewer charges.

Based upon a letter received from the Isle of Wight County Health  
partment, the Town Manager reported that the Water Committee recommended  
no action be taken at this time to provide sewage disposal service to the  
known as "Joe White's Bottom".

The Water Committee further recommended that Stetco Service Company  
awarded the contract on the water tank as outlined by the Town Manager and  
forth in the Agenda at a cost of \$1,434.00. Approval was given the Water



Committee's recommendation on motion made by Mr. Beale, seconded by Mr. Herrman and unanimously passed.

The Town Manager presented the Councilmen with a schedule of bonds and interest payable during the year 1965.

There being no further business, the meeting adjourned.

The Town Council met in special session W 1965 at 5:30 o'clock for the purpose of opening bids present were Mayor Rodham T. Delk, Councilmen P.D. Gwaltney, Town Manager Jas. O. Branch and Police Chief E.R. Evans.

The Mayor called the meeting to order.

The Town Manager requested authority to proceed with treating of Evans Drive, William and Holt Streets at \$2,400.00 was budgeted for the work.

Mr. Turner made a motion seconded by Mr. Gwaltney that the Town Manager be authorized to proceed with treating of Evans Drive, William and Holt Streets at the estimated cost.

Bids on furnishing a police vehicle were opened.

Bids:

Kello Motor Co. 1965 Plymouth Belvedere  
1965 Plymouth Fury

Gwaltney Motor Co. 1965 Ford Custom Tudor

Cofer Chevrolet Co. 1965 Chevrolet Biscayne

All bids were on the basis of trade-in of 196

Mr. Gwaltney made a motion seconded by Mr. Herrman

that the bid of Cofer Chevrolet Co. in the amount of \$2,400.00 be accepted.

There being no further business, the meeting adjourned.

*James O. Branch*  
Ting Clerk

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

Receipts and Expenses at 3/31/65

	MARCH	TOTAL	BUDGET
<u>REVENUE</u>			
From Local Sources:			
Taxes			
Licenses:			50,000.00
Privilege	8,463.00	21,456.88	
Vehicle	1,240.00	1,288.75	22,000.00
Fines	216.10	715.50	9,100.00
Interest	12.36	15.40	7,500.00
Rentals:			50.00
Town Hall	80.00	185.00	
Others	25.25	105.75	1,050.00
Miscellaneous	719.31	788.78	400.00
Bank Stock Tax			1,400.00
From The Commonwealth:			9,300.00
A.B.C. Profits			
TOTAL REVENUE	10,756.02	24,556.06	8,240.00
			109,040.00
<u>EXPENDITURES</u>			
General Government	1,223.79	4,777.95	16,185.00
Finance	441.53	1,000.24	3,325.00
Law & Judiciary	114.34	334.00	1,780.00
Police	1,989.26	5,937.46	24,671.00
Street Lights	357.92	1,073.76	4,458.00
Fire	630.25	2,609.29	4,000.00
Public Works	1,450.29	4,636.86	21,930.00
Public Welfare	181.04	851.99	2,350.00
Debt Service		24.95	1,274.90
Capital Outlays		222.42	4,993.50
Isle of Wight Co.		8.50	13,500.00
Contingency Reserve			10,572.60
TOTAL EXPENDITURES	6,388.42	21,477.42	109,040.00
Excess Revenue over Ex.		3,078.64	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
Balance Sheet at 3/31/65

ASSETS

CASH

On Deposit:		
Bank of Smithfield	21,144.72	
Merchants & Farmers	14,919.93	36,064.65

UNCOLLECTED REAL ESTATE  
& PERSONAL PROPERTY TAX

6,229.97

FUTURE DEBT REQUIREMENTS

142,250.00

TOTAL ASSETS

184,544.62

LIABILITIES

CURRENT LIABILITIES

Reserve for F.I.C.A.	752.68	
Reserve for Fed. Withholding	933.10	
Reserve for St. Withholding	123.65	
Reserve for U.S.R.S.	55.65	
Reserve for Ins.	13.80	1,878.88
BONDS PAYABLE		142,250.00

SURPLUS

Excess Revenue over Ex. 37,337.10

40,415.74



	MARCH	TOTAL	BUDGET
<b>REVENUE</b>			
Sale of Water	3,407.27	9,891.26	40,000.00
Fire Hydrant Rental	82.50	247.50	990.00
Other Revenue	115.00	811.25	3,500.00
Sewer Charges			8,000.00
<b>TOTAL REVENUE</b>	<b>3,604.77</b>	<b>10,950.01</b>	<b>52,490.00</b>
<b>EXPENDITURES</b>			
Water Power & Pumping	46.45	412.25	1,600.00
Transmission & Distribution	1,624.99	4,377.05	6,100.00
Accounting & Collecting	90.32	157.32	550.00
Administration & General	132.31	449.55	4,800.00
Sewage Disposal	20.00	503.10	3,000.00
Capital Outlays		820.05	500.00
Reserve for Cap. Add. & Fu. Ex.			6,584.40
F.I.C.A.	4.54	13.61	60.00
Water Study			1,000.00
Debt Service			28,295.60
<b>TOTAL EXPENSES</b>	<b>1,918.61</b>	<b>6,732.93</b>	<b>52,490.00</b>
<b>Net Income for Period</b>		<b>4,217.08</b>	

BALANCE SHEET at 3/31/65

**ASSETS**

<b>CURRENT ASSETS</b>			
Cash on Deposit:			
Merchants & Farmers	12,435.73		
Bank of Smithfield	10,951.82	23,387.55	
<b>ACCOUNTS RECEIVABLE</b>		4,729.25	
<b>PREPAID INSURANCE</b>		175.43	
<b>TOTAL ASSETS</b>		<b>28,292.23</b>	

**LIABILITIES**

<b>CURRENT LIABILITIES</b>			
Unearned Water Rents	2,738.50		
Accrued Interest Payable	576.53		
Customer's Deposits	2,468.72		
Reserve for F.I.C.A.	27.22		
Reserve for Fed. Withholding	129.00		
Reserve for St. Withholding	25.50	5,965.47	
<b>SURPLUS</b>			
Balance 1/1/65	18,109.68		
Net Income for Period	4,217.08	22,326.76	
<b>TOTAL LIABILITIES</b>		<b>28,292.23</b>	

, TOWN OF SMITHFIELD  
SEWER & WATER CONSTRUCTION ACCOUNT at 3/31/65

Bank of Smithfield	43,167.17		
Future Debt Requirements	300,000.00		
Long Term Debt - Bonds		300,000.00	
Capital Outlays	89,513.99		
Surplus		128,465.34	
Interest From Treasury Bills		1,635.82	
Accrued Interest Payable		2,580.00	
	<b>432,681.16</b>	<b>432,681.16</b>	

On furnishing a police vehicle were op  
ws:  
Kello Motor Co. 1965 Plymputh Belvedere  
1965 Plymouth Fury  
Gwaltney Motor Co. 1965 Ford Custom Tudor  
Cofer Chevrolet Co. 1965 Chevrolet Biscayne  
All bids were on the basis of trade-in of 196  
Mr. Gwaltney made a motion seconded by Mr. Herr  
assess that the bid of Cofer Chevrolet Co. in the amou  
There being no further business, the meeting a

*James O. Branch*  
Acting Clerk



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

STATEMENT OF INCOME at 12/31/64

<u>OPERATING REVENUE</u>			
Metered Accounts		22,963.18	
Flat Rate Accounts		16,742.70	
Other Accounts		990.00	40,695.88
<u>COST OF PRODUCTION &amp; DISTRIBUTION</u>			
Power & Pumping:			
Maint. Structure & Imp.	548.74		
Power Purchased	557.50		
Supplies & Ex.	666.53	1,772.77	
Transmission & Distribution:			
Highway Permits	85.00		
Operation of Meters	6,285.30		
Maint. Water Main	6,274.12		
Maint. Sewer Main	523.52	13,167.94	14,940.71
			25,755.17
<u>GROSS INCOME FROM OPERATING</u>			
<u>ACCOUNTING &amp; COLLECTING</u>			
Meter Reading	305.00		
Cutting Water On & Off	116.05		
Uncollectable Accounts	44.91	465.96	
<u>ADMINISTRATION &amp; GENERAL</u>			
Salary-Town Manager	1,750.00		
Salary-Treasurer	1,200.00		
Office Supplies & Ex.	794.78		
Audit	318.36		
Special Legal Services	45.50		
Insurance	443.09	4,551.73	
F.I.C.A.		54.56	
CAPITAL OUTLAYS		7,133.37	
DEBT SERVICE		3,640.50	
PAYMENT ON BONDS		9,000.00	24,846.12
NET INCOME FROM OPERATING			909.05
<u>OTHER INCOME</u>			
Private Fire Protection		75.00	
Miscellaneous		3,898.00	
Rents		420.00	4,393.00
NET INCOME PERIOD			5,302.05

TOWN OF SMITHFIELD-WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

BALANCE SHEET at 12/31/64

ASSETS

CURRENT ASSETS

Cash on Deposit:			
Merchants & Farmers	10,223.76		
Bank of Smithfield	9,449.54	19,673.30	
ACCOUNTS RECEIVABLE		4,732.17	
TOTAL ASSETS		24,405.47	

LIABILITIES

CURRENT LIABILITIES

Unearned Water Rents	2,676.50		
Customer's Deposit	2,443.72		
Reserve for F.I.C.A.	27.19		
Reserve for Fed. Withholding	324.00		
Reserve for St. Withholding	42.43	5,513.84	
<u>SURPLUS</u>			
Bal. 1/1/64	13,589.58		
Net Income for Period	5,302.05	18,891.63	
TOTAL LIABILITIES		24,405.47	



SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

INCOME at 12/31/64

22,963.18  
16,742.70  
990.00 40,695.88

548.74  
557.50  
666.53  
1,772.77

85.00  
6,285.30  
6,274.12  
523.52  
13,167.94 14,940.71  
25,755.17

305.00  
116.05  
44.91  
465.96

1,750.00  
1,200.00  
794.78  
318.36  
45.50  
443.09  
4,551.73  
54.56  
7,133.37  
3,640.50  
9,000.00  
24,846.12  
909.05

75.00  
3,898.00  
420.00  
4,393.00  
5,302.05

SMITHFIELD-WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

SHEET at 12/31/64

1935\*08\*12

1935\*08\*12

1935\*08\*12

5\*280\*00

1\*032\*05

158\*002\*30

98\*013\*00

300\*000\*00

19\*001\*11

SMITHFIELD-WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

1935\*08\*12

1935\*08\*12

5\*280\*00

1\*032\*05

158\*002\*30

The Town Council met in special session Wednesday afternoon, March 10, 1965 at 5:30 o'clock for the purpose of opening bids on a new police car. Those present were Mayor Rodham T. Delk, Councilmen P.D. Gwaltney IV, J.E. Turner, R.L. Herrmann, Town Manager Jas. O. Branch and Police Chief E.R. Evans.

The Mayor called the meeting to order.

The Town Manager requested authority to proceed with the shaping and surface treating of Evans Drive, William and Holt Streets at an estimated cost of \$2,400.00. \$2,400.00 was budgeted for the work.

Mr. Turner made a motion seconded by Mr. Gwaltney, which was passed unanimously that the Town Manager be authorized to proceed with shaping and surface treating of Evans Drive, William and Holt Streets at the estimated cost of \$2,400.00.

Bids on furnishing a police vehicle were opened. Bids submitted were as follows:

Kello Motor Co. 1965 Plymouth Belvedere \$1,699.00  
1965 Plymouth Fury 1,725.00

Gwaltney Motor Co. 1965 Ford Custom Tudor 1,409.49

Cofer Chevrolet Co. 1965 Chevrolet Biscayne 1,249.00

All bids were on the basis of trade-in of 1963 Ford 2D. vehicle.

Mr. Gwaltney made a motion seconded by Mr. Herrmann, which was unanimously passed that the bid of Cofer Chevrolet Co. in the amount of \$1,249.00 be accepted.

There being no further business, the meeting adjourned.

James O. Branch  
Acting Clerk

Rodham T. Delk  
Mayor



The Town Council held its regular meeting on April 6, 1965, at 7:30 o'clock in the Council room. Councilmen J. E. Turner, F. P. Chapman, R. L. G. M. Beale, Jr., Town Manager Jas. O. Branch, the press from the Daily Press, Virginian-Pilot, Holloway and J. K. West of the Home Telephone Company, P. M. Fulgham and Mr. Dean Jennison of the Planners' Church, Mr. W. Atwill Gwaltney of the Planners' Church, Mr. Richard Blount of Hill Street Baptist Church.

The Mayor called the meeting to order. The minutes of the previous meeting were read and approved.

The Mayor welcomed the visitors, Councilmen, W. J. Holloway and J. K. West and

The Town Manager advised the Council that the two police officers who were terminated on April 3, 1965, and Mr. H. The Town has only two police officers at this time. The difficulty in obtaining policemen due to the fact that the Police Committee would meet with the Town Manager and policemen.

The Town Manager reported for information that the new fire house has been completed on the Fire House, that a full set of the Sheriff's radio since March 15, 1965, except that the Smithfield Volunteer Fire Department has not received their yearly contribution received from the Town. A new police car was expected to be delivered on or about April 15, 1965.

A letter had been received from the Town of Smithfield regarding a clean-up campaign. The Mayor reported that the letter was dated on April 18, 1965.

Mr. James W. Eavey had advised the Council that the Board had agreed to pay the Town of Smithfield the cost of extending sewer lines to accommodate Smithfield.

Copies of the letter from Gov. A. B. of the Economic Opportunity Act of 1964 and his letter to Mr. Kirby requesting programs available were presented. The Mayor referred this matter to the Council.

The reappraisal of the Town's surplus property offered to Trinity Methodist Church made by appraiser and H. W. Love, was presented as follows: \$25,000.00 to Trinity Methodist Church and the portion in which

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SMITHFIELD, VIRGINIA  
ZONING ORDINANCE

February 1965

ADOPTED BY:  
TOWN COUNCIL  
MARCH 2, 1965



- ARTICLE 1. Established Districts
- ARTICLE 2. Residential District R - 1
- ARTICLE 3. Residential District R - 2
- ARTICLE 4. Business District
- ARTICLE 5. Industrial District
- ARTICLE 6. Conservation District
- ARTICLE 7. Non-Conforming Uses
- ARTICLE 8. General Provisions
- ARTICLE 9. Provisions for Appeal
- ARTICLE 10. Definitions
- ARTICLE 11. Administration and Interpretation
- ARTICLE 12. Amendments
- ARTICLE 13. Violations and Penalty
- ARTICLE 14. Effective Date - Severability - Conflicting Ordinances



## SMITHFIELD, VIRGINIA

### ZONING ORDINANCE

Whereas, by act of the General Assembly of Virginia as provided in Chapter 11, Article 8, Section 15.1-486 through Section 15.1-503, Code of Virginia and amendments thereto, the governing body of any county or municipality may, by ordinance, divide the territory under its jurisdiction into districts of such number, shape and area as it may deem best suited to carry out the purposes of this article, and in each district it may regulate, restrict, permit, prohibit, and determine the following:

- (a) The use of land, buildings, structures and other premises for agricultural, commercial, industrial, residential and other specific uses;
- (b) The size, height, area, bulk, location, erection, construction, reconstruction, alteration, repair, maintenance, razing, or removal of structure;
- (c) The areas and dimensions of land, water, and air space to be occupied by buildings, structures, and uses, and of courts, yards, and other open spaces to be left unoccupied by uses and structures, including variations in the sizes of lots based on whether a public or community water supply or sewer system is available and used;
- (d) The excavation or mining of soil or other natural resources.

Therefore, be it ordained, by the Town Council of Smithfield, Virginia, for the purpose of promoting the health, safety, or general welfare of the public and of further accomplishing the objectives of Section 15.1-486, that the following be adopted as the zoning ordinance of Smithfield, Virginia, together with the accompanying map. This ordinance has been designed (1) to provide for adequate light, air, convenience of access, and safety from fire, flood and other dangers; (2) to reduce or prevent congestion in the public streets; (3) to facilitate the creation of a convenient, attractive, and harmonious community; (4) to expedite the provision of adequate police and fire protection, disaster evacuation, civil defense, transportation, water, sewerage, schools, parks, forests, playgrounds, recreational facilities, airports, and other public requirements; (5) to protect against destruction of or encroachment upon historic areas; and (6) to protect against one or more of the following: overcrowding of land, undue density of population in relation to the community facilities existing or available, obstruction of light and air, danger and congestion in travel and transportation or loss of life, health, or property from fire, flood, panic or other dangers.



ARTICLE 1. DISTRICTS

- 1-1. For the purpose of this ordinance, the incorporated area of Smithfield, Virginia is hereby divided into the following districts:

Residential	R-1
Residential	R-2
Business, General	
Industrial	
Conservation	



ARTICLE 2. RESIDENTIAL DISTRICT R-1

Statement of Intent

This district is composed of certain quiet, low-density residential areas plus certain open areas where similar residential development appears likely to occur. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage a suitable environment for family life where there are children, and to prohibit all activities of a commercial nature. To these ends, development is limited to relatively low concentration and permitted uses are limited basically to single unit dwellings providing homes for the residents plus certain additional uses, such as schools, parks, churches, and certain public facilities that serve the residents of the district. No home occupations (including transient room renting) are permitted.

2-1. USE REGULATIONS

In Residential District R-1, structures to be erected or land to be used, shall be for one or more of the following uses:

- 2-1-1. Single-family dwellings.
- 2-1-2. Schools.
- 2-1-3. Churches, church schools, parsonages and rectories.
- 2-1-4. Parks and playgrounds.
- 2-1-5. Off-street parking as required by this ordinance.
- 2-1-6. Accessory structures as defined, however, garages and other accessory structures, such as carports, porches and stoops attached to the main building shall be considered part of the main building. No accessory building may be closer than eight (8) feet to any property line.
- 2-1-7. Public utilities: poles, lines, distribution transformers, pipes, meters, and other facilities necessary for the provision and maintenance of public utilities including water and sewage facilities.
- 2-1-8. Business signs only to advertise the sale or rent of the premises upon which erected.



- 2-1-9. Church bulletin boards and identification signs.
- 2-1-10. Directional signs.
- 2-1-11. Rooming and boarding houses (not primarily for transients).
- 2-1-12. Travel Trailer, Single Unit, Property of Resident. (unoccupied at any time)

ART. 2. Residential District R-1

2-2. AREA REGULATIONS

The minimum lot area for permitted uses shall be ten thousand (10,000) square feet or more.

2-3. SETBACK REGULATIONS

Structures shall be located thirty-five (35) feet or more from any street right of way. This shall be known as the "setback line."

2-4. FRONTAGE REGULATIONS

The minimum lot width at the setback line shall be eighty (80) feet or more.

2-5. YARD REGULATIONS

2-5-1. Side-The minimum side yard for each main structure shall be fifteen (15) feet or more.

2-5-2. Rear-Each main structure shall have a rear yard of thirty (30) feet or more.

2-6. HEIGHT REGULATIONS

Buildings may be erected up to thirty-five (35) feet in height except that;

2-6-1. The height limit for dwellings may be increased up to forty-five (45) feet and up to three (3) stories provided there are two (2) side yards for each permitted use, each of which is fifteen (15) feet or more plus one (1) foot or more of side yard for each additional foot of building height over thirty-five (35) feet.

2-6-2. A public or semipublic building such as a school, church, library, or general hospital may be erected to a height of sixty (60) feet from grade provided that required front, side and rear yards shall be increased one (1) foot for each foot in height over thirty-five (35) feet.



Art. 2. Residential District R-1

- 2-6-3. Church spires, belfries, cupolas, monuments, water towers, chimneys, flues, flag poles, television antennas and radio aerials are exempt. Parapet walls may be up to four (4) feet above the height of the building on which the walls rest.
- 2-6-4. No accessory structure which is within twenty (20) feet of any adjoining owner lot line shall be more than one (1) story high. All accessory structures shall be less than the main buildings in height.
- 2-7. SPECIAL PROVISIONS FOR CORNER LOTS
  - 2-7-1. Of the two sides of a corner lot the front shall be deemed to be the shortest of the two sides fronting on streets.
  - 2-7-2. The side yard on the side facing the side street shall be twenty (20) feet or more for both main and accessory structures.
  - 2-7-3. For subdivisions platted after the enactment of this ordinance each corner lot shall have a minimum width at the setback line of one hundred (100) feet or more.
  - 2-7-4. Landscaping, shrubery, evergreens and trees in excess of three (3) feet in height will not be permitted within fifteen (15) feet from the corner of a lot at intersecting streets.

ARTICLE 3. RESIDENTIAL DISTRICT R-2

Statement of Intent

This district is composed of certain medium to high concentration of residential uses, ordinarily located between residential and commercial areas, plus certain open areas where similar development appears likely to occur. The regulations for this district are designed to stabilize and protect the essential characteristics of the district, to promote and encourage, insofar as compatible with the intensity of land use, a suitable environment for family life composed of an adult population with children, and to permit certain commercial uses of a character unlikely to develop general outdoor advertising. To these ends, retail activity is sharply limited and this district is protected against encroachment of general commercial or industrial uses.



Art. 5. Residential District R-2

All residential types of structures for both permanent and transient occupancy and including institutions are permitted plus structures for commercial uses conforming to the pattern of the district. This residential district is not completely residential as it includes public and semipublic, institutional and other related uses. However, it is basically residential in character, and, as such, should not be spotted with commercial and industrial uses.

3-1. USE REGULATIONS

In Residential District R-2, structures to be erected or land to be used, shall be for one or more of the following uses:

- 3-1-1. Single-family dwellings.
- 3-1-2. Two-family dwellings.
- 3-1-3. Multiple-family dwellings.
- 3-1-4. Rooming and boarding houses.
- 3-1-5. Tourist homes.
- 3-1-6. Schools.
- 3-1-7. Churches, church schools, parsonages and rectories.
- 3-1-8. Rest or convalescent homes.
- 3-1-9. Nursing homes.
- 3-1-10. General hospitals with a conditional use permit.
- 3-1-11. Clubs and lodges.
- 3-1-12. Parks and playgrounds.
- 3-1-13. Professional offices.
- 3-1-14. Home occupations as defined, conducted by the occupant.
- 3-1-15. Off-street parking as required by this ordinance.
- 3-1-16. Mobile Home Park, with a conditional use permit.



Art. 3. Residential District R-2

3-1-17. Accessory buildings permitted as defined, however, garages or other accessory structures, such as carports, porches, and stoops attached to the main buildings, shall be considered part of the main building. No accessory building may be closer than eight (8) feet to any property line.

3-1-18. Public utilities: poles, lines, distribution transformers, pipes, meters, and other facilities necessary for the provision and maintenance of public utilities, including water and sewage facilities.

3-1-19. Business signs.

3-1-20. Church bulletin boards and identification signs.

3-1-21. Directional Signs.

3-1-22. Home occupation signs.

3-1-23. Libraries.

3-1-24. Funeral Homes.

3-1-25. Travel Trailer, Single Unit, Property of Resident (unoccupied at anytime).

3-2. AREA REGULATIONS

3-2-1. For lots containing or intended to contain a single permitted use served by public water and sewage disposal, the minimum lot area shall be six thousand (6,000) square feet, plus two thousand (2,000) square feet for each additional dwelling unit.

3-2-2. For lots containing or intended to contain a single permitted use not served by public water and sewage systems, the minimum lot area shall be fifteen thousand (15,000) square feet, plus two thousand (2,000) square feet for each additional dwelling unit. The required area for any such use shall be approved by the health official. The administrator may require a greater area if considered necessary by the health official.

3-3. SETBACK REGULATIONS

Structures shall be located twenty-five (25) feet or more from any street right of way. This shall be known as the "setback line".

3-4. FRONTAGE REGULATIONS

For permitted uses the minimum lot width at the setback line shall be sixty (60) feet or more, and for each additional dwelling unit or permitted use there shall be at least ten (10) feet of additional lot width at the setback line.



Art. 3. Residential District R-2

3-5. YARD REGULATIONS

3-5-1 Side - The minimum side yard for each main structure shall be ten (10) Feet.

3-5-2. Rear- Each main structure shall have a rear yard of twenty-five (25) feet or more.

3-6 Height Regulations

Buildings may be erected up to thirty-five (35) feet in height from grade except that:

3-6-1 The Height limit for structures may be increased up to forty-five (45) feet and up to three (3) stories provided each side yard is ten (10) feet, plus one (1) foot of side yard for each additional foot of building height over thirty-five (35) feet.

3-6-2 A public or semipublic building such as a school, church, library, or hospital may be erected to a height of sixty (60) feet from grade provided that required front, side and rear yards shall be increased one (1) foot for each foot in height over thirty-five (35) feet.

3-6-3 Church spires, belfries, cupolas, monuments, municipal water towers, chimneys, flues, flag poles, television antennas and radio aerials are exempt. Parapet walls may be up to four (4) feet above the height of the building on which the walls rest.

3-7 SPECIAL PROVISIONS FOR CORNER LOTS

3-7-1 Of the two sides of a corner lot the front shall be deemed to be the shortest of the two sides fronting on streets.

3-7-2 The side yard on the side facing the side street shall be twenty (20) feet or more for both main and accessory buildings.

3-7-3 Landscaping, shrubery, evergreens and trees in excess of three (3) feet in height will not be permitted within fifteen (15) feet from the corner of a lot at intersecting streets.



## ARTICLE 4. BUSINESS, GENERAL

### Statement of Intent

Generally this district covers that portion of the community intended for the conduct of general business to which the public requires direct and frequent access. This includes such uses as retail stores, banks, theaters, business offices, newspaper offices, printing presses, restaurants and taverns and garages and service stations.

#### 4-1. USE REGULATIONS

In Business District, structures to be erected or land to be used, shall be for one or more of the following uses:

- 4-1-1. Retail and wholesale food and beverage stores.
- 4-1-2. Bakeries.
- 4-1-3. Drycleaners.
- 4-1-4. Laundries.
- 4-1-5. Wearing apparel stores.
- 4-1-6. Drug Stores.
- 4-1-7. Barber and beauty shops.
- 4-1-8. Auto and home appliance services.
- 4-1-9. Theaters, assembly halls.
- 4-1-10. Hotels, motels.
- 4-1-11. Office Buildings.
- 4-1-12. Churches, church schools, parsonages and rectories.
- 4-1-13. Libraries.
- 4-1-14. Hospitals, general.
- 4-1-15. Funeral homes.
- 4-1-16. Service stations (with major repair under cover).
- 4-1-17. Clubs, lodges, restaurants and eating establishments.
- 4-1-18. Auto sales and service.



Art. 4. Business, General

4-1-19. Department Stores

4-1-20. Plumbing and electrical supply (with storage under cover).

4-1-21. Wholesale, processing and/or retail establishments not herein specifically named and for which a state or town license is required.

4-1-22. Machinery sales and service.

4-1-23. Public utilities.

4-1-24. Off-street parking as required by this ordinance.

4-1-25. Waterfront business activities: wholesale and retail marine interests, such as boat docks, piers, small boat docks, yacht club and servicing facilities for the same; docks and areas for the receipt, storage, and transshipment of waterborne commerce; seafood and shellfish receiving, packing and shipping plants; and recreational activities primarily conducted on or about a waterfront. All such uses shall be contiguous to a waterfront.

4-1-26. Public billiard parlors and pool rooms, bowling alleys, dance halls, and similar forms of public amusement only after a public hearing shall have been held by the governing body on an application submitted to the body for such use. The governing body may request that the commission submit a recommendation to them concerning such use applications. In approving any such application, the governing body may establish such special requirements and regulations for the protection of adjacent property, set the hours of operation, and make requirements as they may deem necessary in the public interest.

4-1-27. Business signs.

4-1-28. Location signs.

4-1-29. Veterinary Hospital, with conditional use permit.

4-2. AREA REGULATIONS

4-2-1. None, except for permitted uses utilizing individual sewage disposal systems. The required area for any such use shall be approved by the health official. The administrator may require a greater area if considered necessary by the health official.

4-3. SETBACK REGULATIONS (Setback Line)

There is hereby established a building, or structure, setback line, as follows, to-wit:



Art. 4. Business General

Buildings hereafter constructed and/or placed, including mobile homes where permitted shall be located at least twenty-five (25) feet from the nearest street right of way line, provided however: (a) that where the existing building line is more than twenty-five (25) feet from the nearest street right of way line the setback line shall conform to such existing setback line, and (b) where there exists a building line less than twenty-five (25) feet to the nearest street right of way line on both sides of the property upon which a building is to be constructed or placed, in such a case, the minimum required setback line shall be the same distance from the nearest street right of way line as the structure which is the farthest setback from said right of way line; however, the maximum setback required shall not exceed twenty-five (25) feet from the nearest street right of way.

4-3-(a) SETBACK REGULATIONS (Signs, etc.)

A sign advertising a premises for either sale or rent may be erected or placed anywhere on said premises regardless of the provisions of Section 4-3 and 4-3(a) hereof, but no more than one (1) such sign shall be permitted upon said premises at any one time.

4-4. FRONTAGE AND YARD REGULATIONS

For permitted uses, the minimum side yard adjoining or adjacent to a residential or agricultural district shall be ten (10) feet and off-street parking shall be in accordance with the provisions contained herein.

4-5. HEIGHT REGULATIONS

Buildings may be erected up to thirty-five (35) feet in height from grade, except that:

4-5-1. The height limit for buildings may be increased up to forty-five (45) feet and up to three (3) stories provided there are two (2) side yards for each permitted use, each of which is ten (10) feet or more, plus one (1) foot or more of side yard for each additional foot of building height over thirty-five (35) feet.

4-5-2. A public or semipublic building such as a school, church, library, or general hospital may be erected to a height of sixty (60) feet from grade provided that required front, side, and rear yards shall be increased one (1) foot for each foot in height over thirty-five (35) feet.



Art 4. Business General

- 4-5-3. Church spires, belfries, cupolas, monuments, water towers, chimneys, flues, flag poles, television antennas and radio aerials are exempt. Parapet walls may be up to four (4) feet above the height of the building on which the walls rest.
- 4-5-4. No accessory structure which is within ten (10) feet of any party lot line shall be more than one (1) story high. All accessory structures shall be less than the main structure in height.

ARTICLE 5. INDUSTRIAL DISTRICT

Statement of Intent

The primary purpose of this district is to permit certain industries which do not in any way detract from residential desirability to locate in any area adjacent to residential uses. The limitations on (or provisions relating to) height of building, horsepower, heating, flammable liquids or explosives, controlling emission of fumes, odors and/or noise, landscaping, and the number of persons employed are imposed to protect and foster adjacent residential desirability while permitting industries to locate near a labor supply.

5-1. USE REGULATIONS

In Industrial District, any structure to be erected or land to be used shall be for one or more of the following uses:

- 5-1-1. Assembly of electrical appliances, electronic instruments and devices, radios, and phonographs. Also the manufacture of small parts, such as coils, condensers, transformers and crystal holders.
- 5-1-2. Automobile assembling, painting, upholstering, repairing, rebuilding, reconditioning, body and fender work, truck repairing or overhauling, tire retreading or recapping, or battery manufacture.
- 5-1-3. Blacksmith shop, welding or machine shop, excluding punch presses exceeding forty (40) ton rated capacity and drop hammers.
- 5-1-4. Laboratories - pharmaceutical and/or medical.
- 5-1-5. Manufacture, compounding, processing, packaging or treatment of such products as bakery goods, candy, cosmetics, dairy products, drugs, perfumes, pharmaceuticals, perfumed toilet soap, toiletries, meats and food products.



Art. 5. Industrial District

- 5-1-6. Manufacture, compounding, assembling or treatment of articles of merchandise from the following previously prepared materials: bone, cellophane, canvas, cloth, cork, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastic, precious or semiprecious metals or stone, shell, straw, textiles, tobacco, wood, yarn and paint.
- 5-1-7. Manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay and kilns fired only by electricity or gas.
- 5-1-8. Manufacture of musical instruments, toys, novelties and rubber and metal stamps.
- 5-1-9. Building material sales yards and plumbing supplies storage.
- 5-1-10. Coal and wood yards, lumber yards, feed and seed stores.
- 5-1-11. Contractor's equipment storage yard or plant, or rental of equipment commonly used by contractors.
- 5-1-12. Cabinets, furniture and upholstery shops.
- 5-1-13. Boat building.
- 5-1-14. Monumental stone works.
- 5-1-15. Veterinary or dog or cat hospitals and kennels.
- 5-1-16. Airports with conditional use permit.
- 5-1-17. Wholesale businesses and storage warehouses.
- 5-1-18. Off-street parking as required by this ordinance.
- 5-1-19. Sawmills and planing mills.
- 5-1-20. Petroleum storage.
- 5-1-21. Public utility generating, booster, or relay stations, transformer substations, transmission lines and towers, and other facilities for the provision and maintenance of public utilities, including railroads and facilities and water and sewerage installations.
- 5-1-22. Business signs.
- 5-1-23. Location signs.



Art. 5. Industrial District

5-2. REQUIREMENTS FOR PERMITTED USES

- 5-2-1. Before a building permit, when required, shall be issued or construction commenced on any permitted use in this district, or a permit issued for a new use, the plans, in sufficient detail to show the operations and processes, shall be submitted to the zoning administrator for study. The administrator may refer these plans to the planning commission for their recommendation. Modifications of the plans to meet the pertinent requirements of any ordinance may be required.
- 5-2-2. Landscaping may be required within any established or required front setback area. The plans and execution must take into consideration traffic hazards. Landscaping may be permitted up to a height of three (3) feet, and to within fifty (50) feet from the corner of an intersecting streets.
- 5-2-3. Sufficient area may be required if deemed necessary by the commission (1) to adequately screen permitted uses from adjacent business and residential districts and (2) for off-street parking of vehicles incidental to the industry, its employees and clients.
- 5-2-4. Automobile graveyards and junkyards in existence at the time of the adoption of this ordinance are to be considered as nonconforming uses. They shall be allowed the time permitted by existing ordinances in which to completely screen, on any side open to view from a public road, the operation or use by a masonry wall, a uniformly painted solid board fence, or an evergreen hedge, all to be a minimum of eight (8) feet in height.
- 5-2-5. The administrator shall act on any application received within twenty (20) days after receiving the application. If formal notice in writing is given to the applicant, the time for action may be extended for a twenty (20) day period. Failure on the part of the administrator to act on the application within the established time limit shall be deemed to constitute approval of the application.

5-3. AREA REGULATIONS

For permitted uses utilizing individual sewage disposal systems, the required area for any such use shall be approved by the health official. The administrator may require a greater area if considered necessary by the health official.

5-4. SETBACK REGULATIONS

Buildings shall be located twenty-five (25) feet or more from any street right of way except that signs advertising sale or rent of premises may be erected up to the property line. This shall be known as the "setback line".



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5-5. FRONTAGE AND YARD REGULATIONS

For permitted uses the minimum side yard adjoining or adjacent to a residential or agricultural district shall be ten (10) feet. The side yard of corner lots shall be twenty (20) feet or more. Off-street parking shall be in accordance with the provisions contained herein.

5-6. HEIGHT REGULATIONS

Buildings may be erected up to a height of thirty-five (35) feet. For buildings over thirty-five (35) feet in height, approval shall be obtained from the administrator. Chimneys, flues, cooling towers, flag poles, radio or communication towers or their accessory facilities not normally occupied by workmen are excluded from this limitation. Parapet walls are permitted up to four (4) feet above the limited height of the building on which the walls rest.

5-7. COVERAGE REGULATIONS

Buildings or groups of buildings with their accessory buildings may cover up to seventy percent (70%) of the area of the lot.

ARTICLE 6. CONSERVATION DISTRICT

Statement of Intent

This district is composed of those parts of the town which are swamps or flood plains. This zone is established to (1) facilitate the conservation of water and other natural resources, (2) to reduce the hazards from floods, and (3) to prevent residences and businesses from being constructed in areas of potential storm and health hazards. To this end, only those uses which will help conserve the area and are not specifically urban in nature are permitted.

6-1. USE REGULATIONS

In Conservation District structures to be erected or land to be used shall be for one or more of the following uses:

- 6-1-1. Forestry.
- 6-1-2. Parks.
- 6-1-3. Playgrounds.



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6-1-4. Yacht clubs.

6-1-5. Boat docks and marinas.

6-1-6. Fishing piers.

6-1-7. Cemeteries.

6-1-8. Public utility generating, booster or relay stations, transformer substations, transmission lines and towers, pipes, meters and other facilities for the provision and maintenance of public utilities, including railroads and facilities and water and sewerage installations.

6-1-9. Accessory uses as defined.

6-1-10. Off-street parking as required.

6-1-11. Business signs.

6-1-12. Directional signs.

6-1-13. Home occupation signs.

6-1-14. Church bulletin boards and identification signs.

6-2. AREA REGULATIONS

The minimum lot area for permitted uses shall be twenty thousand (20,000) square feet or more.

6-3. SETBACK REGULATIONS

Structures shall be located twenty-five (25) feet or more from any street right of way except that signs advertising sale or rent of premises may be erected up to the property line. This shall be known as the "setback line".

6-4. FRONTAGE REGULATIONS

The minimum frontage for permitted uses shall be one hundred (100) feet at the "setback line".

6-5. YARD REGULATIONS

6-5-1. Side. The minimum side yard for each main structure shall be fifteen (15) feet and the total width of the two (2) required side yards shall be thirty (30) feet or more.

6-5-2. Rear. Each main structure shall have a rear yard of fifty (50) feet or more when adjacent to other districts.

6-6. SPECIAL PROVISIONS FOR CORNER LOTS

6-6-1. Of the two sides of a corner lot the front shall be deemed to be the shortest of the two sides fronting on streets.



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- 6-6-2. The minimum side yard on the side facing the side street shall be twenty-five (25) feet or more for both main and accessory building.

ARTICLE 7. NONCONFORMING USES

7-1. CONTINUATION

- 7-1-1. If at the time of enactment of this ordinance, any legal activity which is being pursued, or any lot or structure legally utilized in a manner or for a purpose which does not conform to the provisions of this ordinance, such manner of use or purpose may be continued as herein provided, except that advertising structures that become nonconforming because of a rezoning have twenty-four (24) months within which to relocate in a permitted area.
- 7-1-2. If any change in title of possession, or renewal of a lease of any such lot or structure occurs, the use existing may be continued.
- 7-1-3. If any nonconforming use (structure or activity) is discontinued for a period exceeding one (1) year after the enactment of this ordinance, it shall be deemed abandoned and any subsequent use shall conform to the requirements of this ordinance.
- 7-1-3-1. MOBILE HOMES: If any nonconforming mobile home is moved from the lot or parcel of land, or to a new location on the same lot or parcel of land, on which the mobile home is located at the time this ordinance becomes effective, its nonconforming use shall be deemed abandoned. Such nonconforming use will not be extended to a replacement mobile home or to any other part of the lot or parcel of land on which it is located at the time this ordinance becomes effective.
- 7-1-4. Whenever a nonconforming structure, lot, or activity has been changed to a more limited nonconforming use, such existing use may only be changed to an even more limited use.
- 7-1-5. Temporary seasonal nonconforming uses that have been in continual operation for a period of two (2) years or more prior to the effective date of this ordinance are excluded.
- 7-2. PERMITS
- 7-2-1. All nonconforming uses after written notice by the administrator shall obtain a zoning permit and a certificate of occupancy within sixty (60) days from date of notice. Such permits shall be issued promptly upon the written request of the owner or operator of a nonconforming use.



Art. 7. Nonconforming Uses

- 7-2-2. The construction or use of a nonconforming building or land area for which a permit was issued legally prior to the adoption of this ordinance may proceed, provided such building is completed within one (1) year, or such use of land established within thirty (30) days after the effective date of this ordinance.

7-3. REPAIRS AND MAINTENANCE

On any building devoted in whole or in part to any nonconforming use, work may be done in any period of twelve (12) consecutive months on ordinary repairs or on repair or replacement of nonbearing walls, fixtures, wiring, or plumbing, to an extent not exceeding ten (10) percent of the current replacement value of the structure provided that the cubic content of the structure as it exist at the time of passage of this ordinance shall not be increased. Nothing in this ordinance shall be deemed to prevent the strengthening or restoring to a safe condition of any structure or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

7-4. CHANGES IN DISTRICT BOUNDARIES

Whenever the boundaries of a district are changed, any uses of land or buildings which become nonconforming as a result of such change shall become subject to the provisions of this Article.

7-5. EXPANSION OR ENLARGEMENT

- 7-5-1. A nonconforming structure to be extended or enlarged shall conform with the provisions of this ordinance.
- 7-5-2. A nonconforming activity may be extended throughout any part of a structure which was arranged or designed for such activity at the time of enactment of this ordinance.

7-6. NONCONFORMING LOTS

Any lot of record at the time of the adoption of this ordinance which is less in area or width than the minimum required by this ordinance may be used when setback, side and rear yards requirements of this ordinance are met.

7-7. RESTORATION OR REPLACEMENT

- 7-7-1. If a nonconforming activity is destroyed or damaged in any manner, to the extent that the cost of restoration to its



## Art. 7. Nonconforming Uses

condition before the occurrence shall exceed fifty percent (50%) of the cost of reconstructing the entire activity or structure, it shall be restored only if such complies with the requirements of this ordinance.

- 7-7-2. If a nonconforming structure is destroyed or damaged in any manner to the extent that the cost of restoration to its condition before the occurrence shall exceed seventy-five (75%) of the cost of reconstructing the entire structure, it shall be restored only if it complies with the requirements of this ordinance.
- 7-7-3. Where a conforming structure devoted to a nonconforming activity is damaged less than fifty percent (50%) of the cost of reconstructing the entire structure, or where a nonconforming structure is damaged less than seventy-five percent (75%) of the cost of reconstructing the entire structure, either may be repaired or restored provided any such repair or restoration is started within twelve (12) months and completed within eighteen (18) months from the date of partial destruction.
- 7-7-4. The cost of land or any factors other than the cost of the structure are excluded in the determination of cost of restoration for any structure or activity devoted to a nonconforming use.

## ARTICLE 8. GENERAL PROVISIONS

### 8-1. ZONING PERMITS

- 8-1-1. Buildings or structures shall be started, reconstructed, enlarged or altered only after a zoning permit has been obtained from the administrator.
- 8-1-2. The commission may request a review of the zoning permit approved by the administrator in order to determine if the contemplated use is in accordance with the district in which the construction lies.
- 8-1-3. Each application for a zoning permit shall be accompanied by two (2) copies of a drawing. The drawing shall show the size and shape of the parcel of land on which the proposed building is to be constructed, the nature of the proposed use of the building or land, and the location of such building or use with respect to the property lines of said parcel of land and to the right of way of any street or highway adjoining said parcel of land. Any other information which the



## Art. 8. General Provisions

administrator may deem necessary for consideration of the application may be required. If the proposed building or use is in conformity with the provisions of this ordinance, a permit shall be issued to the applicant by the administrator. One copy of the drawing shall be returned to the applicant with the permit.

### 8-2. CERTIFICATE OF OCCUPANCY

Land may be used or occupied and buildings structurally altered or erected may be used or changed in use only after a certificate of occupancy has been issued by the administrator. Such a permit shall state that the building or the proposed use, or the use of the land complies with the provisions of this ordinance. A similar certificate shall be issued for the purpose of maintaining, renewing, changing, or extending a nonconforming use. A certificate of occupancy either for the whole or a part of a building shall be applied for simultaneously with the application for a zoning permit. The permit shall be issued within ten (10) days after the erection or structural alteration of such building or part has conformed with the provisions of this ordinance.

### 8-3. CONDITIONAL USE PERMIT

Where permitted by this ordinance the location of hotels, motels, mobile home parks, commercial amusement parks, hospitals, airports, borrow pits, hog farms, sanitary fill method garbage and refuse sites, and other permitted uses shall require, in addition to the zoning permit and certificate of occupancy, a conditional use permit. These permits shall be subject to such conditions as the governing body deems necessary to carry out the intent of this ordinance.

### 8-4. USES NOT PROVIDED FOR

If in any district established under this ordinance, a use is not specifically permitted and an application is made by a property owner to the administrator for such use, the administrator shall refer the application to the planning commission which shall make its recommendations to the governing body within thirty (30) days. If the recommendation of the planning commission is approved by the governing body, the ordinance shall be amended to list the use as a permitted use in that district, henceforth.

### 8-5. WIDENING OF HIGHWAYS AND STREETS

Whenever there shall be plans in existence, approved by either the State Department of Highways or by the governing body for the widening of any street or highway, the commission may recommend additional front yard setbacks for any new construction or for any structures altered or remodeled adjacent to the future planned right of way, in order to



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preserve and protect the right of way for such proposed street or highway widening.

8-6. MINIMUM OFF-STREET PARKING

There shall be provided at the time of erection of any main building or at the time any main building is enlarged, minimum off-street parking space with adequate provisions for entrance and exit by standard sized automobiles, as follows.

- 8-6-1. In all residential districts there shall be provided either in a private garage or on the lot, space for the parking of one (1) automobile for each dwelling unit in a new building, or each dwelling unit added in the case of the enlargement of an existing building.
- 8-6-2. Tourist homes and motels shall provide on the lot, parking space for one (1) automobile for each accommodation.
- 8-6-3. For church, high school, college and university auditoriums, and for theaters, general auditoriums, stadiums and other similar places of assembly, at least one (1) parking space for every five (5) fixed seats provided in said building.
- 8-6-4. For hospitals, at least one (1) parking space for each two (2) beds' capacity, including infants' cribs and children's beds.
- 8-6-5. For medical and dental clinics, at least ten (10) parking spaces. Three (3) additional parking spaces shall be furnished for each doctor or dentist having offices in such clinic in excess of three (3) doctors or dentists.
- 8-6-6. For tourist courts, apartments and apartment motels, at least one (1) parking space for each individual sleeping or living unit. For hotels and apartment motels at least one (1) parking space for each two (2) sleeping rooms, up to and including the first twenty (20) sleeping rooms and one (1) parking space for each three (3) sleeping rooms over twenty (20).
- 8-6-7. For mortuaries and liquor stores, at least thirty (30) parking spaces.
- 8-6-8. For retail stores selling direct to the public at time of erection one (1) parking space for each five hundred (500) square feet or major fraction thereof of retail floor space.
- 8-6-9. For retail stores altered or any other commercial building not listed above hereafter erected, converted or structurally altered shall provide one (1) parking space for each one thousand (1,000) square feet or major fraction thereof of business floor space in the building.



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- 8-6-10. Parking space as required in the foregoing shall be on the same lot with the main building, except that in the case of buildings other than dwellings, spaces may be located as far away as six hundred (600) feet. Every parcel of land hereafter used as a public parking area shall be surfaced with gravel, stone, asphalt, or concrete. It shall have appropriate guards where needed as determined by the administrator. Any lights used to illuminate said parking areas shall be so arranged as to reflect the light away from adjoining premises in a residential district.

ARTICLE 9. PROVISIONS FOR APPEAL

9-1. BOARD OF ZONING APPEALS

- 9-1-1. A board consisting of five (5) members, who are residents of the Town of Smithfield, shall be appointed by the circuit or corporation court of the county. The board shall serve without pay other than for traveling expenses, and members shall be removable for cause upon written charges and after public hearing. Appointments for vacancies occurring otherwise than by expiration of term shall in all cases be for the unexpired term.
- 9-1-2. The term of office shall be for five years, except that of the first five members appointed, one shall serve for five years, one for four years, one for three years, one for two years, and one for one year. One of the five appointed members shall be an active member of the planning commission.
- 9-1-3. Members may be removed for cause by the appointing authority upon written charges and after a public hearing.
- 9-1-4. Any member of the board shall be disqualified to act upon a matter before the board with respect to property in which the member has an interest.
- 9-1-5. The board shall choose annually its own chairman and vice chairman who shall act in the absence of the chairman.

9-2. POWERS OF THE BOARD OF ZONING APPEALS

Boards of zoning appeals shall have the following powers and duties:

- 9-2-1. To hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in the administration or enforcement of this ordinance or of any subsequent ordinances adopted pursuant thereto.



Art. 9. Provisions for Appeal

- 9-2-2-1. To authorize upon appeal in specific cases such variance from the terms of the ordinance as will not be contrary to the public interest, when, owing to special conditions a literal enforcement of the provisions will result in unnecessary hardship; provided that the spirit of the ordinance shall be observed and substantial justice done, as follows:
- 9-2-2-2. When a property owner can show that his property was acquired in good faith and where by reason of the exceptional narrowness, shallowness, size or shape of a specific piece of property at the time of the effective date of the ordinance, or where by reason of exceptional topographic conditions or other extraordinary situation or condition of such piece of property, or of the use or development of property immediately adjacent thereto, the strict application of the terms of the ordinance would effectively prohibit or unreasonably restrict the use of the property or where the board is satisfied, upon the evidence heard by it, that the granting of such variance will alleviate a clearly demonstrable hardship approaching confiscation, as distinguished from a special privilege or convenience sought by the applicant, provided that all variances shall be in harmony with the intended spirit and purpose of the ordinance.
- 9-2-2-3. No such variance shall be authorized by the board unless it finds: (a) that the strict application of the ordinance would produce undue hardship; (b) that such hardship is not shared generally by other properties in the same zoning district and the same vicinity; and (c) that the authorization of such variance will not be of substantial detriment to adjacent property and that the character of the district will not be changed by the granting of the variance.
- 9-2-2-4. No such variance shall be authorized except after notice and hearing as required by Section 15.1-431 of the Code of Virginia 1950, as amended.
- 9-2-2-5. No variance shall be authorized unless the board finds that, the condition or situation of the property concerned or the intended use of the property is not of so general or recurring a nature as to make reasonably practicable of the formulation of a general regulation to be adopted as an amendment to the ordinance.
- 9-2-2-6. In authorizing a variance the board may impose such conditions regarding the location, character and other features of the proposed structure for use as it may deem necessary in the public interest, and may require a guarantee or bond to insure that the conditions imposed are being and will continue to be complied with.

9-3. RULES AND REGULATIONS

- 9-3-1. The board of zoning appeals shall adopt such rules and regulations as it may consider necessary.



Art. 9. Provisions for Appeal

- 9-3-2. The meeting of the board shall be held at the call of its chairman or at such times as a quorum of the board may determine.
- 9-3-3. The chairman, or, in his absence, the acting chairman, may administer oaths and compel the attendance of witnesses.
- 9-3-4. The board shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact. It shall keep records of its examinations and other official actions, all of which shall be immediately filed in the office of the board and shall be a public record.
- 9-3-5. All meetings of the board shall be open to the public.
- 9-3-6. A quorum shall be at least three (3) members.
- 9-3-7. A favorable vote of three (3) members of the board shall be necessary to reverse any order, requirement, decision, or determination of any administrative official or to decide in favor of the applicant on any matter upon which the board is required to pass.

9-4. APPEAL TO THE BOARD OF ZONING APPEALS

An appeal to the board may be taken by any person aggrieved or by an officer, department, board or bureau of the county or municipality affected by any decision of the zoning administrator. Such appeal shall be taken within thirty days after the decision appealed from by filing with the zoning administrator, and with the board, a notice of appeal specifying the grounds thereof. The zoning administrator shall forthwith transmit to the board all the papers constituting the record upon which the action appealed was taken. An appeal shall stay all proceeding in furtherance of the action appealed from unless the zoning administrator certifies to the board that by reason of facts stated in the certificate a stay would in his opinion cause imminent peril to life or property, in which case proceedings shall not be stayed otherwise, than by a restraining order granted by the board or by a court of record on application and on notice to the zoning administrator and for good cause shown.

9-5. APPEAL PROCEDURE

- 9-5-1. Appeals shall be mailed to the board of zoning appeals c/o the zoning administrator, and a copy of the appeal mailed to the secretary of the planning Commission. A third copy should be mailed to the individual, official, department or agency concerned, if any.



Art. 9. Provisions for Appeal

- 9-5-2. Appeals requiring an advertised public hearing shall be accompanied by a certified check for twenty dollars (\$20.00) payable to the Treasurer of the Town of Smithfield.

9-6. PUBLIC HEARING

The board shall fix a reasonable time for the hearing of an application or appeal, give public notice thereof as well as due notice to the parties in interest and decide the same within sixty days. In exercising its powers, the board may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from. The concurring vote of three members shall be necessary to reverse any order, requirement, decision or determination of an administrative officer or to decide in favor of the applicant on any matter upon which it is required to pass under the ordinance or to effect any variance from the ordinance. The board shall keep minutes of its proceedings and other official actions which shall be filed in the office of the board and shall be public records. The chairman of the board, or in his absence the acting chairman, may administer oaths and compel the attendance of witnesses.

9-7. DECISION OF BOARD OF ZONING APPEALS

- 9-7-1. Any person or persons jointly or severally aggrieved by any decision of the board of zoning appeals, or any taxpayer or any officer, department, board, or bureau of the municipality, may present to the circuit or corporation court of the county a petition specifying the grounds on which aggrieved within thirty days after the filing of the decision in the office of the board.
- 9-7-2. Upon the presentation of such petition, the court shall allow a writ of certiorari to review the decision of the board of zoning appeals and shall prescribe therein the time within which a return thereto must be made and served upon the relator's attorney, which shall not be less than ten days and may be extended by the court. The allowance of the writ shall not stay proceedings upon the decision appealed from, but the court may, on application, on notice to the board and on due cause shown, grant a restraining order.
- 9-7-3. The board of zoning appeals shall not be required to return the original papers acted upon by it, but it shall be sufficient to return certified or sworn copies thereof or of such portions thereof as may be called for by such writ. The return shall concisely set forth such other facts as may be pertinent and material to show the grounds of the decision appealed from and shall be verified.



Art. 9. Provisions for Appeal

- 9-7-4. If, upon the hearing, it shall appear to the court that testimony is necessary for the proper disposition of the matter, it may take evidence or appoint a commissioner to take such evidence as it may direct and report the same to the court with his findings of fact and conclusions of law, which shall constitute a part of the proceedings upon which the determination of the court shall be made. The court may reverse or affirm, wholly or partly, or may modify the decision brought up for review.
- 9-7-5. Costs shall not be allowed against the board, unless it shall appear to the court that it acted in bad faith or with malice in making the decision appealed from.

ARTICLE 10. DEFINITIONS

For the purpose of this ordinance, certain words and terms are defined as follows: Words used in the present tense include the future. Words in the singular include the plural, and the plural includes the singular.

- 10-1. ABBATTOIR: A commercial slaughter house.
- 10-2. ACCESSORY USE OR STRUCTURE: A subordinate use or structure customarily incidental to and located upon the same lot occupied by the main use or building.
- 10-3. ACREAGE: A parcel of land, regardless of area, described by metes and bounds which is not numbered lot on any recorded subdivision plat.
- 10-4. ADMINISTRATOR, THE: The official charged with the enforcement of the zoning ordinance. He may be any appointed or elected official who is by formal resolution designated to the position by the governing body. He may serve with or without compensation as determined by the governing body.
- 10-5. AGRICULTURE: The tilling of the soil, the raising of crops, horticulture, forestry, and gardening, including the keeping of animals and fowl, and including any agricultural industry or business, such as fruit packing plants, dairies or similar use.
- 10-6. ALTERATION: Any change in the total floor area, use adaptability, or external appearance of an existing structure.
- 10-7. APARTMENT HOUSE: A building used or intended to be used as the residence of three (3) or more families living independently of each other.



Art. 10. Definitions

- 10-8. AUTOMOBILE GRAVEYARD: Any lot or place which is exposed to the weather upon which more than five (5) motor vehicles of any kind, incapable of being operated, are placed, (Code of Virginia, 1938, p. 439; Michie Code 1942, Sec. 3030c).
- 10-9. BASEMENT: A story having part but not more than one-half ( $\frac{1}{2}$ ) of its height below grade. A basement shall be counted as a story for the purpose of height regulations, if it is used for business purposes, or for dwelling purposes by other than a janitor employed on the premises.
- 10-10. BOARDING HOUSE: A building where, for compensations, lodging and meals are provided for a least five (5) and up to fourteen (14) persons.
- 10-11. BUILDING: Any structure having a roof supported by columns or walls, for the housing or enclosure of persons, animals, or chattels.
- 10-12. BUILDING, ACCESSORY: A subordinate structure customarily incidental to and located upon the same lot occupied by the main structure. No such accessory structure shall be used for housekeeping purposes.
- 10-13. BUILDING, HEIGHT OF: The vertical distance measured from the level of the curb or the established curb grade opposite the middle of the front of the structure to the highest point of the roof if a flat roof; to the deck line of a mansard roof; or to the mean height level between the eaves and ridge of a gable, hip, or gambrel roof. For buildings set back from the street line, the height shall be measured from the average elevation of the ground surface along the front of the building.
- 10-14.- BUILDING, MAIN: The principal structure or one of the principal buildings on a lot, or the building or one of the principal buildings housing the principal use on the lot.
- 10-15. CELLAR: A story having more than one-half ( $\frac{1}{2}$ ) of its height below grade and which may not be occupied for dwelling purposes.
- 10-16. COMMISSION, THE: The planning commission of Smithfield, Virginia.
- 10-17. DAIRY: A commercial establishment for the manufacture and sale of dairy products.
- 10-18. DISTRICT: Districts as referred to in the State Code, Section 15-968.



Art. 10. Definitions

- 10-19. DWELLING: Any structure which is designed for use for residential purposes, except hotels, boarding houses, lodging houses, tourist cabins, apartments, automobile trailers, and mobile homes.
- 10-20. DWELLING, MULTIPLE-FAMILY: A structure arranged or designed to be occupied by more than one (1) family.
- 10-21. DWELLING, TWO-FAMILY: A structure arranged or designed to be occupied by two families, the structure having only two (2) units.
- 10-22. DWELLING, SINGLE-FAMILY: A structure arranged or designed to be occupied by one (1) family, the structure having only one (1) dwelling unit.
- 10-23. DWELLING UNIT: One or more rooms in a dwelling designed for living or sleeping purposes, and having at least one (1) kitchen.
- 10-24. DUMP HEAP (TRASH PILE): Any area of one hundred (100) square feet or more lying within one thousand (1,000) feet of a State highway, a residence, a dairy barn or food handling establishment where trash, garbage or other waste or scrap material is dumped or deposited without being covered by a sanitary fill.
- 10-25. FAMILY: One or more persons occupying a premises and living in a single dwelling unit, as distinguished from an unrelated group occupying a boarding house, lodging house, tourist home or hotel.
- 10-26. FRONTAGE: The minimum width of a lot measured from one side lot line to the other along a straight line on which no point shall be farther away from the street upon which the lot fronts than the building setback line as defined and required herein.
- 10-27. GARAGE, PRIVATE: Accessory building designed or used for the storage of not more than three (3) automobiles owned and used by the occupants of the building to which it is accessory. On a lot occupied by a multiple-unit dwelling, the private garage may be designed and used for the storage of one and one-half ( $1\frac{1}{2}$ ) times as many automobiles as there are dwelling units.
- 10-28. GARAGE, PUBLIC: A building or portion thereof, other than a private garage, designed or used for servicing, repairing, equipping, renting, selling, or storing motor-driven vehicles.
- 10-29. GENERAL STORE, COUNTRY: A single store, the ground floor area of which is four thousand (4,000) square feet or less and which offers for sale primarily, most of the following articles: Bread, milk, cheese, canned and bottled foods and drinks, tobacco products, candy, Papers, and magazines, and general hardware articles. Gasoline may also be offered for sale but only as a secondary activity of a country general store.



Art. 10. Definitions

- 10-30. GOLF COURSE: Any golf course, publicly or privately owned, on which the game of golf is played, including accessory uses and buildings customary thereto, but excluding golf driving ranges as defined herein.
- 10-31. GOLF DRIVING RANGE: A limited area on which golf players do not walk, but onto which they drive golf balls from a central driving tee.
- 10-32. GOVERNING BODY: The Town Council of Smithfield, Virginia.
- 10-33. GUEST ROOM: A room which is intended, arranged or designed to be occupied, or which is occupied, by one or more guests paying direct or indirect compensation therefor, but in which no provision is made for cooking. Dormitories are excluded.
- 10-34. HISTORICAL AREA: As indicated on the zoning map to which the provisions of the ordinance apply for protection of a historical heritage.
- 10-35. HOG FARM: A farm where hogs are kept and fed primarily on garbage transported from other places.
- 10-36. HOME GARDEN: A garden in a residential district for the production of vegetables, fruits and flowers generally for use and/or consumption by the occupants of the premises.
- 10-37. HOME OCCUPATION: An occupation carried on by the occupant of a dwelling as a secondary use in connection with which there is no display, and no one is employed other than members of the family residing on the premises, such as the rental of rooms to tourists, the preparation of food products for sale, and similar activities; professional offices such as medical, dental, legal, engineering, and architectural conducted within a dwelling by the occupant.
- 10-38. HOSPITALS: An institution rendering medical, surgical, obstetrical, or convalescent care, including nursing homes, homes for the aged and sanatoriums, but in all cases excluding institutions primarily for mental or feeble-minded patients, epileptics, alcoholics or drug addicts. (Certain nursing homes, and homes for the aged may be "home occupations" if they comply with the definition herein).
- 10-39. HOSPITAL, SPECIAL CARE: A special care hospital shall mean an institution rendering care primarily for mental or feeble-minded patients, epileptics, alcoholics, or drug addicts.
- 10-40. HOTEL: A building designed or occupied as the more or less temporary abiding place for fourteen (14) or more individuals



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who are, for compensation, lodged, with or without meals, and in which provision is not generally made for cooking in individual rooms or suites.

- 10-41. JUNK YARD: The use of any area of land lying within one hundred (100) feet of a State highway or the use of more than two hundred (200) square feet of land area in any location for the storage, keeping, or abandonment of junk including scrap metals or other scrap materials. The term "junk yard" shall include the term "automobile graveyard" as defined in Chapter 304, Acts of 1938, Code of Virginia.
- 10-42. KENNEL: A place prepared to house, board, breed, handle, or otherwise keep or care for dogs for sale or in return for compensation.
- 10-43. LIVESTOCK MARKET: A commercial establishment wherein livestock is collected for sale and auctioned off.
- 10-44. LOT: A parcel of land occupied or to be occupied by a main structure or group of main structures and accessory structures, together with such yards, open spaces, lot width and lot areas as are required by this ordinance, and having frontage upon a street, either shown on a plat of record or considered as a unit of property and described by metes and bounds.
- 10-45. LOT, CORNER: A lot abutting on two or more streets at their intersection. Of the two sides of a corner lot, the front shall be deemed to be the shortest of the two sides fronting on streets.
- 10-46. LOT, DEPTH OF: The average horizontal distance between the front and rear lot lines.
- 10-47. LOT, DOUBLE FRONTAGE: An interior lot having frontage on two (2) streets.
- 10-48. LOT, INTERIOR: Any lot other than a corner lot.
- 10-49. LOT, WIDTH OF: The average horizontal distance between side lot lines.
- 10-50. LOT OF RECORD: A lot which has been recorded in the clerk's office of the Circuit Court.
- 10-51. MANUFACTURE AND/OR MANUFACTURING: The processing and/or converting of raw, unfinished materials, or products, or either of them, into articles or substances of different character, or for use for a different purpose.



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- 10-52. MOBILE HOMES: A mobile home is a single-family dwelling designed for transportation, after fabrication, on streets and highways on its own wheels or on flatbed or other trailers, and arriving at the site where it is to be occupied as a dwelling complete and ready for occupancy; except for minor and incidental unpacking and assembly operation, location on jacks or permanent foundations, connection to utilities and the like. (See Travel Trailer, 10-76).
- 10-53. MOBILE HOME PARK OR SUBDIVISION: Any area of ten acres or more designed to accomodate fifty (50) or more mobile homes intended for residential use where residence is in mobile homes exclusively.
- 10-54. NONCONFORMING LOT: An otherwise legally platted lot that does not conform to the minimum area or width requirements of this ordinance for the district in which it is located either at the effective date of this ordinance or as a result of subsequent amendments to the ordinance.
- 10-55. NONCONFORMING ACTIVITY: The otherwise legal use of building or structure of a tract of land that does not conform to the use regulations of this ordinance for the district in which it is located, either at the effective date of this ordinance or as a result of subsequent amendments to the ordinance.
- 10-56. NONCONFORMING STRUCTURE: An otherwise legal building or structure that does not conform with the lot area, yard, height, lot coverage, or other area regulations of this ordinance, or is designed or intended; for a use that does not conform to the use regulations of this ordinance, for the district in which it is located, either at the effective date of this ordinance or as a result of subsequent amendments to the ordinance.
- 10-57. OFF-STREET PARKING AREA: Space provided for vehicular parking outside the dedicated street right of way.
- 10-58. PEN: A small enclosure used for the concentrated confinement and housing of animals or poultry; a place for feeding and fattening animals; a coop. Enclosed pasture or range with an area in excess of one hundred (100) square feet for each hog or small animal or two hundred (200) square feet for each larger animal shall not be regarded as a pen.
- 10-58-1. PROFESSIONAL OFFICES: A building wholly occupied by any person, or persons, firm or firms, corporation or corporations, engaged in the pursuit of any profession for which a professional license is required by the State of Virginia, or any agency thereof.
- 10-59. PUBLIC WATER AND SEWER SYSTEMS: A water or sewer system owned and operated by a municipality or county, or owned and operated by a private individual or a corporation approved by the governing body and properly licensed by the State Corporation Commission, and subject to special regulations as herein set forth.



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- 10-60. REQUIRED OPEN SPACE: Any space required in any front, side or rear yard.
- 10-61. RESTAURANT: Any building in which for compensation, food, or beverages are dispensed for consumption on the premises, including among other establishments, cafes, tea rooms, confectionery shops, or refreshment stands.
- 10-62. RETAIL STORES AND SHOPS: Buildings for display and sale of merchandise at retail or for the rendering of personal services (but specifically exclusive of coal, wood and lumber yards), such as the following which will serve as illustration: drug store, newsstand, food store, candy shop, milk dispensary, dry goods and notion store, antique store and gift shop, hardware store, household appliance store, furniture store, florist, optician, music and radio store, tailor shop, barber shop, and beauty shop.
- 10-63. SAWMILL: A portable sawmill located on a private property for the processing of timber cut only from that property or from property immediately contiguous and adjacent thereto.
- 10-64. SETBACK: The minimum distance by which any building or structure must be separated from the front lot line.
- 10-65. SIGN: Any Display of any letters, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof, by any means whereby the same are made visible for the purpose of making anything known, whether such display be made on, attached to, or as a part of a structure, surface or any other thing, including, but not limited to, the ground, any rock, tree, or other natural object, which display is visible beyond the boundaries of the parcel of land on which the same is made. A display of less than one (1) square foot in area is excluded from this definition.
- 10-65-1. Business. A sign which directs attention to a product, commodity or service available on the premises.
- 10-65-2. Home Occupation. A sign not exceeding four (4) square feet in area directing attention to a product, commodity or service available on the premises, but which product, commodity, or service is clearly a secondary use of the dwelling.
- 10-65-3. GENERAL Advertising. A sign which directs attention to a product, commodity, or service not necessarily available on the premises.



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- 10-65-4. Location. A sign which directs attention to the approximate location of an establishment from which the advertised product may be obtained.
- 10-65-5. Directional. A directional sign is one (one end of which may be pointed, or on which an arrow may be painted, indicating the direction to which attention is called) four (4) square feet or less in area, giving the name only of the farm, or business responsible for the erection of same.
- 10-66. SIGN STRUCTURE: Includes the supports, uprights, bracing, and framework of any structure, be it single-faced, double-faced, v-type, or otherwise, exhibiting a sign.
- 10-67. SIGN, TEMPORARY: A sign applying to a seasonal or other brief activity such as, but not limited to, summer camps, horse shows, auctions, or sale of land. Temporary signs shall conform, in size and type to directional signs.
- 10-68. STORE: See item 10-62 Retail Stores and Shops.
- 10-69. STORY: That portion of a building, other than the basement, included between the surface of any floor and the surface of the floor next above it. If there be no floor above it, the space between the floor and the ceiling next above it.
- 10-70. STORY, HALF: A space under a sloping roof, which has the line of intersection of roof decking and wall face not more than three (3) feet above the top floor level, and in which space not more than two-thirds ( $2/3$ ) of the floor area is finished off for use.
- 10-71. STREET, ROAD: A public thoroughfare which affords principal means of access to abutting property.
- 10-72. STREET LINE: The dividing line between a street or road right of way and the contiguous property.
- 10-73. STRUCTURE: Anything constructed or erected, the use of which requires permanent location on the ground, or attachment to something having a permanent location on the ground. This includes, among other things, dwellings, buildings, signs, etc.
- 10-74. TOURIST COURT, AUTO COURT, MOTEL, AUTEL, CABINS, OR MOTOR LODGE: One or more buildings containing individual sleeping rooms, designed for or used temporarily by automobile tourists or transients, with garage or parking space conveniently located to each unit. Cooking facilities may be provided for each unit.



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- 10-75. TOURIST HOME: A dwelling where only lodging is provided for compensation for up to fourteen (14) persons (in contradistinction to hotels and boarding houses) and open to transients.
- 10-76. TRAVEL TRAILER: A mobile unit less than 20 feet in body length and less than 4,500 pounds in weight which is designed for human habitation.
- 10-77. USE, ACCESSORY: A subordinate use, customarily incidental to and located upon the same lot occupied by the main use.
- 10-78. VARIANCE: A variance is a relaxation of the terms of the zoning ordinance where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of the ordinance would result in unnecessary and undue hardship. As used in this ordinance, a variance is authorized only for height, area and size of structure or size of yards and open spaces; establishment or expansion of a use otherwise prohibited shall not be allowed by variance, nor shall a variance be granted because of the presence of nonconformities in the zoning division or district or adjoining zoning divisions or districts.
- 10-79. WAYSIDE STAND, ROADSIDE STAND, WAYSIDE MARKET: Any structure or land used for the sale of agricultural or horticultural produce, livestock, or merchandise produced by the owner or his family on their farm.
- 10-80. YARD: An open space on a lot other than a court, unoccupied and unobstructed from the ground upward, except as otherwise provided herein.
- 10-80-1. Front. An open space on the same lot as a building between the front line of the building (exclusive of steps) and the front lot or street line, and extending across the full width of the lot.
- 10-80-2. Rear. An open unoccupied space on the same lot as a building between the rear line of the building (exclusive of steps) and the rear line of the lot, and extending the full width of the lot.
- 10-80-3. Side. An open, unoccupied space on the same lot as a building between the side line of the building (exclusive of steps) and the side line of the lot, and extending from the front yard line to the rear yard line.



ARTICLE 11. ADMINISTRATION AND INTERPRETATION

- 11-1. This ordinance shall be enforced by the administrator who shall be appointed by the governing body. The administrator shall serve at the pleasure of that body. Compensation, for such, shall be fixed by resolution of the governing body.
- 11-2. Nothing contained herein shall require any change in the plans or construction of any building or structure for which a permit was granted prior to the effective date of this ordinance. However, such construction must commence within thirty (30) days after this ordinance becomes effective. If construction is discontinued for a period of six (6) months or more, further construction shall be in conformity with the provisions of this ordinance for the district in which the operation is located.
- 11-3. INTERPRETATION
- Unless district boundary lines are fixed by dimensions or otherwise clearly shown or described, and where uncertainty exists with respect to the boundaries of any of the aforesaid districts as shown on the zoning map, the following rules shall apply.
- 11-3-1. Where district boundaries are indicated as approximately following or being at right angles to the center lines of streets, highways, alleys, or railroad main tracts, such center lines or lines at right angles to such center lines shall be constructed to be such boundaries, as the case may be. e
- 11-3-2. Where a district boundary is indicated to follow a river, creek, or branch or other body of water, said boundary shall be construed to follow the center line at low water or at the limit of the jurisdiction, and in the event of change in the shoreline, such boundary shall be construed as moving with the actual shoreline.
- 11-3-3. If no distance, angle, curvature description or other means is given to determine a boundary line accurately and the foregoing provisions do not apply, the same shall be determined by the use of the scale shown on said zoning map. In case of subsequent dispute, the matter shall be referred to the Board of Zoning Appeals which shall determine the boundary.



## ARTICLE 12. AMENDMENTS

- 12-1. The regulations, restrictions, and boundaries established in this ordinance may, from time to time, be amended, supplemented, changed, modified, or repealed by a favorable majority of votes of the governing body; provided:
- 12-1-1. That a public hearing shall be held in relation thereto at which parties in interest and citizens shall have an opportunity to be heard.
- 12-1-2. Notice shall be given of the time and place of such hearings by publication in at least two issues of some newspaper having a general circulation in the jurisdiction. Such notice shall specify the time and place of hearing at which persons affected may appear and present their views, not less than five days nor more than ten days after final publication. After enactment of any such plan, ordinance or amendment, further publication thereof shall not be required.
- 12-1-3. Changes shall be made by the governing body in the zoning ordinance or on the zoning map only after such changes have been referred to the planning commission for a report. Action shall be taken by the governing body only after a report has been received from the planning commission, unless a period of thirty (30) days has elapsed after date of referral to the commission, after which time it may be assumed the commission has approved the change or amendment.

## ARTICLE 13. VIOLATION AND PENALTY

- 13-1. All departments, officials, and public employees of this jurisdiction which are vested with the duty or authority to issue permits or licenses shall conform to the provisions of this ordinance. They shall issue permits for uses, buildings, or purposes only when they are in harmony with the provisions of this ordinance. Any such permit, if issued in conflict with the provisions of this ordinance, shall be null and void.
- 13-2. Any person, firm, or corporation, whether as principal, agent, employed or otherwise, violating, causing or permitting the violation of any of the provisions of this ordinance shall be guilty of a misdemeanor and, upon conviction thereof, may be fined up to two hundred and fifty dollars (\$250.00). Such person, firm, or corporation shall be deemed to be guilty of a separate offense for each and every day during which any portion of any violation of this ordinance is committed, continued, or permitted by such person, firm, or corporation, and shall be punishable as herein provided.



ARTICLE 14. EFFECTIVE DATE, SEVERABILITY AND  
CONFLICTING ORDINANCES

14-1. EFFECTIVE DATE.

The effective date of this ordinance shall be from and after its passage and legal application, and its provisions shall be in force thereafter until repealed.

14-2. SEVERABILITY

Should any section or provision of this ordinance be described by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so held to be unconstitutional or invalid.

14-3. CONFLICTING ORDINANCES.

All conflicting ordinances or parts thereof which are inconsistent with the provisions of this ordinance are hereby repealed.

14-4. This zoning ordinance of Smithfield, Virginia, shall be effective at and after 12:01 A.M., March 3, 1965.

14-5. A certified copy of the foregoing zoning ordinance of Smithfield, Virginia, shall be filed in the office of the zoning administrator of Smithfield, and in the office of the clerk of the Circuit Court of Isle of Wight County, Virginia.

A record vote taken on the foregoing ordinance resulted as follows:

Ayes:	Rodham T. Delk	Nays:	none
	C. M. Beale, Jr.		
	F. P. Chapman		
	A. T. Adams		
	P. D. Gwaltney, IV		
	R. L. Herrmann		
	J. E. Turner - Absent		

ATTEST COPY

Ida W. Chapman  
Clerk



## ZONING DISTRICT CHECK LIST

(This list can be used as a guide to check each district)

It should be possible to answer all questions "yes". There are three questions in which a "no" is possible if the subquestion under it can be answered "yes". In no district will all questions be applicable.

1. Has the land use plan been used as a guide for this district? \_\_\_\_\_
2. Has the land use plan been substantially followed in setting boundaries? \_\_\_\_\_
3. a. If "no" is there a record of the reasons for not doing so? \_\_\_\_\_
3. Have renewal or redevelopment projects in the district been considered in determining the use zone? \_\_\_\_\_
4. Have other pertinent segments (streets, parks, schools, utilities) of a comprehensive plan been considered? \_\_\_\_\_
5. Has the district been designated with the aid of an existing use map? \_\_\_\_\_
6. Have the proposed boundaries been checked in the field after they were set? \_\_\_\_\_
7. Does the minimum lot size for the zoning classification correspond with the size of platted lots in the district? \_\_\_\_\_
8. If this is an undeveloped area, does the minimum lot specified in the zoning ordinance correspond to the minimum lot specified in the subdivision regulations? \_\_\_\_\_
9. Has a count been made of the number of undeveloped substandard lots under the new classification? \_\_\_\_\_
10. Is there a study of the nonconforming uses created under the new classification? \_\_\_\_\_
11. If the ordinance provides for the elimination of an non-conforming uses, is there a record of such uses in the district, showing value, date scheduled for elimination, and other necessary information? \_\_\_\_\_
12. Does each boundary line coincide with an established and recorded survey? \_\_\_\_\_
  - a. If "no", is there a dimensional tie-in to a recorded survey line noted on the zoning map for each boundary line not so coinciding? \_\_\_\_\_



.Zoning District Check List cont'd.

3. If commercial or industrial, does the district provide, either now or potentially, enough area for adequate off-street parking? \_\_\_\_\_
4. If it is a commercial district, is there a minimum lot depth of 200 feet? \_\_\_\_\_
5. If it is an industrial district, is there a minimum of 1,000 feet? \_\_\_\_\_
6. If it is an industrial district, is it readily accessible from a major thoroughfare? \_\_\_\_\_
7. If it is a heavy industrial district, is it served by a railroad? \_\_\_\_\_
8. Is all land in streets, alleys, railroads, parks, schools, churches, cemeteries, public buildings, and is all water area lying within these boundaries classified under this or some other zoning classification? \_\_\_\_\_
9. Do the boundaries of this district coincide with the boundaries of all surrounding districts, so that there are no unzoned gaps? \_\_\_\_\_

(Although usually not significant, there may be requirements of the particular district classification other than lot area, use, and off-street parking, that should be checked for the nonconformities created. Such provisions might cover height of structures, width of lot, yard depths or widths, or accessory buildings. For industrial districts, a crucial point for the entire ordinance would be the nonconformities created by performance standard provisions.)



The Town Council held its regular monthly meeting Tuesday night, April 5, 1965, at 7:30 o'clock in the Council room. Those present were Mayor R. T. Delk, Councilmen J. E. Turner, F. P. Chapman, R. L. Herrmann, A. T. Adams, P. D. Gwaltney, IV, M. M. Beale, Jr., Town Manager Jas. O. Branch, Police Chief H. E. Woolum, members of the press from the Daily Press, Virginian-Pilot, Smithfield Times; visitors W. J. Holloway and J. K. West of the Home Telephone and Telegraph Co. of Virginia, Mr. M. Fulgham and Mr. Dean Jennison of the Planning Committee of Trinity Methodist Church, Mr. W. Atwill Gwaltney of the Planning Commission, Mr. James Brown and E. Richard Blount of Hill Street Baptist Church and Mr. Leonard Cross.

The Mayor called the meeting to order and the minutes of the last two meetings were read and approved.

The Mayor welcomed the visitors, bringing to attention two former Councilmen, W. J. Holloway and J. K. West and Acting Police Chief H. E. Woolum.

The Town Manager advised the Council that services of Mr. E. R. Evans were terminated on April 3, 1965, and Mr. H. E. Woolum was now acting Police Chief. The Town has only two police officers at this time and the Town Manager was having difficulty in obtaining policemen due to the salary scale. It was decided that the Police Committee would meet with the Town Manager and review the salary on policemen.

The Town Manager reported for information to Councilmen that work had been completed on the Fire House, that a full time dispatcher had been on duty at the Sheriff's radio since March 15, 1965, except for two periods totaling  $7\frac{1}{2}$  hours, that the Smithfield Volunteer Fire Department had turned over \$700.00 to the Town from yearly contribution received from Isle of Wight County and that the police car was expected to be delivered on or about April 10, 1965.

A letter had been received from the Smithfield Woman's Club urging a clean-up campaign. The Mayor reported that the semi-annual clean-up week would be on April 18, 1965.

Mr. James W. Eavey had advised Col Branch, by letter, that the School Board had agreed to pay the Town of Smithfield the sum of \$4,613.00 to cover the cost of extending sewer lines to accomodate Smithfield High School.

Copies of the letter from Gov. A. S. Harrison, Jr., advising the Town of the Economic Opportunity Act of 1964 and his appointment of Mr. Robert H. Kirby as Coordinator of Economic Opportunity programs in Virginia and Col. Branch's letter to Mr. Kirby requesting programs available and information regarding them were presented. The Mayor referred this matter to the Welfare Committee.

The reappraisal of the Town's surplus property on Cedar Street to be offered to Trinity Methodist Church made by appraisers C. C. Howell, S. Lane Gwaltney and H. W. Love, was presented as follows: \$25.00 per front foot on Cedar St. to Trinity Methodist Church and the portion in which Smithfield Baptist Church is



interested in purchasing at \$100.00. Since the members of the Public Works Committee approved the appraisal, Mr. Turner made a motion seconded by Mr. Chapman that the offer to Trinity Methodist Church approximately 105 feet of property on Cedar Street at \$25.00 per front foot, subject to a 10 foot easement reserved by the Town for further improvement and that if Trinity Methodist Church accepted the offer, that the Smithfield Baptist Church be offered the property in which they are interested at \$100.00. Voting "Aye", Mr. R. T. Delk, Mr. C. M. Beale, Jr., Mr. F. P. Chapman, Mr. R. L. Herrmann, Mr. A. T. Adams, Mr. P. D. Gwaltney, IV., and Mr. J. E. Turner. The motion was carried unanimously.

The Town Manager advised the Council that the Town Attorney had informed him that the Town would have to pass a utility tax on all Public Utilities if it passed an ordinance on one utility.

Mr. W. J. Holloway appeared before the Council with regard to the Home Telephone and Telegraph Company's request to be relieved of accepting fire and police calls. The Town Manager reported to the Council that he had presented a request from the Fire Dept. to Mr. Holloway that the Telephone Co. receive the fire calls, blow the siren, ring the telephone at the Fire House until a volunteer fireman answered, to whom the location of the fire would be given, and that all citizens requesting information on the fire to be given the telephone number at the Fire House and the request from the Police Dept. was that the Operator receive police calls, when the Sheriff's radio was not manned, and that the Operator call the Police Chief, who could then call the police on duty by radio from his car. Mr. Herrmann agreed with the Town Manager's report except that it was his understanding that no outside calls would be received at the Fire House. Mr. Holloway told the Council that Smithfield was the only municipality that the Telephone Co. served in which the municipality did not take care of the fire and police calls and that the company would like to be relieved of this responsibility. It was Mr. Holloway's opinion that the Town should take on this responsibility for the company had grown to the extent that this responsibility was now a burden. Mr. Beale asked Mr. Holloway to furnish him with the information as to how other small municipalities handled the fire and police calls and at the same time complained to Mr. Holloway on not being able to get an operator at night after fifty or more rings. Mr. Gwaltney brought to Mr. Holloway's attention that the Telephone Co. was abruptly discontinuing a service to the public that the Town would have to furnish at a probable tax increase to the citizens, while the Telephone Co. was not lowering the telephone rate. Mr. Delk brought to Mr. Holloway's attention that the franchise was due to be renewed this year and the Town would like to know at this time what service the telephone company was offering the subscribers. At the same time Mr. Delk complimented the local manager and staff of the Telephone Co.

Mr. J. K. West appeared before the Council and reported that the Telephone Co. were used to measure traffic that the Telephone Co. was using a pay count system in Smithfield which is being made. If the pay count system could be used in the Council that the company could give more efficient service to the subscribers.

At the conclusion of the discussion, the Council wrote the Council what the Telephone Co. planned to do and the Town Manager was requested to write the Council of Virginia what service the Town would like the Telephone Co. to provide. Mr. James Brown and Mr. Richard Blount appeared before the Council with regards to the sewerage system at the Baptist Church. The Mayor advised them to contact the Town Manager.

The Town Manager reported that he had met with Mr. E. Holleman and Mr. Cecil W. Gwaltney and found progress and expected them to be cleared entirely with the Town. Mr. Gwaltney had been contacted to clean his property on Grace Street.

The Town Manager informed the Council that the Health, Education and Welfare Dept. had made an inspection of the Sewage Disposal Plant on April 2, 1965, and that they had billed \$2,400 to the Town. Invoices of Hayes, Seay, Matter and \$2,143.38, for the month of February and \$1,696.16 for March had been paid before the inspection of invoices. Approval was made by Mr. Chapman, seconded by Mr. Beale and the Town Manager was requested to contact the Town Attorney regarding a \$5.00 per day penalty due by the contractor not completed by the completion date of March 31, 1965.

A copy of letter was presented to Council regarding interested citizens of the Town to a Public Hearing on the Highway Commission in Richmond on June 10, 1965. The Council was requested to coordinate their plans and attend this meeting.

A copy of a letter received from Mr. B. Byrd was given the Council in which Mr. Byrd asked to what extent the Town would cooperate in the widening of Lamar Road. It was decided to refer the matter to the Public Works Committee to discuss the widening of Lamar Road.

The Town Manager presented a request for the Council to appoint on the Zoning Board of Appeals. They wished to present the names to the Circuit Court Judge. The Mayor requested a special committee to present names of persons for the Zoning Board of Appeals.



Since the members of the Public Works Committee made a motion seconded by Mr. Chapman that the Town use approximately 105 feet of property on Cedar Street for a 10 foot easement reserved by the Town for the First Methodist Church accepted the offer, that the property in which they are interested at Delk, Mr. C. M. Beale, Jr., Mr. F. P. Chapman, Mr. P. D. Gwaltney, IV., and Mr. J. E. Turner. The Mayor advised the Council that the Town Attorney would have to pass a utility tax on all Public Utilities on one utility.

Mr. Holloway appeared before the Council with regards to a Company's request to be relieved of accepting fire calls. He reported to the Council that he had presented a letter to the Council that the Telephone Co. receive the telephone at the Fire House until a volunteer fireman was given, and that all the fire to be given the telephone number at the Police Dept. was that the Operator receive radio was not manned, and that the Operator call the police on duty by radio from his car. Mr. Holloway's report except that it was his understanding that the fire was given at the Fire House. Mr. Holloway told the Council that the Telephone Co. served that the fire and police calls and that the company responsibility. It was Mr. Holloway's opinion that the responsibility for the company had grown to the point now a burden. Mr. Beale asked Mr. Holloway to advise how other small municipalities handled the same time complained to Mr. Holloway on not being able to get after fifty or more rings. Mr. Gwaltney brought the Telephone Co. was abruptly discontinuing a service and would have to furnish at a probable tax increase. The Council was not lowering the telephone rate. The Council's attention that the franchise was due to be renewed. The Council would like to know at this time what service the company would give to the subscribers. At the same time Mr. Delk complained of the Telephone Co.

Mr. J. K. West appeared before the Council explaining how co-efficients were used to measure traffic that the Telephone Co. is now undergoing. The company was using a pay count system in Smithfield which is upset by the police and fire calls being made. If the pay count system could be used in Smithfield, Mr. West advised the Council that the company could give more efficient service which would be of benefit to the subscribers.

At the conclusion of the discussion, Mr. Holloway was requested to advise the Council what the Telephone Co. planned to do about the fire and police calls and the Town Manager was requested to write the Home Telephone and Telegraph Company of Virginia what service the Town would like them to make.

Mr. James Brown and Mr. Richard Blount of Hill Street Baptist Church appeared before the Council with regards to the sewage connection at Hill Street Baptist Church. The Mayor advised them to contact the Town Manager.

The Town Manager reported that he had inspected the junk yards of Mr. L. Holleman and Mr. Cecil W. Gwaltney and found that they had made excellent progress and expected them to be cleared entirely within a week. Mr. Bernard Williams had been contacted to clean his property on Grace Street extended.

The Town Manager informed the Council that representatives of the Health, Education and Welfare Dept. had made an inspection of invoices of the Sewage Disposal Plant on April 2, 1965, and that they were recommending a payment of \$2,400 to the Town. Invoices of Hayes, Seay, Mattern & Mattern on the amount of \$1,338.38, for the month of February and \$1,696.16 for the month of March had not been paid before the inspection of invoices. Approval of payment was given on a motion made by Mr. Chapman, seconded by Mr. Beale and unanimously passed. The Town Manager was requested to contact the Town Attorney as to taking steps on the \$400 per day penalty due by the contractor not completing the Sewage Disposal Plant by the completion date of Mr. 31, 1965.

A copy of letter was presented to Council from Mr. R. S. Holland asking interested citizens of the Town to a Public Hearing to be held by the Zoning Commission in Richmond on June 10, 1965. The Mayor asked that the Council coordinate their plans and attend this meeting.

A copy of a letter received from Mr. B. S. Byrd, Resident Engineer, was given the Council in which Mr. Byrd asked to what extent the Council would cooperate in the widening of Lumar Road. It was decided to ask Mr. Byrd to meet with the Public Works Committee to discuss the widening of Lumar Road.

The Town Manager presented a request from the Town Attorney as to what they wished appointed on the Zoning Board of Appeals, in order that he might present the names to the Circuit Court Judge. The Mayor appointed the following special committee to present names of persons for the Zoning Board of Appeals;



in order that he might present the names to the Circuit Court Judge. The Mayor appointed the following special committee to present names of persons for the Zoning Board of Appeals; Mr. R. L. Herrmann, Mr. C. M. Beale, Jr. and Mr. J. E. Turner.

Co. Branch advised the Council that the rates on Blue Cross-Blue Shield Hospitalization Insurance will be increased on the basic cost from \$4.24 to \$5.30 per month per person. This would amount to an increase to the Town of \$58.36 for the balance of the year 1965 for seven persons. On motion made by Mr. Turner, seconded by Mr. Herrmann, the increase cost to the Town was approved.

Copies of the Water Study were distributed to the Council for study.

The Town Manager reported to the Council that he had had the Water Tank on Edgewood Drive, painted at a cost of \$45.00, which was the low bid.

There being no further business, the meeting adjourned.

*Dean Chapman*  
CLERK

*William A. Bell*  
MAYOR

The Council held its regular monthly meeting at 7:30 o'clock in the Council room. Those present were Mr. E. Turner, F. P. Chapman, P. D. Gwaltney, IV., (Chief M. E. Cochran, members of the press from the Virginian-Pilot, visitors Mr. N. K. Jones, B. A. Batten, Jr., and Henry Hearn.

The Mayor called the meeting to order and the new Police Chief M. E. Cochran.

The minutes of the last meeting were read.

The Town Manager reported to the Council that on April 20, 1965 as a Patrolman and Mr. Max E. Cochran as Police on April 30, 1965.

Reporting on the Home Telephone & Telegraph Company, the Town Manager stated he had written Mr. W. J. Holloway, Exec. Vice President, that the Town would like for the Telephone Company to purchase the franchise with the Home Telephone Company. The franchise with the Home Telephone Company was referred to the Trustees of the church.

The new police car was delivered on April 20, 1965. Col. Branch reported that Mr. Dean Jennison, Trinity Methodist Church had advised him that the church would accept the Town's offer of sale of property on Cedar Street. The Town Manager will have the attorney prepare the deeds for sale of property to the Smithfield Baptist Church.

Mr. N. K. Jones, Chairman of the Board of the Smithfield Baptist Church, appeared before the Council and thanked the Council for the land for parking and that the church will accept the residue of property on Cedar Street. The Town Manager will have the attorney prepare the deeds for sale of property to the Smithfield Baptist Church.

Mr. B. A. Batten, Jr., appeared before the Council and thanked the Smithfield Recreation Association for their summer dance will be held in the Town Hall on June 11, 1965. On motion made by Mr. Chapman, seconded by Mr. Gwaltney, the Town will donate \$40.00 to the Smithfield Recreation Association.

A letter was read from the Smithfield Junior High School thanking the Town Manager for his help and cooperation in Region II. Election meeting was held in the Town Hall on June 11, 1965.

A letter from the Smithfield Packing Company was read asking for a refund on 1963 and 1964 Personal Property taxes of \$1,779.03 due to an error being made in the valuation by the Commissioner of Revenue's office of Isle of Wight County.



nes to the Circuit Court Judge. The Mayor  
 tees to present names of persons for the  
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 ater Study were distributed to the Council  
 r reported to the Council that he had had  
 ated at a cost of \$45.00, which was the low  
 Further business, the meeting adjourned.

  
 MAYOR

The Council held its regular monthly meeting Tuesday night, May 4, 1965 at 8:30 o'clock in the Council room. Those present were Mayor R. T. Delk, Councilmen J. E. Turner, F. P. Chapman, P. D. Gwaltney, IV., C. M. Beale, Jr., A. T. Adams, Police Chief M. E. Cochran, members of the press from the Daily Press, Smithfield Times, Virginian-Pilot, visitors Mr. N. K. Jones, B. A. Batten, Jr., J. B. Whitmore and Henry Hearn.

The Mayor called the meeting to order and welcomed the visitors, introducing the new Police Chief M. E. Cochran.

The minutes of the last meeting were read and approved.

The Town Manager reported to the Council that Mr. R. W. Boyd was employed on April 20, 1965 as a Patrolman and Mr. Max E. Cochran was employed as Chief of Police on April 30, 1965.

Reporting on the Home Telephone & Telegraph Company of Virginia, Col. Branch stated he had written Mr. W. J. Holloway, Exec. Vice-President, giving the services the Town would like for the Telephone Company to provide but had had no reply from Mr. Holloway. The franchise with the Home Telephone Company expires on April 13, 1967.

The new police car was delivered on April 28, 1965.

Col. Branch reported that Mr. Dean Jennison, Chairman, Planning Committee of Trinity Methodist Church had advised him that the Official Board had unanimously voted to accept the Town's offer of sale of property on Cedar Street and the matter had been referred to the Trustees of the church.

Mr. N. K. Jones, Chairman of the Board of Deacons of the Smithfield Baptist Church, appeared before the Council and thanked the Council for the church for the use of land for parking and that the church will accept the Town's offer for sale of the residue of property on Cedar Street. The Town Manager was instructed to have the Town Attorney prepare the deeds for sale of property to Trinity Methodist Church and the Smithfield Baptist Church.

Mr. B. A. Batten, Jr., appeared before the Council requesting a donation to the Smithfield Recreation Association for their summer recreation plan, stating that a picnic will be held in the Town Hall on June 11, 1965, to raise money for the program. Motion made by Mr. Chapman, seconded by Mr. Gwaltney, it was unanimously decided to donate \$40.00 to the Smithfield Recreation Association.

A letter was read from the Smithfield Junior Chamber of Commerce, Inc., thanking the Town Manager for his help and cooperation on April 10, 1965, when the Region II. Election meeting was held in the Town Hall.

A letter from the Smithfield Packing Company, Inc., was read in which they were asking for a refund on 1963 and 1964 Personal Property taxes in the amount of \$1,779.03 due to an error being made in the valuation of machinery and tools to the Commissioner of Revenue's office of Isle of Wight County. On motion made by Mr.



Chapman, seconded by Mr. Turner, it was decided to turn the letter over to the Attorney for his opinion on the refund of this tax.

Mr. Henry Hearn appeared before the Council with reference to his request for water service for a trailer court to be constructed opposite the West side High School. Col. Branch presented the recommendation of the Water Committee as follows:

- (a) Provide a 2" service, metered, on the Well lot in Jersey Park; Mr. Hearn to bear all cost from meter to trailer court.
- (b) Tap-on fee - \$150.00
- (c) Monthly rate \$3.50 per month, per trailer, plus 30¢ per thousand in excess of 4,000 gallons, per month, per trailer.
- (d) Mr. Hearn to be responsible for monthly charges billed to him.

On motion made by Mr. Adams, seconded by Mr. Chapman, the Council approved the Water Committee's recommendation, with the Mayor voting in the negative, for he felt that by granting this request there would be other requests that might lead to a shortage of water.

The Town Manager presented a copy of form proposed for use in notifying citizens of deficiencies in the condition and/or absence of proper container for garbage. The form was accepted with an additional requirement of requiring that the container be removed from the curb on the day of garbage collection, on motion made by Mr. Turner, seconded by Mr. Gwaltney and unanimously passed.

The Chairman of the Welfare Committee and the Town Manager recommended that no action be taken at this time on the Economic Opportunity Act.

A report on junk yards was given by the Town Manager as follows: Mr. Bernard William's lot was reasonable clear with the exception of one vehicle; Gwaltney Motor Company's lot was very neat and clean; however, six vehicles were on the lot and Mr. Ray Holleman's lot still had some vehicles and debris. The Town Manager was to continue to pursue this matter in seeing that all lots were clear.

A copy of the Town Manager's letter to A. G. Pinkston & Company was furnished each Councilman. In this letter of April 8, 1965, it was brought to the contractor's attention that the completion date for the Sewage Disposal Plant was March 31, 1965, and that Article 2 of the agreement stipulated for "Liquidated Damages" at \$75.00 per day for each consecutive calendar day after the established date for completion. The contractors are requesting, through the Architect Engineers, a 90 day extension on completion date. To date no recommendation has been received from the engineers. Col. Branch informed the Council that \$15,000.00 had been transferred from the Town's General Fund and \$15,000.00 from the Water Department to the Water and Sewage Construction account in order to pay the balance due at this time to A. G. Pinkston Company. This money would be returned to the respective accounts upon receipt of the Federal Grant.

The Town Manager reported that he had the Water Control Board requesting an additional grant for work required after the contract was awarded.

The Town Manager was requested to invite representatives, members of the Board of Supervisors, Planning Commission, business men to go with the Mayor and Delegate S. Branch to the Highway Commission in Richmond on June 10.

A copy of the letter written by the Town Engineer, requesting that the Highway Department provide a road within the existing right of way was given to the Town Manager that the "donation" referred to was approximately \$4,000.00 for labor and material. The Public Works Committee had agreed that further action was needed.

A copy of the letter from the District Councilman. Mr. Hollis stated in his letter that the Town Manager was providing left turn lanes at the intersection of Highway 10 and 258A. However, they have not completed the recommendations.

The Town Manager presented a request from the owner of the residence at 344 S. Church Street, that the smaller tree be removed and that the larger tree be trimmed. Col. Branch recommended that this work be done at no cost to the town. On motion made by Mr. Turner, seconded by Mr. Gwaltney, the Town Manager was authorized to have the sidewalk in front of Mr. K. Branch replaced. The Town Manager was authorized to have the sidewalk in front of Mr. K. Branch replaced.

The Town Manager reported that he had inspected Point and Pagan Pines and recommended maintenance work as recommended by the Town Manager. On motion made by Mr. Turner, seconded by Mr. Beale, the Town Manager was authorized to have the sidewalk in front of Mr. K. Branch replaced.

The Town Manager presented the unanimous recommendation of the Police Committee on a new Police Wage Scale as follows:

CHIEF

WEEKLY

ANNUAL



It was decided to turn the letter over to the Town fund of this tax.

appeared before the Council with reference to his trailer court to be constructed opposite the West- presented the recommendation of the Water Committee

ce, metered, on the Well lot in Jersey Park; all cost from meter to trailer court.

,00

0 per month, per trailer, plus 30¢ per thousand 0 gallons, per month, per trailer.

esponsible for monthly charges billed to him.

Mr. Adams, seconded by Mr. Chapman, the Council commendation, with the Mayor voting in the neg- ing this request there would be other request which

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actors are requesting, through the Architect

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wage Construction account in order to pay the balance

ston Company. This money would be returned to the

pt of the Federal Grant.

The Town Manager reported that he had written Mr. R. V. Davis of the State Water Control Board requesting an additional grant of Federal Funds due to additional work required after the contract was awarded.

The Town Manager was requested to invite the Chambers of Commerce representa- tives, members of the Board of Supervisors, Planning Commission, School Board and business men to go with the Mayor and Delegate Shirley Holland to the Public Hearing of the Highway Commission in Richmond on June 10, 1965.

A copy of the letter written by the Town Manager to Mr. B. S. Byrd, Resident Engineer, requesting that the Highway Department proceed with the widening of Lumar within the existing right of way was given each Councilman. Mr. Byrd had advised the Town Manager that the "donation" referred to in his letter of March 16, 1965, would be approximately \$4,000.00 for labor and material plus cost of right of way. The Public Works Committee had agreed that further action on this matter should be deferred.

A copy of the letter from the District Traffic Engineer was furnished each Councilman. Mr. Hollis stated in his letter that the field data had been obtained providing left turn lanes at the intersection of Routes 10 and 258, and also, the possibility of installing traffic signals at the intersections of Route 10 and 258 and Routes 10 and 258A. However, they have not completed the analysis in order to make recommendations.

The Town Manager presented a request from Mrs. Harry Keitz, owner of the residence at 344 S. Church Street, that the smaller of the two trees in front of her residence be removed and that the larger tree be trimmed on the side adjacent to property. Col. Branch recommended that this work be done and it was his opinion that he could get the work done at no cost to the town. On motion made by Mr. Chapman, seconded by Mr. Turner, the Town Manager was authorized to have this work done. Col. Branch reported that the sidewalk in front of Mr. Keitz' residence was in a deplorable condition and could be removed and replaced at a cost of approximately \$35.00. On motion made by Mr. Gwaltney, seconded by Mr. Turner and unanimously passed, the Town Manager was authorized to have the sidewalk in front of 344 S. Church Street, removed and replaced.

The Town Manager reported that he had inspected the surface treated roads in Point and Pagan Pines and recommended maintenance work as recorded on page 341. Motion made by Mr. Turner, seconded by Mr. Beale and unanimously passed, the maintenance work as recommended by the Town Manager was authorized with the Town Manager solicit bids and present bids to Council at the next meeting.

The Town Manager presented the unanimous recommendation of the Police Committee on a new Police Wage Scale as follows:

#### CHIEF

WEEKLY

ANNUAL

#### PATROLMEN

WEEKLY

ANNUAL



CHIEF		LONGEVITY	PATROLMAN	
WEEKLY	ANNUAL		WEEKLY	ANNUAL
\$100.00	\$5200.00	1 - 6 Mo.	\$80.00	\$4160.00
102.50	5330.00	7 - 12 Mo.	82.50	4290.00
105.00	5460.00	13 - 18 Mo.	85.00	4420.00
107.50	5590.00	19 - 24 Mo.	87.50	4550.00
110.00	5720.00	After 24 Mo.	90.00	4680.00

Mr. Gwaltney made the motion seconded by Mr. Turner and passed that the new Police Wage Scale be adopted, becoming effective May 2, 1965. Mr. Chapman voted in the negative on the Patrolmen's wage scale.

Col. Branch reported that the Water Committee had met at 3:00 p.m. on Monday, April 26, 1965 and discussed at length the report prepared by Ball-Hassell & Folkes on the proposed Water System Improvements. Maps were displayed showing the proposed three stages. Mr. Folkes prepared data to reflect costs of Stage 1 of the project as follows:

1.	Property for elevated tank site.	
2.	Main to connect Wells located at North end of Edgewood Drive to Well #4, as shown on drawing. Main to connect Well #4 to Well #7	\$48,000.00
3.	Elevated Tank	75,000.00
4.	Balance of Mains & Hydrants in Stage 1	72,000.00
	TOTAL	\$195,000.00

The Water Committee recommended that Stage 1 of the report be adopted as a plan. Mr. Gwaltney made the motion, seconded by Mr. Adams, that Stage 1 on the program for Water System Improvements be adopted as a plan, subject to further review on Fire Hydrants. The Motion was carried.

Mr. Gwaltney made the motion, seconded by Mr. Turner that the Town Manager instruct the Planning Commission to check with the Town Council prior to giving their approval to any subdivision of Stage II. of the Water System Improvement Plan. The motion was duly carried.

A discussion was held as to the authority of the Planning Commission as set forth in the Zoning Ordinance with Mr. Gwaltney disagreeing with other Councilmen in the interpretation of the Zoning Ordinance.

The Town Manager reported further on the Water Committee meeting of May 3, 1965, that Mr. C. M. Beale had offered his water facilities now serving the Pagan Point area to the Town for the sum of \$5,604.00. After a general discussion, Mr. Gwaltney made the motion, seconded by Mr. Adams, and unanimously passed that the Council accept Mr. Beale's offer for his water facilities in the Pagan Point Area for the sum of \$5,604.00, upon the condition that he install mains in Bailey Avenue and future subdivisions as required by the Town of Smithfield, in accordance with the Town's Engineer's recommendation with the payment to be made either now or credited against the cost of a 6" main across the field from our Red Point Well #1, the future cost of which is estimated at \$12,000.00 and is to be paid for by the subdivider as they develop

and connect thereto, and upon the further conditions required are to be installed by the subdivider and with the mains, without fire protection; the Town and tap-on fees in the estimated sum of \$85.00 to All mains to be of cast iron with plugged tee connections.

Mr. Gwaltney recommended at the Water Committee meeting that the Council instruct the Town Manager to have prepared water mains and appurtenances of type and size as approved and be installed prior to the issuance of a building permit on all lots within corporate limits which are part of subdivisions not recorded, where there is not service presently provided by the water main. The Water Committee was requested to prepare setting up specifications for all subdivisions such as fire protection, for after this is done the Planning Commission to review subdivisions according to the Zoning Ordinance.

There being no further business, the meeting adjourned.

*Howe Chapman*  
CLERK



LONGEVITYPATROIMAN

## WEEKLY

## ANNUAL

00	1 - 6 Mo.	\$80.00	\$4160.00
00	7 - 12 Mo.	82.50	4290.00
00	13 - 18 Mo.	85.00	4420.00
00	19 - 24 Mo.	87.50	4550.00
00	After 24 Mo.	90.00	4680.00

ade the motion seconded by Mr. Turner and passed that adopted, becoming effective May 2, 1965. Mr.

g. on the Patrolmen's wage scale.

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shown on drawing. Main to connect Well #4 to	
	\$48,000.00
	75,000.00
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TOTAL	\$195,000.00

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he Council accept Mr. Beale's offer for his water Point Area for the sum of \$5,604.00, upon the condition Bailey Avenue and future subdivisions as required by in accordance with the Town's Engineer's recommendations

ade either now or credited against the cost of a 6" om our Red Point Well #1, the future cost of which is and is to be paid for by the subdivider as they develop,

connect thereto, and upon the further condition that the house laterals as required are to be installed by the subdivider and dedicated to the Town, along with the mains, without fire protection; the Town of Smithfield providing meters tap-on fees in the estimated sum of \$85.00 to be paid to the Town of Smithfield. Mains to be of cast iron with plugged tee connection for Fire Hydrants.

Mr. Gwaltney recommended at the Water Committee meeting on May 3, 1965, that Council instruct the Town Manager to have prepared an ordinance to require remains and appurtenances of type and size as approved by the Town Manager, to be installed prior to the issuance of a building permit. This is to apply to lots within corporate limits which are part of a subdivision, recorded or unrecorded, where there is not service presently provided to the lot or lots from water main. The Water Committee was requested to meet and make a further study, bringing up specifications for all subdivisions such as mains for domestic use or protection, for after this is done the Planning Commission can approve all divisions according to the Zoning Ordinance.

being no further business, the meeting adjourned.

*How Chapman*  
CLERK

*William A. Selh*  
MAYOR



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
RECEIPTS & EXPENSES at 5/31/65

REVENUE	MAY	TOTAL	BUDGET
From Local Sources:			
Taxes			50,000.00
License:			
Privilege	155.03	22,339.46	22,000.00
Vehicle	3,371.50	8,927.50	9,100.00
Fines	744.26	2,051.56	7,500.00
Interest	11.39	62.49	50.00
Rentals:			
Town Hall	120.00	465.00	1,050.00
Other	25.25	186.25	400.00
Miscellaneous	2,803.17	3,605.95	1,400.00
Bank Stock Tax	9,866.99	9,866.99	9,300.00
From The Commonwealth:			
A.B.C. Profits			240.00
TOTAL REVENUE	17,097.59	47,505.20	100,400.00

EXPENDITURES			
General Government	1,534.21	8,774.38	16,500.00
Finance	269.54	1,686.33	3,500.00
Law & Judiciary	125.13	570.46	1,100.00
Police	2,136.41	10,040.35	24,600.00
Street Lights	357.92	1,789.60	4,450.00
Fire	407.59	3,174.24	4,000.00
Public Works	1,503.89	7,575.06	2,125.00
Public Welfare	390.06	1,434.16	2,350.00
Debt Service		24.95	25.00
Capital Outlays	1,431.72	1,654.14	4,993.00
Isle of Wight County	1,415.00	3,853.50	13,500.00
Contingency Fund			10,572.60
TOTAL EXPENDITURES	9,571.47	40,577.17	109,040.00
Excess Expenses over Revenue		6,928.03	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA  
BALANCE SHEET at 5/31/65

ASSETS

CASH		
On Deposit:		
Bank of Smithfield	15,425.44	26,316.22
Merchants & Farmers	10,890.78	15,000.00
TEMPORARY LOAN		
UNCOLLECTED REAL ESTATE		4,343.38
& PERSONAL PROPERTY TAXES		142,250.00
FUTURE DEBT REQUIREMENTS		
TOTAL ASSETS		187,909.60

LIABILITIES

CURRENT LIABILITIES		
Reserve for F.I.C.A.	524.95	
Reserve for Fed. Income	700.10	
Reserve for St. Income	92.81	
Reserve for V.S.R.S.	61.01	
Reserve for V.S.R.S. Ins.	15.60	1,394.47
BONDS PAYABLE		142,250.00
SURPLUS		
Bal. 1/1/65	37,337.10	
Excess Revenue over Ex.	6,928.03	44
TOTAL LIABILITIES		187,

NCIL AGENDA

4 May

Section II.

ACTION

- g. Surfaced treated roads in Re  
were inspected on 29 April 1964  
Recommended maintenance work

Magruder Road -  
End of State Maint.  
to Grimes Street 2 coat - surface  
treatment 1963

Wilson Road -  
Evans Street to  
Mercer Street (Surfaced by bldg.  
contractor - 1 coat  
by Town 1964

Mercer Street 2 coats 1962  
1 coat by Town 1964

Cul-de-sac's  
1600 sq. yds. 2 coats 1963

Lumar Road -  
Red Pt. Dr. to  
Jordan Dr. 1963  
Reshape & sur.

North St. &  
McIllwaine Ave. Reworked 1962  
1 coat sur. treated  
1964

Beale Ave. -  
Jordan Dr. to  
Edgewood. 2 coat - sur.  
treatment 1963. 1  
coat 1964

Red Pt. Dr. to  
West to end Surface treated  
1963

Jordan Ave. -  
End of St. Maint.  
to end. 1962 - reshaped &  
sur. 1963 - 1 coat

Edgewood Dr. -  
Beale to Bellwood 2 coats 1963

For A.C.E.E. Ins.  
For A.C.E.E.  
For 2nd. Maintenance  
For 2nd. Maintenance  
For 2nd. Maintenance

1963  
1963  
1963  
1963  
1963



TOWN OF SMITHFIELD - WATER DEPARTMENT  
SMITHFIELD, VIRGINIA  
Receipts & Expenses at 5/31/65

	<u>MAY</u>	<u>TOTAL</u>	<u>BUD.</u>
<u>REVENUE</u>			
Sale of Water	3,131.06	16,182.84	40,000.00
Fire Hydrant Rental	82.50	412.50	990.00
Other Revenue	469.00	1,516.25	3,500.00
Sewer Charges			8,000.00
<b>TOTAL REVENUE</b>	<b>3,682.56</b>	<b>18,111.59</b>	<b>52,490.00</b>
<u>EXPENDITURES</u>			
Water Power & Pumping	236.00	1,004.43	1,600.00
Transmission & Dis.	1,051.88	7,083.22	6,100.00
Accounting & Collecting	22.51	241.58	550.00
Administration & General	194.41	1,280.24	4,800.00
Sewage Disposal	224.45	809.55	3,000.00
Capital Outlays	186.45	1,006.50	500.00
Reserve for Cap. Add. & Fu. Imp.			6,584.40
F.I.C.A.	4.53	22.67	60.00
Water Study		500.00	1,000.00
Debt Service		135.52	28,295.60
<b>TOTAL EXPENSES</b>	<b>1,920.23</b>	<b>12,083.71</b>	<b>52,490.00</b>
Excess Revenue over Ex.		6,027.88	

BALANCE SHEET at 5/31/65

ASSETS

CURRENT ASSETS

Cash on Deposit:		
Merchants & Farmers	6,392.97	9,514.14
Bank of Smithfield	3,121.17	15,000.00
Temporary Loan		4,805.86
<u>ACCOUNTS RECEIVABLE</u>		136.43
<u>PREPAID INSURANCE</u>		
<b>TOTAL ASSETS</b>		<b>29,456.43</b>

LIABILITIES

CURRENT LIABILITIES

Unearned Water Rents	2,738.50	
Customer's Deposits	2,459.22	
Reserve for F.I.C.A.	18.15	
Reserve for Fed. Income Tax	86.00	
Reserve for St. Income Tax	17.00	5,318.87
<u>SURPLUS</u>		
Bal. 1/1/65	18,109.68	24,137.56
Net Income for Period	6,027.88	29,456.43
<b>TOTAL LIABILITIES</b>		<b>29,456.43</b>

WATER & SEWAGE CONSTRUCTION ACCOUNT  
May 31, 1965

Bank of Smithfield	56,680.52	
Future Debt Requirements	300,000.00	
Temporary Loan		30,000.00
Bonds		295,000.00
Debt Service	2,237.50	
Capital Outlays	178,583.14	
Surplus		128,465.34
Interest on Treasury Bills		1,635.82
Federal Grant		82,400.00
	<b>537,501.16</b>	<b>537,501.16</b>



TOWN OF SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Receipts & Expenses at 4/30/65

	APRIL	TOTAL	BUDGET
<u>REVENUE</u>			
Sale of Water	3,085.52	12,976.78	40,000.00
Fire Hydrant Rental	82.50	330.00	990.00
Other Revenue	311.00	1,122.25	3,500.00
Sewer Charges			8,000.00
<u>REVENUE</u>	<u>3,479.02</u>	<u>14,429.03</u>	<u>52,490.00</u>
<u>EXPENDITURES</u>			
Water Power & Pumping	356.18	768.43	1,600.00
Transmission & Distribution	1,654.29	6,031.34	6,100.00
Accounting & Collecting	61.75	219.07	550.00
Administration & General	561.28	1,010.83	4,800.00
Sewage Disposal	82.00	585.10	3,000.00
Capital Outlays		820.05	500.00
Reserve for Cap. Add. & Fu. Imp.			6,584.40
F.I.C.A.		18.14	60.00
Water Study	500.00	500.00	1,000.00
Debt Service	135.52	135.52	28,295.60
<u>EXPENSES</u>	<u>3,351.02</u>	<u>10,088.48</u>	<u>52,490.00</u>
Excess Revenue over Expenses		<u>4,340.55</u>	

BALANCE SHEET at 4/30/65

I. A. RET

ASSETS

CURRENT ASSETS

Cash on Deposit:	
Merchants & Farmers	4,935.73
Bank of Smithfield	<u>3,121.17</u>
Temporary Loan	8,056.90
<u>ACCOUNTS RECEIVABLE</u>	<u>15,000.00</u>
	4,505.71
<u>PAID INSURANCE</u>	<u>155.93</u>
<u>TOTAL ASSETS</u>	<u>27,718.54</u>

LIABILITIES

CURRENT LIABILITIES

Unpaid Water

179,601.13

179,601.13

179,601.13

179,601.13

179,601.13

179,601.13

179,601.13

179,601.13



Section II.

ACTION

g. Surfaced treated roads in Red Point and Pagan Pines were inspected on 29 April 1965.

Recommended maintenance work is indicated below:

RECOMMENDED FOR  
CALENDAR YEAR 1965

Magruder Road - End of State Maint. to Grimes Street	2 coat - surface treatment 1963	Patch & surface treat 1 coat - 4200 sq. yds. \$1680.
Wilson Road - Evans Street to Mercer Street	(Surfaced by bldg. contractor - 1 coat by Town 1964	_____
Mercer Street	2 coats 1962 1 coat by Town 1964	_____
Cul-de-sac's 1600 sq. yds.	2 coats 1963	Patch & surface treat 1 coat 1600 sq. yds. \$ 640.
Lumar Road - Red Pt. Dr. to Jordan Dr.	1963 Reshape & sur.	Patch & surface treat 1 coat 700 sq. yds. \$ 280.
North St. & McIllwaine Ave.	Reworked 1962 1 coat sur. treated 1964	North St. & 60' on McIllwaine - patch & sur. treat 1 coat 900 sq. yds. \$ 360.00
Beale Ave. - Jordan Dr. to Edgewood.	2 coat - sur. treatment 1963. 1 coat 1964	_____
Red Pt. Dr. ■ West to end	Surface treated 1963	Patch & sur. treat 1 coat 700 sq. yds. \$ 280.
Jordan Ave. - End of St. Maint. to end.	1962 - reshaped & sur. 1963 - 1 coat	_____
Edgewood Dr. - Beale to Bellwood	2 coats 1963	Patch & sur. treat 1 coat - 1630 sq. yds. \$ 650.00
Lumar to Beale	Surfaced by Mr. Beale - Town 1 coat 1964	_____
Red Pt. Dr. State Maint. to end.	Reshaped & sur. 1962 - 1963 1 coat	_____

The only maintenance work recommended, at this time, west of Cypress Creel Bridge is as follows:

Hillcrest & Spring Dr.	1964 shaped & 2 coat surface treatment	Patch & sur. treat 1 coat - 1800 sq. yds. \$ 720.00
---------------------------	--	---

Total \$4610.00  
Budget \$4000.00



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES 4/30/65

	APRIL	TOTAL	BUDGET
<u>REVENUE</u>			
From Local Sources:			50,000.00
Taxes			
Licenses:			22,000.00
Privilege	727.55	22,184.43	22,000.00
Vehicles	4,271.00	5,556.00	9,100.00
Fines	591.80	1,307.30	7,500.00
Interest	35.70	51.10	50.00
Rentals:			
Town Hall	160.00	345.00	1,050.00
Other	55.25	161.00	400.00
Miscellaneous	14.00	802.78	1,400.00
Bank Stock Tax			9,300.00
From The Commonwealth:			8,240.00
A.B.C. Profits			
TOTAL REVENUE	5,855.30	30,407.61	109,040.00
<u>EXPENDITURES</u>			
General Government	2,462.22	7,240.17	16,185.00
Finance	416.55	1,416.79	3,325.00
Law & Judiciary	111.33	445.33	1,780.00
Police	1,966.48	7,903.94	24,671.00
St. Lights	357.92	1,431.68	4,458.00
Fire	157.36	2,766.65	4,000.00
Public Works	1,434.32	6,071.17	21,930.00
Public Welfare	192.11	1,044.10	2,350.00
Debt Service		24.95	1,274.90
Capital Outlays		222.42	4,993.50
Isle of Wight Co.	2,430.00	2,438.50	13,500.00
Contingency Fund			10,572.60
TOTAL EXPENSES	9,528.28	31,005.70	109,040.00
Excess Expenses over Revenue		- 598.09	

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

Balance Sheet at 4/30/65

ASSETS

<u>CASH</u>		
On Deposit:		
Bank of Smithfield	9,804.91	
Merchants & Farmers	7,285.89	17,090.80
TEMPORARY LOAN		15,000.00
UNCOLLECTED REAL ESTATE		
PERSONAL PROPERTY TAX		5,263.33
FUTURE DEBT REQUIREMENTS		142,250.00
TOTAL ASSETS		179,604.13

LIABILITIES

<u>CURRENT LIABILITIES</u>		
Reserve for F.I.C.A.	235.09	
Reserve for Fed. Withholding	298.70	
Reserve for St. Withholding	40.94	
Reserve for V.S.R.S.	31.99	
Reserve for V.S.R.S. Ins.	8.40	615.12
BONDS PAYABLE		142,250.00
<u>SURPLUS</u>		
Bal. 1/1/65	37,337.10	
Excess Expenses over Revenue	- 598.09	36,739.01
TOTAL LIABILITIES		179,604.13



TOWN OF SMITHFIELD WATER DEPARTMENT  
SMITHFIELD, VIRGINIA

Receipts & Expenses at 4/30/65

	APRIL	TOTAL	BUDGET
<b>REVENUE</b>			
Sale of Water	3,085.52	12,976.78	40,000.00
Fire Hydrant Rental	82.50	330.00	990.00
Other Revenue	311.00	1,122.25	3,500.00
Sewer Charges			8,000.00
<b>TOTAL REVENUE</b>	<b>3,479.02</b>	<b>14,429.03</b>	<b>52,490.00</b>
<b>EXPENDITURES</b>			
Water Power & Pumping	356.18	768.43	1,600.00
Transmission & Distribution	1,654.29	6,031.34	6,100.00
Accounting & Collecting	61.75	219.07	550.00
Administration & General	561.28	1,010.83	4,800.00
Sewage Disposal	82.00	585.10	3,000.00
Capital Outlays		820.05	500.00
Reserve for Cap. Add. & Fu. Imp.			6,584.40
F.I.C.A.		18.14	60.00
Water Study	500.00	500.00	1,000.00
Debt Service	135.52	135.52	28,295.60
<b>TOTAL EXPENSES</b>	<b>3,351.02</b>	<b>10,088.48</b>	<b>52,490.00</b>
Excess Revenue over Expenses		<b>4,340.55</b>	

BALANCE SHEET at 4/30/65

ASSETS

CURRENT ASSETS

Cash on Deposit:		
Merchants & Farmers	4,935.73	
Bank of Smithfield	3,121.17	8,056.90
Temporary Loan		15,000.00
<b>ACCOUNTS RECEIVABLE</b>		<b>4,505.71</b>
<b>PREPAID INSURANCE</b>		<b>155.93</b>
<b>TOTAL ASSETS</b>		<b>27,718.54</b>

LIABILITIES

CURRENT LIABILITIES

Unearned Water Rents	2,738.50	
Consumer's Deposits	2,469.22	
Reserve for F.I.C.A.	9.09	
Reserve for Fed. Withholding Tax	43.00	
Reserve for St. Withholding Tax	8.50	5,268.31
<b>PLUS</b>		
Bal. 1/1/65	18,109.68	
Net Income for Period	4,340.55	22,450.23
<b>TOTAL LIABILITIES</b>		<b>27,718.54</b>

TOWN OF SMITHFIELD  
WATER & SEWAGE CONSTRUCTION ACCOUNT

Temporary Loan		30,000.00
Long Term Debt - Bonds		295,000.00
Debt Service	2,237.50	
Capital outlays	146,943.28	
Surplus		128,465.34
Int. From Treasury Bills		1,635.82
Bank of Smithfield	5,920.38	
Future Debt Requirements	300,000.00	
	<b>455,101.16</b>	<b>455,101.16</b>



TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

RECEIPTS & EXPENSES 4/30/65

APRIL TOTAL BUDGET

REVENUE		
From Local Sources:		
Taxes		
Licenses		
Privilege		
Vehicles		
Fines		
Interest		
Rentals:		
Town Hall		
Other		
Miscellaneous		
Bank Stock Tax		
From The Commonwealth:		
A.B.C. Profits		
TOTAL REVENUE		
5,855.30	30,407.61	109,040.00
EXPENDITURES		
General Government		
Finance		
Law & Judiciary		
Police		
St. Lights		
Fire		
Public Works		
Public Welfare		
Debt Service		
Capital Outlays		
Isle of Wight Co.		
Contingency Fund		
TOTAL EXPENSES		
2,462.22	7,240.17	16,185.00
416.55	1,416.79	3,325.00
111.33	445.33	1,780.00
1,966.48	7,903.94	24,671.00
357.92	1,431.68	4,458.00
157.36	2,766.65	4,000.00
1,434.32	6,071.17	21,930.00
192.11	1,044.10	2,350.00
	24.95	1,274.90
	222.42	4,993.50
	2,438.50	13,500.00
		10,572.60
2,528.28	31,005.70	109,040.00
Excess Expenses over Revenue - 598.09		

TOWN OF SMITHFIELD  
SMITHFIELD, VIRGINIA

Balance Sheet at 4/30/65

ASSETS	
On Deposit:	
Bank of Smithfield	9,804.91
Merchants & Farmers	7,285.89
TEMPORARY LOAN	
COLLECTED REAL ESTATE	
PERSONAL PROPERTY TAX	
FUTURE DEBT REQUIREMENTS	
TOTAL ASSETS	
142,250.00	179,604.13
LIABILITIES	
CURRENT LIABILITIES	
Reserve for F.I.C.A.	235.09
Reserve for Fed. Withholding	298.70
Reserve for St. Withholding	40.94
Reserve for V.S.R.S.	31.99
Reserve for V.S.R.S. Ins.	8.40
BONDS PAYABLE	
SURPLUS	
Bal. 1/1/65	37,337.10
Excess Expenses over Revenue	- 598.09
TOTAL LIABILITIES	
36,739.01	179,604.13



AM T. DELK, MAYOR  
SWALTNEY IV, VICE-MAYOR

MISS IDA WRIGHT CHAPMAN, TREASURER

# TOWN OF SMITHFIELD

SMITHFIELD, VIRGINIA

15 June 1965

TOWN MANAGER  
COL. JAMES O. BRANCH, U. S. A. RET

CILMEN:  
HAM T. DELK  
GWALTNEY IV  
TURNER  
BEALE, JR.  
HERRMANN  
ADAMS  
CHAPMAN

Colonel James O. Branch, USA (Ret.)  
Town Manager  
Smithfield, Virginia

Dear Colonel Branch:

Under the provisions of the Police Salary  
Plan, approved by Council, May 4, 1965, Patrolman E. J. Shackelford  
completed his six (6) months.

I would like to recommend his salary be  
increased to \$82.50 per week. *OK JB*

Sincerely,

*M. E. Cochran*

M. E. Cochran  
Chief of Police

MEC:ew

cc: Miss Ida W. Chapman  
Town Treasurer

*Completed 6 mos.  
Svc. June '65*

*OK JB*

*Herrmann OK*

*Recator OK*

*Turner OK*

*Beale O.K.*

*OK OK RB*